

SVSU®

**BOARD OF CONTROL
MINUTES**

FEBRUARY 7, 2000



MINUTES
BOARD OF CONTROL
Regular Meeting
1:30 p.m.
Board of Control Room - Wickes Hall

Present: Braun
Escobedo
Gilbertson
Kelly
Law
Sims

Absent: Rush
Vitito
Walpole

Others

Present: P. Bailey
S. Brasseur
C. Cheng
L. Chin
J. Davis
C. Graham
T. Grunow
M. Hendrick
C. Jerome
C. Looney
H. Matula
R. Maurovich
R. Payne
D. Schneider
E. Sparapani
J. Stanley
S. Strobel
R. Thompson
T. Tsai
R. Tutsock
K. Wahl
M. Wilton
J. Wood
J. Woodcock
R. Yien
Press (3)

I. CALL TO ORDER

Chairman Kelly called the meeting to order at 1:30 p.m.

II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions to and Deletions from Agenda

President Gilbertson noted that a revised resolution had been distributed for Item #4.

The agenda was APPROVED as distributed.

B. Approval of Minutes of December 17, 1999 Regular Meeting

The minutes were unanimously APPROVED as written.

C. Recognition of the Official Representative of the Faculty Association

Professor Ervin Sparapani, President of the Faculty Association, told the Board that 26 faculty searches are currently underway, with approximately four or five faculty members serving on each search committee.

On March 10th and 11th the Michigan Academy of Science, Arts and Letters will be on campus for its annual conference. Faculty from all over the state of Michigan and other states will be at SVSU to present papers. Students and other interested people who want to involve themselves in discussions of art, science and letters will also be present. Dr. Steven Sherlock, Professor of Sociology, is the coordinator of that conference. He also is the President-elect of the Michigan Academy.

Discussions continue regarding the General Education Program. A faculty forum was recently held on the General Education proposal. Another forum will be held on February 17th.

Faculty elections to the campus-wide Curriculum and Academic Policies Committee (CAPC), which reviews graduate proposals, and the Professional Practices Committee (PPC), which reviews tenure, sabbaticals and promotions, were held in January. Elections for the Executive Board of the Faculty Association will take place in April.

The Faculty Association Appreciation Luncheon is scheduled for noon on April 3rd in the Emeriti Room.

D. Communications and Requests to Appear Before the Board

Dr. Chia-Lin Cheng, President of Shih Hsin University in Taiwan; Dr. Li-Li Chin, Professor of Communication at Shih Hsin University; and Mr. Tom Tsai, member of the first class of SVSU's Master of Arts/Communication and Multimedia Program, were introduced to the Board.

President Cheng told the Board she was very happy to have just signed an exchange agreement with SVSU on behalf of Shih Hsin University. She noted that Shih Hsin University has exchange agreements with universities on the East and West Coasts of the United States, but this is their first affiliation with a Midwestern university. She stated she hoped there would be many exchanges of students and faculty between her University and SVSU.

III. ACTION ITEMS

1) Resolution to Approve Appointment of Charles M. Graham to the Marshall M. Fredericks Sculpture Museum Board

RES-1398 It was moved and supported that the following resolution be adopted:

WHEREAS, Dr. Robert S.P. Yien has served on the Marshall M. Fredericks Sculpture

Museum Board since 1988; and

WHEREAS, President Gilbertson has recommended that Charles M. Graham be appointed to serve Dr. Yien's unexpired term which ends June 2002,

NOW, THEREFORE, BE IT RESOLVED, That Charles M. Graham serve on the Marshall M. Fredericks Sculpture Museum Board as stipulated in the organization's bylaws.

President Gilbertson told the Board Dr. Yien had asked to be relieved from service on the Museum Board in order to fulfill other responsibilities. Mr. Graham would be an appropriate replacement on this committee, as there is a natural relationship between his function as Executive Director of Development/SVSU Foundation and the very important work of the Sculpture Museum Advisory Board.

The motion was APPROVED unanimously.

2) Resolution to Reappoint Auditors for Fiscal Year 1999-2000

RES-1399 It was moved and supported that the following resolution be adopted:

WHEREAS, It is a good management practice to have conducted an annual independent financial audit, and

WHEREAS, The Finance and Audit Committee has considered the reappointment of Andrews Hooper & Pavlik, P.L.C., for the 1999-2000 fiscal year,

NOW, THEREFORE, BE IT RESOLVED, That the CPA firm of Andrews Hooper & Pavlik, P.L.C., be reappointed to conduct the financial audit for the 1999-2000 fiscal year.

Trustee Law stated: "This proposal was reviewed at the last meeting of the Finance and Audit Committee. We have been very pleased with the auditors in the past and with the service they have provided."

Chairman Kelly asked for questions or comments. Hearing none, he called for the vote.

The motion was APPROVED unanimously.

3) Resolution to Approve Faculty Tenure, July 1, 2000

RES-1400 It was moved and supported that the following resolution be adopted:

WHEREAS, Faculty tenure provides continuous employment of a faculty member for at least a basic two-semester appointment during each fiscal year, and

WHEREAS, Tenure status is achieved when a faculty member is recommended by the Professional Practices Committee and by the Administration for continuous appointment henceforth,

NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted tenure, as provided by the terms of the SVSU-Faculty Association agreement, effective July 1, 2000.

Dr. Judith Kerman	English
Dr. Gary Lange	Biology
Dr. Paul Novak	Educational Leadership & Services
Dr. Scott Youngstedt	Sociology
Dr. Thomas Zerger	Mathematical Sciences

President Gilbertson told the Board there is a lengthy process through which faculty members go to achieve tenure. They must obtain approval from their Department, their College, and the Professional Practices Committee. Their names then come to the Vice President for Academic Affairs and the President of the University. The faculty being recommended today have all been approved at each level.

The motion was APPROVED unanimously.

4) Resolution to Authorize the Planning, Design and Construction of Instructional Facility #4: College of Education, Library Expansion and Associated Renovations and Providing for Other Matters Related Thereto

RES-1401 It was moved and supported that the following resolution be adopted:

WHEREAS, Approval for initiating planning of Instructional Facility #4 has been

received from the State of Michigan; and,

WHEREAS, Funds will need to be expended to engage architects and to incur expenses involving the planning aspects of the facility;

NOW, THEREFORE, BE IT RESOLVED, That the Administration is authorized to expend University funds up to \$750,000 for the planning of Instructional Facility #4, including engaging architects for the project; and

BE IT FURTHER RESOLVED, That these initial expenditures of University monies for the planning process are fully intended to be recovered from the total funds to be made available for construction and completion of Instructional Facility #4 at a future date.

President Gilbertson stated: "This is an extraordinary opportunity. The Michigan Legislature approved a Capital Bill, pertinent parts of which were signed by the Governor. One key pertinent part was the authorization for SVSU to begin planning Instructional Facility #4. . . . One opportunity this project encompasses is the expansion of the Library. This is a project which was approved by the Board, but was simply spun off because of the insufficiency of funding in the \$25 million project of IF#3.

"The other opportunity is an exciting project to construct a facility to house our College of Education, our fastest growing unit. We have been authorized to begin planning, with a commitment, we believe, on the State's part, to provide for funding at a \$40 million level in a subsequent Capital Bill. As is currently anticipated, the State will provide \$30 million of that, and we expect that the University will then be obliged to match that with \$10 million of its own funds."

Dr. Kenneth Wahl, Interim Dean of the College of Education, told the Board that in the five years since the Fall of 1995, there had been an increase of almost 30% in undergraduate credit hours and a 54.5% increase in credit hours enrolled in the graduate program in the College of Education,

for a total increase of almost 40%. Each year the College has to deny admission to more eligible students because of the lack of room.

Dr. Wahl stated: "I think the exciting thing about this is how well the Partnership Grant, the College of Education and Instructional Facility #4 all fit together for SVSU. It gives us the opportunity to deal with the tremendous teaching shortage. It enables us to offer services out in the schools where we're working, and to do a better job in terms of the students we're graduating as well as working with teachers in the field. This is truly a win/win situation. We help teachers in the classroom develop better practices, our students go out and work with those teachers, we're placing our students – and the schools are really after our graduates in terms of giving them jobs. It's really an exciting time here at Saginaw Valley State University in terms of teacher education."

Stephen Hocquard, Director of Engineering Services, told the Board that the College of Education was an obvious choice for SVSU's next facility because of its exceptional growth and its inconvenient location on campus. The current facility was not designed to include classrooms and is much too small.

Mr. Hocquard presented a history of the evolution of the campus. He noted the University is considering locating the new College of Education at the northwest corner of Pine Grove Lane and College Drive. The facility would include classrooms and faculty offices, computer labs, conference rooms, the Math/Science Center, administrative offices, the office of School and University Partnerships, a teacher resource center, student lounges and possibly practice teaching labs, a long

distance learning center and a language arts/social studies center.

President Gilbertson noted that the University's last Campus Master Plan was completed in 1996, and there have been several subsequent developments. IF#3 was consistent with that Plan. Before any formal decision is made relative to the site of the new College of Education facility, a revision of the Campus Master Plan will be brought to the Board for its review and approval.

Chairman Kelly asked for questions or comments.

Trustee Law stated: "I have the benefit, as many of us do, of both serving on this Board and living in this community, so I have regular contact with people and professionals in the various school districts we service. Over the period of time I have been on this Board I have noticed a dramatic increase in the awareness and appreciation of the Education Program this University delivers. . . . More and more . . . I am seeing a recognition that it is the premier program: It is the one to which educators are primarily focused now from the standpoint of their original credentials and their continuing education. Financing a building and committing yourself to a project that may run \$40 million is always a difficult thing to do . . . but, in my opinion, this is a program that deserves that kind of investment, and I wholeheartedly endorse it."

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

5) **Staff Members of the Month**

Susan Brasseur, Staff Member of the Month for October, and Marie Hendrick, Staff Member

of the Month for November, were presented to the Board. (See Appendix One: Brasseur, and Appendix Two: Hendrick)

6) Winter Enrollment Report

Chris J. Looney, Registrar, reviewed the Winter Enrollment Report. (See Appendix Three: Enrollments) He told the Board the total enrollment for Winter 2000 is 8,128 students – the University’s largest winter on record. This is a 6.3% increase over Winter 1999. The totals include increases in each of the student levels: Undergraduates were up 3.9%; graduates were up 15%; teacher certification students were up 5.8%; and non-degree students were up 11.6%.

7) Winter Housing Occupancy Report

Richard P. Thompson, Dean of Student Affairs, reviewed the Housing Occupancy Report for Winter Semester. (See Appendix Four: Housing) He told the Board that of the 961 beds available for contract purposes, 944 will be filled this winter, for a 98% occupancy rate. Of the top ten counties in the State of Michigan in terms of enrollments, Genesee County has the most students living on campus, followed by Oakland and Wayne counties. Saginaw is fourth, with 63 students living on campus. Two hundred and ninety-six students come from other Michigan counties, and nine students come from other states. There are also 180 international students living on campus.

V. REMARKS BY THE PRESIDENT

Jerold Davis, SVSU’s new Director of Institutional Research, was introduced to the Board.

President Gilbertson told the Board that SVSU will host the Michigan Academy of Arts,

Science and Letters in March. Michael Beschloss, presidential historian and frequent commentator on PBS, CNN and the major networks will be on campus for three days under the Dow Visiting Artists and Scholars Program and will give the keynote address to the Michigan Academy on Friday, March 10th.

The University is in the process of searching for 26 faculty members for next fall, as well as two endowed chairs, an athletic director and a variety of staff positions.

President Gilbertson updated the Board on the discussions taking place on campus related to the General Education Program, reviewed construction currently in progress, and discussed the Zahnow Notes, a publication of the Library.

* * *

Trustee Law asked whether the Board had formally thanked the University's Legislative contingency and the Governor for their support of Instructional Facility #4.

President Gilbertson replied that the Board had not, and that it would be highly appropriate. He pointed out that the support of the Governor and the Legislative delegation – especially the leadership of Senator Joel Gougeon – was absolutely vital to this project, and that the University owed them a great debt of gratitude.

Chairman Kelly stated: "I would point out that we did have our annual Legislative Luncheon. Many of the Legislative delegation were there, and we did acknowledge to those who were present how much we appreciated their support. I think it would be great to do this as well."

8) Motion to Send Resolution of Appreciation to Governor Engler and Area Legislative Delegation for their Support of Instructional Facility #4

BM-927 **It was moved and supported that a resolution of appreciation be sent to Governor Engler and the area Legislative Delegation for their support of Instructional Facility #4**

The motion was APPROVED unanimously.

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

Miss Heather Matula, President of the Student Association, updated the Board on the recent activities of the Student Association.

9) Motion to Move to Executive Session to Discuss Collective Bargaining

BM-928 **It was moved and supported that the Board move to Executive Session to discuss collective bargaining**

Trustee Braun	yes
Trustee Escobedo	yes
Trustee Kelly	yes
Trustee Law	yes
Trustee Sims	yes

The motion was APPROVED unanimously.

The Board moved to Executive Session at 2:32 p.m. and reconvened in Public Session at 3:23 p.m.

VI. ADJOURNMENT

10) Motion to Adjourn

BM-929 **It was moved and supported that the meeting be adjourned.**

BOARD OF CONTROL
Regular Meeting

February 7, 2000

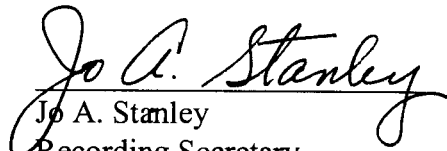
The motion was APPROVED unanimously.

The meeting was adjourned at 3:24 p.m.

Respectfully submitted:

Burnett S. Kelly
Chairman

D. Brian Law
Secretary



Jo A. Stanley
Recording Secretary

Staff Member

OF THE MONTH

**Susan
Brasseur**

**Senior
Conference
Coordinator,
Conference
Bureau**

October 1999

For many years, nearly all on-campus workshops, presentations and meetings took place in Lower Level Doan Center, the Large Private Dining Room or the theatre.

Then the number and quality of versatile meeting spaces increased dramatically in 1996 with the opening of Curtiss Hall, the Performing Arts Theatre and the Rhea E. Miller Recital Hall.

As a result, the campus community reserves rooms and arranges other amenities through the Conference Bureau for a variety of meetings, conferences, banquets and ceremonies.

As senior conference coordinator, 80 percent of Sue Brasseur's job involves scheduling programs for on-campus "clients."

"I joined this office in February 1997 to help process an increasing volume of scheduling requests for these new facilities," said Brasseur. "I'm responsible for processing all the details that will make an event successful, including food service, refreshments, room layout, audio/visual needs, computer usage and satellite broadcasts."

The addition of new computer technology has eased the amount of paper flow generated for each event.

"When I first came on board, we might have 10 sheets of paper for a single event," Brasseur said. In March, the Conference Bureau made a full conversion from a manual recordkeeping system to a computerized one.

While her job requires tremendous energy and attention to detail, Brasseur said the most enjoyable aspect of her position is meeting and working with a variety of people.

"I consider myself a real 'people person,'" she said, smiling. "I get a great sense of satisfaction in knowing that I helped make someone's program successful."

Brasseur's career path always has involved contact with people. She joined the SVSU Bookstore in 1995 as a member of the clerical pool before moving in fall 1995 into a secretarial position in the Marshall Fredericks Sculpture Museum. She also spent one year working as an audio/visual clerk before accepting her current role.

"The fall open house for the Admissions Office is probably the largest single on-campus event that I help coordinate," Brasseur said. "This event draws 2,000 people to campus for a four-hour period; it allows us to showcase everything that we have available here at SVSU to the community as well as what we can offer to future students."

Brasseur strongly advises anyone planning an event to call her office as soon as possible to reserve a location for their program.

"We've already booked events two to three years ahead," she said. "Homecoming, for example, is booked through the year 2002."

An upcoming event for Brasseur and her husband, Gary, who works in the Admissions Office, is the arrival of the couple's first baby, which is due Oct. 6. Although the Brasseurs have resisted the temptation to learn the gender of the baby prior to its birth, she jokes. "One of us is banking on a boy, while the other one doesn't care and just wants to have it right now."



Staff Members

OF THE MONTH

Marie Hendrick

Lead Baker,
Campus Dining
Services

November 1999

In the early morning hours, while most of the SVSU community still are fast asleep, Marie Hendrick is busy baking desserts, breads and muffins for sale in Doan Café as well as for special events taking place in Curtiss Hall.

Hendrick, whose day begins at 4 a.m., has been preparing a variety of baked goods at SVSU for more than 21 years. She currently is lead baker in Campus Dining Services, although she began working as a part-time waitress.

"I was a full-time homemaker when one day a friend asked me if I wanted to do something different for a change," Hendrick said. "My first event was the dedication of Doan Center (in 1969)."

Once her children started school, Hendrick joined the Campus Dining staff in 1978 as a full-time "sandwich-maker."

"For seven years I made sandwiches that went into all of the vending machines on campus," she said. "Then a position opened up in the dessert-baking department, and I've learned through the years what needs to be done and how to do it without being told."

"At first, I worked the nine months during the school year," Hendrick explained. "But not

anymore — there's so many more events taking place that I've had to work year-round. The addition of summer camps means the students need a place to stay, and we have to feed them."

Hendrick also noted that the University is increasing the number of catered functions that require her baked goods.

"We used to do a lot more things from scratch, which gave us a chance to experiment with new recipes. I often try out new things at home before I bring it in here; sometimes a recipe is for six people, and we have to decide how to make it for 65 without losing anything in the taste."

"One thing I've learned is that if it can't be done right, it's not worth doing at all," Hendrick said. She recalled an event many years ago that resulted in an unexpected surprise.

"We had prepared a special event for Mrs. Ryder (wife of former SVSU President Jack Ryder), and after it was over, there was a knock on my door. It was Mrs. Ryder giving me the centerpiece from the table. I've never forgotten how thoughtful it was for her to do that."

In her free time, Hendrick enjoys bowling once a week in a league at Monitor Lanes in Bay City. She also maintains her personal fitness by walking after work around the SVSU campus.

She has three children, Patrick (32), Roger (30) and Lynn (29), who was among the first graduating class in SVSU's Occupational Therapy Program. Hendrick also enjoys spending time with her three grandchildren.

"My granddaughters and I like getting together to bake cookies," Hendrick said, remembering how she enjoyed baking with her mother. "Although, I think the girls eat more than they actually bake, especially the M&M cookies."

Hendrick also is active in her church, where she is treasurer of a ladies' group and attends weekly Bible classes.



Saginaw Valley State University
Office of the Registrar

February 1, 1999
 Final Official

Enrollment Counts - Headcounts and Credits

		Winter '99 Official	Winter '00 Official	diff	% change
TOTAL	H:	7,646	8,128	482	6.30%
	C:	71,933	76,239	4,306	5.99%
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By Student Level:					
Undergrad	H:	5,533	5,751	218	3.94%
	C:	61,957	65,314	3,357	5.42%
Graduate	H:	1,388	1,596	208	14.99%
	C:	5,845	6,647	802	13.72%
Teacher Cert	H:	484	512	28	5.79%
	C:	2,797	2,774	(23)	-0.82%
Non-degree	H:	241	269	28	11.62%
	C:	1,334	1,504	170	12.74%
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New	H:	806	859	53	6.58%
	C:	5503	5,841	338	6.14%
Returning	H:	6721	7,116	395	5.88%
	C:	65744	69,564	3,820	5.81%
Readmitted	H:	119	153	34	28.57%
	C:	686	834	148	21.57%
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By Course Level:

UG-ON	C:	64,805	68,068	3,263	5.04%
GR-ON	C:	4,307	4,689	382	8.87%
Total ON	C:	69,112	72,757	3,645	5.27%
UG-OFF	C:	476	796	320	67.23%
GR-OFF	C:	2,345	2,686	341	14.54%
TOTAL OFF	C:	2,821	3,482	661	23.43%

HOUSING OCCUPANCY REPORT WINTER SEMESTER

	Win '99 Jan 14	Win '00 Jan 15	Diff	% Change	Capacity
Traditional Residence (Freshmen Suite)	426	452	26	+6.1	445*
Pine Grove Apartment	201	200	-1	—	203**
Living Center	N/A	292	N/A	N/A	313

* Capacity varies depending on single bedrooms available for occupancy.

** Capacity varies depending on number of family dwellings.