

**SVSU®**

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**BOARD OF CONTROL  
MINUTES**

**MAY 5, 2000**



SAGINAW VALLEY STATE UNIVERSITY

BOARD OF CONTROL

MAY 5, 2000

REGULAR MEETING

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MINUTES  
BOARD OF CONTROL  
Regular Meeting  
1:30 p.m.  
Board of Control Room - Wickes Hall

Present: Braun  
Escobedo  
Gilbertson  
Kelly  
Sims  
Walpole

Absent: Law  
Rush  
Vitito

Others

Present:	M. Barnett	R. Thompson
	G. Eastland	B. Waliczek
	L. Engel	J. Woodcock
	C. Graham	J. Wright
	J. Huddleston	R. Yien
	M. Harmon	G. Zimmerman
	B. Hughey	Press (2)
	C. Jerome	
	S. Johnson	
	A. Kaufmann	
	C. Looney	
	B. Malnar	
	H. Matula	
	R. Maurovich	
	M. Mayama	
	B. Mudd	
	J. Muladore	
	S. Nehmer	
	R. Payne	
	L. Pelton	
	C. Pryor	
	M. Rabideau	
	D. Schneider	
	E. Sparapani	
	J. Stanley	
	S. Strobel	
	N. Taylor	

I. CALL TO ORDER

Chairman Kelly called the meeting to order at 1:31 p.m., with Trustees Braun, Sims and Walpole in attendance. He noted that due to the lack of a quorum, any items on the agenda requiring a vote would be delayed.

II. PROCEDURAL ITEMS

A. **Approval of Agenda and Additions to and Deletions from Agenda**

President Gilbertson asked that the Staff Members of the Month be recognized following the procedural items instead of after the action items. Hearing no objections, Chairman Kelly declared the agenda approved as revised.

B. **Recognition of the Official Representative of the Faculty Association**

Professor Ervin Sparapani, President of the Faculty Association, told the Board the Faculty Association had elected a new slate of officers in April. Beginning in September the President will be Randy Hock, the Vice President will be Marcia Shannon, and Paul Teed will be Secretary.

C. **Communications and Requests to Appear Before the Board**

Heather Matula, outgoing President of the Student Association, introduced the newly-elected President, Nicholas Taylor.

Chairman Kelly thanked Ms. Matula for her contribution as President, noting that she had done an outstanding job, and wished her good luck in the future.

Mr. Taylor introduced the members of the Student Association who were present, and told the Board they hoped to set a new standard for the Student Associations to come.

Chairman Kelly welcomed the Student Association team and told Mr. Taylor that the Board looked forward to working with him.

Trustee Escobedo joined the meeting at 1:38 p.m., establishing a quorum.

Woody Pelton, Special Assistant to the President for International Programs, introduced Dr. Mari Mayama, exchange professor from Shikoku University in Tokushima, Japan, who will be teaching the Japanese Language at SVSU for the Spring/Summer sessions this year.

Richard P. Thompson, Dean of Student Affairs, introduced SVSU's new Athletic Director Gilbert (Griz) Zimmerman.

**D. Approval of Minutes of March 13, 2000 Regular Meeting**

**It was moved and supported that the minutes of the March 13, 2000 regular meeting be approved.**

The minutes were unanimously APPROVED as written.

**III. INFORMATION AND DISCUSSION ITEMS**

**Staff Members of the Month**

Marie Rabideau, Staff Member of the Month for February, and Chris Pryor, Staff Member of the Month for May, were presented to the Board. (See Appendix One: Rabideau, and Appendix Two: Pryor)

**IV. ACTION ITEMS**

1) Resolution to Grant Baccalaureate and Master's Degrees

RES-1406 **It was moved and supported that the following resolution be adopted:**

**WHEREAS, Saginaw Valley State University is granted the authority to confer Baccalaureate and Master's Degrees as outlined in Section 5 of Public and Local Acts of Michigan-1965; and**

**WHEREAS, Operating Policy 3.101 Article III of the Board reserves to the Board the authority to grant degrees;**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the awarding of Baccalaureate and Master's Degrees at the May 6, 2000 Commencement as certified by the faculty and Registrar.**

The motion was APPROVED unanimously.

2) Resolution to Grant Honorary Degree to E. Malcolm Field

RES- 1407 It was moved and supported that the following resolution be adopted:

**WHEREAS, E. Malcolm Field is a nationally renowned neurosurgeon who has established Saginaw, Michigan as a center for excellence in neurological care; and**

**WHEREAS, Dr. Field is known for his tireless work ethic and has devoted his life to alleviating human suffering; and**

**WHEREAS, He currently serves as Chief of Staff at Saint Mary's Medical Center and is a staff member at several other hospitals in east central Michigan; and**

**WHEREAS, Dr. Field is founder and Medical Director of the Field Neurosciences Institute and is dedicated to providing compassionate care to his patients; and**

**WHEREAS, He was the 1999 recipient of the prestigious Spirit of St. Vincent de Paul Award presented by Saint Mary's Hospital for his continuing commitment and kindness to those in need:**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the granting of the Honorary Doctor of Science degree to Dr. E. Malcolm Field to be presented at the May 6, 2000 Commencement.**

President Gilbertson stated: "Dr. Field was recommended to us by several members of the faculty as a person of unusual and extraordinary distinction in the Medical Arts field and in his community. He is greatly respected not only for his own practice but the practice of the Field Neurosciences Institute, which is associated with Saint Mary's Hospital. He is a uniquely distinctive member of the medical community who has shown an interest in and loyalty to the University."

The motion was APPROVED unanimously.

- 3) Resolution to Grant Honorary Degree to Joel D. Gougeon

RES-1408 It was moved and supported that the following resolution be adopted:

**WHEREAS, Joel D. Gougeon was elected to the Michigan Senate in 1993 in a special election and was re-elected in 1994 and again in 1998 to represent the citizens of the 34<sup>th</sup> District; and**

**WHEREAS, Senator Gougeon has compiled an outstanding record of service in state government. He currently is a member of the Senate Appropriations Committee and chairs the Subcommittee on Community Health, which is responsible for administering more than \$8.2 billion annually in state budget; and**

**WHEREAS, Senator Gougeon also serves on the Family Independence Agency and Capital Outlay Subcommittees, and is Vice Chair of the Standing Committee on Families, Mental Health and Human Services; and**

**WHEREAS, Before joining the Appropriations Committee, Senator Gougeon chaired the Senate Committee on Families that introduced legislation which resulted in state-level child protection reforms; and**

**WHEREAS, Senator Gougeon has been active in community organizations and is an original incorporator of Bay City Crime Stoppers:**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the granting of the Honorary Doctor of Laws degree to Senator Joel D. Gougeon to be presented at the May 6, 2000 Commencement.**

President Gilbertson told the Board that Senator Gougeon is a distinguished public servant from Bay County who has represented his constituency with great distinction. He is an outstanding Senator who has earned bi-partisan respect in the Legislature. He has been a tremendous supporter of this University and is one of the leading public servants from this region.

The motion was APPROVED unanimously.

- 4) Resolution to Grant Emerita Status to Harriet Tillock

RES-1409 It was moved and supported that the following resolution be adopted:



**WHEREAS, Harriet E. Tillock joined the faculty at Saginaw Valley State University in 1973 and was Professor of Sociology until her retirement in May 2000; and**

**WHEREAS, In 1978, Dr. Tillock was the first female faculty member to receive the prestigious Landee Teaching Excellence Award, and in 1979 was presented the First Annual Award for Outstanding Service and Support to the Student Social Work Organization; and**

**WHEREAS, She was honored in 1996 for “Outstanding Contributions to Women” by the SVSU Women’s History Committee; and**

**WHEREAS, During Dr. Tillock’s distinguished teaching career, she has helped establish new courses offered by the Department of Sociology; and**

**WHEREAS, In addition to her exceptional teaching career, she has been active in professional and civic organizations locally and nationally:**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University gratefully acknowledges Dr. Tillock’s exemplary service and dedication to the University and bestows upon her the title of “Professor Emerita of Sociology.”**

**BE IT FURTHER RESOLVED, That a copy of this resolution be framed and presented to Dr. Tillock as a permanent expression of the University’s appreciation.**

President Gilbertson stated: “Harriet Tillock is a quite remarkable person who has made a unique contribution to the University. She has served it long and well. Emeritus status is reserved for people who have gone above and beyond the call of duty for an extended period of time. Dr. Tillock is exactly such a person – she is the sort of person for whom Emeritus status was invented. She has served us for nearly 28 years as a distinguished Professor and Sociologist. She has a long-standing following of students, and was in many ways a mentor to some of the more mature students who came to the University. She was an exemplar person who earned her doctorate and came into the faculty role rather late in her working life and stayed with us for nearly 28 years. Dr. Tillock was one of the pioneers and builders of this institution, who by all measure went above and beyond the call of duty.”

The motion was APPROVED unanimously.

5) Resolution to Thank Heather Matula and the Elected Representatives for their Services as Student Association Members

**RES-1410 It was moved and supported that the following resolution be adopted:**

**WHEREAS, Student Association President Heather Matula and the elected representatives served students and the University with dedication during the 1999-2000 academic year; and**

**WHEREAS, Ms. Matula and the representatives listed below served with dedication;**

**Jennifer Bartels  
Sandy Chang  
Daniel Decker  
Alicia Fulgencio  
Alicia Kaufmann  
Paul Kekel  
Kristy MacKenzie**

**Candace Malone  
Jeannine Nicol  
Valerie Owen  
Christopher Renna  
Nicholas Taylor  
Brian Waliczek**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University formally expresses its appreciation to Heather Matula and the representatives for their dedicated service on behalf of the University and its student body.**

**BE IT FURTHER RESOLVED, That the Board conveys its best wishes to Ms. Matula and the representatives for continued academic and future professional successes.**

President Gilbertson noted that the Board had enjoyed working with Ms. Matula and her colleagues. It was a very good year for the Student Association, and Heather was exemplary in her leadership.

President Gilbertson stated: "We have very high hopes for Heather and for what she will be doing throughout her life and career. She has made us proud now, she'll make us even more proud in the future. This year's Student Association was comprised of a very, very fine group of students."

The motion was APPROVED unanimously.

6) Resolution to Congratulate Nicholas Taylor and Representatives of the Student

Association on their Election

RES-1411      **It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Student Association represents the major formal structure for student participation in the affairs of the University; and**

**WHEREAS, The President of the Student Association is asked to commit significant time and energy to the work of the organization; and**

**WHEREAS, The individuals listed below were recently elected by vote of their fellow students to assume leadership positions in the Student Association for 2000-2001;**

**President**

**Nicholas Taylor**

**Representatives**

**Erin Bader**

**Barbara Malnar**

**Dan Decker**

**Scott Nehmer**

**Angela Hill**

**Valerie Owen**

**Brian Hughey**

**Christopher Renna**

**Shaun Johnson**

**Trip Roberts**

**Alicia Kaufmann**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University offers its congratulations and best wishes to the aforementioned leaders on their election to office.**

**BE IT FURTHER RESOLVED, That the Board conveys its pledge to work with these leaders toward the betterment of Saginaw Valley State University.**

President Gilbertson told the Board this was a very promising group of students, and that he was looking forward to working with them.

The motion was APPROVED unanimously.

7)      Resolution to Approve Mission Statement and Planning Task Force Report

RES-1412      **It was moved and supported that the following resolution be adopted:**

**WHEREAS, Article III of the SVSU Board of Control Policies stipulates that the Board**

**of Control adopt the University's mission; and**

**WHEREAS, The President's Planning Task Force developed and proposed a revision of the University's Mission Statement and recommends a five-year plan; and**

**WHEREAS, The Task Force is to be commended for their fine work in preparing the documents, which clarify both the mission, the vision and goals in a concise manner;**

**NOW, THEREFORE, BE IT RESOLVED, That the attached Mission statement and Planning Report be adopted. (See Appendix Three: Mission)**

President Gilbertson stated: "As the Board is aware, about a year ago I appointed a Task Force to work with me and several other officers of the institution to step back – as we have tried to do every five years – and check on what we are, where we're going, and what we hope to accomplish with at least a near term horizon of five years. A number of people – very representative in the sense of coming from a broad range of occupations and organizations and from within the institution, but each being extraordinary in their own way – agreed to serve on this Task Force. Dr. Marianne Barnett has been our chief staff person. . . .

"This group developed a Mission Statement which reads: 'The University produces value for the Region, State and Society by preparing highly qualified graduates who contribute to the betterment of a culturally diverse world and by providing intellectual and cultural opportunities that enrich the lives of people.' The key to the Mission is that our first focus is on preparing highly qualified graduates. That is our job. . . .Beyond that, we also provide intellectual and cultural opportunities to others, even beyond our own students. . . .

"Companion to that is a vision. A mission, as we understand it, says who we are, what we do, why we exist. A vision gives a qualitative dimension to that – why we do it and how we go about doing it . . . .We provide academic and professional programs and services at the highest

levels. We want to be among the finest teaching universities in the United States. We are a teaching institution – this goes back to our mission and the standards of our peer institutions in this nation. Our graduates have already begun to rise to key positions of leadership. They will distinguish themselves. Ultimately, we will be measured by the performance of our graduates and the contributions they make as they rise to key positions. We also believe we already are . . . strengthening our position as the premier cultural and intellectual center and resource for the schools, the governments, the businesses and the people of the region.

“So we have a mission, we have a vision, and we have a plan. What flowed from this then in a sort of logical sequence was a set of very broadly-stated goals about what we hope to accomplish.”

The Chairpersons of the six subcommittees of the Task Force enumerated the members of their committees and reviewed their goals, directions toward their goals, key actions to be taken, and progress as indicated in the attached Planning Task Force document.

President Gilbertson concluded: “I think we have quite a package here. It has been a long, difficult, but fascinating process to put these words on paper. What emerges from this, in my judgment, is that we are on the same page. There is a remarkable consensus among faculty, staff, and administration as to who we are, what we stand for, and what we’re trying to accomplish. . . . This is a consensus document that we are pleased to present to you. . . . We would expect that as a next step this Plan would be judged annually by the Board of Control – probably at your January meeting each year during the term of this Plan.”

Trustee Escobedo stated: "First of all, I think that all of you who participated in this process are to be commended. To be able to do the kind of soul searching, the kind of analysis that obviously went into developing this document requires a great deal of time and a great deal of energy. . . .The next step in the process obviously is the shepherding of this blueprint, taking it to the next level and making these things happen. And obviously the President has to take the leadership role, but there also has to be some way of monitoring the progress of the Plan on a regular basis, then doing an inventory of the progress and reporting to the Board. Will there be an individual or a group of individuals who will have that responsibility – how will that be done?"

President Gilbertson replied that the Board would be addressing this matter at least twice a year. . . . There are two levels of responsibility – the continuing monitoring and shepherding by the President and the President's Staff, and the second level of continuing to work with the Task Force on the annual check on progress.

Trustee Braun stated she felt the document was extremely well done, but that she was a bit troubled by the oxymoron of "required volunteers."

President Gilbertson stated that the point was well taken.

The motion was APPROVED unanimously.

8) Resolution to Approve Revised Board of Control Operating Policies

RES-1413 **It was moved and supported that the following resolution be adopted:**

**WHEREAS, Board of Control Policy 3.0-3, Item #24 states that the Saginaw Valley State University Board of Control reserves authorization to adopt and modify the Board of Control Bylaws and Policies Manual; and**

**WHEREAS, Revisions have been proposed to the existing Board bylaws and policies; NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University give formal approval to the revised bylaws and policies. (See Appendix Four : Bylaws)**

President Gilbertson told the Board this action, which was being taken in response to certain changes in legal requirements, had been recommended by the University's legal counsel.

The motion was APPROVED unanimously.

9) Report of Nominating Committee and Resolution to Elect Officers of the Board of Control

Trustee Braun told the Board the Nominating Committee, consisting of herself, Trustee Escobedo and Trustee Walpole, recommended the slate listed in Resolution 1414.

**RES-1414 It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Saginaw Valley State University Board of Control Bylaws stipulate that a Nominating Committee shall be appointed by the Board to recommend candidates for each office;**

**NOW, THEREFORE, BE IT RESOLVED, That the Nominating Committee of Ruth A. Braun, Elias J. Escobedo, Jr. and Robert H. Walpole submit for election the following slate of officers of the Saginaw Valley State University Board of Control for 2000-2001.**

<b>Treasurer</b>	<b>Linda L. Sims</b>
<b>Secretary</b>	<b>D. Brian Law</b>
<b>Vice Chair</b>	<b>Robert J. Vitito</b>
<b>Chair</b>	<b>Burnett S. Kelly</b>

The motion was APPROVED unanimously.

10) Motion to Establish Board of Control Calendar for 2000-2001

**BM-932 It was moved and supported that the Board approve the attached calendar for 2000-2001 (See Appendix Five: Calendar)**

The motion was APPROVED unanimously.

V. REMARKS BY THE PRESIDENT

President Gilbertson told the Board everyone is looking forward to graduation on Saturday. At that time the Franc A. Landee Teaching Excellence Award will be presented to Professor Paul Teed, and the Earl L. Warrick Award for Excellence in Research will be presented to Professor John Jezierski. A number of other awards had been announced at the All University Awards Banquet in April, including those given to nine people who have a 30-year history with SVSU.

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

11) Motion to Move the Executive Session to Discuss Collective Bargaining

BM-933      **It was moved and supported that the Board move to Executive Session to discuss Collective Bargaining**

Trustee Braun	yes
Trustee Escobedo	yes
Trustee Kelly	yes
Trustee Sims	yes
Trustee Walpole	yes

The motion was APPROVED unanimously.

The Board moved to Executive Session at 2:36 p.m. and reconvened in Public Session at 3:48 p.m.

Heather Matula advised the Board on the Student Association's success towards 1999-2000 goals and objectives.

Larry Engel, Director of School and University Partnerships, discussed appointments of



proposed Board members for several Charter Schools. Recommendations for these appointments will be brought to the Board of Control for approval during the June meeting.

Jerry Woodcock, Vice President for Administration and Academic Affairs, told the Board that several years ago the University had transferred ownership of the sewer system constructed by SVSU which was funded from a special state appropriation to Kochville Township. SVSU is now in the process of reassuming ownership of the lift station which handles SVSU's sewage. This matter will require Board action at a later date.

Mr. Woodcock discussed the possible rental of the House on Davis Road previously utilized as the SVSU Children's Center, and updated the Board on the Macomb Program facility lease negotiations.

Dr. Robert S.P. Yien, Vice President for Academic Affairs, advised the Board on the status of accreditation with the American Assembly of Collegiate Schools of Business (AACSB).

President Gilbertson discussed elements involved in the development of the FY2001 Operating Budget. Dr. Robert Maurovich, Vice President for Student Services and Enrollment Management, reported on enrollment projections for Fall, 2000. The Budget will be brought before the Board at its June 12<sup>th</sup> meeting.

## VII. ADJOURNMENT

### 12) Motion to Adjourn

BM-934      **It was moved and supported that the meeting be adjourned.**

The motion was APPROVED unanimously.

BOARD OF CONTROL  
Regular Meeting

May 5, 2000

The meeting was adjourned at 4:59 p.m.

Respectfully submitted:

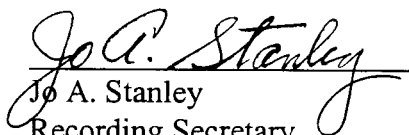
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Burnett S. Kelly  
Chairman

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D. Brian Law  
Secretary

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Jo A. Stanley  
Recording Secretary

# Staff Member

## OF THE MONTH

### Marie Rabideau

**Administrative  
Assistant,  
Office of  
Student  
Affairs**

**February 2000**

**A**WAY FROM the office, Marie Rabideau is the captain of her own ship.

An avid boater, Rabideau spends her sunny summer days tooling around Saginaw Bay or some of Michigan's inland lakes.

During the past year, nobody could blame Rabideau for looking to escape the pace of her position as administrative assistant in the Office of Student Affairs.

Since January 1999, her office has had to assume the added responsibility for athletic department administration while the University was conducting a search for a full-time athletic director. The position just recently was filled.

"It's been interesting, but we're happy it's almost over," said Rabideau of the situation. "I really learned a lot about athletics – particularly the amount of paper work that goes through that department."

The University is required to document the status of athletes by both the National Collegiate Athletic Association and the Great Lakes Intercollegiate Athletic Conference.

"I've learned about national letters of intent, a lot of NCAA rules, recruiting processes,

compliance issues, and game scheduling requirements," she said.

"I think most people don't understand just how much work is going on over in athletics – there's certainly a lot more to it than going to practices and playing the games," Rabideau noted. "We receive a letter almost every day from the NCAA or the GLIAC about a policy change or new procedure that we have to follow."

Early next month, after the newly-appointed athletic director comes on board, Rabideau expects to shift her focus back to activities in Student Affairs, which along with athletics includes campus life, residential life, personal counseling, health services, disability services and campus recreation.

"I have the opportunity to work closely with the staff in the division, but a great deal of my time is spent with students," Rabideau said. She is chair of the Election Commission and a member of the Homecoming Committee. She also is active in Cardinal Club.

"Luckily we've had everything in place for several years, so we already have the guidelines ready for each year's elections," Rabideau said. In addition to helping coordinate elections, Rabideau assists students who contact the Student Affairs office.

Rabideau was an administrative secretary in the Office of Placement and Cooperative Education, and began her University service in January 1987 in the Office of Information Services. She is a 1992 Honors Program graduate with a Bachelor of Business Administration, and she earned an MBA in 1997 from SVSU.

Rabideau also enjoys traveling to exotic locations such as the Bahamas and Cancun. She recently returned from a vacation in Las Vegas. During the year, she looks forward to attending student and athletic events, and she can be found in Ryder Center beating up on coworkers in a friendly game of racquetball.



# Staff Member

## OF THE MONTH

### Chris Pryor

Academic and  
Career Advisor

May 2000

When Nick Saban made a sudden decision this year to quit as football coach at Michigan State, Chris Pryor was not surprised.

In 1991, Pryor was preparing to leave his home in Flint to go play quarterback for Saban, who at the time was the head football coach at the University of Toledo.

"That was my intent, but he [Saban] left for the National Football League right at the last minute — just like he did at State," Pryor said. "Once the coach who recruited me was gone, I decided I did not want to go to school there."

Instead, Pryor enrolled at Saginaw Valley State University to study business.

"Doris Roberson (a former SVSU academic advisor) attended my church and knew my family," Pryor said. Attending SVSU enabled him to remain in proximity to his father, the Bishop Marvin C. Pryor of the Victorious Believers Ministries Church in Saginaw.

"My father is my mentor," said Pryor. "We talk almost every day, although that's been tough the last few weeks as I finish up my graduate program."

Pryor is graduating this semester with his Master of Education degree. He earned his B.B.A. from SVSU in 1995. Pryor's wife,

Kenyatta, also is completing her graduate work in the M.S./T.P. program this semester.

As an undergrad, Pryor lived on campus and enjoyed being involved in campus life. He was a senator in student government and a member of ASA (African Student Alliance, now the Organization of Black Unity).

His community service activities focus on helping youth at his father's church, where Pryor is the Youth Leader.

"I organize what we call the 'Triumphant Teens.' We hold Wednesday night prayer groups, plan activities for Friday nights and organize special field trips," he said.

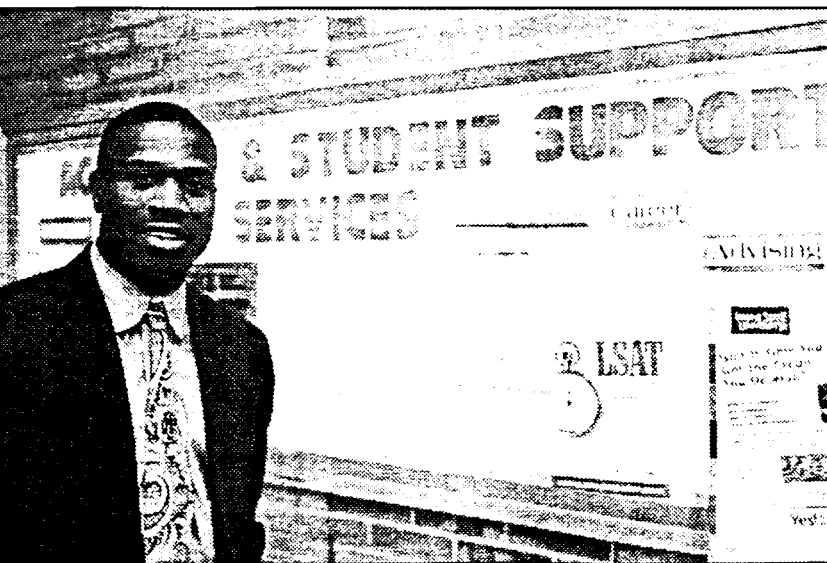
"Young people have a special place in my heart," Pryor continued. "I know that's what I enjoy doing — helping others. It gives me great satisfaction knowing that I helped someone who may be headed in the wrong direction."

That interest in the welfare of others makes Pryor a natural fit for the Academic Advising Center, where he has assisted students since joining SVSU in June 1998. During peak enrollment periods, Pryor will advise some 30 students per day on their academic options.

Along with advising, Pryor works with students who participate in College Success Courses, which he said are designed to "teach people how to become successful students." Pryor's responsibilities include teaching CSC courses dealing with time management, note taking, testing and study skills.

"My job allows me to meet so many different individuals, and I learn about different cultures and countries. Every day I look forward to establishing relationships with different people."

Pryor also is an avid sports fan, particularly tennis. His daily wardrobe attests to his affinity for shopping ("I shop for both my wife and myself," he admitted). He and his wife also love to travel. In fact, as a graduation gift to themselves, the Pryors will be going on a nine-country European vacation next month.



# SAGINAW VALLEY STATE UNIVERSITY

**MISSION:** The University produces value for the Region, State and Society by preparing highly qualified graduates who contribute to the betterment of a culturally diverse world and by providing intellectual and cultural opportunities that enrich the lives of people.

**VISION:** Saginaw Valley State University will provide academic and professional programs and services for its students at the highest levels of quality and value, and be recognized as among the finest teaching universities in the United States. Our graduates will rise to key positions in economic, political, cultural and civic leadership and will distinguish themselves and our University through their accomplishments and service. Our University will also be the premier cultural and intellectual center and resource for the schools, governments, businesses and people of the East-Central Region of Michigan.

## ACADEMIC IMPROVEMENT

Goal: The University will develop and deliver academic programs that provide the highest quality intellectual preparation for its students and which both motivate and enable those students to reach their full personal and professional potential.

## PROGRAM QUALITATIVE DISTINCTIVENESS

Goal: The University will enhance the value of all its programs by developing several qualitatively distinctive programs that achieve and deserve recognition as among the finest such programs offered by teaching universities [Comprehensive I] in the United States.

## ENROLLMENT MANAGEMENT

Goal: The University will increasingly become an institution of choice for students while remaining an institution of opportunity.

## TECHNOLOGY

Goal: The University will make a qualitative step forward in employing technology to enhance teaching and learning, improve institutional efficiency and expand access to educational opportunities, achieving a "state-of-the-art" level of technological capability among teaching universities [Comprehensive I] in the United States.

## CAMPUS CULTURE

Goal: The University will create and sustain a culture and environment that fosters and supports the personal and intellectual growth of its students, faculty and staff.

## PUBLIC SERVICE

Goal: The University will make significant and sustained contributions to the quality of life and become the premier cultural and intellectual center and resource for the schools, businesses, governments and people of the East-Central region of Michigan.

## ACADEMIC IMPROVEMENT

Goal: The University will develop and deliver academic programs that provide the highest quality intellectual preparation for its students and which both motivate and enable those students to reach their full personal and professional potential.

### Indicators:

- ▶ Accreditation reports from external evaluators
- ▶ Student retention data and alumni surveys
- ▶ Class size data
- ▶ Faculty-student research data
- ▶ General education program assessment data
- ▶ Undergraduate and graduate student surveys

## CRITICAL SUCCESS FACTORS

## DIRECTION TOWARDS GOAL

## KEY ACTIONS

## PROGRESS

<p><b>1. Exemplary Teaching</b></p>	<p>A. Promote and recognize excellence in classroom instruction and teacher-scholar research</p> <p>B. Maintain small class sizes and commitment of full-time faculty to teaching</p> <p>C. Expand opportunities for collaborative faculty-student research</p>	<p>A1. Develop means of recognition and support for classroom teaching and teacher-scholar research, establishing criteria and benchmarks by 12/2001 (Academic Affairs, Colleges)</p> <p>A2. Utilize retention data, student and alumni surveys, or focus groups to improve classroom instruction (Academic Affairs, Colleges)</p> <p>B1. Continue to expand workforce of full-time faculty in proportion to enrollment growth (Academic Affairs, Colleges)</p> <p>B2. Maintain small class sizes appropriate to course material and goals with overall institutional average of not more than 26 students per section (Academic Affairs, Colleges)</p> <p>C1. Establish appropriate benchmark and increase number of faculty-student research projects by 5% per year (Academic Affairs, Colleges)</p>	<p>A1. Increase in teacher-scholar research</p> <p>A2. Retention &amp; Survey Reports</p> <p>B1. Number of full-time faculty</p> <p>B2. Average class size</p> <p>C1. Increasing faculty-student research projects</p>
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## ACADEMIC IMPROVEMENT (continued)

Goal: The University will develop and deliver academic programs that provide the highest quality intellectual preparation for its students and which both motivate and enable those students to reach their full personal and professional potential.

### CRITICAL SUCCESS FACTORS

### DIRECTION TOWARDS GOAL

### KEY ACTIONS

### PROGRESS

2. Continuous Development of Faculty and Staff	A. Assure the continuous academic and professional growth of faculty and staff	<p>A1. Allocate 5% additional support each year for faculty development in discipline-based programs (President, Academic Affairs, Colleges)</p> <p>A2. Provide additional incentives/rewards for professional development and growth (Academic Affairs, Colleges)</p> <p>A3. Provide a strong orientation for new faculty and staff (Academic Affairs, Colleges)</p> <p>A4. Improve systems for sustained support of adjunct faculty by 12/2001 (Academic Affairs, Colleges)</p> <p>A5. Develop new, systematic programs to encourage and support the professional development of Administrative/Professional and Support staff at all levels. (Human Resources, All)</p>	<p>A1. Annual financial report</p> <p>A2. Annual report on professional development and growth</p> <p>A3. Faculty orientation sessions</p> <p>A4. Number of professional development opportunities for adjuncts</p> <p>A5. Annual report on professional development opportunities</p>
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## ACADEMIC IMPROVEMENT<sup>7</sup> (continued)

Goal: The University will develop and deliver academic programs that provide the highest quality intellectual preparation for its students and which both motivate and enable those students to reach their full personal and professional potential.

### CRITICAL SUCCESS FACTORS

### DIRECTION TOWARDS GOAL

### KEY ACTIONS

### PROGRESS

3. Exemplary Curriculum	<p>A. Develop and implement an exemplary general education program which provides a strong foundation in the liberal arts and the development of academic and technological skills, and which is informed and supported by outcomes assessment processes and measures</p> <p>B. Maintain rigorous and effective review processes to ensure well-conceived, coherent, and effectively delivered academic and professional programs</p> <p>C. Assure a campus environment that promotes racial, ethnic, interdisciplinary, and international integration of curriculum and co-curricular activities</p>	<p>A1. Develop and implement a strong general education program with outcomes assessment and benchmarks by 4/2002 (Academic Affairs, Colleges of ABS and SLET)</p> <p>A2. Implement a revised institutional definition and delivery of basic skills instruction and assessment by 12/2002 (Academic Affairs, Colleges of ABS and SLET)</p> <p>B1. Achieve program-specific accreditation for the College of Business &amp; Management by 6/2002 and maintain such accreditation for other appropriate academic or professional programs. (Academic Affairs, Colleges)</p> <p>B2. Review existing processes for curricular change by establishing a task force in 9/2000 and 4/2001 (President, Academic Affairs, Faculty Association)</p> <p>B3. Develop linkages in which key employers provide program feedback by 8/2002 (Academic Affairs, Colleges)</p> <p>B4. Develop additional needs-based graduate, post-graduate, international, cross-disciplinary, and certification programs (Continuing Education, Academic Affairs, Colleges)</p> <p>C1. Continually integrate racial, ethnic, interdisciplinary and international diversity within curricular and co-curricular activities (President, Academic Affairs, Colleges, Student Affairs, Enrollment Management, Minority Student Services, Equal Opportunity/Special Programs)</p>	<p>A1. Annual general education assessment report</p> <p>A2. Annual assessment report</p> <p>B1. AOTA 2000, NCA 2004, NCATE 2001, ABET 2000, AACSB 2002, NLN 2005</p> <p>B2. Task force report</p> <p>B3. Employee feedback</p> <p>B4. Needs assessment and five-year program development plan</p> <p>C1. Yearly comprehensive review of curricular and co-curricular activities</p>
4. Sufficient Financial Support to Accomplish Goal	A. Continue efforts to establish more equitable, enrollment-driven basis for State appropriations	A1. Achieve annual State appropriations increases at inflationary rate multiplied by rates of enrollment increases (President, Governmental Relations, Board of Control)	A1. State appropriations increases



## PROGRAM QUALITATIVE DISTINCTIVENESS

Goal: The University will enhance the value of all its programs by developing several qualitatively distinctive programs that achieve and deserve recognition as among the finest such programs offered by teaching universities [Comprehensive I] in the United States.

### Indicators:

- ▶ External evaluation of DOE Partnership grant reports
- ▶ Credentials of endowed chair holders
- ▶ Annual evaluation of charter schools
- ▶ Fund-raising results
- ▶ Number of faculty external grants
- ▶ Number of faculty Fulbright Scholars
- ▶ Accreditation reports

CRITICAL SUCCESS FACTORS		KEY ACTIONS		PROGRESS
1. Development of Distinctive Programs	A. Establish criteria for program distinctiveness, including program reputation, student admissions, management of resources, student career outcomes, and cross-cultural components	A1. Utilize the DOE Partnership Grant to achieve key institutional goals and to establish the University as a regional resource and a national teacher preparation model by 2001-2004 (President, Academic Affairs, Colleges, Sponsored Programs)	A1. Successful reapplication and annual report	
	B. Designate, support and promote programs identified as distinctive or potentially distinctive	A2. Recruit outstanding endowed chairholders in Education, Global Business (by 12/2000), Engineering (by 12/2001) and Ethics (by 12/2002) (President, Academic Affairs, Colleges)	A2. Education Chair, 2000 Global Business Chair, 2000 Engineering Chair, 2001 Ethics Chair, 2002	
		B1. Establish a process to identify emerging, qualitatively distinctive programs	B1. Distinctive program development five-year plan	
		B2. Designate resources and facilities and develop Macomb as a distinctive extension of the University	B2. Macomb expansion	
		B3. Develop and support a system of strong and creative charter schools	B3. Number of charter schools	

**PROGRAM QUALITATIVE DISTINCTIVENESS** (continued)

Goal: The University will enhance the value of all its programs by developing several qualitatively distinctive programs that achieve and deserve recognition as among the finest such programs offered by teaching universities [Comprehensive I] in the United States.

CRITICAL SUCCESS FACTORS		DIRECTION TOWARDS GOAL	KEY ACTIONS	PROGRESS
2. Sufficient Funding to Accomplish Goal	A. Obtain and allocate resources to recognize and support key academic, extracurricular, and service programs		A1. Designate General Fund support for programs identified as distinctive by 7/2001 (President, Academic Affairs)	A1. Annual financial report
			A2. Develop and achieve targeted private fund-raising efforts for distinctive programs by 6/2002 (President, SVSU Foundation, Sponsored Programs, Alumni Relations)	A2. Increased grant and foundation awards
			A3. Expand endowments to \$40,000,000 by 6/2005 (President, SVSU Foundation)	A3. Increased endowments

## ENROLLMENT MANAGEMENT

Goal: The University will increasingly become an institution of choice for students while remaining an institution of opportunity.

### Indicators:

- ▶ Annual enrollment data
- ▶ GPA and ACT data for entering freshmen
- ▶ Demographic data for student body
- ▶ Student retention data
- ▶ Alumni survey/focus group data
- ▶ Assessment of career planning and placement initiatives
- ▶ Assessment of effectiveness of Student Support Service programs

## CRITICAL SUCCESS FACTORS

## DIRECTION TOWARDS GOAL

## KEY ACTIONS

## PROGRESS

**1.** Maintain Moderately Paced Enrollment Growth, Consistent with University's Mission

- A. Expand markets for student recruitment
- B. Expand and improve campus facilities to accommodate enrollment growth

- A1. Increase total University enrollment 3% each year, reaching total enrollment of 10,000 by 9/2005 (Enrollment Management)
- A2. Increase enrollment in graduate programs to 2,000 by 9/2005 (Enrollment Management, Academic Affairs, Colleges)
- A3. Establish appropriate benchmarks for maintaining low tuition and fee rates
- B1. Increase to 1,500 the number of students living on-campus, consistent with the availability of campus housing by 9/2004 (Student Affairs)

- A1. Enrollment increase
- A2. Enrollment increase
- A3. Monitor competitive tuition and fee rates
- B1. Increase in number of students living on campus

## ENROLLMENT MANAGEMENT (continued)

Goal: The University will increasingly become an institution of choice for students while remaining an institution of opportunity.

### CRITICAL SUCCESS FACTORS

### DIRECTION TOWARDS GOAL

### KEY ACTIONS

### PROGRESS

2. Recruitment of Well-Prepared Students	A. Increase recruitment and retention of high-achieving students  B. Increase recruitment and support for international and minority students	A1. Increase recruitment and enrollment of honors students, (i.e., with 3.5 GPA and above) to comprise 35% of FTIC class by 9/2005 (Enrollment Management, Admissions)	A1. Increase in honor students
		A2. Increase average ACT score for entering FTIC class to exceed national average for public teaching universities by 9/2005 (Enrollment Management)	A2. Increase in ACT for FTIC class
		A3. Provide additional enhanced learning opportunities for high achieving students—e.g., Roberts Fellowship Program, re-developed Honors Program (President, Academic Affairs)	A3. Year-end program reports
		B1. Increase enrollment of qualified students from under-represented racial, ethnic, and cultural backgrounds to reflect population of East-Central Michigan region by 9/2005 (Enrollment Management, Admissions)	B1. Enrollment increase
		B2. Increase number of international students to comprise 6% of the total enrollment by 9/2005 (International Programs, Enrollment Management)	B2. Enrollment increase

## ENROLLMENT MANAGEMENT (continued)

Goal: The University will increasingly become an institution of choice for students while remaining an institution of opportunity.

### CRITICAL SUCCESS FACTORS

### DIRECTION TOWARDS GOAL

### KEY ACTIONS

### PROGRESS

3. Success of Students and Graduates	A. Improve opportunities, programs, personnel, and efforts to increase rates of student success, intellectual and personal growth	<p>A1. Increase rates of student baccalaureate degree program completion 10% by 4/2005 (Enrollment Management, Academic Affairs)</p> <p>A2. Establish a comprehensive career center that consolidates career research, development, advising, internships, and job placements by 7/2000 (Enrollment Management)</p> <p>A3. Complete research on retention rates and assess effectiveness of Student Service's programs by 12/2001 (Enrollment Management)</p> <p>A4. Develop alumni surveys/focus groups by 6/2001 to improve program effectiveness (Colleges, Alumni Relations)</p> <p>A5. Ensure a rich and vibrant extracurricular campus culture, including an infrastructure to support diversity of students served (Enrollment Management, Student Affairs)</p>	<p>A1. Increase number of graduates</p> <p>A2. Career center annual report</p> <p>A3. Retention rates</p> <p>A4. Completed alumni surveys</p> <p>A5. Yearly comprehensive review of curricular and co-curricular activities</p>
4. Sufficient Facilities and Resources to Accomplish Goal	A. Continue efforts to obtain enrollment-based appropriations support and necessary facilities from State	<p>A1. Achieve annual State appropriations increases at inflationary rates times rate of enrollment increase (President, Government Relations)</p> <p>A2. Obtain funding for IF-4 College of Education Building by 6/2001 and complete construction by 9/2003 (President, Government Relations, Administration and Business Affairs, Engineering Services)</p> <p>A3. Expand private and general fund support for merit and talent-based scholarships by 20% for a total of \$3,000,000 by 9/2005 (Development, SVSU Foundation)</p>	<p>A1. State appropriations increases</p> <p>A2. Fund-raising completed</p> <p>A3. Expanded funding</p>

## TECHNOLOGY

Goal: The University will make a qualitative step forward in employing technology to enhance teaching and learning, improve institutional efficiency and expand access to educational opportunities, achieving a "state-of-the-art" level of technological capability among teaching universities [Comprehensive I] in the United States.

### Indicators:

- Technology Infrastructure five-year plan
- Successful implementation of R16 administrative system
- Assessment of classroom technology improvement and usage
- Number of academic programs that require extensive technology fluency
- Successful ongoing course delivery through alternative technology means

## CRITICAL SUCCESS FACTORS

## DIRECTION TOWARDS GOAL

## KEY ACTIONS

## PROGRESS

<p>1. Integration of Technology in Teaching, Services, and Operations</p>	<p>A. Achieve and sustain access to and use of "state-of-the-art" learning resources</p> <p>B. Improve productivity and operational cost-effectiveness</p> <p>C. Improve and expand "distance" learning opportunities</p>	<p>A1. Develop and implement a comprehensive technology infrastructure and instructional support system for faculty, staff, and students by 9/2001 (Information Technology)</p> <p>B1. Implement R-16 administrative system upgrade by 5/2000 and plan for next phase of improvements by 5/2001 (Information Technology)</p> <p>C1. Increase number of classrooms which meet or exceed appropriate classroom technological standards, including phone, computer, video/data projector screens, desktop cameras, and Internet connections by 2002 (President, Information Technology, Academic Affairs)</p>	<p>A1. Technology infrastructure five-year plan</p> <p>B1. Administrative system implemented</p> <p>C1. Number of upgrades and improvements in classroom equipment</p>
<p>2. Sufficient Resources to Accomplish Goal</p>	<p>A. Develop base of continuing financial support for technological improvements</p>	<p>A1. Establish funding source within the General Fund Budget to maintain and upgrade technology equipment and support personnel by 7/2001 (President, Information Technology)</p>	<p>A1. Annual financial report</p>

## CAMPUS CULTURE

Goal: The University will create and sustain a culture and environment that fosters and supports the personal and intellectual growth of its students, faculty and staff.

### Indicators:

- ▶ Begin a comprehensive review of curricular and co-curricular activities
- ▶ Data on student participation in extracurricular activities and volunteer activities
- ▶ Completion of facilities
- ▶ Attendance at University events and assessment of campus program initiatives
- ▶ Number of nationally recognized artists/scholars performing and presenting
- ▶ Student assessment surveys

## CRITICAL SUCCESS FACTORS

### DIRECTION TOWARDS GOAL

### KEY ACTIONS

### PROGRESS

<p><b>I. Quality of Campus Life</b></p>	<p>A. Improve and sustain a campus culture that values diversity and practices freedom of inquiry, respect and integrity in human relationships</p> <p>B. Expand and improve learning and career-focused volunteer activities</p> <p>C. Expand and improve campus facilities</p> <p>D. Provide a rich diversity of artistic, scholarly, and other co-curricular events</p>	<p>A1. Foster sense of community which supports and honors diversity (President, All)</p> <p>A2. Foster improved and expanded leadership growth opportunities within campus community (President)</p> <p>A3. Foster cross-disciplinary communication among faculty and staff</p> <p>B1. Increase community and career-focused volunteer activities 25% by 5/2001 (Student Affairs)</p> <p>C1. Obtain funding for and complete construction of new student housing (to reach total capacity of 1,500) by 9/2004 (President, SVSU Foundation, Student Affairs, Administration &amp; Business Affairs, Engineering Services)</p> <p>C2. Complete comprehensive review of campus recreational facilities by 1/2001 and expand as indicated by 9/2003 (President, Student Affairs)</p> <p>D1. Increase participation in campus activities by 10% each year (Student Affairs, Academic Affairs)</p> <p>D2. Develop improved links between faculty/staff and student organizations by 5/2001 (Colleges)</p> <p>D3. Promote greater involvement of Board of Fellows in campus activities (President, Community Relations)</p>	<p>A1. Yearly comprehensive review of curricular and co-curricular activities</p> <p>A2. Yearly comprehensive review of curricular and co-curricular activities</p> <p>A3. Number of cross-disciplinary activities and courses</p> <p>B1. Number of volunteer activities</p> <p>C1. New student housing</p> <p>C2. Expanded recreational facilities</p> <p>D1. Number of participants per year</p> <p>D2. Yearly comprehensive review of campus activities</p> <p>D3. Number of Board of Fellows participating in activities</p>
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## PUBLIC SERVICE

Goal: The University will make significant and sustained contributions to the quality of life and become the premier cultural and intellectual center and resource for the schools, businesses, governments and people of the East-Central region of Michigan.

### Indicators:

- ▶ Data on opportunities for non-degree students — annual Continuing Education report
- ▶ Results of opinion research on public perceptions at SVSU and planned strategies based on results
- ▶ Growth in Alumni Association membership
- ▶ Expansion of Charter School program
- ▶ Number of student internships and field placements
- ▶ Data on faculty and staff involvement in the region

## CRITICAL SUCCESS FACTORS

### DIRECTION TOWARDS GOAL

### KEY ACTIONS

### PROGRESS

1. Continuing Education Programs	A. Improve and expand lifelong learning opportunities for the full range of University constituents	A1. Increase professional and personal enrichment opportunities for non-degree-seeking students by 5% each year (Continuing Education) A2. Develop assessment measures to gauge programs' effectiveness by 6/2001 (Continuing Education)	A1. Number of opportunities for non-degree-seeking students A2. Annual Continuing Education report
2. External Reputation	A. Provide more opportunities for community and campus collaboration B. Expand community opportunities for cultural and intellectual campus events C. Forge stronger partnerships with businesses and schools D. Strengthen and expand SVSU's reputation and image through applied research within the region	A1. Conduct opinion research on public perceptions of SVSU and enact response strategies by 6/2001 (President, Information Services) B1. Increase Alumni Association to 3,000 members by 6/2001 (SVSU Foundation) C1. Develop and implement a system of model charter schools (School-University Partnerships) D1. Increase cultural opportunities for the larger community (President)	A1. Five-year strategy plan B1. Number of alumni members C1. Number of model charter schools D1. Number of campus opportunities



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1.100 Article I

THE UNIVERSITY  
UNIVERSITY MISSION

Adopted

Replaces 3 29 93 statement

Page 1 of 1

The University produces value for the Region, State and Society by preparing highly qualified graduates who contribute to the betterment of a culturally diverse world and by providing intellectual and cultural opportunities that enrich the lives of people.

2.100 Article II

BYLAWS OF THE BOARD OF CONTROL  
SESSIONS OF THE BOARD

Adopted

Replaces Bylaw 5 1/92

Page 1 of 2

1. Sessions. Meetings of a quorum of the members of the Board shall be referred to as "sessions."
2. Formal Sessions. Formal sessions of the Board shall be held as scheduled by the Board, and shall be designated as regular formal sessions or special formal sessions.
3. Regular Formal Sessions. Regularly scheduled sessions of the Board are referred to as regular formal sessions. Unless otherwise provided by action of the Board at least one month in advance, the Board shall meet in regular formal session on the second Monday of August, September, October, November, December, February, March, April, May, and June. For the month(s) of University Commencement, the Board shall meet in regular formal session on the day of or day preceding Commencement.
4. Special Formal Sessions. Special formal sessions of the Board may be called by the chairperson, the president or three members of the Board. Notice of special formal sessions shall be given to all Board members not less than two days in advance. Advance notice may be waived if all members of the Board agree. Notices for special formal sessions shall specify the time, place and agenda of the session.
5. Informal Sessions. Sessions of the Board may be called as informal sessions. In addition, by majority vote the Board may determine to move from a regular or special formal session to an informal session, and by further majority vote may move back to formal session.

2.100 Article II

BYLAWS OF THE BOARD OF CONTROL  
SESSIONS OF THE BOARD

Adopted

Replaces Bylaw 5 1 92

Page 2 of 2

6. Procedure. The Board shall conduct all sessions according to a prepared and previously distributed agenda developed by the president and the chairperson. Any member of the Board may request of the president or of the chairperson that an item be included on the agenda. All regular and special formal sessions of the Board shall be open to members of the public, and minutes of such formal sessions shall be kept and shall be made available to the public.
7. General Parliamentary Rules. Except as otherwise provided, Robert's Rules of Order shall govern the conduct of business at all sessions of the Board.
8. Membership. The Board shall consist of eight members except in the event of the death or resignation of one of more members, when the membership shall be reduced until a successor is appointed. A resignation shall be effective when the chairperson of the Board receives a written communication from a member indicating an intention to resign and a request to the Governor that a replacement be appointed.
9. Affirmative vote. The Board can take action only on the affirmative vote of a majority of all its members whether or not some of the members are absent from the meeting. Normally five affirmative votes are required to take action.
10. Communications Equipment. A member of the Board may participate in a session by means of conference telephone or similar communications equipment so long as all persons participating in the session can hear each other. Participation in a session pursuant to this provision shall constitute presence in person at the session. Provided, however, that more than one-half of the Board members participating in a formal session must be physically present at the session.
11. Quorum. A quorum will consist of a majority of the membership of the Board, normally five members, unless the membership is reduced as provided for in Section ~~(6)~~ (8) above.

2.101 Article II

OFFICERS OF THE BOARD

Adopted

Replaces Bylaw 5/1/92

Page 1 of 2

1. Officers. The Board of Control shall elect, from its voting membership, a Chairperson, a Vice Chairperson, a Secretary, and a Treasurer.
2. Term of Office. Officers of the Board will take office the first day of July after election by the Board and will hold office for a term of one year or until a successor is elected.
3. Removal from Office. An officer of the Board may be removed from office by vote of a majority of the members of the Board.
4. Chairperson. The Chairperson shall preside at all sessions of the Board of Control, manage the business of the Board, appoint the membership of the standing and special committees established by the Board, and be an ex officio member of all such committees. The Chairperson may participate in discussions and vote, but may not introduce motions.
5. Vice Chairperson. The Vice Chairperson shall perform the powers and duties of the Chairperson during the Chairperson's absence and such other duties and functions as are delegated by the Chairperson or the Board.
6. Secretary. The Secretary shall have Board minutes taken, certify such minutes, be custodian of the corporate seal to be used at the direction of the Board of Control.
7. Treasurer. The Treasurer shall have general charge, under the direction of the Board, of the financial affairs of the University and have an annual reporting made to the Board of all monies or property received and held and of all disbursements made from each of the University funds.

2.101 Article II

OFFICERS OF THE BOARD

Adopted

Replaces Bylaw 5 1/92

Page 2 of 2

8. Election of Board Officers.

(I) Officers shall be elected at the May formal session of the Board. If a vacancy occurs in any office, an election shall be held within 90 days to fill the vacancy.

(ii) The Board shall appoint a nominating committee to recommend candidates for each office. The committee should consider the ability, availability and individual interests of members when nominating members for an office.

(iii) Nominations may also be made from the floor.

(iv) An office holder may be re-elected for an unlimited number of terms; however, the Board intends that every member have the opportunity to serve as an officer of the Board.



2.102 Article II

PRESIDENT OF THE UNIVERSITY

Adopted

Replaces Bylaw 5 1/92

Page 1 of 1

1. Election and Role of the President. The President shall be elected by the affirmative vote of at least five (5) members of the Board, be the chief executive officer of the University and an ex officio, non-voting member of the Board of Control, and may be terminated by the affirmative vote of at least five (5) members of the Board.
2. Functions. The President shall be responsible for all functions of the University, be the official medium of communication between the Board and University faculty, staff and students, implement policies of the Board, and have authority to issue directives and executive orders not in contravention with law or the Board's bylaws and policies.

2.103 Article II

COMMITTEES OF THE BOARD

Adopted

Replaces Bylaw 5.1/92

Page 1 of 2

1. Standing Committees. The Board may establish standing committees from among its members to advise the administration concerning matters within the authority of the Board.
2. Special Committees. The Board may establish special committees to advise the Board or the administration concerning a specific matter within the authority of the Board. Membership of special committees must include one or more members of the Board.
3. Limitation of Committee Authority. Committees are advisory in nature and are not empowered to deliberate toward, or make, policy decisions unless specifically directed to do so by action of the Board of Control.
4. Presently Established Standing Committees.

(I) Standing Committees of the Board are:

- a. Academic, Student Affairs and Personnel Committee
- b. Business, Finance, Audit and Facilities Committee

(ii) The Standing Committees will meet for the purpose of advising the President on related matters.

(iii) The Chairperson of the Board shall appoint the members of the Standing Committees.

2.103 Article II

COMMITTEES OF THE BOARD

Adopted

Replaces Bylaw 5/1/92

Page 2 of 2

The President shall appoint one or more Vice Presidents to staff each of these committees. The Board Chairperson may establish a planned rotation of membership to each committee, or may appoint membership at discretion.

(iv) Committee meetings will be conducted informally, and Robert's Rules of Order Revised will not apply. Any Board member, the President or Vice President may request that an item be placed on the list of items for discussion at committee meetings.

(v) The administration is encouraged to seek the advice of the appropriate committee on issues and proposals to be presented to the Board of Control for action.

2.104 Article II

MISCELLANEOUS

Adopted

Replaces Bylaw 5.1/92

Adopted 8/17/92 (2.104(4) Revised)

Page 1 of 4

1. Student Representative. The Student Association President may sit at the table as an observer at all formal sessions and special formal sessions of the Board and be permitted to speak and participate in discussion with the Board on any issue.
2. Execution of Instruments. All deeds, contracts, bonds, notes or other instruments authorized by the Board of Control shall be validly executed if signed by the Chairperson or the President and Secretary or the Treasurer, or by such other person as the Board of Control may designate.
3. Fiscal Year. The fiscal year of the institution is July 1 to June 30.
4. Voting. Action by the Board of Control may be by general consent, voice vote, or by roll-call. The method of voting shall be determined by the Board Chairperson, except that a roll-call vote shall be taken at the request of any member of the Board.
5. Indemnification. The Board of Control shall indemnify any person against expenses (including attorney's fees), judgements, fines and amounts paid in settlement actually and reasonably incurred by reason of the fact that he or she is or was a member of the Board or an officer, employee or agent of the Board, if such person acted in good faith and in a manner reasonably believed to be in or not opposed to the best interests of the Board of Control, and, with respect to any criminal action or proceeding, without reasonable cause to believe his or her conduct was unlawful. An adverse disposition shall not, of itself, create a presumption that the person did not act in accordance with the above-described standards.

2.104 Article II

MISCELLANEOUS

Adopted

Replaces Bylaw 5.1/92

Page 2 of 4

6. Conflict of Interest. A Board member shall avoid participating in decision-making processes involving a conflict or an apparent conflict between a personal interest of the member and an interest of the University. A Board member may not vote on any issue involving a conflict of interest but may participate in the discussion of such an issue if requested by members of the Board.

(I) Fiduciary Responsibility. Members of the Board of Control serve a public interest role and thus all decisions of the Board are to be made solely on the basis of the best interests of the University and the public good.

(ii) Disclosure. If the Board must consider any transaction for the University which involves: a Board member, his/her spouse, a member of either family; or an organization with which the member of the Board is affiliated, that Board member shall, at the first knowledge of the transaction, publicly disclose the general nature of the interest or involvement.

In addition, an annual written disclosure is required of Board members concerning all relationships and business affiliations of which he or she has knowledge that reasonably could give rise to conflict of interest involving the University. For the purpose of this policy, affiliation exists if the Board member, or a member of his or her family:

- a. Is an officer, director, trustee, partner, employee or agent of such organization; or
- b. Is actual or beneficial owner of more than 5 percent of the voting stock or is classified as a control person of such an organization; or
- c. Has any other direct or indirect dealings with such organization from which he or she is materially benefitted.

Annual disclosures required under this policy must be sent to the managing partner responsible for the external audit for the University, who together with the University counsel, shall be responsible for the administration of this policy.

2.104 Article II

MISCELLANEOUS

Adopted

Replaces Bylaw 5/1/92

Page 3 of 4

(iii) Restraint on Participation. Board members who have declared or have been found to have conflict of interest in any matter before the Board shall refrain from participating in consideration of the proposed transaction, unless for special reasons the Board or the administration requests information or interpretation from the person or persons involved. The person or persons involved may not vote on such matters.

Any Board member who is uncertain about whether a conflict of interest exists, may request the Board to determine the issue; The Board shall resolve the question by majority vote. The question of potential conflict may be referred to counsel for an opinion prior to the Board's vote.

(iv) Nepotism. No person may be employed, other than from student employment funds, who is related by blood or marriage to a member of the Board of Control of Saginaw Valley State University.

- a. In the event of marriage between University employees creating a relationship not in accord with this policy, one of the persons affected must resign by the end of the fiscal year or within six months from the date the relationship was established, whichever is the greater period. If the individuals do not make a decision, the Board of Control retains the right to make this decision.
- b. Scholarships, grants, and awards to students do not constitute employment within the meaning of this policy.
- c. A person recommending, or considering the acceptance of, an appointment to a staff, faculty, or other position who has reason to believe that a relationship by blood or marriage of the kind described exists or may exist, is to report the facts to the Personnel and Affirmative Action offices so that a determination may be made prior to the actual appointment.

(v) As used in this policy, "related," "relative," and "family" mean the following types of relationships:

By Blood: Parent, child, grandparent, grandchild, brother, sister, half-sister, half-brother, uncle, aunt, nephew, niece, first cousin.

2.104 Article II

MISCELLANEOUS

Adopted

Replaces Bylaw 5/1/92

Adopted 12/18/92 (2.104(8)Addition

Page 4 of 4

By Marriage: Spouse, step-parent, step-child, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, uncle, aunt, nephew, niece.

7. Amendments: These bylaws may be amended by a majority vote of the membership at any formal session or any special formal session called for such purpose if the proposed changes have been submitted in writing to members of the Board at least 28 days prior to the meeting.
8. Honorary Degree Policy: Saginaw Valley State University recognizes excellence in service or vocation by awarding honorary degrees to deserving recipients present at commencements and/or other special University occasions.

The selection of honorary degree recipients shall recognize exemplary achievement in any number of fields of endeavor, including the following:

- Original and creative accomplishment in the arts, sciences and humanities of regional, national or international distinction.
- Exemplary leadership in education, government, business and public service that furthers human relationships or assists in the advancement of knowledge.
- Distinguished service by alumni, faculty or staff whose accomplishments reflect distinction on the University and represent the highest goals of education.

Eligibility

SVSU Board members, faculty and staff may not be considered eligible for receipt of an honorary degree until three (3) years after their term of service with the University.

The Board of Control will receive recommendations concerning the awarding of honorary degrees from the President.

QUESTIONNAIRE  
APPENDIX B TO ARTICLE II

Adopted

Replaces Bylaw 5/1/92

Adopted 12/17/93 Auditors

Page 1 of 2

CONFLICT OF INTEREST QUESTIONNAIRE

Managing Partner  
(Firm responsible for the University's external audit)

Dear \_\_\_\_\_:

I am submitting the following information regarding Saginaw Valley State University's "Policy on Conflict of Interest and Related Party Transactions."

1. \_\_\_\_\_  
Name
2. \_\_\_\_\_  
Office Held (Member, Board of Control, V.P. for Business Affairs, etc.)
3. ☐ I am  
☐ I am not  
an officer or director of any corporation, financial institution, or business with which  
Saginaw Valley State University has business dealings.

If I have answered that I am an officer or director to the above question. I am attaching a list of the names of such corporation or business, the office held, and the approximate dollar-amount of business involved with the University last year.

- To the best of my knowledge,
4. ☐ I do or a member of my family has  
☐ I do not nor does any member of my family have  
a financial interest in, or receive any remuneration or income from, any business  
organization with which Saginaw Valley State University has business dealings.



2.105 Article II

QUESTIONNAIRE  
APPENDIX B TO ARTICLE II

Adopted

Replaces Bylaw 5/1/92

Adopted 12/17/93 Auditors

Page 2 of 2

If I have answered that I do or a member of my family does have a financial interest in such business organizations, I am attaching a list of the names of the business organizations in which such interest is held and the nature and amount of each such financial interest, remuneration or income.

To the best of my knowledge,

5. ☐ I did or a member of my family did  
☐ I did not nor did any member of my family  
receive, during the past twelve months, any gifts or loans from any source from which Saginaw Valley State University buys goods or services or with which Saginaw Valley State University has significant business dealings.

If I have answered that I did or a member of my family did receive such gifts or loans, I have included a list inclusive of the approximate value of said gift or loan.

6. I have received and read the "Policy on Conflict of Interest and Related Party Transactions" approved by the Board of Control on May 1, 1992, and I am in compliance with the policy except as specifically set forth on the attached form(s).

Very truly yours.

---

Signature

---

Date

3.100 Article III

POLICIES OF THE BOARD OF CONTROL  
BOARD FUNCTIONS

Adopted

Replaces Bylaw 5.1/92

Page 1 of 1

Without in any way limiting the generality of the Board's functions as prescribed by law, the Board's functions include:

1. Interpret the needs of the community and the state which are to be served by the University.
2. Select, retain and terminate the President.
3. Advise the President on the selection and performance of the Vice Presidents and the Secretary to the Board of Control.
4. Assure financial responsibility for all University funds.
5. Assure that the University operates within its mission in pursuit of its annual goals.
6. Support the President's efforts to secure private, corporate, state and federal funds.
7. Preserve the capital investment of the University.
8. Preserve academic freedom.
9. Serve as the final appeal body except in those cases where the final appeal has been otherwise delegated.
10. In cooperation with the faculty, satisfy itself that the quality of education at the University is consistent with the institution's mission.

3.101 Article III

SEPARATION AND DELEGATION/RESERVATION OF FUNCTIONS

Adopted 6/7/99 BC

Replaces Bylaw 5/1/92

Page 1 of 3

The Board of Control delegates the authority to conduct all University business to the President except that the Board reserves authority for the following:

1. Annually establish and/or affirm the University's mission and strategic goals and objectives, approve plans for attainment and measure and evaluate performance.
2. Establish or discontinue academic schools or colleges.
3. Adopt or discontinue degree programs and academic majors.
4. Establish academic standards of admission and graduation requirements.
5. Adopt or discontinue intercollegiate athletic programs.
6. Approve the promotion of faculty members.
7. Approve the tenuring of faculty members.
8. Approve application for regional or program specific accreditation.
9. Establish the compensation for the President and the Vice Presidents.
10. Adopt operating, capital outlay and Auxiliary Services - Bonded Facilities budgets.
11. Define resident and non-resident classifications to be used in assessing tuition.
12. Establish tuition, fees and room and board rates.

3.101 Article III

SEPARATION AND DELEGATION/RESERVATION OF FUNCTIONS

Adopted 6/7/99 BC

Replaces Bylaw 5/1/92 BC

Page 2 of 3

13. Accept private, state and federal grants and gifts which would affect University priorities or require substantial matching funds or commitment of future University funds.
14. Approve all contracts including employment contracts and collective bargaining agreements, except for those contracts that are within such contract authority of University personnel as may have been established by Board resolution.
15. Appoint the University auditing firm and the University general legal counsel.
16. Accept the annual audit of University accounts.
17. Establish investment policies.
18. Authorize University property and facilities leases for a term exceeding one year.
19. Authorize the sale of real property if such property is contiguous to the main campus of SVSU or in any instance in which the sale price is in excess of \$250,000.
20. Approve capital projects estimated to cost more than \$250,000.
21. Periodically evaluate the performance and functioning of the Office of the President and the Board of Control.
22. Establish and modify the Board of Control Bylaws and Policies Manual.
23. Adopt the SVSU Student Judicial Code.
24. Adopt the Student Association Constitution and the amendments thereto.

3.101 Article III

SEPARATION AND DELEGATION/RESERVATION OF FUNCTIONS

Adopted 6/7/99 BC

Replaces Bylaw 5/1/92

Adopted (30) Addition

Page 3 of 3

25. Name facilities and memorials.
26. Approve capital project "program statements" as defined by the State of Michigan.
27. Approve the awarding of degrees.
28. Approve the awarding of honorary degrees.
29. Grant and revoke contracts to public school academies in accordance with Act 416 of Public Acts of 1993.
30. Approve easements which could significantly impact University operations.

3.102 Article III

RESPONSIBILITIES OF INDIVIDUAL BOARD MEMBERS

Adopted

Replaces Bylaw 5/1/92

Page 1 of 2

Members of the Board of Control can take action only as a body. The Board does expect, however, that each of its members will:

1. Regularly attend, and actively participate in, each of the Board sessions and meetings of committees to which they are assigned.
2. Participate in the Commencement Ceremony.
3. Identify potential and private corporate contributors to the University and or the Foundation.
4. Attend, at the President's request, legislative hearings.
5. Prepare for each Board session and Committee meeting, reviewing all supporting materials in advance.
6. Support decisions of the Board and the President's efforts to carry out those decisions.
7. Question and evaluate administrative proposals as recommended by the President to assure that decisions serve the interests of the community, state and students and that they are compatible with the mission and goals of the institution.
8. Make decisions for the best interests of the University as a whole, avoiding the promotion of a special interest or interest group which is not in concert with the interests of the entire University.
9. Exercise discretion in requesting information from the administration, focusing on information which is needed for informed decisions or for representing the University as a knowledgeable Board member.
10. Convey the concerns of the University to members of Congress, legislators, the Governor and state agencies, in cooperation with the President.

3.102 Article III

RESPONSIBILITIES OF INDIVIDUAL BOARD MEMBERS

Adopted

Replaces Bylaw 5/1/92

Page 2 of 2

11. Protect the autonomy and integrity of the University from intrusions and pressures which the Board deems to be inappropriate.
12. Listen to the community and convey the concerns and needs of the community to the Board, as follows:
  - A. Board members contacted by a student, by a member of the full-time or part-time faculty or staff, or by others regarding University business should:
    - a. Listen and discuss to gain understanding, but avoid appearing to make commitments on behalf of the University.
    - b. Convey the concern to the President or to the appropriate Executive Officer when the Board member deems such action appropriate. Ascertain what efforts have been made to resolve the problem by the administration.
    - c. If the issue is not satisfactorily resolved, the member should, ask the Chairperson of the Board to discuss the concern with the President; request that the appropriate committee of the Board request action by the President; may ask the Board to request the President to respond.
    - d. In a case of a student concern, recommend that the student contact the faculty member regarding concerns related to a class. If satisfaction is not obtained, the student should contact the Dean or Director of the appropriate area or, if outside the area of a Dean or Director, a specific member of the President's Staff.

3.103 Article III

SECRETARY TO THE BOARD OF CONTROL

Adopted

Replaces Bylaw 5 1 92

Page 1 of 3

The President shall, with the concurrence of the Board, designate a member of the Administrative staff as Secretary to the Board of Control who shall report to the President and, among other assignments, assist the President regarding Board functions and serve the Board of Control in a staff role.

FUNCTIONS:

1. Coordinate distribution of materials to the Board members.
2. Coordinate the preparation of documents and special studies as requested by the Board.
3. Advise the Board on parliamentary procedure and on adherence to state law, and Board Bylaws and Policies.
4. Develop and maintain a record of Board action and advise the Board when a pending action modifies or rescinds a previous action of the Board.
5. Maintain the Board of Control Bylaws and Policies. Codify resolutions of the Board with continuing effect. Keep the content of the Appendices contained in the Manual continuously current.
6. Maintain the Board of Control historical documents.
7. Coordinate and assist with the orientation of new Board members.
8. Coordinate Board educational activities, retreats and conference attendance.
9. Monitor pertinent legislation and state regulations which affect the functioning of the Board of Control.



3.103 Article III

SECRETARY TO THE BOARD OF CONTROL

Adopted

Replaces Bylaw 5/1/92

Page 2 of 3

10. Materials to be considered at a formal session or special formal session of the Board of Control should be mailed or distributed not less than seven days prior to the scheduled session and should include:
  - a. Formal session or special formal session Agenda.
  - b. Minutes of the prior session, if not previously distributed.
  - c. Proposed resolutions.
  - d. Support documents for agenda items.and be distributed to:
  - a. All Board of Control members.
  - b. University Administrative Council.
  - c. Student Association President.
  - d. President of Faculty Association.
  - e. Director of Information Services
11. Materials to be considered at meetings of the Standing Committees should be distributed to all the members of the Board of Control, the President, and designated members of the staff, no less than five working days prior to the meeting and include:
  - a. List of items for discussion.
  - b. Notes of the prior meeting, if not distributed earlier
  - c. Other informational and support material as deemed appropriate by a Vice President.

3.103 Article III

SECRETARY TO THE BOARD OF CONTROL

Adopted

Replaces Bylaw 5/1/92

Page 3 of 3

The list of items for discussion by the Standing Committees will be distributed to:

- a. All Board of Control members.
- b. Student Association President.
- c. President of Faculty Association.
- d. Director of Information Services.

3.104 Article III

APPEARANCES BEFORE THE BOARD OF CONTROL

Adopted

Replaces Bylaw 5/1/92

Page 1 of 1

The Board will provide an opportunity for students, staff and the public to speak to the Board during formal and special formal sessions of the Board of Control.

1. Individuals or groups who desire to speak to the Board are asked to submit a written request to the President's Office at least ten days before a Board session. Requests not submitted at least ten days before the Board session shall be submitted to the Secretary of the Board prior to the Board session.
2. Any request to speak to the Board shall include the name of the individual, the organization represented (if any), and the topic to be addressed.
3. A presentation may not exceed five minutes.
4. If the request is related to a Board agenda item, the individual will be asked to speak when the agenda item is introduced, prior to Board discussion of that item. For other requests, the speaker shall be recognized at the agenda item, "Other."
5. If two or more individuals are to speak on a topic, they must speak consecutively. Each individual's presentation will be limited to five minutes. The Chairperson may halt a presentation which repeats points already presented.

3.105 Article III

AGENDA FOR FORMAL SESSIONS

Adopted

Replaces Bylaw 5/1/92

Page 1 of 2

1. The agenda for formal sessions will be prepared by the President and the Chairperson in accordance with the Board Bylaws and Policies; items will be listed in the following format:
  - I. CALL TO ORDER
  - II. PROCEDURAL ITEMS
    - A. Approval of Agenda and Additions and Deletions to Agenda
    - B. Approval of Minutes of the Previous formal session
    - C. Recognition of the Official Representative of the Faculty Association
    - D. Communications and Requests to Appear Before the Board
  - III. ACTION ITEMS
  - IV. INFORMATION AND DISCUSSION ITEMS
  - V. REMARKS BY THE PRESIDENT
  - VI. OTHER ITEMS FOR CONSIDERATION
  - VII. ADJOURNMENT

3.105 Article III

AGENDA FOR SPECIAL FORMAL SESSIONS

Adopted

Replaces Bylaw 5-1/92

Page 2 of 2

2. The agenda for a special formal session and the discussion by the Board, staff, and the public shall be limited to the special purposes for which the session was called. The special formal session agenda shall be formatted as follows:

- I. CALL TO ORDER

- II. ACTION ITEMS

- III. INFORMATION AND DISCUSSION ITEMS

- IV. ADJOURNMENT

3.106 Article III

FORMAL SESSION AND SPECIAL FORMAL SESSIONS MINUTES

Adopted

Replaces Bylaw 5/1/92

Page 1 of 1

1. The minutes of all Board formal sessions and special formal sessions shall be submitted for approval at the next formal Session of the Board of Control.
2. Proposed minutes are to be distributed to:
  - a. All Board of Control members.
  - b. University Administrative Council.
  - c. Library.
  - d. Student Association President.
  - e. President of Faculty Association.
  - f. Director of Information Services.
3. Approved minutes will be available for public inspection.
4. Copies of the minutes are to be available, upon request, to members of the staff and student body and to the public at a reasonable charge.

## 3.107 Article III

## EVALUATION OF THE PRESIDENT

Adopted

Replaces Bylaw 5/1/92

Page 1 of 2

The Board shall arrange for evaluation of the Office of the President. The format for evaluating the President shall be consistent with the President's contract, with such goals as the Board established for the year, and shall include as follows:

1. The review process will be structured around those functional areas of the University's work in which the President is expected to provide leadership. In broad terms, these include the following:
  - a. Academic programs
    - \* Leadership
    - \* Improvement
  - b. Resource management
    - \* Financial management
    - \* Facilities and equipment
  - c. Resource development/funding
    - \* Public support
    - \* Private support
  - d. Community/public relations
  - e. Institutional planning and evaluation
  - f. Organizational leadership
  - g. President/Board working effectiveness

This list may be augmented or modified by the Board and President for the coming year, including the identification of specific categories or sub-categories for special consideration in the new year ahead.

2. The President will be asked to submit a brief (approximately three page) report identifying important accomplishments or problems from the previous year in each of these functional categories. In a separate section of this report, the President will also identify certain specific plans or objectives in these categories for the coming year.
3. The Board of Control will meet with the President to discuss the President's report and any issues -- suggestions, comments, observations, criticisms -- that might arise from this report or Board members' other information or observations about these and related matters. It is the intent of the Board and the President that this discussion will be open and candid, with particular attention to the identification of

## EVALUATION OF THE PRESIDENT

Adopted

Replaces Bylaws 5/1/92

Page 2 of 2

any problems or concerns noted by Board members.

It is also the intent of both the Board and the President that this discussion will provide the Board with an overview of the President's plans for the coming year and an opportunity to comment on these, and that the discussion will also provide the President with the Board's best advice and direction as to both the institution's plans and the President's performance.

4. Following the discussion between the Board of Control and the President, the Board will meet without the President present, to reflect on its discussion with the President and to ensure that the Board has adequately expressed its views to the President on these and related matters. If necessary, following this discussion by the Board, the President will be invited to join the meeting for further discussion.
5. A memorandum summarizing these discussions will be prepared by the Chair of the Board and, following review by the Board, will be sent to the President for inclusion in the President's personnel file.



3.108 Article III

BOARD MEMBERS' CONTACT WITH  
THE UNIVERSITY'S COUNSEL

Adopted

Replaces Bylaw 5/1/92

Page 1 of 1

Members of the Board may discuss University-related business with attorneys retained by the University when directed to do so by the Board or requested to do so by the President or the Chairperson.

A member may discuss issues related to personal responsibilities, liabilities and the role of members of the Board of Control with attorneys retained by the University. The member shall notify the Vice President for Administration and Business Affairs of such contact and indicate the amount of time devoted to that contact.

3.109 Article III

EXPENDITURE REIMBURSEMENTS FOR BOARD MEMBERS

Adopted

Replaces Bylaw 5/1/92

Page 1 of 1

1. Board members will be reimbursed for actual and reasonable expenses related to Board sessions and Board Committee Meetings, and for other University events to which the member is invited as a member of the Board.
2. The actual and reasonable expenses for a Board member's spouse will be reimbursed when, at the discretion of the President, the spouse's participation at an in-state meeting or event will be of benefit to the University.
3. Board members will be reimbursed for actual and reasonable expenses related to attendance at conferences sponsored by an organization of which the Board of Control is a member and at other conferences for which attendance has been authorized by the Board.
4. Actual and reasonable out-of-pocket expenses, except travel cost, for a Board member's spouse will be reimbursed when, at the discretion of the President, the spouse's participation at an out-of-state meeting or event will be of benefit to the University.
5. Reimbursement for the use of personal vehicles shall be at the current University rate for administrative personnel.
6. Reimbursement requests may be reviewed by the Treasurer of the Board to determine whether expenses are actual, reasonable, and appropriate.
7. Any disputes between a Board member and the Treasurer, or the President regarding reimbursable expenses will be resolved by the Board.

3.109 Article III

EXPENDITURE REIMBURSEMENTS FOR BOARD MEMBERS

Adopted

Replaces Bylaw 5/1/92

Page 1 of 1

1. Board members will be reimbursed for actual and reasonable expenses related to Board sessions and Board Committee Meetings, and for other University events to which the member is invited as a member of the Board.
2. The actual and reasonable expenses for a Board member's spouse will be reimbursed when, at the discretion of the President, the spouse's participation at an in-state meeting or event will be of benefit to the University.
3. Board members will be reimbursed for actual and reasonable expenses related to attendance at conferences sponsored by an organization of which the Board of Control is a member and at other conferences for which attendance has been authorized by the Board.
4. Actual and reasonable out-of-pocket expenses, except travel cost, for a Board member's spouse will be reimbursed when, at the discretion of the President, the spouse's participation at an out-of-state meeting or event will be of benefit to the University.
5. Reimbursement for the use of personal vehicles shall be at the current University rate for administrative personnel.
6. Reimbursement requests may be reviewed by the Treasurer of the Board to determine whether expenses are actual, reasonable, and appropriate.
7. Any disputes between a Board member and the Treasurer, or the President regarding reimbursable expenses will be resolved by the Board.

3.110 Article III

ADOPTION AND AMENDMENT OF BOARD POLICIES

Adopted

Replaces Bylaw 5/1/92

Page 1 of 1

The adoption and amendment of Board Policies shall require an affirmative vote of five (5) members of the Board of Control and must have been submitted in writing to members of the Board at least 28 days prior to the meeting.