

Please TYPE or PRINT to complete this form.

Under Section 504, of the 1973 Rehabilitation Act and the Americans with Disabilities Act, institutions of higher education must provide reasonable accommodations to a student's known disability and may not deny equal access to the institution's programs, courses and activities. Recording lectures is a reasonable accommodation for students whose documentation calls for this accommodation.

Saginaw Valley State University policy states:

The resulting recordings nor any form of copies or transcripts of the recordings may be used for any other purpose than as a replacement for notes taken in class.

The Faculty has the option to request a student who uses a recorder to sign an agreement for recording and present the form to the instructor.

Please TYPE or PRINT to complete this form.

I, Student Name: _____, agree that

I will not release the recording and/or transcription, profit financially, or allow others to benefit personally from lectures recorded in:

Course Number and Title: _____

Instructor's Name: _____

In addition, I will not allow anyone else to listen to or use the tape recording, except for a transcriber who may be required to type it if needed for the accommodation. Further, I will not make copies of the recordings. At the conclusion of the semester, I agree to return the recordings to the instructor or the Accessibility Resources and Accommodations office. I understand that a violation of this Agreement may subject me to discipline under the Code of Student Conduct or subject me to liability under copyright laws.

Signed: _____ Date: _____