

2016-17 Transparency on Academy Website

MDE Approved:

TM = Transparency Mitten
DD = District Dashboard

School:

ITEM	LOCATION	REFERENCE	CHECKED DATE
Transparency Mitten Logo (top half)	On Homepage	MCL 388.1618, MCL 503C(1)(b)	
Fiscal Year 20xx-20xx Board Approved Budget & Amendments	On TM - Updated by Dec 15	MCL 388.1618, MCL 503C(1)(b)	
Final Budgets from Last 2 Years	ON TM - Updated by Dec 15	PSA Recommendation	
Personnel Expenditures	On TM	MCL 388.1618, MCL 503C(1)(b)	
Current Operating Expenditures	On TM	MCL 388.1618, MCL 503C(1)(b)	
Educational Service Provider Transparency Reports (if applicable)	On TM	MCL 388.1618, MCL 503C(1)(b)	
Current Bargaining Agreements	On TM - Put NA if not applicable	MCL 388.1618, MCL 503C(1)(b)	
Employee Sponsored Health Care Plans	On TM	MCL 388.1618, MCL 503C(1)(b)	
Audited Financial Statements	On TM by November 1	MCL 388.1618, MCL 503C(1)(b)	
Copies of Audit Management Letters from the Last 2 Years	On TM	OMB Circular A-133, MCL 503(6)(M)(x)	
Medical Benefit Plan Bids	On TM	MCL 388.1618, MCL 503C(1)(b)	
Procurement Policy (The district's written policy governing procurement of supplies, materials, and equipment.)	On TM	MCL 388.1618(2)(v)	
Expense Reimbursement Policy (The district's written policy establishing specific categories of reimbursable expenses, as described in section 1254(2) of the revised school code, MCL 380.1254.)	On TM	MCL 388.1618(2)(vi)	
Accounts Payable Check Register -or- Statement of Reimbursed Expenses (Either the district's accounts payable check register for the most recent school fiscal year or a statement of the total amount of expenses incurred by board members or employees of the district that were reimbursed by the district for the most recent school fiscal year.)	On TM	MCL 388.1618(2)(vii)	
If a district or intermediate district does not comply with subsection (2), the department may withhold up to 10% of the state school aid otherwise payable to the district or intermediate district under this article, beginning with the next payment due to the district or intermediate district, until the district or intermediate district complies with subsection (2). If the district or intermediate district does not comply with subsection (2) by the end of the fiscal year, the district or intermediate district forfeits the amount withheld.		MCL 388.1618(11)	NA
Employee Compensation Information (Total Salary & Comp Plan for Superintendent or Top Administrator and Salary exceeding \$100,000 (calendar year - updated by March 1)	Name of EEM Identified Person: On TM	MCL 388.1618, MCL 503C(1)(b)	
District Paid Association Dues	On TM	MCL 388.1618, MCL 503C(1)(b)	

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District Paid Lobbying Costs	On TM	MCL 388.1618, MCL 503C(1)(b)	
Approved Deficit Elimination Plan -or- Enhanced Elimination Plan on Web	On TM	MCL 388.1618(2)(g)	
District Credit Card Information	On TM	MCL 388.1618(2)(h)	
District Paid Out-of-State Travel Information	On TM	MCL 388.1618(2)(i)	
Educator Evaluation Systems Postings and Assurances	On TM	PA 173 of 2015	

District Dashboard/Report Card w/3 Years of Data Logo	On Website	MCL 388.1622	
Academy shall post and maintain the FOIA procedures and guidelines and its written public summary on its website	On TM	FOIA Section 15.234	
Board Schedule, Agendas & Minutes for Current Year	On Website	MCL 503(6)(M)(ii)	
Enrollment Information & Advertising	On Website	MCL 380.503(6)O	
Fire Safety, Emergency Notification & Lockdown Information	On Website	Public Act 207, PA 1941	
Food Service Details, Including Wellness Programs Applications, Rates & Menus	On Website	Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296)	
List of Board Members w/Officer Designations & Contact Information	On Website	MCL 503(6)(M)(ii)	
PA25 Annual Report	On Website	MCL 380.1204(a), Public Act 25 of 1990	
Parent & Student Handbook	On Website	MCL 380.1137	
Parent Involvement Plan	On Website	NCLB 1118(a)(2), MCL 380.1294	
Safety Drills (within 30 days)	On Website	Public Act 207, PA 1941	
School Calendar	On Website	MCL 380.1137	
School Improvement Plan	On Website	MCL 380.1204(a), Public Act 25 of 1990	
Staff & Faculty Handbook	Optional	PSA Recommendation	
Staff & Faculty Professional Development	On Website	PSA Recommendation	
Technology Plan (In School Improvement Plan)	On Website	FCC Order 97-253	
Technology Protection Measure & Internet Safety Policy	On Website	Public Law No. 106-554 and 47 USC 254(h)	

All legal documents pertaining to capital (bonds, etc.) and state aid loans	Need at School Site	SVSU	
Board Policies	Need at School Site	MCL 503(6)(M)(ii)	
Copies of Board Checkbook w/Invoices for Items Exceeding \$10K	Need at School Site	MCL 503(6)(M)(ii)	

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Copies of Boiler & Fire Safety Certificates	Need at School Site	MCL 503(6)(M)(ix), PA 290 of 1965, R 408.4025	
Copies of Certificate of Occupancies	Need at School Site	MCL 503(6)(M)(ix), PA 230 of 1972	
Copies of Curriculum Docs Provided to Authorizer	Need at School Site	MCL 503(6)(M)(v)	
Copies of Deeds	Need at School Site	MCL 503(6)(M)(vii)	
Copies of Lease/Rental Agreements	Need at School Site	MCL 503(6)(M)(vii)	
Copies of Teaching Certificates	Need at School Site	MCL 503(6)(M)(iv)	
Copy of Charter Contract	Need at School Site	MCL 503(6)(M)(i)	
Copy of Management Contracts	Need at School Site	MCL 503(6)(M)(viii)	
Current List of Administrators & Their Salaries	Need at School Site	MCL 503(6)(M)(iv)	
Current List of Teachers & Their Salaries	Need at School Site	MCL 503(6)(M)(iv)	
Evidence of Compliance w/Criminal Checks	Need at School Site	MCL 503(6)(M)(iv)	
Proof of Insurance	Need at School Site	MCL 503(6)(M)(vi)	
Quarterly Financial Statements	Need at School Site	MCL 503(6)(M)(iii)	