

\_\_\_\_\_  
 Student Name

 \_\_\_\_\_  
 Student I.D. Number

 \_\_\_\_\_  
 Department/Course

 \_\_\_\_\_  
 Section Number

 \_\_\_\_\_  
 Line Number

**SUMMER 2025**

 \_\_\_\_\_  
 Semester/Year

 \_\_\_\_\_  
 Credits

 \_\_\_\_\_  
 Title

 Instructions to Student:
   
 \_\_\_\_\_
   
 \_\_\_\_\_
   
 \_\_\_\_\_

If the above work is not completed and submitted to the instructor by **September 19, 2025**, the grade to be recorded by the Registrar is \_\_\_\_\_. A grade is due to the Office of the Registrar by **September 22, 2025**. The incomplete deadlines are university policy and are not subject to change.

 \_\_\_\_\_  
 Instructor's Signature

 \_\_\_\_\_  
 Date

 \_\_\_\_\_  
 Student's Signature

 \_\_\_\_\_  
 Date

**To be completed when final grade is given**

 \_\_\_\_\_  
 Final Grade

 \_\_\_\_\_  
 Instructor's Signature

 \_\_\_\_\_  
 Date

**REGISTRAR USE ONLY**
Init
Date

Old GPA: \_\_\_\_\_

FGID: \_\_\_\_\_

New GPA: \_\_\_\_\_

**PL DL AP AD GS**

 Instructor **MUST** return the completed form to Office of the Registrar, Wickes Hall 151