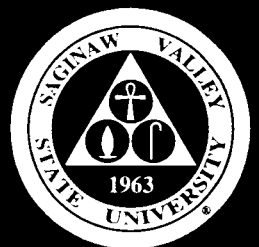


SVSU®

**BOARD OF CONTROL
MINUTES**

MARCH 8, 2004



SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
MARCH 8, 2004
REGULAR FORMAL SESSION
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MINUTES
BOARD OF CONTROL
Regular Formal Session

March 8, 2004

Board of Control Room, Third Floor, Wickes Hall

Present: Braun
Cotter
Gamez
Gilbertson
Law
Sedrowski
Sims
Yantz

Absent: Karu

Others

Present: K. Balcom
L. Beuthin
J. Boehm
J. Gushow
A. Hratchian
D. Martin
R. Maurovich
B. Mudd
J. Muladore
C. Ramet
W. Schaiberger
K. Schindler
R. Schneider
M. Simon
J. Stanley
R. Thompson
M. Thorns
R. Trepkowski
C. Woiderski
R. Yien
Press

I. CALL TO ORDER

Chairperson Sims called the meeting to order at 1:32 p.m. with Trustees Braun, Cotter, Law, Sedrowski, and Yantz present.

II. PROCEDURAL ITEMS

A. **Approval of Agenda and Additions to and Deletions from Agenda**

Chairperson Sims asked for additions to or deletions from the agenda. Hearing none, she declared the agenda approved as distributed.

B. **Approval of Minutes of February 9, 2004 Regular Formal Session of the Board of Control**

It was moved and supported that the minutes of the February 9, 2004 Regular Formal Session of the Board of Control be approved.

The minutes were unanimously APPROVED as written.

C. **Recognition of the Official Representative of the Faculty Association**

Professor Marcia Shannon, President of the Faculty Association, was unable to attend the meeting.

D. **Communications and Requests to Appear Before the Board**

- Cynthia Woiderski, Staff Member of the Month for March, was presented to the Board. (See Appendix One: Woiderski)
- William E. Schaiberger, a student at SVSU, addressed the Board regarding issues of tuition, disposal of surplus property, and cost efficiencies.

(Trustee Gamez joined the meeting at 1:38 p.m.)

III. ACTION ITEMS

1. Resolution to Reappoint Auditors for Fiscal Year 2004

RES-1591 **It was moved and supported that the following resolution be adopted:**

WHEREAS, It is a good management practice to have conducted an annual independent financial audit; and

WHEREAS, The Finance and Audit Committee has considered the reappointment of Andrews Hooper & Pavlik, P.L.C. for fiscal year 2004;

NOW, THEREFORE, BE IT RESOLVED, That the CPA firm of Andrews Hooper & Pavlik, P.L.C. be reappointed to conduct the financial audit for fiscal year 2004.

James G. Muladore, Vice President for Administration and Business Affairs, told the Board that requests for proposals had been solicited from three qualified audit firms. Andrews Hooper & Pavlik were chosen because they have met expectations in the past and because they submitted the lowest bid.

Trustee Yantz stated that the Finance and Audit Committee had reviewed the matter and that he supported the motion.

The motion was APPROVED unanimously.

2. Resolution to Modify the General Fund Operating Budget for Fiscal Year 2003-2004

RES-1592 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Board of Control adopted on June 23, 2003 the General Fund Operating Budget for fiscal year 2003-2004 and subsequently modified same on August 14, 2003; and

WHEREAS, Subsequent to August 14, 2003 the University has again revised its revenue estimate to reflect a State Executive Order appropriation reduction enacted in December 2003 as well as additional tuition revenue from winter semester credit hours in excess of budget;

NOW, THEREFORE, BE IT RESOLVED, That the attached budget summary

indicating a recommended revised base budget be adopted for fiscal year 2003-2004. (See Appendix Two: Budget)

President Gilbertson told the Board that the proposed modification would recognize two changes in the previously approved budget. One is a five percent reduction in the State appropriation, which came about as a result of an Executive Order by Governor Granholm, approved by the Legislature in December. The other change is an increase in tuition revenue – not from rate increases, but from higher than anticipated winter semester enrollments.

Mr. Muladore reviewed changes on the expenditure side of the budget.

The motion was APPROVED unanimously.

3. Resolution to Appoint Nominating Committee for May Board Elections

RES-1593 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Saginaw Valley State University Board of Control bylaws stipulate that a nominating committee shall be appointed by the Board to recommend candidates for each office;

NOW, THEREFORE, BE IT RESOLVED, That Ruth A. Braun, Sandra M. Cotter and David R. Gamez be appointed to serve as the Saginaw Valley State University Board of Control nominating committee.

The committee's recommendations will be reported at the May 7, 2004 Regular Formal Session.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

4. Report on Risk Assessment Audit

Kirk Balcom of the accounting firm of Rehman & Robson reviewed the methodology used

in compiling the information in the Risk Assessment Audit, which centers on internal control and which cuts across all business units in the University.

Mr. Balcom stated that the firm had received outstanding cooperation from all SVSU staff with whom they had talked, and that the auditors had been very pleased with their answers. He added that the University had well-documented policies and procedures.

Mr. Muladore noted that the issue of internal control requires constant attention and will be periodically revisited in the future.

5. Report on Information Technology Services

Mr. Kenneth A. Schindler, Executive Director of Information Technology Services (ITS), reviewed the functions of the ITS Division. These include supporting the SVSU Web Site, Blackboard, technology training, and classroom technology (including "in-classroom" technology support, distance education, and video audio productions). Fifty-two percent of all of SVSU's classrooms have "smart podiums" and 94 percent have state-of-the-art presentation systems. The ITS division also provides support for the 3,330 microcomputers on campus, including those being used by faculty and staff, in the student labs and open labs, and in student housing. About 95 percent of the students living on campus have their own microcomputers, but many students still use computer labs, as they have the latest hardware and software. ITS is also responsible for the University's involvement with the Regional Educational Network inter-connections.

Mr. Schindler discussed the results of the ITS Customer Surveys and the independent Faculty

Association Survey on satisfaction with services received from ITS. In general, customers are happy with the current direction of ITS, but want and expect even more services.

VI. REMARKS BY THE PRESIDENT

President Gilbertson discussed his upcoming testimony before the Senate Higher Education Appropriations Subcommittee.

President Gilbertson told the Board that William Smith, Professor of English, a member of SVSU's faculty for 35 years; and Lyn Adair, Assistant Professor of Accounting, had passed away over spring break. Both individuals were very highly regarded and will be missed by the SVSU community.

VII. ADJOURNMENT

6. Motion to Adjourn

BM-1003 **It was moved and supported that the meeting be adjourned.**

The motion was APPROVED unanimously.

The meeting was adjourned at 2:35 p.m.

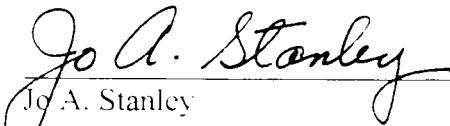
BOARD OF CONTROL
Regular Formal Session

March 8, 2004

Respectfully submitted:

Linda L. Sims
Chair

D. Brian Law
Secretary



Jo A. Stanley
Recording Secretary
Secretary to the Board of Control

Staff Member

OF THE MONTH

Cynthia Woiderski

Director of Disability Services • March 2004

At first glance, Cynthia Woiderski may not seem to share much in common with a bulldozer, but her job bears some similarities. She seeks to knock down barriers for disabled students.

Most of those barriers are not physical obstacles.

"We have a beautifully accessible campus here,"

Woiderski said.

She does not see her role as a demolition expert; rather, she spends much of her time building bridges with faculty and staff to ensure that all students can receive an education.

"My job is to help students remove barriers so they have an equal chance to get a degree," Woiderski said. "It doesn't guarantee that they'll pass, but we're looking for that equal opportunity."

Many disabled students do complete their education, which can cause Woiderski to become emotional.

"I love it when I go to Commencement and watch them go across the stage and receive their degree, because I know how hard they've worked," she said. "That's really rewarding."

Communication difficulties are the accommodations most frequently sought.

"Students have the right to receive information effectively," Woiderski said.

For example, if a student has trouble visually processing information, a written test may be read to him or her aloud. A student with a hearing impairment may be accompanied to class by someone to take notes.

"Electronics and technology have really helped a lot of students with those accommodations," Woiderski said.

No two students are alike.

"My job is a different challenge every day," she said.

"Everybody has their own unique story, and so I look at how it affects them in class and figure out a way around it."

March marks the official start to spring, but Woiderski also enjoys winter activities.

"I love the snow," she said.

Woiderski and her husband, Larry, spend time snowshoeing in the woods behind their home outside of Midland.

Woiderski is equally happy when the snow melts.

"I like anything with water," she said.

Sailing, swimming and going to the beach are among her favorite summer pleasures.

Perhaps her favorite pastime occurs during the season in between.

"I wish I could spend more time gardening," Woiderski said. "I like to play in the dirt."

There is no peak season for disability services.

"It stays consistent throughout the semester," Woiderski said. "A lot of students will try it first without assistance and then come in to get help. They have a desire for independence. They want to do it on their own."

The department's caseload has increased tenfold during Woiderski's decade on the job, growing from 15 students when she started to an average of 150 during a current semester.

An active volunteer in her church, Woiderski encourages the same spirit of giving.

"I think everyone should volunteer and make a difference," she said.

The Abler's Club participates in a community service activity each semester, but on the whole, Woiderski says disabled students are not more apt to become involved.

"I think they're like average students," she said. "If it's convenient and fits in their schedule, they'll do it. They're students first, disabled second."



SAGINAW VALLEY STATE UNIVERSITY
GENERAL FUND BUDGET SUMMARY
FY2003-2004

	Revised FY2004 Budget (8/03)	Pending FY2004 Budget (2/04)	Net Change
REVENUES			
State Appropriation	\$26,673,000	\$25,340,000	(\$1,333,000)
Tuition and Fees	38,625,000	39,350,000	725,000
Miscellaneous	1,748,000	1,798,000	50,000
Total Revenues	67,046,000	66,488,000	(558,000)

EXPENDITURE ALLOCATIONS

Compensation	45,402,000	45,550,000	148,000
Supplies, Materials & Services	17,261,000	16,798,000	(463,000)
Capital Expenditures	4,383,000	4,140,000	(243,000)
Total Expenditures	67,046,000	66,488,000	(558,000)
Revenues Over/(Under) Expenditures	\$0	\$0	\$0

Appendix Two: Budget