



April 22, 2009

Office of Adjunct Faculty Support Programs

Science East 201 964-4050 adjunct@svsu.edu

## From the Director's Chair

I am now completing my second year in this position and I feel so blessed to have made so many wonderful friends among all of you adjunct faculty here at SVSU. Since taking this job, I have been amazed by the excellence I have witnessed each and every week in this office. Since my cubicle is open, I am often privy to the conversations many of you have with your students. The encouragement you offer to your students is exemplary. The unique ways you try to put yourselves in their shoes is gratifying and illustrates your generosity of character. As well, even though you offer encouragement and understanding toward your students you also model dignity, diligence, and hard work. These values are important for our millennium students to witness as they tend toward a 24 hour/7day immediacy that doesn't often lend itself to scholarship that they must gain through their own efforts.

As I end this second year, I want you to know that I am searching for new and even better ways to serve your needs and thereby the needs of your students. In the next few weeks a new Needs Assessment Questionnaire will arrive in your SVSU e-mail. Please take the time to complete this valuable questionnaire as I will use it as a guide for the next academic year. A year, that I hope, will be as gratifying to your experience here at SVSU as you gratify me and my work on a daily basis.

Ann Coburn Collins  
Director, Adjunct Faculty Support Programs



If a teacher is indeed wise he does not bid you enter the house of his wisdom, but rather leads you to the threshold of your own mind.

Kahlil Gibran

### **Upcoming Workshops**

Course Design: From Course  
Description to Assessment  
Saturday, April 25, 2009  
9 A.M. to 3 P.M.  
Emeriti Room

Summer Technology Institute  
Saturday, May 30, 2009  
9 A.M. to 3 P.M.  
Science East 206

### **Zimbra Email Training**

Tuesday, May 5, 2009  
10 A.M. to 11:30 A.M.  
Curtiss 141

Friday, May 8, 2009  
10 A.M. to 11:30 A.M.  
Curtiss 120

Monday, May 11, 2009  
10 A.M. to 11:30 A.M.  
Curtiss 141

Thursday, May 14, 2009  
9:30 A.M. to 11 A.M.  
Curtiss 141

Wednesday, May 20, 2009  
3:00 P.M. to 4:30 P.M.  
Curtiss 220

Friday, May 22, 2009  
10 A.M. to 11:30 A.M.  
Curtiss 220

Monday, May 25, 2009  
2:30 P.M. to 4 P.M.  
Curtiss 141

Wednesday, May 27, 2009  
2:30 P.M. to 4 P.M.  
Curtiss 141

**\*[www.svsu.edu/workshops](http://www.svsu.edu/workshops)**

# FAQ

### **Where can I get help with the technology in my classroom?**

All questions regarding classroom technology should be directed to the Instructional Technology Center (ITC). Their phone number (x7475) can be found by the phone in your classroom. If you are the Education Building call x4513.

### **Are there any future workshops planned to improve my teaching?**

There is a link to all SVSU Workshops at [www.svsu.edu/workshops](http://www.svsu.edu/workshops). Our office is sponsoring a Summer and a Fall Technology Workshop which will get you up to speed on VSpace and our new e-mail system called VMail. We will also be offering another Course Design workshop in August. Check out the website for all of the new workshops being planned to help you in and out of the classroom!

### **Will you be opened during the Spring and Summer?**

During the weeks that classes are not in session, we will be open from 8:00 A.M. until 4:30 P.M. During the weeks when classes are in session we will be open from 8:00 A.M. until 7:30 P.M.

Check out [www.svsu.edu/adjunct](http://www.svsu.edu/adjunct) for more information or contact us at (989) 964-4050 or [adjunct@svsu.edu](mailto:adjunct@svsu.edu).

### **Important Dates**

- Classes End April 25
- Final Exams Begin April 27
- Final Exams End May 1
- Grades Due to Registrar by Noon May 6
- Commencement May 9