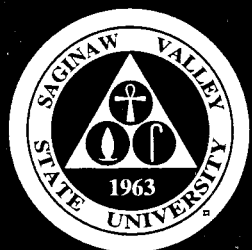


SVSU®

**BOARD OF CONTROL
MINUTES**

AUGUST 16, 2002



SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
AUGUST 16, 2002
REGULAR FORMAL SESSION
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MINUTES
BOARD OF CONTROL
Regular Formal Session
August 16, 2002
1:30 p.m.

Board of Control Room – Third Floor, Wickes Hall

Present: Akbar
Gilbertson
Law
Vitito
Walpole
Yantz

Absent: Braun
DiCarlo
Sims

Others

Present:	L. Beuthin	G. Lawler
	F. Csir	D. Martin
	D. Dawson	R. Maurovich
	L. Dukarski	B. Mudd
	L. Farynk	J. Muladore
	J. Federspiel	A. Ondish
	E. Gardner	R. Portwine
	J. Garpiel	C. Ramet
	M. Hedberg	R. Schneider
	H. Hillaker	M. Shannon
	S. Hocquard	J. Stanley
	C. Jerome	S. Strobel
	M. Johnson	R. Thompson
	L. Kinner	R. Yien
	K. Kranz	Press (1)

I. CALL TO ORDER

Chairman Vitito called the meeting to order at 1:34 p.m.

II. PROCEDURAL ITEMS

A. **Approval of Agenda and Additions to and Deletions from Agenda**

President Gilbertson asked that the Staff Members of the Month be presented to the Board as a Communications and Requests to Appear before the Board item. Hearing no objections, Chairman Vitito declared the agenda approved as revised.

B. **Approval of Minutes of the June 10, 2002 Regular Formal Session and the July 17, 2002 Special Formal Session of the Board of Control**

It was moved and supported that the minutes of the June 10, 2002 Regular Formal Session and the July 17, 2002 Special Formal Session of the Board of Control be approved.

The minutes were unanimously APPROVED as written.

C. **Recognition of the Official Representative of the Faculty Association**

Marcia Shannon, President of the Faculty Association, told the Board about Children's Hope for Understanding Multiple Sclerosis (CHUMS), a capstone project developed by a Communication/Multimedia student. This initiative includes a website (www.chumsweb.org) intended to inform and support children and families of victims of this devastating disease.

Professor Shannon updated the Board on the process of evaluating General Education classes. She noted that the faculty are currently involved in preparations for the upcoming North Central Association (NCA) visit, and are setting up peer evaluation teams.

The faculty continue to bargain in good faith, and hope that a contract will be ratified soon.

D. **Communications and Requests to Appear Before the Board**

1) Staff Members of the Month

Because of their extraordinary contributions during the renovation and expansion of the Melvin J. Zahnow Library, the staff of the Library were selected as Staff Members of the Month for August. (See Appendix One: Library) Linda Farynk, Director, introduced those who were present: Susan Cheney, Floyd Csir, Louise Dukarski, Jessie Federspiel, Jeanette Garpiel, Heather Hillaker, Laura Kinner, Kirker Kranz, and Gloria Lawler.

II. ACTION ITEMS

2) Resolution to Grant Undergraduate and Graduate Degrees

RES-1507 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University is granted the authority to confer undergraduate and graduate degrees as outlined in Section 5 of Public and Local Acts of Michigan 1965; and

WHEREAS, Operating Policy 3.101 Article III of the Board reserves to the Board the authority to grant degrees;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approve the awarding of undergraduate and graduate degrees at the August 16, 2002 Commencement as certified by the faculty and Registrar.

President Gilbertson told the Board this will be the University's first summer graduation, which was initiated because of increasingly crowded ceremonies.

The motion was APPROVED unanimously.

3) Resolution to Approve Membership in the Saginaw Clean Water Alliance

RES-1508 It was moved and supported that the following resolution be adopted:

WHEREAS, The Federal Clean Water Act of 1972 and related regulations have been enacted to implement a national program to regulate storm water discharges; and

WHEREAS, Any city, village, township, county road commission, drain commissioner,

public school district, public college or university, federal or state agency that has ownership or control of separate storm water drainage systems must obtain a permit to discharge storm water to surface waters of the State to be in compliance with the National Pollutant Discharge Elimination System (NPDES) Phase II Regulations;

NOW, THEREFORE, BE IT RESOLVED, That the Vice President for Administration and Business Affairs is hereby authorized to secure membership for SVSU in the Saginaw County Clean Water Alliance.

James G. Muladore, Vice President for Administration and Business Affairs, informed the Board that the Saginaw County Clean Water Alliance is involved in an endeavor to control the illicit discharge of pollutants into the waterways in the State of Michigan. Federal and state laws now in effect impact smaller municipalities and school districts and universities. An Alliance has been established in the area that would allow Saginaw Valley State University to work with some of the townships and governmental units to secure a permit for storm water, which is required by March of 2003. The University has approximately two and a half years from that date to complete various plans and documents. This could be done without joining the Alliance, but it would be much more complex and would require significant staff time.

The motion was APPROVED unanimously.

- 4) Resolution to Approve Reappointments of Ms. Barbara Heller, Mr. Carl Fredericks, Dr. Donald Bachand, Ms. Mino Duffy Kramer, Mr. John W. Martin, Jr. and Mrs. Sue Vititoe, and Appointments of Mrs. Sylvia Hagenlocker and Mr. Edward Hagenlocker to the Marshall M. Fredericks Sculpture Museum Board

RES-1509 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Marshall M. Fredericks Sculpture Museum Board is comprised of qualified individuals who have the responsibility of advising the President and the University's Board of Control regarding major decisions of the Museum; and

WHEREAS, Ms. Barbara Heller, Mr. Carl Fredericks, Dr. Donald Bachand, Ms. Mino Duffy Kramer, Mr. John W. Martin, Jr., and Mrs. Sue Vititoe have successfully completed

three-year terms; and

WHEREAS, The Museum Board recommends that Ms. Barbara Heller, Mr. Carl Fredericks, Dr. Donald Bachand, Ms. Mino Duffy Kramer, Mr. John W. Martin, Jr., and Mrs. Sue Vitito be reappointed for three-year terms which expire June 2005; and

WHEREAS, Members of the Museum Board recommend that Mrs. Sylvia Hagenlocker and Mr. Edward Hagenlocker be appointed for three-year terms;

NOW, THEREFORE, BE IT RESOLVED, That the reappointed members and the new members serve on the Marshall M. Fredericks Sculpture Museum Board as stipulated in the organization's bylaws.

President Gilbertson told the Board the people named in Resolution 1509 have been strong supporters of the Museum, giving their time, expertise and financial resources. Many of them are friends or family of Marshall Fredericks.

Chairman Vitito suggested that the Board of Control adopt a resolution of appreciation for John W. Martin, Jr. to be presented to him as part of the dedication of the expanded Museum.

The motion was APPROVED unanimously.

- 5) Resolution to Approve Reappointment of Members to the Saginaw Valley State University Board of Fellows

RES-1510 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Saginaw Valley State University Board of Fellows shall consist of a minimum of twelve and a maximum of thirty-six members who shall serve for four-year terms; and

WHEREAS, Leo Blanchard, Jr., John A. Decker, Renee Hampton, Paul M. Keep, Judy Zehnder Keller, John W. Kendall, John M. Kunitzer, Kenneth W. Le Cureaux, Elyse M. Rogers, James L. VanSlembrouck and David G. Wilkins have been recommended for reappointment to the Board of Fellows;

NOW, THEREFORE, BE IT RESOLVED, That the reappointed members serve on the Saginaw Valley State University Board of Fellows as stipulated in the organization's bylaws.

President Gilbertson noted that the Board of Fellows is an advisory group which was created approximately 30 years ago, before SVSU had an alumni body and needed to develop friends and

community support. The Board has functioned very well. Those members being recommended for reappointment have given the University their time, support and loyalty, and are willing to serve another term.

The motion was APPROVED unanimously.

- 6) Resolution to Approve Reappointments to SVSU Foundation Board

RES-1511 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The SVSU Foundation bylaws stipulate that the Board shall include four Board of Control members; and

WHEREAS, The terms currently held by Ruth A. Braun and D. Brian Law expire in September of 2002;

NOW, THEREFORE, BE IT RESOLVED, That Ruth A. Braun and Sally Stegeman DiCarlo be appointed to serve four-year terms on the SVSU Foundation Board, expiring in 2006.

President Gilbertson stated that the SVSU Foundation is a 501 (c)(3) non-profit organization that is affiliated with the University. Its function is to raise charitable support for SVSU. Five of the members of the Board are key staff of the University, including President Gilbertson. Four are members of the Board of Control, appointed by the Board of Control. The remaining members of the Foundation Board are outside directors.

The motion was APPROVED unanimously.

- 7) Resolution to Approve Confirmation of Board Members for Previously Authorized Charter Schools

RES-1512 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Saginaw Valley State University Board of Control, the school's authorizing agent, requires that University Chartered Schools Board of Directors have a minimum of five members and a maximum of nine members; and

WHEREAS, Individual Charter Schools have a desire to replace Board members who have submitted their resignation; and

WHEREAS, Certain Charter Schools desire to reappoint a Board member whose term of office has expired;

NOW, THEREFORE, BE IT RESOLVED, That the individuals listed below be appointed by the Saginaw Valley State University Board of Control as new members of the Board of Directors of the following Charter School.

Sunrise Education Center (Tawas)

Evard Kirby	Reappointment	Term: 8/16/02 - 6/30-05
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Candice Vito	Appointment	Term: 8/16/02 - 6/30/05
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Ms. Vito works with the Oscoda Area Schools as a Paraprofessional/Secretary. She has 11 years experience working with this local area school system and understands the various operations of a public school. Ms. Vito brings parental representation to the Academy board.

Dr. Ronald Schneider, Director of University & School Partnerships, stated that because of the resignations of two Board members, the Sunrise Education Center was left with only three Trustees, making it difficult to reach a quorum at their meetings. Those being recommended have gone through criminal background checks and are very interested in participating in the governance of the school.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

8) Update on Enrollments for Fall 2002 Semester

Dr. Robert Maurovich, Vice President for Student Services and Enrollment Management, updated the Board on Fall, 2002 enrollments. (See Appendix Two: Enrollments)

9) Institutional Self-Study for the March 8-10, 2004 NCA/HLC Comprehensive Evaluation Visit

President Gilbertson told the Board the North Central Association (NCA) is a major accreditation agency to which SVSU and approximately 900 post-secondary institutions in the region are subject. The last time SVSU had an institution-wide accreditation visit was in 1993-94. Preparing for this visit in March of 2004 is a major undertaking involving faculty, administrators, staff and students. Members of the Board of Control will also be involved in this process.

Dr. Mary Hedberg, Assistant Vice President for Academic Affairs and Coordinator of the NCA Self-Study, reviewed the activities being carried out by the various committees and groups working on the project.

Dr. Eric Gardner discussed the Web site (self-study@svsu.edu) which has been set up in conjunction with the Self-Study.

Dr. Hedberg concluded by telling the Board: "The visitors will certainly want to speak to Board members. The focus of so much of NCA work . . . has to do with strategic planning and with the overall mission of the institution, and in some ways the Board speaks for that more than anybody. We're evaluating how well we're meeting that mission, but what that mission is and the oversight of that mission lies with you to a large extent. And so I suspect that they're going to want to talk about that vision from your perspective as well as the perspective from our documents and from talking to other folks around the campus. We invite you to be as active in this process as you care to be, and we'll try to keep you all informed using various ways, including the update, and the Web site will be available to you as well."

Chairman Vitito thanked Drs. Hedberg and Gardner for their presentations. He noted that the Board needed to be updated on the accreditation process at some point well in advance of the actual visit – perhaps at a longer meeting or one dedicated just to that subject.

President Gilbertson added that the Board should be given information on the committee structure and a copy of the Self-Study when it is completed.

10) Personnel Report

President Gilbertson reviewed the attached personnel reports. (See Appendix Three: Personnel)

V. REMARKS BY THE PRESIDENT

President Gilbertson deferred his remarks.

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

11) Motion to Move to Informal Session to Discuss Contract Negotiations

BM-975 It was moved and supported that the Board move to Informal Session to discuss contract negotiations.

The motion was APPROVED unanimously.

The Board moved to Informal Session at 2:52 p.m. and reconvened in Formal Session at 3:32 p.m.

12) Motion to Adjourn

BM-976 It was moved and supported that the meeting be adjourned.

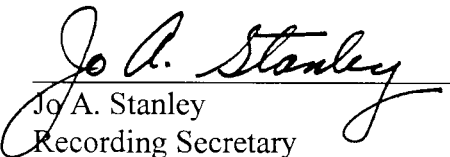
The motion was APPROVED unanimously.

The meeting was adjourned at 3:34 p.m.

Respectfully submitted:

Robert J. Vitito
Chairman

D. Brian Law
Secretary



Jo A. Stanley
Recording Secretary

Staff Member

OF THE MONTH

Zahnow Library

Linda Farynk
Diane Bassett
Susan Cheney
Floyd Csir
Anita Dey
Louise Dukarski
Jessie Federspiel
Jeanette Garpiel
Heather Hillaker
Laura Kinner
Kirker Kranz
Gloria Lawler
John Mauch
Scott Mellendorf
Sharon Reff
Gloria Turner
Tammi Waugh
Jack Wood
Thom Zantow

Staff members in the Melvin J. Zahnow Library are anxiously anticipating the completion of the renovation and expansion of the building.

Since workers began gutting the building in January 2001 in preparation for a fourth floor addition, the staff has endured noise, smoke, dust, and continuous relocation of work areas and collections.

"By the time the project is scheduled to be finished in August 2003, we'll have been under construction for more than two-and-one-half years," said Linda Farynk, director.

"And what I find amazing is that this whole building has been dismantled down to its beams and columns so that it can be renovated and reinforced to bear the weight of the fourth floor," Farynk said. "It's a true test of everyone's morale and positive nature."

"Sometimes I feel like a canary down in the mine," added Jack Wood, head of circulation, media and archives. He noted his departments have been

moved four times to accommodate each advancing stage of construction.

In addition to the 10 out of 19 staff members who have been displaced by construction, some 34,000 volumes have been shifted from the

third floor of the building. Nearly three-quarters of that area is designated as a construction zone; library staff are running out of space to store books and other materials while construction continues.

"We're maxed out on space," noted Anita Dey, head of reference. "Before we can move into spaces that currently are enclosed by partitions, those areas must be finished – which means ceiling work has to be done, and carpet has to be laid."

Laura Kinner, head of technical services and systems, pointed out that the new library will include many features that will result in a more enjoyable experience for library users.

"We'll have a 'special functions room' that will be located under the arch," Kinner said. "That will be a very posh area for special events, displays and celebrations."

"We'll also have a small cafe, a technology center for increasing the computer literacy of our students, collaborative study rooms, and an instruction lab," Dey added.

As with most remodeling projects of any scale, contractors have made several "discoveries" about the existing facility.

"There's been a lot of unpredictability," Farynk said. "Often there seems to be something that doesn't quite fit, or doesn't exactly work out as planned in the drawings."

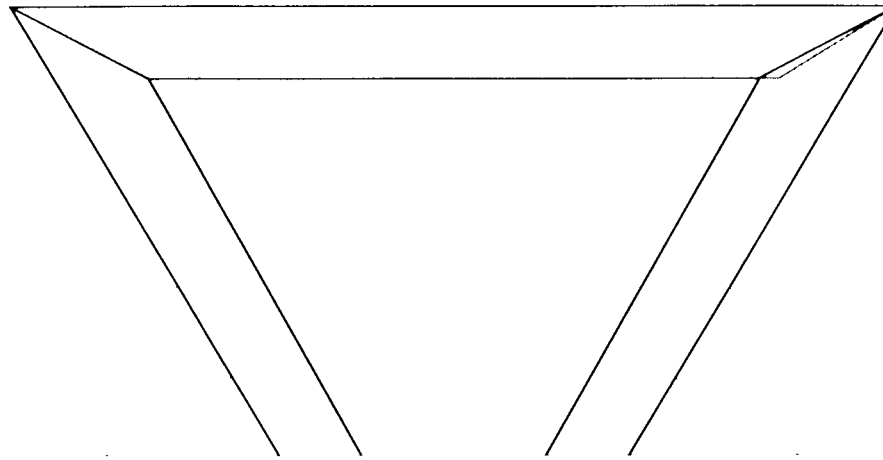
"One of the latest 'discoveries' was the design for a new elevator overlapped the mechanical room of an existing elevator by about a foot," she continued. "And so we had a little bit of down time while the existing mechanicals were actually relocated to accommodate the new elevator."

"Those kinds of unexpected developments may have a domino effect on the rest of the schedule for the project," Farynk said.

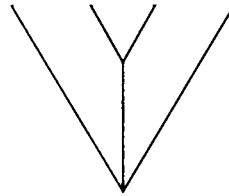
"But people have been very good about keeping us informed, and we've learned how to be really flexible."

August 2002



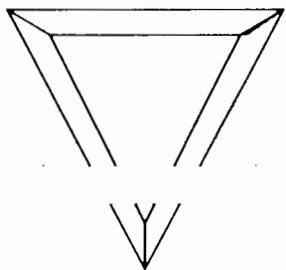


Student Services & Enrollment Management



Preliminary Enrollment Report

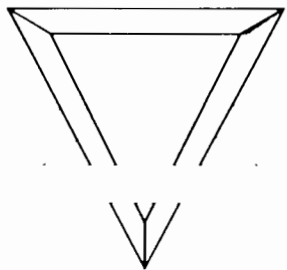
Fall Semester 2002



Total Headcount & Credit Hours Enrollment

Fall Semester 2002

Category	Fall Semester 2001	Fall Semester 2002	Number Change	Percentage Change
Headcount	8,085	8,213	128+	1.58%+
Credit Hours	82,951	85,520	2,569	3.10%+

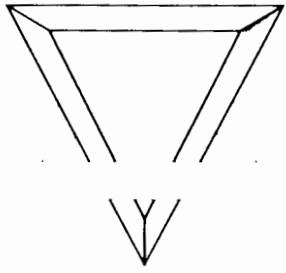


Student Level Headcount Enrollment

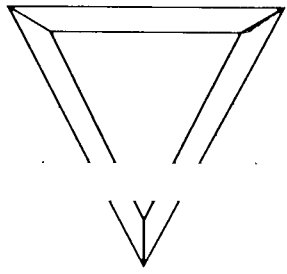
Fall Semester 2002

Student Category	Fall Semester 2001	Fall Semester 2002	Number Change	Percentage Change
Under graduate	6,083	6,231	148+	2.4%+
Graduate	1,405	1,398	7-	0.5%-
Teacher Certification	463	440	23-	5.0%-
Non-degree	134	144	10+	7.5%+
Total	8,085	8,213	128	1.58%+

Status of Headcount Enrollment Projections Fall Semester 2002

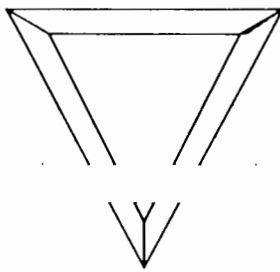


Category	Projection	Current Status
Undergraduate		
FTICs	1128	1119
Transfers	642	446
Readmits	121	101
Returning	4782	4565
Sub-total	6673	6231
Graduates	1656	1398
Teacher Cert	627	440
Non-Degree	255	144
Total	9211	8213



Status of Credit Hour Enrollment Projections Fall Semester 2002

Fall Semester 2002 Projection	Fall Semester 2002 Current
91,460	85,520



Qualitative Indicators

First-Time-In-College Students

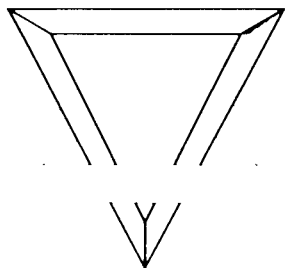
Fall Semester 2002

Presidential Scholar Recipients	
Fall Semester 2001	60
Fall Semester 2002	76

Award for Excellence Recipients	
Fall Semester 2001	35
Fall Semester 2002	39

Qualitative Indicators

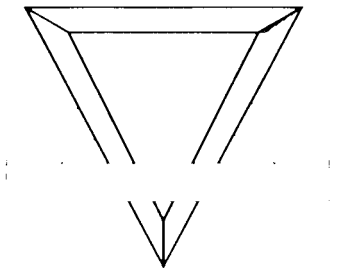
First-Time-In-College Students Fall Semester 2002



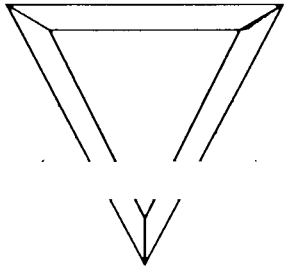
Grade-Point Average Percentages		
Range	Fall Semester 2001	Fall Semester 2002
+ 3.00	63%	64%
+ 3.50	33%	36%

Michigan Merit Award Recipients		
Fall Semester 2001	439	43%
Fall Semester 2002	503	46%

Scholar Profiles



- ✓ **Highest Grade Point Average:** 4.00+ (GPAs range from 4.0 to 4.42; 42 scholars or 37% had 4.00 or better GPAs)
- ✓ **Highest ACT Composite Score:** 34 (30 or 26% had ACT scores of 30 or better)
- ✓ **Extra-Curricular Activities**
 - Class President
 - Editor, School Newspaper
 - Eagle Scout



- ✓ Varsity Sports: Football, Baseball, Track, Basketball, Golf, Ski, Volleyball, Swim, Tennis, All-State, All Conference, All-Region, All-Area Dream Team, Team Captain
- ✓ School Clubs: Spanish, Forest, Theater, French, German, Equestrian, Physics, Chess, Science, Future Farmers of America
- ✓ Music: Marching, Jazz, Concert, Pep, Symphonic Bands; Choir; Solo and Ensemble; 3rd Chair Flute; First Chair Choir---State and District Levels
- ✓ Volunteer: SADD, DARE, Soup Kitchen, Mentor/3rd Graders, Food Drives, Blood Drive, Special Olympics, Paint-N-Pride; Youth Volunteer Corps; Big Brothers/Sisters; Crop Walk; Habitat for Humanity; Adopt-A-Highway; Christmas in July; Breast Cancer Walk

Current Positions Filled

April 2002 - July 2002

ADMINISTRATIVE/PROFESSIONAL

Patricia Altergott – Hired as Blackboard Support Specialist (replacement). Ms. Altergott is currently attending Saginaw Valley State University, majoring in Computer Information Systems. Prior to this position, Ms. Altergott was employed at SVSU as a student employee in IT Services.

Andrew Bethune – Hired as Head Golf Coach (replacement). Mr. Bethune currently is a Developer/General Manager/Partner at the Sawmill Golf Club in Saginaw.

Francis Dane – Hired as Finkbeiner Endowed Chair in Ethics (new). Mr. Dane earned his Ph.D in Social Psychology from the University of Kansas in 1979. Prior to joining SVSU, he worked for Mercer University in Macon, Georgia as Professor of Psychology, College of Liberal Arts, and Professor of Internal Medicine, School of Medicine.

Clifford Dorne - Hired as Assistant Dean, College of Arts and Behavioral Sciences, one-year appointment. Dr. Dorne earned his Ph.D. from State University of New York-Albany. Prior to this position, Dr. Dorne was professor of Criminal Justice at Saginaw Valley State University.

Audra Forsberg – Hired as Assistant Director of Campus Life (new). Ms. Forsberg is currently attending Saginaw Valley State University and anticipates graduating in May 2003 with a Masters of Business Administration. Prior to joining SVSU, Ms. Forsberg worked as a Marketing Manager/Member at the Historical Society of Saginaw County.

Mary Hedberg – Hired as Assistant Vice President, Academic Affairs. Ms. Hedberg earned her Ph.D. from the University of Minnesota, Duluth. Prior to this position, Ms. Hedberg was an Associate Professor of History at Saginaw Valley State University.

Michael Juscik – Hired as Assistant Football Coach (replacement). Prior to this position, Mr. Juscik worked at SVSU as a part-time temporary Assistant Football Coach.

Lori Lipinski – Hired as Resources Supervisor, Public Safety (new). Ms. Lipinski earned her Master of Arts at Saginaw Valley State University in 2001. Prior to this position, Ms. Lipinski was an Administrative Secretary, Public Safety at Saginaw Valley State University.

C. Lyle Mikolanz – Hired as Classroom Technology/Video Production Technician (replacement). Mr. Mikolanz earned his Associates Degree from Porter and Chester Institute, Waterbury Connecticut in 1985. Prior to joining SVSU, Mr. Mikolanz worked as a Journeyman Technician Installer for AVD Communications Corporation.

Carlos Ramet – Hired as Executive Assistant to the President (replacement). Mr. Ramet earned his Ph.D. from University of Illinois, Chicago in 1988. Prior to this position, Mr. Ramet was Professor of English at Saginaw Valley State University.

Tesfa Smith – Hired as Assistant Football Coach (replacement). Mr. Smith earned his Master Degree in Business Administration at Saginaw Valley State University in 2001. Prior to this position, Mr. Smith was part-time temporary Assistant Football Coach.

FACULTY APPOINTMENTS FOR 2002-2003

College of Arts & Behavioral Sciences

Communication/Art	<i>Vacant</i>	Assistant Professor	New (unfilled since 2000)
Communication	Heather Powell	Assistant Professor	Replace-Melcher (filled with 1 yr temp 01-02)
Criminal Justice	<i>Vacant</i>	Assistant Professor	Replace-Dorne
Criminal Justice	<i>Vacant</i>	Assistant Professor	Replace-Rariden
English	John Lesko	Assistant Professor	Replace-Ramet
English	David Gaskill*	Assistant Professor	New in 2001(filled with 1 yr temp 01-02)
English	Ruth Copp*	Instructor	New
English	Helen Raica-Klotz*	Instructor	Replace-Geistman
Political Science	Mark Nicol*	Instructor	Replace-Ashley (filled with 1 yr temp 01-02)
Psychology	Julie Lynch	Assistant Professor	Replace-Mondol
Social Work	Vanessa Brooks Herd	Instructor	Replace-McKinney

College of Business & Management

Finance	Gwangheon Hong	Assistant Professor	New
Marketing	<i>Vacant</i>	Assistant Professor	New
Economics	Faisal Harahap*	Assistant Professor	One-Year Temporary (Replace-Park)

College of Education

Educ Leadership	Elizabeth Hansen	Associate Professor	Replace-Emond
TE:Middle/Secondary	<i>Vacant</i>	Assistant Professor	Replace-Stearns
TE:Middle/Secondary	<i>Vacant</i>	Assistant Professor	Replace-Trautman
TE:Elem/EC/Math	Gayle Slater	Assistant Professor	New (unfilled in 2001)
TE:Elem/EC/Sp Educ	Anne Tapp	Assistant Professor	New
TE:Elem/EC/Sp Educ	Poonam Kumar	Associate Professor	Replace-Barbus (filled with 1 yr temp 01-02)
TE:Elem/EC/Sp Educ	Carolyn Gilbreath	Assistant Professor	New
TE:Elem/EC/Sp Educ	Richard LaPeer*	Assistant Professor	One-Year Temporary (Replace-Jones)
TE:Elem/EC/SP Educ	<i>Vacant</i>	Assistant Professor	New

Crystal M. Lange College of Nursing & Health Sciences

Nursing	<i>Vacant</i>	Assistant Professor	Replace-Solterman (unfilled in 2001)
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College of Science, Engineering & Technology

Chemistry	Andrew Chubb	Assistant Professor	New
Computer Science	<i>Vacant</i>	Assistant Professor	New
Mathematics	Hasan Al-Halees	Assistant Professor	New
Mathematics	Curtis Grosse	Lecturer	Replace-Al-Halees
Physics	Ming-Tie Huang	Assistant Professor	New in 1999 (filled with temp 99-00, 00-01, 01-02)

*One-year temporary appointment