

SVSU.

**BOARD OF CONTROL
MINUTES**

DECEMBER 17, 2004



SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
DECEMBER 17, 2004
REGULAR FORMAL SESSION
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MINUTES
BOARD OF CONTROL
Regular Formal Session
December 17, 2004
Board of Control Room Third Floor Wickes Hall

Present: Braun
Cotter
Gamez
Gilbertson
Karu
Law
Sedrowski
Sims
Yantz

Absent:

Others

Present: S. Barbus
L. Beuthin
D. Bishop
J. Boehm
C. Cammack
D. Gillespie
G. Hamilton
A. Hratchian
J. Kern
C. Looney
R. Maurovich
B. Mudd
J. Muladore
C. Ramet
J. Rentsch
V. Roof
J. Rousseau
C. Schweitzer
G. Soto
P. Toyzan
J. Stanley
M. Thorns
R. Yien
Press (1)

I. CALL TO ORDER

Chairperson Sims called the meeting to order at 1:31 p.m., with Board members Braun, Cotter, Gamez, Karu, Sedrowski, and Yantz present. She congratulated Armen Hratchian (President of the SVSU Student Association) and the members of the Student Association for bringing Maya Angelou, an internationally renown author and poet, to campus to give a presentation. The event was highly successful and well attended.

Chairperson Sims also noted that Ken Follett, another internationally renown author, had been on campus for the dedication of his collection of notes and manuscripts in the Zahnow Library and to give a public lecture in SVSU's Performing Arts Theatre. Dr. Carlos Ramet, Executive Assistant to the President, was responsible for Mr. Follett donating his collection to the Library and for bringing him to SVSU as a speaker in the University's Dow Lecture Series.

II. PROCEDURAL ITEMS

A. **Approval of Agenda and Additions to and Deletions from Agenda**

The agenda was approved as distributed.

B. **Approval of Minutes of October 11, 2004 Regular Formal Session of the Board of Control**

It was moved and supported that the minutes of the October 11, 2004 Regular Formal Session of the Board of Control be approved.

The minutes were unanimously APPROVED as written.

C. **Recognition of the Official Representative of the Faculty Association**

(Trustee Law joined the meeting at 1:34 p.m.)

Dr. Camille Cammack, Vice President of the Faculty Association, described her

responsibilities as Grievance Chair and Vice President of the Faculty Association. She also discussed physical space and intellectual space on campus.

D. Communications and Requests to Appear Before the Board

Trustee Yantz told the Board about a Bay Area Chamber of Commerce Task Force he chaired which developed a “tool kit” to help businesses understand the type of things that are important to employees today. Dr. Deborah Bishop and the students in her Management 422 class compiled the information, and Valerie Roof of the Chamber spearheaded the project.

* * *

Gabriel Soto, Staff Member of the Month for November, and Janna Kern, Staff Member of the Month for December, were presented to the Board. (See Appendix One: Soto, and Appendix Two: Kern)

III. ACTION ITEMS

1. Resolution to Grant Undergraduate and Graduate Degrees

RES-1620 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University is granted the authority to confer undergraduate and graduate degrees as outlined in Section 5 of Public and Local Acts of Michigan 1965; and

WHEREAS, Operating Policy 3.101 Article III of the Board reserves to the Board the authority to grant degrees;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approve the awarding of undergraduate and graduate degrees at the December 17, 2004 Commencement as certified by the faculty and Registrar.

President Gilbertson noted that 412 students were eligible to graduate this semester; 350 will

participate in the evening's ceremony.

The motion was APPROVED unanimously.

2. Resolution to Approve Faculty Sabbaticals for 2005-2006

RES-1621 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University is committed to quality education and provides the faculty with opportunities to maintain and enhance their professional knowledge and expertise; and

WHEREAS, The University administration supports faculty sabbatical leaves as an integral part of the SVSU Faculty Development Program;

NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted sabbatical leaves as specified below for the academic year of 2005-2006.

Cavanaugh, M. Patricia	English	Fall 2005
Chen, Hsuan	Physics	Winter 2006
Clark, Russell	Electrical/Computer Engineering	Fall/Winter (partial)
Claus, Sachiko	Nursing	Fall/Winter (½ salary)
Drew, Robert	Communication	Winter 2006
Dutta, Ranjana	Psychology	Fall/Winter (½ salary)
Hatcher, Larry	Psychology	Fall 2005
Hill, Judith	Philosophy	Fall 2005
Hillman, Susan	Teacher Education	Winter 2006
Julian, Scott	Management/Marketing	Fall 2005
Jurn, Iksu	Finance	Fall 2005
Lange, Gary	Biology	Fall 2005
Mixer, Sandra	Nursing	Fall/Winter (partial)
Swihart, Andrew	Psychology	Winter 2006
Yanca, Stephen	Social Work	Fall/Winter (partial)
Zerger, Thomas	Mathematical Sciences	Fall 2005

Dr. Robert S.P. Yien, Vice President for Academic Affairs, noted that most of the faculty requesting sabbatical leave would be working on books or writing articles.

The motion was APPROVED unanimously.

3. Resolution to Approve Confirmation of Board Members for Previously Authorized

Charter Schools

RES-1622 **It was moved and supported that the attached resolution be adopted.**
(See Appendix Three: Charter Schools)

The motion was APPROVED unanimously.

4. Resolution to Approve FY2006 Auxiliary Operations Business Plan and Modification of FY2005 Budget

RES- 1623 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Auxiliary Operations business plan and related operating budget inclusive of student housing rental rates has been developed for FY2006; and,

WHEREAS, The Auxiliary Operations FY2005 operating budget has been modified to reflect actual fall semester housing occupancy and other changes;

NOW, THEREFORE, BE IT RESOLVED, That the Auxiliary Operations business plan and student housing rental rates for FY2006 and the modified budget for FY2005 be approved as per the attached schedules. (See Appendix Four: Business Plan)

James G. Muladore, Vice President for Administration and Business Affairs, told the Board that the Auxiliary Operations include Student Housing, the Bookstore (managed by Barnes and Noble), Campus Dining (managed by ARAMARK), Parking, and the University Conference and Events Center. The Auxiliary system exists to support the University mission and to provide a wide range of services to the campus and the community.

Mr. Muladore discussed the specific goals of each of the auxiliary units and reviewed the attached Auxiliary Operations FY2006 Business Plan, Student Housing Rental Rates, and Auxiliary System Operating Budget for FY2005 and FY2006.

The motion was APPROVED unanimously.

5. Resolution to Amend the FY2005 and FY2006 Capital Projects Plan

RES-1624 It was moved and supported that the following resolution be adopted:

WHEREAS, The Board of Control by prior resolutions (#1594 dated 4/23/04 and #1616 dated 8/23/04) approved certain capital projects; and

WHEREAS, Subsequent to the aforementioned authorizing resolutions design work on the projects has progressed sufficiently to allow for revised cost estimates, and several projects not previously authorized have been identified; and

WHEREAS, Sufficient bond proceeds, reserves for capital projects, and other unrestricted resources are available to fund the projects;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1. The Board of Control hereby approves each component of the Capital Projects Plan as described in Attachment A and a total budget of \$18,900,000.**
- 2. The President and/or the Vice President for Administration & Business Affairs are authorized to determine the specific cost of each component of the Capital Projects Plan but shall not expend funds in excess of the total amount approved by this resolution.**
- 3. The President and/or the Vice President for Administration & Business Affairs are authorized to proceed with the Capital Projects Plan and each component thereof and to execute contracts and agreements related thereto.**

(See Appendix Five: Capital Projects)

President Gilbertson told the Board that the Capital Projects Plan involved sundry projects, ranging from the repair of the Ryder Center Natatorium's air-handling system to converting the old outdoor theatre into badly needed storage space. Some of these projects, such as dining facilities renovations and expansion and parking, are self-financed and are not part of the General Fund.

Mr. Muladore reviewed the specifics of the attached Capital Projects Plan for 2005-2006. He noted that Doan Center was last renovated in 1993, at which time the campus population was approximately 7,000 students, 550 of whom lived on campus.

The motion was APPROVED unanimously.

6. Resolution to Reappoint Auditors for Fiscal Year 2005

RES-1625 It was moved and supported that the following resolution be adopted:

WHEREAS, It is good management practice to have conducted an annual independent financial audit; and

WHEREAS, The Finance and Audit Committee has considered the reappointment of Andrews Hooper & Pavlik, P.L.C. for fiscal year 2005;

NOW, THEREFORE, BE IT RESOLVED, That the CPA firm of Andrews Hooper & Pavlik, P.L.C. be reappointed to conduct the financial audit for fiscal year 2005.

Trustee Yantz told the Board that Andrews Hooper and Pavlik had served the University well over a number of years. They handle other higher education institutions, their independence is without question, and they do a good job.

Mr. Muladore noted that the University engages a separate firm for internal audits.

The motion was APPROVED unanimously.

7. Resolution to Approve Budget Modification for FY2005

RES-1626 It was moved and supported that the following resolution be adopted:

WHEREAS, The FY2005 general fund operating budget was approved by the Board of Control on July 9, 2004; and

WHEREAS, Subsequent to that date, original revenue projections have been revised to reflect a reduction in the resident undergraduate tuition rate and credit hour growth in excess of budget;

NOW, THEREFORE, BE IT RESOLVED, That the attached revised budget summary for FY2005 be adopted. (See Appendix Six: Budget Summary)

President Gilbertson told the Board that this resolution is a mid-year modification of the budget passed by the Board in July, before appropriations and enrollments were final.

Mr. Muladore reviewed the attached General Fund Budget Summary. He noted that there had been only a very small net change in the budget – a 0.4% increase – which was due to a larger-

than-projected increase in tuition and fees.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

8. Report on Title II Program

Dr. Stephen P. Barbus, Dean of the College of Education, reviewed the priorities, goals, and programs of the \$9 million Title II Grant.

9. Employment Compensation Services Report

President Gilbertson reviewed the attached Employment Compensation Services Report. (See Appendix Seven: ECS Report) He noted that the University had also recently hired Dr. Marwan Wafa as Dean of the College of Business and Management.

V. OTHER ITEMS FOR CONSIDERATION OR ACTION

10. Motion to Move to Informal Session to Discuss Personnel Evaluations

BM-1012 **It was moved and supported that the Board move to Informal Session to Discuss Personnel Evaluations**

The motion was APPROVED unanimously.

The Board moved to Informal Session at 2:32 p.m. and reconvened in Formal Session at 4:40 p.m. with all Board Members, Lucille Beuthin, Robert Maurovich, James Muladore, Carlos Ramet, Jo Stanley, and Robert Yien present.

11. Resolution to Authorize Employment Contract for President

RES-1627 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Board has considered the Employment Agreement between the Board of Control of Saginaw Valley State University and Eric R. Gilbertson; and

WHEREAS, It is the judgment of the Board that its Chairman should be authorized to enter into an Amendment to this Agreement, providing for the continuing employment of Dr. Gilbertson as President of the University for a term extending through June 30, 2009;

NOW, THEREFORE, BE IT RESOLVED, That the Chairman of the Board is authorized and directed to execute such an Amendment on behalf of the University.

The motion was APPROVED unanimously.

12. Resolution to Approve Administrative Staff Compensation

RES-1628 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Board of Control retains unto itself the authority to establish compensation levels for the University's President and Vice Presidents; and

WHEREAS, The Board of Control has received and accepted favorable performance evaluations from the President for Lucille M. Beuthin, Vice President for Public Affairs/Executive Director, Development and SVSU Foundation; Robert L. Maurovich, Vice President for Student Services and Enrollment Management; James G. Muladore, Vice President for Administration and Business Affairs; and Robert S.P. Yien, Vice President for Academic Affairs;

NOW, THEREFORE, BE IT RESOLVED, That the President's and Vice Presidents' base salaries for the 2005 calendar year be set as follows:

Eric R. Gilbertson	\$181,335
Lucille M. Beuthin	\$121,190
Robert L. Maurovich	\$134,471
James G. Muladore	\$136,702
Robert S.P. Yien	\$154,163

The motion was APPROVED unanimously.

13. Resolution to Authorize President to Withdraw an Amount Up To Fifty Percent of His Accumulated Deferred Compensation as of June 30, 2004

RES-1629 **It was moved and supported that President Gilbertson be authorized to withdraw an amount up to fifty percent of his accumulated deferred compensation as of June 30, 2004.**

The motion was APPROVED unanimously.

* * *

Since there was not enough time to hold the scheduled committee meetings because of the events surrounding Commencement, Dr. Yien discussed faculty being recommended for tenure. This matter will be on the February 14th Board agenda as an Action Item.

Dr. Gilbertson and Mr. Muladore reviewed the Fiscal Year 2006 Budget Development and Capital Outlay Requests.

14. Resolution to Approve Fiscal Year 2006 Budget Development and Capital Outlay Requests

RES-1630 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The fiscal year 2006 Budget Development Request and Capital Outlay Request required to be provided to the Michigan Department of Management and Budget must be approved by the Board of Control;

NOW, THEREFORE, BE IT RESOLVED, That the attached Budget Development Request and Capital Outlay Request for Saginaw Valley State University for fiscal year 2006 be approved as submitted to the State of Michigan. (See Appendix Eight: Budget Development)

The motion was APPROVED unanimously.

VI. REMARKS BY THE PRESIDENT

President Gilbertson made no remarks.

VII. ADJOURNMENT

15. Motion to Adjourn

BM-1013 **It was moved and supported that the meeting be adjourned.**

The motion was APPROVED unanimously.

BOARD OF CONTROL
Regular Formal Session

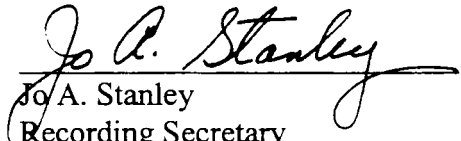
December 17, 2004

The meeting was adjourned at 4:55 p.m.

Respectfully submitted:

Linda L. Sims
Chair

D. Brian Law
Secretary



Jo A. Stanley
Recording Secretary
Secretary to the Board of Control

SV SAGINAW VALLEY STATE UNIVERSITY.

NOVEMBER 2004 STAFF MEMBER OF THE MONTH

Gabriel Soto

Duplicator Operator • November 2004

The sound of copiers and printers whirs relentlessly in the ears of Gabriel Soto as he spends his days in The Copy Center.

"They're always going," he said. "There are so many projects. I do things for the whole University, many different kinds of jobs."

Soto produces everything from football playbooks to laboratory manuals, and business cards to insurance forms.

"Mondays are especially busy," he said. "I may have to come in on Saturdays and Sundays to catch up so professors' exams are ready on Monday."

Despite the long hours, Soto "loves" his job. He says his work ethic has been present since childhood.

"All my life, I've tried to be the best worker I can," he said. "I try to go the extra mile."

One place where Soto learned his perseverance is in the boxing ring.

After getting his start as an extra to fill out fight cards if other boxers were injured, Soto fought as a flyweight in 12 professional bouts, finishing with a record of 10-1-1.

"It's a very competitive sport," Soto said. "Everybody hits hard."

Soto found that the so-called sweet science provided rare earning opportunities for an 18-year-old Mexican.

"I needed the money," he said. "The more I won, the more money I made."

Soto used his winnings to pay for schooling in his native Mexico.

Soto's days of athletic competition are behind him.

Today, he devotes his energy to the sports activities of his sons, Gabriel, 13, Xavier, 11, and José, 2.

"I try to encourage them in whatever sport they choose," Soto said.

A loyal SVSU football fan, Soto missed the Cardinals' win over Grand Valley because he was attending a soccer tournament. He didn't mind. His son, Gabriel, scored the winning goal.

While a student at SVSU, Soto played on the club team before soccer became a varsity sport, providing his own equipment.

"I look at the players now and they have everything," he said.

Soto's wife, Cathy, administrative secretary in campus facilities, is also an avid sports fan and a past recipient of Staff Member of the Month (October 1996).

"I'm very fortunate," he said.

Soto has held a variety of positions since beginning his career at SVSU in April 1987, but he enjoys his current post the most.

"People acknowledge what I do," he said. "They say, 'Thank you for a job well done.' I appreciate that."

Soto occasionally brings his sons to work to show them how to program the complex machines and show them "what education is all about."

"I try to set an example not by preaching, but by doing," Soto said. "They notice."

Soto tells his sons to do well in school because he wants them to follow in his footsteps.

"I plan to send my kids to this University and make it a family affair," he said. "One day, God willing, I want to see them graduate from here."



SV SAGINAW VALLEY STATE UNIVERSITY

STAFF MEMBER OF THE MONTH

Janna Kern

Assistant Director, Academic Advisement Center • December 2004

Janna Kern's life revolves around music. It is music to her ears to hear a student express gratitude after receiving assistance choosing courses, and she enjoys making music herself on the piano.

"That's a passion of mine, getting involved in anything with music," Kern said. "Music is my first love."

When not reading sheet music, Kern helps students know the score to graduate.

"We usually go through a graduation audit where we see what classes they need," she said.

That process can often be time-consuming, despite students' preconceptions.

"Many students come in and say, 'I just have a quick question.' It's become a running joke around our office," Kern said.

"I just need to know what classes to take," and "Nobody told me" are also familiar refrains, according to Kern.

When students are disgruntled, Kern says the key is

understanding the source of their frustration and getting them on the right path.

"It takes more time to point fingers and play the blame game than it does to solve the problem," she said.

Kern often shares her personal experiences, too.

"Not that long ago, I was a student here," she said.

"There are some tips and tricks I can pass on. I like to think I have some wisdom to offer students."

Kern appreciates the cooperation she receives from her colleagues in academic advising and minority student services.

"I like everybody I work with. We're a good team," she said.

After graduating from SVSU, Kern spent five years in the engineering industry, working as a head hunter, but she was disenchanted with the constant stress and lack of ethics.

"I prefer higher education where the goal is seeing students do well," she said.

Kern gets to know many students personally through the Foundation Scholars program.

"It was originally designed to encourage students to study abroad, but what it's become is a living learning community," she said. "It has created some really strong connections to the University."

Now in its fourth year, the program currently includes around 270 students and will see its first graduates in May.

Social events are also part of the program. The group recently attended the SVSU Theatre Department's performance of "Dark of the Moon."

Kern is no stranger to the stage, having provided musical accompaniment to plays, but how she appeared there is a bit of a strange tale.

When Ric Roberts, now a professor, was a student, Kern was his advisor. When she mentioned that she played piano, his eyes lit up and he asked her to play for the musical "Scrooge."

"It was the most incredible experience of my life," Kern said.

She has continued to tickle the ivories ever since, though the butterflies never go away completely.

In her spare time, Kern visits her nieces, nephews and other relatives around the area. She also gives private piano lessons to students ranging in age from 8 to 45.

Kern is always happy to return to campus.

"Where else could I work where there are three Steinways to play?"



Saginaw Valley State University RESOLUTION

*To Approve Confirmation of Board Members
for Previously Authorized Charter Schools*

December 17, 2004

WHEREAS, the Saginaw Valley State University Board of Control, the school's authorizing agent, requires that University Chartered Schools Board of Directors have a minimum of five members and a maximum of nine members; and

WHEREAS, individual Charter Schools have a desire to replace Board members who have submitted their resignation; and

WHEREAS, certain Charter Schools have a desire to have parents of students represented on their Board of Directors;

WHEREAS, certain Charter Schools desire to reappoint a board member whose term of office has expired;

NOW, THEREFORE, BE IT RESOLVED, that the individuals listed below be appointed by the Saginaw Valley State University Board of Control as new members of the Board of Directors of the following Charter Schools.

Chandler Park Academy, Detroit

Shirley Jackson

Appointment

Term: 1/1/05 – 6/30/07

Ms. Jackson is a retired principal of the Southfield Public Schools. She has 25 years of teaching experience in public education and 11 years in school administration. She has a clear understanding of how schools operate and what makes them successful. Ms. Jackson's 36 years in public education will be a great asset to the Chandler Park Academy Board.

Grattan Academy, Belding

Michael Coykendall

Appointment

Term: 1/1/05 – 6/30/06

Mr. Coykendall earned his Bachelor Degree from Grand Valley State University in Criminal Justice. He is currently employed by Defense

Logistics Agency as a general supply specialist. Mr. Coykendall feels his interest in quality education and his various experiences working with public boards will be an asset to the Grattan Academy Board.

Northwest Academy, Charlevoix

Kristy Trudeau Appointment Term: 1/1/05 – 6/30/06

Ms. Trudeau is a former graduate and Valedictorian of Northwest Academy and is currently enrolled full-time in the School of Business at Northwestern Michigan College where she is concentrating on Small Business Marketing and Management. Ms. Trudeau has first hand knowledge of student interests and feels she would be an asset to the Academy board.

LuAnn Griffin Appointment Term: 1/1/05 – 6/30/07

Ms. Griffin is a registered nurse currently employed by the Charlevoix Area Hospital. She has previous experience in retail and accounting. Ms. Griffin feels that her strong interaction skills will be an asset to the Northwest Academy board.

Pontiac Academy of Excellence, Pontiac

William Cade Appointment Term: 1/1/05 – 6/30/07

Dr. Cade is presently the Dean of Business at Baker College in Auburn Hills. He has 25 years of business experience and holds his Ph.D. in Education Evaluation and Research. Dr. Cade is very interested in serving on the Pontiac Academy for Excellence Board of Directors.

SVSU AUXILIARY OPERATIONS
FY2006 BUSINESS PLAN

EXECUTIVE SUMMARY

Mission Statement: SVSU'S Auxiliary Operations is focused on meeting stakeholders' expectations by providing quality services which support the University's mission.

Operating Budget: See attached.

	<u>Fall 2004</u>	<u>Fall 2005</u>
Housing Occupancy: Student Capacity	1,646	1,867
Budgeted Occupancy	1,615	1,767
Actual Occupancy	1,699	TBD

Housing Rental Rates: Average increase – 3.62%.

Major Goals:

- Provide high level of service, substantiated by customer satisfaction survey results.
- Long-range planning for facility improvement and maintenance.
- Continue solid financial performance:
 - Maintain operating margin of 5% to 6% of sales.
 - Identify cost savings and operational efficiencies.
 - Achieve sales and profit targets for ARAMARK, Barnes & Noble and UCEC.
- Add to system reserves.

Unit Goals

Housing:

- Meet fall 2005 housing target occupancy goals (Undergraduate Admissions, Residential Life).
- Complete construction of University Village Apartments III.
- Implement web-based housing application process.

Housing Maintenance:

- Benchmark and improve work order response time.
- Complete summer maintenance initiatives.

Dining Services:

- Construct a new retail food court facility.
- Remodel Doan Café using ARAMARK's Real Food on Campus (RFOC) board plan concept.

Parking:

- Implement new parking management software.
- Plan for future parking needs.

Bookstore:

- Continue to work on various initiatives to enhance customer service.
- Implement design improvements to increase retail space and add warmth to store.
- Install new store management team – improve work environment.

Access SVSU:

(Student Transaction Card)

- Implement access control readers on selected campus buildings.
- Implement web-based online card office (carryover from 2005).

UCEC:

- Enhance SVSU's status as a preferred meeting destination location.
- Strengthen partnerships, relationships and sales with academic and service areas, as well as off-campus organizations, companies and groups.
- Complete consolidation of Switchboard and Ticket Box Office services.

SAGINAW VALLEY STATE UNIVERSITY
Auxiliary Operations
Student Housing Rental Rates

Appendix Four: Business Plan

	FY2005		FY2006	
	Rate	Increase	Rate	Increase
<u>FTIC Housing</u>				
19 meals per week + \$100 dining dollars per semester	\$5,850	3.6%	\$6,150	5.13%
14 meals per week + \$200 dining dollars per semester	5,400	2.0%	\$5,700	5.56%
<u>Living Centers</u>				
Double/Triple Efficiencies	3,400	-3.7%	3,500	2.94%
Apartments: 4/5 Bedroom	3,996	2.1%	4,100	2.60%
Apartments: 2 Bedroom	5,100	2.9%	5,250	2.94%
<u>Pine Grove</u>				
Double Bedroom	3,400	-3.7%	3,400	0.00%
Single Bedroom	4,146	5.9%	4,300	3.71%
Family	6,036	3.0%	6,250	3.55%
<u>University Village</u>				
Single Efficiencies	4,800	5.8%	5,000	4.17%
Single Bedroom Townhouses	4,146	5.9%	4,300	3.71%
<u>Single Bedroom Premium</u>				
FTIC Housing	1,300		1,400	
Living Center Efficiency	1,550		1,600	
Average Percentage Increase		2.61%		3.62%

SAGINAW VALLEY STATE UNIVERSITY
AUXILIARY SYSTEM OPERATING BUDGET
FY2005 & FY2006

	FY05		FY06	
	Base Budget	Modified Budget	Base Budget	Net Change
REVENUES				
Housing Contracts	\$7,239,000	\$7,737,000	\$8,405,000	\$668,000
Other Operating Income	7,506,000	7,516,000	7,848,000	332,000
Summer Income	125,000	125,000	125,000	0
UCEC	1,312,000	1,309,000	1,329,000	20,000
Non-program Revenues	150,000	150,000	166,000	16,000
	16,332,000	16,837,000	17,873,000	1,036,000
EXPENDITURES				
Program	11,770,000	11,846,000	12,693,000	847,000
Equipment, Maintenance and Repair	150,000	150,000	150,000	0
Debt Service	3,560,000	3,598,000	4,313,000	715,000
	15,480,000	15,594,000	17,156,000	1,562,000
Net Operating Revenue	852,000	1,243,000	717,000	(\$526,000)
Reserves Balance, Beginning of Year	5,427,000	5,427,000	4,870,000	
Less Allocations to FY2005, FY2006 Capital Projects	(1,700,000)	(1,800,000)	(900,000)	
Reserves Balance, End of Year	\$4,579,000	\$4,870,000	\$4,687,000	

Attachment A

SAGINAW VALLEY STATE UNIVERSITY
CAPITAL PROJECTS PLAN FY2005 & FY2006

Appendix Five: Capital Projects

Projects	Project Timeline		Revised Budget 12/04	Authorized Budget 4/04 & 8/04
	Start	Completion		
Doan Center & Dining Expansion Renovation and new site for retail operations	March, 2005	August/October, 2005	\$3,000,000	\$3,200,000
Student Housing - Village III Add (4) 98 beds, Village-style apartments Add (3) 72 beds, Village-style apartments Add Village Community Building	August, 2004 August, 2004	May, 2005 August, 2005	4,950,000 3,500,000 350,000	4,950,000 3,500,000
Parking Additional capacity - Village I and II Resurfacing of General Campus Lots	July, 2004 July, 2005	August, 2004 August, 2005	380,000 500,000	380,000
Ryder Center Natatorium - replace dryatron units Cardinal Gym - floor repair, replacement; bleachers	April, 2005	September, 2005	1,200,000	1,000,000
Curtiss Hall Conferencing - lighting, carpet, audio/visual upgrades	November, 2004	January, 2005	850,000	650,000
Bookstore Interior upgrades	Summer, 2004	Fall, 2004	50,000	50,000
Campus Landscape Master Plan (including signage) Five-Year Phased Implementation	Summer, 2005	Projects TBD	1,700,000	
Wickes Stadium Upgrades	April, 2005	August, 2005	975,000	
Auditorium (original Theatre) Convert to Campus Facilities Storage Building	March, 2005	September, 2005	350,000	
Contingency			195,000	145,000
Total			\$18,000,000	\$13,875,000

SACINAW VALLEY STATE UNIVERSITY
GENERAL FUND BUDGET SUMMARY
FY2004-2005

Appendix Six: Budget Summary

	Original FY2005 Budget	Modified FY2005 Budget	Net Change	
REVENUES				
State Appropriation	\$26,140,000 ¹	\$26,140,000	\$0	0.0
Tuition and Fees	43,350,000	43,600,000 ²	250,000	0.6
Miscellaneous	1,688,000	1,688,000	0	0.0
Total Revenues	71,178,000	71,428,000	250,000	0.4
EXPENDITURE ALLOCATIONS				
Compensation	48,160,000	48,748,000	588,000	1.2
Supplies, Materials & Services	18,917,000	18,300,000	(617,000)	(3.3)
Capital Expenditures	4,101,000	4,380,000	279,000	6.8
Total Expenditures	71,178,000	71,428,000	250,000	0.4
Revenues Over/(Under) Expenditures	\$0	\$0	\$0	

12.06.04

¹ Includes tuition restraint incentive appropriation of \$800,000 added to FY2004 base state appropriation.

² 5.2% mandatory tuition & fee increase originally approved by the Board adjusted to 2.38%. Credit hour growth: Adjusted from 2.8% to 5.68% fall / 5.3% winter.

Current Positions Filled

May 2004 – November 2004

ADMINISTRATIVE/PROFESSIONAL

Matthew Anderson – Hired as Library Technology Specialist (Replacement). Prior to joining SVSU, Mr. Anderson worked as an IT/PC Technician for Sheridan Books in Chelsea, Michigan.

Nicole Arbury – Hired as Director of Clinical Experiences (Replacement). Ms. Arbury earned a Bachelor of Science in 1983 and a Master of Arts in Special Education in 1989 from Central Michigan University. Prior to this position, Ms. Arbury worked as Regional Coordinator for Saginaw Valley State University.

Richard Buford – Hired as Assistant Director of Admissions (Replacement). Mr. Buford earned a Bachelor of Business Administration from Saginaw Valley State University in 2002. Prior to joining SVSU, Mr. Buford worked in Customer Relations at General Motors Acceptance Corporation in Livonia, Michigan.

Colleen D'Arcy - Hired as Mentoring and Induction Coordinator (New). Ms. D'Arcy earned a Bachelor's Degree in Elementary Education and Special Education in 1997 and a Master's Degree in Teaching Early Childhood Education in 2000 from Saginaw Valley State University. Prior to this position, Ms. D'Arcy worked at SVSU as a temporary Program Coordinator for the Title III Partnership Grant.

Julie Decker – Hired as Coordinator Post Grant Awards (Replacement). Ms. Decker earned a Bachelor of Arts from Albion College in 1984. She also earned a Master of Business Administration from Oakland University in 1991. Prior to joining SVSU, Ms. Decker worked as an Independent Sales and Leadership Representative for Avon Products.

William Delong – Hired as Assistant Women's Basketball Coach (Replacement). Mr. Delong earned his Bachelor of Science in 1968 and his Master of Arts in 1972 from Central Michigan University. Prior to joining SVSU, Mr. Delong worked for the Bay City School District as a Classroom Teacher, Varsity Boys' Basketball Coach and Assistant Softball Coach.

Appendix Seven: ECS Report

Anthony Dizon – Hired as Accountant and promoted to Payroll Accountant (Replacement). Mr. Dizon earned a Bachelor of Science in Commerce from San Sebastian College in Manila, Philippines. He also earned a Master of Business Administration from Northwood University. Prior to joining SVSU, Mr. Dizon worked as a Senior Internal Auditor at Central Michigan University.

Ryan Fewins – Hired as Assistant Director, Student Life Center (Replacement). Mr. Fewins earned a Bachelor of Applied Arts in 2002 and a Master of Arts in 2004 from Central Michigan University. Prior to joining SVSU, Mr. Fewins worked as a Graduate Assistant in the Office of Student Life at Central Michigan University.

Brenda Holman – Hired as Accountant (Replacement). Ms. Holman earned her Bachelor of Science in Business Administration from Central Michigan University in 1998. Prior to joining SVSU, Ms. Holman worked as a Staff Accountant for Morning Star Publishing Company in Mount Pleasant.

Oneal Isaac – Hired as Assistant Director, Career Planning and Development (Replacement). Mr. Isaac earned a Bachelor of Science from Eastern Michigan University. Prior to joining SVSU, Mr. Isaac worked as Learning for Life Director at Lake Huron Area Council in Auburn.

Jennifer Jackson - Hired as Assistant Director, Student Life Center (Replacement). Ms. Jackson will receive a Bachelor of Business Administration from Saginaw Valley State in December. Prior to joining SVSU, Ms. Jackson worked as a Bank Teller for TCF National Bank in Saginaw.

Greta Kangas – Hired as Administrative Assistant, Institutional Research (Replacement). Ms. Kangas earned a Bachelor of Science in Business Administration from Michigan Technological University in 2002. Prior to joining SVSU, Ms. Kangas worked as a Planning Analyst in the Office of Institutional Analysis at Michigan Technological University in Houghton.

Yvonne Killmer – Hired as Women's Head Basketball Coach (Replacement). Ms. Killmer earned a Bachelor of Arts in Sports Management and Communication from University of Michigan, Ann Arbor in 1988. Prior to joining SVSU, Ms. Killmer worked as Athletic Director at Arthur Hill High School.

Cheryl Kociba – Hired as a SVSU Police Officer (Replacement). Ms. Kociba earned an Associates Degree in Applied Science from Delta College in 1994. She also earned the M.C.O.L.E.S. certification from Delta College in 1994. Prior to joining SVSU, Ms. Kociba worked as a Police Officer for Saginaw Chippewa Tribal Police.

Danielle Lenar – Hired as Associate Webmaster (Replacement). Ms. Lenar earned a Bachelor of Science in Computer Information Systems and a Bachelor of Arts in Graphic Design from Saginaw Valley State University in 2004. Prior to this position, Ms. Lenar worked as an SVSU student employee.

Appendix Seven: ECS Report

Kristy List – Hired as Assistant Athletic Trainer (New). Ms. List earned a Bachelor of Arts from Alma College in 2001. She also earned a Teacher Certification from Saginaw Valley State University in 2003. Prior to joining SVSU, Ms. List worked as Case Manager for SVRC Industries/Michigan Works.

James MacDonald – Hired as SVSU Police Officer (Replacement). Mr. MacDonald earned a Bachelor of Arts from Saginaw Valley State University in 2000. Prior to joining SVSU, Mr. MacDonald worked as a Police Officer for Carrollton Township Police Department.

Corey Malloch – Resident Director (Replacement). Mr. Malloch earned a Bachelor of Arts in Mathematics from Luther College, Decorah, Iowa, in 2000. Prior to joining SVSU, Mr. Malloch worked as a Teacher at Dubai American Academy, Dubai, United Arab Emirates.

Scott Manley – Hired as Financial Aid Advisor (Replacement). Mr. Manley earned a Bachelor of Arts from Saginaw Valley State University in 1997. He also earned a Secondary Teaching Certificate in 2003. Prior to joining SVSU, Mr. Manley worked as Assistant Director for Project Success in Bay City.

Jennifer Ordway – Hired as Assistant Director, Student Counseling Center (Replacement). Ms. Ordway earned a Bachelor of Social Work from Saginaw Valley State University in 2001. She also earned a Master of Social Work from Michigan State University in 2002. Prior to joining SVSU, Ms. Ordway worked as Care Coordinator for United for Kids, Child Abuse and Neglect Council of Saginaw County.

Todd Pashak – Hired as Webmaster (Replacement). Mr. Pashak earned an Associates Degree in Liberal Arts from Delta College in 1992. He also earned a Bachelor of Art from Saginaw Valley State University in 1995. Prior to joining SVSU, Mr. Pashak worked as Senior Developer and Project Manager for Fluency Media.

Janice Poppe – Hired as Assistant to the Vice President for Public Affairs in University Communication (Replacement). Ms. Poppe earned a Bachelor of Art from Edgecliff University in Cincinnati, Ohio. She also earned a Master of Arts in Organizational Leadership and Administration from Saginaw Valley State University. Prior to joining SVSU, Ms. Poppe worked as a self employed Marketing Consultant and Freelancer in marketing and strategic planning, communications and public relations, event planning, and sales/service and management training.

Cherie Reynolds – Hired as Financial Aid Advisor (Replacement). Ms. Reynolds earned a Bachelor of Business Administration from Saginaw Valley State University in 1984. Prior to joining SVSU, Ms. Reynolds worked as a Claims Adjuster for Frankenmuth Mutual Insurance Company.

Appendix Seven: ECS Report

Joseph Rousseau – Hired as School Improvement Specialist (New). Mr. Rousseau earned an Associate's Degree from Delta College in 1964. He earned a Bachelor of Arts from Michigan State University in 1965. He also earned a Master of Arts from University of Maryland in 1970. Prior to joining SVSU, Mr. Rousseau worked as Superintendent of Schools for St. Charles Community Schools.

Kimberly Schulz – Hired as Blackboard Support Specialist (Replacement). Ms. Schulz earned an Associate of Science from Delta College in 1997. She also earned a Bachelor of Science from Saginaw Valley State University in 1998. Prior to joining SVSU, Ms. Schulz worked as an Administrative Assistant for AXA Financial, Saginaw.

Jason Swackhamer – Hired as Director of Web Communications (New). Mr. Swackhamer earned his Bachelor of Arts in Communication in 1997 and his Master of Arts in Communication and Multimedia in 2004 from Saginaw Valley State University. Prior to joining SVSU, Mr. Swackhamer worked as Director of Technology at Saginaw County Convention and Visitors Bureau.

Mary Walk – Hired as Event Services Manager (Replacement). Ms. Walk earned a Bachelor of Science from Central Michigan University in 1994. Ms. Walk previously worked for SVSU as CON-CERN Secretary and Conference Coordinator.

Scott Woods – Hired as Assistant Men's Basketball Coach (Replacement). Mr. Woods earned a Bachelor of Science from Rose-Hulman Institute of Technology in 1993. Prior to joining SVSU, Mr. Woods worked as Assistant Men's Basketball Coach for Manchester College in North Manchester, Indiana.



Eric R. Gilbertson, President
(989) 964-4041 fax: (989) 790-1314
erg@svsu.edu

October 22, 2004

Ms. Mary A. Lannoye
State Budget Director
Office of the State Budget
Office of Education and Infrastructure
George W. Romney Building, 6th Floor
111 South Capitol Avenue
Lansing, Michigan 48913

Dear Ms. Lannoye:

Saginaw Valley State University's fiscal year 2006 budget development request is provided in response to your August 31, 2004 letter.

We propose that there should be some consistency in the State's approach to funding higher education for its citizens – whichever institution they might choose to attend. On one hand, it is the expressed goal of the State to increase participation in higher education and to produce more college graduates. On the other hand, virtually no financial support is provided to those institutions that have, as a matter of policy, been growing in an attempt to expand that opportunity. The result is that per-student funding for these growing institutions has dropped precipitously. The attached chart illustrates this point.

The State should determine a base minimum appropriation per student for each Michigan citizen attending a public university and adjust institutional budgets to at least reach that minimum level of support. This is a concept we have called "floor funding."

If continued enrollment growth is a State priority, then clearly some financial support must follow students to their chosen institutions. Without such support, there is an actual disincentive for a university to expand its enrollments – thus frustrating State policy.

We propose that this per-student appropriation apply only to Michigan citizens. We should not be asking Michigan taxpayers to fund educational opportunities for sons and daughters of other states who are least likely to remain in Michigan after having enjoyed the opportunities our State provides. We understand, of course, that students from other states and countries add a great deal to our University and should not be discouraged from attending. On the other hand, they also pay a tuition premium that should be set so as to eliminate the need for any subsidy by Michigan taxpayers.

In summary, our policy recommendation is this: Establish a minimum per-in-state-student level of State support (floor funding) for each public university campus and make this a priority for any additional State funding that is available for higher education. (The FY2000 higher education bill included intent language for a basic funding floor of \$4,500 per fiscal year equated student.) The effect will be to provide appropriate incentives and support for those institutions that have been growing and are most likely and able to continue to grow.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric R. Gilbertson", written in a cursive style.

Eric R. Gilbertson

ERG/mjc

Enclosure

UNIVERSITY PERFORMANCE MEASURES

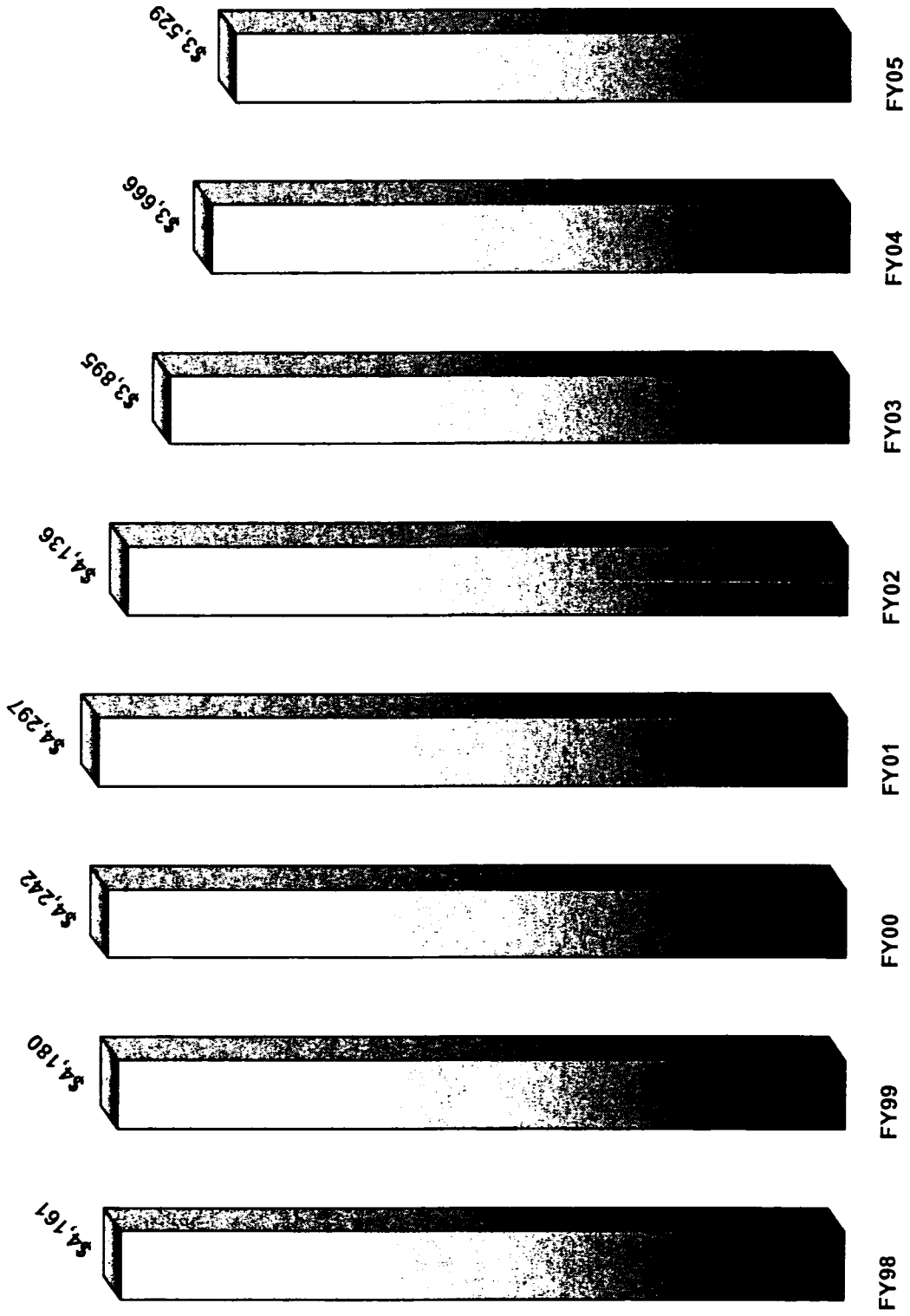
Institution: Saginaw Valley State University

Outcome Goals	1996-97 Cohort	1997-98 Cohort	1998-99 Cohort	1999-2000 Cohort
Maintain or improve baccalaureate graduation rates:				
a) Four year graduation rate - actual	34 - 4.55%	54 - 6.55%	59 - 6.52%	77 - 7.61%
b) Five year graduation rate - actual/estimated	148 - 19.81%	196 - 23.79%	228 - 25.19%	276 - 27.3%
c) Six year graduation rate - actual/estimated	233 - 31.19%	270 - 32.77%	299 - 31.08%	324 - 32.0% (e)
<p>"Graduation rate" means the percentage of students who have completed the requirements for a baccalaureate degree from the Institution at either 4, 5, or 6 years following Initial enrollment using the IPEDS Graduation Rate Survey (GRS) methodology. The GRS is based on a fall cohort of full-time, first-time degree/certificate seeking undergraduates as established for the IPEDS Fall Enrollment Survey. Report graduation rates to the nearest tenth of percent. Report actual data where available and estimates when actual data is not available with a (e) noted after the reported estimated data.</p>				

Date Completed October 21, 2004
Contact Person J. Chris Looney

Phone Number (989) 964-4259
E-Mail Address jcl@svsu.edu

Saginaw Valley State University
State Appropriation per FYES



Saginaw Valley State University
University Center, Michigan

Capital Outlay Request

2006



Eric R. Gilbertson
President

November 5, 2004

**Saginaw Valley State University
5 Year Capital Outlay Plan**

	Project Period	Project Cost Estimate	Funding Sources			
			General Fund	State of Michigan	Self Supporting	Other
Academic and Other Facilities						
Pioneer Hall Expansion and Remodeling	2006-2008	\$ 13,000,000	\$ 4,000,000 *	\$ 12,000,000		
Instructional Facility No. 5: Campus Technology Center	2008-2010	50,000,000	12,500,000 *	37,500,000		
Major Expansion, Maintenance & Renovation						
Dining Facilities Renovations and Expansion	2005-2006	3,200,000			\$ 3,200,000	
Campus Infrastructure and Improvements (Roads, Utilities, Landscaping)	2005-2010	2,500,000				\$ 2,500,000
Ryder Center Renovations	2005-2007	2,000,000				2,000,000
Wickes Stadium, Sports Fields Additions and Renovations	2006-2008	2,000,000				2,000,000
Student Housing Expansion	2006-2009	13,000,000			18,000,000	
		<u>\$ 93,700,000</u>	<u>\$ 16,500,000</u>	<u>\$ 49,500,000</u>	<u>\$ 21,200,000</u>	<u>\$ 6,500,000</u>

* University match at 25%, if required by Capital Outlay legislation.