

SVSU.
BOARD OF CONTROL
MINUTES

August 19, 2013





SAGINAW VALLEY STATE UNIVERSITY

MEETING MINUTES
BOARD OF CONTROL
REGULAR FORMAL SESSION
Board of Control Room, Third Floor Wickes Hall
August 19, 2013
1:30 p.m.

Present: Martin, J.
Carmona, S.
Durco, D.
Ferguson, C.
Gamez, D.
Gilbertson, E.
Kunitzer, J.
Velasquez, J.
Yantz, J.

Absent: ---

Others	Bachand, D.	Kowaleski, M.
Present:	Bangert, S.	Muladore, J.
	Bethune, A.	Pahl, J.
	Boehm, J.	Peretz, M.
	Brandimore, M.	Press
	Dwyer, J.	Ramet, C.
	Hamilton, G.	Thompson, R.
	Heintskill, D.	Thorns, M.
	Kosaski, D.	Wojkiewicz, J.

SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
AUGUST 19, 2013
REGULAR FORMAL SESSION
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I. CALL TO ORDER

Chairman Martin called the meeting to order at 1:30 p.m.

II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions to and Deletions from Agenda

There were no additions to or deletions from the agenda.

The agenda was APPROVED as distributed.

B. Approval of Minutes of June 18, 2013 Regular Formal Session

It was moved and supported that the minutes of the June 18, 2013 Regular Formal Session be approved.

The minutes were unanimously APPROVED as written.

C. Approval of Minutes of July 11, 2013 Regular Formal Session

It was moved and supported that the minutes of the July 11, 2013 Regular Formal Session be approved.

The minutes were unanimously APPROVED as written.

D. Recognition of the Official Representative of the Faculty Association

Professor Shaun Bangert, President of the Faculty Association, noted that it was her first official Board meeting and that she is looking forward to representing the faculty association.

E. Communications and Requests to Appear Before the Board

- David Heintskill, Staff Member of the Month for July, was introduced to the Board. (See Appendix One: Heintskill.)
- President Gilbertson acknowledged correspondence dated July 3, 2013 from Governor Rick Snyder formally appointing Mr. Dennis Durco and Mr. John Kunitzer to the SVSU Board of Control. (Appendix Two: Letter.)

III. ACTION ITEMS

1. Resolution to Grant Undergraduate and Graduate Degrees

RES-2045 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Saginaw Valley State University is granted the authority to confer undergraduate and graduate degrees as outlined in Section 5 of Public and Local Acts of Michigan 1965; and

WHEREAS, Operating Policy 3.101 Article III of the Board reserves to the Board the authority to grant degrees.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the awarding of undergraduate and graduate degrees at the August 19, 2013 Commencement as certified by the faculty and Registrar.

The motion was APPROVED unanimously.

2. Resolution to Revise SVSU Code of Student Conduct

RES-2046 It was moved and supported that the attached resolution be adopted.
(See Appendix Three: Student Conduct.)

Merry Jo Brandimore, Vice President for Student Affairs/Dean of Students, noted that the current SVSU Code of Student Conduct does not provide for Title IX sexual harassment revisions, which are mandated by the U.S. Department of Education, Office of Civil Rights.

Ms. Brandimore stated that the revised SVSU Code of Student Conduct introduces language that specifically references sexual harassment. She noted that the revisions in the proposed resolution address the modifications necessary to comply with Title IX regulations.

The motion was APPROVED unanimously.

3. Resolution to Approve the Addition of a Pre-Kindergarten to Northwest Academy

RES-2047 It was moved and supported that the following resolution be adopted:

WHEREAS, the Saginaw Valley State University Board of Control has approved the charter school application for grades K-12 for Northwest Academy; and

WHEREAS, Northwest Academy must currently reject the application of pre-kindergarten students; and

WHEREAS, the current students being served by Northwest Academy and their parents have requested the opportunity to provide pre-kindergarten education; and

WHEREAS, Northwest Academy has a desire to provide an education service for pre-kindergarten students;

NOW THEREFORE, BE IT RESOLVED, that the Saginaw Valley State University Board of Control approve the application and program amendment providing for the addition of pre-kindergarten students beginning with the 2013-14 school year.

The motion was APPROVED unanimously.

4. Resolution in Appreciation of David Abbs

RES-2048 It was moved and supported that the following resolution be adopted:

WHEREAS, David J. Abbs served with exemplary dedication on the Saginaw Valley State University Board of Control from 2005-2013; and

WHEREAS, Mr. Abbs served as chair of the Board from 2011-2013; He held the office of vice chair from 2009-2011 and also served effectively on the Board's Business, Finance, Audit Facilities Standing Committee; and

WHEREAS, Mr. Abbs is an active and highly respected member of the community. He brought to the Board his deep commitment to higher education along with his skills in fiscal management and human relations. He has demonstrated a continuing involvement with the University as a student, alumnus, member of the Board of Fellows and Board of Control, and now as a member of the SVSU Foundation Board of Directors; and

WHEREAS, Mr. Abbs' devoted service as a Board member was characterized by thoughtful consideration of issues, concern for the quality of student life, and careful attention to detail. His expertise was particularly invaluable in the Board's discharge of its financial and human resource responsibilities.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw Valley State University Board of Control wishes to convey to Mr. Abbs its sincere gratitude and admiration for his dedicated support of and service to the University.

BE IT FURTHER RESOLVED, That a copy of this resolution be framed and presented to Mr. Abbs as a permanent expression of the University's appreciation.

The motion was APPROVED unanimously.

5. Resolution in Appreciation of Leola Wilson

RES-2049 It was moved and supported that the following resolution be adopted:

WHEREAS, Leola Wilson served with exemplary dedication on the Saginaw Valley

State University Board of Control from 2005-2013; and

WHEREAS, Ms. Wilson served as secretary of the Board from 2011-2013 and held membership on the Board's Academic, Student Services, and Personnel Standing Committee; and

WHEREAS, Ms. Wilson, is a retired state social worker and dedicated community leader. Ms. Wilson served for more than twenty years as a caseworker for the Family Independence Agency and for more than four decades as a strong and committed advocate for civil rights. A long-time member of the NAACP on both the local and state levels she contributed substantially to ensuring that higher education remain accessible for those who seek such opportunities; and

WHEREAS, Ms. Wilsons' devoted service as a Board member was characterized by thoughtful consideration of issues, concern for the quality of student life, and careful attention to detail. Her expertise was particularly invaluable in the Board's fiduciary responsibility for students and its commitment to the professionalism of faculty and staff.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw Valley State University Board of Control wishes to convey to Ms. Leola Wilson its sincere gratitude and admiration for her dedicated support of and service to the University.

BE IT FURTHER RESOLVED, That a copy of this resolution be framed and presented to Ms. Wilson as a permanent expression of the University's appreciation.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

6. Board of Control Committee Assignments

The following Board members were appointed by Chair Martin to the Board of Control Standing Committees for 2013 – 2015 as follows:

Academic, Student Services and Personnel Committee

Dennis Durco, Dave Gamez, Jeff Martin and Jeneé Velasquez

Business, Finance, Audit and Facilities Committee

Scott Carmona, Cathy Ferguson, John Kunitizer and Jerome Yantz

Chair Martin noted that the standing committees advise the administration concerning matters within the authority of the Board. The committees are advisory in nature and are not empowered to deliberate toward, or make, policy decisions unless specifically directed to do so by action of the Board of Control.

7. Report of New Faculty Hires

Dr. Donald Bachand, Provost/Vice President for Academic Affairs, reviewed the attached list of faculty and academic staff hires for fall 2013. (See Appendix Four: New Hires.)

8. Higher Learning Commission Update

Marc Peretz, Associate Provost, updated the Board on the progress of the visit and evaluation by the Higher Learning Commission scheduled for April 7 – 9, 2014. He noted that the accreditation review process is underway as planned.

V. REMARKS BY THE PRESIDENT

President Gilbertson stated that this is an interesting transitional week, as one academic year is ending with Commencement this evening and a new year is starting on Thursday with orientation, departmental meetings, and the faculty & staff picnic.

VI. OTHER ITEMS FOR CONSIDERATION

9. Motion to Move to Informal Session to Discuss the Presidential Search

BM-1144 **It was moved and supported that the Board move to Informal Session to discuss the presidential search**

The motion was APPROVED unanimously.

The Board moved to Informal Session at 2:25 p.m. and reconvened in Regular Formal Session at 2:50 p.m. with Board members Carmona, Durco, Ferguson, Gamez, Kunitizer, Martin, Velasquez and Yantz in attendance. Also present were President Gilbertson and Mary Kowaleski.

VII. ADJOURNMENT

10. Motion to Adjourn

BM-1145 **It was moved and supported that the meeting be adjourned.**

The motion was APPROVED unanimously.

The meeting was adjourned at 2:55 p.m.

Respectfully submitted:

Jeffrey Martin
Chairman

Jenee Velasquez
Secretary

Mary Kowaleski
Recording Secretary
Secretary to the Board of Control

David Heintskill

Administrative Secretary • July 2013

Things may be getting more complicated at home, but David Heintskill is making life simpler for SVSU students, staff and faculty.

Heintskill and his wife Trisha (Associate Director of Scholarships & Financial Aid) are parents of their first child, 6-month-old Willow.

While that brings along with it the typical challenges of being a young parent—little Willow just started teething, for instance—he still enjoys the demands of his job in the Office of Admissions.

Heintskill, who plans to complete his bachelor's degree in business in August 2014, began working in the office two years ago after first joining the College of Education in 2008.

Since arriving in Admissions, the 28-year-old has been writing computer coding to cut down on some of the department's manual labor. "He has transformed the way we communicate with prospective students," said Jennifer Pahl, admissions director.

Heintskill developed an online program that processes applications for incoming students, sending out necessary notices and forms. Before, staff dealt with many of those transactions by hand.

"He's done remarkable things in transitioning Admissions with technology," said Jim Dwyer, vice president for enrollment management. "He's been a great addition to that office."

And Heintskill is not finished. Today, he's helping the university and Hobsons, a Cincinnati-based education solutions company, create a new online system called "Portal" that SVSU will implement campus-wide in the coming months.

"I like to be challenged and learn different things," the 2003 Bay City All Saints graduate said of working with computer programming despite no prior experience. "I've been blessed to have a job here."

Heintskill calls SVSU his "second home," in part because he met his wife here and now they work on the same floor in Wickes Hall. The two even chose Curtiss Hall's banquet room for their wedding reception.

"We go home and talk about work," he said. "We bounce a lot of ideas off each other."

When they're not talking shop, the Heintskills are busy raising baby Willow. "It's been life-changing," he said of becoming a father. "She can sit up now and roll over, and she sleeps eight to 10 hours a night. I can't complain."

Heintskill said he plans to raise her in a household kept stable by his career at SVSU. "I don't know if I'll always have this position," he said, "but I always want to be at this university."





RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
EXECUTIVE OFFICE
LANSING

BRIAN CALLEY
LT. GOVERNOR

July 3, 2013

Eric R. Gilbertson
President
Saginaw Valley State University
7400 Bay Road
University Center, MI 48710

Dear Dr. Gilbertson:

Please be advised of the following appointments to office:

Saginaw Valley State University Board of Control

John M. Kunitzer of 4328 Lakecress Drive, E., Saginaw, Michigan 48603, county of Saginaw, succeeding David Abbs, is appointed for a term commencing July 22, 2013 and expiring July 21, 2021.

Dennis R. Durco of 5370 Edge Lake Drive, Pinckney, Michigan 48169, county of Livingston, succeeding Leola Wilson, is appointed for a term commencing July 22, 2013 and expiring July 21, 2021.

Sincerely,

Rick Snyder
Governor

Action Item No. 2

RESOLUTION TO REVISE SVSU CODE OF STUDENT CONDUCT

WHEREAS, the Board of Control is authorized to approve revisions to the Code of Student Conduct; and

WHEREAS, the current Code of Student Conduct regulation does not provide for Title IX revisions; and

WHEREAS, University Counsel has reviewed this matter and supports the recommendation permitting the Title IX revisions; and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control approve the attached revisions to the Code of Student Conduct.

8/19/2013

Code of Student Conduct

(changes highlighted in yellow)

Admission to Saginaw Valley State University obligates each student to abide by regulations for acceptable student behavior. All students are expected to conduct themselves as responsible members of the university community and to respect the rights of their fellow citizens. SVSU regulations may apply of student's behavior off campus as well as on campus. Violations of the regulations may result in disciplinary action by both the University and civil authorities. Students at Saginaw Valley State University also are responsible for their guests' behavior. Students may be charged through the disciplinary process for the actions of guests who violate provisions of this code.

Definition of Student: Includes all persons enrolled for courses through or at SVSU, both full-time and part-time, and those who attend educational institutions other than SVSU but who reside in SVSU housing facilities. Persons who are not officially enrolled for a particular semester but whose SVSU record indicates a continuing relationship with the University are considered "students". Persons who have been accepted into SVSU but have not yet enrolled for courses are considered "students".

Reporting Violations of the Code of Student Conduct

Alleged violations of the Code of Student Conduct may be reported by any member of the university community. The report must be made in writing and can be initiated through:

1. The Student Conduct Program, 114 Curtiss, 989-964-2220.
2. University Police, South Campus Complex A, 989-964-4141.
3. Any member of Residential Life staff.

Section 1. Regulations

Violations of any of the following university regulations may result in dismissal from Saginaw Valley State University or in a lesser sanction deemed appropriate by a university Hearing Officer.

1. Academic Integrity

Violations of the Academic Integrity Policy will constitute a violation of the university regulations under this section.

Procedural Guidelines for Reports of Violations of the Academic Integrity Policy

- a. Notification:** The student will be notified by the Office of Student Conduct Programs that he/she is accused of violating the Academic Integrity Policy by means of a Notice of Charge. This official notification will contain adequate information enabling the student to prepare a response to the charge(s) including the action(s) in question and name of complainant and witnesses, if known.
- b. Response:** The student will have the opportunity to accept or deny responsibility for the charge(s). Failure to respond to the charge(s) will be considered the same as admission of responsibility. A Hearing Panel of two faculty members and two students from the Academic Integrity Board will review the charge(s) of academic dishonesty and will have the authority to determine a student's accountability for the charge(s) and to impose appropriate sanctions.
- c. Sanctions:** The range of sanctions that may be imposed by the Hearing Panel for violations of the Academic Integrity Policy include:
 - Mandatory attendance at one or more workshop(s) on academic integrity;
 - Letter of apology written to course instructor;
 - Anonymous letter of apology to all other students attending the same class;
 - Submit written paper on academic integrity;
 - Recommendation to Provost for change of grade for the course or a particular assignment or test;
 - University probation;
 - Withdraw student from the course;
 - University suspension;
 - University expulsion;
 - Other developmental sanctions deemed appropriate and commensurate with the violation.
 - A first time offense will include the minimum sanctions of attendance at a workshop on academic integrity and university probation for up to two semesters.
- d. Appeal:** Written appeals must be submitted within three class days of the written notification of the decision of the Hearing Panel, through the Office of Student Conduct Programs to the Vice President of Academic Affairs and the Vice President for Student Affairs. Grade change sanctions cannot be appealed; the decision of the Provost is final.

- e. The imposition of regular disciplinary penalties does not preclude an academic penalty imposed by an instructor.
- f. **Records:** All cases concerning academic integrity will be recorded in the Office of Student Conduct Programs.

2. Alcohol and/or Other Drugs

Violations of the Policy Concerning the Use of Alcohol and/or Other Drugs will constitute a violation of university regulations under this section.

3. Demonstrations and Assemblages

Students have the right to assemble lawfully and express their concerns in ways that do not interfere with others or with the normal functions of the university. Demonstrations and assemblages on the campus must be held in such a place and manner so that the public peace of the campus is maintained. The Office of the Vice President for Student Affairs, or the University Police, is authorized by the university to advise an assemblage or demonstration that they are violating the public peace of the campus. Failure to heed such a warning will constitute grounds for terminating the demonstration or assemblage and initiating charges through the Office of Student Conduct Programs.

4. Facilities and Equipment

- a. **General:** Certain facilities may have specific usage requirements. Guidelines will be made available to students by those regulating the use of the facility. Violations of these guidelines will constitute a violation of university regulations.
- b. **General Use Of Facilities:** No student shall engage in conduct that interferes with public peace or the rights of others with the general use of facilities. Examples of restricted activities may include, but not limited to, disruption by sound amplification equipment, general horseplay, roller blading, skateboarding, or other activities as deemed disruptive by an authorized representative of the university.
- c. **Keys:** Students shall not possess or duplicate university keys or other locking mechanisms without proper authorization.
- d. **Pets:** Pets are not allowed in any university building with the exception of those trained to assist individuals with physical disabilities. Animals that are brought on the campus must be leashed, or otherwise restrained, and attended by their owners. Resident students should refer to the University Housing Agreement for policy exceptions.
- e. **Postings:** Postings on university property must be approved through the Student Life Center, may only be displayed in authorized areas, and must meet University Posting Policy regulations. Postings in University Housing must be approved through the Residential Life Office.
- f. **Selling, Advertising or Soliciting:** No student shall engage in, or invite any firm, individual, or group to engage in, the solicitation or consummation of commercial or business contracts for any service or product in any public area of the university without the prior approval of the Vice President for Student Affairs.
- g. **Smoking, Food and Beverages:** Per the Smoke Free Environment Policy, smoking is permitted only in designated areas on campus. Restriction of food and/or beverages in some areas of campus will be indicated by signage.
- h. **Use of Facilities:** Requests for non-academic use of University facilities must be made to the SVSU University Conference & Events Center at least two weeks in advance of the requested date. Facilities may be reserved only by authorized personnel and student organizations formally recognized by the University.
- i. **Use of University Equipment and Property** must be authorized by the appropriate university administrator or designee. Use of the equipment shall be limited as authorized by the University. Payment for damages or loss of equipment or use of equipment is the responsibility of the borrower.

5. Financial Responsibility

- a. Students owing money or fines to any university department may be subject to additional charges or disciplinary action, or loss of services, if not paid when due. If any account is overdue at the end of the semester, the student will not be issued a transcript of his/her academic record and may not register for any subsequent semester until the account is paid. Application for other services, such as housing, may be denied to students with delinquent financial obligations.
- b. Students found responsible for violations of university regulations may forfeit financial aid and/or university discretionary scholarships in addition to other penalties that may be imposed.

6. Misconduct

- a. **Aiding or Abetting Violations/Failure to Discourage:** Individuals aiding or abetting in carrying out an unlawful act or the violation of any university policies, whether he or she directly commits the act, may be treated under the regulations as if he or she had directly committed such violation. Students present during the execution of a university policy infraction may be considered in violation under this regulation. It is expected that students will exercise good judgment and appropriately report a violation(s) in progress. Failure to take appropriate action may be interpreted as collusion and will be referred through the disciplinary process accordingly.

b. Assault - Physical: No student shall engage in physically assaultive behavior, self-destructive behaviors or gestures or other conduct to cause danger to the personal, mental or physical health, safety or welfare of members of the university community or visitors to the campus.

c. Assault – Sexual: (refer to www.svsu.edu/diversity/titleix/) Any touching and/or fondling (with or without the use of an object) of a person in areas of the body considered private where:

1. That person has not reached the age of consent, OR
2. That person is impaired due to a mental or physical handicap or temporary impairment (including a person who is incapable of giving consent due to their use of drugs or alcohol), OR
3. That person indicates the touching and/or fondling is unwanted.

d. Assault - Verbal: No student shall engage in verbal assaultive behavior or communicate the intent to engage in assaultive behaviors (including written or electronic transmissions), verbal threats, self-destructive behaviors or gestures or other conduct to cause danger to the personal, mental or physical health, safety or welfare of members of the university community or visitors to the campus.

e. Bias-motivated Offenses: Acts of violence includes, but are not limited to, hostile discrimination based on sexual orientation, gender, race, religion, age, disability, or ethnicity are prohibited.

f. Classroom Misconduct: No student shall engage in conduct that disrupts or interferes with educational activities in classrooms, lecture halls, campus library, laboratories, computer laboratories, theatres, or any other place where education and teaching activities take place. This includes, but is not limited to, such behaviors as talking at inappropriate times, drawing unwarranted attention to him or herself, engaging in loud or distracting behaviors, displaying defiance or disrespect to others or threatens any university employee or student. No student shall engage in conduct that is disruptive or interferes with the rights of others on university property or at a university-sponsored function, nor shall a student obstruct, disrupt or interfere or attempt to interfere with another student's right to learn or complete academic requirements.

g. Disorderly Conduct: No student shall engage in conduct that is disruptive or interferes with the rights of others on university property or at a university-sponsored function.

h. Disruption of Learning: No student shall engage in conduct that obstructs, disrupts, interferes or attempts to obstruct, disrupt or interfere with another student's right to study, learn or complete academic requirements. This includes acts to destroy or prevent or limit access to information or records used by other students in connection with their university responsibilities.

i. Failure to Identify, Appear or Observe Terms of Discipline: No student shall misrepresent or refuse to identify him/herself when requested to do so by identified university officials, refuse to appear before university officials or bodies when requested to do so, or violate the terms of discipline imposed.

j. Fires: No student shall set a fire or create an open flame, such as candle burning, anywhere on university property without the prior written authorization from the Chief of University Police, except in approved grills in designated picnic areas.

k. Fire Safety/Equipment: No student shall misuse or damage safety equipment including, but not limited to, fire and life safety equipment. Failure to evacuate during fire alarms constitutes a violation under this regulation.

l. Hazing: Any act that is humiliating, intimidating or demeaning, or endangers the health and safety of a person which is committed against someone who is joining or becoming a member or maintaining membership in any organization. Hazing includes active or passive participation in such acts and regardless of the willingness of a person to participate in the activities.

m. Internet, Electronic Communications and Computing Resources Acceptable Use Policy: Saginaw Valley State University has adopted the [Internet, Electronic Communications and Computing Resources Acceptable Use Policy](#) for SVSU students, faculty and staff. It is necessary that students utilizing these university resources refer to this policy, become familiar with its contents and abide by it. Misuse will result in disciplinary action.

n. Lewd or Indecent Behavior: Lewd or indecent behavior is prohibited on university property.

o. Property Damage: Damage to property of the university, members of the university community or campus visitors constitutes a violation of university regulations.

p. Sexual Harassment: (refer to www.svsu.edu/diversity/titleix/) Sexual Harassment is unwelcome sexual advances, request for sexual favors, or verbal or physical conduct of a sexual nature when:

1. Submission to or rejection of such advances, requests or conduct is made either explicitly or implicitly a term or condition of employment, education, housing or participation in any University activity; OR
2. Such advances, requests or conduct have the purpose or effect of unreasonably interfering with an individual's employment, education, housing or participating in any University activity by creating an intimidating, hostile, humiliating or sexually offensive environment.

q. Stalking/Harassment (not of a sexual nature): No student shall engage in any conduct involving harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested, or that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

r. Theft of Property: Theft of property of the university, members of the university community or campus visitors, including use of property without the consent of the owner, constitutes a violation of university regulations.

s. University Housing/Residential Life Regulations: Violations of University Housing regulations contained in documents constitute a violation of university regulations.

t. Voluntary Compliance: Students shall obey legitimate and reasonable instructions of university officials to cease conduct which threatens to disrupt or interfere with:

1. The rights of others
2. University discipline
3. Normal university functions
4. A university official acting in the line of duty

u. Weapons: The possession or use on university property or in approved housing of any weapons such as, but not limited to, firearms, ammunition, pellet guns, airguns, knives, blades, chemicals or explosives, including firecrackers, is prohibited unless authorized in writing by the Chief of University Police. A harmless instrument designed to look like a weapon that is used by or is in the possession of a person with the intent to cause fear in or assault to another person is expressly included within the meaning of weapons. Saginaw Valley State University has adopted a Weapons and Dangerous Substances Policy.

7. Obedience to Criminal Law: Violations of federal, state or local laws committed by students, whether prosecuted or not, constitute a violation of university regulations when it appears that the act endangers the welfare of any member of the university community or has a direct detrimental effect on the institution's educational function. Students in violation of this regulation are subject to university disciplinary action.

8. Student Organizations: All organizations that sponsor activities in violation of laws or regulations are subject to discipline under the Student Code. In addition, all members and nonmembers who participate in this activity may be disciplined individually.

9. University Records

a. Counterfeiting, Altering, Fraudulent Use or Copying: No student shall alter, mutilate, manufacture, possess, falsely represent as his/her own, access without authorization, use fraudulently, or furnish to an unauthorized person any official university document or confidential record, including but not limited to ID cards, personal identification number (PIN), electronic mail access codes and/or passwords, computerized records, transcripts, athletics passes, course registrations, and receipts.

b. Current Address: Each student shall maintain a current mailing address in the Office of the Registrar. Students will be held responsible for, and may not claim ignorance of, information mailed first class to the last address recorded in the Registrar's Office.

c. Falsification of University Records: No student shall provide false or misleading information to the university.

d. Forgery: No student shall possess or use any official document unless that document bears the legitimate or authorized signature of the individual indicated.

Severability

If a court of law should rule any portion of these regulations to be unlawful, it is the intent of Saginaw Valley State University that the remainder of these regulations will remain in effect.

Section 2.

10. Disciplinary Process: Complaints of student behavior that may be in violation of the Code of Student Conduct are first reviewed by the Office of Student Conduct Programs. There are four courses of action available to the coordinator:

1. Handle the complaint as a Mediation Conference – a meeting convened to provide conciliation between parties; the resolution is agreed upon by all involved. If this process does not satisfy both parties, a referral will be made as follows.
2. Formally charge the accused student with a violation of the Code of Student Conduct, following the Disciplinary Procedures outlined below.
3. Refer the charge through the University Residential Life Disciplinary Process.
4. Determine that no formal action should be taken.

11. Disciplinary Procedures

a. Emergency Suspension/Restriction: Because of the responsibility of the university for the welfare of the entire university community, it may be necessary to impose emergency suspension/restrictions in some serious situations. After a report of a violation, if the Vice President for Student Affairs or his/her designee has cause to believe that danger will be present a limited action for a temporary suspension/restriction from campus residency, or limited or no contact with specific students, faculty, or staff, use of facilities and/or attendance/participation at specified university functions can be imposed. When feasible, the Vice President for Student Affairs or designee will meet with the student prior to imposing the restriction.

A hearing will be scheduled before a hearing officer(s) as soon as practicable. A hearing officer(s) will have the power to lift, extend or impose additional sanctions following the hearing.

12. Procedural Guidelines: Follow-up will take place, as soon as practical, as prescribed in the following section. The essential safeguards for fair treatment will be provided for students charged with violating university regulations. The following shall serve as procedural guidelines:

a. The student shall be notified by a hearing officer that he/she is accused of violating university regulation(s) by means of a formal Notice of Charge, which will include the following information:

1. The charges with sufficient detail of the reported action to enable him/her to prepare a response to the charge
2. A forewarning of possible sanctions
3. The name of complainant and witnesses, if then known.
4. Student may respond by either accepting responsibility for the charge or denying responsibility and request a hearing.

b. Within a stated period of time, the student may select one of two courses of action:

1. He/she may accept responsibility for the reported action and waive his /her right to a hearing. In such cases, a hearing officer(s) will impose a sanction(s) deemed appropriate after meeting with the student.
2. He/she may deny responsibility for the reported action. If this option is selected the student must complete a request for hearing form, the student will be afforded a hearing before a hearing officer(s) not less than three (3) class days but no more than seven (7) class days following this request. When an extension of time appears necessary to avoid undue hardship, the Office of Student Conduct Programs may extend the time.

Failure to respond by choosing either of the above will be considered the same as an admission of responsibility. In this case, a hearing officer(s) will attempt to meet with the student and then make a ruling based on the information available.

13. Hearing Procedures

a. After sufficient notice of the date, time and location of the hearing, the charged student may elect to appear. Should the student fail to appear after sufficient notice, the hearing will take place in the student's absence.

b. The student charged shall be permitted to view any material evidence that will be submitted and considered at the hearing.

c. The student charged shall be entitled to hear, see and examine all evidence presented, to present all relevant evidence in his/her behalf in the form of witnesses or documents, and to respond to questions, but only if the student so elects.

d. The accused student may be advised and accompanied by a member of the university community, who may, if requested by the student, present a statement to a hearing officer(s) on behalf of the student. Any other presentations and questioning of witnesses shall be conducted solely by the student.

e. A hearing officer(s) shall attempt to establish the facts relevant to the reported violation based solely on the evidence presented at the hearing. Any findings must be based on a preponderance of the evidence, meaning that the evidence, considered in its entirety, indicates that, more likely than not, the charged student(s) committed the violation.

f. Each hearing will be recorded on audio tape, which will remain in the Office of Student Conduct Programs throughout the appeal period.

g. All proceedings shall be private, unless otherwise requested by the student.

h. After due deliberation and within three (3) class days of the hearing, a hearing officer(s) will announce findings. Sanctions, when appropriate, will be delivered in the form of a letter to the charged including the reasons for any decision rendered against him/her.

14. Sanctions: The purpose of University discipline is to be corrective and educational. The disciplinary experience is intended to make clear to students the limits of acceptable behavior and to give students who violate the rules an opportunity to more fully understand the rules and incorporate the experience into his/her overall development. These sanctions may be used in combination.

a. **Completion of Rehabilitation Program:** At the discretion of the Student Counseling Center, a student may be required to attend and complete a community rehabilitation program.

b. **Developmental/Educational Assignments:** Examples include, but are not limited to, community service assignments, written topical reports, presentation of programs, interviewing appropriate persons and attending appropriate lectures or seminars.

c. **Expulsion:** This sanction is one of involuntary departure from the university with loss of all student rights and privileges. Separation is permanent and makes no provision for the student to re-enroll at SVSU. The expelled student is prohibited from the university and may be subject to arrest if this restriction is violated.

d. **Fines:** Students may be assessed a fine in conjunction with other sanctions which will further the educational mission of the university. A fee for mandatory short-term counseling may also be assessed. Fines will be posted on a student's subsequent billing statement.

e. **Referral for Counseling:** Students may be required to schedule an appointment(s) with the Student Counseling Center for purposes of assessment and short-term counseling. The student may be required to submit a written signed statement of attendance.

f. Restitution: Payment equal to replacement or repair costs, including labor, for damaged or stolen property, or for the reimbursement of other losses, such as medical bills.

g. Restrictions: Restrictions include, but are not limited to, University housing relocation, limited or no contact with specific students, faculty, or staff, denial of use of specific university facilities, and/or restrictions from participation in extracurricular activities.

h. Temporary University Suspension: A student may be temporarily suspended from the university by the Vice President for Student Affairs or his/her designee pending the outcome of final charges. The Vice President for Student Affairs or his/her designee may invoke a temporary suspension if there is a strong indication that the student's continued presence on campus would constitute a potential for serious harm to him/herself or to the safety of any member of the university community or property.

i. University Housing Probation: Probation is a definite period of observation and review. If a student is again found responsible for violating a university rule or regulation, particularly within a residence hall, or violating an order of a judicial body, then suspension from remaining in a particular residence hall, suspension from all university housing and/or restriction from entering any university residence hall may take effect immediately. Additional or alternate sanctions may be imposed.

j. University Housing Suspension:

1. This form of suspension precludes a student from remaining in a particular university facility. Or, it may preclude a student from living in any University Housing. The specific period of the suspension will be for a minimum of two semesters. The suspended student is prohibited from visiting any university housing facilities during this suspension and may be subject to arrest if this condition is violated.

2. A student whose University Housing Agreement is terminated is responsible for payment of a minimum pro-rated charge of the room and board rate for the actual days in residence and forfeiture of the remainder of the contractual obligation. Housing deposits for the following academic year will also be forfeited according to established cancellation deadlines.

k. University Probation: A more severe sanction than a warning, to include a period of review and observation during which the student must demonstrate the ability to comply with university rules, regulations, and other requirements stipulated for the probation period. Probation will not exceed two consecutive semesters of enrollment. Violations occurring during the time of probation will result in suspension or expulsion from the university. A copy of the letter of probation will be filed in the Office of Student Conduct Programs.

l. University Suspension: A suspended student will be withdrawn from all courses and will be separated from the university for a period not to exceed six academic semesters. Readmission will be at the discretion of the university and may include completion of required conditions. The suspended student is prohibited from the university and may be subject to arrest if this restriction is violated.

m. Warning: A verbal and/or written notice to a student indicating his/her conduct is in violation of university rules or regulations. A copy of the written notice will be filed in the Office of Student Conduct Programs.

15. Interpretation: Any questions related to the Code of Student Conduct, including disciplinary procedures, can be referred to the Office of Student Conduct Programs, 114 Curtiss, 964-2220. Hearings are designed to afford fair and just treatment to those participating. A format is employed which preserves order and gives each participant an opportunity to speak and ask questions in turn.

16. Appeals: In some instances, the decision of a hearing officer(s) may be appealed by the accused student and/or in cases involving violation of Section 6.c, Assault- Sexual, or Section 6.q. Sexual Harassment, by the person found to have been the victim of such an assault. If this option is selected the student must complete a request for appeal hearing form, within three (3) class days following the announcement of a hearing officer(s) and should be delivered to the Office of Student Conduct Programs. Appeals will be heard by a hearing officer(s) and handled within three (3) class days of its receipt by the Coordinator. When an extension of time appears necessary to avoid undue hardship, the Office of Student Conduct Programs may extend the time.

The following constitute grounds for appeals:

a. If the appeal is subsequent to a charge that was admitted by the student, the appeal must be based solely on the contention that the sanction was excessive. Minimum published sanctions are not subject to appeal.

b. If the appeal is subsequent to a charge that was denied by the student and a hearing officer(s) ruled that the student was responsible for the action, the appeal may be based on the following:

1. New evidence that was not available during the hearing;
2. The contention that due process was denied the student;
3. Proof of arbitrary or capricious treatment by a hearing officer or panel; or,
4. Contention that the sanction was excessive. Minimum published sanctions are not subject to appeal.

An appeal by a victim pursuant to Section 6.c, Assault- Sexual, or Section 6.q. Sexual Harassment may be for any appropriate reason.

The Office of Student Conduct Programs will determine if the grounds for appeal are sufficient to warrant such; that decision will be final.

Section 3

17. Resident Student Disciplinary Process: Students residing in University Housing are subject to the Code of Student Conduct, various policies described in the University Housing Agreement, information contained in the Resident Student Handbook and/or other standards of behavior otherwise published by the Offices of Housing Operation and Residential Life. Reports of violations can be submitted by students, staff or faculty to the Office of Residential Life. The reported incident will be evaluated and referred to an appropriate university conduct process.

SVSU Welcomes New Faculty and Academic Staff for Fall 2013

Department	Name	Rank	Degree	Degree From	Came From
College of Arts & Behavioral Sciences					
Communication	Brittany Collins	Asst	ABD	Texas A&M University	Texas A&M University
Criminal Justice	Scott Desmond*	Instr	PhD	University of Washington	Indiana University-Purdue Univ-Indianapolis
English	Veronika Drake	Asst	PhD	University of Wisconsin-Madison	University of Wisconsin-Madison
English	Conor Shaw-Draves	Asst	ABD	Wayne State University	Ivy Bridge College of Tiffin University
English	Laura Eidam*	Instr	ABD	Purdue University	Purdue University
English	Nicola Imbrascio*	Instr	PhD	University of New Hampshire	Granite State College
History	Anne Huebel*	Asst	PhD	University of Minnesota	SVSU - Adjunct Faculty
Philosophy	Sangeeta Sangha*	Instr	PhD	Bowling Green State University	Kansas State University
Rhetoric & Professional Writing	Scott Kowalewski	Asst	PhD	Virginia Polytechnic Institute & State Univ	Virginia Polytechnic Institute & State Univ
Sociology	Rosina Hassoun	Asst	PhD	University of Florida	Albion College

College of Business & Management

Accounting/Law/Finance	Elizabeth Pierce	Asst	PhD	University of Michigan	University of Michigan
Accounting/Law/Finance	Douglas Anderson*	Asst	MBA	University of Chicago	The Dow Chemical Company
Accounting/Law/Finance	Amy Hendrickson*	Instr	JD	University of California Los Angeles	Office of California Attorney General
Economics	Kalidas Jana*	Asst	PhD	North Carolina State University	Louisiana State University
Management/Marketing	Prashanth Anekal	Asst	ABD	University of Toledo	University of Toledo

College of Education

Educational Technology & Development	Marlena Bravender*	Asst	EdD	Eastern Michigan University	Bravender Solutions-Instr Tech Consulting
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Crystal M. Lange College of Health & Human Services

Health Sciences	Meghan Baruth	Asst	PhD	University of South Carolina	University of South Carolina
Kinesiology	Eric Brooks	Asst	ABD	University of Kentucky	Georgetown College
Kinesiology	Renee MacMillan*	Instr	MS	Wake Forest University	SVSU - Adjunct Faculty
Nursing	Chesanny Butler	Asst	ABD	Oakland University	Oakland University
Nursing	Tammy Hill*	Asst	MSN/FNP	Saginaw Valley State University	Sterling Area Health Center
Nursing	Lori Kloc*	Instr	MSN	Chamberlain College of Nursing	McLaren Bay Region/SVSU - Adjunct Faculty
Occupational Therapy	Debra Farrell	Assoc	PhD	Michigan State University	Private practice/Spectrum Health
Occupational Therapy	Lisa Brewer*	Asst	MOT	Duquesne University	SVSU - OT Fieldwork Coordinator
International Guest Scholar	Hubxuan Chen - visiting from Jinan University, China				
International Guest Scholar	Lilian Gao - visiting from Jinan University, China				

Department	Name	Rank	Degree	Degree From	Came From
College of Science, Engineering & Technology					
Biology	Margaret Rossler*	Instr	MS	Central Michigan University	Central Michigan University
Biology	James McEvoy*	Instr	PhD	University of Missouri-Columbia	Ben Davis High School-Indianapolis
Chemistry	Adam Warhausen	Asst	PhD	University of Oklahoma	University of Oklahoma
Computer Science	Khandaker Rahman	Asst	PhD	Louisiana Tech University	Louisiana Tech University
Electrical Engineering	Rajani Muraleedharan	Asst	PhD	Syracuse University	Rowan University
Electrical Engineering	David Volsine*	Instr	MS	University of Michigan	SVSU - Adjunct Faculty
International Guest Faculty	Hiroshi Takeuchi - visiting from Shikoku University, Japan				
International Guest Faculty	Ozlem Defterli - visiting from Cankaya University, Turkey				

Academic A/P Staff

Registrar/Director of Institutional Research	Clifford Dorne	PhD	State University of New York at Albany	SVSU Academic Affairs/Enrollment Mgt Admin
Dean-College of Business & Mgt	Rama Yelkur	DBA	Mississippi State University	University of Wisconsin-Eau Claire
Dean-College of Education	Mary Harmon	PhD	Michigan State University	SVSU Faculty
Assoc Dean-College of Bus & Mgt	Anthony Bowrin	PhD	Southern Illinois University at Carbondale	SVSU Faculty
Executive-in-Residence-College of Bus & Mgt	Dominic Monastiere	BBA	Detroit Institute of Technology	Chemical Bank
Special Asst to Dean-College of Bus & Mgt	Jaime Leyrer	MPA	Central Michigan University	SVSU Career Services
Director of Writing Center	Helen Raica-Klotz	MA	Central Michigan University	SVSU Faculty and Writing Center
Assoc Director of Sponsored Programs	Patricia Graves	PhD	Michigan State University	Delta College
Assoc Dean-College of Arts & Behav Sciences	Eric Gardner	PhD	University of Illinois-Urbana-Champaign	SVSU Faculty
Nursing Simulated Lab Coordinator	Tina Thornton	MSN	Eastern Michigan University	SVSU Nursing Clinical Coordinator
Nursing Field Work Coordinator	Elizabeth Kitchen	BSN	Saginaw Valley State University	St. Mary's of Michigan
Field Education Coordinator-Social Work	Kimberly Johnson	MSW	Michigan State University	Ten Sixteen Recovery Network
Field Work Coordinator-OT	Julie Jacob	MSOT	Saginaw Valley State University	Innovative Senior Care
Asst Field Work Coord/Sim Lab Asst-OT	Jill Innes	MSOT	Saginaw Valley State University	Riversbend Rehab Center for Brain Injured
University Art Gallery Exhibitions Coordinator	Alaina Plowdrey	MFA	New York Academy of Art	Henry Ford Community College

*One year temporary appointment