

The Office of
Adjunct Faculty & Academic Support Programs

Adjunct Faculty Academic Calendar

April:

22 Classes End

24-29 Final Exam Week

May:

3 Grades due to Registrar by Noon

5-6 Commencement

Workshops:

6 Military Student Affairs Workshop
10:00 AM C 116

13 Teaching Table: Apply the Motivational Formula
12:00 PM
Curtiss – Emeriti Room

19 Canvas – Gradebook, Assignments & Rubrics
10:00 AM Z115

For a complete list of workshops offered for the Fall/Winter Semesters please visit svsu.edu/workshops

Register for these and other workshops at: svsu.edu/workshops



Save the Date!

Jump In-
Adjunct Faculty Orientation
August 17, 2017

Formative Assessment: How Do You Know They Get It?

A pre-assessment evaluation of what your students know at the onset of a semester or when a new topic is introduced can be invaluable in helping you understand where to begin focusing your instruction. Likewise, a summative assessment at the end of the semester or at the closure of a topic will let you know which students are ready to move on to the next level. However, formative assessments are the key to determining if your students are on track as the semester progresses. Teaching without formative assessments can be a little like driving with your eyes shut.

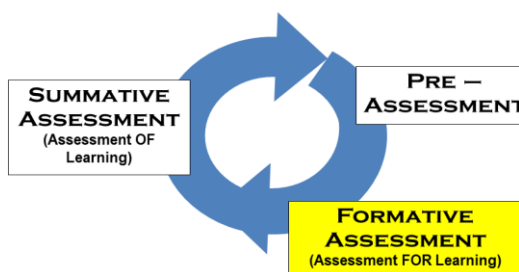
“Evidence shows that formative assessment is an essential component of classroom work and that its development can raise standards of achievement,” according to Paul Black and Dylan William, authors of the article, *“Inside the Black Box: Raising Standards Through Classroom Assessment,”* published by Phi Delta Kappa International.

Formative assessments take place at the same time learning is underway; in fact, they are conducted throughout the learning and teaching process to diagnose student needs and plan the next steps in your instruction. Additionally, formative assessment provides students with feedback they can use to improve the quality of their work. Consequently, these assessments can help students take control of their own learning, which can only increase the gratification they feel when they succeed.

Black and William point to a number of studies that provide evidence that formative assessment improves the self-esteem of students when applied as part of a “culture of success, backed by a belief that all pupils can achieve.” Part of that culture includes classroom discussions in which students are encouraged to “talk about their understanding.” Such discussions can help the instructor respond to students and reorient their thinking.

(Paul Black, professor emeritus and Dylan William, head of professor educational assessment, teach at King’s College in London, England)

ASSESSMENT PROCESS



Formative Assessment Idea: How Do I Know What I Know?

Metacognitive questions can help your students understand how well they understand a concept. Here are some examples:

1. *What kind of idea is it?* Name the major category area.
2. *What are some examples?* Name the best examples of this idea that you can think of.
3. *What are some similar ideas?* Name some things that are similar, to help remember the concept.
4. *What are some different ideas?* Name something different than the concept you are studying, that you should avoid confusing with it.
5. *What are its characteristics?* Name the qualities that make this concept what it is.

Zahnow Library Survey for Adjunct Faculty

Last week you received an email from our Library staff asking your input for how the Library can best support your needs. This is an opportunity for SVSU's Adjunct Faculty to have a voice in what will help you in your teaching practices. So please take the time to respond to this short survey. To access it please follow this link:

<https://www.surveymizmo.com/collab/3349266/Adjunct-Faculty-Survey>

The library staff also asked me to tell you that as part of the **2017 National Library Week** events, they are hosting a "Faculty Appreciation" reception on Thursday, April 13th, from 4-5:30pm in the Allen Reading Room on the fourth floor of the Library. As part of the program there will be refreshments (wine, cheese and snacks), a door prize, and optional tours of the new library construction. All the librarians and a few library staff will be there to meet and greet the faculty. It would be great to see you there!

Office 365 Migration of M-Drive to One Drive

Over the summer IT will begin the migration of all faculty material currently stored in the M-Drive to One Drive. One Drive is a product of Microsoft Office 365. This migration will be similar to the migration from Zimbra/VMail to Outlook in that all material will be transferred seamlessly. Your M-Drive will remain for some time, but the material in there will be "read only" and you will not be able to save anything to it. If you need to know more about M-Drive, there is a FAQ available to you at:

<https://my.svsu.edu/Technology/Office365/Pages/default.aspx>



Our Unsung Hero- Angela Bublitz

Unknowingly, many of you use our Graphics Center to get your copies made. Our Graphics Center is directed by Angela Bublitz. Angela works diligently with our front desk students to ensure that your copies are completed on time and according to your wishes. Should any snags happen in relation to your copies, Angela steps up to make certain that your needs are met. Therefore, our Program decided to honor this unsung hero this month. We gave her an "Adjunctiful" certificate and a gift card. We thought that you might be interested in knowing this fine hero who helps you out.