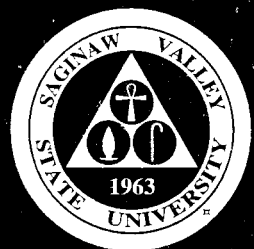


SVSU®

**BOARD OF CONTROL
MINUTES**

DECEMBER 14, 2001



SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
DECEMBER 14, 2001
REGULAR FORMAL SESSION
INDEX OF ACTIONS

RES-1475	RESOLUTION TO APPROVE FACULTY TENURE, July 1, 2002 APPROVED	2
RES-1476	RESOLUTION TO COMMEND THE SVSU FOOTBALL TEAM FOR AN OUTSTANDING 2001 SEASON APPROVED	4
RES-1477	RESOLUTION TO GRANT UNDERGRADUATE AND GRADUATE DEGREES APPROVED	6
RES-1478	RESOLUTION TO APPROVE FACULTY SABBATICALS FOR 2002-2003 APPROVED	6
RES-1479	RESOLUTION TO APPROVE AUXILIARY SERVICES- BONDED FACILITIES STUDENT HOUSING RENTAL RATES AND MISCELLANEOUS RATES FOR FY 2003 APPROVED	7
RES-1480	RESOLUTION TO APPROVE FISCAL YEAR 2003 STATE APPROPRIATION REQUEST APPROVED	9
RES-1481	RESOLUTION TO APPROVE FISCAL YEAR 2003 CAPITAL OUTLAY BUDGET REQUEST APPROVED	11
RES-1482	RESOLUTION TO REAPPOINT AUDITORS FOR FISCAL YEAR 2002 APPROVED	11
RES-1483	RESOLUTION TO APPROVE LINE OF CREDIT WITH STANDARD FEDERAL BANK APPROVED	12

RES-1484	RESOLUTION TO APPROVE AMENDMENTS TO PUBLIC SCHOOL ACADEMY CONTRACTS AND ARTICLES	12
	APPROVED	
RES-1485	RESOLUTION TO APPROVE CONFIRMATION OF BOARD MEMBERS FOR PREVIOUSLY AUTHORIZED CHARTER SCHOOLS APPROVED	15
BM-964	MOTION TO MOVE TO INFORMAL SESSION TO DISCUSS PERSONNEL EVALUATIONS APPROVED	18
BM-965	MOTION TO RECONVENE IN FORMAL SESSION APPROVED	19
RES-1486	RESOLUTION TO APPROVE ADMINISTRATIVE STAFF COMPENSATION APPROVED	19
BM-966	MOTION TO ADJOURN APPROVED	20

MINUTES
BOARD OF CONTROL
Regular Formal Session
December 14, 2001

1:30 p.m.

Board of Control Room - Wickes Hall Third Floor

Present: Braun
Escobedo
Gilbertson
Kelly
Law
Sims
Vitito
Walpole
Yantz

Absent:

Others

Present:	N. Allen	J. Stanley
	E. Atar	S. Strobel
	R. Awrey	R. Thompson
	J. Becher	P. Toyzan
	P. Cavanaugh	R. Thompson
	R. Drew	E. Trump
	G. Hamilton	K. Wahl
	J. Hansen	A. Wheatley
	R. Hock	R. Yien
	D. Irish	G. Zimmerman
	C. Jerome	Press (0)
	S. Johnson	
	J. Jones	
	S. Julian	
	J. Koperski	
	M. LaFleur	
	C. Looney	
	R. Maurovich	
	M. McCartney	
	J. Muladore	
	N. Luna	
	S. Paling	
	R. Payne	
	R. Schneider	
	S. Schwartz	

I. CALL TO ORDER

Chairman Vitito called the meeting to order at 1:30 p.m. with Trustees Braun, Law, Sims, Walpole and Yantz in attendance. He noted that a quorum was present.

II. PROCEDURAL ITEMS

A. **Approval of Agenda and Additions to and Deletions from Agenda.**

President Gilbertson asked that Action Item #3 be moved up to Item #1, and that Action Item #11 be moved up to Item #2 to accommodate the guests who were present for those resolutions.

Hearing no objection, Chairman Vitito declared the agenda approved as revised.

B. **Approval of Minutes of October 8, 2001 Regular Formal Session of the Board of Control**

It was moved and supported that the minutes of the October 8, 2001 Regular Formal Session be approved.

The minutes were unanimously APPROVED as written.

C. **Recognition of the Official Representative of the Faculty Association**

Professor Randall Hock, President of the Faculty Association, congratulated the faculty who were being recognized for achieving tenure and expressed appreciation to those who were working toward attaining accreditation for their programs. He reviewed the status of General Education assessment, the next visit of the North Central Association of Colleges and Schools (NCA), the intellectual property rights package, and the part-time/full-time faculty teaching ratio. He noted that the Campus Safety Committee had worked very hard to draft a proposal for an emergency response plan, and congratulated Craig Maxwell (Director of Public Safety) for his work on this project.

(Trustee Kelly joined the meeting at 1:33 p.m.)

Professor Hock stated: "I'm really happy to see the restructuring of the Human Resources Department. Doug Dawson (the Interim Director of Staff Relations) has been an incredible joy to work with. . . . I would like to commend him for his spirit of wanting to work together on solving . . . problems, and for taking on a client/server type relationship.

"One thing I'm particularly proud about is that last week we had the faculty ratification for the fall and had a great turnout and an incredible debate that was in the spirit of how our CAPC (Curriculum and Academic Policies Committee) process is supposed to work. . . . We ratified a lot of proposals, but some about which there were concerns were sent back to the Committee to be reassessed.

"Lastly, I'm deeply, deeply saddened because my good friend, Don Novey, (Professor of Economics) is retiring. The campus community is going to miss Don. I'm happy for Don's sake that he's retiring, but we've lost a great friend, and we've lost a lot of history."

Chairman Vitito stated: "We agree with you that much has been accomplished. There's a lot to be proud of, and we share that enthusiasm with you. Good job, thanks to you all."

D. Communications and Requests to Appear before the Board

There were no communications or requests to appear before the Board.

III. ACTION ITEMS

- 1) Resolution to Approve Faculty Tenure, July 1, 2002

RES-1475 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Faculty tenure provides continuous employment of a faculty member for at least a basic two-semester appointment during each fiscal year, and

WHEREAS, Tenure status is achieved when a faculty member is recommended by the Professional Practices Committee and by the Administration for continuous appointment henceforth,

NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted tenure, as provided by the terms of the SVSU-Faculty Association Agreement, effective July 1, 2002.

Dr. Jerry Baker	Education Leadership & Services
Dr. M. Patricia Cavanaugh	English
Dr. Robert Drew	Communication
Dr. Ranjana Dutta	Psychology
Dr. John C. Hansen	Computer Science
Dr. Dawn Hinton	Sociology
Dr. B. Jean Jones	Teacher Education
Dr. Scott D. Julian	Management & Marketing
Dr. Jeffrey D. Koperski	Philosophy
Dr. Mark W. McCartney	Accounting
Dr. Gretchen Owocki	Teacher Education
Dr. Erik K. Trump	Humanities

President Gilbertson told the Board there is a lengthy, elaborate and time-consuming process through which faculty must work their way to become eligible for tenure. Those listed in Resolution 1475 are an accomplished group whom the University is privileged to have among its faculty.

The motion was APPROVED unanimously.

- 2) Resolution to Commend the SVSU Football Team for an Outstanding 2001 Season

RES-1476 It was moved and supported that the following resolution be adopted:

WHEREAS, The 2001 Saginaw Valley State University Football Team finished the regular season with a record-setting 10-1 record; and

WHEREAS, This year's team was the first in the history of the University to win a NCAA Division II Regional playoff game in a 33-32 win over University of Indiana-Pennsylvania at Wickes Memorial Stadium on November 17, 2001; and

WHEREAS, The Cardinals ended their outstanding season with an 11-2 record;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control congratulates the team members, Coach Randy Awrey and his coaching staff for attaining this high level of achievement, and commends the coaches and the team for their outstanding record. Their commitment to excellence and performance have brought national distinction to the University and its athletic program.

Randy Awrey, Head Football Coach, stated: "When I came here not quite three years ago, I brought in the philosophy of your faith, your family, your education and your team and then yourself. I can't tell you how proud I am of the way these young men behaved . . . every time we went somewhere – to hotels or places to eat – I had people come up to me and comment on how well behaved they were. . . . This is a great group of guys. . . . They have put in a tremendous amount of hours and effort and work, and they have a lot of pride in our school and in our football program."

The following players introduced themselves: Ed Atar, Pat Cavanaugh, Nick Allen, Nathan Luna, John Becher, Steve Paling, Matt LaFleur, and Adam Wheatley.

Coach Awrey concluded: "This is a fine group of young men, and I couldn't be any prouder of what they have been able to accomplish. I received a tremendous number of letters and e-mails about our home game when we played IUP (Indiana University-Pennsylvania) and we were down 32-7 at half-time, and came back out to win. The score was 32-14 at the start of the 4th quarter, and these guys went out and played their hearts out, and we ended up winning the game 33-32. I had a

lot of people tell me how inspired they were. One of the things I thought was just the greatest lesson that you could ever learn in life is to never, never quit. And these guys didn't, so they deserve all the credit. They're great people."

(Trustee Escobedo joined the meeting at 1:37 p.m.)

President Gilbertson added: "Coach Awrey deserves a lot of credit too. Randy has been a real source of pride for us for the last three years. He took our program through a transition and achieved numerical success. The records show what the teams have done, but you can't measure in numbers the character that was developed in these young people and among all of us who watched and learned through watching them. We're all fans, and we learned a lot watching them and sharing vicariously in the wins and the losses. It's a terrible pity that one of the prices of success sometimes is bittersweet, because if you make the national playoffs, all but one of 16 teams has to end on a loss. But this wasn't a loss. I want the team to know that. I was there, and saw that nobody lost. SVSU didn't lose that day. I couldn't have been more proud of our team, no matter what had happened, and I think I speak for the whole campus community when I say that."

Chairman Vitito added: "You did an excellent job. You just ran out of time the last game, that's all. Speaking on behalf of the Board, we share all the comments that have just been made. We're extremely proud of you. For those of you who are coming back, we look forward to next year and the great job we know you're going to do. To those that are graduating, you're going to represent this University in a wonderful, wonderful way. We're very proud of that as well. We think you also represented the Conference very well. This Conference is growing, and it's getting more and more

important and gaining recognition nationally. You were a part of that growth. So thank you very much. We're proud to have you here, and proud of the job you did."

The motion was APPROVED unanimously.

3) Resolution to Grant Undergraduate and Graduate Degrees

RES-1477 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Saginaw Valley State University is granted the authority to confer undergraduate and graduate degrees as outlined in Section 5 of Public and Local Acts of Michigan 1965; and

WHEREAS, Operating Policy 3.101 Article III of the Board reserves to the Board the authority to grant degrees;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the awarding of undergraduate and graduate degrees at the December 14, 2001 Commencement as certified by the faculty and Registrar.

President Gilbertson noted that Trustee Kelly would be the speaker at the Commencement ceremony later in the evening.

The motion was APPROVED unanimously.

4) Resolution to Approve Faculty Sabbaticals for 2002-2003

RES-1478 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Saginaw Valley State University is committed to quality education and provides the faculty with opportunities to maintain and enhance their professional knowledge and expertise, and

WHEREAS, The University administration supports faculty sabbatical leaves as an integral part of the SVSU Faculty Development Program,

NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted sabbatical leaves as specified below for the academic year of 2002-2003.

Mr. Larry Kickham	Accounting	Summers, 2002, 2003, 2004
--------------------------	-------------------	----------------------------------

Dr. Tai-Chi Lee	Computer Science	Fall/Winter, 2002-2003
------------------------	-------------------------	-------------------------------

Dr. Morteza Marzjarani	Computer Science	Fall, 2002
Dr. Eric Nisula	Music	Fall/Winter, 2002-2003
Dr. Joseph Ofori-Dankwa	Management	Winter, 2003
Dr. Hong Y. Park	Economics	Fall/Winter, 2002-2003
Dr. Marian P. Shih	Physics	Summers, 2002, 2003, 2004
Dr. Scott Youngstedt	Sociology	Fall/Winter, 2002-2003

Dr. Yien told the Board the eight faculty members listed in Resolution 1478 have taught at SVSU for at least six years, and have applied for sabbaticals. There are three different kinds of leaves: a one-year leave with half pay; a one-semester leave with full pay; and a three-summer leave. Those being recommended for approval have been reviewed by the Professional Practices Committee (PPC), and are being recommended by their respective deans and the administration.

The motion was APPROVED unanimously.

- 5) Resolution to Approve Auxiliary Services-Bonded Facilities Student Housing Rental Rates and Miscellaneous Rates for FY2003

RES-1479 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Occupancy levels, revenues and operating expenses have been projected for the Auxiliary Services-Bonded Facilities system;

NOW, THEREFORE, BE IT RESOLVED, That for fiscal year 2003 student housing rental rates for Apartments, First-Year Suites, Living Center, University Village and various auxiliary miscellaneous rates per the attached schedules be approved. (See Appendix One: Rates)

President Gilbertson stated: "This resolution pertains to the next academic year, which begins in July. We bring it to you now in advance of our other budgets because this is one of the budgets

we can actually control. The major General Fund Budget obviously has to do with State support and a whole number of other things. We usually come to you with that in May. But we try to do the Auxiliary Budget now because we actually set these rates and can project our income and expenses at this point in time. It also allows us to give students advance notice so they can make choices about where to live, because most of these rates involve housing and dining. By enacting these rates now we can begin to market our housing opportunities to students in January and February. They tend to make their decisions around March. That's why this is out of cycle with the other budgets you are asked to approve."

James Muladore, Vice President for Administration and Business Affairs, stated: "This resolution sets rates for on-campus housing, which includes our residence halls, apartments and the Living Center. We're requesting a rate increase of 5.5%, which will cover basic operational costs and debt service, and will also allow for a contribution to reserves for the Auxiliary system. . . . We're expecting full occupancy, and we have some other budget issues to deal with, including the loss of revenue from the Lions camp and some issues involving utilities and insurance rate levels. We're also looking at perhaps developing a two-to-three year funding plan to renovate the Pine Grove Apartments."

Trustee Sims asked how the recommended rates compared to those for off-campus housing.

Mr. Muladore replied that the University had done a market study of rates both at sister institutions and off-campus in the area, and SVSU's rates are near the bottom in terms of peer institutions. The University's rates are slightly higher than some of the rental rates in the community,

but the circumstances are different when comparing on-campus housing to off-campus private housing.

President Gilbertson noted that SVSU's rates include utilities, while many apartments off campus do not. SVSU's are furnished, many others are not. SVSU's are new, are well maintained, and are more convenient for the students than living off campus.

President Gilbertson added: "I think the best test of the market is that they are full. We're confident we're very competitive and expect to be full again. One of the things we are concerned about goes back to the matter of deferred maintenance. Student housing takes a significant amount of wear. Students are hard on housing, and the apartments turn over fast – students are only there for eight or nine months – so there are extraordinary expenses associated with keeping them up. Having built first-class housing, we want to assure that it isn't allowed to deteriorate."

The motion was APPROVED unanimously.

6) Resolution to Approve Fiscal Year 2003 State Appropriation Request

RES-1480 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The fiscal year 2003 Budget Development Request required to be provided to the Michigan Department of Management and Budget must be approved by the Board of Control;

NOW, THEREFORE, BE IT RESOLVED, That the attached Budget Development Request for Saginaw Valley State University for fiscal year 2003 is approved as submitted to the State of Michigan. (See Appendix Two: Appropriation Request)

President Gilbertson stated: "I'd like to speak about this resolution and the next one together. These are the annual recommendations and requests that we make to the State of Michigan with respect to both our Operating and Capital Budgets. It is, of course, the first step in the legislative

process on which our State appropriation is fixed for operating and capital funds. I can assure you only of one thing, and that is that the outcome from the Legislature will look very different from whatever is in the request. What we have requested is consistent with prior years. We have been making a case to the Legislature that there ought to be a minimum per-student funding and that the Legislature upon enacting that should be serious then about the funding. Several years ago the amount of \$4,500 per student was enacted. We urged also that the amount enacted should be increased annually at an inflationary rate. If this had occurred, our current floor would be at least \$4,700. And so our request is consistent with that approach, and a base per-student funding rate of \$4,700 dollars – if floor funded – would mean our appropriation would be increased by 12.5% next year. We don't expect that to happen, but we do think it's important to continuously make the case and to be consistent in what we're asking for, which is a policy-driven approach to funding of public universities with a minimum per student for appropriations.

“Next year is going to be a very lean year. Everyone knows that, but we thought it was important to be consistent with what we're asking for, not just for next year, but for future years as hopefully times improve and the State will be able to achieve the promise it made when it enacted floor funding legislation.

“On the Capital Outlay Budget we have no major requests pending now. This is again consistent with our requests of earlier years. . . . We have added a future project – for far in the future – another building which we call the Technology Building. However there is no specific request for that in the coming year. This is simply a means of getting the University in the queue in the event

a major capital appropriation effort is undertaken in future years, and in the event this Board then decides to activate another capital request.”

Chairman Vitito asked for questions or comments on the resolution pertaining to the Fiscal Year 2003 State Appropriation Request. Hearing none, he called for the vote.

The motion was APPROVED unanimously.

7) Resolution to Approve Fiscal Year 2003 Capital Outlay Budget Request

RES-1481 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Capital Outlay Budget Request for FY2003 indicates University priorities for capital projects; and

WHEREAS, This request must be approved by the Board of Control;

NOW, THEREFORE, BE IT RESOLVED, That the attached Capital Outlay Budget Request for Saginaw Valley State University for fiscal year 2003 be approved as submitted to the State of Michigan. (See Appendix Three: Budget Request)

Chairman Vitito asked for further comments or discussion on Resolution 1481. Hearing none, he called for the vote.

The motion was APPROVED unanimously.

8) Resolution to Reappoint Auditors for Fiscal Year 2002

RES-1482 **It was moved and supported that the following resolution be adopted:**

WHEREAS, It is a good management practice to have conducted an annual independent financial audit; and

WHEREAS, The Finance and Audit Committee has considered the reappointment of Andrews Hooper & Pavlik, P.L.C. for fiscal year 2002;

NOW, THEREFORE, BE IT RESOLVED, That the CPA firm of Andrews Hooper & Pavlik, P.L.C. be reappointed to conduct the financial audit for fiscal year 2002.

Mr. Muladore told the Board the firm of Andrews Hooper & Pavlik is extensively involved

in the higher education market. Outside of one other audit firm they do more university audits in the State of Michigan than any other audit firm. They were very helpful in assuring that the transition to the new financial reporting model went smoothly. The Administration was very pleased with their service, and recommends that they be reappointed to do the fiscal year 2002 audit.

The motion was APPROVED unanimously.

9) Resolution to Approve Line of Credit with Standard Federal Bank

RES-1483 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Administration has been working with officials of Standard Federal Bank to continue the University's line of credit with a maximum principal amount not to exceed \$3,500,000;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw Valley State University Board of Control adopt the attached resolution titled "Resolution of the Board of Control of Saginaw Valley State University Authorizing the Borrowing of Funds to Meet Temporary Cash Flow Deficits," which approves the line of credit with Standard Federal Bank through October 31, 2003. (See Appendix Four: Standard Federal)

President Gilbertson told the Board this is an annual action, taken to maintain the University's current line of credit, which has not been drawn on in more than a decade. There is no cost associated with keeping it open.

Mr. Muladore noted that the amount of the line of credit was being increased this year from \$2.5 million to \$3.5 million in recognition of the growth of the institution.

The motion was APPROVED unanimously.

10) Resolution to Approve Amendments to Public School Academy Contracts and Articles

RES-1484 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The University has granted contracts (the “Contracts”) to Pontiac Academy for Excellence, Chandler Park Academy, Chatfield School, Winans Academy of Performing Arts, Detroit Community High School, HEART Academy, Cesar Chavez Academy, Michigan Health Academy, Northwest Academy, and Mosaica Academy (The “Renewal Academies”) authorizing them to operate as public school academies; and

WHEREAS, The University and each of the Renewal Academies wish to extend the term of their respective Contracts; and

WHEREAS, The University and each of the Renewal Academies further desire to amend their respective Contracts to require that any contract between any of the Renewal Academies and an educational service provider for the operation or management of the contracting academy include a provision requiring the educational service provider to make information available to the academy as necessary for the academy to meet its obligation to make information available to the public and to clarify certain other points; and

WHEREAS, Each of the Renewal Academies should amend the provisions of their respective Articles of Incorporation concerning the distribution of the academy’s property upon dissolution so as to eliminate any potential conflict with the provisions of the State School Aid Act of 1979, as amended, and more particularly MCL 388.1618b; and

WHEREAS, The Board wishes to approve the proposed amendments to the Articles of Incorporation of each of the Renewal Academies, in substantially the form presented to the Board;

NOW THEREFORE, BE IT RESOLVED, That the contracts between the University and Chandler Park Academy, Chatfield School, Winans Academy of Performing Arts, Detroit Community High School, HEART Academy, Michigan Health Academy, and Northwest Academy whereby the University authorized the academies to operate as public school academies shall be amended to provide for the extension of the term thereof to June 30, 2007, and to require the disclosure of certain information by any educational service provider with which an academy contracts, and to clarify certain other points, as more fully described above; and

BE IT FURTHER RESOLVED, That the contracts between the University and Pontiac Academy for Excellence, Cesar Chavez Academy, and Mosaica Academy whereby the University authorized the academies to operate as public school academies shall be amended to provide for the extension of the term thereof to June 30, 2004, with the provision that the Board will consider extending the contract of each such academy for an additional three years if improvements satisfactory to the Board have been achieved prior to June 30, 2004; to require the disclosure of certain information by any educational service provider with which an academy contracts, and to clarify certain other points, as more fully described above; and

BE IT FURTHER RESOLVED, That the proposed amendments to the Articles of Incorporation of each of the Renewal Academies, in the form approved by counsel to the University, are hereby approved; and

BE IT FURTHER RESOLVED, That the President and/or the Director of

School/University Partnerships, acting together or separately, are authorized and directed to execute such documents as may be necessary or desirable to accomplish these purposes.

Dr. Ronald Schneider, Director of University/School Partnerships, told the Board the recommendations for renewing charters are broken into two categories. Seven schools are being recommended for five-year extensions and three schools are being recommended for two years plus an additional three if they continue to show improvement on their MEAP scores and in various other ways.

Dr. Schneider reviewed a joint project of the SVSU College of Education and the Office of School/University Partnerships – the Cesar Chavez Academy, located in Detroit. The Academy consists of two schools located in separate locations. One is an elementary school. The other is a middle school with an additional ninth grade, which will be adding 10th, 11th and 12th grades. At the elementary school there are 454 students with a staff of 23. For 69% of the student population, English is a second language. The middle school has 340 students and a staff of 21. For 55% of those students, English is a second language. SVSU's College of Education and the Partnership Office would like to develop the Academy into an educational model and systematically improve student performance and MEAP scores, which are extremely low. They have also developed a curriculum management review to serve as a basis for curriculum change to deal with management and policy issues that are already in place or should be in place in the school setting.

Dr. Kenneth Wahl, Interim Dean of the College of Education, discussed other ways in which the University was supporting the Cesar Chavez Academy by working with the faculty on their professional development and through parenting workshops.

President Gilbertson stated: “The final point on this subject is not directly relevant to the action you’re taking today, but we have distributed to you a copy of a letter from the State Department of Education in response to a question you asked several months ago – what happens when a charter is discontinued? (See Appendix Five: Surrender) As you know, there is a statutory cap on the number of charters institutions of higher education can issue. . . .The letter states that a university has access to a charter it originally issued for six months from the date of closure of the academy. If the charter has not been replaced within six months, it reverts to the State-wide pool, and some other institution can assign the charter.

“Over the next couple of months we will be reviewing possibilities for the use of the charter we recently discontinued, in response to the Board’s notion that we perhaps ought to be looking for a school geographically close to the University where we might have a chance of establishing a better relationship . . . or for an exceptional school that provides a really unique opportunity to do some modeling and some creative work. We will be getting back with you in the future months as we see the opportunities developing and eventually will come to you with a recommendation of whether to issue another charter or whether to surrender this one – all in the context of the policy guidelines and directions you gave us.”

The motion was APPROVED unanimously.

- 11) Resolution to Approve Confirmation of Board Members for Previously Authorized Charter Schools

RES-1485 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Saginaw Valley State University Board of Control, the school’s

authorizing agent, requires that University Chartered Schools Board of Directors have a minimum of five members and a maximum of nine members; and

WHEREAS, Individual Charter Schools have a desire to replace Board members who have submitted their resignation; and

WHEREAS, Certain Charter Schools have a desire to have parents of students represented on their Board of Directors; and

WHEREAS, Certain Charter Schools desire to reappoint a board member whose term of office has expired;

NOW, THEREFORE, BE IT RESOLVED, That the individuals listed below be appointed by the Saginaw Valley State University Board of Control as new members of the Board of Directors of the following Charter Schools.

Chatfield School, Lapeer

Wanda Dowdall	Appointment	Term: 1/1/02 - 6/30/04
----------------------	--------------------	-------------------------------

Ms. Dowdall earned her BS in Community Development and her MA in Community Leadership from Central Michigan University. She is currently Mott Community College Director at the Lapeer site. Ms. Dowdall brings many years of experience working in an educational setting, strong organizational skills, and computer skills to the Academy board.

Creative Learning Academy, Beaverton

Christine Young	Appointment	Term: 1/1/02 - 6/30/03
------------------------	--------------------	-------------------------------

Ms. Young earned her Bachelor's degree in Nursing from Ferris State University. She is currently employed by Tender Care of Clare. Ms. Young brings extensive experience as a team member, good organizational skills, and a desire to have a positive impact on future generations to the Academy board.

Grattan Academy, Belding

Carolyn Campbell	Appointment	Term: 1/1/02 - 6/30/04
-------------------------	--------------------	-------------------------------

Ms. Campbell is currently enrolled in the Medical Assistant Program at Olympia Career Training Institute in Grand Rapids.

She is employed by the Grattan General Store. Ms. Campbell brings strong social skills to the Academy board.

Michigan Health Academy, Southgate

Harvey Orth Jr. Appointment Term: 1/1/02 - 6/30/03

Dr. Orth graduated with his doctorate from Kirksville College of Osteopathy and Surgery. He is currently the Resident Supervisor of Riverside Osteopathic Hospital. Dr. Orth brings extensive experience in the medical field based on 45 years of practice and a long history of active interest in education to the Academy board.

Sharon Mena Appointment Term: 1/1/02 - 6/30/04

Ms. Mena is a returning former board member of Michigan Health Academy. She is currently employed by Riverside Osteopathic Hospital as the Administrator in Human Resources. Ms. Mena brings several years of experience working in the health care field as well as prior experience working with the Academy board.

Douglas Cryderman Appointment Term: 1/1/02 - 6/30/04

Mr. Cryderman holds a Master Electrician license and is currently the President of Douglas Electric Company in Wyandotte. Mr. Cryderman brings management and organizational skills to the Academy board.

Mosaica Academy, Saginaw

Sylvester Payne Appointment Term: 1/1/02 - 6/30/04

Mr Payne recently held the position of Executive Director of the Saginaw Transit Authority Regional Services. Mr. Payne has several years of working on various community boards and is dedicated to the education of children.

Stephanie Steward Appointment Term: 1/1/02 - 6/30/04

Ms. Steward is currently the Sales Manager of Gymboree in Flint.

She has experience working with children through the Millet Learning Center as a child care volunteer. Ms. Steward has served on Poverty People Alliance and the Saginaw Housing Commission boards. She brings experience in working with children, social skills, and a desire to contribute to the education of children to the Academy board.

Pontiac Academy for Excellence, Pontiac

Major Noel Mason Appointment Term: 1/1/02 - 6/30/04

Major Mason is the Commanding Officer of The Salvation Army in Pontiac. He currently serves on the Adult Rehabilitation Advisory Board and United Way Emergency Needs Council. Major Mason brings administrative professionalism to the Academy board.

Dr. Schneider noted that the proposed Board members had been reviewed for suitability, including a criminal records check, and were being recommended for appointment to the Board of Directors of the Charter Schools as listed in Resolution 1485.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

12) Staff Members of the Month

Chris Looney, Staff Member of the Month for October; Perry Toyzan, Staff Member of the Month for November; and Sherry Swartz, Staff Member of the Month for December, were presented to the Board. (See Appendix Six: Looney, Appendix Seven: Toyzan, and Appendix Eight: Swartz)

V. REMARKS BY THE PRESIDENT

President Gilbertson made no remarks.

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

13) Motion to Move to Informal Session to Discuss Personnel Evaluations

BM-964 It was moved and supported that the Board move to Informal Session to Discuss Personnel Evaluations

The motion was APPROVED unanimously.

The Board moved to Informal Session at 2:34 p.m.

14) Motion to Reconvene in Formal Session

BM-965 It was moved and supported that the Board reconvene in Formal Session

The motion was APPROVED unanimously.

The Board reconvened in Formal Session at 4:20 p.m.

15) Resolution to Approve Administrative Staff Compensation

RES-1486 It was moved and supported that the following resolution be adopted:

WHEREAS, The Board of Control retains unto itself the authority to establish compensation levels for the University's President and Vice Presidents; and

WHEREAS, The Board has received and accepted favorable performance evaluations from the President for James Muladore, Vice President for Administration and Business Affairs; Robert S.P. Yien, Vice President for Academic Affairs; Robert Maurovich, Vice President for Student Affairs and Enrollment Management; and Eugene Hamilton, Vice President for Public Affairs.

NOW, THEREFORE, BE IT RESOLVED, That the President's and Vice Presidents' base salaries for the 2002 calendar year be set as follows:

Eric Gilbertson	\$162,000
Robert Yien	\$139,725
Robert Maurovich	\$119,000
Eugene Hamilton	\$107,600

BE IT FURTHER RESOLVED, That the salary for newly appointed Vice President for Administration and Business Affairs, James Muladore, be set at \$118,000, effective September 1, 2001 and through calendar year 2002.

The motion was APPROVED unanimously.

Chairman Vitito thanked the above named staff for their excellent performance over the past year.

President Gilbertson thanked the Board for the salary increase and for their continuing support.

VII. ADJOURNMENT

16) Motion to Adjourn

BM-966 **It was moved and supported that the meeting be adjourned.**

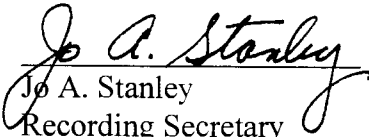
The motion was APPROVED unanimously.

The meeting was adjourned at 4:46 p.m.

Respectfully submitted:

Robert J. Vitito
Chairman

D. Brian Law
Secretary



Jo A. Stanley
Recording Secretary

SAGINAW VALLEY STATE UNIVERSITY
Room & Board Rates, Apartment and
Student Housing Rental Rates
FY 2002-2003

First Year Suites - Academic Year Rates

Traditional Declining Balance	\$ 5,485
Thrifty Declining Balance	5,145
Declining Balance Plus	5,930
Extra Charge for Single Room	1,090

Living Center - Academic Year Rates

Efficiencies-Double/Triple	\$ 3,430
Apartments-2 Bedrooms	4,815
Apartments-4/5 Bedroom	3,805
Extra Charge for Single Room	1,490

University Village - Academic Year Rates

Single Occupancy Units	\$ 4,405
Townhouses	3,800

Apartments - Academic Year Rates

1986 Construction	
Individual	\$ 2,405
Family	5,695
1996-97 Construction	
Individual	3,805

Note: Rates include all utilities except long distance telephone

SAGINAW VALLEY STATE UNIVERSITY
Miscellaneous Room and Board Rates
FY 2002-2003

Conferencing

First Year Suites & Pine Grove	
Conference	Room
Count	Rate/Night/ Person
1-49	\$14.00
50-99	13.50
100 and above	13.00
Single Rooms (1)	18.65
Internal Sponsored Activities	8.75

Living Center & University Village	
	Room
	Rate/Person
Per Night	22.00
Change of Linen	4.25

(1) Space permitting

Note: Board rates negotiable with Campus Dining through Conference Bureau.

Saginaw Valley State University
Miscellaneous Room and Board Rates
FY 2002-2003

Summer

	<u>Monthly</u>	<u>Guest</u>			
		<u>Weekly</u>		<u>Monthly</u>	
		single occupancy	double occupancy	single occupancy	double occupancy
First Year Suites	N/A	N/A	N/A	N/A	N/A
Pine Grove					
1986 Construction					
Individual	\$ 295.00	\$ 155.00	\$ 118.00	\$ 620.00	\$ 472.00
Family	700.00	196.00	N/A	784.00	N/A
1997 Construction					
Individual	468.00	175.00	150.00	800.00	800.00
Living Center					
Efficiencies - Double-Triple	420.00	175.00 (1)	N/A	N/A	N/A
Apartments 4/5 Bedroom	468.00	200.00 (1)	N/A	N/A	N/A
University Village					
Townhouses	550.00	N/A	N/A	N/A	N/A

Note: All rates include utilities except long distance.
Faculty and staff are charged students rates.
Special group rates may be negotiated with the approval of the Director of Business and Auxiliary Services.

Eric R. Gilbertson, President

October 22, 2001

Mr. Don Gilmer
State Budget Director
Office of Education and Infrastructure
George W. Romney Building, 6th Floor
111 S. Capitol Avenue
Lansing, Michigan 48933

Dear Mr. Gilmer:

It is my pleasure to present to you Saginaw Valley State University's fiscal year 2003 budget development request in accordance with instructions recently received from the State Budget Office. This request, which is based upon establishing a floor funding level of \$4,700 per fiscal year equated student for SVSU, seeks a 12.5% increase in state appropriation for ongoing University operations.

There are a number of critical issues which influence significantly the development of our operating budget: Enrollment growth, declining level of state support relative to our total budget, tuition restraint, technology investments and deferred maintenance.

SVSU's support of the State's policy of encouraging affordable and accessible higher education opportunities for Michigan students is evident by reviewing our enrollment history. The University has realized growth in 38 of its 39 years of existence. This current fall semester credit hours increased 4.3% from the prior year, and headcount enrollment was up 3.7% to 8,938 students. Last year our credit hour production increased 5.8%. We anticipate this growth to continue into the future assuming the availability of an adequate resource base.

As I stated last year, SVSU does not have a sufficient resource base from which to hire additional faculty or provide other required services that this continued and documented growth demands. Without additional resources to support growth, there is a limitation on both the number of students who can attend SVSU and the availability of desired classes.

SVSU is allocated in fiscal year 2002 less appropriation per fiscal year equated student than all other state universities in Michigan, with the exception of one university. SVSU's operating expenditures are less per fiscal year equated student (2000 data) than all of the other state universities. In your budget letter, you have asked us to comment on cost containment measures implemented by the University. We believe that this low expenditure level per student is a more telling indicator of cost containment and a credible productivity measure as well.


Although we have implemented cost containment measures over the years, the University's low resource base and resulting low expenditure levels have not allowed nor justified significant cost containment efforts.

SVSU has made every effort to exercise tuition restraint. For the current fiscal year, our tuition and fees were increased 8.38% – nearly the lowest increase among the 15 state universities. SVSU's tuition and fee cost is the lowest in the Michigan public university system. Despite this, for the first time in the history of SVSU, tuition revenue will exceed state appropriation.

The University has invested significant resources in academic technology initiatives and upgrades. SVSU students have also contributed to this investment by payment of a technology fee. We expect a continuation of significant investment in this area into the foreseeable future. Likewise, the University is looking very closely at deferred maintenance issues and last year engaged a consulting firm to review this area. The University is working diligently to allocate resources for this important issue.

SVSU is a well-managed institution despite a low resource base. We are committed to restraining the level of tuition rate increases but contend that the growth of the institution has not been recognized in the appropriation process. As indicated at the beginning of this letter, we believe that funding fairness supports an increase in the floor funding level to \$4,700 per student. Appropriation funding at this level will greatly assist SVSU as it continues to grow and provide high quality academic programs at a reasonable cost to the students it serves.

Sincerely,



Eric R. Gilbertson
President

ERG/CM/mic

Attachment

PROGRAM OUTCOMES FOR UNIVERSITIES

Institution: Saginaw Valley State University

Outcome Goals	FY00 Actual	FY01 Actual	FY02 Estimated	FY03 Goal
1. End fiscal year with unreserved fund balance:				
a) General Fund balance (amount in thousands)	\$ 848,000	\$ 904,000.	\$ 931,000	\$ 959,000
b) Balance as a percent of General Fund expenditures	1.7%	1.6%	1.6%	1.6%
c) Current Fund balance (amount in thousands)	\$7,359,000	\$7,402,000	\$7,624,000	\$7,853,000
d) Balance as a percent of Current Fund expenditures	11.2%	10.0%	10.0%	10.0%
2. Maintain or improve percentage of graduates who find jobs (one year placement rate for students using institution's placement services)	Not Available for FY00 and FY01. Will be Available in FY02 and FY03.			
3. Maintain or improve baccalaureate graduation rates:	1993-94 Cohort	1994-95 Cohort	1995-96 Cohort	1996-97 Cohort
a) Four year graduation rate - actual	37 (5.9%)	39 (5.9%)	58 (7.7%)	64 (8.5%)
b) Five year graduation rate - actual/estimated	111 (17.5%)	134 (20.1%)	194 (25.8%)	217 (29.0%)
c) Six year graduation rate - actual/estimated	173 (27.3%)	207 (31.1%)	256 (34.0%)	276 (37.0%)

Appendix Two: Appropriation Request

Contact #1 - James G. Muladore
#2 & #3 - Robert L. Maurovich

Phone number (989) 790-4190
(989) 790-4287

Saginaw Valley State University

University Center, Michigan

Capital Outlay Request

2003

A handwritten signature in black ink, appearing to read "Eric R. Gilbertson", is written over a horizontal line.

Eric R. Gilbertson
President

November 16, 2001

I Mission Statement

MISSION: The University produces value for the Region, State and Society by preparing highly qualified graduates who contribute to the betterment of a culturally diverse world and by providing intellectual and cultural opportunities that enrich the lives of people.

VISION: Saginaw Valley State University will provide academic and professional programs and services for its students at the highest levels of quality and value, and be recognized as among the finest teaching universities in the United States. Our graduates will rise to key positions in economic, political, cultural and civic leadership and will distinguish themselves and our University through their accomplishments and service. Our University will also be the premier cultural and intellectual center and resource for the schools, governments, businesses and people of the East-Central Region of Michigan.

II Instructional Programming

Degree Listing

Bachelor of Applied Studies
Bachelor of Arts
Bachelor of Fine Arts
Bachelor of Science
Bachelor of Business Administration
Bachelor of Professional Accountancy
Bachelor of Science in Electrical Engineering
Bachelor of Science in Mechanical Engineering
Bachelor of Science in Nursing
Bachelor of Social Work
Master of Arts/Communication and Multimedia
Master of Arts/Leadership and Public Administration
Master of Education
Master of Arts in Teaching
Master of Business Administration
Master of Science in Nursing
Master of Science/Technological Processes
Education Specialist

With the completion of Instructional Facility No. 4 (IF-4) in 2003-2004, Saginaw Valley State University should have adequate classroom and office space on its campus for current academic programs and major academic initiatives except for a facility to support technology initiatives. However, it is anticipated that the University will become the center of this region of the state for educational and business training activities. A total of no fewer than one-third of the counties in the state of Michigan will look to the University for educational opportunities and for business training services. The University has a comprehensive academic and capital plan to prepare itself for this broader role in the region.

As far as anticipated need for space and space related staffing for the comprehensive plan, the emphasis should be on:

- Space available to the faculty and students for access to campus computing facilities on a 24-hour basis.
- Space for faculty to work with external groups for the development of joint projects.

The next building that would require state funding, Instructional Facility (IF-5), should be a classroom building designed to accommodate distance learning/computer-assisted instruction. If instructional programming is to become more interdependent with technology, a building commonly accessible to faculty and students of various backgrounds will be fundamentally important to the University.

III Staffing and Enrollment

Full and Part Time Enrollment by College

Fall Semester 2001

<u>College</u>	<u>Full Time</u>	<u>Part Time</u>	<u>Total</u>
College of Arts & Behavioral Sciences	992	483	1,475
College of Business & Management	530	323	853
College of Education	2,150	1,685	3,835
College of Science, Engineering & Technology	762	401	1,163
Crystal M. Lange College of Nursing & Health Sciences	309	162	471
Others			
Non-Degree	80	191	271
Undeclared	702	166	868
Totals	5,525	3,411	8,936

The University anticipates an annual headcount enrollment growth of three percent each year during the next five years. Based on a headcount enrollment for the Fall Semester of 2001 of 8,936 students, the projected enrollment for each of the next five years would be:

Fall Semester 2002	9,164
Fall Semester 2003	9,440
Fall Semester 2004	9,725
Fall Semester 2005	10,020
Fall Semester 2006	10,325

The University has achieved moderately high enrollment growth during the past five years at both the undergraduate and graduate levels. The enrollment from Fall Semester 1997 through the Fall Semester of 2001 has increased by 1,409 students which represents a seventeen and a half percent increase.

Fall Semester 1997	7,527
Fall Semester 1998	8,054
Fall Semester 1999	8,383
Fall Semester 2000	8,622
Fall Semester 2001	8,936

This increase in enrollment has placed a demand on University resources in terms of staffing and facilities. In addition, this growth has been most pronounced at the graduate level and among several of the undergraduate programs of study (e.g., Education). Consequently, the University has experienced one of its most prolific periods of expansion with the addition of new faculty and staff positions and the construction of new buildings on the campus.

Off Campus Sites

Official Fall 2001 enrollment is 8,936. Of that total, 1,400 students access all or part of their enrollment through the off-campus sites. These include:

Cass City	135
St. Clair Community College	192
Macomb Graduate Education	934
Other Graduate	37
Graduate Education Professional Development	79
Criminal Justice Police Academy	3
International MBA	<u>20</u>
Total	1,400

Faculty/Staff Student Credit Hour Ratio

Fall Semester 2001

	<u>FTE</u>	<u>Credit Hours</u>	<u>Ratio: CH/FTE</u>
College of Arts & Behavioral Sciences			
Faculty	116.9	39,021	333
Administrative/Secretarial	8.7		4,485
College of Business & Management			
Faculty	26.4	8,479	321
Administrative/Secretarial	6.0		1,413
College of Education			
Faculty	62.2	15,935	256
Administrative/Secretarial	18.2		876
College of Science, Engineering & Technology			
Faculty	74.3	22,178	298
Administrative/Secretarial	11.8		1,879
Crystal M. Lange College of Nursing & Health Services			
Faculty	14.3	2,274	159
Administrative/Secretarial	4.4		517

Average Class Size

Semester	# of Students/Class
Fall 2001	23.6

The University intends to maintain the above ratio into future years.

IV Facility Assessment

Please see attached report



**Facilities Assessment and
Deferred Maintenance Capital Planning Report**
November 2000

V Implementation Plan

Saginaw Valley State University

**Saginaw Valley State University
5 Year Capital Outlay Plan**

	Project Period	Project Cost Estimate	Funding Sources			
			General Fund	State of Michigan	Self Supporting	Other
<u>Academic and Other Facilities</u>						
Instructional Facility No. 3: Multi-purpose Classroom	1999-2002	\$ 28,500,000	\$ 9,750,000	\$ 18,750,000		
Instructional Facility No. 4: College of Education	2001-2003	40,000,000	10,000,000	30,000,000		
Instructional Facility No. 5: Campus Technology Center	2003-2006	50,000,000		50,000,000		
Student Recreation	2001-2003	2,000,000				\$ 2,000,000
Student Center	2002-2003	6,000,000				6,000,000
College of Education Space @ Macomb	2001-2002	3,500,000	3,500,000			
Arbury Fine Arts Expansion	2001-2003	2,500,000				2,500,000
Marshall Fredericks Museum						
Storage, Receiving and Grounds Building	2001-2002	550,000	550,000			
<u>Major Maintenance & Renovation</u>						
Campuswide Classroom Update for Media & Data	2002-2006	1,000,000	1,000,000			
Cardinal Gym Renovation	2001-2002	100,000	100,000			
General Large Maintenance Projects & Campus Upgrades	2002-2006	1,000,000	800,000		\$ 200,000	
Admin. Services Building Renovation	2003-2005	700,000	700,000			
Arbury Fine Arts - New Roof	2002	150,000	150,000			
Back up Generators - Arbury, Doan & Living Center	2002-2004	500,000	500,000			
Ryder Center - New Roof	2003-2007	600,000	600,000			
Campus Entrance Sign	2002-2003	150,000	150,000			

Implementation Plan

Implementation Plan
Saginaw Valley State University

	Project Period	Project Cost Estimate	Funding Sources			
			General Fund	State of Michigan	Self Supporting	Other
Campus Infrastructure						
Campus Utility Extension & Expansion	2001-2002	\$1,200,000	\$1,200,000			
Water, Sewer, Storm, Electric & Data						
New Motorized Pathway-MDOT Enhancement Grant	2001	284,000				\$ 284,000
Roadway and Parking Renovation	2002-2006	450,000			\$ 250,000	200,000
Campus Walkway System	2002-2006	900,000				900,000
Parking Expansion	2002-2006	1,000,000			1,000,000	
Student Housing						
Great Lakes Residence Hall - New Roof	2002	140,000			140,000	
Pine Grove I Renovation	2002-2007	1,200,000				1,200,000
Other						
Student Memorial	2002	200,000	100,000			100,000
		\$ 142,624,000	\$ 29,100,000	\$ 98,750,000	\$ 1,590,000	\$ 13,184,000

Implementation Plan

Saginaw Valley State University
SAGINAW VALLEY STATE UNIVERSITY
FY 2002 CAPITAL OUTLAY PROJECT REQUEST
INSTRUCTIONAL FACILITY NO 4:
COLLEGE OF EDUCATION, LIBRARY EXPANSION AND ASSOCIATED RENOVATIONS
Priority Rank #1
Project Total Cost: \$40,000 (Dollars in Thousands)

Does Authorization for this Project exist in any Public Act?	Yes	x	No
Is the Project for Instructional Purposes?	Yes	x	No
Is the Project a Renovation or New Construction?	Ren	x	New x
Are Professionally Developed Program Statement and/or Schematics available?	Yes	x	No
Are Required Match Resources currently available?	Yes	x	No

A. Project Description Narrative

The majority of the Instructional Facility Number 4 Project will be the construction of a new building for the College of Education. This facility will house classrooms, teaching and computer laboratories, faculty offices, administrative offices and a regional teacher resource center. The project will also provide a much needed expansion and renovation of the University's library. The Library Expansion was proposed for our last funded "Capital Outlay" project, but this work was eliminated due to budget constraints.

The total new gross square feet will be approximately 125,000 square feet for the College of Education and 30,000 square feet for the Library Expansion with an average cost of \$180 per square foot. Estimated annual operating costs of new space is approximately \$400,000.

Renovation of the vacated spaces left behind by the College of Education offices will entail approximately 24,000 square feet at \$40 per square foot. Fees, furniture and equipment costs will bring the total costs for Instructional Facility No. 4 to \$40,000,000.

**SAGINAW VALLEY STATE UNIVERSITY
FY 2002 CAPITAL OUTLAY PROJECT REQUEST
INSTRUCTIONAL FACILITY NO 4:
COLLEGE OF EDUCATION LIBRARY EXPANSION AND ASSOCIATED RENOVATIONS**

B. Programmatic Benefit to Institution

The College of Education is the University's fastest growing program. In the past five years on-campus undergraduate student enrollment has risen 56%. The graduate student enrollment has risen 160%.

Currently the faculty and administrative offices for the College of Education are located in an administrative building on the edge of campus. The faculty are remote from classrooms and student activity areas making student/faculty interaction outside the classroom difficult.

In addition, student enrollment growth at the College and at the University, in general, has put increasing demands on classroom and laboratory facilities. The College of Education will benefit greatly from the construction of expanded facilities for their operations. The new classroom and laboratory capacity will also help alleviate classroom shortages and scheduling difficulties campuswide.

The University library now encompasses 83,047 gross sq. ft. and is able to house a maximum collection of approximately 100,000 books. Both the size of the library and the book collection are far smaller than what is normal for our student population. When the library was designed in the early 1980's the student population was approximately 4,850 students. Today the number of student attending classes is nearly 8,700.

All traditional operations of the library have been impacted by lack of space. However, the rapid growth of electronic learning media has placed additional technological and capacity burdens that cannot be accommodated by the current facility. Expansion to the library and updating of the current facility is an important part of this project.

**SAGINAW VALLEY STATE UNIVERSITY
FY 2002 CAPITAL OUTLAY PROJECT REQUEST
INSTRUCTIONAL FACILITY NO 4:
COLLEGE OF EDUCATION LIBRARY EXPANSION AND ASSOCIATED RENOVATIONS**

C. Economic Benefit to the State of Michigan

The College of Education at Saginaw Valley State University is a major source of new teachers for the K12 school system in the east central portions of Michigan and beyond. Additionally, the College is the major source of continuing education for certified teachers in our region.

Adequate facilities to teach "best practices" for our children's future teachers is very important to the State of Michigan. A proper education for our state's future leaders and work force is an essential ingredient in the economic well being of the State.

This project will assist the University in fulfilling its mission of providing educational services to the people of this region and the state and to establish mutually beneficial relationships with research and technology enterprises, and to be a resource for promotion of education and business in the area.

D. Match Resources

University capital provided by General Revenue Bonds and/or other unrestricted funds.

FY 2002 Capital Outlay Project Request
Instructional Facility No. 4:
College of Education, Library Expansion and Associated Renovations

<u>Description</u>	<u>G.S.F.</u>	<u>Dollars</u>
New College of Education		
Classrooms 22 @ 1,750 S.F. =	38,500	\$4,900,000
Faculty/Staff Offices	22,800	4,100,000
Computer Labs 2 @ 2,500 S.F. =	5,000	1,000,000
Auditorium	12,500	3,700,000
Regional Teacher Resource Center	23,000	3,800,000
Dean's Suite	2,400	380,000
Reception/Copy	400	70,000
Administrative Offices	7,600	1,200,000
Student Study Area/Food Service/Conference Rooms	5,000	800,000
Library Expansion	30,000	4,550,000
Library Renovation		1,000,000
Administrative Services Building Renovation		1,000,000
Site Work		3,000,000
Furniture & Equipment		5,000,000
Architect & Misc. Fees		2,500,000
Project Contingency and SOM Fees		3,000,000
Totals	147,200	\$40,000,000

Line Item Construction Program Summary

Saginaw Valley State University

<u>Rank</u>	<u>Project Description</u>	<u>Gross Square Feet</u>	<u>Total Project Cost</u>	<u>State Funds</u>	<u>State Funds Expended to Date</u>	<u>Estimated Construction Start</u>	<u>Estimated Construction Complete</u>	<u>Status</u>
1	Instructional Facility #4 College of Education Library Expansion & Associated Renovations	147,200	\$40,000,000	\$30,000,000		Aug-01	Aug-03	I
2	Instructional Facility #5 Technology Training Center	150,000	\$50,000,000	\$50,000,000	--	Apr-03	Aug-05	A

Codes for Status Column:

A= Not Yet Authorized

B= Planning -- Program Statement

C= Schematic/Preliminary Plans

D= Final Design

E= Under Construction

**RESOLUTION OF THE BOARD OF CONTROL
OF
SAGINAW VALLEY STATE UNIVERSITY
AUTHORIZING THE BORROWING OF FUNDS
TO MEET TEMPORARY CASH FLOW DEFICITS**

WHEREAS, the Board of Control of Saginaw Valley State University (the "Board"), in the exercise of its constitutional duties has determined that it is necessary and expedient to provide for the borrowing of monies in amounts not to exceed \$3,500,000.00 at any time outstanding on terms set forth herein and in the Agreement (hereinafter defined) for the purpose of providing necessary funds to meet temporary cash flow deficits, and

WHEREAS, it will be necessary for the Board to enter into a Loan Agreement (the "Agreement") whereby the sum of up to \$3,500,000.00 may be borrowed from Standard Federal Bank N.A. a national banking association (the "Bank") on a "line-of-credit" basis, which Loan Agreement shall be substantially in the form of previous Loan Agreements executed for similar purposes, including provisions for interest on drawings to be established on either a tax-exempt or taxable basis, and if tax-exempt, on either a "qualified tax-exempt obligation" basis or on a non-qualified basis:

NOW, THEREFORE, BE IT RESOLVED, That the Board may borrow for such purposes the sum of not to exceed \$3,500,000.00 from the Bank upon the terms and conditions to be more fully set forth in the Agreement, and in evidence thereof issue and deliver its note therefore as described in the Agreement (the "Note"). Advances under the Agreement shall be made at the request of the Board's authorized agents, and shall be repayable at any time by the Board, but not later than October 31, 2003. Interest, if fully tax-exempt, and eligible for status as a qualified tax-exempt obligations shall accrue on the sums outstanding, at the interest rate equal to not more than 80% of the Prime Rate, as shall be defined in the Agreement (subject to increase in case of adverse federal tax treatment of the interest on the Note) and, if fully taxable, or if not eligible for qualified tax-exempt obligation status at the rate to be established in Agreement, but not in excess of the Prime Rate plus one-half percent per annum, and shall be payable monthly, all as shall be provided in the Agreement. Principal and interest due under the Agreement and Note are payable from and secured by a first lien on the General Revenues of the Board (as defined in a certain Trust Agreement dated January 1, 2001 between the Board and Michigan National Bank, as trustee). The first lien on the General Revenues established by this Resolution and the Agreement shall be on a parity basis with the first lien thereon established as security for certain outstanding debt of the Board.

BE IT FURTHER RESOLVED, That the President of Saginaw Valley State University, or the Vice President for Administration and Business Affairs of Saginaw Valley State University be and each of them are hereby authorized, empowered, and directed in the name of the Board and as its corporate act and deed to execute and enter into the Agreement and a Note in the amount of \$3,500,000.00 to the Bank and to request the Bank to make advances under the Agreement and Note in amounts not to exceed at any time outstanding \$3,500,000.00, and to execute and deliver any documents or certificates in connection therewith, and

BE IT FURTHER RESOLVED, That the said officers be and each of them are hereby authorized, empowered, and directed for and in the name of the Board and as its corporate act and deed to make, consent to, and agree to any changes in the terms and conditions of said Agreement from prior similar agreements and said Note which they deem necessary, expedient, and proper prior to or at the time of execution of the said Agreement and Note, but no such change shall increase the maximum amount to be borrowed, the interest rate to be paid thereon, the payments required to be made, or the security pledged from the terms of this Resolution; provided, however, nothing herein contained shall be construed as limiting the right of said officers to alter or change the date of issue of said Note, or the date of payment of interest, and

BE IT FURTHER RESOLVED, That the said officers, in the execution of said Agreement and Note, shall not pledge the credit of or create any liability on the part of the State of Michigan, the Board, or any member or officer of the Board, or any of their successors, other than to pledge the General Revenues as herein provided; and said Agreement and Note are not intended and shall not create any indebtedness of the State of Michigan or the Board within the meaning of any State constitutional debt limitation or restriction, and

BE IT FURTHER RESOLVED, That all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.



P.O. Box 3000
Lansing, Michigan 4890

Web: <http://www.mde.state.mi.us>

Thomas D. Watkins, Jr.
Superintendent
of Public Instruction

November 28, 2001

State Board of Education

Kathleen N. Straus
President

Sharon L. Gire
Vice President

Michael David Warren, Jr.
Secretary

Bileen Lappin Welser
Treasurer


Marianne Yared McGuire
NAESB Delegate

John C. Austin
Herbert S. Moyer

Sharon A. Wise

John Engler, Governor
Ex Officio

TO: Public School Academy Authorizers

FROM: William J. Bushaw, Ph.D.
Chief Academic Officer 

SUBJECT: Legislative Cap on Public Universities

As there is no process in place in the Public School Academy (PSA) Program to address the fluctuation and distribution of charters by public universities that are capped at 150, the following approach will be used, at least until the M. Peter McPherson Committee may establish a more permanent method.

First, if a contract is surrendered, revoked or not continued by the authorizer, the authorizer must notify the State Superintendent, in writing, of that action. That letter should be copied to the Public School Academy Program, as well. The affected authorizer is given the option to replace that charter. However, if the authorizer that surrenders the contract doesn't wish to replace the charter within six months of the date of closure of the academy, then a random draw of all current authorizers will determine the replacement order.

As Oakland University surrendered Elbert T. Clark Academy; Saginaw Valley State University surrendered Newland Academy of Arts and Sciences; and Grand Valley State University, as of December 17, 2001, will surrender Family Institute Early Childhood Development Academy, each will be able to replace that charter. From this point on the six months will commence from the date of closure of the academy.

Finally, because of the short supply and, in the true spirit of charter school education, we strongly encourage each authorizer to seek those PSA applications that offer true instructional alternatives to those provided by our current public schools including public school academies.

Please contact Patty Durkee at the Michigan Department of Education, Public School Academy Program, Office of Education Options at 517/373-4631 or DurkeeP@state.mi.us if you have questions.

Cc: Thomas D. Watkins, Jr.
Superintendent of Public Instruction

Patty Durkee, Specialist
Public School Academy Program

Staff Member

OF THE MONTH

**Chris
Looney**

Registrar

**Director,
Academic
Advisement
Center/
Minority Student
Services**

October 2001

For the past eight years, Chris Looney has tooled to work in the same car – a green, three-cylinder Geo Metro with a manual transmission and no air conditioning.

The fact that Looney has driven the car for 120,000 miles without trading it in for something new is a contrast to the amount of change he has experienced in the work place.

During his 23 years at SVSU, Looney has had to contend with new job responsibilities, different job titles, turnover in staffing, technological advancements, promotions, office mergers, curriculum revisions, office relocations, and more.

"I can't remember all the names we've had for our office," joked Looney, who is Registrar and director of the Academic Advisement Center/Minority Student Services. "The way our division is structured now is a real enhancement because it pulled together all of

the offices that provide services for students.

"In the past, we had to collaborate across divisions, which sometimes is less efficient than working together at the same table," he said.

His operation has been enhanced in other ways as well.

"I've always been impressed by the commitment of our staff," said Looney, who supervises 19 people.

"Supervising is easy when you have people who care about what they do, are self-motivated and very team oriented," he said.

"Supervision" then

becomes more of a guiding process instead of overseeing."

New technologies on campus, such as telephone registration, also have resulted in advancements.

"The T-Reg System really had an impact on how we managed the registration process," Looney said. "Of course it had an impact in the advising area because that's always one of our peak periods. It changed some of the traffic and business patterns of our students."

From November 1999 through October 2000, Looney played an instrumental role in the transition to the newest software release of the University's mainframe computer.

"The R-16 conversion was an 18-month process that upgraded our entire campus database system," he explained, noting that his department utilizes many of the system's new features.

Now that R-16 is operational, Looney said the University is ready for the next phase, which involves moving into "web-based services."

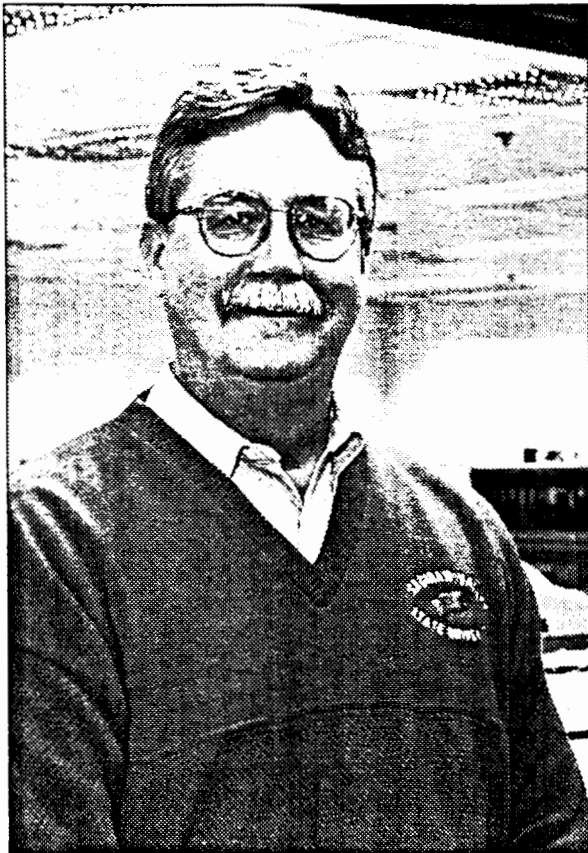
"We'll be implementing a variety of services for students and faculty, including online registration," he said. "Over the next 15 to 18 months, we'll roll out these services."

Computerized degree auditing has streamlined the task of helping students finish academic program requirements, and this task will become available in the new online system, Looney claimed.

Recent changes in General Education requirements affected students entering SVSU in Fall 2001; however, Looney and his staff must continue to advise students who enrolled under the old requirements.

"We'll need to refer to the old Gen. Ed. requirements through Summer 2006, which is when that catalog cycle ends," he said.

Away from the office, Looney enjoys reading (mysteries and nonfiction) and cooking. He regularly travels to his second home in Elk Rapids, where his wife, Christie, recently accepted a position as a third grade teacher. He has one son, Patrick (20), who attends Northwest Michigan College.



Staff Member

OF THE MONTH

**Perry
Toyzan**

**Graphics
Center/
Mailroom
Supervisor**

November 2001

Throwing a pebble in a pond of water results in waves that ripple outward.

For Perry Toyzan, a recent change from the 517 to the 989 area code was more like a boulder that started an avalanche.

As supervisor of the Graphics Center and Mailroom, Toyzan had to contend during the past year with the effects of the switch to the new area code.

"We were pretty busy updating all of the business cards, letterhead and all publications that included the new area code," Toyzan said. "It forced us to keep our presses running on double duty until we got caught up."

The volume of materials that pass through Toyzan's on-campus printing operation is noteworthy. In addition to the 50 publications printed each week on 12-by-18-inch AB Dick

and Itek offset presses, Toyzan and his staff also run off some 10,000 color copies and about 40 large-format color posters and signs each month.

The color copier and color printer are recent additions to Toyzan's print shop. The ability to produce color materials allows the Graphics Center to create signs, including those in Wickes Hall that list office locations, and kiosks stationed on College Drive near the Bay and Davis road entrances.

Along with his primary printing center in the Service Building, Toyzan supervises the satellite Copy Center, which reproduces up to 500 different types of document requests each month from its office in Science West.

Like most other departments on campus, Toyzan is working to embrace computer technology in his area.

"We've replaced our darkroom and all the hand stripping of film negatives that we used to do with a direct computer file-to-plate process," Toyzan said. "We've been using computers for the past three to five years. We used to use our darkroom daily, but now we go in there maybe once a month."

Toyzan also is responsible for the Mailroom, including sorting, delivery, pickup and other services such as bulk, international and overnight mailings.

"We handle around 2,500 incoming pieces of mail each day," he said. "We've been monitoring the current anthrax situation, and while we're not using gloves, we've been in contact with the Health Department about what procedures may need to be followed in the future."

"We don't actually open mail, we just handle it," Toyzan continued. "People should be suspicious of mail with no return address, or any unexpected mail. If that happens, call Public Safety for assistance."

Toyzan supervises three full-time staff and approximately 10 student workers. He joined SVSU in 1981 after completing his Bachelor of Science in printing management at Western Michigan University. He also holds an associate's degree from Ferris State.

In his free time, Toyzan enjoys golf and bowling. He looks forward to spending time with his children, including Carly, a junior at Hemlock High School, and Brandon, who is a freshman at SVSU majoring in computer engineering.



Staff Member

OF THE MONTH

**Sherry
Swartz**

**Assistant
Director**

Admissions

December 2001

At one point in her professional life, Sherry Swartz worked in the legal profession as an office assistant. But the thought of spending the whole day at a desk with no chance of talking to anyone compelled her to look for a new career direction.

"Anyone who knows me will tell you that I love to talk and I do a lot of it," joked Swartz, who originally came to SVSU as a student in the elementary classroom teaching program.

She graduated from Saginaw Valley in 1996 with a B.A. in English and history, with the thought of becoming an elementary teacher.

"That's what my grandma did," she said. "But I discovered that instead of working with children I preferred helping young adults."

Soon after joining the Admissions Office three years ago, Swartz found herself in the

position of being the only "experienced" admissions rep in the department.

"When I came on board, there were four counselors and three of them left the University not long after I started here," she recalled.

"Because of the turnover in our staff, I was asked to do a lot of things that may not have been assigned me so early in my career with the department," Swartz explained.

Among the admissions programs delegated to her are FTIC (First Time In

College) students, dual enrollment, private scholarships, and off-campus courses in Cass City.

"I personally hand register all dual-enrolled students. This fall, I hand registered 75 students in the program," Swartz said.

"I'm in charge of determining which FTIC students are awarded private scholarships to SVSU, and my travel territory encompasses Bay and Midland counties and the Thumb."

Her connection to the Thumb makes Swartz a natural choice for coordinator of Cass City courses, which is her unofficial second title.

"The Cass City program is my biggest responsibility right now – it's a tremendous challenge as well as a great initiative for me," she said. "I oversee the entire process, from financial aid and registration to helping students get started and collecting tuition payments.

"In addition, we select the courses that will be offered, and assist in identifying the instructors who will teach the courses. I also am involved in marketing and advertising.

"It's kind of like being in charge of a little college within the University, and it's a great experience managing something like that."

Swartz said the Cass City program will grow – this fall enrollment was up 27 percent – and include on-site Basic Skills Testing.

For relaxation, Swartz enjoys reading classic novels, and sings in and plays piano for the Kochville United Methodist Church choir. She also hits the woods during hunting season, and has bagged three deer with a bow.

"When I graduated from SVSU, I figured that I'd just go on with my life. But to be honest, I love working at a university, and I like using my experiences when advising students to choose a career that they'll love. Most people tell me they rarely see me without a big smile on my face, and that's because I genuinely enjoy my work."

