

# SVSU COLLEGE OF EDUCATION

TO: DEPARTMENT CHAIR OR  
FACULTY ADVISOR

RE: REQUEST FOR ADMISSIONS TO A GRADUATE DEGREE PROGRAM

## Instructions:

If you are seeking admission to a graduate degree program within the College of Education and have not earned a Michigan teaching certificate or an out-of-state teaching certificate recognized by the Michigan Department of Education, please complete the following information and submit it to the appropriate department chair or faculty advisor.

**If you obtain permission to enter the graduate degree program, you will need to submit a photocopy of this form with your application for admission. The Admissions and Certification Office will not process your application without a copy of this form.**

***Please note:*** Applicants who have just completed a teacher preparation program at another institution and are in the process of being recommended for a teaching certificate do not complete this form. Those students must submit a letter from the recommending institution in the application packet confirming the candidate has completed all requirements for certification and will be recommended for a teaching certificate.

## What degree program are you seeking?

Master of Arts in Teaching Degree Program. What specialization? \_\_\_\_\_

Master of Education Degree Program. What specialization? \_\_\_\_\_

Name:	
Home Address:	
City/State/Zip:	
Home Phone:	Alternate Phone:
Email Address:	

**Please provide an explanation as to why you are seeking admission a graduate degree program in the College of Education and how you plan to apply it to your professional goals.**

I understand that obtaining admission to a graduate degree program in the SVSU College of Education does not qualify me for any type of teacher certification at SVSU.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## DEPARTMENTAL USE ONLY:

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\_\_\_\_ Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_ Not approved by: \_\_\_\_\_ Date: \_\_\_\_\_