

LAST NAME		FIRST NAME	INT
SOCIAL SECURITY NUMBER	SVSU ID NUMBER	TELEPHONE NUMBER	

A. CANCELLING ENTIRE AID PACKAGE

Please check all that apply:	PERIOD:		
	<input type="checkbox"/> FALL 2009 ONLY	<input type="checkbox"/> SPRING/ SUMMER 2010	<input type="checkbox"/> ENTIRE YEAR
	<input type="checkbox"/> FALL 2009/ WINTER 2010	<input type="checkbox"/> WINTER 2010 ONLY	
You may request a Pell Grant or Stafford Loan that you have previously cancelled as long as you still meet all of the eligibility requirements. Request forms must be submitted 30 days before the end of the semester if a loan is being requested.			

B. REASON FOR CANCELLATION

Please check all that apply:	REASON:	
	<input type="checkbox"/> NO LONGER ATTENDING	<input type="checkbox"/> PERSONAL/FAMILY REASONS
	<input type="checkbox"/> MEDICAL REASONS	<input type="checkbox"/> TRANSFERRING TO _____ (INSTITUTION)
	<input type="checkbox"/> OTHER _____	
Please remember to drop any classes you are not planning on attending. Submitting this form will not cancel your classes. Classes must be dropped within the 100% refund period for the semester in order to avoid charges for the classes. This will not grant you an administrative or medical withdrawal. All of those changes are done through the Registrar's Office.		

By signing this form:

- I understand that I still must drop any classes that I am registered in for the semesters listed in Section A of this form. (Failure to drop the classes within 100% refund of the semester may result in a balance owing.)
- I understand that, if I complete this form after I have received a refund, I must return any refunds that I received for a semester I am not in attendance of.
- I understand that if I decide to attend at a later date I may not be eligible to receive certain awards I may have been packaged with for the Fall 2009 and/or Winter 2010 semesters.
- I understand that I will receive a new award letter if I decide to attend for a future semester, and that I must inform the Financial Aid Office if I choose to do so. (For Winter 2010, students should fill out a 2009-2010 Request for Aid After Period of Non-Enrollment Form.)
- I understand that I must fill out a 2010 Spring/Summer Federal Pell and/or Direct Loan Request Form if I decide to attend in Spring/Summer 2010. (This form is available beginning in January - online or in the Financial Aid Office.)
- I understand that I must complete a 2010-2011 FAFSA if I plan on attending the next academic year.
- I understand that I may have other obligations or requirements to inform the Admissions Office and/or Registrar's Office if I plan on enrolling after I have had a period of non-attendance.

D. _____

SIGNATURE **DATE**

