



**SVSU**

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***Board of Control  
Minutes***

***June 13, 2016***



## **SAGINAW VALLEY STATE UNIVERSITY**

MEETING MINUTES  
BOARD OF CONTROL  
REGULAR FORMAL SESSION  
Wickes Hall, Room 350  
June 13, 2016  
1:30 p.m.

**PRESENT:**

Scott Carmona, Chair  
Jenee Velasquez, Vice Chair  
David Gamez, Secretary  
John Kunitzer, Treasurer  
Dennis Durco  
Cathy Ferguson  
Patrick McInnis  
Vicki Rupp  
Donald Bachand, Ex Officio

**ABSENT:**

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**OTHERS PRESENT:**

|                     |                 |
|---------------------|-----------------|
| Andy Bethune        | Mary Kowaleski  |
| Deborah Bishop      | David Lewis     |
| JJ Boehm            | Scott MacLeod   |
| Merry Jo Brandimore | Cody McKay      |
| John Decker         | James Muladore  |
| Anita Dey           | Press           |
| Craig Douglas       | Monica Reyes    |
| James Dwyer         | Linda Sims      |
| Frank Hall          | Dick Thompson   |
| Eugene Hamilton     | Mamie Thorns    |
| Deborah Huntley     | Joe Wojtkiewicz |
| John Kaczynski      |                 |

SAGINAW VALLEY STATE UNIVERSITY  
BOARD OF CONTROL  
JUNE 13, 2016  
REGULAR FORMAL SESSION  
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**I. CALL TO ORDER**

Chair Carmona called the meeting to order at 1:30 p.m.

**II. PROCEDURAL ITEMS**

**A. Approval of Agenda and Additions to and Deletions from Agenda**

There were no additions to or deletions from the agenda. The agenda was APPROVED as distributed.

**B. Approval of Minutes May 6, 2016 Regular Formal Session of the Board of Control**

**It was moved and supported that the minutes of the May 6, 2016 Regular Formal Session be approved.**

The minutes were unanimously APPROVED as written.

**C. Recognition of the Official Representative of the Faculty Association**

Professor Deborah Bishop, Vice President of the Faculty Association, offered remarks on behalf of Faculty Association President Shaun Bangert.

Professor Bishop offered her support to those faculty members who are being considered for promotion and tenure.

**D. Recognition of the Student Association**

Cody McKay, President of the Student Association, noted that the Student Association is currently working with the Office of Diversity Programs to bring awareness to the campus-wide training that encourages bystander intervention amongst SVSU students.

**E. Communications and Requests to Appear Before the Board**

- Anita Dey, Director of the Melvin J. Zahnow Library, Staff Member of the Month for April, was introduced to the Board. (See Appendix One: April)
- Scott MacLeod, Assistive Technology Specialist, Staff Member of the Month for May, was introduced to the Board. (See Appendix Two: May)

**III. ACTION ITEMS**

**1. Resolution to Approve Amendments to the Student Association Charter**

RES-2181     **It was moved and supported that the following resolution be adopted:**

**WHEREAS, the Student Association (SA) currently may propose amendments in accordance with Article VII of its Charter, and**

**WHEREAS, certain amendments to the SA Charter have been approved by SA at a special business meeting held on February 29<sup>th</sup> 2016 and by the students of SVSU during the general elections at the end of March 2016.**

**NOW, THEREFORE, BE IT RESOLVED, that the Board of Control approve the attached amendments to the Student Association Charter.**  
(See Appendix Three: SA Charter)

The motion was APPROVED unanimously.

2. Resolution to Approve Code of Student Conduct Revisions for 2016-17

**RES-2182 It was moved and supported that the following resolution be adopted:**

**WHEREAS, it has been the practice to review and revise the SVSU Code of Student Conduct periodically; and**

**WHEREAS, the Board of Control is authorized to approve revisions to the Code of Student Conduct; and**

**WHEREAS, several modifications are recommended to more accurately reflect University practices; and**

**WHEREAS, University Counsel has reviewed and supports the recommendation permitting the revisions;**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control approve the attached revisions to the 2016-2017 Code of Student Conduct.**  
(See Appendix Four: Student Conduct)

The motion was APPROVED unanimously.

3. Resolution to Approve Reappointments to the SVSU Board of Fellows

**RES-2183 It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Saginaw Valley State University Board of Fellows shall consist of a minimum of twelve and a maximum of forty members who shall serve for four-year terms; and**

**WHEREAS, Mary Lou Benecke, Thomas A. Braley, Vicente Castellanos, Gil Johnson, Kenneth W. Kousky, John W. Nagy, Ernest E. Paulick, Chris Pryor and Jerome L. Yantz have been recommended for reappointment to the Board of Fellows;**

**NOW, THEREFORE, BE IT RESOLVED, That the reappointed members serve on the Saginaw Valley State University Board of Fellows as stipulated in the organization's bylaws.**

Ms. Linda Sims, Executive Director for Communications and External Affairs, noted that she fully supports the reappointment of the nine individuals in the proposed resolution. She added that the Board of Fellows is a group of local business and community leaders who serve as SVSU brand ambassadors.

The motion was APPROVED unanimously.

4. Resolution to Approve Confirmation of Board Members for Previously Authorized Public School Academies

RES-2184     **It was moved and supported that the attached resolution be adopted.**  
(See Appendix Five: Board Members)

The motion was APPROVED unanimously.

5. Resolution to Approve the Addition of Sixth through Eighth Grade to Waterford Montessori Academy

RES-2185     **It was moved and supported that the following resolution be adopted:**

**WHEREAS, the Saginaw Valley State University Board of Control has approved the charter school application for grades Birth-5 for Waterford Montessori Academy; and**

**WHEREAS, the Waterford Montessori Academy must currently reject the applications of sixth through eighth grade students; and**

**WHEREAS, the current students being served by Waterford Montessori Academy and their parents have requested the opportunity to provide a middle school program; and**

**WHEREAS, the Waterford Montessori Academy has a desire to provide an education service for middle school students;**

**NOW, THEREFORE, BE IT RESOLVED, that the Saginaw Valley State University Board of Control approve the application and program amendment providing for the addition of sixth through eighth grade students beginning with the 2016-17 school year; adding one grade per year.**

The motion was APPROVED unanimously.

6. Resolution to Grant Emerita Status to Merry Jo Brandimore

**RES-2186     It was moved and supported that the following resolution be adopted:**

**WHEREAS, Saginaw Valley State University grants emeritus/emera status to retiring faculty/administrators who have served the University with distinction; and**

**WHEREAS, Ms. Merry Jo Brandimore has given thirty-three years of service to SVSU, having arrived at SVSU in 1983, to become the Director of Housing and Residential Life, and during her tenure at SVSU her responsibilities have steadily increased to Dean of Students (2008), Vice President for Student Affairs/Dean of Students (2010), Associate Provost for Student Affairs/Dean of Students (2014), and her areas of responsibility have been extensive, including Student Life, Student Counseling Center, Student Wellness Programs, Campus Recreation, Military Student Affairs, Residential Life, Student Conduct Programs, Housing, Career Services, Health Services, Disability Services, Multicultural Services and Campus Life; and**

**WHEREAS, Ms. Brandimore's philosophy supports a student-centered approach to student affairs that helps students, not only in the classroom, but in their personal lives and beyond, and as she is a strong advocate for student leadership opportunities and has worked endless hours with students to help them reach their potential, and as students state that she is an excellent role model and wonderful listener, who treats all students with respect, and for students, MJ – as she is affectionately called by SVSU students – can be an empathetic ear, an advocate, and a teacher; and**

**WHEREAS, her noted accomplishments include the creation of the Military Student Affairs Department, Student Wellness Programs, The Pride Center, Living Leadership Program and the reinvention and naming of the Cardinal mascot, in addition she was the genesis of many programs for students that have become university mainstays, including Fresh Start, RHA and Red Pride. Additionally, under MJ housing capacity has increased 500%, two housing community gathering spaces have been added, and as an advocate for the student experience, she has laid the foundation for Registered Student Organizations on campus, with over 150 active RSOs.; and**

**WHEREAS, Ms. Brandimore has served on a variety of University committees including, but not limited to: Strategic Planning, Self-study, Terry Ishihara Award Committee Chair, Higher Learning Commission, hiring committees, and 4S PASS grant; and**

**WHEREAS, this nomination would not be complete without acknowledging her dedication to Red Pride, as she has worn red every Friday, without exception, for over 20 years and, who doesn't concur with her well known tagline "It's a Great Day to Be a Cardinal!"; and**



**WHEREAS, she has consistently demonstrated professional achievements and leadership that have brought recognition to the university and its community, especially in the areas of student engagement and success.**

**NOW, THEREFORE, BE IT RESOLVED THAT Ms. Merry Jo Brandimore be recognized as “Dean Emerita of Students”.**

President Bachand noted that Merry Jo Brandimore has over 33 years of dedicated service to SVSU, most recently in the role of dean of students since 2008. He commented that Merry Jo arrived in 1983 as director of Housing and Residential Life and has dedicated her entire SVSU career to student affairs. He added that Merry Jo’s passion and enthusiasm for “Red Pride” has received respect and praise from generations of students and colleagues.

The motion was APPROVED unanimously.

7. Resolution to Grant Emerita Status to Gladys Zubulake, Ph.D.

**RES-2187     It was moved and supported that the following resolution be adopted:**

**WHEREAS, Saginaw Valley State University grants emeritus/emera status to retiring faculty/administrators who have served the University with distinction; and**

**WHEREAS, Dr. Gladys Zubulake has given twenty-five years of service to SVSU, having arrived at SVSU in 1991, to become the Director of the Bilingual/Bicultural Teacher Training Program in the College of Education, and joining the faculty in the Department of Modern Foreign Languages in 2001 at the rank of associate professor, and receiving the rank of full professor (2005), and spending the following decade dedicated to the university by serving as department chair for six years, and faculty representative to the Curriculum and Academic Policies Committee for seven years; and**

**WHEREAS, Dr. Zubulake has been an exceptional and well-liked colleague, sharing her expertise with younger faculty and adjuncts, as well as an effective and impeccable teacher, utilizing a wide variety of teaching strategies designed to appeal to all learning styles and to involve every student in the learning process, while her kind, caring demeanor endeared her to even the most challenging students, this combined with her first-rate knowledge of Spanish language, Latin American literature and culture earned her the Michigan Educational Opportunity Fund Educator of the Year Award (1998), the Michigan Foreign Language Association Educator of the Year Award (2004), the SVSU Franc A. Landee Teaching Excellence Award (2006), and in 2012, she received the SVSU House Family Award for Teacher Impact; and**

**WHEREAS, her contribution to her field of study is commendable, conducting research that reflects her interest in Spanish language, as well as Spanish literature, women and film, and culture, and presenting papers at various world-wide academic conferences, including the American Association of Teachers of Spanish and Portuguese, Central States, and Michigan World Language Association, where she presented together with her students in order to start them on their academic careers; and**

**WHEREAS, Dr. Zubulake finds genuine satisfaction in the successes of the students and colleagues she has helped through her guidance and assistance, and as she has been a positive face at SVSU, a quality that also transcends into her community involvement for which she received the Ruben Daniels Community Award (1999); and**

**WHEREAS, the Department of Modern Foreign Languages highly recommends Dr. Zubulake for Emerita status.**

**NOW, THEREFORE, BE IT RESOLVED THAT Dr. Gladys Zubulake be recognized as Professor Emerita of Modern Foreign Languages.**

President Bachand commented that Gladys Zubulake has served SVSU as an award-winning educator for 25 years and was named Professor Emerita. He added that she joined SVSU as director of the Bilingual/Bicultural Teacher Training Program in the College of Education, and joined the faculty in the Department of Modern Foreign Languages in 2001.

President Bachand stated that Gladys has received three SVSU honors: the Franc A. Landee Teaching Excellence Award in 2006, the House Family Award for Teacher Impact in 2012, and the Ruben Daniels Community Service Award in 1999. She also was named Educator of the year by the Michigan Educational Opportunity Fund in 1998 and the Michigan Foreign Language Association in 2004.

The motion was APPROVED unanimously.

8. Resolution to Grant Emeritus Status to Eugene Hamilton

**RES-2188 It was moved and supported that the following resolution be adopted:**

**WHEREAS, Saginaw Valley State University grants emeritus/emera status to retiring faculty/administrators who have served the University with distinction; and**

**WHEREAS, Dr. Eugene Hamilton has devoted forty-seven years of service to SVSU, having arrived at SVSU in 1969, to become an Admissions Counselor, and during his tenure at SVSU his responsibilities have included the first Men's Basketball Head Coach (1969), Director of Cooperative Education and Field Experiences (1974), Dean of Continuing Education and International Programs (1980), Associate Vice President for Continuing Education and Public Service (1990), Special Assistant to**

**the President for Government and Community Relations (1995), Vice President for Public Affairs (2001), Special Assistant to the President for Government Relations (2003) and Director of External Affairs (2015); and**

**WHEREAS, Dr. Hamilton's dedicated service to SVSU has spanned nearly the entire history of the University, and as his tireless work ethic demonstrated in a wide variety of roles has strengthened the institution as well as its students, staff, faculty, alumni and community partners; and**

**WHEREAS, Dr. Hamilton was able to maintain a reputation as a congenial and respected ambassador of SVSU while aggressively pursuing University interests with local, state and national leaders, and as he helped secure funding and support from those same leaders in an effort that led to the expansion of the University campus as well as its academic endeavors; and**

**WHEREAS, Dr. Hamilton earned a reputation as a consensus builder among Michigan's 15 public universities while working with state legislators; and**

**WHEREAS, Dr. Hamilton demonstrated a passion for community engagement while representing SVSU by serving roles on organizations such as Saginaw Future, the Saginaw County Chamber of Commerce's Board of Directors, the Saginaw County Convention and Visitors Bureau, the Saginaw Symphony, Saginaw's Japanese Tea House and Cultural Center, the Midwest Cooperative Education Association, and Michigan's Higher Education Assistance Authority.**

**NOW, THEREFORE, BE IT RESOLVED THAT Dr. Eugene Hamilton be recognized as "Ambassador Emeritus of Government and Community Relations."**

President Bachand commented that Gene Hamilton has served SVSU in a variety of roles during a Cardinal career that spans over 47 years. He stated that Gene is perhaps best known for his work in government relations over the past two decades, advocating on SVSU's behalf at the local, state and federal level. Prior to that, Gene served in SVSU offices for Admissions, Cooperative Education and Field Experiences, and Continuing Education and International Programs. He was named Ambassador Emeritus of Government and Community Relations.

President Bachand stated that Gene holds the distinction of serving as SVSU's first varsity basketball coach, starting the men's program in 1969. He and the late Bob Becker, SVSU's long-time athletic director, are credited with choosing Cardinals as the mascot for SVSU athletic teams.

The motion was APPROVED unanimously.

9. Resolution to Approve Promotion Recommendation

**RES-2189     It was moved and supported that the following resolution be adopted:**

**WHEREAS, Promotions to various academic ranks represent formal and traditional recognition of faculty accomplishments:**

**NOW, THEREFORE, BE IT RESOLVED THAT the following faculty members be granted promotions to the ranks specified, effective July 1, 2016.**

**Rank of Associate Professor:**

|                                |   |
|--------------------------------|---|
| <b>Emily Beard-Bohn</b>        | <b>Department of English</b>                |
| <b>James Bowers</b>            | <b>Department of Criminal Justice</b>       |
| <b>Colleen D'Arcy</b>          | <b>Department of Teacher Education</b>      |
| <b>Sherrin Frances</b>         | <b>Department of English</b>                |
| <b>Andrea Frederick</b>        | <b>Department of Nursing</b>                |
| <b>Melissa Garmo</b>           | <b>Department of Criminal Justice</b>       |
| <b>Christopher Giroux</b>      | <b>Department of English</b>                |
| <b>Dennis Gray</b>             | <b>Department of Biology</b>                |
| <b>Ellen Herlache-Pretzer</b>  | <b>Department of Occupational Therapy</b>   |
| <b>Jaime Huffman</b>           | <b>Department of Nursing</b>                |
| <b>Thomas Mahank</b>           | <b>Department of Mechanical Engineering</b> |
| <b>Andrew Miller</b>           | <b>Department of Geography</b>              |
| <b>Rajan Murgan</b>            | <b>Department of Physics</b>                |
| <b>Emmanuel Ncheuguim</b>      | <b>Department of Mathematics</b>            |
| <b>Jason Pagano</b>            | <b>Department of Chemistry</b>              |
| <b>Jean Prast</b>              | <b>Department of Occupational Therapy</b>   |
| <b>Sheruni Ratnabalasuriar</b> | <b>Department of Criminal Justice</b>       |
| <b>Jennifer Stinson</b>        | <b>Department of History</b>                |
| <b>Charles Weaver</b>          | <b>Department of Health Science</b>         |

**Rank of Professor:**

|                             |                                  |
|-----------------------------|----------------------------------|
| <b>Anthony Crachiola</b>    | <b>Department of Mathematics</b> |
| <b>Dorothy Lee</b>          | <b>Department of Nursing</b>     |
| <b>Christopher Surfield</b> | <b>Department of Economics</b>   |

The motion was APPROVED unanimously.

**10. Resolution to Approve Tenure Recommendation**

**RES-2190     It was moved and supported that the following resolution be adopted:**

**WHEREAS, Faculty tenure provides continuous employment of a faculty member for at least a basic two-semester appointment during each fiscal year, and**

**WHEREAS, Tenure status is achieved when a faculty member is recommended by the Professional Practices Committee and by the Administration for continuous appointment henceforth,**

**NOW, THEREFORE, BE IT RESOLVED THAT the following faculty member be granted tenure, as provided by the terms of the SVSU – Faculty Association agreement, effective July 1, 2016: Kevin Simons, Assistant Professor of Music.**

The motion was APPROVED unanimously.

11. Resolution to Approve New Academic Majors

RES-2191     It was moved and supported that the following resolution be adopted:

**WHEREAS, The Board of Control of Saginaw Valley State University has the authority to approve the establishment or discontinuation of degree programs and academic majors; and**

**WHEREAS, The University has developed several new academic majors in order to better serve its students and region as well as to enhance its ability to recruit new students; and**

**WHEREAS, The Bachelors of General Studies program will be of particular interest to transfer students, associate degree holders who wish to complete a 4-year degree, international students, and those other students who wish to customize their academic program, and while maintaining university standards, this program will allow students to select from a wider range of options at the university; and**

**WHEREAS, The Bachelors in Neuroscience program is an interdisciplinary program housed in the Health Sciences Department, and as Neuroscience is emerging as a critical science and is a burgeoning area of research, involving topics as diverse as dementia, psychology, brain injury, and even philosophy, and as this program leverages the University's investments in the Neuroscience Research Laboratory and our Endowed Chair in Neuroscience and will provide students with a very exciting and relevant program; and**

**WHEREAS, The Bachelors in Elementary Teaching for International Students and Bachelors in Middle/Secondary Teaching for International Students programs provide a solid background in the US system of education for international students, and as these programs do not lead to US teaching certification, but are intended to open access to our College of Education for our international students; and**

**NOW, THEREFORE, BE IT RESOLVED, that the Bachelors of General Studies, Bachelors of Neuroscience, Bachelors in Elementary Teaching for International Students and Bachelors in Middle/Secondary Teaching for International Students**

**programs be approved for implementation in the fall semester of the 2016-2017 academic year.**

President Bachand commented that the four proposed programs have gone through the curriculum approval and faculty ratification process. He noted that the proposed resolution will allow students the opportunity to complete degrees in general studies, neuroscience, elementary teaching for international students, and middle/secondary teaching for international students. All four programs are slated to begin at the starting of the upcoming fall semester.

President Bachand noted that these programs will meet the ever-evolving demands of both our students and the industries that employ our students.

The motion was APPROVED unanimously.

12. Resolution to Approve Posthumous Degree Policy

**RES-2192 It was moved and supported that the following resolution be adopted:**

**WHEREAS, University officials have developed a Posthumous Degree Policy to award an honorary degree to a deceased student with the approval of the president; and,**

**WHEREAS, The University awards the posthumous degree when the deceased student meets the stated academic requirements; and,**

**WHEREAS, The University is committed to expressing sympathy and compassion for the family of the deceased student.**

**NOW, THEREFORE, BE IT RESOLVED, That the attached Posthumous Degree Policy be approved. (See Appendix Six: Posthumous).**

The motion was APPROVED unanimously.

13. Resolution to Rename Living Center North to M.J. Brandimore House

**RES-2193 It was moved and supported that the following resolution be adopted:**

**WHEREAS, the Board of Control of Saginaw Valley State University retains as its express authority the naming of facilities and memorials; and**

**WHEREAS, Ms. Merry Jo Brandimore has given thirty-three years of service to SVSU, having arrived at SVSU in 1983, to become the Director of Housing and Residential Life, and during her tenure at SVSU her responsibilities have steadily increased to Dean of Students (2008), Vice President for Student Affairs/Dean of Students (2010), Associate Provost for Student Affairs/Dean of Students (2014), and**

**her areas of responsibility have been extensive, including Student Life, Student Counseling Center, Student Wellness Programs, Campus Recreation, Military Student Affairs, Residential Life, Student Conduct Programs, Housing, Career Services, Health Services, Disability Services, Multicultural Services and Campus Life; and**

**WHEREAS, her noted accomplishments include the creation of the Military Student Affairs Department, Student Wellness Programs, The Pride Center, Living Leadership Program and the reinvention and naming of the Cardinal mascot, in addition she was the genesis of many programs for students that have become university mainstays, including Fresh Start, RHA and Red Pride, additionally, under MJ housing capacity has increased 500%, two housing community gathering spaces have been added, and as an advocate for the student experience, she has laid the foundation for Registered Student Organizations on campus, with over 150 active RSO; and**

**WHEREAS, in the community Ms. Brandimore is an active citizen supporting worthwhile endeavors such as serving in the Bay County Leadership program, chairing committees for United Way and holding membership in the Optimist Club and ZONTA; and**

**WHEREAS, she has several awards named in her honor, including RHA's MJ Brandimore Distinguished Service Award and the MJ Brandimore Award for Excellence in Student Leadership. Additionally, she has received many accolades, including, National Residence Hall Honorary member, Student Association Honorary member, Forever Red Honorary member, NACURH Alumni and Friends Network (2006), SVSU Women of the Year, and the SVSU Honorary Alumni Award in October 2003; and**

**WHEREAS, she has consistently demonstrated professional achievements and leadership that have brought recognition to the university and its community, especially in the areas of student engagement and success.**

**NOW, THEREFORE, BE IT RESOLVED THAT in recognition of these contributions and achievements the residence hall currently known as Living Center North be renamed MJ Brandimore House.**

The motion was APPROVED unanimously.

14. Resolution to Rename Cardinal Gymnasium to Hamilton Gymnasium

**RES-2194 It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Board of Control of Saginaw Valley State University retains as its express authority the naming of facilities and memorials; and**

**WHEREAS, Dr. Eugene Hamilton has devoted forty-seven years of service to SVSU, having arrived at SVSU in 1969, to become an Admissions Counselor, and during his tenure at SVSU his responsibilities have included Men's Basketball Head Coach (1969), Director of Cooperative Education and Field Experiences (1974), Dean of Continuing Education and International Programs (1980), Associate Vice President for Continuing Education and Public Service (1990), Special Assistant to the President for Government and Community Relations (1995), Vice President for Public Affairs (2001), Special Assistant to the President for Government Relations (2003) and Director of External Affairs (2015); and**

**WHEREAS, Dr. Hamilton served as the first SVSU Men's Basketball Head Coach in 1969, and as his last season as coach in 1971 included the first official game played in the Cardinal Gymnasium; and**

**WHEREAS, Dr. Hamilton, in the absence of an official athletics department during the institution's early years, performed many of the duties of an athletic director on behalf of the University's athletics programs; and**

**WHEREAS, Dr. Hamilton was tasked by President Jack Ryder to create fundraising initiatives for SVSU Athletics that resulted in the formation of what today is known as Cardinal Athletic Club; and**

**WHEREAS, Dr. Hamilton is credited, along with former SVSU Athletics Director Bob Becker, with designating the bird species known as the cardinal as the University mascot in 1970; and**

**WHEREAS, Dr. Hamilton played countless numbers of recreational basketball games with students, staff, faculty, alumni and community members in the Cardinal Gymnasium over the course of its forty-five year existence.**

**NOW, THEREFORE, BE IT RESOLVED THAT the Cardinal Gymnasium be named Hamilton Gymnasium in recognition of his outstanding service to the institution.**

The motion was APPROVED unanimously.

15. Resolution to Adopt General Fund Operating Budget for FY2017

**RES-2195     It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Administration and Board of Control of the University have determined the level of General Fund expenditure allocations required for personnel, services, supplies and equipment to maintain the quality of instructional and support services provided to students;**



**NOW, THEREFORE, BE IT RESOLVED that the attached General Fund Budget Summary which establishes the FY2017 operating budget be adopted; and,**

**BE IT FURTHER RESOLVED that the attached tuition and fee schedule of rates effective beginning with fiscal year 2017 fall semester also be adopted.**

(See Appendix Seven: Budget/Tuition)

Mr. James Muladore, Executive Vice President for Administration and Business Affairs, noted that the proposed tuition and fee schedule reflects a tuition increase of 4.19 percent.

President Bachand stated that we continue to do all that we can to maintain our commitment to affordability for our students and their families. He further added that while our tuition remains the lowest among Michigan's public universities, the quality of teaching and learning at SVSU has never been higher. He stated that SVSU provides an exceptional educational value for our students.

The motion was APPROVED unanimously.

#### **IV. INFORMATION AND DISCUSSION ITEMS**

There were no information and discussion items.

#### **V. REMARKS BY THE PRESIDENT**

President Bachand made no formal remarks.

#### **VI. OTHER ITEMS FOR CONSIDERATION**

16. Motion to Move to Informal Session to Discuss Strategic Planning and Personnel Evaluation

**BM-1178 It was moved and supported that the Board move to Informal Session to Discuss Strategic Planning and Personnel Evaluation**

The Board moved to Informal Session at 3:05 p.m. and reconvened in Regular Formal Session at 4:15 p.m. with Vice Chair Velasquez presiding. Other Board members in attendance: Durco, Ferguson, Gamez, Kunitzer, and Rupp. Also in attendance: President Bachand, Linda Sims, Deborah Huntley, James Muladore and Mary Kowaleski.

President Bachand reported that excellent progress has been made in developing the university's new strategic plan. He indicated that, in March, five teams were assembled based upon the university's priorities to identify gaps and barriers to achieving our vision, and subsequently, to establish goals and strategies.

President Bachand noted that a final strategic plan will be presented in the fall. He noted that once the overarching plan is in place, a second strategic planning phase will enlist the divisions, academic colleges, departments, committees, etc. to further define strategies and tactics that align their goals and strategies to the overall plan.

Trustee Gamez made a motion to adopt the SVSU Guiding Principles document as framework for the strategic plan that is currently being developed.

Trustee Rupp supported the motion.

BM-1179 **It was moved and supported that the SVSU Guiding Principles document be adopted.** (See Appendix Eight: Guiding Principles)

The motion was APPROVED unanimously.

## VII. ADJOURNMENT


### 17. Motion to Adjourn

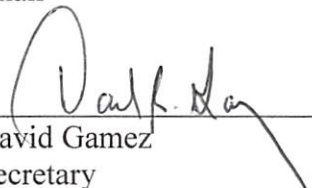
BM-1180 **It was moved and supported that the meeting be adjourned.**

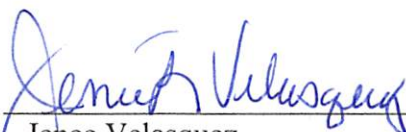
The motion was APPROVED unanimously.

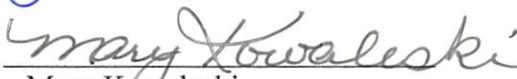
The meeting was adjourned at 4:20 p.m.

Respectfully submitted:

  
\_\_\_\_\_  
Scott Carmona  
Chair

  
\_\_\_\_\_  
David Gamez  
Secretary

  
\_\_\_\_\_  
Jenée Velasquez  
Vice Chair

  
\_\_\_\_\_  
Mary Kowaleski  
Secretary to the Board of Control

# Anita Dey

Director, Melvin J. Zahnow Library • April Staff Member of the Month

For Anita Dey, a “good vacation” means reading a good book, and reading a good book means feeling its pages flip between her fingers.

“I don’t own a Kindle or an eBook,” she said. “There’s a niche, so I might buy one someday. But when I’m home, I want to feel the book; smell it.” But while the director of the Melvin J. Zahnow Library is an old-school reader, she’s accepted the world’s gravitation toward digital reading — and embraced what that means when building a better library for the 2016 customer: students and faculty.

Dey will be overseeing such a building project, literally, as workers begin a \$12 million library renovation project. The changes will include access to more flexible study spaces, collaborative learning areas and additional support services. “What it’s going to make is a very good student-centered learning commons,” she said. “It will allow us to plug into more services and make them a lot more localized for students.”

Officials with Information Technology Services also will be relocated to the library as part of the renovations, meeting a need for students who need support while using the library’s various technological resources.

Library-based technology has constantly grown in importance since Dey was hired at SVSU in July 1987. She began as a reference librarian, largely overseeing the book lending system between SVSU and other libraries.

Back then, the library was located on the first floor of Wickes Hall. In the years that followed, the library moved to its present location, and in the early 21st century, expanded considerably in size.

“It’s a place with unending change,” Dey said. “There’s a lot happening. It keeps things exciting.”

The rise of the Internet has resulted in the most significant adjustments since Dey was hired nearly three decades ago.

“The real challenge is to maintain a balance between print and online, between face-to-face service and virtual service,” she said. “We’re trying to be of service in any way the students need us.”

Recently, an online chat service available through Zahnow Library has grown popular. Rather than seek assistance from employees at the facility’s help desks, more students are asking questions of those same employees who are available online.

“We have to be where the students are, and chat is very popular right now,” she said.

Despite her personal preference of finding her information through more traditional means, Dey said a library’s responsibility doesn’t change regardless of how it delivers services.

“Good, vetted information is expensive, and knowledge is power, but if it’s based on poor information, how good is that power,” she said. “The role of the library is to make that knowledge and that power available however they choose to receive it.”



# Scott MacLeod

Assistive Technology Specialist • May Staff Member of the Month

Scott MacLeod has a mantra he brings with him to work everyday, where he helps SVSU students with disabilities by providing them with technology for classroom use.

For good measure, the words are emblazoned in decal form on his Wickes Hall office wall: "Imagine with all your mind. Believe with all your heart. Achieve with all your might."

"I wanted a saying that encompassed everything I'm trying to help the students achieve," MacLeod said. "I know what it's like to go through this struggle. I very much enjoy being able to help students navigate and be able to reach their education goals."

MacLeod's empathy stems from first-hand experience. He has cerebral palsy and was himself an SVSU student, graduating first with a bachelor's degree in criminal justice in 1989 and later with a master's degree in communication and digital media in 2015.

His passion for empowering the disabled began during those undergraduate years through his work in the student organization called Ablers First (now known as Ability First), which promotes opportunities and addresses issues for SVSU students with disabilities.

MacLeod said in the late 1980s the group worked with university leaders to fund and install what he believes was the campus' first

automatic door, which remains in place on the first floor of Wickes Hall, facing the courtyard.

The Bay City native began working eight years ago as an assistive technology specialist with SVSU's Office of Diversity Services.

"I saw the job posted on our website, and two of the criteria for the position were 'must be comfortable with people with disabilities' and 'must work well with computers,'" he said. "That was perfect for me."

And MacLeod has been perfect for the job, his colleagues say. Monica Reyes, director of Disability Services, called her co-worker an "inspiring team player."

"He's up to do anything we need him to do," said Reyes, who nominated MacLeod for the Staff Member of the Month award.

"He never says, 'I can't,' and he never uses his disability as an excuse. He's a can-do guy. We had 460 registered students with disabilities in the winter semester, so it's always all-hands-on-deck. We need everybody doing everything they can to help our students, and he always goes above and beyond the call of duty."

Reyes said MacLeod provides more than technology assistance to students serviced by their office.

"I've heard him talk to students having a bad day, helping them out," Reyes said. "He's such an inspiration."





(~~delete~~ and add section)

## Student Association Charter Saginaw Valley State University

### **PREAMBLE**

We, the students of Saginaw Valley State University, do establish the Student Association of Saginaw Valley State University to represent student concern and advance student priorities, to serve as a catalyst for positive University change, to provide information and leadership to the student body, to increase campus involvement, to faithfully administer the expenditures of Student Association funds, and to contribute to the improvement of the educational experience of the students. The Student Association of Saginaw Valley State University is committed to a policy of nondiscrimination in the provision of educational and other services to the public and the students. These opportunities are to be provided regardless of race, religion, color, gender, gender-identity, sexual orientation, national origin, age physical impairment, disability, socioeconomic status or veteran status.

### **Article I - Student Association**

Section 1 - There is hereby established a Student Association, henceforth known as the Association, which shall be comprised of a minimum of ~~thirteen Representatives and a President~~ one tenth of one percent (.1%) of students as Representatives and one President.

#### Section 2

Subsection 1 - The Association shall elect a Speaker of the Association from its membership.

The Speaker shall be elected by vote of not less than three-fourths of the present Association voting at a meeting properly called and attended by a quorum. The Parliamentarian, Ombudsman, and Public Information Officer shall be selected through a process approved by the Association.

Subsection 2 - The Speaker of the Association shall preside over all meetings. The Speaker will vote only in the case of a tie. The Speaker shall supervise all committees as may be appointed from time - to - time by the Association, shall assign members to such committees, and shall maintain all files and other records of the Association.

Subsection 3 - The Parliamentarian shall rule on all matters of procedure or other issues relevant to the business of the Association. The Parliamentarian shall chair the Legislation committee. The business of the Association shall, in all matters, be governed by this Charter, by By-Laws properly adopted by the Association, and meetings will be conducted using the version of Robert's Rules of Order that the Parliamentarian specifies at the beginning of his / her term.

Subsection 4 - The Ombudsman shall process and maintain records relating to any grievances filed by members of the student body, shall preside over the resolution of all grievances properly

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presented within the Association, and shall serve as a source of information and support for members of the student body who are experiencing difficulties with the University.

Subsection 5 - The Public Information Officer shall be responsible for matters of communication and dissemination of information on behalf of the Association, whether in verbal, printed, or electronic form, including, but not limited to publication and distribution of recorded proceedings or other official documents not considered to be of a confidential nature, advertising and promotion of Association events, and responses to external inquiry. Also, the Public Information Officer will serve as the student representative on the Professional Journalistic Practices Committee.

Subsection 6 - In the event that the Speaker, Parliamentarian and Ombudsman, are absent, any member, except the President, shall be designated by plurality of those present to preside.

Section 3 - The Association may adopt or approve By-Laws, resolutions and other policies or actions relevant to the function of the Student Association. Such actions may include, but shall Student Association Charter not be limited to, the allocation or use of funding made available by the University through the collection of student fees, and the adoption of expression of positions or opinions to be published or presented to University or governmental officials.

Section 4 - The Association may determine the Rules of Proceedings, and with the concurrence of three fourths of the representatives, expel a representative.

Section 5 - The Association may, from time-to-time, create and appoint committees. The authority or work of such committees shall be granted or assigned in any action or resolution there taken.

Section 6

Subsection 1 - All matters before the Association shall be decided by majority vote of members present, except as otherwise specifically provided in the Charter and the By-Laws. The Association shall conduct no business, nor take any action, except in a public meeting attended by not fewer than three fourths of the representatives, which number shall constitute a quorum.

Subsection 2 - In the event of any tie vote on any matter properly before the Association, the Speaker shall cast a vote to determine the issue.

Subsection 3 - A representative may cast one and only one vote for each item of business brought before the Association, provided the representative shall be in attendance at the meeting during which time such item shall be decided upon.

Subsection 4 - In the event the Speaker is unable to attend the meeting and there is a quorum, the meeting shall be chaired by officers in the following order: Parliamentarian, Ombudsman.

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Subsection 1 - In the event any officer is unable to fulfill his or her duties, the Association shall select one representative from the existing Association to assume this office in the same manner as the original selection.

Subsection 2 - In the event that a representative is unable or unwilling to fulfill his or her duties, the Association shall elect a new member from the student body of Saginaw Valley State University.

**Article II - Executive Officer**

Section 1 - The President of the Student Association shall be elected by the students of Saginaw Valley State University by a general election.

Section 2 - The President of the Student Association shall be an ex-officio member of the Association, without a vote. He or she may appoint and, when necessary and proper, remove student representatives from University committees, subject to Association consent.

Section 3 - He or she shall further administer and execute policies set forth by the Association such as hire and fire all student employees of the Association, and shall be responsible for the faithful expenditure and management of all funds or other assets under the ownership or control of the Student Association.

Section 4 - He or she shall also, ~~from time to time~~ at least twice during both the fall and winter semesters, inform the student body of actions taken by the Association or of such other matters as may affect the general interests or well - being of the student body of Saginaw Valley State University.

Section 5 - The President has the discretion to create a cabinet structure with the approval of the Association. The President has full discretion of appointment and removal power within the approved cabinet structure.

Section 6 - In the event the President is unable or unwilling to fulfill his or her duties, the Speaker of the Student Association will succeed to the Presidency.

Section 7 - The President has the power to veto action items, including specific financial allocations that the Association approves. If the action item is not signed within ten business days of passage, then the item is considered signed by the President. The Association may overrule the President's veto by a vote in the affirmative of three fourths or more Representatives at a meeting properly called.

**Article III - Elections and Qualifications**

Section 1 - Elections will be sponsored and run by the University Election Commission.

Section 2 - All students enrolled in a course or courses at Saginaw Valley State University on the date of an election shall be eligible to vote in such election.

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Section 3 - All Representatives and Officers of the Student Association must be enrolled as students at Saginaw Valley State University during the entire term of their office with a minimum of six credit hours per semester. Failure to remain enrolled, except during any summer semester, shall result in automatic forfeiture of the office to which such person was elected.

Section 4 - All Representatives and Officers of the Student Association must have and maintain a cumulative 2.25 grade point average throughout their term. Failure to do so shall result in automatic forfeiture of the office to which such person was elected.

Section 5 - No person shall be elected to the Office of President more than twice; no person shall be elected or appointed to any elective Office within the Student Association more than four times. "Elective office" shall be defined as the position of Representative or President.

**Article IV - Discipline or Removal of the President**

Section 1 - A complaint seeking to discipline or impeach the President must be submitted to the Speaker of the Association. Any such complaint shall contain the valid signature of not less than ten percent of those students enrolled in a course or courses at Saginaw Valley State University as of the official count date, as certified by the Registrar. Any such complaint must allege in clear and specific terms, misfeasance or nonfeasance on the part of the President.

Section 2 - The speaker of the Student Association shall administer the provisions of this Article, and shall promptly deliver any signed submitted complaint to the Disciplinary Action Committee.

Section 3 - There shall be established a Disciplinary Action Committee, comprised of five members. Such members must be students enrolled at Saginaw Valley State University, or faculty or staff employed by the University. The Committee shall be appointed by the Speaker of the Association and confirmed by three fourths of the Representatives of the Association.

Section 4 - The Disciplinary Action Committee may adopt its own By-Laws or other regulations to guide or govern the conduct of its business.

Section 5 - The said Disciplinary Action Committee shall conduct a hearing within ten business days of the date on which any complaint was submitted to the Speaker of the Association. At such hearing, the Disciplinary Action Committee shall consider all matters and evidence presented relative to the allegations contained in the complaint, and within five business days following the conclusion of the hearing shall recommend such actions as might be deemed necessary and proper to the Association.

Section 6 - All recommendations of the Disciplinary Action Committee shall be subject to action by the Association, provided that no action may be taken against the President of the Association unless confirmed by three fourths vote of the Representatives of the Association.



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**Article V - Judicial Review of Charter**

Section 1 - Disputes arising under the provisions of this Charter shall be resolved by action of the prevailing review structure as it is established by the Legislation Committee.

Section 2 – The Association shall utilize the Legislative and External Affairs Committee, or a newly formed ad-hoc committee, to review the Charter every four (4) years.

Section 3 – All recommendations and discussions occurring as a result of review shall be presented to the Association as a whole, during the current academic year.

**Article VI - Initiative and Referendum**

Section 1 - Students enrolled at Saginaw Valley State University may require a referendum to amend, modify or nullify any action taken by the Association. Any proposal for a referendum shall be initiated by a petition, setting forth the proposed measure in question and containing the signatures of not fewer than five percent (5%) of the students enrolled in a course or sources at Saginaw Valley State University, as of the official count date, as certified by the registrar. Any such petition shall be delivered to the Speaker of the Association.

Section 2 - Upon receiving any such petition, the Speaker will read it to the Association and present it to the Election Commission, which shall organize a vote of the student body on said petition. Any such vote must take place within fifteen business days from the date the said petition was received by the Association.

Section 3 - The action proposed in the referendum shall take effect if supported by a majority of those students properly voting in the said election.

Section 4 - Specific allocations are not subject to referendum.

Section 5 - Likewise, members of the student body may propose, of their own initiative, that certain matters of policy or other action be established or taken as if approved by the Association. Any such initiative shall follow the same procedures as set forth in this Article governing the Power of Referendum. In the event the Association passes a resolution or takes action identical with that proposed in the petition for initiative, no further action shall be taken on said petition.

**Article VII - Amendments**

Section 1 - The Association may propose amendments to this Charter, with approval of two-thirds of the Representatives present. Also, pursuant to article VI, the student body may propose a Charter amendment by initiative. A charter initiative requires the signatures of ten percent (10%) of the students enrolled in a course or courses at Saginaw Valley State University, as of the official count date, as certified by the registrar.

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Section 2 - The Election Commission shall organize and conduct a vote of the students after the public announcement of any properly proposed amendment at the next regular election. Any such amendment, if approved by a majority of those students properly voting and by the University President, shall then be presented to the Board of Control of Saginaw Valley State University for final approval.

**Article VIII- Order of Governing Documents**

Section 1- The Association shall, in all actions, follow these documents and regulations in the following order: The Charter, By-Laws, Written Judicial Opinions, Robert's Rules of Order, Verbal Judicial Opinions, Standing Rules of Order, and Precedent.

**Article IX - Ratification**

This charter was approved by the Saginaw Valley State University Student Government Senate on February 15, 1996, was approved by the Saginaw Valley State University student body on February 22, 1996, and was ratified at the March 4, 1996 meeting of the Saginaw Valley State University Board of Control.

This Charter was approved by the Saginaw Valley State University Student Association on September 29<sup>th</sup>, 2003, was approved by the Saginaw Valley State University Student Body on October 9<sup>th</sup>, 2003, and was ratified at the October 13<sup>th</sup>, 2003 meeting of the Saginaw Valley State University Board of Control.



# Code of Student Conduct

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2016-2017



## **2016-2017 Code of Student Conduct**

Admission to Saginaw Valley State University obligates each student to abide by regulations for acceptable student behavior. All students are expected to conduct themselves as responsible members of the university community and to respect the rights of their fellow citizens. SVSU regulations may apply of student's behavior off campus as well as on campus. Violations of the regulations may result in disciplinary action by both the University and civil authorities. Students at Saginaw Valley State University also are responsible for their guests' behavior. Students may be charged through the disciplinary process for the actions of guests who violate provisions of this code.

Definition of Student: Includes all persons enrolled for courses through or at SVSU, both full-time and part-time, and those who attend educational institutions other than SVSU but who reside in SVSU housing facilities. Persons who are not officially enrolled for a particular semester but whose SVSU record indicates a continuing relationship with the University are considered "students". Persons who have been accepted into SVSU but have not yet enrolled for courses are considered "students".

### **Reporting Violations of the Code of Student Conduct**

Alleged violations of the Code of Student Conduct may be reported by any member of the university community. The report must be made in writing and can be initiated through:

1. The Student Conduct Program, 114 Curtiss, 989-964-2220.
2. University Police South Campus Complex A, 989-964-4141.
3. Any member of Residential Life staff.

### **Section 1. Regulations**

Violations of any of the following university regulations may result in dismissal from Saginaw Valley State University or in a lesser sanction deemed appropriate by a university Hearing Officer.

#### **1. Academic Integrity**

Violations of the [Academic Integrity Policy](#), will constitute a violation of the university regulations under this section.

#### ***Procedural Guidelines for Reports of Violations of the Academic Integrity Policy***

- a. **Notification:** The student will be notified by the Office of Student Conduct Programs that he/she is accused of violating the Academic Integrity Policy by means of a Notice of Charge. This official notification will contain adequate information enabling the student to prepare a response to the charge(s) including the action(s) in question and name of complainant and witnesses, if known.
- b. **Response:** The student will have the opportunity to accept or deny responsibility for the charge(s). Failure to respond to the charge(s) will be considered the same as admission of responsibility. A Hearing Panel of two faculty members and two students

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from the Academic Integrity Board will review the charge(s) of academic dishonesty and will have the authority to determine a student's accountability for the charge(s) and to impose appropriate sanctions.

c. **Sanctions:** The range of sanctions that may be imposed by the Hearing Panel for violations of the Academic Integrity Policy include:

- Mandatory attendance at one or more workshop(s) on academic integrity;
- Letter of apology written to course instructor;
- Anonymous letter of apology to all other students attending the same class;
- Submit written paper on academic integrity;
- Recommendation to Provost for change of grade for the course or a particular assignment or test;
- University probation;
- Withdraw student from the course;
- University suspension;
- University expulsion;
- Other developmental sanctions deemed appropriate and commensurate with the violation.
- A first time offense will include the minimum sanctions of attendance at a workshop on academic integrity and university probation for up to two semesters.

d. **Appeal:** Written appeals must be submitted within three class days of the written notification of the decision of the Hearing Panel, through the Office of Student Conduct Programs to the Associate Provost for Student Affairs. Grade change sanctions cannot be appealed; the decision of the Provost is final.

The imposition of regular disciplinary penalties does not preclude an academic penalty imposed by an instructor.

e. **Records:** All cases concerning academic integrity will be recorded in the Office of Student Conduct Programs.

## 2. Alcohol and/or Other Drugs

Violations of the [Policy Concerning the Use of Alcohol and/or Other Drugs](#) will constitute a violation of university regulations under this section.

## 3. Demonstrations and Assemblages

Students have the right to assemble lawfully and express their concerns in ways that do not interfere with others or with the normal functions of the university. Demonstrations and assemblages on the campus must be held in such a place and manner so that the public peace of the campus is maintained. The Office of the Associate Provost for Student Affairs, or the University Police, is authorized by the university to advise an assemblage or demonstration that they are violating the public peace of the campus. Failure to heed such a warning will constitute grounds for terminating the demonstration or assemblage and initiating charges through the Office of Student Conduct Programs.

## 4. Facilities and Equipment

a. **General:** Certain facilities may have specific usage requirements. Guidelines will be made available to students by those regulating the use of the facility. Violations of these guidelines will constitute a violation of university regulations.

b. **General Use Of Facilities:** No student shall engage in conduct that interferes with public peace or the rights of others with the general use of facilities. Examples of restricted activities may include, but not limited to, to disruption by sound amplification equipment, general horseplay, [wheeled devices](#) ~~roller-blading, skateboarding~~, or other activities as deemed disruptive by an authorized representative of the university.

c. **Keys:** Students shall not possess or duplicate university keys or other locking mechanisms without proper authorization.

d. **Pets:** Pets are not allowed in any university building with the exception of those trained to assist individuals with physical disabilities. Animals that are brought on the campus must be leashed, or otherwise restrained, and attended by their owners.



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Resident students should refer to the University Housing Agreement for policy exceptions.

**e. Postings:** Postings on university property must be approved through the Student Life Center, may only be displayed in authorized areas, and must meet University Posting Policy regulations. Postings in University Housing must be approved through the Residential Life Office.

**f. Selling, Advertising or Soliciting:** No student shall engage in, or invite any firm, individual, or group to engage in, the solicitation or consummation of commercial or business contracts for any service or product in any public area of the university without the prior approval of the Associate Provost for Student Affairs.

**g. Smoking, Food and Beverages:** Per the [Smoke Free Environment Policy](#), Smoking is permitted only in designated areas on campus. Restriction of food and/or beverages in some areas of campus will be indicated by signage.

**h. Uncrewed Aircraft Policy:** Students must comply with the requirements for the use of uncrewed aircraft, or drones, on Saginaw Valley State University (SVSU)-owned property, or elsewhere where university-affiliated activities occur.

**i. Use of Facilities:** Requests for non-academic use of university facilities must be made to The SVSU Conference Center at least two weeks in advance of the requested date. Facilities may be reserved only by authorized personnel and student organizations formally recognized by the University.

**j. Use of University Equipment and Property** must be authorized by the appropriate university administrator or designee. Use of the equipment shall be limited as authorized by the university. Payment for damages or loss of equipment or use of equipment is the responsibility of the borrower.

## 5. Financial Responsibility

**a.** Students owing money or fines to any university department may be subject to additional charges or disciplinary action, or loss of services, if not paid when due. If any account is overdue at the end of the semester, the student will not be issued a transcript of his/her academic record and may not register for any subsequent semester until the account is paid. Application for other services, such as housing, may be denied to students with delinquent financial obligations.

**b.** Students found responsible for violations of university regulations may forfeit financial aid and/or university discretionary scholarships in addition to other penalties that may be imposed.

## 6. Misconduct ~~(Delete-and-add sections)~~

**a. Aiding or Abetting Violations\Failure to Discourage:** Individuals aiding or abetting in carrying out an unlawful act or the violation of any university policies, whether he or she directly commits the act, may be treated under the regulations as if he or she had directly committed such violation. Students present during the execution of a university policy infraction may be considered in violation under this regulation. It is expected that students will exercise good judgment and appropriately report a violation(s) in progress. Failure to take appropriate action may be interpreted as collusion and will be referred through the disciplinary process accordingly.

**b. Assault - Physical:** No student shall engage in physically assaultive behavior, self-destructive behaviors or gestures or other conduct to cause danger to the personal, mental or physical health, safety or welfare of members of the university community or visitors to the campus.

**c. Assault—Sexual:** ~~(refer to [www.svsu.edu/diversity/titleix/](http://www.svsu.edu/diversity/titleix/)) Any touching and/or fondling (with or without the use of an object) of a person in areas of the body considered private where:~~

- ~~—1. That person has not reached the age of consent, OR~~
- ~~2. That person is impaired due to a mental or physical handicap or temporary impairment (including a person who is incapable of giving consent due to their use of drugs or alcohol), OR~~
- ~~—3. That person indicates the touching and/or fondling is unwanted.~~

**c. Assault - Verbal:** No student shall engage in verbal assaultive behavior or communicate the intent to engage in assaultive behaviors (including written or electronic transmissions), verbal threats, self-destructive behaviors or gestures or other conduct to cause danger to the personal, mental or physical health, safety or welfare of members of the university community or visitors to the campus.

**d. Bias-motivated Offenses:** Acts of violence includes, but are not limited to, hostile discrimination based on sexual orientation, gender, race, religion, age, disability, or ethnicity are prohibited.



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**e. Classroom Misconduct:** No student shall engage in conduct that disrupts or interferes with educational activities in classrooms, lecture halls, campus library, laboratories, computer laboratories, theatres, or any other place where education and teaching activities take place. This includes, but is not limited to, such behaviors as talking at inappropriate times, drawing unwarranted attention to him or herself, engaging in loud or distracting behaviors, displaying defiance or disrespect to others or threatens any university employee or student. No student shall engage in conduct that is disruptive or interferes with the rights of others on university property or at a university-sponsored function, nor shall a student obstruct, disrupt or interfere or attempt to interfere with another student's right to learn or complete academic requirements.

**f. Disorderly Conduct:** No student shall engage in conduct that is disruptive or interferes with the rights of others on university property or at a university-sponsored function.

**g. Disruption of Learning:** No student shall engage in conduct that obstructs, disrupts, interferes or attempts to obstruct, disrupt or interfere with another student's right to study, learn or complete academic requirements. This includes acts to destroy or prevent or limit access to information or records used by other students in connection with their university responsibilities.

**h. Failure to Identify, Appear or Observe Terms of Discipline:** No student shall misrepresent or refuse to identify him/herself when requested to do so by identified university officials, refuse to appear before university officials or bodies when requested to do so, or violate the terms of discipline imposed.

**i. Fires:** No student shall set a fire or create an open flame, such as candle burning, anywhere on university property without the prior written authorization from the Chief of University Police, except in approved grills in designated picnic areas.

**j. Fire Safety/Equipment:** No student shall misuse or damage safety equipment including, but not limited to, fire and life safety equipment. Failure to evacuate during fire alarms constitutes a violation under this regulation.

**k. Hazing:** Any act that is humiliating, intimidating or demeaning, or endangers the health and safety of a person which is committed against someone who is joining or becoming a member or maintaining membership in any organization. Hazing includes active or passive participation in such acts and regardless of the willingness of a person to participate in the activities.

**l. Internet, Electronic Communications and Computing Resources Acceptable Use Policy:** Saginaw Valley State University has adopted the Internet, Electronic Communications and Computing Resources Acceptable Use Policy for SVSU students, faculty and staff. It is necessary that students utilizing these university resources refer to this policy, become familiar with its contents and abide by it. The policy in its entirety can be found at [www.svsu.edu/operationsmanual/aup.html](http://www.svsu.edu/operationsmanual/aup.html). Misuse will result in disciplinary action.

**m. Lewd or Indecent Behavior:** Lewd or indecent behavior is prohibited on university property.

**n. Property Damage:** Damage to property of the university, members of the university community or campus visitors constitutes a violation of university regulations.

~~**p. Sexual Harassment:** (refer to [www.svsu.edu/diversity/titleix/](http://www.svsu.edu/diversity/titleix/)) Sexual Harassment is unwelcome sexual advances, request for sexual favors, or verbal or physical conduct of a sexual nature when:~~

- ~~—a. Submission to or rejection of such advances, requests or conduct is made either explicitly or implicitly a term or condition of employment, education, housing or participation in any University activity; OR~~
- ~~—b. Such advances, requests or conduct have the purpose or effect of unreasonably interfering with an individual's employment, education, housing or participating in any University activity by creating an intimidating, hostile, humiliating or sexually offensive environment.~~

**o. Sexual Misconduct:** Prohibited behaviors include, but are not limited to, sexual harassment, violence, coercion, domestic violence, dating violence, sexual assault, and stalking. (See [Sexual Misconduct Policy](#))

**p. Stalking/Harassment** (not of a sexual nature): No student shall engage in any conduct involving harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested, or that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

**q. Theft of Property:** Theft of property of the university, members of the university community or campus visitors, including use of property without the consent of the owner, constitutes a violation of university regulations.

**r. University Housing/Residential Life Regulations:** Violations of University Housing regulations contained in documents constitute a violation of university regulations.

**s. Voluntary Compliance:** Students shall obey legitimate and reasonable instructions of university officials to cease conduct which threatens to disrupt or interfere with:



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1. The rights of others
2. University discipline
3. Normal university functions
4. A university official acting in the line of duty

**t. Weapons:** The possession or use on university property or in approved housing of any weapons such as, but not limited to, firearms, ammunition, pellet guns, airguns, knives, blades, chemicals or explosives, including firecrackers, is prohibited unless authorized in writing by the Chief of University Police. A harmless instrument designed to look like a weapon that is used by or is in the possession of a person with the intent to cause fear in or assault to another person is expressly included within the meaning of weapons. Saginaw Valley State University has adopted a [Weapons and Dangerous Substances Policy](#).

**7. Obedience to Criminal Law:** Violations of federal, state or local laws committed by students, whether prosecuted or not, constitute a violation of university regulations when it appears that the act endangers the welfare of any member of the university community or has a direct detrimental effect on the institution's educational function. Students in violation of this regulation are subject to university disciplinary action.

**8. Student Organizations:** All organizations that sponsor activities in violation of laws or regulations are subject to discipline under the Student Code. In addition, all members and nonmembers who participate in this activity may be disciplined individually.

#### 9. University Records

- a. Counterfeiting, Altering, Fraudulent Use or Copying:** No student shall alter, mutilate, manufacture, possess, falsely represent as his/her own, access without authorization, use fraudulently, or furnish to an unauthorized person any official university document or confidential record, including but not limited to ID cards, personal identification number (PIN), electronic mail access codes and/or passwords, computerized records, transcripts, athletics passes, course registrations, and receipts.
- b. Current Address:** Each student shall maintain a current mailing address in the Office of the Registrar. Students will be held responsible for, and may not claim ignorance of; information mailed first class to the last address recorded in the Registrar's Office.
- c. Falsification of University Records:** No student shall provide false or misleading information to the university.
- d. Forgery:** No student shall possess or use any official document unless that document bears the legitimate or authorized signature of the individual indicated.

#### Severability

If a court of law should rule any portion of these regulations to be unlawful, it is the intent of Saginaw Valley State University that the remainder of these regulations will remain in effect.

#### Section 2.

- 10. Disciplinary Process:** Complaints of student behavior that may be in violation of the Code of Student Conduct are first reviewed by the Office of Student Conduct Programs. There are three courses of action available to the coordinator or his/her designee:
- a. Handle the complaint as a Mediation Conference -- a meeting convened to provide conciliation between parties; the resolution is agreed upon by all involved. If this process does not satisfy both parties, a referral will be made as follows.
  - b. Formally charge the accused student with a violation of the Code of Student Conduct, following the Disciplinary Procedures outlined below.
  - c. Determine that no formal action should be taken.

#### 11. Disciplinary Procedures

- a. Emergency Suspension/Restriction:** Because of the responsibility of the university for the welfare of the entire university community, it may be necessary to impose emergency suspension/restrictions in some serious situations. After a report of a violation, if the Associate Provost for Student Affairs or his/her designee has cause to believe that danger will be present a limited action for a temporary suspension/restriction from campus residency, or limited or no contact with specific students, faculty, or staff, use of facilities and/or attendance/participation at specified university functions can be imposed. When reasonably possible,



**Action Item No. 2**  
Attachment A

the Associate Provost for Student Affairs or his/her designee will meet with the student prior to imposing the restriction. A hearing will be scheduled before a hearing officer(s) as soon as practicable. A hearing officer(s) will have the power to lift, extend or impose additional sanctions following the hearing.

**12. Procedural Guidelines:** Follow-up will take place, as soon as practical, as prescribed in the following section. The essential safeguards for fair treatment will be provided for students charged with violating University regulations. The following shall serve as procedural guidelines:

a. The student shall be notified by a hearing officer that he/she is accused of violating university regulation(s) by means of a formal Notice of Charge, which will include the following information:

1. The charges with sufficient detail of the reported action to enable him/her to prepare a response to the charge
2. A forewarning of possible sanctions
3. The name of complainant and witnesses, if then known.
4. Student may respond by either accepting responsibility for the charge or denying responsibility and request a hearing.

b. Within a stated period of time, the following may occur:

1. The student may accept responsibility for the reported action and waive his/her right to a hearing. In such cases, a hearing officer(s) will impose a sanction(s) deemed appropriate after meeting with the student.
2. The student may deny responsibility for the reported action. If this option is selected the student will be afforded a hearing not less than three (3) class days but no more than seven (7) class days following this request. When an extension of time appears necessary to avoid undue hardship, the Office of Student Conduct Programs may extend the time.

Failure to respond by choosing either of the above will be considered the same as an admission of responsibility. In this case, a hearing officer(s) will attempt to meet with the student and then make a ruling based on the information available.

**13. Hearing Procedures**

a. After sufficient notice of the date, time and location of the hearing, the charged student may elect to appear. Should the student fail to appear after sufficient notice, the hearing will take place in the student's absence.

b. The student charged and the complainant shall be permitted, in advance, to view any material evidence that will be submitted and considered at the hearing.

c. The student charged and the complainant shall be entitled to hear, see and examine all evidence presented, to present all relevant evidence in his/her behalf in the form of witnesses or documents, and to respond to questions, but only if each so elects.

d. The student ~~charged and the complainant~~ may be advised and accompanied by ~~an advisor/person of their choosing a member of the university community, who may, if requested by the student, present a statement to a hearing officer(s) on behalf of the student.~~ ~~The advisor may not formally represent the student charged or the complainant during the hearing and may not otherwise disrupt the hearing.~~ Any other presentations and questioning of witnesses shall be conducted solely by the student.

e. A hearing officer(s) shall attempt to establish the facts relevant to the reported violation based solely on the evidence presented at the hearing. Any findings must be based on a preponderance of the evidence, meaning that the evidence, considered in its entirety, indicates that, more likely than not, the charged student(s) committed the violation.

f. Each hearing will be recorded on audio tape, which will ~~remain in the Office of Student Conduct Programs throughout the appeal period.~~ ~~be retained by the University three years after enrollment of the accused student charged.~~

g. All proceedings shall be private, unless otherwise requested by the student.

h. After due deliberation and within three (3) class days of the hearing, a hearing officer(s) will announce findings. Sanctions, when appropriate, will be delivered in the form of a letter to the charged including the reasons for any decision rendered against him/her.

**14. Sanctions:** The purpose of University discipline is to be corrective and educational. The disciplinary experience is intended to make clear to students the limits of acceptable behavior and to give students who violate the rules an opportunity to more fully understand the rules and incorporate the experience into his/her overall development. These sanctions may be used in combination.



**Action Item No. 2**  
Attachment A

- a. Completion of Rehabilitation Program:** At the discretion of the Student Counseling Center, a student may be required to attend and complete a community rehabilitation program.
- b. Developmental/Educational Assignments:** Examples include, but are not limited to, community service assignments, written topical reports, presentation of programs, interviewing appropriate persons and attending appropriate lectures or seminars.
- c. Expulsion:** This sanction is one of involuntary departure from the university with loss of all student rights and privileges. Separation is permanent and makes no provision for the student to re-enroll at SVSU. The expelled student is prohibited from the university and may be subject to arrest if this restriction is violated.
- d. Fines:** Students may be assessed a fine in conjunction with other sanctions which will further the educational mission of the university. A fee for mandatory short-term counseling may also be assessed. Fines will be posted on a student's subsequent billing statement.
- e. Other Sanctions:** Additional or alternate sanctions may be imposed as deemed appropriate to the offense with the approval of the Coordinator of Student Conduct or his/her designee.
- f. Parental Notification:** The University reserves the right to notify the parents/guardians of students under the age of 21 regarding any conduct situation, particularly alcohol and other drug violations.
- g. Referral for Counseling:** Students may be required to schedule an appointment(s) with the Student Counseling Center for purposes of assessment and short-term counseling. The student may be required to submit a written signed statement of attendance.
- h. Restitution:** Payment equal to replacement or repair costs, including labor, for damaged or stolen property, or for the reimbursement of other losses, such as medical bills.
- i. Restrictions:** Restrictions include, but are not limited to, University housing relocation, limited or no contact with specific students, faculty, or staff, denial of use of specific university facilities, and/or restrictions from participation in extracurricular activities.
- j. Temporary University Suspension:** A student may be temporarily suspended from the university by the Vice President for Student Affairs or his/her designee pending the outcome of final charges. The Vice President for Student Affairs or his/her designee may invoke a temporary suspension if there is a strong indication that the student's continued presence on campus would constitute a potential for serious harm to him/herself or to the safety of any member of the university community or property.
- k. University Housing Probation:** Probation is a definite period of observation and review. If a student is again found responsible for violating a university rule or regulation, particularly within a residence hall, or violating an order of a judicial body, then suspension from remaining in a particular residence hall, suspension from all university housing and/or restriction from entering any university residence hall may take effect immediately. Additional or alternate sanctions may be imposed.
- l. University Housing Suspension:**
1. This form of suspension precludes a student from remaining in a particular university facility. Or, it may preclude a student from living in any University Housing. The specific period of the suspension will be for a minimum of two semesters. The suspended student is prohibited from visiting any university housing facilities during this suspension and may be subject to arrest if this condition is violated.
  2. A student whose University Housing Agreement is terminated is responsible for payment of a minimum pro-rated charge of the room and board rate for the actual days in residence and forfeiture of the remainder of the contractual obligation. Housing deposits for the following academic year will also be forfeited according to established cancellation deadlines.
- m. University Probation:** A more severe sanction than a warning, to include a period of review and observation during which the student must demonstrate the ability to comply with university rules, regulations, and other requirements stipulated for the probation period. Probation will not exceed two consecutive semesters of enrollment. Violations occurring during the time of probation will result in suspension or expulsion from the university. A copy of the letter of probation will be filed in the Office of Student Conduct Programs.
- n. University Suspension:** A suspended student will be withdrawn from all courses and will be separated from the university for a period not to exceed six academic semesters. Readmission will be at the discretion of the university and may include completion of required conditions. The suspended student is prohibited from the university and may be subject to arrest if this restriction is violated.

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Attachment A

**o. Warning:** A verbal and/or written notice to a student indicating his/her conduct is in violation of university rules or regulations. A copy of the written notice will be filed in the Office of Student Conduct Programs.

**15. Interpretation:** Any questions related to the Code of Student Conduct, including disciplinary procedures, can be referred to the Office of Student Conduct Programs, 114 Curtiss, 964-2220. Hearings are designed to afford fair and just treatment to those participating. A format is employed which preserves order and gives each participant an opportunity to speak and ask questions in turn.

**16. Appeals:** In some instances, the decision of a hearing officer(s) may be appealed by the student charged and/or in cases involving violation of Section 6.o., Sexual Misconduct by the person found to have been the victim of such an assault. If this option is selected the student must complete a request for appeal hearing form, within three (3) class days following the announcement of a hearing officer(s) and should be delivered to the Office of Student Conduct Programs. Appeals will be heard by a hearing officer(s) and handled within three (3) class days of its receipt by the Coordinator. When an extension of time appears necessary to avoid undue hardship, the Office of Student Conduct Programs may extend the time.

The following constitute grounds for appeals:

- a. If the appeal is subsequent to a charge that was admitted by the student, the appeal must be based solely on the contention that the sanction was excessive. Minimum published sanctions are not subject to appeal, with the exceptions of housing removal, University suspension or expulsion.
- b. If the appeal is subsequent to a charge that was denied by the student and a hearing officer(s) ruled that the student was responsible for the action, the appeal may be based on the following:
  1. New evidence that was not available during the hearing;
  2. The contention that due process was denied the student;
  3. Proof of arbitrary or capricious treatment by a hearing officer or panel; or,
  4. Contention that the sanction was excessive. Minimum published sanctions are not subject to appeal, with the exceptions of housing removal, University suspension or expulsion.

An appeal by a victim, pursuant to Section 6, (o.) Sexual Misconduct, may be for any appropriate reason.

The Office of Student Conduct Programs will determine if the grounds for appeal are sufficient to warrant such; that decision will be final.

**Section 3**

~~**17. Resident Student Disciplinary Process:** Students residing in University Housing are subject to the Code of Student Conduct, various policies described in the University Housing Agreement, information contained in the Resident Student Handbook and/or other standards of behavior otherwise published by the Offices of Housing Operation and Residential Life. Reports of violations can be submitted by students, staff or faculty to the Office of Residential Life. The reported incident will be evaluated and referred to an appropriate university conduct process.~~

Approved: \_\_\_\_\_, 2016 SVSU Board of Control



**RESOLUTION TO APPROVE CONFIRMATION OF  
BOARD MEMBERS FOR PREVIOUSLY AUTHORIZED  
PUBLIC SCHOOL ACADEMIES**

WHEREAS, the Saginaw Valley State University Board of Control, the school's authorizing agent, requires that University Chartered Schools' Board of Directors have a minimum of five members and a maximum of nine members; and

WHEREAS, individual Charter Schools have a desire to replace Board members who have submitted their resignation; and

WHEREAS, certain Charter Schools have a desire to have parents of students represented on their Board of Directors;

WHEREAS, certain Charter Schools desire to reappoint a board member whose term of office has expired;

NOW, THEREFORE, BE IT RESOLVED, that the individuals listed below be appointed by the Saginaw Valley State University Board of Control as new members of the Board of Directors of the following Charter Schools:

**Branch Line School, Livonia**

|           |               |                        |
|-----------|---------------|------------------------|
| Alan Eden | Reappointment | Term: 7/1/16 – 6/30/19 |
|-----------|---------------|------------------------|

|                    |             |                        |
|--------------------|-------------|------------------------|
| Matthew MacFarlane | Appointment | Term: 7/1/16 – 6/30/17 |
|--------------------|-------------|------------------------|

Mr. MacFarlane is a Network Engineer for Quicken Loans, Inc. of Detroit. He believes his over 20 years of experience dealing with customers from many Fortune 500 companies will be an asset to the Academy board.

|                |             |                      |
|----------------|-------------|----------------------|
| David Rousseau | Appointment | Term: 7/1/16-6/30/19 |
|----------------|-------------|----------------------|

Mr. Rousseau serves as Technology Team Leader at Quicken Loans, Inc. of Detroit. Mr. Rousseau believes his experience and passion for leadership and building successful teams will be an asset to the Academy board.

**Cesar Chavez Academy, Detroit**

|                 |             |                        |
|-----------------|-------------|------------------------|
| Brian Callaghan | Appointment | Term: 7/1/16 – 6/30/19 |
|-----------------|-------------|------------------------|

Mr. Callaghan earned his B.S.E in Industrial & Operations Engineering from the University of Michigan and his Juris Doctor from Wayne State University Law School. He currently serves as a Trademark Examining Attorney with the United States Patent & Trademark Office located in Alexandria, Virginia. Mr. Callaghan believes that his strong

***Action Item No. 4***

interpersonal, analytical and writing skills, combined with his desire to be engaged with the community of Detroit, will be an asset to the Academy board.

|                 |               |                        |
|-----------------|---------------|------------------------|
| Lawrence Garcia | Reappointment | Term: 7/1/16 – 6/30/19 |
|-----------------|---------------|------------------------|

**Chandler Park Academy, Detroit**

|                 |               |                        |
|-----------------|---------------|------------------------|
| Sheldon Johnson | Reappointment | Term: 7/1/16 – 6/30/19 |
|-----------------|---------------|------------------------|

|                |               |                        |
|----------------|---------------|------------------------|
| Barbara Wynder | Reappointment | Term: 7/1/16 – 6/30/19 |
|----------------|---------------|------------------------|

**Charlevoix Montessori, Charlevoix**

|                  |             |                        |
|------------------|-------------|------------------------|
| Christine Lennon | Appointment | Term: 7/1/16 – 6/30/19 |
|------------------|-------------|------------------------|

Ms. Lennon earned her BA in Psychology from Pepperdine University and her MA in counseling from Spring Arbor University. She currently supervises the Children's Behavior Services program and the Autism Benefit program for the North County Community Mental Health in Gaylord. Ms. Lennon believes her 23 years of professional experience working with children and families will be an asset to the Academy board.

**Chatfield School, Lapeer**

|                |               |                        |
|----------------|---------------|------------------------|
| Betty McCauley | Reappointment | Term: 7/1/16 – 6/30/19 |
|----------------|---------------|------------------------|

|                |               |                        |
|----------------|---------------|------------------------|
| Christie Smith | Reappointment | Term: 7/1/16 – 6/30/19 |
|----------------|---------------|------------------------|

**Genesee STEM Academy, Flint**

|                |               |                        |
|----------------|---------------|------------------------|
| Laura Legardye | Reappointment | Term: 7/1/16 – 6/30/19 |
|----------------|---------------|------------------------|

|                 |               |                        |
|-----------------|---------------|------------------------|
| Nicholas Morgan | Reappointment | Term: 7/1/16 – 6/30/19 |
|-----------------|---------------|------------------------|

**Grattan Academy, Belding**

|              |             |                        |
|--------------|-------------|------------------------|
| David Bramen | Appointment | Term: 7/1/16 – 6/30/19 |
|--------------|-------------|------------------------|

Mr. Bramen has an Associate's degree from Montcalm Community College. He is a licensed minister and is currently working toward his ordination. Mr. Bramen is a long-time member of the Greenville area and has volunteered at the Greenville Department of Public Safety, Kent County Sheriff Department Traffic Squad, as well as Grattan Academy.

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**Gregory Boire**                      Appointment                      Term: 7/1/16 – 6/30/19  
 Mr. Boire earned his BS in Business Management from the University of Phoenix. He currently serves as a Sales & Service Representative for PNC Bank of Rockford. Mr. Boire believes his experience in management and leadership will be an asset to the Academy board.

**Sara Corder**                      Appointment                      Term: 7/1/16 – 6/30/19  
 Ms. Corder earned her BS in Psychology/Special Education and her Master's in Education from Grand Valley State University. Currently she is raising her children. Ms. Corder was a former teacher at Grattan Academy and feels that she has a good understanding of the wants and needs of the community, teachers, students, and parents. She would welcome the opportunity to be involved in the school.

**Kingsbury Country Day School, Oxford**

**Lisa Halushka**                      Reappointment                      Term: 7/1/16 – 6/30/19

**Emily Katich**                      Reappointment                      Term: 7/1/16 – 6/30/19

**Landmark Academy, Kimball**

**Joseph Cordle**                      Appointment                      Term: 7/1/16 – 6/30/19  
 Mr. Cordle earned his BS in Criminal Justice from Baker College of Port Huron. He currently serves as a U.S. Customs Border Protection Technician in Port Huron. Mr. Cordle believes his extensive experience with multiple Federal, State, County, and City agencies/departments, expert medical knowledge, and a genuine passion to consistently improve the school at every level will be an asset to the Academy board.

**Merritt Academy, New Haven**

**Karen Bochatyn**                      Reappointment                      Term: 7/1/16 – 6/30/19

**Jean Dery**                      Appointment                      Term Ending: 6/30/17  
 Ms. Dery is a former teacher of Merritt Academy where she taught for 11 years. She earned her BS from Oakland University and her MA in Reading from Saginaw Valley State University. Ms. Dery will bring knowledge of how a school system operates and also how to effectively instruct children to the Academy board.

**Amy White-Jones**                      Reappointment                      Term: 7/1/16 – 6/30/19

*Action Item No. 4***Oakland International Academy, Farmington Hills**

|               |               |                        |
|---------------|---------------|------------------------|
| Ahmed El-Bohy | Reappointment | Term: 7/1/16 – 6/30/19 |
| Bassem Moez   | Reappointment | Term: 7/1/16 – 6/30/19 |

**Pontiac Academy of Excellence, Pontiac**

|                  |             |                        |
|------------------|-------------|------------------------|
| Geraldine Graham | Appointment | Term: 7/1/16 – 6/30/19 |
|------------------|-------------|------------------------|

Ms. Graham earned her Bachelor's in General and Human Resources Management from Oakland University and her Master's in Business Administration from Lawrence Technological University of Southfield. She currently serves as Director of the Project Upward Bound at Oakland University. Ms. Graham's passion is college preparation of students with the same demographics as the Academy.

|                  |               |                        |
|------------------|---------------|------------------------|
| Markeita Johnson | Reappointment | Term: 7/1/16 – 6/30/19 |
| Peter Karsten    | Appointment   | Term: 7/1/16 – 6/30/19 |

Mr. Karsten earned his BA in Accounting and Master's of Business Administration from Michigan State University. He earned his MA in Education with Secondary Certification from the University of Michigan and his Doctorate of Educational Leadership from Oakland University. He currently serves as Campus President of the Baker College of Auburn Hills. Mr. Karsten believes his accounting, education administration, and supervision/management experiences will be an asset to the Academy board.

|                |             |                        |
|----------------|-------------|------------------------|
| Laurie Trafton | Appointment | Term: 7/1/16 – 6/30/17 |
|----------------|-------------|------------------------|

Ms. Trafton earned her BS in Business Education from Northern Michigan University and her Master's of Business Education from Eastern Michigan University. She currently serves as Interim Program Manager of Economic and Workforce Development at Oakland Community College. Ms. Trafton believes her background in education, business, and program administration and personal commitment to service would be a benefit to the Academy board.

**Saginaw Preparatory Academy, Saginaw**

|                 |               |                        |
|-----------------|---------------|------------------------|
| Rochenda Watson | Reappointment | Term: 7/1/16 – 6/30/19 |
|-----------------|---------------|------------------------|

**The New Standard Academy, Flint**

|              |               |                        |
|--------------|---------------|------------------------|
| John Rhymes  | Reappointment | Term: 7/1/16 – 6/30/19 |
| Thomas Smith | Reappointment | Term: 7/1/16 – 6/30/19 |

*Action Item No. 4*

**Waterford Montessori Academy, Waterford**

Mark Richer

Reappointment

Term: 7/1/16 – 6/30/19



***Action Item No. 4***

**White Pine Academy, Leslie**

|                |               |                        |
|----------------|---------------|------------------------|
| Kenneth Hamlin | Reappointment | Term: 7/1/16 – 6/30/19 |
| Pauline Thomas | Reappointment | Term: 7/1/16 – 6/30/19 |

**Winans Academy of Performing Arts, Marvin L., Detroit**

|                       |               |                        |
|-----------------------|---------------|------------------------|
| Deborah Smith-Pollard | Reappointment | Term: 7/1/16 – 6/30/19 |
| Edgar Smith, Jr.      | Reappointment | Term: 7/1/16 – 6/30/19 |
| William Young III     | Reappointment | Term: 7/1/16 – 6/30/19 |

**Woodland School, Traverse City**

|              |             |                        |
|--------------|-------------|------------------------|
| Gary Gardner | Appointment | Term: 7/1/16 – 6/30/19 |
|--------------|-------------|------------------------|

Mr. Gardner earned his BA in Government & Philosophy from Monmouth College of Illinois and his Juris Doctoris from Washington University School of Law in Missouri. He currently serves as Attorney and Vice President of the law firm Rosi & Gardner, P.C. of Traverse City. Mr. Gardner believes his experience on non-profit boards and his belief in the Woodland School mission, where both of his children attend, will be an asset to the Academy board.

## **POSTHUMOUS DEGREE POLICY**

### **Definition:**

A deceased student may be awarded honorary posthumous degree with the approval of the president, and when minimum academic degree requirements have been verified. Honorary posthumous degrees may be awarded at the undergraduate or graduate level. For deceased students in good academic standing who do not meet the criteria for an Honorary Posthumous Degree, a Certificate of Attendance may be awarded. In rare circumstances, when completing a degree is impossible due to severe (likely terminal) illness, an Honorary Degree of Certificate of Attendance may be provided to a student who is living.

### **Requirements for Nomination:**

1. A student must have been in good academic standing with the institution at the time of death.
2. Student must have been enrolled at time of death (spring or summer semesters excluded), unless their continuous enrollment was interrupted by their injury, illness, deployment, etc.
3. A student must have completed three quarters of degree requirements to be nominated for an honorary posthumous degree.
4. If these requirements are not met, SVSU can elect to provide a Certificate of Attendance indicating that the person was a student in good standing at the time of his/her death.

### **Nomination/Approval Process for a Posthumous Honorary Degree**

1. A formal request for an honorary posthumous degree can come from a family member or any member of the campus community and should be forwarded to the appropriate dean for consideration and to begin the formal process.
2. The department faculty in the student's program of study will be consulted regarding the request to award an honorary posthumous degree.
3. The dean or department shall obtain the student's degree audit from the Office of the Registrar to verify program/plan and progress toward degree completion.
4. The dean will recommend the candidate for an honorary posthumous degree in the form of a written request to the provost/vice president for academic affairs.
5. If supported, the provost will submit the recommendation to the university president for final approval.

***Action Item No. 12***  
**Attachment A**

6. The dean will inform the immediate family of the university's decision and desire to recognize their student with this honor. All steps in this process should occur expeditiously, so that the family can be informed as soon after the death as possible.
7. The president's office will notify the registrar to begin the process for degree posting and commencement proceedings, if applicable.

**Miscellaneous Details/Considerations:**

1. An honorary posthumous degree will be printed in commencement programs within the appropriate college section.
2. Exceptions to the aforementioned minimum requirements may be considered in special cases, with support of the dean and provost and approval of the president.
3. All documents shall clearly indicate that the degree was an honorary degree, awarded posthumously.

**Certificate of Attendance**

Any student in good academic standing at the time of his/her death shall be eligible for a Certificate of Attendance upon the request of a family member or any member of the campus community. The Office of the Registrar will verify the student's standing and issue the certificate to the family.

# Resolution to Adopt General Fund Operating Budget for FY2017

**June 13, 2016**

Office of the Executive Vice President for Administration & Business Affairs

**RESOLUTION TO ADOPT  
GENERAL FUND OPERATING BUDGET FOR FY2017**

WHEREAS, The Administration and Board of Control of the University have determined the level of General Fund expenditure allocations required for personnel, services, supplies and equipment to maintain the quality of instructional and support services provided to students;

NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Budget Summary which establishes the FY2017 operating budget be adopted; and,

BE IT FURTHER RESOLVED, That the attached tuition and fee schedule of rates effective beginning with fiscal year 2017 fall semester also be adopted.



**GENERAL FUND BUDGET SUMMARY**  
**FY2016 - FY2017**

|  | <b>FY 2016<br/>Budget</b> | <b>FY 2017<br/>Budget</b> | <b>Net Change<br/>FY2016 to FY2017</b> |             |
|--|---------------------------|---------------------------|--|-------------|
|  |                           |                           | <b>\$</b>                              | <b>%</b>    |
| <b>REVENUES</b>                          |                           |                           |  |             |
| State Appropriation                      | \$28,181,000              | \$29,114,000              | \$933,000                              | 3.3%        |
| Tuition and Fees                         | 88,968,000                | 88,732,000                | (236,000)                              | -0.3%       |
| Miscellaneous                            | <u>3,578,000</u>          | <u>3,578,000</u>          | <u>-</u>                               | 0.0%        |
| <b>Total Revenues</b>                    | <b>120,727,000</b>        | <b>121,424,000</b>        | <b>697,000</b>                         | <b>0.6%</b> |
| <b>EXPENDITURE ALLOCATIONS</b>           |                           |                           |  |             |
| Compensation                             | 74,006,000                | 75,630,000                | 1,624,000                              | 2.2%        |
| Supplies, Materials & Services           | 38,373,000                | 37,486,000                | (887,000)                              | -2.3%       |
| Capital Expenditures                     | <u>8,348,000</u>          | <u>8,308,000</u>          | <u>(40,000)</u>                        | -0.5%       |
| <b>Total Expenditures</b>                | <b>120,727,000</b>        | <b>121,424,000</b>        | <b>697,000</b>                         | <b>0.6%</b> |
| <b>Revenue Over/(Under) Expenditures</b> | <b><u>\$0</u></b>         | <b><u>\$0</u></b>         | <b><u>\$0</u></b>                      |             |

**SAGINAW VALLEY STATE UNIVERSITY**  
**TUITION AND FEES**  
**FY2017**

*Page 4 of 4*

**TUITION**

**MICHIGAN RESIDENTS:**

|  |                 |
|--|-----------------|
| Undergraduate Courses                            | \$296.90/cr.hr. |
| Undergraduate - Professional Program Courses (a) | 413.60/cr.hr.   |
| Graduate Courses                                 | 536.20/cr.hr.   |
| Doctorate Courses (DNP)                          | 589.55/cr.hr.   |

**NON-RESIDENTS:**

|  |                 |
|--|-----------------|
| Undergraduate Courses                            | 716.95/cr.hr.   |
| Undergraduate - Professional Program Courses (a) | 790.90/cr.hr.   |
| Graduate Courses                                 | 1,021.55/cr.hr. |
| Doctorate Courses (DNP)                          | 1,080.65/cr.hr. |

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(a) Upper division level courses (300-400 Level Courses) in the following departments or subjects: Accounting, Computer Information Systems, Medical Laboratory Science, Computer Science, Electrical & Computer Engineering, Economics, Educational Leadership, Engineering Technology Management, Finance, Health Sciences, Kinesiology, Law, Mechanical Engineering, Management, Marketing, Nursing, Occupational Therapy, Teacher Education, and Teacher Education - Middle & Secondary Schools.

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|   |                              |
|---|------------------------------|
| Auditor   | Tuition Rate                 |
| Credit by Examination                               | Tuition Rate                 |
| English as a Second Language Program - Resident     | 296.90/unit & mandatory fees |
| English as a Second Language Program - Non-Resident | 716.95/unit & mandatory fees |

**MANDATORY FEES**

|                         |              |
|-------------------------|--------------|
| General Service Fee (b) | 10.75/cr.hr. |
|-------------------------|--------------|

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|---------------------------|---------------|
| (b) Parking Facility Fee  | \$1.70/cr.hr. |
| Student Association Fee   | .60/cr.hr.    |
| Program Board Fee         | .25/cr.hr.    |
| Publication Fee           | .17/cr.hr.    |
| Facility Debt Service Fee | 7.70/cr.hr.   |
| First Aid Facility Fee    | .33/cr.hr.    |

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|                |             |
|----------------|-------------|
| Technology Fee | 3.85/cr.hr. |
|----------------|-------------|

**OTHER FEES**

|                    |              |
|--------------------|--------------|
| Academic Computing | 67.00/course |
|--------------------|--------------|





## Guiding Principles

### Mission

We transform lives through educational excellence and dynamic partnerships, unleashing possibilities for impact in our community and worldwide.

### Vision

We will be renowned for our innovative teaching, experiential learning and state-of-the art facilities and be the first choice for those striving for personal and professional success.

### Core Values

We value:

- Passion for academic exploration and achievement
- Supportive environments focused on student success
- Diversity and inclusivity
- High standards for ethical behavior and financial stewardship
- A safe, friendly and respectful campus climate
- Community engagement

## Strategic Goals

1. SVSU delivers high quality academic programs that lead to student success, improved retention and enrollment stability.
2. Our people, climate and culture transform lives.
3. SVSU is widely known across Michigan as a sought after institution of higher learning.
4. SVSU is financially robust, fosters sound business practices and is noted for operational excellence.
5. Our community engagement activities drive regional and institutional success both locally and worldwide.