Architectural Review Process

The applicant wishes to work on a resource within a non-residential zoning district or to make a major architectural change to a residentially-zoned resource and discusses proposed plan with staff.

The applicant completes an application for architectural review and files it with Planning Department staff.

Staff contacts the applicant to discuss the proposed work or major architectural change.

Staff determines that work is not regulated by Historic Preservation Ordinance.

Applicant applies for necessary building permits.

The proposal is reviewed by the ARC and the applicant during its public hearing.

The ARC approves or approves with conditions.

The ARC denies the request.

The applicant may appeal to the ZBA.

If denied by the ZBA, the applicant can appeal to Circuit Court.

The applicant may modify plans based on ARC requirements and reapply for the next meeting.

Applicant applies for necessary building permits.