

## Summer Technology Institute

This year's Summer Technology Institute will be held on , Saturday, May 14 from 10:00 to 2:30 in Science East 206. The purpose of the institute is to provide instruction on VSpace for new and experienced users. This instruction will occur in the morning from 10:00 to 11:30 A.M. Lunch will be served at 11:30 A.M. In the afternoon, The Instructional Technology Lab will host a Technology Potpourri. If you are interested in attending this workshop as a means to gear up for your Fall courses, please register at [www.svsu.edu/workshops](http://www.svsu.edu/workshops).

## Reflective Reaching and Learning

One step toward becoming a better teacher is to practice reflection after each and every class.

Such practice will help you assess how your class went. You can ask yourself such questions as: Did my students talk? Were they engaged in their learning? Did they pay attention? What can I do to improve upon my instruction? This type of reflection will help you think about what happened during class and then prepare for future classes. If you find that you are not feeling especially well about how things are going in your class, you might consider taking a risk and trying some new teaching methods. These methods can include mind or concept mapping, group work via sharing and pairing, writing to learn, concept coloring, etc. Any active learning experience makes course work a richer more meaningful experience for students.

Upon reflection, if you feel that your students do not understand some of the material, you might consider at the end of the class period asking the students to compose a response to the question: What was today's muddiest point? After collecting these, review the responses. You can then use this review as the starting point for your next class by trying to clear up whatever was not clear to them or difficult to understand.

By utilizing self-reflection and student reflection, your teaching can improve, thus contributing to student success.

## Workshops

### Summer Technology Institute

Saturday, May 14, 10-2:30 SE206

*Learn to use VSpace and other technology*

### Best Practices in Online Teaching

4/14-11/30, 10-11:30, Z303

*Learn best practices in online and hybrid courses*

### Vspace Gradebook 2

Thursday, April 14, 1:30-2:30, Z302

*Learn about a new grade book tool-Gradebook 2*

[www.svsu.edu/workshops](http://www.svsu.edu/workshops)

## Please RSVP

Friday, April 8th at 5:00 P.M. for the 2<sup>nd</sup> annual Adjunct Faculty Awards Banquet to be held in the Curtiss Hall Banquet Rooms.

The purpose of this event is to honor the service adjunct faculty have given to the University.

Invitations were sent. Please RSVP to [adjunctfaculty@svsu.edu](mailto:adjunctfaculty@svsu.edu) or (989) 964-4050 by this Friday, April 1, 2011 if you would like to attend. Let us know if you will be bringing a guest, and, if so, provide the name of the guest and any dietary needs for you and your guest.

## Response to Needs Assessment

The Adjunct Faculty Needs Assessment Survey was published last week. Upon an initial review of one of the questions...that is, *“What other workshops would you be interested in attending?”* a number of responses indicate that there is a disconnect regarding adjunct faculty knowledge of professional development opportunities.

Each semester, the University publishes a blue workshop schedule. There are a number of departments which participate in creating this schedule. Our office, in addition to Academic Affairs the Writing Center, the Library, Sponsored Programs, VSpace, and Instructional Technology Center all coordinate to provide about 75 workshops during the Fall and Winter semesters. The topics for these workshops range from training on Word, PowerPoint and Excel to Jing Video: Giving Feedback to Students-The How-to.

These blue workshop schedules are posted each semester in every adjunct faculty office space. In addition, you can view the workshop schedule by going to [www.svsu.edu/workshops](http://www.svsu.edu/workshops). It is also at this site that you can register for workshops. As well, if the times provided for training do not fit into your schedule, individualized training can occur by calling the appropriate office and setting up an appointment.

Macomb campus faculty can also attend any workshop offered on the main campus, but also those arranged for online and hybrid courses and VSpace.

Adjunct faculty are compensated \$25 for up to three professional development activities each semester. It is, however, the adjunct faculty member's responsibility to bring a printed copy of the workshop certificate to our office in order to receive compensation.

If you have not already completed the Needs Assessment, please click on the following link. The results are used to improve support services for you. [www.surveymonkey.com/s/2010\\_2011adjunctfacultysurvey](http://www.surveymonkey.com/s/2010_2011adjunctfacultysurvey).

## Experience the LEAD Experience

Now is the time to consider whether you would like to participate in the LEAD Experience during AY2011-2012. The LEAD Experience is a program where during the Fall and Winter Semesters a member of the full-time faculty from your department will mentor you as you share in classroom experiences and discussions related to the teaching and learning process. Other requirements for those who are a part of this Experience are attendance at workshops and creating an online teaching portfolio. Those faculty who are accepted into the program are compensated \$250 each semester. Upon completion of the program, the adjunct faculty member will receive \$50 more per credit hour.

## Adjunct Faculty Development Funds

The purpose of this funding opportunity is to provide financial assistance to adjunct faculty members who would like to attend conferences, workshops, meetings, presentations, etc. as a means to further develop their substantive discipline area and teaching experiences. Those who apply for this program can receive a reimbursement of \$150 to attend an appropriate event or \$300 for presenting a paper. If you would like to learn more about this funding opportunity please go to:

[www.svsu.edu/adjunctfaculty/faculty-development](http://www.svsu.edu/adjunctfaculty/faculty-development).

<b>April 8</b>	<b>Adjunct Faculty Awards</b>
<b>April 23</b>	<b>Classes End</b>
<b>April 25-31</b>	<b>Final Exams</b>
<b>May 4</b>	<b>Grades due to Registrar</b>
<b>May 7</b>	<b>Commencement</b>
<b>May 14</b>	<b>Summer Technology Institute</b>
<b>August 24</b>	<b>Adjunct Faculty Fall Orientation</b>