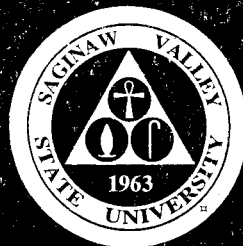


SVSU®

**BOARD OF CONTROL
MINUTES**

MARCH 11, 2002



SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
MARCH 11, 2002
REGULAR FORMAL SESSION
INDEX OF ACTIONS

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MINUTES
BOARD OF CONTROL
Regular Formal Session
March 11, 2002
1:30 p.m.

Board of Control Room – Wickes Hall Third Floor

Present: Akbar
Braun
DiCarlo
Gilbertson
Law
Sims
Vitito
Yantz

Absent: Walpole

Others

Present: S. Barbus
G. Hamilton
R. Hock
C. Jerome
S. Johnson
D. Martin
R. Maurovich
C. Maxwell
J. Muladore
R. Payne
L. Pelton
C. Ramet
P. Samolewski
L. Sape
R. Schneider
J. Stanley
R. Thompson
K. Wahl
R. Yien
Press (1)

I. CALL TO ORDER

Chairman Vitito called the meeting to order at 1:32 p.m.

II. PROCEDURAL ITEMS

A. **Approval of Agenda and Additions to and Deletions from Agenda**

Hearing no objections, Chairman Vitito declared the agenda approved as distributed.

B. **Approval of Minutes of February 11, 2002 Regular Formal Session of the Board of Control**

It was moved and supported that the minutes of the February 11, 2002 regular formal session of the Board of Control be approved.

The minutes were unanimously APPROVED as written.

C. **Recognition of the Official Representative of the Faculty Association**

Professor Randall Hock, President of the Faculty Association, told the Board the faculty ratification meeting for all new curriculum proposals will be held later in the week. The faculty are looking forward to working with a whole new group of colleagues next year and to implementing the new programs with them.

D. **Communications and Requests to Appear Before the Board**

President Gilbertson announced that by unanimous recommendation of the Executive Committee of the SVSU Foundation, Lucille Beuthin had been appointed Executive Director of Development and the SVSU Foundation.

A national search for a new Dean of the College of Education has been conducted, and the search committee concluded the best choice was Dr. Steven Barbus, who will assume the title of Dean, effective July 1, 2002.

III. ACTION ITEMS

- 1) Resolution to Approve Pine Grove Apartments Renovation and Rental Rates

RES-1489 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Pine Grove Apartments originally constructed in 1986 are an integral component of SVSU's on-campus student housing complex; and

WHEREAS, The Pine Grove Apartments are in need of significant renovation to bring the quality of the units to a level consistent with other campus housing; and

WHEREAS, Resources to finance the renovation are available from proceeds of the Series 2001 bond issue previously authorized by the Board and auxiliary system reserves;

NOW, THEREFORE, BE IT RESOLVED, That the President and/or the Vice President for Administration and Business Affairs are authorized to sign documents and contracts related to Pine Grove Apartments renovation with a project budget not to exceed two million (\$2,000,000.00) dollars.

BE IT FURTHER RESOLVED, That the Pine Grove Apartments (1986 construction) academic year rental rate for FY2003 will be \$3,430.

James Muladore, Vice President for Administration and Business Affairs, told the Board the University's housing system is comprised of four different types of living units. The Pine Grove Apartments were constructed in 1986. The other housing units are either new – having been built in the past three years – or have been extensively renovated. The administration is proposing to expend up to \$2 million to completely renovate the Pine Grove Apartments, which house approximately 144 students. The renovation would include a complete redo of the interior – kitchen cabinets, carpets and painting – as well as new roofing and upgrades to exterior landscaping. The project would be financed by residual monies from the most recent bond issue as well as a small amount from the auxiliary system reserves. Construction would begin as soon as classes are over, and students who normally reside in the Pine Grove Apartments during the summer would be housed in the University Village.

President Gilbertson noted the intent was to bring the Pine Grove Apartments up to par with other campus housing, which is far superior.

Chairman Vitito added that the apartments have become something of an eyesore, and that waiting to upgrade them would cause additional expense.

The motion was APPROVED unanimously.

2) Resolution to Approve Policy on Weapons and Dangerous Substances

RES-1490 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Legislation was adopted in Michigan which allows gun permit holders to carry concealed weapons anywhere in the state (Public Act 381 effective July 1, 2001), except in certain locations indicated in the statute; and

WHEREAS, It is necessary to minimize the risks of violence on the SVSU campus by promoting safety initiatives which provide a secure environment for learning, working and other activities;

NOW, THEREFORE, BE IT RESOLVED, That the attached Policy on Weapons and Dangerous Substances be adopted. (See Appendix One: Policy)

President Gilbertson stated: "The University is the law in this corner of Kochville Township. We have a fully-sworn and armed police force with full police powers on campus and on all roads adjacent thereto. In light of recent legislation about the concealment of handguns and the like, we thought it was important to review our policies and to clarify our position relative to firearms and other dangerous weapons on campus. This policy was prepared by our Public Safety Department."

Craig Maxwell, Director of Public Safety/Chief of Police, told the Board the new law is very extensive, being approximately 20 pages long. The University has always had a policy prohibiting weapons on campus as part of the Student Code of Conduct, and intends to keep the campus a weapons-free area. In essence the new policy indicates that weapons are prohibited except under

some very restrictive circumstances. The SVSU police force and other specifically designated law enforcement people who come on campus would be allowed to carry weapons.

Chairman Vitito asked whether there were any other exceptions.

Chief Maxwell replied that on occasion there might be a demonstration in a class where a student would want to demonstrate a particular weapon. The Director of the Public Safety Office would have to give authorization for that, or for permission for someone to carry a gun for any overriding extraordinary circumstance.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

3) Staff Member of the Month

Laurie Sape, Staff Member of the Month for March, was presented to the Board. (See Appendix Two: Sape)

4) Presentation on International Programs

President Gilbertson reminded the Board it had approved a Five Year Plan which recommended making SVSU a more interesting and cosmopolitan campus. One of the initiatives was a targeted goal in both numerical and qualitative terms of how the world might be brought to this campus, and how educational opportunities for SVSU students might be enhanced, including the opportunity to study abroad.

Woody Pelton, Special Assistant to the President for International Programs, told the Board his Office is involved in all matters that deal with international students, from recruiting them

overseas, admitting them, bringing them here, taking care of them while they're here – up until graduation and beyond. The Office acts as the University's liaison with the Immigration and Naturalization Service (INS) and the Department of State. It also promotes and facilitates study abroad. Sister-school relationships with schools from other countries are operated out of the Office, as are the English as a Second Language Program and various types of international events.

Mr. Pelton noted that his Office had not been as successful sending students overseas as bringing students to SVSU, but that he was very optimistic about a new scholarship program which will provide incentive for larger numbers of students to study abroad. More than half of SVSU students who study abroad go to Europe, as is the case with most universities. However, a large percentage of our students travel to Asia, due to the Roberts Fellows Program.

In 1993, slightly over 1% of the total SVSU population consisted of international students, as compared to 4.38% in the Fall of 2001. The Board-approved Five Year Plan recommended a 6% population of international students by 2005.

Sixty-two percent of international students at SVSU are studying undergraduate programs. Nineteen percent are involved in Master's Degree programs, and 16% are in English as a Second Language.

The top ten countries sending students to SVSU for the Winter, 2002 semester are: Canada (55), Kenya (46), Pakistan (34), Japan (28), Taiwan (27), India (22), S. Korea (21), Lebanon (12), Thailand (12), and China (9). There are international students at SVSU from 47 different countries this current semester.

Mr. Pelton reviewed the new regulations being proposed regarding Immigration and Naturalization Services monitoring. The USA Patriot Act requires that an automated student monitoring plan be implemented by January 1, 2003. Universities must provide data about F-1 students to the INS each semester via computer. There will be an ongoing requirement to report status changes, but it is still unclear what changes will trigger reports. Other related issues are uncertain at this time.

5) Report on Charter Schools

President Gilbertson stated that six years ago legislation was passed creating public school academies and authorizing university Boards to issue charters. The Board of Control is responsible not just for selecting the schools to be chartered, but the members of the Boards to govern those schools as well. About four years ago a statutory cap of 150 was placed on the number of charter schools that could be created by universities. The cap was quickly filled up, resulting in relatively little movement in the creation of new charter schools.

As these are start-up ventures, it was expected that not all of them would succeed, and one of the schools authorized by SVSU failed. That charter is now available to grant to another school. If Saginaw Valley chooses not to issue the charter, it will be available to other universities to use.

Dr. Ronald G. Schneider, Director of School and University Partnerships, told the Board SVSU has six months to issue a new charter and has begun looking for one which would provide the potential for collaboration with the University's various academic departments and the College of Education, where SVSU can demonstrate best practice and disseminate that to other schools

throughout the school district the charter is in or throughout the region. Application materials have been updated and divided into two phases, the first of which is a short application. One or two schools will be chosen to develop a full-blown application. Advertisements have been placed in the Bay City Times, The Midland Daily News, The Flint Journal, and The Saginaw News for charter applications from prospective schools within the University's service area.

President Gilbertson noted that when charter schools were first developed, there was no State-wide plan or order, so each of the universities wound up with a constellation of charter schools, some located quite a distance from the authorizing institution: SVSU has charters in the Detroit area, as well as in Traverse City. After discussions with the Board of Control over the last two years, it was decided the best reason to issue a charter would be the possibility of some collaborative effort whereby SVSU could give support to and enhance the development of that school, while at the same time using it as a laboratory for the University's College of Education or academic programs. In accordance with that sense of direction from the Board, the University has assumed a strong preference for schools which are relatively close geographically in order to enable that to happen.

Dr. Schneider stated: "We ran an add in the paper one time on a Sunday and received 11 applications. . . . We developed the evaluation criteria for the applications so the schools would all be treated the same. . . . We're hoping to bring you a full-blown proposal at your May meeting, because the State gave us six months to get this done, and they gave us that letter in December."

Trustee Braun noted that Grattan Academy, which was authorized by SVSU, had been recognized as one of the best charter schools in the State.

Dr. Schneider reported on a Fine Arts camp that will be coming to SVSU this summer. Between 200-300 middle school students will be staying on campus June 17-20. They will be doing evening performances in Curtiss Hall.

6) Discussion of Student Association Goals and Objectives for 2001-2002

Shaun Johnson, President of the Student Association, reviewed the responsibilities of the Association's members, which include representing the student body on a variety of important committees. He discussed the progress achieved over the past year toward accomplishing the Association's goals and objectives: (1) to become more visible to the student body as a whole; (2) to increase student involvement; (3) to enhance the physical surroundings of not only the University but the Saginaw community in general; (4) to enhance the educational experience of the students.

Student Association members volunteered for all large events on campus, and sponsored several, including the Fall Picnic, the Spring Fling, and Coming Home.

The Wanting Information Needing Guidance (W.I.N.G.) Committee, which includes representatives from every student organization on campus and from which they receive funding, was restructured to encourage organizations to work in conjunction with each other.

The Student Association is involved in at least one community service project a semester, such as raising money for the Saginaw Soup Kitchen. They also encourage other student organizations to take part in community service projects.

President Johnson noted that as part of enhancing the students' educational experience, a study abroad endowment had been established. The goal is to fund an endowment which will grant

five \$1,000 scholarships to deserving students who want to study abroad. A community service scholarship is also being established, which will grant two \$1,000 scholarships a year to students on the basis of community service.

President Johnson reviewed the steps being taken to assure a smooth transition when the newly-elected Student Association officers come aboard in May.

Chairman Vitito congratulated President Johnson on his presentation and leadership and on the Student Association's accomplishments during the past year.

V. REMARKS BY THE PRESIDENT

President Gilbertson told the Board the Higher Education Appropriations Bill had moved much more quickly than usual. The hearing process is still going on, but the Bill has essentially passed out. It protects higher education from future cuts in the coming fiscal year, which will be a tough one.

The University is in the process of getting ready for next year. Dr. Robert S.P. Yien, (Vice President for Academic Affairs), the deans, and departments across campus are hiring new faculty. Some very fine people will be brought to SVSU next fall.

Construction is also moving forward. The basic steel outline of the College of Education can be seen from the road. Work also continues on the Library and the Marshall Fredericks Museum addition. It is hoped that by the first of May work will be underway on the Student Center and the Fitness Center. Approximately \$60 million in construction is currently underway or about to begin.

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

There were no other items for consideration or action.

VII. ADJOURNMENT

7) Motion to Adjourn

BM-968 **It was moved and supported that the meeting be adjourned.**

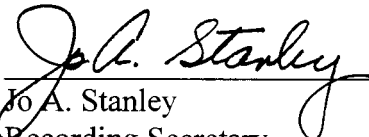
The motion was APPROVED unanimously.

The meeting was adjourned at 2:29 p.m.

Respectfully submitted:

Robert J. Vitito
Chairman

D. Brian Law
Secretary



Jo A. Stanley
Recording Secretary

SAGINAW VALLEY STATE UNIVERSITY
Policy on Weapons and Dangerous Substances

1. Prohibition. No person shall possess or use any firearm, other dangerous weapons, explosive device or material, incendiary device or other dangerous object or substance on property owned, leased or under the control of the University, or while engaged in University business or activities. For purposes of this prohibition, the following definitions apply:
 - a. Other dangerous weapons include, but are not limited to, hunting knives, daggers, swords, switchblades, crossbows, bows and arrows, firecrackers, air guns, pellet guns or other devices capable of forcefully ejecting a projectile.
 - b. An incendiary device includes, but is not limited to, any device which can reasonably be expected to create a dangerous fire situation.
 - c. A dangerous object or substance includes, but is not limited to, any chemical or biological agent or substance which can reasonably be expected to cause harm to persons or property.
2. Exceptions. The prohibition stated in paragraph 1 shall not apply in the following circumstances:
 - a. University employees who are authorized by the University to possess and/or use such weapons, devices or substances.
 - b. Law enforcement officers.
 - c. Non-University personnel who are required by their employers to possess and/or use such weapons, devices or substances in the performance of their official duties.
 - d. Possession and/or use of such weapons, devices or substances when authorized as an integral part of (1) a recreational, training or educational program or (2) a ceremony or theatrical performance, if such program, ceremony or performance is offered or approved by the University.
 - e. When a written waiver is issued by the President or the Director of Public Safety of the University under extraordinary circumstances.
3. Application. This policy applies to all University employees, students and other persons present on University premises, including contractors, employees of contractors and visitors.
4. Penalties. Violation of this policy may result in disciplinary action, up to and including termination of employment and/or expulsion from University property. In addition, student violators are subject to discipline under the University Code of Student Conduct.

Staff Member

OF THE MONTH

Laurie Sape

Computer Operations Specialist

Information Technology Services

March 2002

As a computer user, Laurie Sape definitely has a need for speed. That's even more evident when she pursues her hobby — racing motorcycles on dirt tracks.

"People wouldn't expect it from someone like me, but I've been involved in racing for about three years," said Sape, who shares her passion for motocross with her husband, Joel.

"I haven't won any races yet, but I'm still pretty new at this," Sape said. She rides a Yamaha 125, and has had her share of spills and visits to the hospital.

"One time I missed a corner and ended up hitting a tree," she admitted. "I broke my wrist when I tumbled off my bike."

Fortunately, bytes are less perilous than bikes, and Sape navigates interfaces more effortlessly than dirt trails.

As Operations Specialist, she installs and troubleshoots software and hardware for SVSU's Administrative Information System (AIS). Sape also offers technical support to end users.

"The software we use for the AIS is called 'Wintegrate,' and I'll receive several requests a day from people in need of a variety of assistance, from logging in to installing the software on their desktop computer."

Other duties that round out Sape's job

include daily organizing and printing of dozens of special reports (e.g., enrollment, payroll, grades, financial aid, president's/deans' lists, accounts receivables), training the department's second shift operations specialist and clerk, and developing student employee work schedules.

Currently she is coordinating the replacement of Okidata printers with high resolution laser printers for use with the AIS. This includes implementation of software for the laser printing of payroll checks and direct deposit statements.

"The new printers have really improved the payroll process," Sape said. "We're converting our accounts payable checks and statements for students to laser forms. The payroll office no longer has to do the folding and stuffing of checks in envelopes; everything is automated, which cuts the amount of time they have to spend on completing those tasks."

Sape started working in ITS as a student in 1994 before being hired full time two years later. A general business major, she expects to complete her bachelor's degree by December 2004. Sape also has a computer science minor, and she hopes one day to land a management position in the computer field.

"I really enjoy my work, and I like learning new technology — especially anything that makes life easier for the students and faculty," Sape said. "The laser printing project has been very interesting. People seem to like how we're replacing the old forms with ones that look more professional."

Last fall, Sape had an opportunity to take on additional administrative responsibilities while her supervisor was on maternity leave.

"We hired temporary staff to do some of my work so that I would have time to create and set up user accounts," Sape explained. "I also received and processed requests from users for reports and labels."

"My phone definitely rang more often during that time," she joked.

