

RESUME HONORS / AWARDS / ACTIVITIES SECTION

OVERVIEW: The Honors / Awards / Activities section is a place where you can add additional information that you feel will be relevant to an employer during your career search. Items in this section can be used to support skills listed within your objective section or demonstrate experience working with a particular group. As with the rest of the résumé, do not include high school accomplishments in this section. Remember, the ultimate goal of this section is to provide the potential employer with enough interesting and relevant information about you to make them want to interview you.

LAYOUT:

- **Content**
 - Volunteer activities, awards, social fraternities/sororities, professional affiliations. These might include any of the following categories: volunteer experiences, awards or scholarships received, professional memberships, conferences you attended or other certifications that you have earned.
 - If you have more than three items in a category, it is acceptable to list them all together. In this situation, you would not need to include dates.

EXAMPLES:

HONORS / AWARDS / ACTIVITIES

Volunteer , Relay For Life	Dec. 2005-Aug. 2007
Recipient , SVSU Presidential Scholarship	Aug. 2003-May 2007
Member , Delta Sigma Pi Business Fraternity	Sept. 2004-May 2006
Certified , CPR/AED for the Professional Rescuer	Dec. 2006-Present

HONORS / AWARDS / ACTIVITIES

Volunteer: Relay For Life, Paint and Pride, Usher for the SVSU University-Wide Employment and Networking Fair, After School Success Program and Hagaman Elementary School	
Recipient , SVSU Presidential Scholarship	Aug. 2003-May 2007
Member , Delta Sigma Pi Business Fraternity	Sept. 2004-May 2006
Certified , CPR/AED for the Professional Rescuer	Dec. 2006-Present