

## **Public School Academy Criminal History Records Information (CHRI) Registration Form**

Complete this form and send it via email to the Michigan State Police at: [msp-cjic-ats@michigan.gov](mailto:msp-cjic-ats@michigan.gov) by **October 12, 2015**. A copy must be uploaded to Epicenter by the same date.

**Public School Academy District Name:**

**CHRI Authorized User Name:**

**CHRI Authorized User Position/Title:**

**Date of PSA Board of Directors Meeting when Authorized User was approved:**

**CHRI Authorized User E-mail Address:**

**CHRI Authorized User Phone Number:**

**Please indicate the public option that fits the CHRI Authorized User (Select ONE):**

Authorized User is a current member of the PSA Board of Directors

Authorized User is directly employed by the PSA Board of Directors (not by a vendor)

Authorized User is directly employed by the charter authorizer

Authorized User is directly employed by the local ISD/ESD/ESA/RESA/RESD

**Date registration form e-mailed to Michigan State Police (MSP):**

**Name and title of person e-mailing completed form to MSP:**

Upon receipt of your academy's CHRI Registration form, the MSP will respond with subsequent instruction for approval of the academy's continued access and receipt of CHRI.