Mr. K. M. Follett



Dear Mr. Follett:

Rich and I have been on vacation and have not had a chance to read the draft you sent, but are now back and have started reading it. Since we are sure you will soon be working on a final draft, we just wanted you to know that we will be sending you our input in the near future.

Sincerely,

icherine E. Gallagher
Catherine E. Gallagher