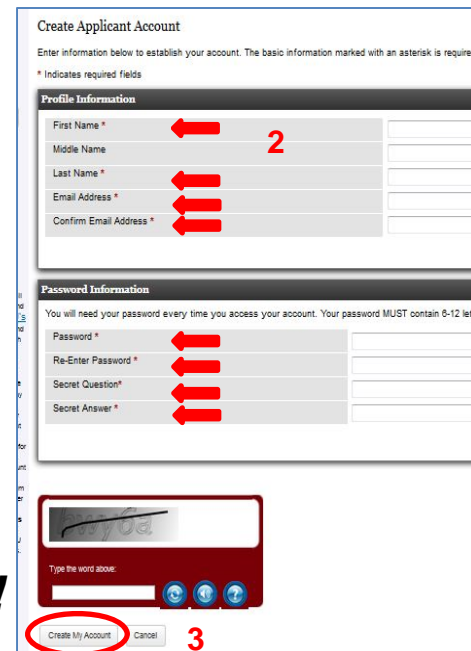
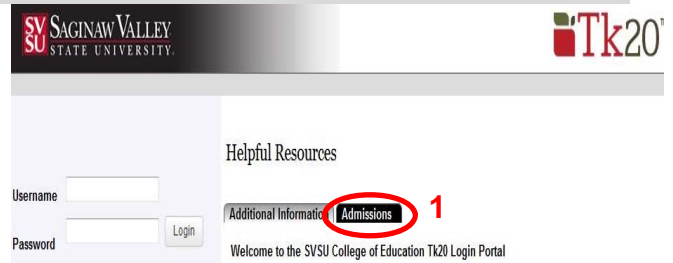


Completing a TE100 Application

Using the latest version of the Mozilla Firefox browser, go to the following URL: svsu.tk20.com

Creating an Account

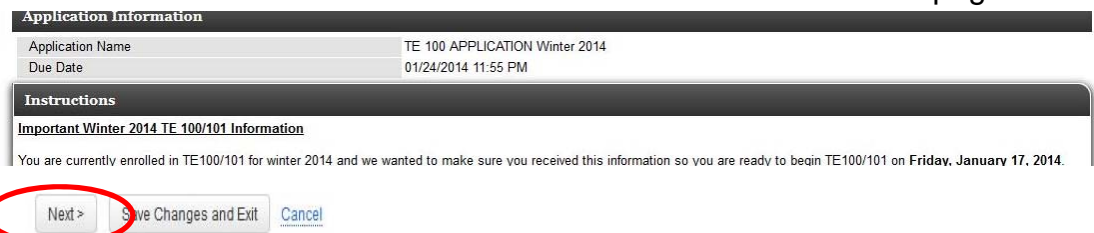
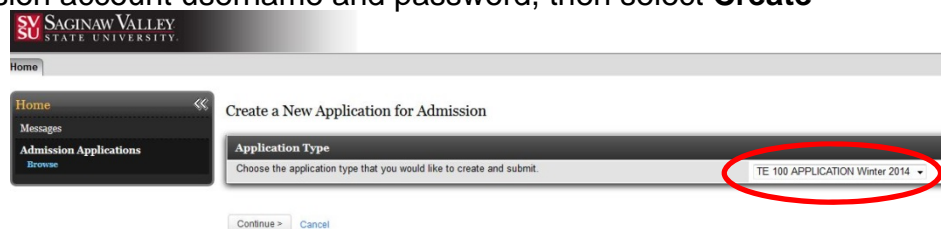
1. Click on the **Admissions** sub-tab then select the link, *Click here to create your account*.
2. Complete the required fields (*) Name, Email, Address, Password, Security Question.
3. Complete the captcha (fill in the word) as directed; then select **Create My Account**.
4. Once you have created your account, your username will automatically populate in the field:
 - Enter your password > select **Login**



Be sure to remember your password!

Creating a TE100 Application

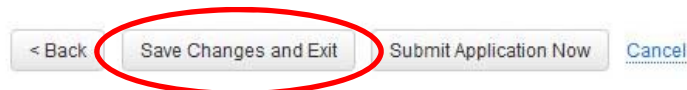
1. After you login using your admission account username and password, then select **Create New Application**.
2. Select the TE 100 application from the drop down menu, then select **Continue**.
3. You will see general information. Please read. Select **Next** to continue to the next page.



4. Complete the Application.

TE 100 ADMISSIONS APPLICATION	
College of Education	
Applicant Name:	Rebecca
SVSU ID Number: (this number begins with a zero)	<input type="text"/>
I am applying TE 100 during, semester:	Please Select: ▾
(Address during TE100 semester)	
Local Address:	<input type="text"/>

5. Once you have reached the end of the application you will see:



- **Back** – will take you to the previous page
- **Save Changes and Exit** – allows you to save your work and come back at a later time
- **Submit Application Now** – locks your application
- **Cancel** – deletes any work that had been started

Please click on the “Save Changes and Exit” button. Your application will be reviewed and if there are any changes necessary, you will receive an email. DO NOT CLICK ON “SUBMIT APPLICATION NOW” BUTTON.

Returning to a Saved Application

1. Login to Tk20 using the password you used to create your account. This will display the application you previously created.
2. Select the application you wish to edit.
3. When finished editing, click **Save**.

For questions regarding this application, please email: clinicalexp@svsu.edu