

## **SVSU**

## Board of Control Minutes

February 16, 2015



#### SAGINAW VALLEY STATE UNIVERSITY

MEETING MINUTES
BOARD OF CONTROL
REGULAR FORMAL SESSION
Wickes Hall, Room 350
February 16, 2015
1:30 p.m.

#### PRESENT:

Jeff Martin, Chair
Jenee Velasquez, Secretary
Scott Carmona, Treasurer (Via Teleconference)
Dennis Durco
David Gamez
John Kunitzer
Jerome Yantz
Donald Bachand, Ex Officio

#### ABSENT:

Cathy Ferguson, Vice Chair

#### OTHERS PRESENT:

David Karpovich Shaun Bangert Mary Kowaleski Denise Berry David Lewis Andy Bethune James Muladore JJ Boehm Carlos Ramet Merry Jo Brandimore Emmie Busch Joey Rexford Joe Wojkiewicz John Decker Craig Douglas Tish Yaros Press Deborah Huntley John Kaczynski

# SAGINAW VALLEY STATE UNIVERSITY BOARD OF CONTROL FEBRUARY 16, 2015 REGULAR FORMAL SESSION INDEX OF ACTIONS

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#### I. CALL TO ORDER

Chair Martin called the meeting to order at 1:35 p.m.

#### II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions to and Deletions from Agenda

There were no additions to or deletions from the agenda.

The agenda was APPROVED as distributed.

B. Approval of Minutes December 12, 2014 Regular Formal Session of the Board of Control

It was moved and supported that the minutes of the December 12, 2014 Regular Formal Session be approved.

The minutes were unanimously APPROVED as written.

C. Recognition of the Official Representative of the Faculty Association

Professor Shaun Bangert, President of the Faculty Association, made no formal comments.

- D. Communications and Requests to Appear Before the Board
  - Emmie Busch, Staff Member of the Month for January, was introduced to the Board. (See Appendix One: Busch.)
  - Denise Berry, Staff Member of the Month for February, was introduced to the Board. (See Appendix Two: Berry.)

#### III. ACTION ITEMS

1. Resolution to Approve Faculty Tenure Effective July 1, 2015

RES-2114 It was moved and supported that the following resolution be adopted:

WHEREAS, Faculty tenure provides continuous employment of a faculty member for at least a basic two-semester appointment during each fiscal year, and

WHEREAS, Tenure status is achieved when a faculty member is recommended by the Professional Practices Committee and by the Administration for continuous appointment henceforth, NOW, THEREFORE, BE IT RESOLVED, THAT the following faculty members be granted tenure, as provided by the terms of the SVSU – Faculty Association agreement, effective July 1, 2015:

- Kay Castillo, Assistant Professor of Medical Laboratory Science
- Monika Dix, Assistant Professor of Modern Foreign Languages
- Andrea Frederick, Assistant Professor of Nursing
- Kylie Jaber, Assistant Professor in Economics
- Brandon Haskett, Assistant Professor of Music
- Kaustav Misra, Assistant Professor in Economics
- David Nichols, Assistant Professor of Philosophy
- Arra Ross, Assistant Professor of English
- David Rzeszutek, Assistant Professor of Theatre
- Ross Singer, Assistant Professor Communication
- Vetta Vratulis, Assistant Professor of Teacher Education

The motion was APPROVED unanimously.

2. Resolution to Authorize the Establishment of a Public School Academy - Hinoki International School

RES-2115 It was moved and supported that the following resolution be adopted:

WHEREAS, the Michigan Legislature has provided for the establishment of public school academies as public schools under section 2 of article VIII of the state constitution of 1963 by enacting Part 6A of the Michigan Revised School Code, as amended ("Part 6A"); and

WHEREAS, according to Part 6A, the Saginaw Valley State University Board of Control (the "University Board") is an authorizing body empowered to issue contracts to organize and operate public school academies; and

WHEREAS, Hinoki International School, a/k/a the Japanese-American School of South East, Michigan, Inc. (the "Applicant"), a Michigan nonprofit corporation which previously operated as a public school academy authorized pursuant to MCLA 380.502(2)(a), authorized by Livonia Public Schools' Board of Education, has submitted an application (the "Application") to the SVSU School/University Partnership Office ("SUPO") to operate a public school academy with SVSU as the authorizer, and

WHEREAS, the University Board issues contracts to operate public school academies on a competitive basis taking into consideration the resources available for the proposed academy; the population to be served by the proposed academy; the educational goals to be achieved by the proposed academy; the applicant's track record, if any, in organizing public school academies or other public schools; the graduation rate of a school district in which the proposed public school academy is

proposed to be located; the population of a county in which the proposed public school academy is proposed to be located; the number of schools in the proximity of a proposed location of the proposed public school academy that are on the list under section 1280c(1) of the public schools in this state that the department has determined to be among the lowest achieving 5% of all public schools in this state; and the number of pupils on waiting lists of public school academies in the proximity of a proposed location of the proposed public school academy; further, in its Policy Statement on Public School Academies (the "Policy"), Schedule 1, the University Board considers for approval those applications which demonstrate that the applicant will provide elementary and secondary students with enhanced opportunities to achieve the objectives of Article 8 of the state constitution of 1963; and

WHEREAS, the University, having reviewed the application of Hinoki International School, as well as its policies related to authorizing public school academies and the method of selection and appointment of members of the boards of directors of public school academies, has determined that it is in the best interest of education to issue a contract to operate a public school academy as provided under Part 6A be conditionally authorized for Hinoki International School.

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw Valley State University Board of Control declares, subject to the conditions set forth below:

- 1) That the application for a public school academy, to be known as Hinoki International School, is hereby approved to operate for a term of three academic years beginning in the fall of 2015, through June 30, 2018, subject to the execution of a Contract to Operate a Public School Academy, complete with all schedules, prior to commencement of teaching;
- 2) That the Academy shall operate a kindergarten through grade 8 program, beginning with a kindergarten through grade 5 program in Fall 2015, adding one grade per year thereafter, with a maximum enrollment to be determined;
- 3) The slate of members of the Board of Directors of the Academy shall be appointed as members of the Academy's Board of Directors and shall serve in accordance with the policies adopted by SVSU related to same; and subject to the requirements of Paragraph 1, above, shall be:
  - Christine Ladner
  - Anne Hooghart
  - Nicholas Picciano
  - Amy Damrow
  - Kimberly Tsukiyama
  - Johannes Cawood
  - Dan Lake

- 4) The effectiveness or the continued effectiveness of this Resolution are subject to these conditions:
  - a. An opinion of University legal counsel to the effect that contract documents have been agreed upon which are consistent with the purpose of the public school academies statutes; that when executed, contract documents will be binding on both parties in accordance with their tenor; and that in the opinion of University counsel, adequate provisions are included to immunize or indemnify the University, its directors, officers, employees and agents to the extent that prudence and reasonable business practice would require from all claims of liability arising from the University's contractual relationship with the public school academy or the operation of the public school academy;
  - b. An opinion of professional staff of the University to the effect that the contract documents, the proposed plan of operation, and the methods for holding the public school academy accountable for educational outcomes are consistent with the Policy, and subsequently amended, unless in the case of departures from such Policy, if any, the staff recommends that each such departure be agreed to, and state reason in support.
  - c. An opinion of the professional staff of the University that the applicant meets all of the financial, personnel and facility requirements necessary to open and operate a public school academy.
  - d. This Resolution and any contract entered into under it shall be null and void if Hinoki International School is not in operation by the 2015-2016 school year fall membership count day.
- 5) Upon receipt by the University Board of the opinions mentioned in 5 (a) and (b) above and subject to 5 (c) above, the President of Saginaw Valley State University may execute a public school academy contract and related documents between Hinoki International School (a public school academy) and the Saginaw Valley State University Board of Control (authorizing body).
- 6) All resolutions or parts of resolutions in conflict with this Resolution shall be and hereby are repealed.

The motion was APPROVED unanimously.

- 3. Resolution to Approve the Expansion of Waterford Montessori Academy
  - RES-2116 It was moved and supported that the following resolution be adopted:

WHEREAS, MCL 380.502(2)(d) of Michigan's Revised School Code provides that Saginaw Valley State University ("SVSU") may issue a contract to operate a public school academy to an entity organized under the nonprofit corporation act;

WHEREAS, SVSU has previously authorized Waterford Montessori Academy (the "Academy") to operate grades birth through grade 5 for a term beginning on March 12, 2013, and ending on June 30, 2016, at 4860 Midland Avenue, Waterford Township, Michigan 48329;

WHEREAS, MCL 380.504(1) permits a public school academy to operate the same configuration of grades at more than 1 site, as long as the public school academy is operating in compliance with its contract and is making measurable progress toward meeting its educational goals;

WHEREAS, the SVSU School/University Partnership Office ("SUPO") has reviewed the Academy's compliance with its contract, and found the Academy to be operating in compliance therewith, and, further, has determined that the Academy is making measurable progress toward meeting its educational goals;

WHEREAS, the SUPO has recommended that the Academy be permitted to operate any permutation of grades currently operated at a new site or sites under the terms expressed herein and to add an additional location related to an existing school, also under the terms expressed herein; provided, in all cases, the Academy is able to provide evidence that it is lawfully able to operate a public school at those locations (e.g. a Certificate of Occupancy adequate to its operations, etc.).

#### NOW, THEREFORE BE IT RESOLVED:

- 1) The Academy is hereby authorized, upon the express consent of the SUPO, which may be given or withheld at the sole discretion of the SUPO, to operate any permutation of its configuration of grades at a new site or sites; the new site or sites shall be determined and reported to the SUPO by way of contract amendment request, which must contain, in addition to a detailed description of the site and proposed lease or instrument of conveyance (and security therefor) evidence that it is lawfully able to operate a public school at such location(s) (e.g. a Certificate of Occupancy adequate to its operations, etc.). The Academy may undertake the contract amendment request to the SUPO for each site over multiple years, currently anticipated to be 1 or 2 sites for 2015-16; 1 or 2 sites for 2016-17 and a fifth site in 2017-18. In each case, all necessary documentation, including the contract amendment request, must be presented to the SUPO by the second Monday of July for each year in question.
- 2) In addition, the SUPO is authorized to undertake a contract amendment to add an additional site, as yet to be determined, for a public school academy that is currently operating a similar configuration of grades, provided it is able to provide the SUPO with evidence that it is lawfully able to operate a public school at that location (e.g. a Certificate of Occupancy adequate to its operations, etc.) prior to expansion, is able to demonstrate that its program is effective, meets its

educational goals and has a demonstrated record of compliance with applicable law.

- 3) The SUPO shall work with the Academy to implement an Amendment to its contract that embodies the authorizations contained herein.
- 4) All Resolutions or parts of resolutions in conflict with this Resolution shall be and hereby are repealed

The motion was APPROVED unanimously.

4. Resolution to Approve Bifurcation of Wolverine Academy

RES-2117 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University ("SVSU") has issued a contract to operate a strict discipline academy to Wolverine Academy ("Academy"), with campuses at 2629 Lenox Street, Detroit, Michigan (the "Detroit Location") and 2424 N. Outer Drive, Saginaw, Michigan (the "Saginaw Location");

WHEREAS, concerns related to the logistics of operating each campus, which is in a differing intermediate school district (Wayne RESA and Saginaw Intermediate School District, respectively) have resulted in the Academy requesting that SVSU permit each campus to operate under its own contract;

WHEREAS, the School/University Partnership Office ("SUPO") has voiced significant concerns related to the operation of the Academy, but desires to support the mission of the Academy while a determination is made related to the Academy's compliance with its contract and applicable law.

#### NOW, THEREFORE BE IT RESOLVED:

- 1) The Academy contract shall hereby be amended such that it shall permit the Academy to operate at the Detroit Location and only the Detroit Location for a term of one (1) Academic year;
- 2) A new contract shall be issued to a new public school academy, to be formed with a new board of directors and new Terms, Conditions and Schedules for the Academy to operate its current facility at the Saginaw Location and only the Saginaw Location for a term of one (1) academic year;
- 3) The SUPO shall work with the Academy to implement an Amendment to its contract for the Detroit Location and the Academy's designee to draft a new contract for the Saginaw Location that embodies the authorizations contained herein; and

- 4) Alternately, the SUPO is authorized to work with the Academy, should the concerns related to correspondence from the SUPO to the Academy be, in the sole discretion of the SUPO, addressed, to undertake a contract amendment that will permit the administrative offices of the Academy to be changed.
- 5) All Resolutions or parts of resolutions in conflict with this Resolution shall be and hereby are repealed.

The motion was APPROVED unanimously.

5. Resolution to Appoint a Nominating Committee for May Board Elections

RES-2118 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University Board of Control bylaws stipulate that a nominating committee shall be appointed by the Board to recommend candidates for each office;

NOW, THEREFORE, BE IT RESOLVED, That David Gamez, John Kunitzer, Jenee Velasquez, and Jerome Yantz be appointed to serve as the Saginaw Valley State University Board of Control nominating committee to appoint a slate of officers to serve from July 1, 2015 to June 30, 2016.

The motion was APPROVED unanimously.

6. Resolution to Approve Capital Projects and Acquisitions

RES-2119 It was moved and supported that the following resolution be adopted:

WHEREAS, The Business, Finance, Audit and Facilities Committee has discussed and considered various capital projects and acquisitions; and,

WHEREAS, Sufficient financial resources are available from capital project and auxiliary system reserves to fund the WiFi – ResNet Upgrade and Zahnow Library Alterations projects;

WHEREAS, Sufficient financial resources are available from The Dow Chemical Foundation Grant and University reserves to fund The Dow Science and Sustainability Education Center (The Dow SSEC Mobile Lab);

NOW, THEREFORE, BE IT RESOLVED, That the Board hereby authorizes the President or the Executive Vice President for Administration and Business Affairs to enter into contracts for the below referenced projects with budgets as indicated:

• WiFi – ResNet Upgrade \$ 770,000

• Zahnow Library Alterations \$ 350,000

• The Dow SSEC Mobile Lab \$ 415,000

(Chair Martin abstained from voting due to his relationship to the funding agency that supports The Dow SSEC Mobile Lab.)

The motion was APPROVED unanimously.

7. Motion to Establish the Board of Control Meeting Schedule for the 2015-2016 Academic Year

BM-1164 It was moved and supported that the attached meeting schedule be adopted. (Appendix Three: Meeting Schedule.)

The motion was APPROVED unanimously.

#### IV. INFORMATION AND DISCUSSION ITEMS

8. Carnegie Foundation Classification – Next Steps

Dr. Deborah Huntley, Provost and Vice President for Academic Affairs, briefed the Board on the 2015 Community Engagement Classification recently awarded to SVSU by the Carnegie Foundation.

Provost Huntley noted that only seven percent of colleges and universities nationwide have earned this distinction. She stated that this classification provides national recognition that SVSU is dedicated to engaging with our region. She further added that this designation reflects the institutional commitment to both excellence in education and support for the region.

Provost Huntley commented that service and learning have always been integral to SVSU's culture and this designation affirms that commitment.

(See Appendix Four: Carnegie Classification)

#### V. REMARKS BY THE PRESIDENT

President Bachand made no formal remarks.

#### VI. OTHER ITEMS FOR CONSIDERATION

9. Motion to Move to Informal Session to Discuss Collective Bargaining and Pending Litigation

## BM-1165 It was moved and supported that the Board move to Informal Session to Discuss Collective Bargaining and Pending Litigation

The motion was APPROVED unanimously.

The Board moved to Informal Session at 2:45 p.m. and reconvened in Regular Formal Session at 3:35 p.m. with Board members Carmona (via teleconference), Durco, Gamez, Kunitizer, Martin, Velasquez and Yantz in attendance.

#### VII. ADJOURNMENT

#### 10. Motion to Adjourn

#### BM-1166 It was moved and supported that the meeting be adjourned.

The motion was APPROVED unanimously.

The meeting was adjourned at 3:40 p.m.

Respectfully submitted:

Chair/

Jenee Velasquez

Secretary

Mary Kowaleski

Recording Secretary

Secretary to the Board of Control

## Emmie Busch

#### Coordinator of Scholarships & Development Communications January Staff Member of the Month

Since her days as an undergraduate student here, Emmie Busch had her sights set on working at SVSU. She met that goal and has kept that dream alive for two decades now, serving since 1995 in the SVSU Foundation.

"I loved it here as a student and it became a career goal for me to work here," said Busch. "The friendliness, the family atmosphere — I came from a small high school and that really appealed to me," said the Mount Pleasant Sacred Heart Academy graduate. "I remember walking on the SVSU campus and I was like, 'This is it."

Her love of the campus culture translates through her day job, where she works with members of the Foundation's Board of Directors, SVSU donors and alumni, as well as other university supporters. "I really enjoy interacting with the variety of people," she said.

Her responsibilities include coordinating SVSU's online scholarship system (AcademicWorks) and the SVSU Foundation Resource Grant Program, stewarding those scholarships, and making sure donors' wishes are represented. She also writes content relating to scholarship agreements, acknowledgement letters, "and whatever type of document is needed."

"Every day is a little different," Busch said. "There's a lot of variety in the position."

She has witnessed a period of substantial growth at SVSU when

enrollment numbers skyrocketed and the on-campus culture expansion. That evolution since 1995 has included her office.

"We have more events coming through the office," she said. "We're definitely handling a broader range of activities than we were back then."

In the immediate future, Busch looks forward to the launch of the online scholarship application process for the 2015-16 academic year, and working on the current cycle of the SVSU Foundation Resource Grant Program.

"We just passed the milestone of awarding \$1 million in grants to programs involving SVSU students," she said. "It's an exciting program to be part of."

Away from work, Busch spends much of her time helping her mother, who suffers from Alzheimer's disease. When there is time to spare, her favorite hobby is creative writing. "I haven't been professionally published, so it's mainly for pleasure at this point."

Her third floor Wickes Hall office is distinct in its frog theme. She purchased a colorful frog poster at an SVSU poster sale years ago. That poster hangs in her office today, now surrounded by the dozens of frog toys and artworks purchased in the years since.

Her appreciation of frog collectibles isn't present at her home. Instead, it's exclusive to SVSU, a place that's become her home away from home for 20 years.



## Denise Berry

Director of Military Student Affairs and Special Assistant to the Associate Provost/Dean of Students • February Staff Member of the Month

At a young age, Denise Berry knew where she belonged. The daughter of a sergeant first class in the Massachusetts National Guard, Berry as a child often would accompany her father to the armory in her native Boston. The experience instilled in her a desire to serve her country.

"I wanted to be part of something greater than myself," she said. So she earned a commission in the U.S. Army, serving out her career as an engineer officer before retiring with the rank of major in 2011. Berry still follows that calling today while serving as SVSU's military student affairs director.

It was a job and an office she inhabited first in May 2013, when SVSU leadership decided to provide specific services to military service members, veterans and the dependents of service members and veterans. Berry likens her office to a "one-stop shop" where military-affiliated students can go for admissions, advising and orientation, to name just a few of the services.

"We help with just about everything they need. If my team can't provide a solution, we find the person on campus that can," Berry said.

She oversaw the operation from a desk inside Student Affairs until Military Student Affairs moved into its own office in 121 Curtiss Hall in January 2014. The military student lounge was formally opened last Veterans Day. There, military-affiliated students show up to take advantage of the services while also studying and socializing with peers.

At SVSU, 379 students are currently eligible to take advantage of the office's services, and in the fall semester, more than 600 visits were logged. Berry believes that number can be increased. She spends some of her time reaching out to eligible students who have not yet stepped into the office.

Berry said she's very happy in her position — a role that found her in an almost random fashion.

When Berry retired from the military, "it was the first time in my adult life when I could decide where I wanted to live. My husband was willing to be adventurous."

With no house and no job yet secured, three years ago they decided to move to Saginaw, where her brother — David Berry, professor of kinesiology — taught at SVSU.

Within a few weeks, she earned a job as a resident director at SVSU, and a year and a half later, the Military Student Affairs position.

"It's been an overwhelming experience," she said of her latest job. "It's more than I could have hoped for and I'm very thankful for that."



Appendix Three: Meeting Schedule



#### SAGINAW VALLEY STATE UNIVERSITY BOARD OF CONTROL MEETING SCHEDULE 2015-2016 (Academic Year)

Regular Formal Sessions will be held in Wickes Hall, Room 350 (Tentative and subject to change pending review)

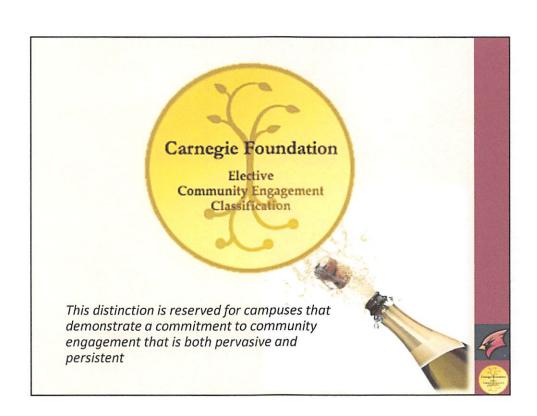
DAY	DATE	TYPE OF MEETING	TIME
Monday	August 17, 2015	Regular Formal Session Standing Committees	1:30 p.m. 3:00 p.m.
Monday	September 14, 2015	Standing Committees	1:30 p.m.
Monday	October 12, 2015	Regular Formal Session Standing Committees	1:30 p.m. 3:00 p.m.
Friday	December 18, 2015	Regular Formal Session Standing Committees Commencement	1:30 p.m. 3:00 p.m. 7:30 p.m.
Saturday	December 19, 2015	Commencement (Tentative based on # of graduates)	11:00 a.m.
Monday	February 15, 2016	Regular Formal Session Standing Committees	1:30 p.m. 3:00 p.m.
Friday	May 6, 2016	Regular Formal Session Standing Committees Commencement	1:30 p.m. 3:00 p.m. 7:30 p.m.
Saturday	May 7, 2016	Commencement	11:00 a.m.
Monday	June 13, 2016	Board Retreat Regular Formal Session	9:00 a.m. 3:30 p.m.

## Community Engagement at SVSU

Deborah Huntley, Provost and Vice President of Academic Affairs

**Kerry Rastigue**, Assistant Vice President for Community Engagement and Integrated Learning







## Outreach and Partnerships



"...collaborations and faculty scholarship that constitute a beneficial exchange, exploration, discovery, and application of knowledge, information, and resources." "...the provision of institutional resources for community use in ways that benefit both the campus and the community"







- Engage faculty, students, and the community
- Address community identified needs
- · Enrich the scholarship of the institution



### An Example of Reciprocity

#### Medical Scribe Program:

- SVSU/Covenant HealthCare partnership
- Pre-med students 'scribe' emergency room interactions between physicians and patients
- · Reciprocal Benefits -
  - <u>Community Partner</u> reduced paperwork = more time with patients, \$1.2 million in savings since 2011
  - · University Enhanced recognition and reputation
  - <u>Faculty</u> Dr. Lowry's dissertation, research, presentations
  - <u>Students</u> Real world experience, career insight, medical school applications, medical school success





#### **Community Engagement Benefits**

- Community
  - · Addresses immediate needs
  - Creates new resources and sustains long-term capacity
  - Develops culture of civic responsibility
- University
  - · Contributes to mission/public good
  - Strengthens and creates new external partnerships
  - Enhances image in the community
  - Distinguishes SVSU from other institutions
- Faculty
  - Enriches teaching
  - · Expands research and scholarship
- Students
  - · Improves academic success
  - Leads to student personal development
  - · Provides workforce training and career preparation
  - · Instills civic responsibility



### Why did we do this?

- Demonstrates SVSU's commitment to the Great Lakes Bay Region
- Enhances relationships with the greater communities
- Promotes civic engagement
- Enhances institutional recognition and reputation
- Provides additional branding and marketing opportunities for student recruitment



### Why did we do this?

- Opportunities for students from diverse backgrounds to engage as peers in community-based learning and unique academic experiences
- Additional mechanisms of academic and social engagement that may lead to enhanced retention
- Additional avenues for faculty to pursue new types of scholarly work



Appendix Four:



## **QUESTIONS**



#### **Classification Statistics**

- 361 colleges/universities hold the classification (7% nationally)
- SVSU one of 83 first time recipients in the 2015 cycle
- 12 Michigan colleges/universities hold the Classification
  - 8 publics institutions: Eastern, Michigan State, Northern, Wayne State, Western, U of M Dearborn, U of M Flint, and SVSU
  - SVSU is the <u>only</u> institution in the Great Lakes Bay Region



## **Engagement Statistics**

- 84% of students engage in curricular and co-curricular engagement by senior year
- AY 2013/14 Data
  - Curricular Engagement
    - Number of courses 192 (4%)
    - Number of faculty 61+ (19%)
    - Number of departments 29 (90%)
    - Number of students 5,133 (42%)
  - Co-Curricular Engagement = 60%

