

## Professional Development Programs to Consider

Our Program offers an array of professional development opportunities. Two of the finest opportunities offered are the Master Teachers Program and the New Adjunct Faculty Seminar.

The goals of the Master Teachers Program are to help faculty create safe learning environments, become skilled in classroom management, knowledgeable about diverse learning styles, and develop research based techniques to motivate students. If you are interested in this program you must first apply. Following acceptance into the program each participant is expected to watch ten short online videos. The content of each video will then be used by the faculty member to compose an essay reflecting upon its content followed by the creation of a lesson plan for a class or a personal action that will be implemented in her teaching practices. There are a few other requirements, but at the conclusion of this program, you could achieve a \$50 bump in per credit hour pay.

The other program, the New Adjunct Faculty Seminar, is intended for newer faculty those who have been at SVSU for less than four semesters. This Seminar offers an opportunity for faculty to help strengthen SVSU's mission of being a premier teaching institution. It is hoped that involvement in this Seminar will help our adjunct faculty grow professionally as teaching scholars and allow them to develop collegial relationships with other new faculty.

The Seminar will be offered at 4:30 in the afternoon every other Friday, beginning on September 8<sup>th</sup> and ending on November 6<sup>th</sup>. Adjunct faculty, who register for this program, will be given a book which will help drive the seminar discussions and each will be compensated \$250.00 for attending all the sessions.

For more information about either of these programs please go to <http://www.svsu.edu/adjunctfaculty/facultydevelopment/>

### Adjunct Faculty Academic Calendar

#### July:

28 Last Day to Withdraw with 'W' Grade

#### August:

12 Classes, Final Exams End

16 Grades due to Registrar's Office by Noon

28 Classes Begin

#### Workshops:

August, 1 Canvas – An Introduction  
2:00 PM Z 115

August, 7 Canvas – Gradebook,  
Assignments and Rubrics  
2:00 PM Z 115

August, 14 Canvas – Quizzes and  
Surveys  
2:00 PM Z 115

Register for these and other workshops at: [svsu.edu/workshops](http://svsu.edu/workshops)

Save the date: **Fall Adjunct Faculty Orientation**  
**Thursday, August 17<sup>th</sup> at 4:00 p.m.**  
**Curtiss Hall Banquet Rooms**



## Lessons in Teaching Undergraduates, Part One

Andrew Pegoda began teaching History in 2007. As a part of his blog, in *Inside Higher Education*, he offered some lessons he has learned through teaching undergraduate students (2013). We would like to share some of these lessons with you. It is our thought that these lessons might confirm some feelings and ideas you have had while teaching or they might be instructive in helping you learn more about yourself and your students.

- **Teaching is about learning.** Faculty learn best when they teach. They learn about the content they are teaching and they learn about their students. This learning is a rich and satisfying experience.
- **Knowing adult learning theory is essential.** Late adolescent brains are still developing and require certain teaching methodologies so that student learning can be broad and deep. It is therefore essential to connect the student's lives as they live today with the material being taught. As Pegoda says, "Adult learners must also see the relevance of a class and a lesson to be successful, and they must have active, hands-on lessons."
- **Getting students to your office hours is difficult.** Students are often scared or intimidated by their professors so they tend not to attend office hours, even when they need help. To solve this problem, it is helpful to arrive early to class and talk to your students. Let them get to know you. Be visible in the dining areas on campus and talk to your students when you see them. You might find that by investing a few hours of your time at the start of the semester, you will cease to be lonely during your office hours!
- **Students, especially freshmen, do not truly understand what is expected of them.** After having spent some thirteen years of their lives in public schools, many students have had critical thinking and analytic skills wired right out of them. And, much of the information they have learned, has to be unlearned. To help them overcome such problems, faculty need to create opportunities for better learning to help them unlearn and then relearn. This can be done by following the next piece of advice.
- **Make your course challenging.** If your course is "hard," you will find that your students will rise to the occasion. They actually like to be challenged and in doing so they will come to class prepared, they will complete their assignments, and they will put more work into the class. If you find that your students begin to struggle, you can back off a little. Importantly, your class focus should be on learning.
- **Create as many low-stake learning assessments as possible.** College is about learning and it is difficult to assess successful learning by offering only two exams. Therefore, it is important to offer as many low-stake assignments as possible. This can be accomplished through a series of quizzes, book reviews, writing prompts, etc. Pegoda says, "Assignments are best when they are active – that is, they involve a mixture of reading, writing, speaking, listening, and moving, as they have to use their full senses. Assignments require a mixture of recall, application, and synthesis with fun and creative prompts. Using new and creative assignments every semester almost completely eliminates the opportunities for plagiarism." And remember, not every assignment needs to be graded. By simply completing assignments, students can earn credit.
- **Quizzes guarantee that students will be on time and prepared.** Pegoda learned that once he implemented quizzes in his course, his students began to arrive on time and they actually started to complete their reading assignments!

We will offer more words of wisdom from Pegoda in our next newsletter. But if you would like to read more of his lessons you can follow the link below.

#### References:

Honeycutt, B. (2013, March 25). Looking for Flippable Moments in Your Class. *Faculty Focus*. Accessed from: <https://www.facultyfocus.com/articles/blended-flipped-learning/looking-for-flippable-moments-in-your-class/>

Pegoda, A.J. (2013, July 19). Nineteen Lessons I Have Learned About Teaching Undergraduates (so far). *Inside Higher Education*. Accessed from: <https://andrewpegoda.com/2013/07/19/19-things-ive-learned-about-teaching-undergraduates-so-far/>

## Changes to the Ways We Copy, Print and Scan

Our office, in Science East 201, has been fitted with a Kyocera copier/printer which is activated by a program called PaperCut. The intent for employing PaperCut in offices across campus is to help eliminate paper waste, provide job accounting, and enable secure print release (the printer actually holds onto your print job until you log in). PaperCut printing/copying can be accessed in four different ways:

<i>If you choose to log in using your:</i>	<i>You will also need your:</i>
SVSU Username	SVSU Password
SVSU Employee ID Number	PaperCut PIN Number
SVSU ID Card	PaperCut PIN Number
PaperCut ID Number	PaperCut PIN Number

Should you choose to use one of the Kyocera copier/printer anywhere on campus you will need to get access to PaperCut.

- To establish your PIN number or to see you PaperCut ID number, you must first go to [vprint1.svsu.edu](http://vprint1.svsu.edu) and submit your SVSU username and password.
- To find your PaperCut ID number look under *Summary* there you will see: *Card/ID number*. Click that and it shows your PaperCut ID number.
- If you choose the last three options above, you will need also need to create a PIN number. To do so, look on the left column on the page ([vprint1.svsu.edu](http://vprint1.svsu.edu)) and select *Change Detail*. There you will be asked to insert a pin number.
- Finally, should you choose to use an SVSU ID card to login to PaperCut, you will need to have a newer one (your ID number shouldn't not begin with zeros ("0")).
- If you want our office to do any kind of copy work for you it is suggested that will need to forward your PaperCut PIN Number to us.

For more information on this please go to the portal at [my.svsu.edu](http://my.svsu.edu) and look under *Menu-Technology-Print Management*. There you will find links to both a print document and a video on PaperCut. Should you need a new ID card visit Financial Services in Wickes 131A. Should you encounter any problems call IT Support Center at x4225 option 4.

## A Few Ideas for the First Day of Class

The first day of class is of utmost importance because whatever happens in class on that day, sets the tone for the rest of the semester. So here are a few ideas you might want to employ on this most important day:

1. Create a welcoming environment- Introduce yourself and talk to your students about you and your life and encourage them to do the same.
2. Get active! Even though students say they hate icebreakers, such activities are an important way to get your class communicating.
3. Most importantly (and for some of us with great difficulty) learn your student's names as quickly as possible. This will allow them to feel safe and valued.