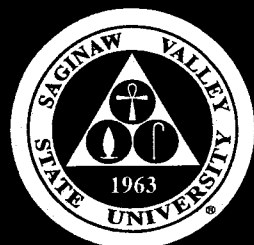


SVSU®

**BOARD OF CONTROL
MINUTES**

JUNE 12, 2006



SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
JUNE 12, 2006
REGULAR FORMAL SESSION
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MINUTES
BOARD OF CONTROL
Regular Formal Session
June 12, 2006
1:30 p.m.

Board of Control Room, Third Floor Wickes Hall

Present: Abbs
Braun
Gamez
Gilbertson
Karu
Law
Sedrowski
Wilson
Yantz

Absent:

Others

Present: D. Bachand
L. Beuthin
D. Boehm
J. Boehm
F. Dane
K. Gregory
E. Hamilton
M. Holliday
M. Kozumplik
D. Marsh
R. Maurovich
J. Muladore
T. Oxley
C. Ramet
P. Samolewski
R. Schneider
J. Stanley
G. Thompson
R. Thompson
M. Thorns
R. Yien
Press (3)

I. CALL TO ORDER

Chairman Yantz called the meeting to order at 1:30 p.m. with Trustees Abbs, Braun, Karu, Sedrowski, and Wilson in attendance. He noted that a quorum was present.

II. PROCEDURAL ITEMS

A. **Approval of Agenda and Additions to and Deletions from Agenda**

There were no additions to or deletions from the agenda.

The agenda was unanimously APPROVED as distributed.

B. **Approval of May 6, 2006 Regular Formal Session**

It was moved and supported that the minutes of the May 6, 2006 Regular Formal Session be approved.

The minutes were unanimously APPROVED as written.

C. **Recognition of the Official Representative of the Faculty Association**

Chairman Yantz recognized Professor Gary Thompson, President-Elect of the Faculty Association.

D. **Communications and Requests to Appear Before the Board**

Debbie Marsh, Staff Member of the Month for April, and Michael Holliday, Staff Member of the Month for May, were presented to the Board. (See Appendix One: Marsh, and Appendix Two: Holliday.)

(Board members Gamez and Law joined the meeting at 1:36 p.m.)

III. ACTION ITEMS

1. **Motion to Establish Board of Control Calendar for 2006-2007**

BM-1042 **It was moved and supported that the attached Board of Control Calendar for 2006-2007 be adopted. (See Appendix Three: Calendar.)**

Chairman Yantz noted that the May 12th meeting would be held on Saturday morning, the day of Commencement, instead of on the previous Friday as in the past.

The motion was APPROVED unanimously.

2. Resolution to Adopt Revised Board of Control Bylaws

RES-1700 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Board of Control Policy 3.101, Article III, Item #22 states that the Saginaw Valley State University Board of Control reserves authorization to establish and modify the Board of Control Bylaws and Policies Manual; and

WHEREAS, Revisions have been proposed to the existing Board Bylaws and Policies; and

WHEREAS, The Bylaws Committee, consisting of Chairman Yantz and Board members Abbs and Gamez have met twice with President Gilbertson, Carlos Ramet (Executive Assistant to the President) and Jo Stanley (Secretary to the Board of Control); and

WHEREAS, The draft of the proposed revised Bylaws and Policies Manual was discussed by the Board of Control at its annual Retreat on April 10, 2006 and their suggestions were incorporated in the final document; and

WHEREAS, The draft of the proposed revised Bylaws and Policies Manual was reviewed by the University's legal counsel:

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University give formal approval to the revised Board of Control Bylaws and Policies Manual. (See Appendix Four: Bylaws)

President Gilbertson noted that the entire Board had been involved in the process of modifying the Bylaws. Most of the revisions were technical updates, and the proposed revised document had been distributed to the Board 28 days prior to the meeting, as mandated by the Board Bylaws.

The motion was APPROVED unanimously.

3. Resolution to Approve Confirmation of Board Members for Previously Authorized Charter Schools

RES-1701 **It was moved and supported that the attached resolution be adopted.**
(See Appendix Five: Board Members)

Ronald Schneider, Director of School/University Partnerships, told the Board that each candidate is asked to fill out a five-page application, which includes several questions regarding conflict of interest, and to submit a full résumé. Board Members of the respective Charters must nominate at least two candidates for each vacancy and submit a memo indicating their recommendation. Once the application materials have been received by the SVSU Partnership Office, a criminal records check is completed before final University Board approval.

The motion was APPROVED unanimously.

4. Resolution to Approve Amendments to Public School Academy Contracts

RES-1702 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The University has granted contracts (the "Contracts") to Cesar Chavez Academy, Creative Learning Academy, Grattan Academy, Pontiac Academy for Excellence, Sunrise Education Center, and Traverse Bay Community School (the "Renewal Academies") authorizing them to operate as public school academies; and

WHEREAS, The University and each of the Renewal Academies wish to extend the term of their respective Contracts;

NOW, THEREFORE, BE IT RESOLVED, That the contracts between the University and Cesar Chavez Academy, Creative Learning Academy, Grattan Academy, Sunrise Education Center, and Traverse Bay Community School whereby the University authorized the academies to operate as public school academies shall be amended to provide for the extension of the term thereof to June 30, 2011; and

BE IT FURTHER RESOLVED, That the contract between the University and Pontiac Academy for Excellence whereby the University authorized the academy to operate as a public school academy shall be amended to provide for the extension of the term thereof to June 30, 2009; and

BE IT FURTHER RESOLVED, That the President and/or the Director of School/University Partnerships, acting together or separately, are authorized and directed to execute such documents as may be necessary or desirable to accomplish these purposes.

President Gilbertson told the Board that five of the charter schools were being recommended for five-year renewals, which is the standard term. One is being recommended for a three-year term because the school requires closer scrutiny and thorough re-examination.

The motion was APPROVED unanimously.

5. Resolution to Adopt Revised SVSU Student Code of Conduct

RES-1703 **It was moved and supported that the following resolution be adopted:**

WHEREAS, It has been the practice to review and revise the SVSU Code of Student Conduct periodically; and

WHEREAS, There are certain procedural changes in the SVSU Code of Student Conduct that have been recommended by the Vice President for Student Services and Enrollment Management and reviewed by Legal Counsel.

NOW, THEREFORE, BE IT RESOLVED, That the SVSU Code of Student Conduct, as revised, is hereby adopted by the SVSU Board of Control. (See Appendix Six: Code of Conduct.)

Dr. Robert Maurovich, Vice President for Student Services & Enrollment Management, told the Board that a Task Force, co-chaired by Frank Dane, James V. Finkbeiner Endowed Chair in Ethics, and Diane Boehm, Director of Instructional Support & Writing Program, had developed and recommended the adoption of a University policy on Academic Integrity with corresponding changes in the Code of Student Conduct.

Dr. Dane stated: "The Task Force took great advantage of the prior work that supports this idea . . . to do a fair amount of research and look at best practices at a number of other colleges and

universities. We dealt specifically with trying to get across three main points. One is student awareness of the issue and the importance of that integrity. The second is faculty and staff awareness of the importance and the need to have a consistent message. . . . The third was some form of record keeping so that those few students who actually are a problem can't move from classroom to classroom saying that they didn't know and will never do it again three, four, or five times. It's good to know something as important as the grade grievance procedure, so the Academic Integrity Board and Hearing Panel was developed to make sure that everybody understands that it's of primary importance to make sure that when our students perform well in class, it's because of their own work and not because of someone else's work. One of the main ingredients of the policy is the honor code adopted by the Student Association this past year that makes it very clear to all the students what their responsibilities are with respect to integrity and other honorable behavior."

Ms. Boehm added: "We're really pleased with the way the policy has developed. The conversation about academic integrity and SVSU pretty much mirrors national conversations you read about in the newspapers almost every week. We felt very strongly that having a clear policy and very carefully articulated processes would help both faculty and students clearly understand what's expected of them and make sure there weren't any situations where people could fall through the cracks and not know how to proceed in that situation. Having an Academic Integrity Board established now, that includes both faculty and students, will give us an arena for any situations that occur and a methodical process for addressing them."

The motion was APPROVED unanimously.

6. Resolution to Grant Emeritus Status to Jon Cisky

RES-1704 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University grants emeritus/emmerita status to retiring faculty/administrators who have served the University with distinction; and

WHEREAS, Jon Cisky first joined the criminal justice faculty of SVSU in 1977, bringing to the position his considerable professional experience as a former police academy instructor, deputy sheriff, jail administrator, and juvenile officer; and

WHEREAS, Mr. Cisky served as Department Chair, as a member of the Professional Practices Committee, and on faculty evaluation teams and ad hoc committees. An effective classroom teacher who integrated his professional experiences with academic content, he provided students with extensive career counseling and inspired introductory-level students to select criminal justice as a major; and

WHEREAS, Jon Cisky was elected to the Michigan State Senate in 1990 and represented Michigan's Thirty-Third District, which encompasses Saginaw and Gratiot Counties. He served on the State Appropriations Committee and was Vice-Chair of the Higher Education Subcommittee, among other committee assignments. Senator Cisky was an advocate for increased State support for higher education and obtained supplemental funding for many University projects and programs. He contributed to the founding of the Michigan Crime Stoppers program and was instrumental in bringing this important project to Mid-Michigan; and

WHEREAS, Mr. Cisky was recognized as "Legislator of the Year" by the Michigan Judges Association and the Michigan Police and Sheriff's Association, as "Guardian of Small Business" by the National Federation of Independent Businesses, and received an Honorary Doctor of Laws Degree, as approved by the SVSU Board of Control; and

WHEREAS, Upon his return to the University with the rank of Professor in 1999, Mr. Cisky resumed teaching courses, administered the Criminal Justice Field Work Program, and re-earned tenure. He retired from SVSU in December 2005.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University gratefully acknowledge Jon Cisky's exemplary service and dedication to the University and bestow upon him the title of "Professor Emeritus of Criminal Justice" with all the rights and privileges appertaining to this distinction.

BE IT FURTHER RESOLVED, That a copy of this resolution be framed and presented to Mr. Jon Cisky as a permanent expression of the University's appreciation.

The motion was APPROVED unanimously.

7. Resolution to Grant Emeritus Status to John Jezierski

RES-1705 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University grants emeritus/emerita status to retiring faculty/administrators who have served the University with distinction; and

WHEREAS, John Jezierski joined the faculty of Saginaw Valley State University in 1970 and was a Professor of History until his retirement in June 2006; and

WHEREAS, Dr. Jezierski is highly regarded by students and faculty colleagues for exemplary teaching, prolific scholarship, and dedicated service to SVSU. He is a recipient of the University's two highest awards, the Landee Award for Excellence in Teaching and the Warrick Award for Excellence in Research, and has been accorded numerous other honors and prestigious grants; and

WHEREAS, John Jezierski taught Michigan History, American Colonial History, The American Revolution, The American Frontier, Ideas and Society, and World Cultural Geography, all with consistently high academic standards. A frequent presenter at academic conferences, he is the author of journal articles and scholarly books. In 2001, he received the Stuart D. and Vernice Gross Award for Literature for his book *Enterprising Images*.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University gratefully acknowledge Dr. Jezierski's exemplary service and dedication to the University and bestow upon him the title "Professor Emeritus of History" with all the rights and privileges appertaining to this distinction.

BE IT FURTHER RESOLVED, That a copy of this resolution be framed and presented to Dr. John Jezierski as a permanent expression of the University's appreciation.

Dr. Robert S.P. Yien, Vice President for Academic Affairs, noted that Professor Jezierski was one of only seven people who were employed by what was Saginaw Valley College in 1970. At that time, the campus consisted of one building. Over the 43 years of the University's history, Professor Jezierski is among only six people who have received both of its most prestigious awards – the Landee Award for Excellence in Teaching, and the Earl Warrick Award for Excellence in Research.

The motion was APPROVED unanimously.

8. Resolution to Adopt General Fund Operating Budget for FY2007

RES-1706 It was moved and supported that the following resolution be adopted:

WHEREAS, The Administration and Board of Control of the University have determined the level of General Fund expenditure allocations required for personnel, services, supplies and equipment to maintain the quality of instructional and support services provided to students;

NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Budget Summary which establishes the FY2007 operating budget be adopted; and

BE IT FURTHER RESOLVED, That the attached tuition and fee schedule of rates effective beginning with fiscal year 2007 fall semester also be adopted. (See Appendix Seven: Budget.)

President Gilbertson reviewed the process by which the University establishes its General Fund Operating Budget and discussed the attached General Fund Summary and the Recommended Tuition and Fees document for Fiscal Year 2006-2007. He noted that this matter had been discussed with the Board several times already and that the State had not yet adopted its budget for the upcoming fiscal year.

The proposed budget includes a 4.94 percent increase in tuition and fees.

The motion was APPROVED unanimously.

9. Resolution to Approve Transaction Card Banking Partner Agreement

RES-1707 **It was moved and supported that the following resolution be adopted:**

WHEREAS, SVSU provides a multi-purpose identification and financial transaction card to faculty, staff and students; and

WHEREAS, The University believes it beneficial to offer optional banking services linked to the transaction card and has solicited interest on the part of several financial institutions to provide such services; and

WHEREAS, TCF Bank has submitted a proposal to the University which provides substantial services to the campus community;

NOW, THEREFORE BE IT RESOLVED, That the President and/or Vice President for Administration and Business Affairs be hereby authorized to enter into a banking partner agreement with TCF Bank for the period of May 15, 2006 through May 15, 2016 for services associated with the SVSU transaction card program.

James Muladore, Vice President for Administration and Business Affairs, stated that an SVSU "Access Card" is issued to all undergraduate students upon enrollment. The University has had a relationship with the same financial institution (currently named TCF) for the past ten years, and has been very satisfied with their service. This contract expired in May, 2006 and SVSU solicited several financial institutions as to their interest in providing such services. TCF was the only bank that responded.

The motion was APPROVED unanimously.

10. Motion to Approve New Members and Reappointments to the Saginaw Valley State University Board of Fellows

RES-1708 It was moved and supported that the following resolution be adopted:

WHEREAS, The Saginaw Valley State University Board of Fellows shall consist of a minimum of twelve and a maximum of forty members who shall serve for four-year terms; and

WHEREAS, Arnold Allemang and Paul C. Chaffee have been recommended for appointment as new members; and

WHEREAS, John A. Decker, Judith Zehnder Keller, John W. Kendall, John M. Kunitzer, Kenneth W. LeCureux, Elyse M. Rogers, and James L. VanSlembrouck have been recommended for reappointment to the Board of Fellows;

NOW, THEREFORE, BE IT RESOLVED, That the new members and the reappointed members serve on the Saginaw Valley State University Board of Fellows as stipulated in the organization's bylaws.

The motion was APPROVED unanimously.

11. Resolution to Extend Wolverine Electricity Contract

RES- 1709 It was moved and supported that the following resolution be adopted:

WHEREAS, The Board of Control previously authorized an Electric Sales Agreement with Wolverine power Marketing Cooperative (WPMC) through December 31, 2006; and

WHEREAS, WPMC is offering the possibility of a further contract extension for SVSU

should favorable market conditions develop:

NOW, THEREFORE BE IT RESOLVED, That the President or Vice President for Administration and Business Affairs be authorized to extend the present Electric Sales Agreement with WPMC to December 31, 2010.

Mr. Muladore told the Board that Wolverine Power Marketing Cooperative (WPMC) has offered the University a four-year contract that would fix electricity costs during the life of the agreement. The total contract would amount to approximately \$6.5 million and would likely save the University \$300,000 by the end of the long-term agreement. Resolution 1709 would grant the President or the Vice President for Business Affairs the authority to extend the present Electric Sales Agreement with WPMC to December 31, 2010 if conditions are favorable.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

12. Presentation on Michigan Department of Education Audit of SVSU Charter School Office

Mr. Schneider reviewed the Charter School Verification Visit Feedback Report. He noted that the Michigan Department of Education evaluated 18 different areas of compliance and oversight for which the Charter School Office is responsible, including financial issues, legal compliance issues and curricular issues. The audit was very favorable.

13. Remarks by Dr. Robert S.P. Yien

Dr. Yien spoke from the attached prepared remarks. (See Appendix Eight: Dr. Yien.)

The members of the Board asked Dr. Yien his advice on various matters upon his retiring from the position of Vice President for Academic Affairs. Chairman Yantz thanked Dr. Yien for his

outstanding accomplishments during his long tenure at SVSU, and the Board gave him a standing ovation.

V. REMARKS BY THE PRESIDENT

President Gilbertson told the Board that the campus was busy with preparations for the fall semester.

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

14. Motion to Move to Informal Session to Discuss Personnel Evaluations and Collective Bargaining.

BM-1043 It was moved and supported that the Board move to Informal Session to discuss personnel evaluations and collective bargaining.

The motion was APPROVED unanimously.

The Board moved to Informal Session at 2:48 p.m.

15. Motion to Reconvene in Formal Session

BM-1044 It was moved and supported that the Board reconvene in Formal Session.

The motion was APPROVED unanimously.

The Board reconvened in Formal Session at 4:41 p.m.

VII. ADJOURNMENT

16. Motion to Adjourn

BM-1045 It was moved and supported that the meeting be adjourned.

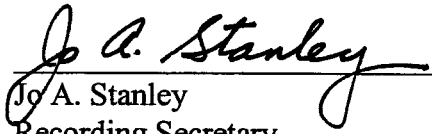
The motion was APPROVED unanimously.

The meeting was adjourned at 4:42 p.m.

Respectfully submitted:

Jerome L. Yantz
Chairman

K.P. Karunakaran
Secretary



Jo A. Stanley
Recording Secretary
Secretary to the Board of Control

STAFF MEMBER OF THE MONTH

Debbie K. Marsh

ADMINISTRATIVE ASSISTANT TO THE EXECUTIVE ASSISTANT TO THE PRESIDENT • APRIL 2006

A color-coded calendar. That's how Debbie Marsh stays on top of the numerous events she organizes. From Board of Control and Board of Fellows meetings to the monthly Fourth Friday affairs and many special events, she assigns each its own hue.

"If my calendar is lost, I'll be lost," she said.

Previously employed in Financial Aid and the Controller's Office, Marsh enjoys her current assignment.

"My job is working with every aspect of SVSU – students, employees and the outside community," she said. "I come from a large family and I love to entertain at home, and I enjoy doing it here."

"There are two things that satisfy me on a job, accounting and planning events."

While her calendar management may be old-fashioned, Marsh has adapted to technology, too, learning a lot about PowerPoint presentations during the three years she has been in her present position.

"I love doing them now," she said, "though it's kind of weird seeing the State of the University address, for example, and thinking, 'That's my work up there.'"

Marsh is grateful to have a job that requires problem-solving skills.

"My word that I always use is 'challenge,'" she said. "I don't mean that in a negative way, but it's a challenge to get an event off the ground, to plan it and make it succeed."

Marsh is quick to express appreciation for the support she receives from everyone in the President's Office and all corners of campus.

"On any given day, I could get help from several different departments," she said. "So many people go that extra mile."

Marsh has pedaled more than a few miles with her husband, Wayne, and their children, Allison, 14, and Shane, 11.

"We took up biking as a family last year," she explained.

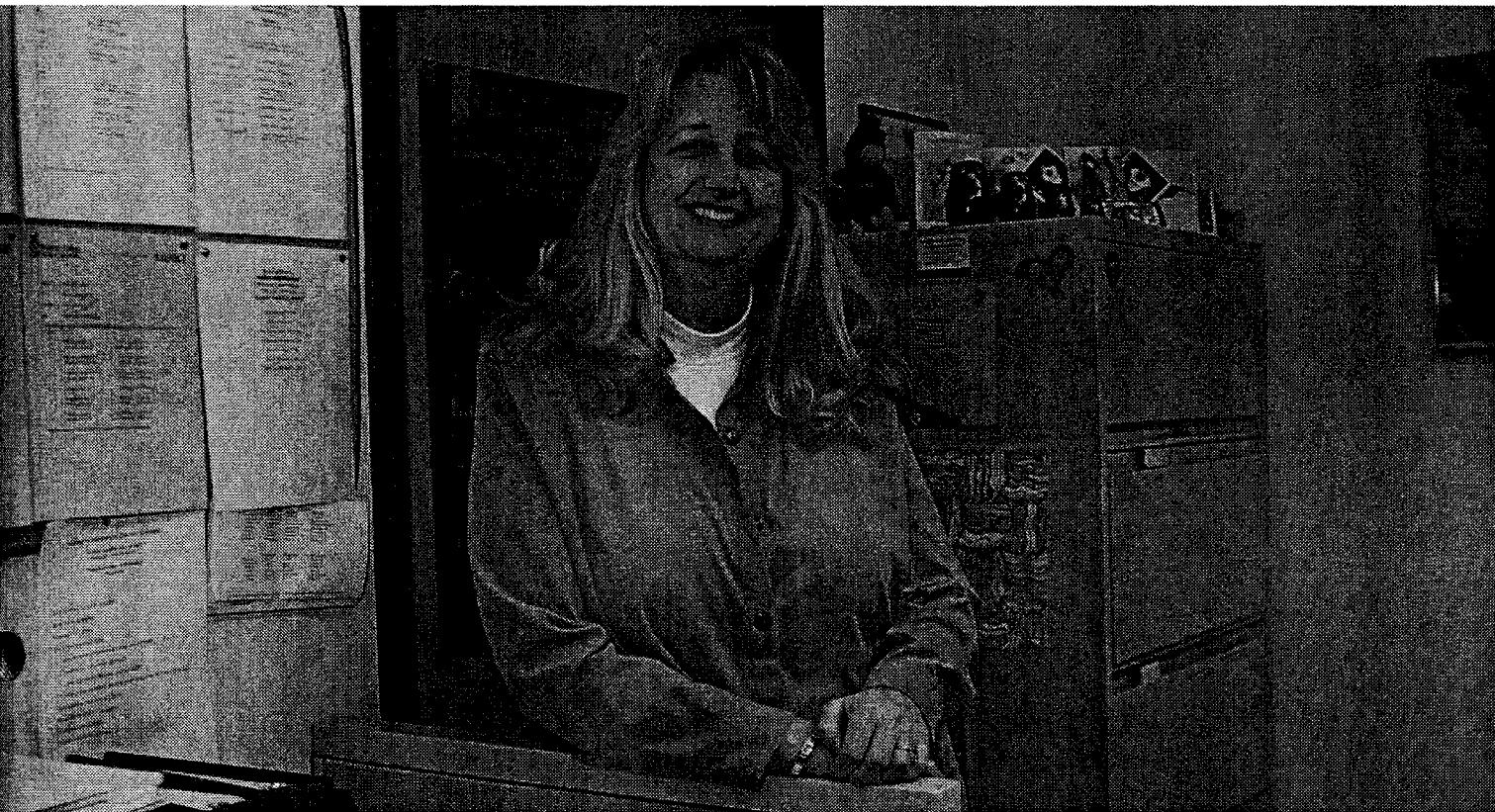
The family also enjoys horseback riding, and Marsh recently purchased an art table for her children, though she may consider herself the true beneficiary.

"I love seeing them be creative," she said. "I can't throw any of their artwork away."

Marsh is also active in community service activities, including Habitat for Humanity and the Reading is Bay County's Business program. She also coordinates the "Wickes Walkers" team for SVSU's Relay for Life.

"I have to keep busy," she said.

Above all, Marsh says there is one thing that makes it a joy to come to SVSU each day: "I work with great people."



STAFF MEMBER OF THE MONTH

Michael Holliday

MANAGER, ITS SUPPORT CENTER • MAY 2006

Computers have become nearly indispensable on a modern college campus. Mike Holliday has watched the reliance on technology grow rapidly during his time at SVSU.

"I've gone from being the only tech to having eight people under me," he remarked.

Holliday enjoys the personnel aspects of his job, but he finds staying current on the latest technology is more difficult.

"Technology has grown to the point where it's very difficult to keep up with all the different varieties," he said. "It's a love-hate relationship. I love to work with people and I want to do it, but now I can't remember all of the different changes in technology because I don't have time to focus on that any more."

As hard as they may try, Holliday says IT people cannot be experts in everything.

"We can't know it all," he said. "We're learning as much as the users are."

That includes the latest version of SVSU's e-mail software. "There is no training available for Groupwise 7," Holliday said. "We have to learn on our own."

One area where Holliday has used his experience to make changes is in the operation of the help desk, which can be a stressful position, often receiving more than 200 calls per day.

"People tend to burn out in a help desk function," he said, "so we went from having everyone answer the phone whenever it rang to having specific people on a rotating basis."

Holliday says the rotations last two weeks and have worked out well, adding that colleagues from other universities are impressed when they hear about the novel approach.

"We're doing things right," Holliday said. "We're ahead of the game."

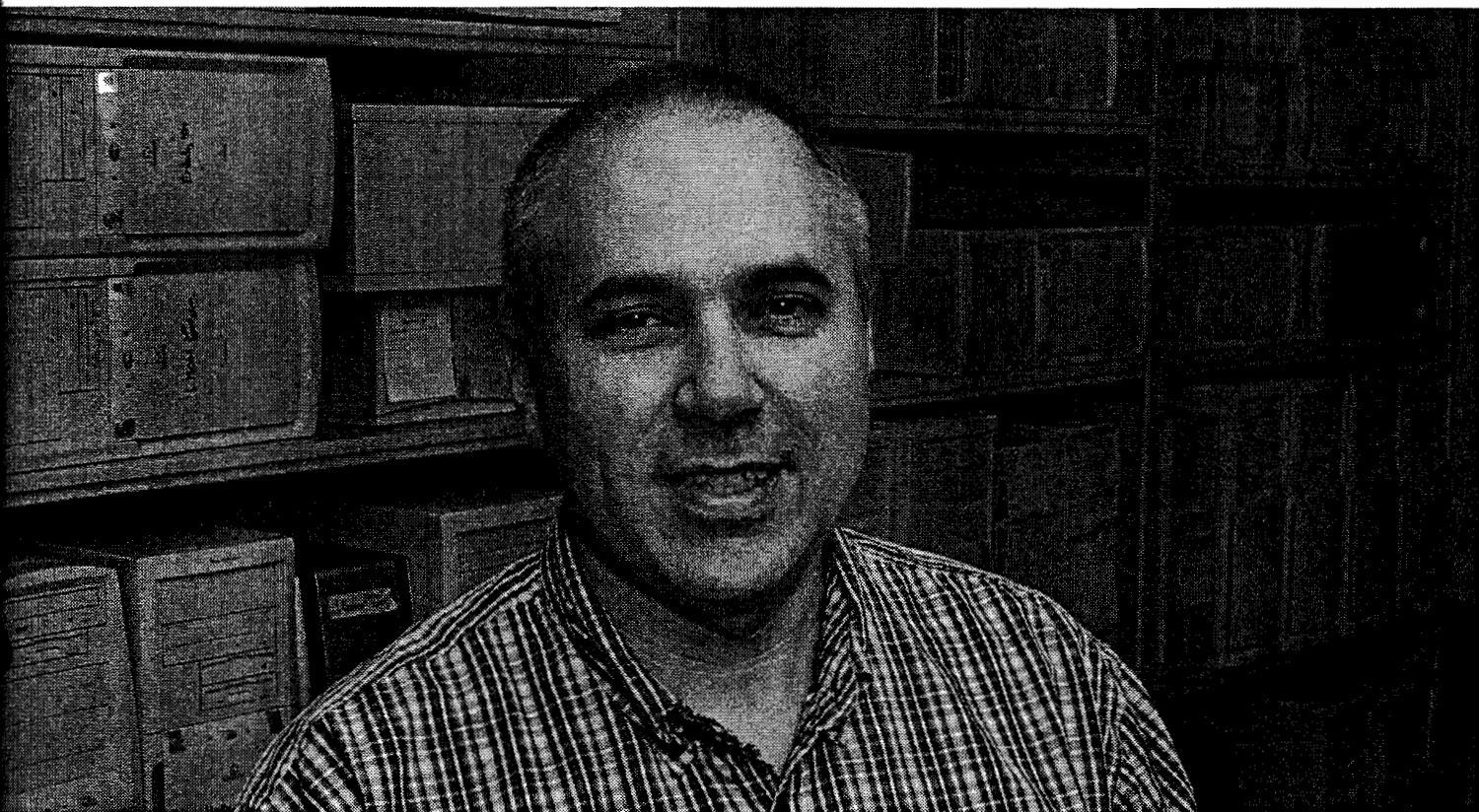
Holliday rotates machines, too. Each summer, between 200 and 250 terminals are replaced in the heavily-used computer labs across campus, and faculty computers are updated, too. Typically, the units are replaced every three or four years.

Away from the office, Holliday is "learning homeowner life" and all of its demands. He also enjoys spending time with his family and playing softball over the summer.

Although admittedly "not a huge computer user at home," Holliday said he puts his technology skills to use in other ways. Active in his church, he handles the multimedia aspects of worship services.

Holliday finds his job very satisfying, in large measure because of the teamwork and camaraderie among ITS staff.

"We have a good group of people who enjoy what they do."



2006-2007

REGULAR FORMAL SESSIONS AND COMMITTEE MEETINGS SCHEDULE

SAGINAW VALLEY STATE UNIVERSITY - BOARD OF CONTROL

University Center, Michigan 48710

Phone: (989) 964-4041 or from Midland 695-5325

 Regular Formal Sessions will be held in the Board of Control Room, Third Floor, Wickes Hall

Day	Date	Type of Meeting	Time
Monday	August 21, 2006	Regular Formal Session	1:30 p.m.
Monday	August 21, 2006	Commencement	7:30 p.m.
Monday	September 11, 2006	Committees	1:30 p.m.
Monday	October 9, 2006	Regular Formal Session	1:30 p.m.
Friday	December 15, 2006	Regular Formal Session	1:30 p.m.
Friday	December 15, 2006	Commencement	7:30 p.m.
Monday	February 12, 2007	Regular Formal Session	1:30 p.m.
Monday	April 9, 2007	Retreat	10:00 a.m. through dinner
Saturday	May 12, 2007	Regular Formal Session	9:00 a.m.
Saturday	May 12, 2007	Commencement	1:30 p.m.
Monday	June 11, 2007	Regular Formal Session	1:30 p.m.

PLEASE NOTE THAT A LUNCH WILL BE HELD ON CAMPUS AT NOON BEFORE
SOME OF THESE MEETINGS

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- 2.100(4) Special Formal Sessions
- 2.100(5) Informal Sessions
- 2.100(6) Procedure
- 2.100(7) General Parliamentary Rules
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- 2.100(9) Affirmative Vote
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- 2.100(11) Quorum

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BOARD OF CONTROL

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BOARD OF CONTROL

1.100 Article I

**THE UNIVERSITY
UNIVERSITY MISSION**

Adopted 6/12/06

Replaces 5/5/00 statement

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Mission: The University creates opportunities for individuals to achieve intellectual and personal development through academic, professional, and cultural programs. By fostering an environment of inquiry and openness that respects the diversity of all whom it serves, the University prepares graduates whose leadership and expertise contribute to the advancement of a pluralistic society. The University serves as a cultural and intellectual center dedicated to the pursuit and propagation of knowledge.

BOARD OF CONTROL

2.100 Article II

**BYLAWS OF THE BOARD OF CONTROL
SESSIONS OF THE BOARD**

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 2

1. Sessions. Meetings of a quorum of the members of the Board shall be referred to as "sessions."
2. Formal Sessions. Formal sessions of the Board shall be held as scheduled by the Board, and shall be designated as regular formal sessions or special formal sessions.
3. Regular Formal Sessions. Regularly scheduled sessions of the Board are referred to as regular formal sessions. The calendar of regular formal sessions will be established on a yearly basis, with a minimum of six regular formal sessions to be scheduled for each fiscal year.
4. Special Formal Sessions. Special formal sessions of the Board may be called by the chairperson, the president or three members of the Board. Notice of special formal sessions shall be given to all Board members not less than two days in advance. Advance notice may be waived if all members of the Board agree. Notices for special formal sessions shall specify the time, place and agenda of the session.
5. Informal Sessions. Sessions of the Board may be called as informal sessions. In addition, by majority vote the Board may determine to move from a regular or special formal session to an informal session, and by further majority vote may move back to formal session.

BOARD OF CONTROL

2.100 Article II

BYLAWS OF THE BOARD OF CONTROL SESSIONS OF THE BOARD

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 2 of 2

6. Procedure. The Board shall conduct all sessions according to a prepared and previously distributed agenda developed by the president and the chairperson. Any member of the Board may request of the president or of the chairperson that an item be included on the agenda. All regular and special formal sessions of the Board shall be open to members of the public, and minutes of such formal sessions shall be kept and shall be made available to the public.
7. General Parliamentary Rules. Except as otherwise provided, Robert's Rules of Order shall govern the conduct of business at all sessions of the Board.
8. Membership. The Board shall consist of eight members except in the event of the death or resignation of one of more members, when the membership shall be reduced until a successor is appointed.
9. Affirmative vote. The Board can take action only on the affirmative vote of a majority of all its members whether or not some of the members are absent from the meeting. Normally five affirmative votes are required to take action.
10. Communications Equipment. A member of the Board may participate in a session by means of conference telephone or similar communications equipment so long as all persons participating in the session can hear each other. Participation in a session pursuant to this provision shall constitute presence in person at the session, provided, however, that more than one-half of the Board members participating in a formal session must be physically present at the session.
11. Quorum. A quorum will consist of a majority of the membership of the Board, normally five members, unless the membership is reduced as provided for in Section (8) above.

BOARD OF CONTROL

2.101 Article II

OFFICERS OF THE BOARD

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 2

1. **Officers.** The Board of Control shall elect, from its voting membership, a Chairperson, a Vice Chairperson, a Secretary, and a Treasurer.
2. **Term of Office.** Officers of the Board will take office the first day of July after election by the Board and will hold office for a term of one year or until a successor is elected.
3. **Removal from Office.** An officer of the Board may be removed from office by vote of a majority of the members of the Board.
4. **Chairperson.** The Chairperson shall preside at all sessions of the Board of Control, manage the business of the Board, appoint the membership of the standing and special committees established by the Board, and be an ex officio member of all such committees. The Chairperson may participate in discussions and vote, but may not introduce motions.
5. **Vice Chairperson.** The Vice Chairperson shall perform the powers and duties of the Chairperson during the Chairperson's absence and such other duties and functions as are delegated by the Chairperson or the Board.
6. **Secretary.** The Secretary shall have Board minutes taken, certify such minutes, and be custodian of the corporate seal to be used at the direction of the Board of Control.
7. **Treasurer.** The Treasurer shall have general charge, under the direction of the Board, of the financial affairs of the University and have an annual reporting made to the Board of all monies or property received and held and of disbursements made from University funds.

BOARD OF CONTROL

2.101 Article II

OFFICERS OF THE BOARD

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 2 of 2

8. Election of Board Officers.

- (i) Officers shall be elected at the May formal session of the Board. If a vacancy occurs in any office, an election shall be held within 90 days to fill the vacancy.
- (ii) The Board shall appoint a nominating committee to recommend candidates for each office. The committee should consider the ability, availability and individual interests of members when nominating members for an office.
- (iii) Nominations may also be made from the floor.
- (iv) An office holder may be re-elected for an unlimited number of one-year terms.

BOARD OF CONTROL

2.102 Article II

PRESIDENT OF THE UNIVERSITY

Adopted 5/5/00

Replaces Bylaw 5/1/92

Page 1 of 1

1. Election and Role of the President. The President shall be elected by the affirmative vote of at least five (5) members of the Board, be the chief executive officer of the University and an ex officio, non-voting member of the Board of Control, and may be terminated by the affirmative vote of at least five (5) members of the Board.
2. Functions. The President shall be responsible for all functions of the University, be the official medium of communication between the Board and University faculty, staff and students, implement policies of the Board, and have authority to issue directives and executive orders not in contravention with law or the Board's bylaws and policies.

BOARD OF CONTROL

2.103 Article II

COMMITTEES OF THE BOARD

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 2

1. Standing Committees. The Board may establish standing committees from among its members to advise the administration concerning matters within the authority of the Board.
2. Special Committees. The Board or its Chairperson may establish special committees to advise the Board or the administration concerning a specific matter within the authority of the Board. Membership of special committees must include one or more members of the Board.
3. Limitation of Committee Authority. Committees are advisory in nature and are not empowered to deliberate toward, or make, policy decisions unless specifically directed to do so by action of the Board of Control.
4. Presently Established Standing Committees.
 - (i) Standing Committees of the Board are:
 - a. Academic, Student Services and Personnel Committee
 - b. Business, Finance, Audit and Facilities Committee
 - (ii) The Standing Committees will meet for the purpose of advising the President on related matters.
 - (iii) The Chairperson of the Board shall appoint the members of the Standing and Special Committees.

BOARD OF CONTROL

2.103 Article II

COMMITTEES OF THE BOARD

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 2 of 2

The President shall appoint one or more Vice Presidents to staff each of these committees. The Board Chairperson may establish a planned rotation of membership to each committee, or may appoint membership at his or her discretion.

(iv) Committee meetings will be conducted informally, and Robert's Rules of Order Revised will not apply. Any Board member, the President or Vice President may request that an item be placed on the list of items for discussion at committee meetings.

(v) The administration is encouraged to seek the advice of the appropriate committee on issues and proposals to be presented to the Board of Control for action.

BOARD OF CONTROL

2.104 Article II

MISCELLANEOUS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 4

1. Student Representative. The Student Association President may sit at the table as an observer at all formal sessions and special formal sessions of the Board and be permitted to speak and participate in discussion with the Board on any issue.
2. Execution of Instruments. All deeds, contracts, bonds, notes or other instruments authorized by the Board of Control shall be validly executed if signed by the Chairperson or the President and Secretary or the Treasurer, or by such other person as the Board of Control may designate.
3. Fiscal Year. The fiscal year of the institution is July 1 to June 30.
4. Voting. Action by the Board of Control may be by general consent, voice vote, or by roll-call. The method of voting shall be determined by the Board Chairperson, except that a roll-call vote shall be taken at the request of any member of the Board.
5. Indemnification. The Board of Control shall indemnify any person against expenses (including attorney's fees), judgements, fines and amounts paid in settlement actually and reasonably incurred by reason of the fact that he or she is or was a member of the Board of Control or an officer, employee or agent of the Board of Control, if the Board of Control determines that such person acted in good faith and in a manner reasonably believed to be in or not opposed to the best interests of the Board of Control, and, with respect to any criminal action or proceeding, without reasonable cause to believe his or her conduct was unlawful. An adverse disposition shall not, of itself, create a presumption that the person did not act in accordance with the above-described standards. As a condition of indemnification, the person receiving indemnification (and his or her legal counsel) must cooperate fully on a continuous basis with the University administration and legal counsel.

BOARD OF CONTROL

2.104 Article II

MISCELLANEOUS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 2 of 4

6. **Conflict of Interest.** A Board member shall avoid participating in decision-making processes involving a conflict or an apparent conflict between a personal interest of the member and an interest of the University. A Board member may not vote on any issue involving a conflict of interest but may participate in the discussion of such an issue if requested by members of the Board.

(i) **Fiduciary Responsibility.** Members of the Board of Control serve a public interest role and thus all decisions of the Board are to be made solely on the basis of the best interests of the University and the public good.

(ii) **Disclosure.** If the Board must consider any transaction for the University which involves; a Board member, his/her spouse, a member of either family; or an organization with which the member of the Board is affiliated, that Board member shall, at the first knowledge of the transaction, publicly disclose the general nature of the interest or involvement.

In addition, an annual written disclosure is required of Board members concerning all relationships and business affiliations of which he or she has knowledge that reasonably could give rise to conflict of interest involving the University. For the purpose of this policy, affiliation exists if the Board member, or a member of his or her family:

- a. Is an officer, director, trustee, partner, employee or agent of such organization; or
- b. Is actual or beneficial owner of more than 5 percent of the voting stock or membership or ownership interest in such an organization, or is classified as a control person of such an organization; or
- c. Has any other direct or indirect dealings with such organization from which he or she is materially benefitted.

Annual disclosures required under this policy must be sent to the managing partner responsible for the external audit for the University, who together with the University counsel, shall be responsible for the administration of this policy.

BOARD OF CONTROL

2.104 Article II

MISCELLANEOUS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 3 of 4

(iii) Restraint on Participation. Board members who have declared or have been found to have conflict of interest in any matter before the Board shall refrain from participating in consideration of the proposed transaction, unless for special reasons the Board or the administration requests information or interpretation from the person or persons involved. The person or persons involved may not vote on such matters.

Any Board member who is uncertain about whether a conflict of interest exists, may request the Board to determine the issue; The Board shall resolve the question by majority vote. The question of potential conflict may be referred to counsel for an opinion prior to the Board's vote.

(iv) Nepotism.

- a. No person may be employed, other than from student employment funds, who is related by blood or marriage to a member of the Board of Control of the University.
- b. University employees shall not be supervised by relatives, and relatives shall not work for the same immediate supervisor.
- c. Scholarships, grants, and awards to students do not constitute employment within the meaning of this policy.
- d. A person recommending, or considering the acceptance of, an appointment to a staff, faculty, or other position who has reason to believe that a relationship by blood or marriage of the kind described exists or may exist, is to report the facts to the Personnel and Affirmative Action offices so that a determination maybe made prior to the actual appointment.

(v) As used in this policy, "related," "relative," and "family" mean the following types of relationships:

By Blood: Parent, child, grandparent, grandchild, brother, sister, half-sister, half-brother, uncle, aunt, nephew, niece, first cousin.

BOARD OF CONTROL

2.104 Article II

MISCELLANEOUS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 4 of 4

By Marriage or Domestic Partnership: Spouse, domestic partner, step-parent, step-child, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, uncle, aunt, nephew, niece.

7. Amendments: These bylaws may be amended by a majority vote of the membership at any formal session or any special formal session called for such purpose if the proposed changes have been submitted in writing to members of the Board at least 28 days prior to the meeting.
8. Honorary Degree Policy: Saginaw Valley State University recognizes excellence in service or vocation by awarding honorary degrees to deserving recipients present at commencements and/or other special University occasions.

The selection of honorary degree recipients shall recognize exemplary achievement in any number of fields of endeavor, including the following:

- ☐ Original and creative accomplishment in the arts, sciences and humanities of regional, national or international distinction.
- ☐ Exemplary leadership in education, government, business and public service that furthers human relationships or assists in the advancement of knowledge.
- ☐ Distinguished service by alumni, faculty or staff whose accomplishments reflect distinction on the University and represent the highest goals of education.

Eligibility

Board of Control members may not be considered eligible for receipt of an honorary degree until three (3) years after their term of service with the University.

The Board of Control will receive recommendations concerning the awarding of honorary degrees from the President.

BOARD OF CONTROL

2.105 Article II

**QUESTIONNAIRE
APPENDIX A TO ARTICLE II**

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 2

CONFLICT OF INTEREST QUESTIONNAIRE

Managing Partner
(Firm responsible for the University's external audit)

Dear _____:

I am submitting the following information regarding Saginaw Valley State University's "Policy on Conflict of Interest and Related Party Transactions."

1. _____
Name
2. _____
Office Held (Member, Board of Control, V.P. for Business Affairs, etc.)
3. ☐ I am
☐ I am not
an officer or director of any corporation, financial institution, or business with which
Saginaw Valley State University has business dealings.

If I have answered that I am an officer or director to the above question, I am attaching a list of the names of such corporation or business, the office held, and the approximate dollar-amount of business involved with the University last year.

- To the best of my knowledge,
4. ☐ I do or a member of my family has
☐ I do not nor does any member of my family have
a financial interest in, or receive any remuneration or income from, any business
organization with which Saginaw Valley State University has business dealings.

If I have answered that I do or a member of my family does have a financial interest in such business organizations, I am attaching a list of the names of the business organizations in which such interest is held and the nature and amount of each such financial interest, remuneration or income.

BOARD OF CONTROL

2.105 Article II

**QUESTIONNAIRE
APPENDIX A TO ARTICLE II**

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 2 of 2

5. ☐ I do
☐ I do not
 have any family member as defined in 2.104 Article II (V) who is employed by the University.

To the best of my knowledge,

6. ☐ I did or a member of my family did
☐ I did not nor did any member of my family
 receive, during the past twelve months, any gifts or loans from any source from which Saginaw Valley State University buys goods or services or with which Saginaw Valley State University has significant business dealings.

If I have answered that I did or a member of my family did receive such gifts or loans, I have included a list inclusive of the approximate value of said gift or loan.

7. I have received and read the "Policy on Conflict of Interest and Related Party Transactions" approved by the Board of Control and I am in compliance with the policy except as specifically set forth on the attached form(s).

Very truly yours,

Signature_____
Date

BOARD OF CONTROL

3.100 Article III

POLICIES OF THE BOARD OF CONTROL BOARD FUNCTIONS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 1

Without in any way limiting the generality of the Board's functions as prescribed by law, the Board's functions include:

1. Interpret the needs of the community and the state which are to be served by the University.
2. Select, retain and terminate the President.
3. Advise the President on the selection and performance of the Vice Presidents and the Secretary to the Board of Control.
4. Assure financial responsibility for all University funds.
5. Assure that the University operates within its mission in pursuit of its annual goals.
6. Support the President's efforts to secure private, corporate, state and federal funds.
7. Preserve the capital investment of the University.
8. Preserve academic freedom.
9. Serve as the final appeal body except in those cases where the final appeal has been otherwise delegated.
10. Assure that the quality of education at the University is consistent with the institution's mission.

BOARD OF CONTROL

3.101 Article III

SEPARATION AND DELEGATION/RESERVATION OF FUNCTIONS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 3

The Board of Control delegates the authority to conduct all University business to the President except that the Board reserves authority for the following:

1. Approve periodically and review the University's mission and strategic goals and objectives, approve plans for attainment and measure and evaluate performance.
2. Approve establishment or discontinuation of academic schools or colleges.
3. Approve establishment or discontinuation of degree programs and academic majors.
4. Approve academic standards of admission and graduation requirements.
5. Approve or discontinue intercollegiate athletic programs.
6. Approve application for regional or program specific accreditation.
7. Grant and revoke contracts to public school academies in accordance with Act 416 of Public Acts of 1993.
8. Approve the tenuring of faculty members.
9. Approve the promotion of faculty members.
10. Establish the compensation for the President and the Vice Presidents. —
11. Approve all contracts including employment contracts and collective bargaining agreements, except for those contracts that are within such contract authority of University personnel as may have been established by Board resolution.

BOARD OF CONTROL

3.101 Article III

SEPARATION AND DELEGATION/RESERVATION OF FUNCTIONS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 2 of 3

12. Approve operating, capital outlay and Auxiliary Services - Bonded Facilities budgets.
13. Approve capital project "program statements" as defined by the State of Michigan.
14. Appoint the University auditing firm and the University general legal counsel.
15. Accept the annual audit of University accounts.
16. Approve investment policies.
17. Approve University real property and facilities leases for a term exceeding one year and approve easements which could significantly impact University operations.
18. Approve the acquisition or sale of real property if such property is contiguous to the main campus of SVSU or in any instance in which the sale price is in excess of \$250,000.
19. Approve capital projects estimated to cost more than \$250,000.
20. Approve acceptance of private, state and federal grants and gifts which would affect University priorities or require substantial matching funds or commitment of future University funds.
21. Approve tuition, fees and room and board rates.
22. Approve the SVSU Student Judicial Code.
23. Approve the Student Association Constitution and the amendments thereto.

BOARD OF CONTROL

3.101 Article III

SEPARATION AND DELEGATION/RESERVATION OF FUNCTIONS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 3 of 3

24. Approve the awarding of degrees.
25. Approve the awarding of honorary degrees.
26. Approve naming of facilities and memorials.
27. Periodically evaluate the performance and functioning of the Office of the President and the Board of Control.
28. Establish and approve any changes to the Board of Control Bylaws and Policies Manual.

BOARD OF CONTROL

3.102 Article III

SECRETARY TO THE BOARD OF CONTROL

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 3

The President shall, with the concurrence of the Board, designate a member of the Administrative staff as Secretary to the Board of Control who shall report to the President and, among other assignments, assist the President regarding Board functions and serve the Board of Control in a staff role.

FUNCTIONS:

1. Coordinate distribution of materials to the Board members.
2. Coordinate the preparation of documents and special studies as requested by the Board.
3. Develop and maintain a record of Board action and advise the Board when a pending action modifies or rescinds a previous action of the Board.
4. Maintain the Board of Control Bylaws, the index of Board resolutions, and a permanent record of Board minutes.
5. Maintain the Board of Control Historical documents.
6. Coordinate and assist with the orientation of new Board members.
7. Coordinate Board educational activities, retreats and conference attendance.

BOARD OF CONTROL

3.102 Article III

SECRETARY TO THE BOARD OF CONTROL

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 2 of 3

8. Materials to be considered at a formal session of the Board of Control should be mailed or distributed not less than seven days prior to the scheduled session and should include:
 - a. Formal session or special formal session Agenda.
 - b. Minutes of the prior session, if not previously distributed.
 - c. Proposed resolutions.
 - d. Support documents for agenda items.

and be distributed to:

 - a. All Board of Control members.
 - b. University President's Staff.
 - c. Student Association President.
 - d. President of Faculty Association.
 - e. Director of Media Relations.
9. Materials to be considered at meetings of the Standing Committees should be distributed to all the members of the Board of Control, the President, and designated members of the staff, no less than five working days prior to the meeting and include:
 - a. List of items for discussion.
 - b. Notes of the prior meeting, if not distributed earlier
 - c. Other informational and support material as deemed appropriate by a Vice President.

BOARD OF CONTROL

3.102 Article III

SECRETARY TO THE BOARD OF CONTROL

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 3 of 3

The list of items for discussion by the Standing Committees will be distributed to:

- a. All Board of Control members.
- b. Vice President for Academic Affairs.
- c. Vice President for Student Services & Enrollment Management.
- d. Special Assistant to the President for Government Relations.
- e. Executive Assistant to the President.
- f. Vice President, Public Affairs/Executive Director Development & SVSU Foundation.
- g. Vice President for Administration & Business Affairs.

BOARD OF CONTROL

3.103 Article III

APPEARANCES BEFORE THE BOARD OF CONTROL

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 1

The Board will provide an opportunity for students, staff and the public to speak to the Board during formal and special formal sessions of the Board of Control.

1. Individuals or groups who desire to speak to the Board are asked to submit a written request to the President's Office at least ten days before a Board session.
2. Any request to speak to the Board shall include the name of the individual, the organization represented (if any), and the topic to be addressed.
3. A presentation may not exceed five minutes.
4. If the request is related to a Board agenda item, the individual will be asked to speak when the agenda item is introduced, prior to Board discussion of that item. For other requests, the speaker shall be recognized at the agenda item, "Other."
5. If two or more individuals are to speak on a topic, they must speak consecutively. Each individual's presentation will be limited to five minutes. The Chairperson may halt a presentation which repeats points already presented.

BOARD OF CONTROL

3.104 Article III

AGENDA FOR FORMAL SESSIONS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 2

1. The agenda for formal sessions will be prepared by the President and the Chairperson in accordance with the Board Bylaws and Policies; items will be listed in the following format:
 - I. CALL TO ORDER
 - II. PROCEDURAL ITEMS
 - A. Approval of Agenda and Additions to and Deletions from Agenda
 - B. Approval of Minutes of the Previous formal session
 - C. Recognition of the Official Representative of the Faculty Association
 - D. Communications and Requests to Appear Before the Board
 - III. ACTION ITEMS
 - IV. INFORMATION AND DISCUSSION ITEMS
 - V. REMARKS BY THE PRESIDENT
 - VI. OTHER ITEMS FOR CONSIDERATION
 - VII. ADJOURNMENT

BOARD OF CONTROL

3.104 Article III

AGENDA FOR SPECIAL FORMAL SESSIONS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 2 of 2

2. The agenda for a special formal session and the discussion by the Board, staff, and the public shall be limited to the special purposes for which the session was called. The special formal session agenda shall be formatted as follows:
 - I. CALL TO ORDER
 - II. ACTION ITEMS
 - III. INFORMATION AND DISCUSSION ITEMS
 - IV. ADJOURNMENT

BOARD OF CONTROL

3.105 Article III

FORMAL SESSION AND SPECIAL FORMAL SESSION MINUTES

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 1

1. The minutes of all Board formal sessions and special formal sessions shall be submitted for approval at the next formal Session of the Board of Control.
2. Proposed minutes are to be distributed to:
 - a. All Board of Control members.
 - b. University President's Staff.
 - c. Library.
 - d. Student Association President.
 - e. President of Faculty Association.
 - f. Director of Media Relations.
3. Approved minutes will be available for public inspection.
4. Copies of the minutes are to be available, upon request, to members of the staff and student body and to the public at a reasonable charge.
5. Website

BOARD OF CONTROL

3.106 Article III

EVALUATION OF THE PRESIDENT

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 2

The Board shall arrange for evaluation of the Office of the President and shall schedule this evaluation to take place in the last quarter of the fiscal year. The format for evaluating the President shall be consistent with the President's contract, with such goals as the Board established for the fiscal year, and shall include as follows:

1. The review process will be structured around those functional areas of the University's work in which the President is expected to provide leadership. In broad terms, these include the following:
 - a. Academic programs
 - * Leadership
 - * Improvement
 - b. Resource management
 - * Financial management
 - * Facilities and equipment
 - c. Resource development/funding
 - * Public support
 - * Private support
 - d. Community/public relations
 - e. Institutional planning and evaluation
 - f. Organizational leadership
 - g. President/Board working effectiveness

This list may be modified by the Board and President for the coming year, including the identification of specific categories or sub-categories for special consideration in the new year ahead.

2. The President will be asked to submit a brief (approximately three page) report identifying important accomplishments or problems from the previous year in each of these functional categories. In a separate section of this report, the President will also identify certain specific plans or objectives in these categories for the coming year.
3. The Board of Control will meet with the President to discuss the President's report and any issues -- suggestions, comments, observations, criticisms -- that might arise from this report or Board members' other information or observations about these and related matters. It is the intent of the Board and the President that this discussion will be open and candid, with particular attention to the identification of any problems or concerns noted by Board members.

BOARD OF CONTROL

3.106 Article III

EVALUATION OF THE PRESIDENT

Adopted 6/12/06

Replaces Bylaws 5/5/00

Page 2 of 2

It is also the intent of both the Board and the President that this discussion will provide the Board with an overview of the President's plans for the coming year and an opportunity to comment on these, and that the discussion will also provide the President with the Board's best advice and direction as to both the institution's plans and the President's performance.

4. Following the discussion between the Board of Control and the President, the Board will meet without the President present, to reflect on its discussion with the President and to ensure that the Board has adequately expressed its views to the President on these and related matters. If necessary, following this discussion by the Board, the President will be invited to join the meeting for further discussion.
5. A memorandum summarizing these discussions will be prepared by the Chairperson of the Board and, following review by the Board, will be sent to the President for inclusion in the President's personnel file.

BOARD OF CONTROL

3.107 Article III

**BOARD MEMBERS' CONTACT WITH
THE UNIVERSITY'S COUNSEL**

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 1

Members of the Board may discuss University-related business with attorneys retained by the University when directed to do so by the Board or requested to do so by the President or the Chairperson.

A member may discuss issues related to personal responsibilities, liabilities and the role of members of the Board of Control with attorneys retained by the University. The member shall notify the Vice President for Administration and Business Affairs of such contact and indicate the amount of time devoted to that contact.

BOARD OF CONTROL

3.108 Article III

EXPENDITURE REIMBURSEMENTS FOR BOARD MEMBERS

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 1

1. Board members will be reimbursed for actual and reasonable expenses related to Board sessions and Board Committee Meetings, and for other University events to which the member is invited as a member of the Board.
2. The actual and reasonable expenses for a Board member's spouse will be reimbursed when, at the discretion of the President, the spouse's participation at an in-state meeting or event will be of benefit to the University.
3. Board members will be reimbursed for actual and reasonable expenses related to attendance at conferences sponsored by an organization of which the Board of Control is a member and at other conferences for which attendance has been authorized by the Board.
4. Actual and reasonable out-of-pocket expenses, except travel cost, for a Board member's spouse will be reimbursed when, at the discretion of the President, the spouse's participation at an out-of-state meeting or event will be of benefit to the University.
5. Reimbursement for the use of personal vehicles shall be at the current University rate for administrative personnel.
6. Reimbursement requests may be reviewed by the Treasurer of the Board to determine whether expenses are actual, reasonable, and appropriate.
7. Any disputes between a Board member and the Treasurer, or the President regarding reimbursable expenses will be resolved by the Board.

BOARD OF CONTROL

3.109 Article III

ADOPTION AND AMENDMENT OF BOARD POLICIES

Adopted 6/12/06

Replaces Bylaw 5/5/00

Page 1 of 1

The adoption and amendment of Board Policies shall require an affirmative vote of five (5) members of the Board of Control and must have been submitted in writing to members of the Board at least 28 days prior to the meeting.

Saginaw Valley State University RESOLUTION

REVISED

*To Approve Confirmation of Board Members
for Previously Authorized Charter Schools*

June 12, 2006

WHEREAS, the Saginaw Valley State University Board of Control, the school's authorizing agent, requires that University Chartered Schools Board of Directors have a minimum of five members and a maximum of nine members; and

WHEREAS, individual Charter Schools have a desire to replace Board members who have submitted their resignation; and

WHEREAS, certain Charter Schools have a desire to have parents of students represented on their Board of Directors;

WHEREAS, certain Charter Schools desire to reappoint a board member whose term of office has expired;

NOW, THEREFORE, BE IT RESOLVED, that the individuals listed below be appointed by the Saginaw Valley State University Board of Control as new members of the Board of Directors of the following Charter Schools.

Cesar Chavez Academy, Detroit

Gloria Kosila	Reappointment	Term: 7/1/06 – 6/30/09
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Nicole Contreras-Rodriquez	Appointment	Term: 7/1/06 – 6/30/09
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Ms. Contreras-Rodriquez earned her BS in Exercise Science/Kinesiology from Michigan State University. She is now employed by Detroit Medical Center as the Lead Athletic Trainer. Ms. Contreras-Rodriquez is a leader in her community, a mentor, and a professional and believes these strengths will be an asset to the Academy Board.

Felix Valbuena Sr.	Appointment	Term: 7/1/06 – 6/30/09
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Dr. Valbuena earned his BA from Javeriana University of Columbia. He earned his MSW and PhD from the University of Illinois. Dr. Valbuena is a former Director of Bilingual/Bicultural Education with the Detroit Public Schools and is currently an adjunct professor of Educational Research Methods at Wayne State University. Dr. Valbuena's extensive educational background will be an asset to the Academy board.

Chandler Park Academy, Detroit

Charles Arnold	Reappointment	Term: 7/1/06 – 6/30/09
Scott Boswell	Reappointment	Term: 7/1/06 – 6/30/09
Anthony Shipley	Reappointment	Term: 7/1/06 – 6/30/09

Chatfield School, Lapeer

Karen Beatley	Appointment	Term: 7/1/06 – 6/30/09
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Ms. Beatley would be parent representation for the board. She has two children attending Chatfield School and has been an active participant in the school community. Ms. Beatley believes her ability to interact with staff, parents, and students and provide positive feedback based on the wants and needs of the school for the benefit and advancement of all involved will be an asset to the Academy board.

Creative Learning Academy, Beaverton

James Burgess	Appointment	Term: 7/1/06 – 6/30/09
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Mr. Burgess is a graduate of Millwright Institute of Technology and is now employed by Millwright Local 1102. Mr. Burgess is interested in the well-being of the educational program at the Academy. He feels he is honest, fair, and open-minded and would be positive addition to the Academy board.

Sheryl Schultz	Reappointment	Term: 7/1/06 – 6/30/09
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Detroit Community High School, Detroit

Anita Surma	Appointment	Term: 7/1/06 – 6/30/09
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Ms. Surma works as a Physical Therapist with Cottage Hospital of Grosse Point Farms. She has extensive work history in education as a former faculty member of Wayne State University's Dance Department. Ms. Surma feels her experience on school parent organization boards and education background will be an asset to the Academy board.

Grattan Academy, Belding

Mike Coykendall	Reappointment	Term: 7/1/06 – 6/30/09
Brian Dohm	Reappointment	Term: 7/1/06 – 6/30/09
Kim Vaughan	Reappointment	Term: 7/1/06 – 6/30/09

HEART Academy, Detroit

Madonna Draughn	Reappointment	Term: 7/1/06 – 6/30/09
Judith Lafata	Reappointment	Term: 7/1/06 – 6/30/09
Kenneth Stopa	Reappointment	Term: 7/1/06 – 6/30/09

Landmark Academy, Kimball

Robert Toles	Reappointment	Term: 7/1/06 – 6/30/09
Ronald Toles	Reappointment	Term: 7/1/06 - 6/30/09
Mark Wargo	Appointment	Term: 7/1/06 – 6/30/08

Mr. Wargo has a two year degree in Liberal Arts from Grand Rapids Community College. He currently works for Cross Current Church as the Performing Arts Director. Mr. Wargo believes his strengths in vision casting, teamwork, and creativity will be an asset to the Landmark Academy board.

Merritt Academy, New Haven

Katherine Knott	Reappointment	Term: 7/1/06 – 6/30/09
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Michigan Health Academy, Detroit

Constance Cronin	Reappointment	Term: 7/1/06 – 6/30/09
William Matakas	Reappointment	Term: 7/1/06 – 6/30/09

Jo Ann Adkins**Appointment****Term: 7/1/06 – 6/30/09**

Ms. Adkins earned her nursing degree from Ventura Community College in California. She earned her BA in business from Sienna Heights College and her MS in Administration from Central Michigan University. Ms. Adkins is employed by Henry Ford Hospital as Director of Surgical Services. Ms. Adkins has a strong belief and passion regarding her role and responsibility to support and encourage the younger generations and future healthcare providers, and feels this board appointment as an opportunity to do so.

Afif Jawad**Appointment****Term: 7/1/06 – 6/30/07**

Dr. Jawad earned his BS and MS from Wayne State University. He completed his doctoral degree in Instructional Technology at Wayne State University as well. Dr. Jawad is currently employed at Madonna University as Associate Professor of Physics. Dr. Jawad would represent community involvement on the Academy board.

Joyce Young**Appointment****Term: 7/1/06 – 6/30/08**

Ms. Young earned her BSN from Morningside College in Iowa. She earned her MS in Health Services Administration from University of South Dakota and her PhD in Human and Organization Development from Fielding Institute of California. Ms. Young is employed by Henry Ford Health System as Vice President/CNO. Ms. Young brings 20+ years of leadership experience in the nursing field and excellent verbal, written, and public communication skills to the Academy board.

Northwest Academy, Charlevoix**Gloria Olach****Appointment****Term: 7/1/06 – 6/30/09**

Ms. Olach is retired. She has extensive experience working with young people in the Charlevoix Public School System and is currently volunteering at Northwest Academy in any capacity needed. Ms. Olach's passion for the well-being of young people will make her an asset to the Academy board.

Jack Russell**Appointment****Term: 7/1/06 – 6/30/09**

Mr. Russell owns his own building/painting company in the Charlevoix area. Mr. Russell brings managerial and business skills to the Academy board.

Oakland International Academy, Farmington Hills

Dr. Ismat Abu-Isa	Appointment	Term: 7/1/06 – 6/30/08
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Dr. Abu-Isa received his BS and MS in Chemistry from American University of Beirut, Lebanon, and his PhD in Physical Chemistry from Northwestern University of Evanston, Illinois. He currently is an adjunct professor in Mechanical Engineering at Oakland University. Dr. Abu-Isa brings broad skills in education and teaching, as well as management to the Academy board.

Jalal Jawany	Reappointment	Term: 7/1/06 – 6/30/09
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Valerie Robinson	Appointment	Term: 7/1/06 – 6/30/09
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Ms. Robinson earned her BS from MSU and her Masters in Education from Lincoln University, Missouri. She currently works as a sales representative for Pfizer. Ms. Robinson believes that her teaching experience and experience working on PTA boards will be an asset to the Academy board.

Pontiac Academy of Excellence, Pontiac

Benjamin Anderson	Reappointment	Term: 7/1/06 – 6/30/09
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Thomas Layman	Reappointment	Term: 7/1/06 – 6/30/09
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James Lintol	Reappointment	Term: 7/1/06 – 6/30/09
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Saginaw Preparatory Academy, Saginaw

Thomas Slabisak	Appointment	Term: 7/1/06 – 6/30/09
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Mr. Slabisak earned his BBA in Accounting from the University of Texas and is currently employed at Dow Chemical Company as a Finance Entity Leader. Mr. Slabisak's extensive experience in accounting and finances, his leadership, and his team building skills make him a positive candidate for the Academy board.

Donovan Pitre	Appointment	Term: 7/1/06 – 6/30/09
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Mr. Pitre earned his BA in Finance and Accounting from Sam Houston State University. He currently serves as Finance Analyst for the Dow Chemical Company. Mr. Pitre believes that his finance and accounting knowledge and his business/functional problem solving experience will be an asset to the Academy board.

Sunrise Education Center, East Tawas

Howard Sawicke	Appointment	Term: 7/1/06 – 6/30/09
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Mr. Sawicke earned his BA and MA from Michigan State University. He also earned his Ed Spec from Oakland University. Mr. Sawicke is a retired teacher from the Lake Orion Schools. He believes that his lifetime career in education will be an asset to the Academy board.

Traverse Bay Community School, Traverse City

Kurt Kellett	Reappointment	Term: 7/1/06 – 6/30/09
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Jennifer Ulbrich	Appointment	Term: 7/1/06 – 6/30/09
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Ms. Ulbrich and her husband are co-owners of Ulbrich Wine Cellar on Old Mission Peninsula. Having previously been a member of the Traverse Bay Community School staff, Ms. Ulbrich believes that she would bring a teacher perspective to the Academy board. Ms. Ulbrich believes in the benefits that Traverse Bay Community School has to offer students, families, and the local community.

John Tilley	Reappointment	Term: 7/1/06 – 6/30/09
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White Pine Academy, Leslie

Rick Droscha	Appointment	Term: 7/1/06 – 6/30/09
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Mr. Droscha earned his Associates degree from Lansing Community College. He is currently manager at Jet Symitry Medical in Lansing. Mr. Droscha has several years experience coaching youth wrestling and football. Mr. Droscha believes White Pine Academy is an outstanding educational facility that produces excellence in education and would be honored to be a part of the Academy board.

Gary Smith	Appointment	Term: 7/1/06 – 6/30/07
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Mr. Smith is a retired public school administrator with thirty-one years of service in the educational field. Mr. Smith's skills in team building, understanding others, and using good judgment will be an asset to the Academy board.

Walt Tumlinson	Appointment	Term: 7/1/06 – 6/30/09
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Mr. Tumlinson is owner/operator of Tumlinson Chiropractic Clinic of Jackson. Mr. Tumlinson believes that education is the most important aspect of a person's life in reaching their fullest potential to succeed in life. He believes that his business management experiences will be an asset to the Academy board.

Winans Academy of Performing Arts, Detroit

David Edwards	Reappointment	Term: 7/1/06 – 6/30/09
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Lawrence Jones	Reappointment	Term: 7/1/06 – 6/30/09
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1.8. Academic Integrity

Violations of the Academic Integrity Policy (refer to the Student Handbook) will constitute a violation of the University regulations under this section.

1.8.1. Procedural Guidelines for reports of violations of the Academic Integrity Policy .

1.8.1.1. Notification: The student will be notified by the Coordinator of Student Conduct Programs that he/she is accused of violating the Academic Integrity Policy by means of a Notice of Charge. This official notification will contain adequate information enabling the student to prepare a response to the charge(s) including the action(s) in question and name of complainant and witnesses.

1.8.1.2. Response: The student will have the opportunity to accept or deny responsibility for the charges(s) in writing. Failure to respond to the charge(s) will be considered the same as admission of guilt. A Hearing Panel of three faculty members and three students from the Academic Integrity Board will review the charge(s) of academic dishonesty and will have the authority to determine a student's accountability for the charge(s) and to impose appropriate sanctions.

1.8.1.3. Sanctions: The range of sanctions that may be imposed by the Hearing Panel for violations of the Academic Integrity Policy include:

- Mandatory attendance at one or more workshop(s) on academic integrity;
- Letter of apology written to course instructor;
- Anonymous letter of apology to all other students attending the same class;
- Submit written paper on academic integrity;
- University probation;
- Withdraw student from the course;
- University suspension;
- University expulsion;
- Other developmental sanctions deemed appropriate and commensurate with the violation.
- A first time offense will include the minimum sanctions of attendance at a workshop on academic integrity and University probation for up to two semesters.

1.8.1.4. Appeal: Written appeals must be submitted within three days of the written notification of the decision of the Hearing Panel, through the Coordinator of the Office of Student Conduct, to the Vice President of Academic Affairs and the Vice President for Student Services and Enrollment Management.

1.8.1.5. The imposition of regular disciplinary penalties does not preclude an academic penalty imposed by an instructor.

1.8.1.6. Records: All cases concerning academic integrity will be recorded in the Office of Student Conduct Programs.

1.6.21 Gambling: Any form of gambling is prohibited.

1.6.13 Weapons

The possession or use on University property or in approved housing of any weapons such as, but not limited to, firearms, ammunition, pellet guns, airguns, knives, blades, chemicals or explosives, including firecrackers, is prohibited unless authorized in writing by the Chief of University Police. A harmless instrument designed to look like a weapon that is used by or is in the possession of a person with the intent to cause fear in or assault to another person is expressly included within the meaning of weapons. Saginaw Valley State University has adopted a Weapons Policy. It is necessary for students to become familiar with the policy which can be found at <http://www.svsu.edu/operationsmanual/4.7-1.html>.

2.2 Procedural Guidelines

2.2.2.2 He/she may deny responsibility for the reported action in writing. If this option is selected, the student will be afforded a hearing before a hearing officer(s) not less than three (3) days but no more than seven (7) days following this request. When an extension of time appears necessary to avoid undue hardship, the Coordinator of Student Conduct may extend the time.

2.4 Sanctions

2.4.11.1 University Housing Suspension. This form of suspension precludes a student from remaining in a particular University facility. Or, it may preclude a student from living in any University Housing. The specific period of the suspension will be for a minimum of two semesters. The suspended student is prohibited from visiting any University housing facilities during this suspension and may be subject to arrest if this condition is violated.

2.6 Appeals

The decision of a hearing officer(s) may be appealed by the accused student. Appeals must be made in writing within three (3) class days following the announcement of a hearing officer(s) and should be delivered to the Coordinator of Student Conduct. Appeals will be heard by a hearing officer(s) and handled within three (3) class days of its receipt by the Coordinator. When an extension of time appears necessary to avoid undue hardship, the Coordinator of Student Conduct may extend the time.

SAGINAW VALLEY STATE UNIVERSITY
GENERAL FUND BUDGET SUMMARY
FY2006-2007

	FY2006 Budget	FY2007 Budget	Net Change	
			\$	%
REVENUES				
State Appropriation	\$27,499,000	\$28,303,000	\$804,000	2.9%
Tuition and Fees	46,895,000	48,647,000	1,752,000	3.7%
Miscellaneous	1,762,000	1,887,000	125,000	6.6%
Total Revenues	76,156,000	78,837,000	2,681,000	3.5%
EXPENDITURE ALLOCATIONS				
Compensation	51,157,000	52,966,000	1,809,000	3.5%
Supplies, Materials & Services	20,512,000	21,118,000	606,000	3.0%
Capital Expenditures	4,487,000	4,753,000	266,000	5.9%
Total Expenditures	76,156,000	78,837,000	2,681,000	3.5%
Revenue Over/(Under) Expenditures	\$0	\$0	\$0	

**SAGINAW VALLEY STATE UNIVERSITY
RECOMMENDED TUITION AND FEES
FY2006-2007**

TUITION**FY2006-2007****MICHIGAN RESIDENTS:**

Undergraduate Courses	\$171.00/cr.hr.
Undergraduate - Professional Program Courses (a)	230.90/cr.hr.
Graduate Courses	301.05/cr.hr.

NON-RESIDENTS:

Undergraduate Courses	404.25/cr.hr.
Undergraduate - Professional Program Courses (a)	446.80/cr.hr.
Graduate Courses	578.65/cr.hr.

(a) Upper division level courses in Business and Management,
Computer Information Systems, Computer Science, Education,
Engineering, Nursing and Occupational Therapy.

Auditor

Tuition Rate

Credit by Examination

Tuition Rate

MANDATORY FEES

General Service Fee (b) 10.45/cr.hr.

(b) Parking Facility Fee	\$1.60/cr.hr.
Student Association Fee	.60/cr.hr.
Program Board Fee	.25/cr.hr.
Publication Fee	.17/cr.hr.
Facility Debt Service Fee	7.50/cr.hr.
First Aid Facility Fee	.33/cr.hr.

Technology Fee 3.30/cr.hr.

OTHER FEES

Academic Computing	41.00/course
Application	25.00
Applied Music (plus tuition)	63.00
Athletic Season Pass (annual fee)	25.00
Credit Card Service Charge	As negotiated with third party provider.
Diploma Cover Replacement	6.00
Diploma Replacement	5.00
Graduation	30.00
Hand Registration	30.00 transaction
Identification/Transaction Card Replacement	11.00
Late Payment Fee (c)	1.5% service charge

(c) Late payment charges will be assessed a fee
of 1.5% per month on past due amounts.

Late Registration (de-registration grace period fee)

30.00

Listener's Permit

85.00/course

OTHER FEES (continued)**FY2006-2007**

Non-Sufficient Funds Fee (d)

\$30.00/transaction

 (d) If charges involve course registration & campus
housing, late payment fees may also apply.

Nursing Fee - Baccalaureate

11.00/course

Nurse Practitioner - Practicum

50.00/cr.hr.

Occupational Therapy Program Fee

22.00/course

Off-Campus Course Fees:

30 miles

14.50/cr.hr.

31-45 miles

25.00/cr.hr.

46-60 miles

39.50/cr.hr.

61 and over miles

49.00/cr.hr.

Macomb Program

65.00/cr.hr.

Distance Learning Courses

23.00/cr.hr.

Off-Campus Dual Enrollment Fee

10.50/cr.hr.

On-Line Course Fee

30.00/cr.hr.

Orientation

55.00/FTIC

20.00/Transfer

Student Teaching Fee

100.00

SVSU Cardinal Payment Plan Enrollment Fee

70.00/semester

(effective FY08)

SVSU Cardinal Payment Plan Late Payment Fee

50.00

Transcript

5.00/official copy

1.00/student copy

SPECIAL TUITION AND/OR FEE RATES

Employee dependents and dependents of deceased employees (e)

1/2 tuition &
mandatory fees

 (e) Employees who were qualified for fringe
benefits at the time of employment.

English as a Second Language Program - Resident

171.00/unit &
mandatory fees

English as a Second Language Program - Non-Resident

312.75/unit &
mandatory fees

Robert S. P. Yien:

Remarks at the June 12, 2006, Board of Control Meeting

Transitions are important times, whether in the lives of people or of organizations, for they offer the opportunity to reflect on the past and plan for the future.

For me, this transition marks the end of my 28 years of service as the Vice President for Academic Affairs and the transition to new roles, including teaching and travel.

SVSU too is at a transition point. Over the past decade or so, SVSU has made the transition from an up-and-coming institution to a mature university. The evidence is everywhere:

- a talented faculty
- a professional staff
- a campus that is the envy of many other institutions
- fully accredited institutional and specialized academic programs
- significant federal grants in many divisions
- a student population of about 9600, many of whom have selected SVSU as their first choice.

Institutional maturity brings its own challenges, especially in a time of corporate downsizing, stagnant state population growth, and decreasing state appropriations. Thus this transition prompts me to recommend new possibilities for the future of SVSU.

The Mission and Vision Statements of our strategic plan, *Continuing Excellence*, outline directions for SVSU's future:

- An environment of inquiry and openness that respects the diversity of all
- Dedication to the pursuit and propagation of knowledge
- Academic, professional and cultural programs at the highest level of quality and service
- Exemplary teaching, research, and engagement with the greater community.

Are these goals achievable? I believe they are, if we work harder on certain identifiable characteristics of a mature university:

- A spirit of teamwork, in which every unit and every employee shares a common commitment to the mission and vision of the institution
- A culture in which every employee has opportunities to contribute his/her best ideas in an open and collaborative environment
- An appreciation for the value of multiple perspectives when solving problems
- Leadership that creates a synergy to draw the best out of individuals
- A high level of mutual trust that sustains effective working relationships among employees at all levels.

In other words, I believe we can best achieve our mission and vision in a culture that values true and genuine collaboration; that hires good people and allows them to do their job; that recognizes the value of multiple perspectives when problems must be solved.

Long-established patterns often are the result of historical circumstances or personal preferences. But change we must, and those of us in leadership positions must pave the way.

Where is change needed? I see a number of areas.

1. There are new faces in many roles, both in administration and in the Faculty Association. This is an opportunity to develop new ways of working together. More than 50% of the faculty, 140 individuals, have been hired over the past decade; they are not bound to the old history of animosity and many are eager to establish new working relationships. We should not waste this opportunity.
2. We must renew relationships with our sister institutions. In a time of weakening enrollment patterns, strong relationships with sister institutions can help strengthen enrollments.
3. We must establish communication channels that coordinate the work of all units, so that employees of every unit feel a sense of shared responsibility to address campus-wide problems. Without a common vision and genuine cross-unit dialogue, we are not likely to solve difficult issues.

Take retention, for example. Research shows that the single most important factor in students' decision to remain at a university is what happens in the classroom. SVSU faculty do care about students; the better informed faculty are about student retention patterns and problems, and the more communication we all have about the issue, the more likely we are to find effective ways to assist students who may be thinking of leaving.

4. We must be more aggressive and effective at recruiting and supporting minority faculty and students on campus. We cannot be a leader in the community unless we pay attention to this need. It will require the best ideas of each of us, and cooperation among all of us, to make a difference.

With true, genuine collaboration among all units, modeled by the leadership in this room, we can maximize our potential. We can bring about the changes in university culture that will position SVSU not only to face the challenges which lie ahead, but also allow the university to achieve the goals set out in its Vision and Mission.

It has been a privilege to serve SVSU during my time as Vice President for Academic Affairs. I thank you for your support and urge you to continue your efforts to strengthen the collaborative spirit at SVSU, so that SVSU indeed becomes the excellent mature university it is poised to be.