



SAGINAW VALLEY STATE UNIVERSITY

***BOARD OF CONTROL MINUTES
REGULAR FORMAL SESSION***

June 19, 2017

SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
Minutes of the Regular Formal Session
June 19, 2017

A regular formal session of the Board of Control was held at Saginaw Valley State University on Monday, June 19, 2017 in Wickes Hall, Room 350 at 1:30 p.m.

Trustees present included:

Scott Carmona
Dennis Durco
David Gamez, Vice Chair
Cathy Ferguson, Secretary
John Kunitzer, Treasurer
Vicki Rupp
Jenee Velasquez, Chair
Donald Bachand, Ex Officio

Trustees absent included: none

President's Staff present included:

Andrew Bethune, Executive Director of the SVSU Foundation
Dr. Anthony Bowrin, Dean of the College of Business & Management
Dr. Sidney Childs, Associate Provost for Student Affairs
John Decker, Associate Vice President for Administration & Business Affairs
Dr. Craig Douglas, Dean of the College of Education
Dr. Deborah Huntley, Provost and Vice President for Academic Affairs
Mary Kowaleski, Executive Assistant to the President/Secretary to the Board of Control
James Muladore, Executive Vice President for Administration & Business Affairs
Linda Sims, Executive Director of Communications & External Affairs
Dr. Mamie Thorns, Special Assistant to the President for Diversity Programs

Others present included:

Deborah Bishop	J.J. Boehm	Todd Buckingham
Rod Cowan	Michele Gunkelman	John Kaczynski
David Lewis	Josh Ode	Jennifer Pahl
Press	Jeff Roberts	Carmen Stricker
Joe Vogl	Mike Watson	

SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL MINUTES
JUNE 19, 2017
REGULAR FORMAL SESSION
INDEX OF ACTIONS

RES-2235	RESOLUTION TO CONGRATULATE THE 2016-2017 SVSU OUTDOOR TRACK AND FIELD TEAM APPROVED	1
RES-2236	RESOLUTION TO CONGRATULATE THE 2016-2017 SVSU MEN’S GOLF TEAM APPROVED	2
RES-2237	RESOLUTION TO CONGRATULATE THE 2016-2017 SVSU WOMEN’S SOFTBALL TEAM APPROVED	3
RES-2238	RESOLUTION TO APPROVE VICENTE CASTELLANO’S BOARD OF FELLOWS EMERITUS STATUS APPROVED	3
RES-2239	RESOLUTION TO APPROVE REAPPOINTMENTS TO THE SVSU BOARD OF FELLOWS APPROVED	4
RES-2240	RESOLUTION TO APPROVE THE REAUTHORIZATION OF PUBLIC SCHOOL ACADEMIES APPROVED	4
RES-2241	RESOLUTION TO APPROVE CONFIRMATION OF BOARD MEMBERS FOR PREVIOUSLY AUTHORIZED PUBLIC SCHOOL ACADEMIES APPROVED	5
RES-2242	RESOLUTION TO APPROVE REVISED 2017-2018 CODE OF STUDENT CONDUCT APPROVED	5
RES-2243	RESOLUTION TO APPROVE FACULTY PROMOTIONS EFFECTIVE JULY 1, 2017 APPROVED	5
RES-2244	RESOLUTION TO GRANT EMERITA STATUS TO MARY HARMON APPROVED	6

RES-2245 RESOLUTION TO APPROVE ENERGY CONSERVATION PROJECTS
 APPROVED8

RES-2246 RESOLUTION TO ADOPT GENERAL FUND OPERATING BUDGET FOR
 FY2018
 APPROVED8

BM-1192 MOTION TO MOVE TO INFORMAL SESSION TO DISCUSS PERSONNEL
 EVALUATION AND COLLECTIVE BARGAINING
 APPROVED10

BM-1193 MOTION TO ADJOURN
 APPROVED10

I. CALL TO ORDER

Chair Velasquez called the meeting to order at 1:30 p.m.

II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions to and Deletions from Agenda

There were no additions to or deletions to the agenda.

The agenda was APPROVED as distributed.

B. Approval of Minutes May 5, 2017 Regular Formal Session of the Board of Control

It was moved and supported that the minutes of the May 5, 2017 Regular Formal Session be approved.

The minutes were unanimously APPROVED as written.

C. Recognition of the Official Representative of the Faculty Association

Professor Deborah Bishop, Vice President of the Faculty Association, noted that she fully supports the processes that are in place at SVSU to grant promotion. She also noted that she is very pleased to see a resolution on the agenda for consideration which recognizes Dr. Mary Harmon for her many years of dedicated service to the university.

D. Recognition of the Student Association

Lauren Kreiss, President of the Student Association, was unable to attend the meeting.

E. Communications and Requests to Appear Before the Board

- Carmen Stricker, Assistant Director of Admissions, Staff Member of the Month for June, was introduced to the Board. (Appendix One: Stricker)

III. ACTION ITEMS

1. Resolution to Congratulate the 2016-2017 SVSU Outdoor Track and Field Team

RES-2235 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Saginaw Valley State University Outdoor Track and Field Team advanced to the 2017 NCAA Division II National Track & Field meet, having representation from six student-athletes at this year's national championships; and

WHEREAS, Senior Taylor Stepanski (Alpena, Michigan), senior Joey Southgate (Unionville, Michigan), and sophomore Sam Black (Pinckney, Michigan) all earned First Team NCAA All-American honors in the 1,500-meter run, 10,000-meter run and decathlon, respectively. Sophomore Ryan Kelly (White Lake, Michigan) and freshman Jullane Walker (Kingston, Jamaica) earned Second Team All-American honors as well in the shot put and 100-meter dash, respectively;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University congratulate Head Coach Rod Cowan, Assistant Coach Dennis Martin, Assistant Coach Jason Hartmann, Assistant Coach Angelina Ramos and team members Sam Black, Ryan Kelly, Joey Southgate, Taylor Stepanski and Jullane Walker for attaining this high level of achievement and commend Coach Cowan and the team for their outstanding performance on the field.

Head Coach Rod Cowan introduced Senior Joey Southgate to the Board. Mr. Cowan noted that Joey will depart Saturday, June 24, for Newport, Rhode Island. He stated that Joey will embark on a 12-week-long U.S. Navy Officer Candidate School — a "boot camp" of sorts — followed by two years of training in the Nuclear Propulsion Officer Candidate program. He plans to conclude his 5-year Navy commitment aboard a submarine, dedicating himself to managing and maintaining the nuclear reactor that keeps the vessel running and its men alive hundreds of feet beneath the surface of the seas.

The motion was APPROVED unanimously.

2. Resolution to Congratulate the 2016-2017 SVSU Men's Golf Team

RES-2236 It was moved and supported that the following resolution be adopted:

WHEREAS, The 2016-2017 Saginaw Valley State University Men's Golf Team qualified and competed in the 2017 NCAA Division II Super Regionals and finished in the top-five at eight tournaments, including a victory at the GLIAC Spring Invitational; and

WHEREAS, Junior Ryan Peruski (Saline, Michigan) was named First Team All-GLIAC and junior Mason Motte (Jeddo, Michigan) earned Second Team All-GLIAC honors. Peruski also claimed the individual championship at the Purgatory NCAA Regional Tournament;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University congratulate Head Coach Joe Vogl, Assistant Coach Scott Selby, Assistant Coach Bill Jurgens, Assistant Coach Andy Bethune and team members Joe Baker, Austin Carter, Alexander Dice, Michael Hansen, Mitch Hughes, Steven Kish, Wyatt Liston, Jared Lyons, Michael Misiak, Mason Motte, Ben Otto, Ryan Peruski, Dustin Pumford, Gunnar Stein and Jordan Weaver for attaining this high level of achievement and commend Coach Vogl and the team for their outstanding performance on the course.

The motion was APPROVED unanimously.

3. Resolution to Congratulate the 2016-2017 SVSU Women's Softball Team

RES-2237 It was moved and supported that the following resolution be adopted:

WHEREAS, The 2017 Saginaw Valley State University Women's Softball Team finished the season posting a final record of 37-16, claiming the 2017 GLIAC Tournament championship and competing in the NCAA Division II Midwest Region #2 Finals; and

WHEREAS, Junior Courtney Reeves (Kenosha, Wisconsin) was named to the D2CCA All-American Honorable Mention Team, as well as earning First Team All-Midwest and All-GLIAC Honors and becoming the program's single season leader in home runs. Junior Meredith Rousse (Bay City, Michigan) and senior Sam Willman (Wheeler, Michigan) were also named Second Team All-Midwest Region and First Team All-GLIAC. Sophomore Lauren Bachert (Grand Ledge, Michigan) was also named to the All-GLIAC Second Team;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University congratulate Head Coach Todd Buckingham, Assistant Coach Jamey Lobdell, and team members Mikayla Alexandrou, Hannah Atwell, Lauren Bachert, Kasey Bagelmann, Madison Burgess, Anna Conard, Becky Corbett, Darby Coyne, Breanna Dinsmoore, Danielle Hamilton, Annie Hansen, Meri Klenk, Evy Lobdell, Julia Miller, Aubree Mouthaan, Emily Osteen, Courtney Reeves, Meredith Rousse, Sam Stosiak, Kennedi Thomas, Samantha Willman, and Elayne Young for attaining this high level of achievement and commend Coach Buckingham and the team for their outstanding performance on the field.

The motion was APPROVED unanimously.

4. Resolution to Approve Vicente Castellano's Board of Fellows Emeritus Status

RES-2238 It was moved and supported that the following resolution be adopted:

WHEREAS, Vicente Castellanos served on the Saginaw Valley State University Board of Fellows from 1992 to his passing in 2017 and on the Alumni Board from 2003 to 2007;

WHEREAS, Mr. Castellanos' service to the university as an Alumnus and community member by founding "La Nueva Generación" or "The New Generation" at SVSU, a Hispanic American affinity group that worked to build scholarship funds for Hispanic American students; and

WHEREAS, Mr. Castellanos led efforts to increase Hispanic American student admissions to SVSU and was a generous contributor to the Hispanic American Community Endowed Scholarship.

NOW, THEREFORE, BE IT RESOLVED, that Mr. Vicente Castellanos has been recommended for Board of Fellows Emeritus status.

The motion was APPROVED unanimously.

5. Resolution to Approve Reappointments to the SVSU Board of Fellows

RES-2239 It was moved and supported that the following resolution be adopted: WHEREAS, The Saginaw Valley State University Board of Fellows shall consist of a minimum of twelve and a maximum of forty members who shall serve for four-year terms; and

WHEREAS, David Dunn, Peter Ewend, Mark Gettel, Tom McIntyre, Michael Rowley and Kenneth Roznowski have been recommended for reappointment to the Board of Fellows

NOW, THEREFORE, BE IT RESOLVED, that the reappointed members serve on the Saginaw Valley State University Board of Fellows as stipulated in the organization's bylaws.

The motion was APPROVED unanimously.

6. Resolution to Approve the Reauthorization of Public School Academies

RES-2240 It was moved and supported that the following resolution be adopted:

WHEREAS, the University has issued contracts confirming the status of each of the following as public school academies in the State of Michigan:

- **Charlevoix Montessori Academy for the Arts;**
- **Flat River Academy; and**
- **White Pine Academy;**

WHEREAS, the University and each of the Renewal Academies wish to extend the terms of each of the respective Contracts; and

NOW, THEREFORE, BE IT RESOLVED, that subject to the requirements of this Resolution, the term of the Contract between the University and Charlevoix Montessori Academy for the Arts whereby the University authorized the academy to operate as a public school academy shall be extended through June 30, 2020 (3 years); and

BE IT FURTHER RESOLVED, that subject to the requirements of this Resolution, the terms of the Contracts between the University and Flat River Academy and White Pine Academy whereby the University authorized the academies to operate as a public school academy shall each be extended through June 30, 2019 (2 years); and

BE IT FURTHER RESOLVED, that the President and/or the Director of School/ University Partnerships, acting together or separately, are authorized and directed to execute such documents as may be necessary or desirable to accomplish these purposes.

The motion was APPROVED unanimously.

7. Resolution to Approve Confirmation of Board Members for Previously Authorized Public School Academies

RES-2241 **It was moved and supported that the attached resolution be adopted.**
(See Appendix Two: PSA Board Members)

The motion was APPROVED unanimously.

8. Resolution to Approve Revised 2017-2018 Code of Student Conduct

RES-2242 **It was moved and supported that the attached resolution be adopted.**
(See Appendix Three: Student Conduct)

The motion was APPROVED unanimously.

9. Resolution to Approve Faculty Promotions Effective July 1, 2017

RES-2243 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Promotions to various academic ranks represent formal and traditional recognition of faculty accomplishments:

NOW, THEREFORE, BE IT RESOLVED THAT the following faculty members be granted promotions to the ranks specified, effective July 1, 2017:

Rank of Associate Professor:

Arundhati Bagchi Misra	Associate Professor
Jennifer Chaytor	Associate Professor
Kyle Cissell	Associate Professor
Denise Dedman	Associate Professor
Warren Fincher	Associate Professor
Stacie Krupp	Associate Professor
Kimberly Lacey	Associate Professor
John Lowry	Associate Professor

James McEvoy	Associate Professor
Rhett Mohler	Associate Professor
Rajani Muraleedharan	Associate Professor
Shiva Nadavulakere	Associate Professor
Christopher Nakamura	Associate Professor
Annamalai Pandian	Associate Professor
Timothy Rowlands	Associate Professor
Rebecca Schlaff	Associate Professor
Jason Scott	Associate Professor
Kevin Simons	Associate Professor
Yu Zou	Associate Professor

Rank of Professor:

Martin Arford	Professor
Lacreta Clark	Professor
David Cline	Professor
Adam Coughlin	Professor
Mark Giesler	Professor
Joseph Jaksa	Professor
J. Blake Johnson	Professor
Sara Beth Keough	Professor
Arthur Martin	Professor
Tami Sivy	Professor
Brian Thomas	Professor

Dr. Deborah Huntley, Provost and Vice President for Academic Affairs, stated that she is pleased to present a list of 30 faculty members who have been recommended by the Professional Practices Committee for promotions. She noted that each of the candidates have been reviewed numerous times by peer evaluators, the departments, the deans and members of the PPC committee. Dr. Huntley commented that she feels good about the list of candidates – they are all strong contributors that will be the leaders of this university as we move forward.

The motion was APPROVED unanimously.

10. Resolution to Grant Emerita Status to Mary Harmon

RES-2244 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University grants emeritus/emerita status to retiring faculty/administrators who have served the University with distinction; and

WHEREAS, Dr. Mary Harmon gave twenty-five years of service to SVSU, having arrived at SVSU in 1991, to join the faculty in the Department of English at the rank of Assistant Professor, and receiving the rank of full professor in 1999, and spending over two decades until her retirement in December 2016 dedicated to serving the

university in numerous capacities, including two terms as Chair of the Department of English, faculty representative on the Professional Practices Committee, General Education Committee and Graduate Committee, co-director of the National Writing Project, and Dean of the College of Education; and

WHEREAS, in her twenty-five-year career at SVSU, Dr. Harmon has had a profound impact on the university's curriculum as the primary architect of the First-Year Writing program, and in so doing has advanced the cause of clear and effective writing to the benefit of both students and faculty; and

WHEREAS, she has distinguished herself through her scholarship on language's intersection with dynamics of power, class, race, and gender, and has shared her love of language through the invention of English 370 (Language in Education), an important link in the department's curriculum in English Education; and

WHEREAS, she employed her irrepressible spirit, humane ideals, and canny pragmatism in the leadership of the English department as its chair, and has donated her talents to the service of SVSU in countless ways, on so many university and departmental committees; and

WHEREAS, Dr. Harmon boldly took on the leadership of the College of Education at a pivotal moment in its history, serving as its Dean for two years (2013 – 2015) and coordinating the first phase of its ultimately successful bid for accreditation by CAEP; and

WHEREAS, her contribution to her field of study is commendable, co-writing a book on sociolinguistics, and delivering numerous presentations on the subject, primarily for the National Council of Teachers of English, Michigan Council of Teachers of English and the Organization for the Study of Gender, Culture, and Language; and

WHEREAS, her impact as a teacher at many different levels of education has been significant, earning her three “best teacher” awards during her twenty-three-year career as a high school English teacher and several Faculty Association research awards during her tenure at SVSU; and

WHEREAS, Dr. Harmon has always been passionately committed to sharing her love of language – writing, reading, literature, linguistics and drama, and has not only inspired thousands of students during her forty-eight years of teaching but has served the university with dedication, devotion and distinction with a commitment to excellence in all her duties; and

NOW, THEREFORE, BE IT RESOLVED THAT Dr. Mary Harmon be recognized as Professor Emerita.

The motion was APPROVED unanimously.

11. Resolution to Approve Energy Conservation Projects

RES-2245 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Business, Finance, Audit and Facilities Committee reviews and considers various energy conservation projects; and

WHEREAS, Additional projects have been identified which when implemented will result in reduced energy usage;

NOW, THEREFORE, BE IT RESOLVED, That the Board hereby authorizes the President or the Executive Vice President for Administration and Business Affairs to enter into contracts to complete the below referenced energy conservation projects with budgets as indicated:

LED Interior Lighting	\$ 600,000
Chilled Water Loop Enhancement	<u>200,000</u>
TOTAL	\$ 800,000

Mr. Muladore, Executive Vice President for Administration and Business Affairs, noted that if the energy conservation projects are approved, SVSU will install LED lights to the interior of several campus buildings and enhance the chilled water loop that assists with heating and cooling a number of campus buildings. He stated that after energy saving rebates are received, the total cost to SVSU will be closer to \$400,000.

The motion was APPROVED unanimously.

12. Resolution to Adopt General Fund Operating Budget for FY2018

RES-2246 **It was moved and supported that the attached resolution be adopted.**
(See Appendix Four: Budget)

President Bachand noted that, if the proposed resolution is passed, SVSU will continue to have the lowest tuition among the 15 Michigan public universities in 2017-18.

The motion was APPROVED unanimously.

IV. **INFORMATION AND DISCUSSION ITEMS**

13. Recognition of Outgoing Trustees

Chair Velasquez took a moment to bid farewell to two SVSU board members, Dave Gamez and Cathy Ferguson. Chair Velasquez noted that June 19, 2017 will be their last official board meeting. She noted that their terms officially end on July 21.

Chair Velasquez commented that Trustee Ferguson was appointed by Governor Granholm in 2009. She further added that Trustee Ferguson served as Treasurer of the Board of Control from 2011-2013, Vice Chair from 2013-2014 and as Secretary to Board of Control since 2016. Chair Velasquez stated that the Board will miss Trustee Ferguson's kind, thoughtful leadership.

Chair Velasquez also noted that Trustee Gamez was appointed to the SVSU Board of Control by Jennifer Granholm in 2003 to fill a six-year term, succeeding Sally Stegman DiCarlo, who resigned. Trustee Gamez was then reappointment by Jennifer Granholm in 2009 for an eight-year term. She added that Trustee Gamez served as the Board Chair in 2007 and 2008 and he also served as Vice Chair in 2005, 2006 and 2016, and then as Board Secretary in 2015. Chair Velasquez stated that, as the senior board member, Trustee Gamez's wisdom and collective knowledge will be missed by the board.

Chair Velasquez thanked each of them for their loyal and dedicated service to this university.

V. REMARKS BY THE PRESIDENT

President Bachand also thanked Trustee Ferguson and Trustee Gamez for their leadership and service to the university.

President Bachand noted that Trustee Ferguson has been a very insightful and thoughtful Board member who always gave board related matters careful consideration. President Bachand stated that he appreciates all that Trustee Ferguson has done for SVSU over the past eight years.

President Bachand commented that Trustee Gamze has served SVSU well for the past 14 years. He also noted that, given his background, he has always shown an interest in SVSU's health programs, especially nursing, and offered valuable input as we have grown those programs. President Bachand thanked Trustee Gamez for his service and leadership.

VI. OTHER ITEMS FOR CONSIDERATION

14. Motion to Move to Informal Session to Discuss Personnel Evaluation and Collective Bargaining

BM-1192 It was moved and supported that the Board move to Informal Session to Discuss Personnel Evaluation and Collective Bargaining

The Board moved to Informal Session at 2:30 p.m. and reconvened in Regular Formal Session at 4:10 p.m. with Board members Carmona, Durco, Ferguson, Gamez, Kunitzer, Rupp and Velasquez. Also in attendance: President Bachand, Mary Kowaleski, Linda Sims and John Decker.

VII. ADJOURNMENT

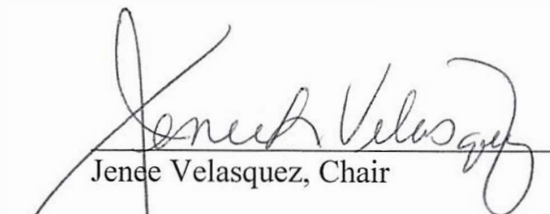
15. Motion to Adjourn

BM-11 93 **It was moved and supported that the meeting be adjourned.**

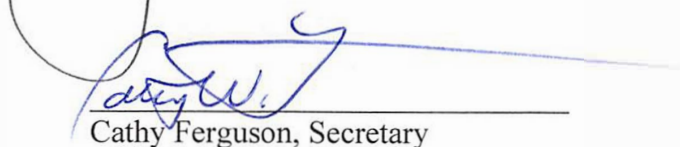
The motion was APPROVED unanimously.

The meeting was adjourned at 4:15 p.m.

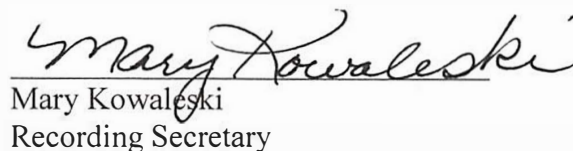
Respectfully submitted:



Jenee Velasquez, Chair



Cathy Ferguson, Secretary



Mary Kowaleski
Recording Secretary

Carmen Stricker

Assistant Director of Admissions • June Staff Member of the Month

Carmen Stricker has a saying: "Sí se puede," or "Yes, it is possible" translated from Spanish, the language of her ancestors.

It's a saying that defined her early on as an undergraduate at SVSU, when she overcame a struggle with how to excel academically. And it's a saying that defines her now, as an assistant director of Admissions, who strives to help others overcome their own learning challenges.

"I came here with a low GPA and not a lot of the skills that you need to succeed in school," the Saginaw native said. "I received so much assistance as a student, though. The workshops, the faculty, the people who showed me the way. When I learned how to learn, the sky was the limit."

Her education extended outside the classroom. As a student, she worked in the Office of Multicultural Services. She that experience with helping her develop the "soft skills" she needed to become a good employee.

"Be to work on time, stay positive, follow through on assignments, be reliable for your team: I learned a lot," Stricker said.

She earned three degrees from SVSU: bachelor's degrees in criminal justice and secondary education as well as a master's degree in organizational leadership.

She joined Admissions in 2011. It's a job that keeps her busy recruiting prospective students in K-12 districts largely in the Great

Lakes Bay Region, then keeping tabs on those who enrolled at SVSU.

Stricker also is involved in the GEAR UP (Gaining Early Awareness & Readiness for Undergraduate Programs) program, which facilitates student mentoring, offers workshops on college preparation and financial aid, and assists schools and teachers to better prepare students for college studies. Stricker this year saw the program's first cohort finish the initiative as seniors. They joined in seventh grade.

The program allowed SVSU to host the Advocates for Latino Student Advancement in Michigan Education conference in October 2016, which brought more than 400 Hispanic prospective students to campus.

"To me, it was a great accomplishment to bring that conference to SVSU," she said.

Stricker, who is proud of her Hispanic heritage, is involved in Hispanic organizations including the Saginaw chapter of the American GI Forum as well as the Great Lakes Bay Hispanic Leadership Institute.

Stricker said she is supported in her community involvement by her husband of three years, Adam Gonzalez. "He's my backbone, my comedian and my best friend," she said.

Receiving support from others is a practice she understands well.



**RESOLUTION TO APPROVE CONFIRMATION OF
BOARD MEMBERS FOR PREVIOUSLY AUTHORIZED
PUBLIC SCHOOL ACADEMIES**

WHEREAS, the Saginaw Valley State University Board of Control, the school's authorizing agent, requires that University Chartered Schools' Board of Directors have a minimum of five members and a maximum of nine members; and

WHEREAS, individual Charter Schools have a desire to replace Board members who have submitted their resignation; and

WHEREAS, certain Charter Schools have a desire to have parents of students represented on their Board of Directors;

WHEREAS, certain Charter Schools desire to reappoint a board member whose term of office has expired;

NOW, THEREFORE, BE IT RESOLVED, that the individuals listed below be appointed by the Saginaw Valley State University Board of Control as new members of the Board of Directors of the following Charter Schools:

Branch Line School, Livonia

Rodney Daniels	Reappointment	Term: 7/1/17 – 6/30/20
Matthew MacFarlane	Reappointment	Term: 7/1/17 – 6/30/20

Cesar Chavez Academy, Detroit

Clarisa Piecuch	Appointment	Term: 7/1/17 – 6/30/20
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Ms. Piecuch earned her Associates in Business Administration from Westchester Community College of New York. She currently serves on the Board of Directors for Southwest Detroit Immigrant and Refugee Center in Detroit. Ms. Piecuch believes her administration experiences, and her transformative leadership, strategic planning, and multicultural education skills will be an asset to the Academy board.

Valeon Waller	Appointment	Term: 7/1/17 – 6/30/20
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Ms. Waller earned her Bachelor of Science in Nursing from the University of Detroit Mercy and her Master of Health Services Administration from Central Michigan University. She serves as Manager of Integrated Health Care Management for Blue Cross Complete of Southfield. Ms. Waller welcomes the opportunity to share skills and business insights acquired over the years.

Chandler Park Academy, Detroit

Kathleen Armstrong	Appointment	Term: 7/1/17 – 6/30/20
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Ms. Armstrong is a retired police officer from the City of Detroit Police Department. She believes that her abilities to work with the general public, her administrative skills, and desire to see the Academy flourish will be a great benefit to the Academy board.

Carlitta Cabell	Reappointment	Term: 7/1/17 – 6/30/20
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Charlevoix Montessori Academy for the Arts, Charlevoix

Joseph Seidel	Reappointment	Term: 7/1/17 – 6/30/20
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David Kroon	Reappointment	Term: 7/1/17 – 6/30/20
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Chatfield School, Lapeer

Sean O'Bryan	Appointment	Term: 7/1/17 – 6/30/20
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Mr. O'Bryan earned his Bachelor of Science from Central Michigan University and his Doctorate in Juris Prudence from Texas Tech University. He currently owns and operates his own law firm in Davison. Mr. O'Bryan is an advocate for public education at Chatfield School, having two children attending for the past 12 years. He has also served on several community boards. His legal and board experiences make him a valuable candidate for the Academy board.

Craig Watson	Reappointment	Term: 7/1/17 – 6/30/20
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Flat River Academy, Belding (formerly Grattan Academy)

Autumn DeGood	Appointment	Term: 7/1/17 – 6/30/19
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Ms. DeGood earned her Bachelor's degree in Homeland Security from Everest University. She believes her problem solving and active listening skills along with her ability to manage multiple projects in a fast-paced environment will be an asset to the Academy board.

Kimberly Dreyer	Appointment	Term: 7/1/17 – 6/30/20
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Ms. Dreyer has a child that attends the Academy. She has a strong desire to see this school succeed so that the students can thrive and become productive members of society. Ms. Dreyer believes her organizational and research skills will be an asset to the Academy board.

Genesee STEM Academy, Flint

Edgar Taylor	Reappointment	Term: 7/1/17 – 6/30/20
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Kingsbury Country Day School, Oxford

Diane Haig	Reappointment	Term: 7/1/17 – 6/30/20
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Candace LaGest	Appointment	Term: 7/1/17 – 6/30/20
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Ms. LaGest earned her Bachelor of Science in Education and Philosophy and her Masters of Public Administration in Education from the University of Michigan. After working at Kingsbury School for five years and having her son enrolled for the last two years, Ms. LaGest feels she has a firm understanding of the School's mission and values. She has extensive background and qualification in education and administration. She feels she would be an asset to the Academy board.

Sandra McCloud	Appointment	Term: 7/1/17 – 6/30/19
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Ms. McCloud earned her Bachelor of Accounting degree from Walsh College of Troy. She currently serves as an Accountant for Fenner Melstrom & Dooling, PLC of Birmingham. Ms. McCloud's 10+ years of tax and accounting experience will be an asset to the Academy board.

Christine Stephens	Reappointment	Term: 7/1/17 – 6/30/20
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Landmark Academy, Kimball

Kimberly Prax	Reappointment	Term: 7/1/17 – 6/30/20
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Ronald Toles	Reappointment	Term: 7/1/17 – 6/30/20
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Merritt Academy, New Haven

Jean Dery	Reappointment	Term: 7/1/17 – 6/30/20
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Michelle Glaza	Reappointment	Term: 7/1/17 – 6/30/20
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Oakland International Academy, Farmington Hills

Alaa Elmoursi	Reappointment	Term: 7/1/17 – 6/30/20
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Pontiac Academy of Excellence, Pontiac

Alfred Patrick	Reappointment	Term: 7/1/17 – 6/30/20
Laurie Trafton	Reappointment	Term: 7/1/17 – 6/30/20
Mary Richardson	Reappointment	Term: 7/1/17 – 6/30/20
Stephanie Spears-Booth	Appointment	Term: 7/1/17 – 6/30/19

Ms. Spears-Booth is a former board member at Pontiac Academy for Excellence. She earned her Bachelor of Arts in Speech Communication from Oakland University and her Master of Science in Education from Capella University. The Academy board would be pleased to have Ms. Spears-Booth serve on the Academy board again.

Saginaw Preparatory Academy, Saginaw

A Joyce Neal	Reappointment	Term: 7/1/17 – 6/30/20
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The New Standard Academy, Flint

Lynette Hartzman	Reappointment	Term: 7/1/17 – 6/30/20
DeAmphord Thomas	Reappointment	Term: 7/1/17 – 6/30/20

Waterford Montessori Academy, Waterford

Linda Williams	Reappointment	Term: 7/1/17 – 6/30/20
Patrick Carraher	Reappointment	Term: 7/1/17 – 6/30/20
Kim Turner	Appointment	Term: 7/1/17 – 6/30/19

Mr. Turner earned his Bachelors in Management and Economics from Oakland University. He retired from Automated Dating Processes-Dealer Services (ADP) of New Jersey as Director of Manufacturer Solutions. Mr. Turner is a proponent of the Montessori method of teaching; both of his daughters were students in a Montessori school in the 80s. He feels it is time to give back to his community. Mr. Turner believes his organization, problem solving, sales, and motivation skills will be an asset to the Academy board.

White Pine Academy, Leslie

Henrietta Tow	Reappointment	Term: 7/1/17 – 6/30/20
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Winans Academy of Performing Arts, Marvin L., Detroit

Charles Murphy	Appointment	Term: 7/1/17 – 6/30/20
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Mr. Murphy earned his Bachelor of Arts and his Juris Doctorate from Wayne State University. He currently serves as an attorney with Clark Hill, PLC of Birmingham. Mr. Murphy has 38 years of experience as a business trial lawyer specializing in business disputes, securities and health care and has represented public schools. He believes his experiences with the roles and functions of board members will be an asset to the Academy board.

Terra Webster	Reappointment	Term: 7/1/17 – 6/30/20
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Woodland School, Traverse City

Mary Wodzien	Reappointment	Term: 7/1/17 – 6/30/20
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Code of Student Conduct

2017-2018

For questions, or more information, please contact:
Marie Rabideau
Associate Dean for Student Affairs/Student Conduct Programs
114 Curtiss
989-964-2220
rabideau@svsu.edu
www.svsu.edu/studentconductprograms

2017-2018 Code of Student Conduct

Admission to Saginaw Valley State University obligates each student to abide by regulations for acceptable student behavior. All students are expected to conduct themselves as responsible members of the university community and to respect the rights of their fellow citizens. SVSU regulations may apply to student's behavior off campus as well as on campus. Violations of the regulations may result in disciplinary action by both the University and civil authorities. Students at Saginaw Valley State University also are responsible for their guests' behavior. Students may be charged through the disciplinary process for the actions of guests who violate provisions of this code.

The mission of the Office of Student Conduct Programs is to enhance student learning, personal development, and a student's role as a responsible citizen in an ethical community that is conducive to and focused on academic and personal success.

Definitions

- a. The term "University" refers to Saginaw Valley State University.
- b. The term "student" includes all persons enrolled for courses through or at SVSU, both full-time and part-time, and those who attend educational institutions other than SVSU but who reside in SVSU housing facilities. Persons who are not officially enrolled for a particular semester but whose SVSU record indicates a continuing relationship with the University are considered "students". Persons who have been accepted into SVSU but have not yet enrolled for courses are considered "students".
- c. The term "University Official" includes any person employed by the University and any person serving the University in an official capacity.
- d. The term "Hearing Officer" is defined as any University official who is authorized by the Office of Student Conduct Programs to meet with students regarding alleged violations of the Code of Student Conduct, and to serve as part of the Student Conduct process.
- e. The terms "shall" and "will" are used in the imperative sense. The term "may" is used in the permissive sense.
- f. The term "Complainant" is defined as any person or group who submits a complaint alleging that a student violated this Code of Student Conduct.
- g. The term "Respondent" is defined as a student (as previously defined by Saginaw Valley State University) who is alleged to have violated the Code of Student Conduct.
- h. The term "Support Person" is defined as any individual chosen by the respondent or the complainant to provide support before, during and after the conduct conference process. The support person may not formally represent the respondent or the complainant during the hearing and may not otherwise disrupt the hearing. All presentations and questioning of witnesses shall be conducted solely by the student.

Responsibility to Regularly Check and Respond to University Notices via Email

It is the student's responsibility to regularly check his/her Saginaw Valley State University email and respond to University notice appropriately. See [Student Email Communication Policy](#).

Reporting Violations of the Code of Student Conduct

Alleged violations of the Code of Student Conduct may be reported by any member of the university community. The report must be made in writing and can be initiated through:

The Office of Student Conduct Programs, 114 Curtiss, 989-964-2220.

University Police, South Campus Complex A, 989-964-4141.

Any member of Residential Life staff.

Section 1. Regulations

Violations of any of the following university regulations may result in dismissal from Saginaw Valley State University or in a lesser sanction deemed appropriate by a university Hearing Officer.

1. Academic Integrity

Violations of the [Academic Integrity Policy](#), will constitute a violation of the university regulations under this section.

Procedural Guidelines for Reports of Violations of the Academic Integrity Policy

- a. **Notification:** The student will be notified by the Office of Student Conduct Programs that he/she is accused of violating the Academic Integrity Policy by means of a Notice of Charge. This official notification will contain adequate information enabling the student to prepare a response to the charge(s) including the action(s) in question and name of complainant and witnesses, if known.
- b. **Response:** The student will have the opportunity to accept or deny responsibility for the charge(s). Failure to respond to the charge(s) will be considered the same as admission of responsibility. If a student denies the charges a Hearing Panel of two faculty members and two students from the Academic Integrity Board will review the charge(s) of academic dishonesty and will have the authority to determine a student's accountability for the charge(s) and to impose appropriate sanctions. If a student admits the charges a Hearing Panel of one faculty member from the Academic Integrity Board and a Student Conduct officer will review the charge(s) and impose appropriate sanctions.
- c. **Sanctions:** The range of sanctions that may be imposed by the Hearing Panel for violations of the Academic Integrity Policy include:
 - Mandatory attendance at one or more workshop(s) on academic integrity;
 - Letter of apology written to course instructor;
 - Anonymous letter of apology to all other students attending the same class;
 - Submit written paper on academic integrity;
 - Recommendation to Provost for change of grade for the course or a particular assignment or test;
 - University probation;
 - Withdraw student from the course;
 - University suspension;
 - University expulsion;
 - Other developmental sanctions deemed appropriate and commensurate with the violation.
 - A first time offense will include the minimum sanctions of attendance at a workshop on academic integrity and university probation for up to two semesters.
- d. **Appeal:** Written appeals must be submitted within three (3) class days of the written notification of the decision of the Hearing Panel, through the Office of Student Conduct Programs to the Associate Provost for Student Affairs. Grade change sanctions cannot be appealed; the decision of the Provost is final.

The imposition of regular disciplinary penalties does not preclude an academic penalty imposed by an instructor.
- e. **Records:** All cases concerning academic integrity will be recorded in the Office of Student Conduct Programs.

2. Alcohol and/or Other Drugs

Violations of the [Policy Concerning the Use of Alcohol and/or Other Drugs](#) will constitute a violation of university regulations under this section.

3. Demonstrations and Assemblages

Students have the right to assemble lawfully and express their concerns in ways that do not interfere with others or with the normal functions of the university. Demonstrations and assemblages on the campus must be held in such a place and manner so that the public peace of the campus is maintained. The Office of the Associate Provost for Student Affairs, or University Police, is authorized by the university to advise an assemblage or demonstration that they are violating the public peace of the campus. Failure to heed such a warning will constitute grounds for terminating the demonstration or assemblage and initiating charges through the Office of Student Conduct Programs.

4. Facilities and Equipment

- a. **General:** Certain facilities may have specific usage requirements. Guidelines will be made available to students by those regulating the use of the facility. Violations of these guidelines will constitute a violation of university regulations.
- b. **General Use of Facilities:** No student shall engage in conduct that interferes with public peace or the rights of others with the general use of facilities. Examples of restricted activities may include, but are not limited to, disruption by sound amplification equipment, general horseplay, wheeled devices, or other activities as deemed disruptive by a University Official.
- c. **Keys:** Students shall not possess or duplicate university keys or other locking mechanisms without proper authorization.

- d. **Pets:** Pets are not allowed in any university building with the exception of service animals, those trained to assist individuals with physical disabilities. Animals that are brought on the campus must be leashed, or otherwise restrained, and attended by their owners. Resident students should refer to the University Housing Agreement for policy exceptions.
- e. **Postings:** Postings on university property must be approved through the Student Life Center, may only be displayed in authorized areas, and must meet University Posting Policy regulations. Postings in University Housing must be approved through the Residential Life Office.
- f. **Selling, Advertising or Soliciting:** No student shall engage in, or invite any firm, individual, or group to engage in, the solicitation or consummation of commercial or business contracts for any service or product in any public area of the university without the prior approval of the Associate Provost for Student Affairs/designee.
- g. **Smoking, Food and Beverages:** Per the [Smoke Free Environment Policy](#), Smoking is permitted only in designated areas on campus. Restriction of food and/or beverages in some areas of campus will be indicated by signage.
- h. **Uncrewed Aircraft Policy:** Students must comply with the requirements for the use of uncrewed aircraft, or drones, on Saginaw Valley State University (SVSU)-owned property, or elsewhere where university-affiliated activities occur.
- i. **Use of Facilities:** Requests for non-academic use of university facilities must be made to The SVSU Conference Center at least two weeks in advance of the requested date. Facilities may be reserved only by authorized personnel and student organizations formally recognized by the University.
- j. **Use of University Equipment and Property** must be authorized by the appropriate university administrator or designee. Use of the equipment shall be limited as authorized by the university. Payment for damages or loss of equipment or use of equipment is the responsibility of the borrower.

5. Financial Responsibility

- a. Students owing money or fines to any university department may be subject to additional charges or disciplinary action, or loss of services, if not paid when due. If any account is overdue at the end of the semester, the student will not be issued a transcript of his/her academic record and may not register for any subsequent semester until the account is paid. Application for other services, such as housing, may be denied to students with delinquent financial obligations.
- b. Students found responsible for violations of university regulations may forfeit financial aid and/or university discretionary scholarships in addition to other penalties that may be imposed.

6. Misconduct

- a. **Aiding or Abetting Violations\Failure to Discourage:** Individuals aiding or abetting in carrying out an unlawful act or the violation of any university policies, whether he or she directly commits the act, may be treated under the regulations as if he or she had directly committed such violation. Students present during the execution of a university policy infraction may be considered in violation under this regulation. It is expected that students will exercise good judgment and appropriately report a violation(s) in progress. Failure to take appropriate action may be interpreted as collusion and will be referred through the disciplinary process accordingly.
- b. **Assault - Physical:** No student shall engage in physically assaultive behavior, self-destructive behaviors or gestures or other conduct to cause danger to the personal, mental or physical health, safety or welfare of members of the university community or visitors to the campus.
- c. **Assault - Verbal:** No student shall engage in verbal assaultive behavior or communicate the intent to engage in assaultive behaviors (including written or electronic transmissions), verbal threats, self-destructive behaviors or gestures or other conduct to cause danger to the personal, mental or physical health, safety or welfare of members of the university community or visitors to the campus.
- d. **Bias-motivated Offenses:** Acts of violence, include but are not limited to, hostile discrimination based on sexual orientation, gender, race, religion, age, disability, or ethnicity are prohibited.
- e. **Classroom Misconduct:** No student shall engage in conduct that disrupts or interferes with educational activities in classrooms, lecture halls, campus library, laboratories, computer laboratories, theatres, or any other place where education and teaching activities take place. This includes, but is not limited to, such behaviors as talking at inappropriate times, drawing unwarranted attention to him or herself, engaging in loud or distracting behaviors, displaying defiance or disrespect to others or threatens any university employee or student. No student shall engage in conduct that is disruptive or interferes with the rights of others on university property or at a university-sponsored function, nor shall a student obstruct, disrupt or interfere or attempt to interfere with another student's right to learn or complete academic requirements.

- f. Disorderly Conduct:** No student shall engage in conduct that is disruptive or interferes with the rights of others on university property or at a university-sponsored function.
- g. Disruption of Learning:** No student shall engage in conduct that obstructs, disrupts, interferes or attempts to obstruct, disrupt or interfere with another student's right to study, learn or complete academic requirements. This includes acts to destroy, prevent or limit access to information or records used by other students in connection with their university responsibilities.
- h. Failure to Identify, Appear or Observe Terms of Discipline:** No student shall misrepresent or refuse to identify him/herself when requested to do so by identified university officials, refuse to appear before university officials or bodies when requested to do so, or violate the terms of discipline imposed.
- i. Fires:** No student shall set a fire or create an open flame, such as candle burning, anywhere on university property without the prior written authorization from the Chief of University Police, except in approved grills in designated picnic areas.
- j. Fire Safety/Equipment:** No student shall misuse or damage safety equipment including, but not limited to, fire and life safety equipment. Failure to evacuate during fire alarms constitutes a violation under this regulation.
- k. Hazing:** Any act that is humiliating, intimidating or demeaning, or endangers the health and safety of a person which is committed against someone who is joining or becoming a member or maintaining membership in any organization. Hazing includes active or passive participation in such acts and regardless of the willingness of a person to participate in the activities.
- l. Internet, Electronic Communications and Computing Resources Acceptable Use Policy:** Saginaw Valley State University has adopted the Internet, Electronic Communications and Computing Resources Acceptable Use Policy for SVSU students, faculty and staff. It is necessary that students utilizing these university resources refer to this policy, become familiar with its contents and abide by it. The policy in its entirety can be found at <http://www.svsu.edu/operationsmanual/>. Misuse will result in disciplinary action.
- m. Lewd or Indecent Behavior:** Lewd or indecent behavior is prohibited on university property.
- n. Property Damage:** Damage to property of the university, members of the university community or campus visitors constitutes a violation of university regulations.
- o. Sexual Misconduct:** Prohibited behaviors include, but are not limited to, sexual harassment, violence, coercion, domestic violence, dating violence, sexual assault, and stalking. (See [Sexual Misconduct Policy](#))
- p. Stalking/Harassment** (not of a sexual nature): No student shall engage in any conduct involving harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested, or that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.
- q. Theft of Property:** Theft of property of the university, members of the university community or campus visitors, including use of property without the consent of the owner, constitutes a violation of university regulations.
- r. University Housing/Residential Life Regulations:** Violations of University/Housing/Residential Life regulations contained in documents constitute a violation of university regulations.
- s. Voluntary Compliance:** Students shall obey legitimate and reasonable instructions of university officials to cease conduct which threatens to disrupt or interfere with:
 - 1. The rights of others
 - 2. University discipline
 - 3. Normal university functions
 - 4. A university official acting in the line of duty
- t. Weapons:** The possession or use on university property or in approved housing of any weapons such as, but not limited to, firearms, ammunition, pellet guns, airguns, knives, blades, chemicals or explosives, including firecrackers, is prohibited unless authorized in writing by the Chief of University Police. A harmless instrument designed to look like a weapon that is used by or is in the possession of a person with the intent to cause fear in or assault to another person is expressly included within the meaning of weapons. Saginaw Valley State University has adopted a [Weapons and Dangerous Substances Policy](#).

7. Obedience to Criminal Law

Violations of federal, state or local laws committed by students, whether prosecuted or not, constitute a violation of university regulations when it appears that the act endangers the welfare of any member of the university community or has a direct detrimental effect on the institution's educational function. Students in violation of this regulation are subject to university disciplinary action.

8. Student Organizations

All organizations that sponsor activities in violation of laws or regulations are subject to discipline under the Code of Student Conduct. In addition, all members and nonmembers who participate in this activity may be disciplined individually.

9. University Records

- a. **Counterfeiting, Altering, Fraudulent Use or Copying:** No student shall alter, mutilate, manufacture, possess, falsely represent as his/her own, access without authorization, use fraudulently, or furnish to an unauthorized person any official university document or confidential record, including but not limited to ID cards, personal identification number (PIN), electronic mail access codes and/or passwords, computerized records, transcripts, athletics passes, course registrations, and receipts.
- b. **Current Address:** Each student shall maintain a current mailing address in the Office of the Registrar. Students will be held responsible for, and may not claim ignorance of, information mailed first class to the last address recorded in the Registrar's Office.
- c. **Falsification of University Records:** No student shall provide false or misleading information to the university.
- d. **Forgery:** No student shall possess or use any official document unless that document bears the legitimate or authorized signature of the individual indicated.

Severability

If a court of law should rule any portion of these regulations to be unlawful, it is the intent of Saginaw Valley State University that the remainder of these regulations will remain in effect.

Section 2.

1. Disciplinary Process

Complaints of student behavior that may be in violation of the Code of Student Conduct are first reviewed by the Office of Student Conduct Programs. There are three courses of action available to the coordinator/designee:

- a. Handle the complaint as a Mediation Conference -- a meeting convened to provide conciliation between parties; the resolution is agreed upon by all involved.
- b. Formally charge the respondent with a violation of the Code of Student Conduct, following the Disciplinary Procedures outlined below.
- c. Determine that no formal action should be taken.

2. Disciplinary Procedures

- a. **Emergency Suspension/Restriction:** Because of the responsibility of the university for the welfare of the entire university community, it may be necessary to impose emergency suspension/restrictions in some serious situations. After a report of a violation, if the Associate Provost for Student Affairs/designee has cause to believe that danger will be present, a limited action for a temporary suspension/restriction from campus residency, or limited or no contact with specific students, faculty, or staff, use of facilities and/or attendance/participation at specified university functions can be imposed. When reasonably possible, the Associate Provost for Student Affairs/designee will meet with the student prior to imposing the restriction. A hearing will be scheduled before a hearing officer(s) as soon as practical. A hearing officer(s) will have the power to lift, extend or impose additional sanctions following the hearing.

3. Procedural Guidelines

Follow-up will take place, as soon as practical, as prescribed in the following section. The essential safeguards for fair treatment will be provided for the respondent with violating University regulations. The following shall serve as procedural guidelines:

- a. The student shall be notified by a hearing officer that he/she is accused of violating university regulation(s) by means of a formal Notice of Charge, which will include the following information:
 - 1. The charges with sufficient detail of the reported action to enable him/her to prepare a response to the charge
 - 2. A forewarning of possible sanctions
 - 3. The name of complainant and witnesses, if then known.
 - 4. Student may respond by either accepting responsibility for the charge or denying responsibility and request a hearing.
- b. Within a stated period of time, the following may occur:
 - 1. The student may accept responsibility for the reported action and waive his/her right to a hearing. In such cases, a hearing officer(s) will impose a sanction(s) deemed appropriate after meeting with the student.
 - 2. The student may deny responsibility for the reported action. If this option is selected, the student will be afforded a hearing not less than three (3) class days but no more than seven (7) class days following this request. When an extension of time appears necessary to avoid undue hardship, the Office of Student Conduct Programs may extend the time.

Failure to respond by choosing either of the above will be considered the same as an admission of responsibility. In this case, a hearing officer(s) will attempt to meet with the student and then make a ruling based on the information available.

4. Hearing Procedures

- a. After sufficient notice of the date, time and location of the hearing, the respondent may elect to appear. Should the respondent fail to appear after sufficient notice, the hearing will take place in the respondent's absence.
- b. The respondent and the complainant shall be permitted, in advance, to view any material evidence that will be submitted and considered at the hearing.
- c. The respondent and the complainant shall be entitled to hear, see and examine all evidence presented, to present all relevant evidence in his/her behalf in the form of witnesses or documents, and to respond to questions, but only if each so elects.
- d. The respondent and the complainant may be advised and accompanied by an advisor/person of their choosing. The advisor may not formally represent the respondent or the complainant during the hearing and may not otherwise disrupt the hearing. Any other presentations and questioning of witnesses shall be conducted solely by the student.
- e. A hearing officer(s) shall attempt to establish the facts relevant to the reported violation based solely on the evidence presented at the hearing. Any findings must be based on a preponderance of the evidence, meaning that the evidence, considered in its entirety, indicates that, more likely than not, the respondent(s) committed the violation. Each hearing will be recorded on audio tape, which will be retained by the University three years after enrollment of the respondent.
- f. All proceedings shall be private, unless otherwise requested by the student.
- g. After due deliberation and within three (3) class days of the hearing, a hearing officer(s) will announce findings. Sanctions, when appropriate, will be delivered in the form of a letter to the respondent including the reasons for any decision rendered against him/her.

5. Sanctions

The purpose of University discipline is to be corrective and educational. The disciplinary experience is intended to make clear to students the limits of acceptable behavior and to give students who violate the rules an opportunity to more fully understand the rules and incorporate the experience into his/her overall development. Multiple sanctions may be appropriate depending on the violation.

- a. **Warning:** A verbal and/or written notice to a student indicating his/her conduct is in violation of university rules or regulations. A copy of the written notice will be filed in the Office of Student Conduct Programs.
- b. **Developmental/Educational Assignments:** Examples include, but are not limited to, community service assignments, written topical reports, presentation of programs, interviewing appropriate persons and attending appropriate lectures or seminars.
- c. **Referral for Counseling:** Students may be required to schedule an appointment(s) with the Student Counseling Center for purposes of assessment and short-term counseling. The student may be required to submit a written signed statement of attendance.
- d. **Fines:** Students may be assessed a fine in conjunction with other sanctions. Fines will be posted on a student's subsequent billing statement.
- e. **Restitution:** Payment equal to replacement or repair costs, including labor, for damaged or stolen property, or for the reimbursement of other losses, such as medical bills.
- f. **Parental Notification:** The University reserves the right to notify the parents/guardians of students under the age of 21 regarding any conduct situation, particularly alcohol and other drug violations.
- g. **Restrictions:** Restrictions include, but are not limited to, University housing relocation, limited or no contact with specific students, faculty, or staff, denial of use of specific university facilities, and/or restrictions from participation in extracurricular activities.
- h. **University Housing Probation:** Probation is a definite period of observation and review. If a student is again found responsible for violating a university rule or regulation, particularly within a residence hall, or violating an order of a judicial body, then suspension from remaining in a particular residence hall, suspension from all university housing and/or restriction from entering any university residence hall may take effect immediately. Additional or alternate sanctions may be imposed.
- i. **University Housing Suspension:**
 1. This form of suspension precludes a student from remaining in a particular university facility. Or, it may preclude a student from living in any University Housing. The specific period of the suspension will be for a minimum of two semesters. The suspended student is prohibited from visiting any university housing facilities during this suspension and may be subject to arrest if this condition is violated.

Appendix Three: Student Conduct

2. A student whose University Housing Agreement is terminated is responsible for payment of a minimum pro-rated charge of the room and board rate for the actual days in residence and forfeiture of the remainder of the contractual obligation. Housing deposits for the following academic year will also be forfeited according to established cancellation deadlines.
- j. **University Housing Expulsion:** This sanction is one of involuntary departure from university housing, separation is permanent.
- k. **University Probation:** A more severe sanction than a warning, to include a period of review and observation during which the student must demonstrate the ability to comply with university rules, regulations, and other requirements stipulated for the probation period. Probation will not exceed two consecutive semesters of enrollment. Violation occurring during the time of probation will result in suspension or expulsion from the university. A copy of the letter or probation will be filed on the Office of Student Conduct Programs.
- l. **Temporary University Suspension:** A student may be temporarily suspended from the university by the Associate Provost for Student Affairs/designee pending the outcome of final charges. The Associate Provost for Student Affairs or his/her designee may invoke a temporary suspension if there is a strong indication that the student's continued presence on campus would constitute a potential for serious harm to him/herself or to the safety of any member of the university community or property.
- m. **University Suspension:** A suspended student will be withdrawn from all courses and will be separated from the university for a period not to exceed six academic semesters. Readmission will be at the discretion of the university and may include completion of required conditions. The suspended student is prohibited from the university and may be subject to arrest if this restriction is violated.
- n. **University Expulsion:** This sanction is one of involuntary departure from the university with loss of all student rights and privileges. Separation is permanent and makes no provision for the student to re-enroll at SVSU. The expelled student is prohibited from the university and may be subject to arrest if this restriction is violated.
- o. **Other Sanctions:** Additional or alternate sanctions may be imposed as deemed appropriate to the offense with the approval of the Coordinator of Student Conduct/designee.

6. Minimum Standard Sanctions: Can be found on the Code of Student Conduct Programs webpage.

<http://www.svsu.edu/studentconductprograms/>

7. Interpretation

Any questions related to the Code of Student Conduct, including disciplinary procedures, can be referred to the Office of Student Conduct Programs, 114 Curtiss, 989-964-2220. Hearings are designed to afford fair and just treatment to those participating. A format is employed which preserves order and gives each participant an opportunity to speak and ask questions in turn.

8. Appeals

In some instances, the decision of a hearing officer(s) may be appealed by the respondent and/or in cases involving violation of Section 1 - 6.o., Sexual Misconduct, by the person found to have been the victim of such an assault. If this option is selected the student must complete a request for appeal hearing form, within three (3) class days following the announcement of a hearing officer(s) and should be delivered to the Office of Student Conduct Programs. Appeals will be heard by a hearing officer(s) and handled within three (3) class days of its receipt by the Coordinator. When an extension of time appears necessary to avoid undue hardship, the Office of Student Conduct Programs may extend the time. The following constitute grounds for appeals:

- a. Appeals must be based on the issue of substantive or procedural errors which are prejudicial and which were committed during the conduct meeting or hearing.
- b. The specifics to be addressed on appeal are:
 1. Were the procedures of the Code of Student Conduct followed?
 2. If a procedural error occurred, were the rights of the student or organization violated to the extent that the student or organization did not receive a fair hearing?
 3. Was the meeting or hearing conducted in a way that permitted the student or organization adequate notice and the opportunity to present its version of the facts?
 4. Was the information presented at the meeting or hearing sufficient to justify the decision and/or sanctions reached?
 5. Was there information existing at the time of the meeting or hearing that was not discovered until after the hearing?

An appeal by a complainant, pursuant to Section 1 - 6.o. Sexual Misconduct, may be for any appropriate reason.

The Office of Student Conduct Programs will determine if the grounds for appeal are sufficient to warrant such; that decision will be final.

9. Conduct Records

All incidents involving the imposition of sanctions other than suspension and expulsion shall be removed from the student's conduct records seven (7) years from the year in which the offense occurred. Conduct sanctions of suspensions and expulsions, shall remain part of the student's conduct permanent record.

Residential Life Conduct Process

It is important that all residents understand that once enrolled at Saginaw Valley State University every student is responsible to abide by all University policies and regulations found in official publications, to include, but not limited to: Code of Student Conduct, Resident Student Handbook and the University Housing Contract.

Any resident who violates a policy faces the possibility of being charged with allegedly violating the Code of Student Conduct. When students are allegedly involved in incidents, which occur in University residences and violate the Code of Student Conduct, they will be involved in the Residential Conduct Process.

1. Resolution Options

a. Informal

The conduct meeting is the first step toward informal resolution. Informal provides an opportunity for the student and the Residential Life staff member to quickly resolve the student alleged misconduct.

1. Informal conduct occurs when:

- The student does not dispute the facts leading to the charge made by the residential life staff. Therefore, a formal hearing or further proceeding may not be required.
- Neither housing suspension nor expulsion is a possible sanction.

b. Formal

If the respondent disputes the investigation findings that a violation(s) has been committed, the case shall be resolved through the formal resolution procedures as follows:

1. Following a conduct meeting with a RD where the respondent has denied responsibility their case will be forwarded to the Office of Residential Life, the respondent will be contacted by the Associate Director of Residential Life (ADRL)/designee by email, to schedule a time to discuss the Residential Conduct Hearing (RCH) process and receive additional hearing information.
2. Respondent will have a RCH scheduled no less than three (3) class days but no more than seven (7) class days following request. Respondent will be emailed a Disciplinary Appeal Hearing Letter (DAHL) detailing date, time, location and additional hearing information. When an extension of time appears necessary to avoid undue hardship, the Office of Residential Life may extend the time. If the respondent fails to attend scheduled RCH, ADRL/designee will review the available information, determine a formal resolution in the respondent's absence, and email the respondent a Conduct Outcome Letter (COL).
3. Students' Rights in the Residential Conduct Hearing
 - The respondent has the right to inspect, before the hearing, any documents that are to be submitted at the hearing
 - The respondent may bring witnesses to testify on their own behalf. The coordinator of the RCH process must be provided the names of all witnesses and their expected testimony no later than one (1) class day prior to the RCH.
 - The respondent may be accompanied by an advisor of their choice or request to have one appointed by the Office of Residential Life. An advisor is anyone who will provide the respondent with support throughout the hearing. Advisors are not permitted to speak or to participate in the hearing.

- The respondent is under no obligation to make any statement(s) relevant to the charge(s), nor answer any questions relevant to the charge(s), and this cannot be used to the respondent's detriment.
 - All proceedings shall remain private, unless otherwise requested by the respondent.
4. Respondent may appeal conduct outcome to Director of Residential Life (DRL) by submitting an ARF to the Office of Residential Life. ARF must be submitted within three (3) class days of issued COL. The decision by the DRL will be in consultation with the Associate Provost.

2. Sanctions

The purpose of University discipline is to be corrective and educational. The disciplinary experience is intended to make clear to students the limits of acceptable behavior and to give students who violate the rules an opportunity to more fully understand the rules and incorporate the experience into his/her overall development. Multiple sanctions may be appropriate depending on the violation.

a. The following sanctions may be imposed upon any student found to be in violation.

1. **Warning:** A verbal and/or written notice to a student indicating his/her conduct is in violation of university rules or regulations. A copy of the written notice will be filed in the Office of Student Conduct Programs.

Developmental/Educational Assignments: Examples include, but are not limited to, community service assignments, written topical reports, presentation of programs, interviewing appropriate persons and attending appropriate lectures or seminars.

Referral for Counseling: Students may be required to schedule an appointment(s) with the Student Counseling Center for purposes of assessment and short-term counseling. The student may be required to submit a written signed statement of attendance.

Fines: Students may be assessed a fine in conjunction with other sanctions. Fines will be posted on a student's subsequent billing statement.

Restitution: Payment equal to replacement or repair costs, including labor, for damaged or stolen property, or for the reimbursement of other losses, such as medical bills.

Parental Notification: The University reserves the right to notify the parents/guardians of students under the age of 21 regarding any conduct situation, particularly alcohol and other drug violations.

Restrictions: Restrictions include, but are not limited to, University housing relocation, limited or no contact with specific students, faculty, or staff, denial of use of specific university facilities, and/or restrictions from participation in extracurricular activities.

University Probation: A more severe sanction than a warning, to include a period of review and observation during which the student must demonstrate the ability to comply with university rules, regulations, and other requirements stipulated for the probation period. Probation will not exceed two consecutive semesters of enrollment. Violations occurring during the time of probation will result in suspension or expulsion from the university. A copy of the letter of probation will be filed in the Office of Student Conduct Programs.

University Housing Probation: Probation is a definite period of observation and review. If a student is again found responsible for violating a university rule or regulation, particularly within a residence hall, or violating an order of a judicial body, then suspension from remaining in a particular residence hall, suspension from all university housing and/or restriction from entering any university residence hall may take effect immediately. Additional or alternate sanctions may be imposed.

University Housing Suspension:

This form of suspension precludes a student from remaining in a particular university facility. Or, it may preclude a student from living in any University Housing. The specific period of the suspension will be for a minimum of two semesters. The suspended student is prohibited from visiting any university housing facilities during this suspension and may be subject to arrest if this condition is violated.

A student whose University Housing Agreement is terminated is responsible for payment of a minimum pro-rated charge of the room and board rate for the actual days in residence and forfeiture of the remainder of the contractual obligation. Housing deposits for the following academic year will also be forfeited according to established cancellation deadlines.

University Housing Expulsion: This sanction is one of involuntary departure from university housing, separation is permanent.

Other Sanctions: Additional or alternate sanctions may be imposed as deemed appropriate to the offense with the approval of the Coordinator of Student Conduct or his/her designee.

b. Minimum Standard Sanctions: Can be found of the Code of Student Conduct Programs webpage.
<http://www.svsu.edu/studentconductprograms/>

3. Appeals

Any student has the right to appeal a sanction. The decision of an RD may be appealed by the respondent. If this option is selected the respondent must complete an ARF, within three (3) class days of issued COL and should be delivered to the Office of Residential Life. Appeals will be heard by the ADRL/designee. In the formal resolution option, students shall appeal the decision of the ADRL/designee by submitting an ARF. Appeals in the formal resolution option will be heard by the DRL. All appeals, informal and formal, will be handled within three (3) class days of its receipt. When an extension of time appears necessary to avoid undue hardship, the Office of Residential Life may extend the time.

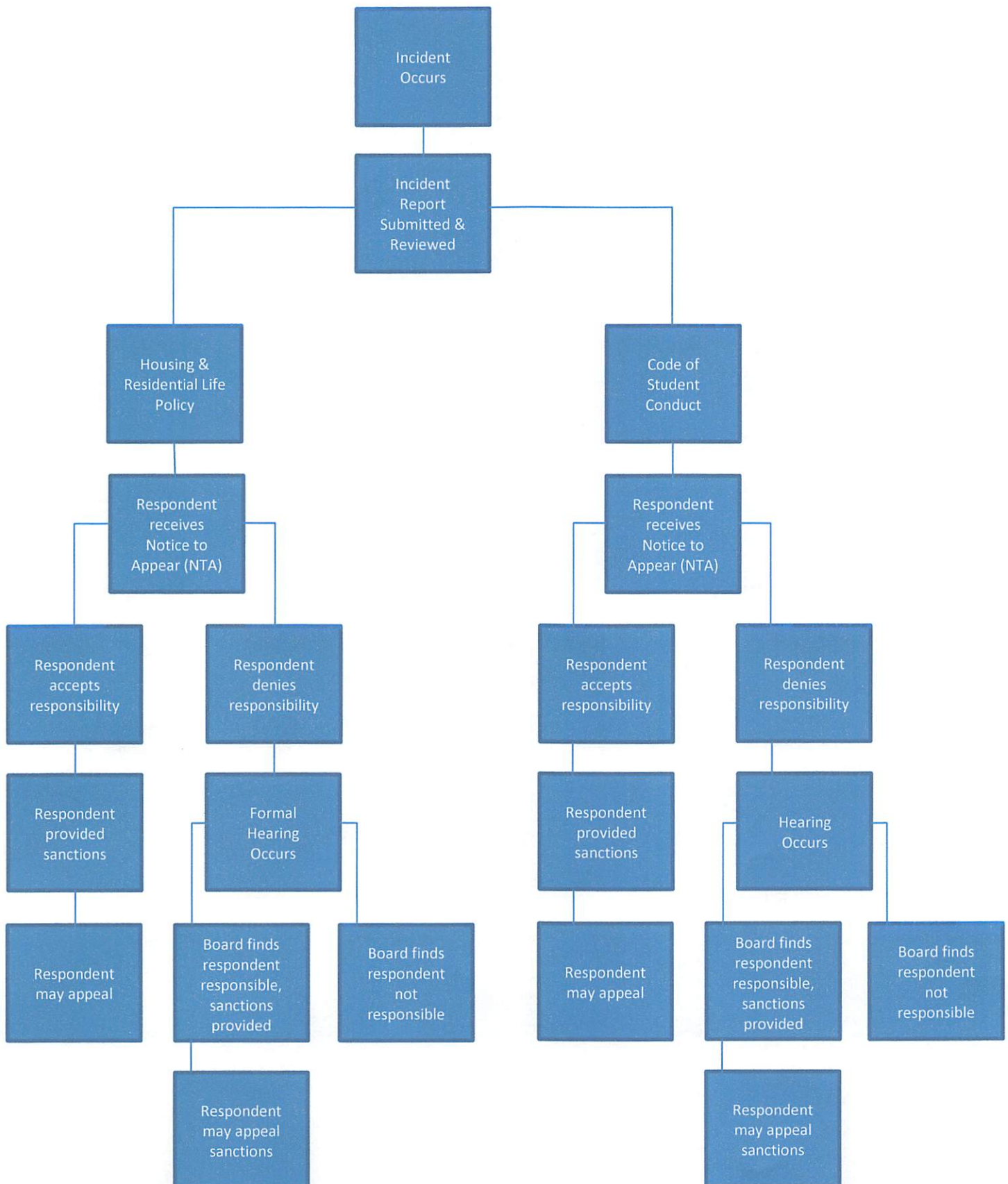
The Disciplinary Appeal Outcome (DAO) is final. The following constitute grounds for appeals:

- a.** Appeals must be based on the issue of substantive or procedural errors which are prejudicial and which were committed during the conduct meeting.
- b.** The specifics to be addressed on appeal are:
 - 1. Were the procedures of the residence conduct process followed?
 - 2. If a procedural error occurred, were the rights of the student violated to the extent that the student did not receive a fair conduct meeting?
 - 3. Was the conduct meeting in a way that permitted the student adequate notice and the opportunity to present its version of the facts?
 - 4. Was the information presented at the conduct meeting sufficient to justify the decision and/or sanctions reached?
 - 5. Was there information existing at the time of the conduct meeting that was not discovered until after the meeting?

4. Referral to the University Level of the Student Conduct Process

If the alleged behavior is deemed egregious and/or repeated misconduct, the case may be referred to the University level of the student conduct process. For detailed information refer to the Code of Student Conduct.

SVSU Student Conduct Flowchart



**RESOLUTION TO ADOPT
GENERAL FUND OPERATING BUDGET FOR FY2018**

WHEREAS, The Administration and Board of Control of the University have determined the level of General Fund expenditure allocations required for personnel, services, supplies and equipment to maintain the quality of instructional and support services provided to students; and

NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Budget Summary which establishes the FY2018 operating budget be adopted; and

BE IT FURTHER RESOLVED, That the attached tuition and fee schedule of rates, effective beginning with fiscal year 2018 fall semester, also be adopted.

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GENERAL FUND BUDGET SUMMARY
FY2017 - FY2018

	FY 2017 Budget	FY 2018 Budget	Net Change FY2017 to FY2018	
REVENUES				\$ %

State Appropriation	\$29,114,000	\$29,766,000	\$652,000	2.2%
Tuition and Fees	86,598,000	87,515,000	917,000	1.1%
Miscellaneous	3,578,000	3,638,000	60,000	1.7%
Total Revenues	119,290,000	120,919,000	1,629,000	1.4%

EXPENDITURE ALLOCATIONS				
Compensation	74,114,000	74,269,000	155,000	0.2%
Supplies, Materials & Services	36,878,000	38,334,000	1,456,000	3.9%
Capital Expenditures	8,298,000	8,316,000	18,000	0.2%
Total Expenditures	119,290,000	120,919,000	1,629,000	1.4%
Revenue Over/(Under) Expenditures	\$0	\$0	\$0	

SAGINAW VALLEY STATE UNIVERSITY
TUITION AND FEES
FY2018

TUITION

MICHIGAN RESIDENTS:

Undergraduate Courses	\$312.70/cr.hr.
Undergraduate - Professional Program Courses (a)	435.35/cr.hr.
Graduate Courses	564.20/cr.hr.
Doctorate Courses (DNP)	620.25/cr.hr.

NON-RESIDENTS:

Undergraduate Courses	754.15/cr.hr.
Undergraduate - Professional Program Courses (a)	831.85/cr.hr.
Graduate Courses	1,074.20/cr.hr.
Doctorate Courses (DNP)	1,136.30/cr.hr.

(a) Upper division level courses (300-400 Level Courses) in the following departments or subjects: Accounting, Business Leadership, Computer Information Systems, Medical Laboratory Science, Computer Science, Electrical & Computer Engineering, Economics, Educational Leadership, Engineering Technology Management, Finance, Health Sciences, Kinesiology, Law, Mechanical Engineering, Management, Marketing, Nursing, Occupational Therapy, Social Work (1st), Teacher Education, and Teacher Education - Middle & Secondary Schools.

Auditor	Tuition Rate
Credit by Examination	Tuition Rate

MANDATORY FEES

General Service Fee (b)	10.75/cr.hr.
(b) Parking Facility Fee	\$1.70/cr.hr.
Student Association Fee	.60/cr.hr.
Program Board Fee	.25/cr.hr.
Publication Fee	.17/cr.hr.
Facility Debt Service Fee	7.70/cr.hr.
First Aid Facility Fee	.33/cr.hr.

Technology Fee	3.85/cr.hr.
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OTHER FEES

Academic Computing	72.00/course
Application	30.00
Application - International	90.00
Applied Music (plus tuition)	200.00
Athletic Season Pass (annual fee)	199.00
College of Education: C-Base Fee	25.00
College of Education: Tk-20 System Fee	100.00
Credit Card Service Charge	As negotiated with third party provider.
Diploma Cover Replacement	18.00
Diploma Replacement	12.00

Graduation	85.00
Hand Registration	47.00 transaction
Identification/Transaction Card Replacement	15.00
Late Payment Fee (c)	1.5% service charge

(c) Late payment charges will be assessed a fee of 1.5% per month on past due amounts.

OTHER FEES (continued)

Late Registration (first time registration during add/drop period)	\$ 184.00
Listener's Permit	240.00
Non-Sufficient Funds Fee - including ACH "Account not Found" (d)	30.00/transaction

(d) If charges involve course registration & campus housing, late payment fees may also apply.

HHS Clinical Lab Fee (formerly Nursing Fee - Baccalaureate)	56.00/course
HHS Nursing Assessment Fee	175/195 per course
HHS FNP Practicum Fee	59.00/cr.hr.
HHS FNP Exam Fee	195.00/course
HHS - KINE 444 & 446 Lab Fee	35.00/course
HHS - MSOT Program Exam Fee	25.00/course
HHS - Simulation License - RN & AND to BSN (NURS*377)	99.00/course
HHS - Social Work LEAD Registration & Transportation (SW*483 and SW*520)	75.00/course
HHS - Social Work Hull House Service Learning Activity (SW*500 & SW*510)	245.00/course
HHS - Social Work Detroit Immersion Service Learning Activity (SW*550B and SW*551)	500.00/course
Occupational Therapy Program Fee	56.00/course

Off-Campus Course Fees:

30 miles	22.75/cr.hr.
31-45 miles	35.25/cr.hr.
46-60 miles	53.75/cr.hr.
61 and over miles	65.75/cr.hr.
Macomb Program	97.25/cr.hr.
Distance Learning Courses	33.00/cr.hr.
Off-Campus Dual Enrollment Fee	13.75/cr.hr.
On-Line Course Fee	63.00/cr.hr.
Orientation - FTTC	95.00
Orientation - Transfer	50.00
Orientation - International	150.00
Political Science - United Nations Conference Fee	250.00/course
Red Cross Provider Fee	As negotiated with third party provider.
Student Teaching Fee	120.00
Study Abroad Fee	80.00
SVSU Cardinal Payment Plan Enrollment Fee	75.00/semester
SVSU Cardinal Payment Plan Late Payment Fee	50.00
Transcript - <i>*Plus any outstanding balance due to SVSU.</i>	
Online - Electronic delivery	7.75
Paper - Mail delivery	10.50

SPECIAL TUITION AND/OR FEE RATES

Employee dependents and dependents of deceased employees (e)

<u>(e) Employees who were qualified for fringe benefits at the time of employment.</u>	<u>1/2 tuition & mandatory fees</u>
English as a Second Language Program - Resident	312.70/unit & mandatory fees
English as a Second Language Program - Non-Resident	754.15/unit & mandatory fees

Social Work List of Courses at Professional Rate:

<u>SW 320, 316, 318, 329, 330, 401, 402, 403, 483, 484, 485</u>

The other SW courses are not charged the higher Undergraduate Professional Rate.