

MINUTES

CAPC

Friday, December 1, 2017

9:00 a.m. – 11:00 a.m.

Wickes 372 Conference Room

Present: Josh Ode (Chair), Cyrus Aryana, Denise Dedman, Susan Hillman, Mazen Jaber, Lauren Kreiss (Student Member), Robert Lane, Amy Pierce, Daniel Strasz

Call to Order

Meeting called to order at 9:04 am by J. Ode

Approval of Minutes 11/03/17 (9-0-0)

1. Discuss and Vote on Proposals

Course/ Program	Proposal Type	Action	Vote
Academic Year 2021-2022 Calendar	Policy	Vote	9-0-0
ECE 360 – Automatic Control Systems	Course Revision	Vote	9-0-0
Mathematics Minor	Program Revision	Vote	9-0-0
MUSE 314 – Seminar in Music Education - Needs to include TEMS as an Affected Department	Course Revision	Force Reject	
PHIL 210A – Applied Ethics in Society - Sociology is listed as an Affected Department and needs a chance to review and vote (but it seems it went to Social Work, which was not listed as Affected Department)	Course Revision	Force Reject	
PSYC 488 – History & Systems of Psychology - Contact PSYC department to determine wording of prerequisite language and whether some of it should be the Student Notes section	Course Revision	No Action	
Technology Learning Systems and Design (M.A.) - This should be submitted to GC	Program Revision	No Action	
Visual Arts Education (B.A.)	Program Revision	Vote	9-0-0

2. Other Discussion Items

- Discussion of the process for course revisions when it affects CAPC and GenEd; there needs to be clarification on CAPC review when there is not a simultaneous review through Gen Ed, other whether it goes through CAPC first and then Gen Ed.
 - Mechanical Engineering proposals – discussion of adding program admission as requisite.
 - BIO 391 – discussion of requisite language and student notes language; consideration of impact on program revision that is in progress.
-

- Other?

Meeting adjourned: 10:45 a.m.

Next Meeting Snacks and Minutes: Bob Lane (Schedule Updated on next page)

Submitted by: Susan L. Hillman

Date	Minutes & Snacks	Notes
Friday, September 22, 2017	Denise Dedman	
Friday, October 06, 2017	Canceled Meetings	
Friday, October 27, 2017		
Friday, November 03, 2017	Mazen Jaber	
Thursday, November 16, 2017	1st Ratification Meeting	
Friday, November 17, 2017	Canceled Meeting	
Friday, December 01, 2017	Susan Hillman	
Friday, January 19, 2018	Bob Lane	
Friday, February 02, 2018	Amy Pierce	
Friday, February 09, 2018	Dan Strasz	
Thursday, February 22, 2018	2nd Ratification Meeting	
Friday, February 16, 2018	Josh Ode	
Friday, February 23, 2018	Cyrus Aryana	
Friday, March 02, 2018	Denise Dedman	
Thursday, March 22, 2018	3rd Ratification Meeting	