



SAGINAW VALLEY STATE UNIVERSITY

***BOARD OF CONTROL MINUTES
REGULAR FORMAL SESSION***

June 21, 2021

SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
Minutes of the Regular Formal Session
June 21, 2021

A regular formal session of the Board of Control was held on Monday, June 21, 2021 at 1:30 p.m. in Curtiss Hall, Banquet Room A.

Trustees present:

John D. Cherry, Jr.
JoAnn Crary
Dennis Durco, Treasurer (via video conference)
Lindsay Eggers (via video conference)
Bhushan Kulkarni, Secretary
John Kunitzer, Chair
Vicki Rupp, Vice Chair
Raj Wiener
Donald Bachand, Ex Officio

Trustees absent:

Also present:

J.J. Boehm, Interim Executive Director of Communications & External Affairs
Dr. Sidney Childs, Associate Provost for Student Affairs/Dean of Students
Ellen Crane, General Counsel
Dr. Deborah Huntley, Provost and Vice President for Academic Affairs
John Kaczynski, Director of Governmental Affairs
Mary Kowaleski, Executive Assistant to the President/Secretary to the Board of Control
Dr. David Lewis, Director of the School University Partnership Office
Thomas Metiva, Student Association President
James Muladore, Executive Vice President for Administration & Business Affairs
Dr. Mamie T. Thorns, Special Assistant to the President for Diversity Programs
Dr. Diana Trebing, Faculty Association Vice President
Rob Vallentine, Executive in Residence

SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL MINUTES
JUNE 21, 2021
REGULAR FORMAL SESSION
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I. CALL TO ORDER

Chair Kunitzer called the meeting to order at 1:30 p.m.

II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions to and Deletions from Agenda

It was unanimously approved to include the following resolutions to the agenda as action items no. 9 and 10:

- Resolution to Authorize Employment Contract Extension for the President
- Resolution in Appreciation of Mary Kowaleski

The agenda was unanimously APPROVED as revised.

B. Approval of the May 6, 2021 Minutes for the Regular Formal Session of the Board of Control

It was moved and supported that the minutes of the May 6, 2021 Regular Formal Session be approved.

The minutes were unanimously APPROVED as written.

C. Recognition of the Official Representative of the Faculty Association

Dr. Diana Trebing, Vice President of the Faculty Association, acknowledged John Kunitzer and Dennis Durco as outgoing board members and thanked them for their eight years of service.

On behalf of the Faculty Association, Professor Trebing offered congratulations to the faculty members on the agenda who are being recommended for promotion.

D. Recognition of the Official Representative of the Student Association

Mr. Metiva, President of the Student Association, announced that this year's benefactor for the annual Battle of the Valleys fundraising competition will be the Children's Grief Center of the Great Lakes Bay Region.

Mr. Metiva noted that the mission of the center is to help children and families shape their own futures. He added that the Children's Center is home to many specialized clinical services that lead the way in working with children who struggle with behavioral, emotional, educational, intellectual and developmental challenges.

E. Communications and Requests to Appear Before the Board

There were no requests to appear before the Board.

III. ACTION ITEMS

1. Resolution to Adopt Changes to the Student Association Charter

RES-2400 It was moved and supported that the following resolution be adopted:

WHEREAS, The Board of Control of Saginaw Valley State University retains as its express authority the approval of the Student Association Charter and amendments; and

WHEREAS, Student Association House Resolution 20-12 (attached), has taken strides over the past few years to root out discrimination and injustice; and

WHEREAS, the SVSU Student Association formally proposes amending the Student Association Charter to establish a “non-discrimination statement” as follows:

“The SVSU Student Association shall not discriminate on basis of religion, race, ethnicity, color, national origin, age, sex, sexual orientation, gender identity, height, weight, familial status, marital status, disability, veteran status, or by genetic information, or any other class protected by the force of law in any and all events, proceedings, or actions of the Student Association.”

NOW, THEREFORE, BE IT RESOLVED THAT, the SVSU Board of Control approve the Student Association Charter change, in accordance with House Resolution 20-12.

(See Appendix One: SA Charter).

The motion was APPROVED unanimously.

2. Resolution to Approve Revised 2021-2022 Alcohol and Other Drugs Policy

RES-2401 It was moved and supported that the following resolution be adopted:

WHEREAS, it has been the practice to review and revise the SVSU Alcohol and Other Drugs Policy periodically; and

WHEREAS, the Board of Control is authorized to approve revisions to the Alcohol and Other Drugs Policy; and

WHEREAS, several modifications are recommended to more accurately reflect University practices and State of Michigan legislation; and

WHEREAS, University Counsel has reviewed and supports the recommendation permitting the revisions;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control approve the attached revisions to the 2021-2022 Alcohol and Other Drugs Policy.

(See Appendix Two: Alcohol and Drugs).

The motion was APPROVED unanimously.

3. Resolution to Review the Death of a Student Policy

RES-2402 It was moved and supported that the following resolution be adopted:

WHEREAS, it has been the practice to review and revise SVSU policies found in the Operations Manual; and

WHEREAS, the Board of Control is authorized to approve revisions to the Procedure Following a Student Death Policy; and

WHEREAS, several modifications are recommended to more accurately reflect University practices; and

WHEREAS, University Administration has reviewed and supports the recommendation permitting the revisions; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Control approve the attached revisions to the Procedure Following a Student Death Policy.

(See Appendix Three: Death of A Student).

The motion was APPROVED unanimously.

4. Resolution to Modify the Term of Previously Authorized Public School Academy – New Dawn Academy located in Warren, Michigan

RES-2403 It was moved and supported that the following resolution be adopted:

WHEREAS, the Michigan Legislature has provided for the establishment of public school academies as public schools under section 2 of article VIII of the state constitution of 1963 by enacting Part 6A of the Michigan Revised School Code, as amended (“Part 6A”); and

WHEREAS, according to Part 6A, the Saginaw Valley State University Board of Control (the “University Board”) is an authorizing body empowered to issue contracts to organize and operate public school academies; and

WHEREAS, the University Board approved the establishment of New Dawn Academy of Warren on October 26, 2020; and

WHEREAS, the Authorizing agent wishes to modify the original approved authorization term from three years to five years; and

WHEREAS, best practices suggest that this change will allow additional time for schools to enhance their leasing opportunities by providing more favorable leasing terms. This change will also allow schools additional time to succeed and grow into their space;

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw Valley State University Board of Control declares, subject to the conditions set forth below:

That the application for a public school academy, to be known as New Dawn Academy of Warren, is hereby modified to operate for a term of five (5) academic years beginning in the fall of 2021, through June 30, 2026, subject to the execution of a Contract to Operate a Public School Academy, complete with all schedules, prior to commencement of teaching.

The motion was APPROVED unanimously.

5. Resolution to Approve Confirmation of Board Members for Previously Authorized Public School Academies

RES-2404 It was moved and supported that the following resolution be adopted:

WHEREAS, the Saginaw Valley State University Board of Control, the school's authorizing agent, requires that University Chartered Schools' Board of Directors have a minimum of five members and a maximum of nine members; and

WHEREAS, individual Charter Schools have a desire to replace Board members who have submitted their resignation; and

WHEREAS, certain Charter Schools have a desire to have parents of students represented on their Board of Directors; and

WHEREAS, certain Charter Schools desire to reappoint a board member whose term of office has expired;

NOW, THEREFORE, BE IT RESOLVED, that the individuals listed below be appointed by the Saginaw Valley State University Board of Control as new members of the Board of Directors of the following Charter Schools:

Branch Line School, Livonia

Chardin Claybourne Appointment

Term: 7/1/2021 – 6/30/2024

Mr. Claybourne earned his BS and MS in English Language and Literature from Central Michigan University. He is currently in the process of earning his EdD from Ferris State University in Community College Leadership. He currently serves as Faculty in the Learning Lab and Tutoring Services at Henry Ford College. Mr. Claybourne believes his thoughtful, considerate and collaborative approach to discussions and problem-solving with nearly 20 years of full-time experience in higher education will be an asset to the Academy board.

Samantha Stone **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Cesar Chavez Academy, Detroit

Fred Pacheco **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Almaida Guerra **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Chandler Park Academy, Detroit

Kendal Bowman **Appointment** **Term: 7/1/2021 – 6/30/2024**

Mr. Bowman earned his BS and MS in Architecture from the University of Michigan. He currently owns and operates Arcos Studio of Architecture. Mr. Bowman believes that in this opportunity to serve on the Academy board he will not only help improve an already stellar school but also do his part in exposing underrepresented young adults to Architecture in a manner that makes it a career option.

Michael Cheatham **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Kelli Van Buren **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Charlevoix Montessori Academy for the Arts, Charlevoix

Ada Tuck **Appointment Term: 7/1/2021 – 6/30/2024**

Ms. Tuck earned her Associates degree in Early Childhood Education/Psychology from North Central Michigan Community College. She is currently pursuing continuing education credits from Harvard University. Ms. Tuck currently services in housekeeping at Charlevoix Inn and Suites. Ms. Tuck believes her training in early education as well as de-escalation and conflict resolution will be an asset to the Academy board.

Michael Randall **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Eryn Willson **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Chatfield School, Lapeer

Kare Dumas **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Nathan Muir **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Faxon Academy, Farmington Hills

Herbert Ivory **Appointment Term: 7/1/2021 – 6/30/2024**

Mr. Ivory earned his BS and MS in Education/Administration from Eastern Michigan University. He retired from Ferndale High School after 24 years of service as Assistant Principal and Principal. The board believes his 47-year career in education, elementary and secondary, will be an asset to the Academy board.

Denise Wheeler **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Flat River Academy, Greenville

Jennifer Piotrowski **Reappointment** **Term: 7/1/2021 – 6/30/2024**

Genesee STEM Academy, Flint

Sylvester Jones **Appointment** **Term: 1/21/2021– 6/30/2022**

Mr. Jones earned his BA from Saginaw Valley State University and his MS in Administration from Central Michigan University. He is the founder and currently serves

as Chief Recreation Officer of ReCreate Flint, a youth development organization with a mission to teach transferrable life skills through high quality sports, recreation, and other youth development opportunities. Mr. Jones believes his commitment to the healthy growth and development of youth, his values, and his experiences will be an asset to the Academy board.

Rita Cheek	Reappointment	Term: 7/1/2021 – 6/30/2024
Storm Shriver	Reappointment	Term: 7/1/2021 – 6/30/2024

Kingsbury Country Day School, Oxford

Lyle Mioduszewski	Appointment	Term: 7/1/2021 – 6/30/2023
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Mr. Mioduszewski earned his BS in Nursing from Purdue University. He currently serves as Senior Field Sales Representative in Michigan, Ohio, and Indiana for McKesson Corporation. Mr. Mioduszewski believes his 18 years of working as a nurse, his love for the growing mind, and his leadership experience in non-profit organizations will be an asset to the Academy board.

Jody Quisenberry	Appointment	Term: 7/1/2021 – 6/30/2024
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Ms. Quisenberry earned her BS from the University of Detroit Mercy and her Juris Doctor from Thomas M. Cooley Law School of Auburn Hills. She currently serves as a Domestic Relations Referee at the Lapeer County Friend of the Court. Ms. Quisenberry specializes in juvenile matters and family law. She has dedicated her professional and personal life to helping children. Ms. Quisenberry has children that attend the Academy and recognizes the importance of Kingsbury's vision of outdoor learning.

Dora Higbie	Reappointment	Term: 7/1/2021 – 6/30/2024
Adam Stewart	Reappointment	Term: 7/1/2021 – 6/30/2024

Landmark Academy, Kimball

Sherry Bevins	Reappointment	Term: 7/1/2021 – 6/30/2024
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Merritt Academy, New Haven

Karen Boska	Reappointment	Term: 7/1/2021 – 6/30/2024
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Oakland International Academy, Farmington Hills

Sajid Sayed	Reappointment	Term: 7/1/2021 – 6/30/2024
Rashed Rabaa	Reappointment	Term: 7/1/2021 – 6/30/2024

Saginaw Preparatory Academy, Saginaw

James Perkins	Reappointment	Term: 7/1/2021 – 6/30/2024
Darlene Simpson	Reappointment	Term: 7/1/2021 – 6/30/2024

Sigma Academy

John Carter	Reappointment	Term: 7/1/2021 – 6/30/2024
Trudy Hale	Reappointment	Term: 7/1/2021 – 6/30/2024

The New Standard Academy, Flint

Trachelle Young	Reappointment	Term: 7/1/2021 – 6/30/2024
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Waterford Montessori Academy, Waterford

LuAnn Birchmeier	Reappointment	Term: 7/1/2021 – 6/30/2024
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White Pine Academy, Leslie

Ashley Berry	Reappointment	Term: 7/1/2021 – 6/30/2024
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Carissa Herrick	Reappointment	Term: 7/1/2021 – 6/30/2024
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Winans Academy of Performing Arts, Marvin L., Detroit

Jason Gold	Appointment	Term: 7/1/2021 – 6/30/2022
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Mr. Gold earned his BA in Criminal Justice Administration and his MS in Organizational Leadership and Administration from Concordia University of Ann Arbor. He currently serves as a Realtor at Real Estate One, after retiring as a police officer. Mr. Gold believes his experience as a master trainer of Adverse Childhood Experience; Mental Health First Aid Instructor; W.K. Kellogg Truth, Racial Healing Transformation Facilitator and certified mediator will be an asset to the Academy board.

Terra Webster	Reappointment	Term: 7/1/2021 – 6/30/2024
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Woodland School, Traverse City

Tara Dennis	Reappointment	Term: 7/1/2021 – 6/30/2024
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Robin Groothuis	Reappointment	Term: 7/1/2021 – 6/30/2024
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David McGinnis	Reappointment	Term: 7/1/2021 – 6/30/2024
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Mary Wodzien	Reappointment	Term: 7/1/2021 – 6/30/2022
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Dr. David Lewis, Director of School University Partnerships, informed board members that all appointments and reappointments are subject to a review process including background checks, interviews by a School University Partnership Office staff member, and completion of a conflict of interest board application.

The motion was APPROVED unanimously.

6. Resolution to Approve Faculty Promotions Effective July 1, 2021

RES-2405 It was moved and supported that the following resolution be adopted:

WHEREAS, Promotions to various academic ranks represent formal and traditional recognition of faculty accomplishments:

NOW, THEREFORE, BE IT RESOLVED THAT the following faculty members be granted promotions to the ranks specified, effective July 1, 2021.

Rank of Associate Professor

Aneesha Gogineni

John Herman

Michael Heron

Kellie Konsor

Matthew Mitchell
Dennis Savard
Aricka Schweitzer
Joseph Weaver

Rank of Professor

James Bowers
Jennifer Chaytor
Colleen D'Arcy
Julie Foss
Sherrin Frances
Andrea Frederick
Christopher Giroux
Bonnie Harmer
Rose Lange
Jason Pagano
Rebecca Schlaff
Charles Weaver

The motion was APPROVED unanimously.

7. Resolution to Adopt Revised Board of Control Bylaws

RES-2406 It was moved and supported that the following resolution be adopted:

WHEREAS, Board of Control Policy 3.101, Article III, Item #27 states that the Saginaw Valley State University Board of Control reserves authorization to establish and modify the Board of Control Bylaws; and

WHEREAS, Revisions have been proposed to Article 2.100 and Article 3.106 to the existing Bylaws (see attached); and

WHEREAS, The proposed revised Bylaws were shared with Board of Control members and their suggestions were incorporated in the final document; and

WHEREAS, The draft was submitted in writing to Board of Control members for review 28 days prior to the meeting; and

WHEREAS, The draft of the proposed revised Bylaws was reviewed by the University's legal counsel:

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University give formal approval to revise the Board of Control Bylaws.

(See Appendix Four: Bylaws).

The motion was APPROVED unanimously.

8. Resolution to Adopt the General Fund Operating Budget for FY2022

RES-2407 It was moved and supported that the following resolution be adopted:

WHEREAS, The Administration and Board of Control of the University have determined the level of General Fund expenditure allocations required for personnel, services, supplies and equipment to maintain quality instructional and support services provided to students; and

NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Budget Summary which establishes the FY2022 operating budget be adopted;

BE IT FURTHER RESOLVED, That the attached tuition and fee schedule of rates, effective beginning with fiscal year 2022 fall semester, also be adopted.

(See Appendix Five: Budget).

The motion was APPROVED unanimously.

9. Resolution to Authorize Employment Contract Extension for the President

RES-2408 It was moved and supported that the following resolution be adopted:

WHEREAS, The Board has considered the extension of the Employment Agreement between the Board of Control of Saginaw Valley State University and Donald J. Bachand dated July 1, 2019; and

WHEREAS, It is the judgment of the Board that its Chairman should be authorized to enter into a six (6) month extension, providing for the continuing employment of Dr. Donald J. Bachand as President of the University for a term extending through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, That the Chairman of the Board is authorized and directed to execute an amendment to the Employment Agreement on behalf of the University that extends the termination date to December 31, 2022.

The motion was APPROVED unanimously.

10. Resolution in Appreciation of Mary Kowaleski

RES-2409 It was moved and supported that the following resolution be adopted:

WHEREAS, Mrs. Mary Kowaleski has served as Secretary to the Board of Control of Saginaw Valley State University since October 30, 2012; and

WHEREAS, Mrs. Mary Kowaleski's significant effort and organizational skills combined with her positive attitude have been greatly appreciated during her tenure as Secretary to the Board of Control; and

WHEREAS, Mrs. Mary Kowaleski has exceeded expectations by facilitating the transition to remote Board of Control operations and providing regular and timely communications since the March 2020 onset of the COVID-19 pandemic. She has successfully navigated the complex compliance and technical challenges of conducting remote Board of Control meetings with patience and positive support to each board member; and

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw Valley State University Board of Control wishes to convey to Mrs. Mary Kowaleski its sincere gratitude for her dedication, as well as her conscientious and tireless service to the Board of Control and to the University throughout her career, but especially during the past year.

BE IT FURTHER RESOLVED, That a copy of this resolution is to be presented to Mrs. Mary Kowaleski as a permanent expression of the University's appreciation.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

There were no discussion items.

V. REMARKS BY THE PRESIDENT

President Bachand commented that in-person Commencement will proceed as planned on Friday, May 7. He noted that ceremonies are scheduled at 10 a.m., 1 p.m. and 4 p.m.

President Bachand congratulated Dr. Tami Sivy, professor of chemistry, for receiving the Michigan Distinguished Professor of the Year award from the Michigan Association of State Universities. He stated that the award recognizes the outstanding contributions and dedication exhibited by the faculty from Michigan's 15 public universities to the education of undergraduate students. He noted that she is one of three professors in the state to receive the honor. President Bachand also congratulated the 20 faculty members approved for promotion earlier today.

President Bachand thanked Chair Kunitzer and Trustee Durco for their eight years of truly outstanding leadership and support. He commented that they have done an outstanding job representing the university's best interest at all times.

VI. OTHER ITEMS FOR CONSIDERATION

Chair Kunitzer made the following statement:

“As this is my last official board meeting, I would like to make a few comments. First, I would like to thank Eric Gilbertson and all those who were instrumental in getting me appointed to the board of control for Saginaw Valley State University. It has been my honor and privilege to serve on this board.

Next, I would like to thank the administration team that we have at SVSU. We have such wonderful people who are doing such great things. We have great leadership at the top starting with our president, Don, provost Deb, and finance and admin Jim. But there are hundreds of others right behind them and together they all make a great team. It is the WE in SVSU.

I would like to thank all of the board members I have served with. WE have all worked so well together. We talked through our issues and we came to agreements. All of the board members served with the goal of making SVSU a better place and I think we have succeeded.

I would like to part with a reminder to our current board members and future board members about our role as board members. Eric Gilbertson reviewed with me when I first started on the board about our role as trustees. He emphatically pointed out that our role is the hire president of the university and the president it to run the university. Our job as trustees was not to try and run the university. I tried to keep this in mind over the last eight years and I hope I have followed that advice.

I wish the board well in moving forward. I pray that the governor will appoint new members who will serve this university well. Thank you.”

11. Motion to Move to Informal Session to Discuss Collective Bargaining

BM-1238 It was moved and supported that the Board move to Informal Session to Discuss Collective Bargaining

The motion was APPROVED unanimously.

The Board moved to Informal Session at 2:20 p.m. and reconvened in Regular Formal Session at 2:50 p.m. with Board members Cherry, Durco, Eggers, Kulkarni, Kunitzer, Rupp and Wiener in attendance. Also in attendance were President Bachand, Mary Kowaleski, Ellen Crane and J.J. Boehm.

VII. ADJOURNMENT

12. Motion to Adjourn

BM-1239 **It was moved and supported that the meeting be adjourned.**

The motion was APPROVED unanimously.

The meeting was adjourned at 2:50 p.m.

Respectfully submitted:



John Kunitzer, Chair



Bhushan Kulkarni, Secretary



Mary Kowaleski
Recording Secretary



Saginaw Valley State University Student Association
Twenty-Sixth Session of the House of Representatives

House Resolution 20-12

A Resolution to formally propose an amendment to the Charter of the SVSU Student Association to establish a non-discrimination statement.

Introduced by Representatives KOCH, JOHNSON, R., GARCIA, and NELSON

On JUNE 3, 2020.

THE STUDENTS OF SAGINAW VALLEY STATE UNIVERSITY ENACT

WHEREAS, the SVSU Student Association has taken strides over the past few years to root out discrimination and injustice; and

WHEREAS, it is necessary that the Student Association take formal action to legitimize all attempts to create a non-discriminatory environment;

NOW THEREFORE BE IT

RESOLVED, that the SVSU Student Association adopt and formally propose the amendment in Appendix A to establish Article I, Section 2 of the Student Association Charter as a "non-discrimination statement"; and be it

RESOLVED, that the SVSU Student Association schedule a student body vote, per the process for amending this charter, by, at the latest, the thirty-first day of October, 2020.

THEREFORE, it be read and placed before the twenty-sixth session of the House of Representatives duly assembled on **AUGUST 30, 2020** for substantive discussion, and

THEREFORE, after cloture, it be brought before the House for passage with those votes tabulating ____ in the affirmative, ____ against, and ____ abstentions as certified by the Speaker of the House.



**Saginaw Valley State University Student Association
Twenty-Sixth Session of the House of Representatives**

Appendix A.

Article I –Organization

Section 1 –Organization

- A. There is hereby established a Student Association, henceforth known as the Association, which shall be comprised of a minimum of thirteen Representatives and a President.

Section 2 – Non-Discrimination Statement

- A. The SVSU Student Association shall not discriminate on basis of religion, race, ethnicity, color, national origin, age, sex, sexual orientation, gender identity, height, weight, familial status, marital status, disability, veteran status, or by genetic information, or any other class protected by the force of law in any and all events, proceedings, or actions of the Student Association.

Green - Add

Alcohol and Other Drugs Policy

Policy Rationale

Saginaw Valley State University strives to offer members of the University community the same rights as those afforded to members of the larger community. All members of the University community are responsible for making decisions about their behavior within the context of Michigan law and University regulations.

The Drug-Free Workplace Act of 1988, Subtitle D, Section 5152 and the Drug Free Schools and Communities Act Amendments of 1989, PL No. 101-226, requires that Saginaw Valley State University maintain an environment free from the unlawful manufacture, distribution, dispensation, possession or use of controlled substance and/or alcohol. This policy Concerning the Use of Alcohol and Other Drugs (this "Policy") applies to all activities on University property, University sponsored events and may extend to off-campus activities and behaviors. Any violation of the Policy constitutes a violation of the SVSU Code of Student Conduct and workplace rules. Such violations may result in disciplinary action by both the University and civil authorities.

This Policy is written as evidence of Saginaw Valley State University's commitment to its students by:

- Encouraging a campus environment where healthy choices are made;
- Working to prevent alcohol and other drug abuse;
- Accepting responsibility for one's own choices and behavior;
- Encouraging alcohol-free programs;
- Supporting and empowering those who choose responsibly not to use alcohol; and
- Enforcing University rules and regulations, and federal, state, and local laws that govern alcohol and other drug use.

Alcohol & Drug Related Incidents Requiring Medical Attention

In the case of alcohol intoxication, alcohol poisoning, drug overdose or other alcohol or drug-related medical emergency, the primary concern is the health and safety of the individual(s) involved. Students are strongly encouraged to seek immediate medical assistance for themselves or their peers in the case of an alcohol or other drug-related medical emergency. Students for whom medical assistance is sought, and those who seek medical assistance for themselves or for others, for alcohol or other drug-related medical emergencies will not be subject to University discipline for the sole violation of using or possessing alcohol or drugs. Such students may, however, be referred to University education and support programs or community referrals and may be subject to disciplinary action when other University rules or policies have been violated.

Further, students remain subject to local, state, and/or federal laws concerning the use of alcohol and/or other drugs, and may be subject to penalties as prescribed by law.

An individual, for whom emergency medical assistance is sought due to an alcohol or drug-related condition, is financially responsible for all costs of his or her medical care, including ambulance and/or hospitalization.

Disciplinary Process

Students accused of behavior in violation of this Policy are subject to the disciplinary process and procedures set forth in the SVSU Code of Student Conduct and this Policy. In the event a student is notified of a violation of this Policy, the student must contact the designated student conduct officer within two (class) days of notification. A screening appointment will then be scheduled within the next five (class) days and a determination of the appropriate sanction(s) will be completed within the following two weeks, when school is in session.

Parental Notification

In October of 1998, Congress passed an amendment to the Family Education Rights and Privacy Act (FERPA) which allows an institution of higher education to disclose to parents or legal guardians of a student, information involving a violation of federal, state, local law or a rule or policy of the institution governing the use or possession of alcohol and/or other drugs, if the student is under the age of 21 and the institution has determined that a disciplinary violation occurred. In response to alcohol-related tragedies in the State of Michigan and across the country, SVSU's policy is to inform parents or guardians of a student under the age of 21 when the student is found responsible for a violation(s) of this Policy.

Risks Related to Alcohol and Other Drugs

Alcohol and other drug use can start out as casual or social use and progress into abuse and dependence. The abuse of alcohol and other drugs can diminish the personal attainment of intellectual, social, physical, and moral growth and development.

Health Risks Associated with the Use of Illicit Drugs and Alcohol

For current and detailed information regarding the Health Risks Associated with the Use of Illicit Drugs and Alcohol, please visit:

National Institute on Drug Abuse, <http://www.nida.nih.gov/>

National Institute on Alcohol Abuse and Alcoholism, <http://www.niaaa.nih.gov>

Campus Resources

- Counseling Services, 112 Curtiss Hall, 989-964-7078
- Student Wellness Program, 105 Doan Center, 989-964-2292

- University Health Services, 2970 Pierce Road, 989-583-0285
- University Police, South Campus Complex A, 989-964-4141
- Residential Life, 114 Curtiss Hall, 989-964-4410
- Student Conduct Programs, 114 Curtiss Hall, 989-964-2220

Community Resources

Bay County

- Access Alliance of MI, 800-448-5498 or 989-497-1302
- Alcoholics Anonymous 24-Hour Help Line, 989-894-1949

Midland County

- Access Center, 800-686-0749
- Alcoholics Anonymous 24-Hour Help Line, 989-698-2975
- Alcoholics Anonymous Website, www.midlandaa.org

Saginaw County

- Saginaw County Substance Abuse Treatment & Prevention Services, 800-233-0022 or 989-758-3748
- Alcoholics Anonymous 24-Hour Help Line, 989-776-1241
- Alcoholics Anonymous Website, www.saginawaa.org
- Narcotics Anonymous 24-Hour Help Line, 989-698-2977
- Narcotics Anonymous Website, www.michigan-na.org/saginaw/

Tuscola County

- Access Alliance of MI, 800-448-5498

Alcoholics Anonymous Website, www.tauc.ws

Provisions Specifically Relating to Alcohol

University Alcohol-Related Regulations

- Unauthorized possession, use, manufacture, distribution or sale of alcoholic beverages on University property is forbidden.
- All provisions of state law pertaining to possession and use of alcohol, furnishing of alcoholic beverages to minors, and falsification of an I.D. for the purchase of alcoholic beverages will be enforced.

- Furnishing alcohol to an obviously or visibly intoxicated person, regardless of age, is prohibited.
- Kegs of any size or any common source of alcohol beverage are not permitted on campus without University approval.
- Consumption of alcohol by those 21 years of age or older is permitted in University Housing facilities only in accordance with provisions outlined in "Additional Resident Student Alcohol Policy Provisions."
- Possession of alcohol containers by unauthorized individuals, whether or not the containers hold an alcoholic beverage, is considered acceptable evidence of consumption of alcohol and is a violation.
- Alcoholic beverages are not permitted at athletic events, concerts or any other event open to the campus community or general public, without prior authorization from the University.
- Student organization funds may not be used for the purchase of alcoholic beverages.
- **Intoxication**, disruptive behavior and/or damage related to the consumption of alcohol are prohibited.
- Students are expected to exercise good judgment and immediately report violations of this Policy; and failure to do so may be deemed violation of this Policy.
- Driving while under the influence of alcohol or in possession of alcohol if under the age of 21, is prohibited.

Violations of any of the above-listed regulations will constitute a violation of this Policy *and* the SVSU Code of Student Conduct.

Alcoholic Beverage Policy for Approved University Student Functions

The consumption of alcohol by those 21 years of age and older is permitted during an approved University function; provided, however, that all applicable provisions of this Policy concerning the use of alcohol remain in effect. Guidelines are available within the SVSU Operations Manual: General Operations I:3.1-3 Special Event Alcohol Guidelines.

1. Consumption of alcohol is permitted by those 21 years of age or older on campus during an approved University function.
2. Organizations that receive a special liquor license, may serve alcohol at an approved function.
3. Alcohol must only be served by University Dining Services personnel, at approved University functions.
4. Attendees at an approved University function are not permitted to supply their own alcoholic beverages.
5. Advertising in University publications or publicized notice on or off campus of the availability of alcoholic beverages at any event sponsored by University group or individual is prohibited.

Additional Resident Student Alcohol Policy Provisions

Saginaw Valley State University maintains an environment free from the unlawful manufacture, distribution, dispensation, possession or use of controlled substance and/or alcohol. ~~The possession or consumption of alcohol by those under the age of 21 is not permitted.~~ Possession of alcohol containers, while in facility/living unit, regardless of whether the container holds alcohol, is not permitted.

Those who are 21 years of age or older, and who have obtained a valid alcohol permit ~~initiated through the Alcohol Permit Training class (please visit for more information: <http://www.svsu.edu/swp/substances/>)~~ are permitted to possess and consume alcohol in accordance with this Policy, including, the following behavioral rules and regulations:

- Possession of alcohol or alcohol containers outside living units is not permitted, regardless of age or the possession of an alcohol permit.
- However, alcoholic beverages in factory sealed containers may be transported by individuals (21 years or older) from off campus directly to approved residences.
- Common sources of alcohol (e.g., kegs, trash cans, etc.) or quantities of alcohol (including empty containers) determined to be excessive by University personnel is not permitted.
- Residents are responsible for their guests' behavior and may be charged through the disciplinary process for the actions of guests.
- Alcohol permits granted to students 21 years or older are only valid in the student's assigned residence. Alcohol permits are not transferable to other units.
- Social events (parties, large gatherings, etc.) may be terminated at any time at the discretion of University staff.

Students seeking to renew their alcohol permit will not be required to re-take the Alcohol Education Training Class. Students may request a new alcohol permit due to a room change or expired permit. Students will be required to meet with a designated Student Affairs staff member ~~their Resident Director or Assistant Director of Student Wellness Programs~~ to obtain an up-to-date permit.

The following limits have been established regarding the amounts and types of alcoholic beverages (as defined in the Michigan Liquor Control Code and related laws, rules, and regulations) each assigned resident who is 21 years of age or older, and has obtained a valid alcohol permit, and behaves in accordance with this Policy, University rules and regulations, and federal, state and local laws; may possess:

- 144 ounces of beer (equivalent of 12, 12-ounce cans of beer) and 755 ml of wine (the equivalent of one average-size bottle of wine); OR
- 144 ounces of beer (equivalent of 12, 12-ounce cans of beer) and 755 ml of liquor (the equivalent of one fifth); OR
- 755 ml of wine (the equivalent of one average-size bottle of wine) and 755 ml of liquor (the equivalent of one fifth); OR
- 288 ounces of beer (equivalent of 24, 12 ounce cans of beer); OR
- 1510 ml of wine (the equivalent of two average-size bottles of wine).

All other alcoholic beverages are prohibited.

Off-campus Activities

Although the University accepts no responsibility from the unlawful manufacture, distribution, dispensation, possession or use of controlled substance and/or alcohol ~~for the use or distribution of alcoholic beverages or other drugs~~ at off-campus functions sponsored or attended by students or University-related organizations or individuals, the University's expectations and standards for its students may extend to activities and behavior off-campus.

All persons planning or attending such an off-campus activity should be aware of the alcoholic beverage and other laws in that situation. Each person participating in the activity assumes responsibility for his or her own actions. Students attending off-campus social functions sponsored or hosted by students or University-related organizations or individuals are subject to all applicable federal, state and local laws, as well as University rules and regulations, and violations may result in disciplinary action by the University and/or civil authorities.

Alcohol Disciplinary Sanctions

A student who is determined to have violated this policy for an alcohol-related infraction is subject to the sanctions set forth in SVSU's Code of Student Conduct, as well as the sanctions described below. In addition, such student is subject to prosecution and punishment under federal, state, and local laws.

The following table is a general summary of the range of possible University alcohol-related sanctions. Sanctions are cumulative and may be enhanced based on past disciplinary record, the severity of behavior and/or the impact of the violation upon the community. There may be circumstances that are cause for exception. Penalties may include appropriate developmental sanctions or disciplinary restrictions.

First Offense	Second Offense	Third Offense
Alcohol Education	University Probation	University Suspension
\$75 minimum fine, not to exceed \$225	Alcohol Education	Parental Notification
University Housing: Probation, Relocation or Removal	Parental Notification	Other appropriate developmental sanctions or disciplinary restrictions
Other appropriate developmental sanctions or disciplinary restrictions	\$200 minimum fine, not to exceed \$350	
	University Housing: Probation, Relocation or Removal	
	Other appropriate developmental sanctions or disciplinary restrictions	

Sanctions will reflect both the degree and number of offenses of a particular student. In certain situations, sanctions, including, but not limited to, the following, may be imposed, in addition to the standard sanctions listed in the table above:

- Violators who are student athletes should be aware that the Athletic Director will be notified in the instance of an alcohol-related violation and are encouraged to immediately communicate with their coach in the event of an incident.
- Sanctions involving removal from University housing or suspension from the University may require the completion of specific criteria prior to re-enrollment.

State and Township Law: State and Local Law and Related Sanctions

Violation	Case Law(s)	First Offense	Second/ Subsequent Offense
Open House Party	750.141a	Misdemeanor, 30 days in jail, or fine of not more than \$1000	Misdemeanor, 90 days in jail, or fine of not more than \$1000
Open House Party (Saginaw County)	ORD 107	Misdemeanor, 30 days in jail, and/or \$500 fine	Misdemeanor, 90 days in jail, and/or \$500 fine
Sell or furnish alcohol to minors	MCL 436.1701(1)	Misdemeanor, 60 days in jail, and/or \$1000 fine	Misdemeanor, 90 days in jail, and/or \$2500 fine and may be ordered to perform community service
Furnishing to minors and causing minor's death	MCL 436.1701(2)	Felony, 10 years, and/or \$5000 fine	Same
Transporting/Possession of alcohol by minor in a motor vehicle	MMVLC 257.624b	Misdemeanor, substance abuse screening, community service, loss of M.V. up to 30 days, fine up to \$100, and license suspension up to 180 days	Misdemeanor, substance abuse counseling, community service, loss of M.V. up to 30 days, fine up to \$200, and license suspension up to one year
Purchase/Possess/or Consume	MCL 436.1703(1)	Civil infraction, fine up to \$100, substance abuse treatment , substance use disorder services, community service; substance abuse screening to assess at own expense.	Misdemeanor, fine up to \$200, substance abuse treatment , substance use disorder services, community service, and license sanctions up to one year. Second offense up to a 30-day jail sentence. Third offense up to a 60-day jail sentence and \$500 fine.
Fraudulent Identification	MCL 436.1703(2)	Misdemeanor, fine up to \$100, and suspension of license for 90 days , up to 93 days in jail	Same
Minor driving with a blood alcohol level above a .02-.07	MMVC 257.625(6)	Misdemeanor, fine is \$250, 360 hours community service, no jail time. fine up to \$1000 and/or 1 year of community service, pay for cost of prosecution, licensing sanctions, 1-5 years in jail	Misdemeanor, fine is \$500, up to 93 days in jail, and 60 days community service. Felony, fine up to \$5000 and/or 60 days of community service, pay for cost of prosecution, licensing sanctions, subsequent violation will be a \$500 fine and/or, 1-5 years in jail

Civil (Dram Shop) Liability

Students should also be aware that civil liability may be incurred when their sale or furnishing of, or assistance procuring alcoholic beverages to an intoxicated person is found to have caused or contributed to property damage or personal injury or death of a person. Such liability may arise independently of any University sanctions or prosecution under local, state or federal law.

Provisions Specifically Relating to Other Drugs

University Drug-Related Regulations

The following University regulations govern the possession, use, manufacture, sale or distribution of controlled substances (as defined by the Michigan Public Health Code):

- Any student unlawfully using controlled substances, possessing controlled substances or drug paraphernalia, selling or otherwise distributing controlled substances is subject to discipline under the Code of Student Conduct.
- The use of prescription drugs or over-the-counter substances, such as inhalants or herbals, in any way other than the intended or appropriate use, may be interpreted as a violation under this Policy.
- The odor of a controlled substance may constitute a violation of this Policy.
- Evidence of a drug-related violation of this Policy will be reported promptly to the University Police.
- Criminal and civil penalties imposed under federal, state and local laws for controlled substance violations can be severe and can include imprisonment.
- Drug violations, of which students are convicted, may affect his or her eligibility for financial aid.
- Violations of drug regulations may result in disciplinary action by both the University and civil/criminal justice systems.
- The University will pursue prosecution of students utilizing drugs in the execution of a crime or civil infraction.
- Residents are responsible for the guests' behavior and may be charged through the disciplinary process for the actions of guests who violate this Policy.

Medical Marijuana and Michigan Regulation and Taxation of Marihuana Act

The use, possession, storage or cultivation of marijuana in any form and for any purpose is prohibited at Saginaw Valley State University. Although the Michigan Medical Marijuana Act of 2008 (the "MMMA") permits qualified patients with specific medical conditions and their primary caregivers to use and possess marijuana, the MMMA conflicts with federal laws. Additionally, Michigan Regulation and Taxation of Marihuana Act also conflicts with federal laws. Because the University receives federal funding and is subject to the Drug-Free Workplace Act of 1988 and the Drug Free Schools and Communities Act Amendments of 1989, the use,

possession, storage or cultivation of marijuana by anyone while on SVSU property, regardless of whether they are a licensed/registered patient or caregiver under the MMMA or of legal age, is a violation of this Policy and, therefore, a violation of SVSU's Code of Student Conduct.

Drug Disciplinary Sanctions

A student who is determined to have violated this Policy for a drug-related infraction is subject to the sanctions set forth in SVSU's Code of Student Conduct, as well as the sanctions described below. In addition, such student is subject to prosecution and punishment under federal, state and local laws.

The following tables are a general summary of the range of possible University drug-related sanctions. Sanctions are cumulative and may be enhanced based on past disciplinary record, the severity of behavior and/or the impact of the violation upon the community. There may be circumstances that are cause for exception. Penalties will reflect the degree of the drug-related violation and may include appropriate developmental sanctions or disciplinary restrictions, and in certain situations, a student may be expelled upon the first occurrence of a drug-related violation of this Policy.

Ranges of Sanctions for Students Violating Drug (Marijuana) Policy

Offense	First Offense	Second Offense	Third Offense
Odor of controlled substances or Possession of residue, paraphernalia or any type of controlled substances device including, but not limited to: tools, bongs, bowls, cutting or weighing equipment, etc.	Drug Education Other appropriate developmental sanctions or disciplinary restrictions	Drug Education Parental Notification \$75 minimum fine, not to exceed \$300 University Housing: Probation, Relocation or Removal Other appropriate developmental sanctions or disciplinary restrictions	Drug Education University Probation \$200 minimum fine, not to exceed \$350 Parent Notification University Housing: Probation, Relocation or Removal Other appropriate developmental sanctions or disciplinary restrictions
Possession or use	Drug Education	Drug Education University Probation	University Suspension Parent Notification

	<p>\$75 minimum fine, not to exceed \$300</p> <p>University Housing: Probation, Relocation or Removal</p> <p>Other appropriate developmental sanctions or disciplinary restrictions</p>	<p>\$200 minimum fine, not to exceed \$350</p> <p>Parent Notification</p> <p>University Housing: Probation, Relocation or Removal</p> <p>Other appropriate developmental sanctions or disciplinary restrictions</p>	Other appropriate developmental sanctions or disciplinary restrictions
Manufacture, sale or distribution	<p>University Suspension or Expulsion</p> <p>Parent Notification</p>		

Ranges of Sanctions for Students Violating Drug Policy Other Than Marijuana

Offense	First offense sanction	Second offense sanction
Odor of controlled substances	\$50 minimum fine Drug Education Other appropriate developmental sanctions or disciplinary restrictions	\$100 minimum fine Drug Education University Housing Probation Parental Notification Other appropriate developmental sanctions or disciplinary restrictions
Possession of residue, paraphernalia or any type of controlled substances device including, but not limited to: tools, bongs, bowls, cutting or weighing equipment, etc.	\$100 minimum fine Parental Notification Drug Education University Housing Probation Other appropriate developmental sanctions or disciplinary restrictions	\$200 minimum fine Parental Notification Drug Education University Housing Removal University Probation Other appropriate developmental sanctions or disciplinary restrictions
Possession or use of Schedule IV* Controlled Substances, including, but not limited to: Rohypnol, Darvon, Xanax and other categories of prescription drugs; Possession or use of Schedule III* Controlled Substances, including but not limited to anabolic steroids, testosterone, codeine, some barbiturates, and ketamine;	\$200 minimum fine Parental Notification Drug Education University Housing: Probation, Relocation or Removal	\$250 minimum fine Parental Notification Drug Education University Housing Removal University Probation, Suspension or Expulsion

<p>Possession or use of Schedule I & II* Controlled Substances, including but not limited to:</p> <p>I: GHB, Heroin, Ecstasy and LSD;</p> <p>II: Cocaine, Crack, Oxycontin, Ritalin, Adderall</p>	<p>University Probation, Suspension or Expulsion</p> <p>Other appropriate developmental sanctions or disciplinary restrictions</p>	<p>Other appropriate developmental sanctions or disciplinary restrictions</p>
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Offense	Sanction
Possession or use of Schedule V* Controlled Substances; Mis-intended use of mass quantities of prescription drugs or over the counter substances	<p>\$200 minimum fine</p> <p>Parental Notification</p> <p>Drug Education</p> <p>Counseling Referral</p> <p>University Probation, Suspension or Expulsion</p> <p>University Housing: Probation, Relocation or Removal</p> <p>Other appropriate developmental sanctions or disciplinary restrictions</p>
Manufacture, sale or distribution of any category of drug or controlled substances; manufacture, sale or distribution of any prescribed medications or over-the-counter substances other than for their intended use	<p>University Suspension or Expulsion</p> <p>Parental Notification</p>

***Examples of Controlled Substances by Schedule**

Schedule V	Robitussin A-C, over the counter medications containing codeine, prescriptions with medical benefits
Schedule IV	Xanax, Valium, Darvocet, Rohypnol, Talwin, Darvon

Schedule III	Anabolic steroids (body builders), testosterone, Ketamine, codeine, some barbiturates
Schedule I & II	GHB, Heroin, Marijuana, Ecstasy, Adderall and LSD

Sanctions reflect both the degree and number of offenses of a particular student. In certain situations, additional sanctions, including, but not limited to the following, may be imposed in addition to the standard sanctions listed in the table above:

- Violators who are student athletes should be aware that the Athletic Director will be notified in the instance of a drug-related violation and are encouraged to immediately communicate with his/her coach in the event of an incident.
- Sanctions involving removal from University housing or suspension from the University may require the completion of specific criteria prior to re-enrollment.

Federal Penalties and Sanctions for Illegal Trafficking and Possession of a Controlled Substance

For current and detailed information regarding Federal Drug Trafficking Penalties, please visit The U.S. Drug Enforcement Administration: <http://www.justice.gov/dea/druginfo/ftp3.shtml>

For detailed information:

Michigan Compiled Laws, Michigan Regulation and Taxation of Marihuana Act (MCL 333.27951):

<http://legislature.mi.gov/doc.aspx?mcl-Initiated-Law-1-of-2018>

Michigan State Police Legal Update:

For current Michigan legal updates: www.michigan.gov/msp-legal

3/29/21

Operational Manual Template	
Category:	Administration
Section & Guide Number:	Procedure Following a Student Death 4.2-3
Title:	Policy/Procedure Following a Student Death
Authorizing Body:	Provost & Vice President for Academic Affairs-PRVST & VPAA.
Responsible Department:	Student Affairs
Adopted Date:	05/15/1990
Revised Date:	09/05/2003; 5/XX/2021
Applies to:	Faculty, Staff, and Students
Introduction/Purpose:	<p>The death of a student is always tragic and can involve numerous complexities. The purpose of this policy guide is to ensure that appropriate care and support are provided to affected members of the campus community and to provide proper protocol and procedures. in the circumstance that a student has died. These revisions are to provide clarity and streamline this process in the case of death.</p>
Policy:	<p>When any University office, faculty or staff member is informed of the death of a student, they are to notify the Office of Student Affairs. The Office of Student Affairs is responsible to be the primary contact with the student's next of kin or their designated representative, to notify appropriate University offices and personnel, and to who will coordinate procedures and activities to be taken and contact across the campus, including the following departments:</p> <p>University Police: Verification of death University Communications: Publication of death President's Office: Flag at half-mast, flowers Registrar's Office: Official records of deceased. Scholarships & Financial Aid/Controller's Office: Debts of deceased. Housing and Residential Life: Personal belongings, roommates. Student Life Center: Student Organizations Academic Department: Academic papers, records Student Counseling Campus Mental Health and Wellness Center: Friends, mentors Other departments as required (i.e., if student is an alumnus, notify the Office of Alumni Relations).</p> <p>Special Attention: If possible, a member of the SVSU family should attend the funeral services. A sympathy letter will be sent to the parents or guardian/husband/wife from the Office of Student Affairs. Care must be taken when checking sensitive information in cases of divorced or deceased parents.</p>

<p>Procedures:</p>	<p>In the event of the death of a student, each of the above offices named below will be expected to carry out the following specific responsibilities:</p> <p>University Police-If death cannot be verified by normal means of publication in the obituary section of a newspaper, the Chief of University Police will verify death by contacting one or more of the appropriate sources-hospital, state/local police, student's hometown newspaper or the proper county clerk's office. Verification should be reported to the Office of Student Affairs.</p> <p>University Communications-Upon approval by the parents/guardians/husband/wife, the Media Relations Officer will notify the local news media, the Director of Alumni Relations (if applicable). and the editor of The Valley Vanguard. Any student publications should announce the deaths in their next editions.</p> <p>President's Office-Upon the President's recommendation, the flag will be flown at half-mast upon notification of the death throughout the day of the funeral or memorial service. The President's Office will handle the details of sending flowers or a memorial.</p> <p>Registrar's Office, Controller's Office, and Scholarships & Financial Aid Office-Upon confirmation of death, the Registrar will assume responsibility for recording "deceased" in the official records of the student, including the University's computer information system from which the Registrar will also delete the student's current and permanent mailing addresses. If the deceased was a new applicant, the Registrar will advise the Office of Admissions of the death. If the deceased was a student athlete, the Registrar will notify the Athletic Director (AD). He The AD will notify the coach, who will inform the team members.</p> <p>We do not want the deceased's family to be indebted to the University. To this end, the Registrar will consult with the Director of Scholarships & Financial Aid and the Controller to determine the best alternative-(1) cancel the registration and waive the tuition of the deceased, or (2) withdraw the deceased from classes as of the date of death.</p> <p>Upon notification, the Controller's Office will withhold future activity with the account. If the death occurs at billing time or during the summer, special care must be taken not to send bills to the parents/guardians or to the student's home address. All charges will be computed (housing, lab fees, tuition, scholarships, loans, grants, student employment, etc.) and refunded to the extent any charges have not been expended. Housing deposits or any other monies received from the deceased must be refunded in full. If a refund is due to the student, the check will be sent to the Office of Student Affairs for forwarding. W- 2 forms must be forwarded to the parents or guardians/husband/wife when they are available.</p> <p>The Controller will notify the Office of Student Affairs and Human Resources if the student was a student employee and notify the employing department of student's death.</p>
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	<p>The Director of Scholarships & Financial Aid will advise the Office of Student Affairs of any loan programs to which the deceased was indebted, so Parents or guardians/husband/wife can be informed.</p> <p>Housing-If the deceased was living in a University housing unit, the Director of Housing and the Director of Residential Life will notify the Residential Life staff member who will advise the student's apartment mates/roommates of the funeral arrangements and take an immediate written inventory of the deceased student's belongings. The inventory is especially necessary for computers, telephones, televisions, video cassette recorders, ski equipment, or other valuables. Special instructions must be given to the apartment mates/roommates not to make judgements about disposing of anything belonging to the deceased. Parents/Guardians normally want everything that belonged to their child-letters, magazines, even things that might be construed to be embarrassing in nature.</p> <p>The Director of Residential Life will also plan for the parents/guardians to pack and/or pick up the belongings when the time is right. Some parents/guardians wish to personally pack their child's belongings, while others may wish to have the apartment mates/roommates do it. If the parents/guardians request SVSU or others to do the packing, a member of the University staff must be present (University Police or Residential Life staff member) and the inventory checked as packing proceeds. Boxes should be labeled.</p> <p>The Director of Residential Life will coordinate with Zahnow Library as to whom will assume responsibility for the return of SVSU library books, the cancellation of fines for overdue books, and the return of textbooks to the Bookstore for a refund. She/He will also provide names and addresses of roommates and friends so the family can correspond with them</p> <p>Lastly, the Director of Residential Life will coordinate with University Police and Parking Services for the cancellation of any pending or overdue tickets.</p> <p>Student Life Center: The Student Life Center will notify all campus clubs and organizations in which the deceased was a member. The Student Life Center should coordinate with these clubs and organizations to send out sympathy cards.</p> <p>Academic Departments: The Office of Student Affairs will notify the deceased's Dean or department chairperson and request that the student's tests, assignments, lab reports or project reports be sent to the Office of Student Affairs (Many times, the family likes to have these items). Some instructors may also wish to send a sympathy card. Instructors should notify classmates and lab partners.</p> <p><u>Student Counseling</u> Campus Mental Health and Wellness Center: The Director will coordinate with the Director of Residential Life and any other applicable member of the Residential Life staff to contact roommates and friends of the death. All parties should offer grief counseling, explaining the grief process so that they are better able to handle unexpected feelings.</p> <p>International Programs: If the deceased is an international student, the Office of Student Affairs will notify the Office of International and Advanced Programs.</p>
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	<p>The office will work with the Office of the General Counsel to contact the embassy involved and notify the family. The Office will work to identify a third party who speaks the language of the deceased when the family is notified, in the case that the family does not speak English.</p> <p>The Office of Student Affairs will advise the following Offices of the death and any special circumstances, such as funeral arrangements, gifts, etc.</p> <p>Offices to Contact:</p> <p>President Dr. Donald Bachand, Wickes 349</p> <p>Provost Dr. Deborah Huntley, Wickes 338</p> <p>Executive Vice President for Business Administration Jim Muladore, Wickes 314</p> <p>Registrar Address to Dr. Clifford Dorne</p> <p>Controller Emme, Controller's Office, South Complex A 121</p> <p>Campus Financial Services</p> <p>Scholarships & Financial Aid Robert Lemuel, Wickes 149</p> <p>University Police & Parking Services Clifford Block</p> <p>University Communications JJ Boehm, Wickes 389</p> <p>Web Communications Jason Swackhamer, Wickes 364</p> <p>Student Counseling Center Campus Mental Health and Wellness Center Curtiss 112</p> <p>Housing Dawn Iseler</p> <p>Residential Life Michele Gunkelman</p> <p>Student Life Jason Schoenmeyer</p> <p>Dean of Students Dr. Sidney Childs</p> <p>Other Offices to Contact (Upon Applicability)</p> <p>Information Technology James Maher, South Complex</p> <p>Alumni Relations Jim Dwyer, Wickes 160</p> <p>Foundation Andrew Bethune, Wickes 398</p> <p>Athletics John Decker, Ryder 215</p> <p>Campus Recreation Aaron Mowen</p> <p>Military Student Affairs Beth Alford, Curtiss 121</p> <p>Multicultural Student Affairs Dr. Roberto Garcia</p> <p>Dean of College of Student's Major:</p> <p>College of Health & Human Services Dr. Judith Ruland, HHS 260</p> <p>College of Arts & Behavioral Sciences Marc Peretz, Wickes 357</p> <p>College of Science, Engineering, & Technology Dr. Andrew Chubb, Pioneer 236</p> <p>College of Business & Management Dr. Anthony Bowrin, Curtiss 320</p> <p>College of Education James Tarr, Gilbertson North Wing 278</p>
Definitions:	N/A
Related Policies & Forms:	Please see current policy
Appendix:	

ARTICLE II - BYLAWS OF THE BOARD OF CONTROL

2.100 SESSIONS OF THE BOARD

1. SESSIONS

Meetings of a quorum of the members of the Board shall be referred to as "sessions."

2. FORMAL SESSIONS

Formal sessions of the Board shall be held as scheduled by the Board and shall be designated as regular formal sessions or special formal sessions.

3. REGULAR FORMAL SESSIONS

Regularly scheduled sessions of the Board are referred to as regular formal sessions. The calendar of regular formal sessions will be established on a yearly basis, with a minimum of four regular formal sessions to be scheduled for each fiscal year.

4. SPECIAL FORMAL SESSIONS

Special formal sessions of the Board may be called by the chairperson, the president or three members of the Board. Notice of special formal sessions shall be given to all Board members not less than eighteen hours in advance. Advance notice may be waived if all members of the Board agree. Notices for special formal sessions shall specify the date, time, and place of the session.

5. INFORMAL SESSIONS

Sessions of the Board may be called as informal sessions. In addition, by majority vote the Board may determine to move from a regular or special formal session to an informal session, and by further majority vote may move back to formal session.

6. PROCEDURE

The Board shall conduct all sessions according to a prepared and previously distributed agenda developed by the president and the chairperson. Any member of the Board may request of the president or of the chairperson that an item be included on the agenda. All regular and special formal sessions of the Board shall be open to members of the public, and minutes of such formal sessions shall be kept and shall be made available to the public.

7. GENERAL PARLIAMENTARY RULES

Except as otherwise provided, Robert's Rules of Order shall govern the conduct of business at all sessions of the Board.

8. MEMBERSHIP

The Board shall consist of eight voting members and one ex officio, non-voting member.

9. AFFIRMATIVE VOTE

The Board can take action only on the affirmative vote of a majority of all its voting members whether or not some of the voting members are absent from the meeting. Normally five affirmative votes are required to take action except in the event of the death or resignation

of one or more voting members, when the number of voting members that constitute a majority required for an affirmative vote may be reduced until a successor is appointed.

10. COMMUNICATIONS EQUIPMENT

A member of the Board may participate in a session by means of conference telephone or similar communications equipment so long as all persons participating in the session can hear each other. Participation in a session pursuant to this provision shall constitute presence in person at the session, provided, however, that more than one-half of the Board members participating in a formal session must be physically present at the session.

11. QUORUM

A quorum will consist of a majority of the membership of the Board, normally five members, unless the membership is reduced in the event of the vacancy ~~death or resignation~~ of one or more members, when the number of members to establish a quorum shall be reduced until a successor is appointed.

ARTICLE III - POLICIES OF THE BOARD OF CONTROL

3.106 EVALUATION OF THE PRESIDENT

The Board shall arrange for evaluation of the Office of the President and shall schedule this evaluation to take place ~~annually in the last quarter of the fiscal year~~. The format for evaluating the President shall be consistent with the President's contract, with such goals as the Board established for the fiscal year, and shall include as follows:

1. The review process will be structured around those functional areas of the University's work in which the President is expected to provide leadership. In broad terms, these include the following:
 - a. Academic programs
 - Leadership
 - Improvement
 - b. Resource management
 - Financial management
 - Facilities and equipment
 - c. Resource development/funding
 - Public support
 - Private support
 - d. Community/public relations
 - e. Institutional planning and evaluation
 - f. Organizational leadership
 - g. President/Board working effectiveness


This list may be modified by the Board and President for the coming year, including the identification of specific categories or sub-categories for special consideration in the new year ahead.

2. The President will be asked to submit a brief (approximately three page) report identifying important accomplishments or problems from the previous year in each of these functional categories. In a separate section of this report, the President will also identify certain specific plans or objectives in these categories for the coming year.
3. The Board of Control will meet with the President to discuss the President's report and any issues -- suggestions, comments, observations, criticisms -- that might arise from this report or Board members' other information or observations about these and related matters. It is the intent of the Board and the President that this discussion will be open and candid, with particular attention to the identification of any problems or concerns noted by Board members.

It is also the intent of both the Board and the President that this discussion will provide the Board with an overview of the President's plans for the coming year and an opportunity to

comment on these, and that the discussion will also provide the President with the Board's best advice and direction as to both the institution's plans and the President's performance.

4. Following the discussion between the Board of Control and the President, the Board will meet without the President present, to reflect on its discussion with the President and to ensure that the Board has adequately expressed its views to the President on these and related matters. If necessary, following this discussion by the Board, the President will be invited to join the meeting for further discussion.
5. A memorandum summarizing these discussions will be prepared by the Chairperson of the Board and, following review by the Board, will be sent to the President for inclusion in the President's personnel file.

 SAGINAW VALLEY STATE UNIVERSITY.		GENERAL FUND BUDGET SUMMARY FY 2022		
REVENUES	FY 2021	FY 2022	Net Change FY2021 to FY2022 \$	%
State Appropriation	\$30,803,000	\$31,419,000	\$616,000	2.0%
Tuition and Fees	86,274,000	81,668,000	(4,606,000)	-5.3%
Miscellaneous	5,267,000	5,527,000	260,000	4.9%
Total Revenues	122,344,000	118,614,000	(3,730,000)	-3.0%
EXPENDITURE ALLOCATIONS				
Compensation	73,582,000	74,016,000	434,000	0.6%
Supplies, Materials & Services	42,931,000	41,418,000	(1,513,000)	-3.5%
Capital Expenditures	5,831,000	3,180,000	(2,651,000)	-45.5%
Total Expenditures	122,344,000	118,614,000	(3,730,000)	-3.0%
Revenue Over/(Under) Expenditures	\$0	\$0	\$0	

6/11/21
gfm

TUITION**MICHIGAN RESIDENTS:**

Undergraduate Courses	\$371.00/cr.hr.
Undergraduate - Professional Program Courses	503.40/cr.hr.
Graduate Courses(500-699 Level Courses; HHS 500-799 Level Courses)	656.15/cr.hr.
Doctorate Courses (DNP)	719.70/cr.hr.

NON-RESIDENTS:

Undergraduate Courses	871.45/cr.hr.
Undergraduate - Professional Program Courses	959.50/cr.hr.
Graduate Courses	1,234.25/cr.hr.
Doctorate Courses (DNP)	1,304.65/cr.hr.

OTHER FEES

Academic Computing	79.00
Enrollment Fee	75.00