Engineering programs benefit from three endowments

The continued generosity of a Midland foundation will enable Saginaw Valley State University to enhance its engineering area through the establishment of three endowments: a fund to provide support for an endowed chair in engineering, a student scholarship endowment fund and an engineering equipment endowment fund. The Charles J. Strosacker Foundation, through the Campaign for Distinction, modified a previously created endowment and provided additional funds toward the establishment of the chair and the scholarship fund.

Eugene C. Yehle, chairman of The Charles J. Strosacker Foundation, said the organization initially invested in the University "toward hopes it would grow to be the institution it is today."

"Certainly today I think of Saginaw Valley as an outstanding institution and a great credit to our area," Yehle said. "It is a credit to our area and fulfills a tremendous role, not just in our area but the state.

"We want to ensure it continues that role into the future."

The Charles J. Strosacker Endowed Chair in Engineering was established to recognize Strosacker, a distinguished business and community leader. The endowed chair will be a full-time administrative/professional position occupied by a scholar and teacher in SVSU's College of Science, Engineering and Technology. Total funding for the Chair endowment from all sources will be $1.25 million.

The work assigned to this position will include regular teaching assignments at the graduate and undergraduate levels, and scholarly work and service in support of SVSU's research and service missions.

The Charles J. Strosacker Scholarship Fund will provide scholarship assistance for students who demonstrate an interest or aptitude in engineering or science, with the emphasis on disadvantaged and/or under-represented students pursuing a degree in engineering, science, science education or mathematics. The fund was made possible by a gift of $100,000 from the Strosacker Foundation.

The establishment of the scholarship fund is an evolutionary step from Project GET-SET, which was established at SVSU in 1990 with support from the Strosacker Foundation. The aim of the GET-SET program had been to help and encourage disadvantaged students in middle or high school to seek careers in science and engineering. Approximately 500 students participated in the program during a five-year period. While the GET-SET program encouraged students to begin studies leading to technical careers, "graduates" from the program often lack the financial resources to attend college. The Charles J. Strosacker Scholarship Fund will provide scholarship support, which can be the margin of difference for high-potential, but at-risk students.

The Charles J. Strosacker Engineering Equipment Endowment Fund is established to provide resources for the acquisition of new equipment and the upgrading of existing equipment necessary for achieving academic excellence in SVSU engineering programs. A gift from the Strosacker Foundation in 1981 was used to create a term endowment to help maintain Pioneer Hall and insure its continued aesthetic and functional properties. With the concurrence of the Strosacker Foundation, the term endowment was dissolved in 1998 with the corpus of the fund distributed between the equipment endowment and the endowed chair in engineering.
Strosacker (Continued from Page 1)

Distributions from the endowment are to be used for the purchase of new engineering equipment and related supplies, the renovation and upgrade of existing equipment, minor building modifications as required to support the purchase or renovation of engineering equipment, and those maintenance services deemed necessary for the reliable operation and preservation of equipment acquired from endowment resources.

The equipment endowment has been established with a corpus of $650,000.

Yehle added that Martha Arnold, a trustee with The Charles J. Strosacker Foundation, also is an honorary member of the SVSU Foundation. Arnold is a past chairperson of the SVSU Foundation. She also established a scholarship fund at SVSU in memory of her husband, James B. Arnold: The James B. Arnold Engineering Scholarship. Mr. Arnold was a former president of The Charles J. Strosacker Foundation.

Both Martha and James Arnold received SVSU honorary degrees: Mrs. Arnold in 1984 and Mr. Arnold in 1975.

Showcase could increase sales potential

The Office of Continuing Education, in cooperation with the Achieva Group, is preparing to assist in the development of salespeople. A Tuesday, July 14 breakfast showcase will introduce two programs that will be offered in the fall: The Counselor Salesperson and the Versatile Salesperson.

The Achieva Group is a business, training and consulting agent for Wilson Learning Worldwide.

A full breakfast buffet will be served. Reservations are due July 6. For more information, contact the Office of Continuing Education at ext. 4310.

Affinity Card to replace American Express Corporate Card

American Express has ended its Corporate Card relationship with the state of Michigan and, thus, with SVSU. However, for the nearly 130 individuals who had American Express Corporate Cards under the program and any others interested, SVSU has entered into an agreement with MBNA to provide an affinity card beginning in the fall.

Participants may dedicate the MBNA card to business travel, or use it for personal purchases. Reimbursement processes will remain the same: Within five days of filing an expense report, the Controller’s Office will reimburse the individual.

The MBNA card will provide a collision damage waiver for rental vehicles. Also, in many cases, an individual’s own insurance company will provide similar coverage. Be sure to check with your insurance provider for the coverage option.

Those holding American Express cards are reminded the program expires June 30. Materials will be available this summer for the MBNA affinity card.

“I regret the short notice of this action and any resulting inconvenience. American Express for reasons unknown did not notify University officials on timely basis of their decision to not renew the Corporate Card contract,” said James G. Muladore, controller and assistant vice president of administration and business affairs.

VAC accepting volunteers despite homes shortage

A shortage of houses eligible for renovation and cleanup means SVSU will not participate as a team in the “Christmas in July” annual volunteer project. However, just because there is no one house available to assign to an SVSU team does not mean volunteer support is not needed, according to Jim Muladore, controller and assistant vice president of administration and business affairs. Muladore also is a member of the board of the Saginaw Voluntary Action Center.

Individuals interested in participating on July 25 should contact the VAC at 755-2822 for assignment to a project with another team.

Bode to speak June 25

Award-winning author Janet Bode will speak at 10 a.m. Thursday, June 25 in Founders Hall. Bode’s nonfiction works tell the stories of young people in a variety of difficult circumstances: serving time in jail, coping with the loss of someone close to them, struggling with eating disorders, overcoming crippling family and personal problems. For more information call ext. 4073 or 4317.
Theta Chi inducts 17

SVSU's Theta Chi Chapter of Sigma Theta Tau International inducted 17 new members during a ceremony in April in Founders Hall.

Sigma Theta Tau International is an organization for nursing leaders, scholars and researchers. The honor society encourages the professional development of nursing and actively supports nursing scholarship, leadership, creativity and commitment among members. Sigma Theta Tau also sponsors nursing research, produces publications related to nursing and hosts programs on the international, national, regional and local levels. Sigma Theta Tau International has 346 chapters throughout the United States, Canada, Taiwan, South Korea and Australia.

Students pursuing bachelor's and master's degrees related to nursing with high scholastic averages qualify for induction into Theta Chi. Undergraduate students must have at least a 3.00 grade point average on a 4.00 scale and must be in the upper one-third of their nursing class to qualify for membership.

RN to B.S.N. students also must have at least a 3.00 grade point average on a 4.00 scale and must be in the upper one-third of their nursing class to qualify for membership.

Graduate students must have a 3.50 grade point average on a 4.00 scale and must be in the upper one-fourth of their nursing program.

Students complete degree requirements

SVSU conferred 462 degrees to students who completed requirements during the winter semester ending April 1998.

Bachelor degrees awarded were: 141 Bachelor of Arts (B.A.), 35 Bachelor of Science (B.S.), 47 Bachelor of Business Administration (B.B.A.), 30 Bachelor of Science in Nursing (B.S.N.), 13 Bachelor of Science in Mechanical Engineering (B.S.M.E), nine Bachelor of Science in Electrical Engineering (B.S.E.E), 54 Bachelor of Science in Social Work (B.S.W.), five Bachelor of Applied Studies (B.A.S.), and three Bachelor of Professional Accountancy (B.P.A.).

Master degrees awarded were: 80 Master of Arts in Teaching (M.A.T.), 31 Master of Education (M.Ed.), seven Master of Business Administration (M.B.A.), four Master of Arts (M.A.), and three Master of Science in Nursing (M.S.N.).

Have You Heard?

- Participants are needed for the 1998 Community Corporate Games. Among the events that require competitors are Team Banner, Basketball Shoot, Bowling, 400M Relay, Obstacle Course, Tug of War, 4x50 Swim Relay and Innertube Relay. For further information, or to sign-up for an event, contact Mike Holliday at ext. 5683.

- The SVSU mailroom requests that SVSU personnel do not apply five-digit bar codes to address labels or envelopes. According to Richard Blazekewski, president of Mailroom Inc., these bar codes are not valid and are considered a hindrance by the U.S. Postal Service. In order for SVSU to qualify for Pre-sorted First Class rates, bar codes must be an 11-digit CASS/MASS-certified bar code. For more information on bar codes for outgoing mail, contact Perry Toyzan at ext. 4278.

- The mailroom also reminds everyone to properly address intracampus mail by writing both the name and department where mail is to be delivered.

- Central Stores will be closed for inventory June 25 and 26. Any orders received by Tuesday, June 23 will be delivered and charged to 1997-98 budgets. Orders received beginning Wednesday, June 24 will be charged to 1998-99 budgets. Deliveries will resume Monday, June 29.

- A Graduate Programs Open House will take place from 5 to 7 p.m. Thursday, June 25 in Curtiss Hall. For more information, call Kathy Lopez at ext. 4167, or send E-mail to klopez@svsu.edu.

- Walkers and runners can join the SVSU Relay for Life Team Aug. 21 and 22 at Ojibway Island to raise funds for the American Cancer Society. Entertainment, food, games, prizes and camaraderie will be available for all. At 9 p.m. Friday, a candlelight ceremony will honor survivors and remember those lost to cancer. To join the team, or for more information on this 24-hour family-oriented event, call Rachel Jersevicz at ext. 4384.

- A gold earring was found in mid-May near a south entrance to Curtiss Hall. Anyone interested in claiming the item should contact the Campus Life Office at ext. 4170.
SVSU and ASE to offer certification for administrative assistants

SVSU’s Office of Continuing Education and the American Society of Employers (ASE) will offer a certification program for individuals employed as administrative assistants, secretaries, office professionals and support staff.

Participants in the Administrative Assistant Certification Curriculum program will learn valuable techniques such as learning to prioritize multiple projects, managing time more effectively and how to communicate ideas in a positive manner.

Core core classes will take place July 16, Sept. 16, Oct. 15 and Nov. 10.

Elective courses will be July 29, Aug. 5, Aug. 11, Sept. 30, Nov. 3, Nov. 12 and Dec. 1.

Discounts are available for SVSU personnel. Individuals may register by calling the Office of Continuing Education at ext. 4475. Registration also may be done via the Internet at www.aseonline.org.

Business Foundation Certificate offered for non-business grads

SVSU’s College of Business and Management will offer a Business Foundation Certificate program designed especially for the college graduate who did not major in business. By completing eight two-credit graduate courses in accounting, economics, finance, administration, marketing, operations management, statistical methods and the legal environment of business, the student will obtain a broad understanding of business.

The program will begin with the fall 1998 semester. The certificate program can be completed in one year. Courses are scheduled so students can complete two courses while attending class just one evening per week.

Admission to the certificate program does not guarantee admission to SVSU’s Master of Business Administration degree program; however, if the student applies to and later is admitted to the MBA program, courses with a grade of B or better can be used to waive foundation courses.

Applicants must have a four-year bachelor’s degree from a regionally-accredited college or university. Students must maintain a 3.0 grade point average (on a 4.0 scale). A minimum of 12 credits must be completed at SVSU.

For more information on the Business Foundation Certificate program, call the College of Business & Management at ext. 4064. The college’s E-mail address is cbmdean@svsu.edu.

Across Campus

• The campus community extends condolences:
  ▶ To the family of Maria Mueller, an SVSU student who recently passed away. Funeral services took place June 16 in Saginaw.
  ▶ To Kay Newsted, administrative assistant in the College of Business and Management, on the loss of her father, Ned A. Newsted, who passed away May 28.
  ▶ To Mark White, network analyst in the Office of Computer Services, on the loss of his daughter, who passed away June 15.

Campus personnel are encouraged to contact the Office of Information Services to schedule a portrait for the 1998-99 Faculty/Staff Directory. Campus Directory/Catalog Information forms, which are included with this issue of The Interior, should be returned as soon as possible. For an additional copy of the form, or to schedule your portrait appointment, call ext. 4039, or E-mail infoservices@svsu.edu.
Munger to head Financial Aid office

SVSU has promoted Cindy Munger to director of Scholarships and Student Financial Aid. Munger, who joined SVSU in 1992 in the Housing and Residential Life office, was serving as interim director since the departure of William Healy in October 1997.

Munger’s prior professional experience includes serving as an administrative assistant for Bay City Public Schools and as a personnel assistant for Wickes Corp. She has an M.Ed. and B.B.A. from SVSU, and an A.A. from Delta College.

“Our priorities for the office will be to balance customer service with institutional compliance with federal regulations,” Munger said. “We also will focus on providing additional training for our staff, and establishing a smooth working relationship with on-campus departments such as the Admissions and Controller’s offices.”

Munger’s appointment was effective June 10.

Professional Profile

- **Diane Boehm**, director of university writing programs, has an article titled “About Plagiarism, Pixels and Platitudes” at http://english.ttu.edu/kairos/3.1/coverweb/boehm/pixels.htm website. The question of online plagiarism in courses is considered.

- **Alfred G. Bracciano**, professor and director of occupational therapy, presented a workshop titled “Superificial Thermal Agents and Therapeutic Ultrasound: an Occupational Therapy Approach to Physical Modalities” at the Greater Kansas City District of KOTA and the Kansas Occupational Therapy Association at Rockhurst College on April 25 at Rockhurst College in Kansas City, Mo. Therapists from throughout Kansas attended the workshop. Don Earley, adjunct professor of occupational therapy, co-presented the workshop.

Bracciano also was appointed to serve as a founding member of the Editorial Board for Innovations in Occupational Therapy Education (IOTE). The new journal is sponsored by the American Occupational Therapy Association as part of the association’s commitment to advancing the practice of education through scholarship and the communication of viable strategies and resources.

- **Clifford K. Dorne**, associate professor of criminal justice, authored an article titled

“Should Violent Juvenile Offenders Be Routinely Tried in Adult Court?” that has been accepted for publication in the new anthology, Controversial Issues in Corrections, edited by Charles B. Fields (Allyn and Bacon Publishers).


- **Margaret M. Flatt**, professor of nursing, was honored on May 14 at the annual meeting of the Bay Central Chapter of Michigan Nurses Association. Bay Central honored Flatt as Nurse of the Year for outstanding service to the profession of nursing.

The Michigan Nurses Association is in the midst of an organizational restructuring process in which Flatt has been actively involved. She served on the task force that developed the restructuring plan that was approved by the MNA House of Delegates in 1997. Since that time she has served as chair of the New Stucture Transition Task force, which has facilitated restructuring throughout the state.

- **Rosalie G. Riegel**, professor of English, presented “Round the Table: The Role of Memory in the Catholic Worker Movement” at the International Conference on Oral History, June 14 through 17 in Rio de Janeiro, Brazil. She also is presenting a workshop titled “Preserving Voices: An Oral History Workshop for Women Religious” to the Conference on the History of Women Religious, June 21 through 24 at Loyola University, Chicago.
The Interior is published bi-weekly when classes are in session and periodically throughout the summer. Items should be submitted to the Office of Information Services, 276 Wickes Hall, 790-4055, or send E-mail to info@svsu.edu.

University departments sponsoring activities or events listed in The Interior will provide reasonable accommodations for persons with disabilities when contacted at least three days in advance.

Cecilia A. Jerome
Director, Information Services

Tim M. Inman
Layout/Photography

Tammy J. Elliott
Copy Assistant

Anne (Kathy) Ryan, center, accepts the first Yun Science Award from Thomas Kullgren, dean of the College of Science, Engineering and Technology, and Mrs. Yun at a June 15 ceremony in the Emeriti Room. The award is named for Dr. Suk Koo Yun, a professor and chair of the Physics Department from 1969 until his passing on Jan. 29, 1994. Professor Yun was well-known for his research in theoretical high energy physics. Ryan, who is completing a science minor as part of her elementary education program, was nominated by Marian Shih, assistant professor of physics, who said Ryan “worked very carefully and meticulously in the laboratory, and often probed topics that were more advanced than what was expected of her in class.” The award includes a $300 cash stipend, a certificate of achievement and the inclusion of her name on a plaque that is on display in the Physics Department.

assistance to female athletes who play on the University’s soccer, tennis, softball, track and volleyball teams.

Teams may mail their entry forms and checks by Monday, Aug. 3 to Deanna Schultz in the Alumni Relations office. Checks should be made payable to the SVSU Foundation.

For more information on participating in the golf scramble, call Cindy Morley at 799-2821.

Math, science focus of camps

SVSU’s Regional Mathematics and Science Center will host fun and learning day camps during the month of July for kids entering grades 2 through 8 next fall.

Science and Mathematics Extravaganza for Kids Camps (SMEK) will offer three sessions with topics ranging from aeronautics and space to volcanoes and computers.

All-Star SMEK, Camp One, will be Monday, July 20 through Friday, July 24 from 8:30 a.m. to 3:15 p.m. each day for students entering grades 5 through 8 in the fall. The camp will have an aeronautics and space theme for the entire week. Cost of All-Star SMEK is $150 per student.

SMEK Camp Two, for students entering grades 5 through 8 in the fall, will be a SMASH! (Science/Math Activities for a Summer Holiday) Monday, July 27 through Friday, July 31, 8:30 a.m. to 3:15 p.m. daily. Topics range from weather, volcanoes, rocks, minerals and fossils to measurement, small car construction, models of the solar system, star maps, constellations, model rockets and computers. Cost of SMASH is $150 per student.

SMEK Jr. is for students entering grades 2 through 4 in the fall. It will be from 9 a.m. to 2:30 p.m. Wednesday, July 8 and Thursday, July 9. Students will participate in a potpourri of science projects centered around hands-on projects. Daily sessions at the Ryder Center pool will be included in the $50 program fee.

Camp costs include all materials, snacks, lunches and Ryder Center fees.

If a student wishes to participate in both SMEK Camp One and SMEK Camp Two, the cost is $275. Two students from the same family also may attend the same SMEK Camp for $275. There is no discount on SMEK Jr.

For more information and registration forms, call the SVSU Regional Mathematics and Science Center at ext. 4114.

6 JUNE 23, 1998
June 22, 1998

Board approves FY98 budget, sets tuition rates

The SVSU Board of Control Monday, June 22 approved the 1998-99 General Fund Budget, which included a 2.3 percent increase in undergraduate tuition and fees.

The General Fund Budget is expected to include an increase in state appropriations (based on a Senate recommendation) of 3.58 percent, toward a total budget of $1.523 million. The budget also shows a 3.82 decrease in expenditures of Supplies, Materials and Services, which reflects termination of the CIESIN rental agreement and budgeting of FY98 unallocated tuition revenue expense to Compensation for new faculty.

The proposed budget includes seven new full-time faculty positions and additional administrative/professional staffing. It also includes replacement of retired or departed faculty and administrative/professional staff members.

The operating budget includes a 2.5 percent inflationary increase in student financial aid, plus nearly $170,000 for additional merit-based scholarships (Presidential Scholarship, Deans' Scholarship, University Scholar and Awards for Excellence). A graduate fellowship program also is proposed.

The budget also reflects a projected 2 percent increase in enrollment.

1998-99 tuition for Michigan undergraduates will be $113.75 per credit hour. Graduate courses for Michigan residents will be $167.20.

SVSU’s 1997-98 tuition and fees ranked third lowest in Michigan. In 1996-97, SVSU was ranked fourth lowest. The proposed tuition increase remains below the 1997 CPI rate; thus, under current legislation, SVSU students would be eligible for a Michigan tax credit.

In other Board action:

• The Board approved several revisions to the Code of Student Conduct, including more clearly defining a stalking/harassment regulation, sexual assault, aiding and abetting violations and the addition of a suspension sanction within the Disciplinary Process article.

Revisions also include modifications to the Counterfeiting, Altering, Fraudulent Use or Copying regulations to include via electronic means. The Disorderly Conduct regulation was expanded to include any University-sponsored function or academic requirement. The Assault regulation now includes reference to written and electronic transmissions.

• Ten new members were named to the SVSU Board of Fellows and four were reappointed to their positions. Newly-appointed were Leo Blanchard Jr., Steven K. Gaut and Renee Hampton all of Saginaw, Judy Z. Keller of Frankenmuth, John M. Kunitzer of Saginaw, Kenneth W. Lecureux and Elyse M. Rogers of Midland, James L. VanSlembrouck of Saginaw, and David G. Wilkins of Midland. Reappointed were Robert D. Braem of Caro, John A. Decker of Saginaw, Paul M. Keep of Bay City and John W. Kendall of West Bloomfield.

• The Board approved a resolution to add seventh and eighth grade classes to Creative Learning and NewLand academies for the fall.

• The Board confirmed two new board members each for NewLand Academy and Chatfield School. All four are reappointments.

• Two members of the Marshall M. Fredericks Sculpture Gallery board were reappointed and two more named by the Board of Control. Anne Thompson and Richard Strickland of Bloomfield Hills were reappointed to three-year terms. Suki Fredericks of Vermont and Don B. Gill of Bloomfield Hills were named to three-year terms.

Robert Yien, vice president for academic affairs, updated the Board on a recent working retreat with the deans and directors in his division.

Steve Hocquard, director of engineering services, updated the Board on construction activities.

This is an unofficial report of Board activities. Official minutes are on file in Zahnow Library.
Transitions
Please note the following Human Resource changes in your Faculty/Staff Directory:

**SVSU Welcomes**
- **Byam Brooks**, assistant professor, mechanical engineering (one-year temporary), P226, 790-4489. Ph.D., Michigan State University; M.S., George Washington University; B.S., Alma College.
- **J. Camille Cammack**, instructor professor, teacher education-elementary/early childhood special education. Ph.D. (expected 1998), Oregon State University; B.S., Brigham Young University.
- **Ranjana Dutta**, assistant professor, psychology (Winter ’99). Ph.D., Pennsylvania State University; M.S., M.S. University, Baroda, India; B.S., Sophia College, Rajasthan University, India.
- **John Grolle**, assistant professor of geography and history, B332. Ph.D., Michigan State University; M.A., University of Miami; B.A., University of Toledo.
- **Deborah Huntley**, assistant professor, chemistry, S260, 790-4349. Ph.D. and M.S., Cornell University; B.S., University of Connecticut.
- **David Karpovich**, assistant professor, chemistry, S248, 790-5613. Ph.D., Michigan State University; B.S., Saginaw Valley State University.
- **Thomas McManus**, assistant professor, educational leadership & services, B242. Ph.D., M.Ed. and B.S., University of Texas-Austin.
- **David Pape**, associate professor, mechanical engineering, P126, 790-5695. Ph.D., State University of New York-Buffalo; M.S., University of Akron; B.S., Clarkson University.
- **Janet Rensch**, lecturer, English (one-year temporary), W238, 790-4658.
- **Carol Shaw**, lecturer, modern foreign languages, B223. M.A., Michigan State University; B.A., Hope College; A.A., Kellogg Community College.
- **Andrew Swihart**, assistant professor, psychology, B152. Ph.D. and M.A., University of Houston; B.A., Earlham College.

**New Staff**
- **Karen Koroleski**, technical services/audio visual clerk, 790-4247/790-4244, kvk@svsu.edu.
- **Jennifer Murluck**, accountant, Controller’s Office, 790-4217.
- **Michael Peck**, part-time men’s basketball assistant coach, 249-4684.
- **Chris Pryor**, academic and career advisor, 790-5690.
- **Michelle Summer**, part-time academic advisor/Minority Student Services, 790-5663, msummer@svsu.edu.
- **Kay Warmbier**, academic and career advisor, 790-5673.

**Same Face, New Place**
- **Barbara Beck**, senior faculty secretary, first floor Curtiss Hall, 249-1936.
- **Jerry Kill**, athletic director, 791-7315.
- **Lori Kohn**, administrative payroll clerk, Controller’s Office, 790-4216.
- **Cindy Munger**, director, Office of Scholarships & Student Financial Aid, 790-5628.
- **Gilberto Velasquez**, custodian, main campus, 790-4279.

**Moving On**
- **Mary Dunnigan**
- **Suzy Merchant**
- **Peter Mochs**
- **Joe Snider**
Each year, the Office of Information Services (W276) updates the SVSU Faculty/Staff Directory. The SVSU Catalog is updated biennially. Please complete the following information, which will be used to prepare the campus phone directory and the Catalog. If you have questions, please call ext. 4039 or 4055 or E-mail infoservices@svsu.edu.

<table>
<thead>
<tr>
<th>FIRST NAME</th>
<th>MIDDLE INITIAL</th>
<th>LAST NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOB TITLE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NAME OF OFFICE/DEPARTMENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>YOUR CAMPUS TELEPHONE NUMBER (PREFIX AND EXTENSION)</td>
<td>YOUR BUILDING/OFFICE ROOM NUMBER</td>
<td></td>
</tr>
<tr>
<td>YOUR E-MAIL ADDRESS</td>
<td>OFFICE FAX NUMBER</td>
<td></td>
</tr>
<tr>
<td>@svsu.edu</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HOME STREET ADDRESS*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY</td>
<td>STATE</td>
<td>ZIP CODE</td>
</tr>
<tr>
<td>HOME TELEPHONE NUMBER†</td>
<td>SPouse'S FIRST NAME†</td>
<td></td>
</tr>
</tbody>
</table>

ACADEMIC DEGREES AND/OR PROFESSIONAL CERTIFICATIONS (ADD SECOND PAGE IF NECESSARY):

DEGREE/CERTIFICATION | COLLEGE/ORGANIZATION | DATE

Please complete the following, if desired.

* ☐ I do not want my home address printed in the Directory.
* ☐ I do not want my home phone number printed in the Directory.
* ☐ I do not want my spouse’s first name printed in the Directory.
☐ I would like a new photo taken for the Directory. (Call ext. 5641 or 4039, or E-mail tmi@svsu.edu to make an appointment.)

Please complete the reverse side.
# Information for Internal and/or External Release

The Office of Information Services maintains files of biographical data about faculty and staff. This information is used as resource material for internal newsletters and brochures as well as external news releases. **You are encouraged to submit supplemental information with this form,** including a copy of your résumé or vita. You may examine or add to the contents of your file at any time. Call ext. 4039 or 4055 or E-mail infoservices@svsu.edu for more information.

<table>
<thead>
<tr>
<th>YOUR NAME AS YOU WOULD LIKE IT TO APPEAR IN PRINT</th>
</tr>
</thead>
<tbody>
<tr>
<td>TITLE OF YOUR FIRST POSITION AT SVSU</td>
</tr>
<tr>
<td>OTHER POSITIONS AT SVSU</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TITLE, PLACE, DATE AND NATURE OF POSITIONS PRIOR TO SVSU APPOINTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIST MEMBERSHIP AND OFFICES ON HONORARY, PROFESSIONAL, CIVIC AND TRADE ORGANIZATIONS, INCLUDING LOCAL, STATE AND NATIONAL GROUPS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIST HONORS AND AWARDS RECEIVED AND DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIST BOOKS, BULLETINS, JOURNAL AND/OR MAGAZINE ARTICLES PUBLISHED. NOTE ANY PATENTS, DISCOVERIES, INVENTIONS OR RESEARCH PROJECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OPTIONAL. PROVIDE FAMILY INFORMATION (CHILDREN’S NAMES, AGES, ETC.) OR OTHER PERSONAL INTERESTS AND HOBBIES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

Your signature here authorizes publication of information as indicated above.

**DATE**

Return this form to the Office of Information Services, 276 Wickes Hall

SVSU does not discriminate based on race, religion, color, gender, sexual orientation, national origin, age, physical impairment, disability or Vietnam-era veteran status in the provision of education, employment and other services.