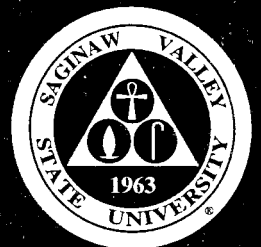


**SVSU®**

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**BOARD OF CONTROL  
MINUTES**

**DECEMBER 17, 1999**



SAGINAW VALLEY STATE UNIVERSITY  
BOARD OF CONTROL  
December 17, 1999

RES-1386	RESOLUTION TO GRANT UNDERGRADUATE AND GRADUATE DEGREES APPROVED .....	1
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MINUTES  
BOARD OF CONTROL  
Regular Meeting  
1:30 p.m.  
Board of Control Room - Wickes Hall

Present: Braun  
Escobedo  
Gilbertson  
Kelly  
Law  
Rush  
Sims  
Vitito  
Walpole

Absent:

Others

Present:	T. Burke	
	F. Chen	T. Welke
	L. Engel	J. Woodcock
	C. Graham	R. Yien
	C. Jerome	N. Yun
	M. Kipfmiller	Press (3)
	T. Kullgren	
	E. Lange	
	R. Lange	
	C. Looney	
	H. Matula	
	R. Maurovich	
	C. Meier	
	A. Menard	
	J. Muladore	
	R. Payne	
	M. Shih	
	B. Salay	
	E. Sparapani	
	J. Stanley	
	V. Stewart	
	R. Thompson	

I. CALL TO ORDER

Chairman Kelly called the meeting to order at 1:32 p.m.

II. PROCEDURAL ITEMS

A. **Approval of Agenda and Additions to and Deletions from Agenda**

The agenda was APPROVED as distributed.

B. **Approval of Minutes of October 4, 1999 Regular Meeting**

The minutes were unanimously APPROVED as written.

C. **Recognition of the Official Representative of the Faculty Association**

Professor Ervin Sparapani, President of the Faculty Association, told the Board it had been a very busy semester. Sixty-three faculty evaluation teams were meeting – practically every faculty member on campus was either being evaluated or participating in evaluations in some way. There was also a great deal of activity surrounding the General Education proposal.

Professor Sparapani asked the Board members to put the Faculty Association's Appreciation Recognition Luncheon on Monday, April 3, 2000 on their calendars.

D. **Communications and Requests to Appear Before the Board**

There were no communications or requests to appear before the Board.

III. ACTION ITEMS

1) Resolution to Grant Undergraduate and Graduate Degrees

RES-1386 It was moved and supported that the following resolution be adopted:

**WHEREAS, Saginaw Valley State University is granted the authority to confer undergraduate and graduate degrees as outlined in Section 5 of Public and Local Acts of Michigan 1965; and**

**WHEREAS, Operating Policy 3.101 Article III of the Board reserves to the Board the**

**authority to grant degrees;**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the awarding of undergraduate and graduate degrees at the December 17, 1999 Commencement as certified by the faculty and Registrar.**

President Gilbertson told the Board that approximately 400 degrees will be awarded this semester. About 350 graduates will attend the Commencement ceremony this evening. Dr. Harriet Tillock, who will be retiring this year from the Sociology faculty, will give the Commencement Address.

The motion was APPROVED unanimously.

2) Resolution to Grant Emerita Status to Dr. Crystal M. Lange

**RES-1387 It was moved and supported that the following resolution be adopted:**

**WHEREAS, Crystal M. Lange was the founding Dean of the College of Nursing and Health Sciences at Saginaw Valley State University and served in that capacity from 1976 to 1996; and**

**WHEREAS, After relinquishing her role as dean in 1996, Dr. Lange devoted her full time to her responsibilities as Associate Vice President for Academic Affairs until her death on November 1, 1999; and**

**WHEREAS, Dr. Lange was recognized nationally and internationally for her long and distinguished career as a health professional, educator and administrator; and**

**WHEREAS, During her 23 years of exemplary service to the University, Dr. Lange was known for her ability to encourage faculty and staff to accept opportunities for professional advancement; and**

**WHEREAS, Dr. Lange displayed exceptional leadership while serving on various campus committees and whose career in higher education was characterized by extraordinary distinction and dedication.**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University gratefully acknowledges Dr. Lange's exemplary service and dedication to the University and bestows upon her the title of "Associate Vice President Emerita for Academic Affairs."**

**BE IT FURTHER RESOLVED, That a copy of this resolution be framed and presented to Dr. Lange's spouse as a permanent expression of the University's appreciation.**

President Gilbertson noted that Emeritus status is an important honor which is awarded only to those people who have served the institution long and well and above and beyond the call of duty.

Dr. Robert S.P. Yien, Vice President for Academic Affairs, stated: “Dr. Lange served SVSU for 23 years. For the first 20 years she was the founding Dean – and also the only Dean – of the College of Nursing. For the last three years she served in the capacity of Associate Vice President for Academic Affairs. She was my very close friend, my colleague, and my confidant. Today we are recommending that the Board recognize her and grant her Emerita status.”

Dr. Yien introduced Dr. Lange’s husband, Elmer, and her son, Bob.

Bob Lange distributed copies of Dr. Lange’s memoirs, entitled *Journey of a Nursing Pioneer: How I grew up with Pickles*, to members of the Board.

Elmer Lange stated: “Crystal really appreciated being part of this group all these years. We really miss her now, but we have wonderful memories of all the nice things she did here. I also have a great deal of appreciation for all the people here who have supported me during this difficult time. It really helped me. Thanks to all of you.”

Bob Lange stated: “The support of the University, Dr. Gilbertson and Dr. Yien during Mom’s illness was absolutely amazing. I think you find the character of an organization comes forth in a time of crisis, and if that is the character of this organization, I don’t think you could find a better place with which my Mom could have been associated.”

Chairman Kelly presented the Langes a framed copy of the resolution.

The motion was APPROVED unanimously.

3) Resolution to Grant Emeritus Status to Dr. Suk Koo Yun

RES-1388     **It was moved and supported that the following resolution be adopted:**

**WHEREAS, Suk Koo (Thomas) Yun joined the faculty of Saginaw Valley State University in 1969 and was a Professor in the Department of Physics and served as Department Chairman until his death on January 29, 1994; and**

**WHEREAS, Dr. Yun was a recipient of the SVSU Faculty Association Award for Scholarship, the Earl L. Warrick Award for Excellence in Research at SVSU and the Michigan Association of Governing Boards Award; and**

**WHEREAS, Dr. Yun was considered a premier researcher in theoretical high energy physics and received many research and travel grants from the National Science Foundation; and**

**WHEREAS, Dr. Yun authored several books and published numerous papers and physics journals; and**

**WHEREAS, Dr. Yun was recognized as a distinguished scientist and for his skills in making science understandable to students.**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University gratefully acknowledges Dr. Yun's exemplary service and dedication to the University and bestows upon him the title of "Professor Emeritus of Physics."**

**BE IT FURTHER RESOLVED, That a copy of this resolution be framed and presented to Dr. Yun's spouse as a permanent expression of the University's appreciation.**

President Gilbertson stated: "There's a certain bittersweet quality to this resolution and the previous one, in that they're both posthumous, but we want to recommend this to you in honor of one of the founders of our science program, who was a giant in the development of that program."

Dr. Thomas Kullgren, Dean of the College of Science, Engineering and Technology, stated: "Tom Yun was a Professor of Physics and Chair of the Physics Department virtually since its beginning. Unfortunately he passed away after a rather short illness. We miss him greatly even today. Tom was a master at being able to explain science to non-science majors. Those of you who had the pleasure of sitting with him at banquets would realize this, because he frequently gave a short performance over dinner to those guests seated around him. Today we have the Tom Yun



Science Award, of which we are very proud. It is awarded once a year to a student in the natural sciences, and almost always it will be a future teacher who will receive the award . . . which is a significant amount of cash that can be used to support their education. There is also a nice luncheon, and Nan (Mrs. Yun) joins us every year for that special event. That is a perfect way to honor Tom Yun, as is this action that you're taking today."

Mrs. Yun stated: "As I was coming here today in the Wickes Hall elevator, I felt almost that I was back to the olden days – almost as if I were going to Tom's office. I used to teach here, so I used to go to Tom's office, and there was just a split second of illusion that maybe I could do the same today. . . . I felt that the spirit of Thomas was hovering over us, and I'm sure he is happy. Thank you."

The motion was APPROVED unanimously.

Chairman Kelly presented Mrs. Yun a framed copy of the resolution.

4) Resolution to Approve Faculty Sabbaticals for 2000-2001

RES-1389     **It was moved and supported that the following resolution be adopted:**

**WHEREAS, Saginaw Valley State University is committed to quality education and provides the faculty with opportunities to maintain and enhance their professional knowledge and expertise, and**

**WHEREAS, The University administration supports faculty sabbatical leaves as an integral part of the SVSU Faculty Development Program,**

**NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted sabbatical leaves as specified below for the academic year of 2000-2001.**

David Barker	Modern Foreign Languages	Summers, 2000, 2001, 2002
Alfred Bracciano	Occupational Therapy	Winter, 2001

BOARD OF CONTROL  
Regular Meeting

December 17, 1999

<b>Lynn Herkstroeter</b>	<b>Modern Foreign Languages</b>	<b>Summers, 2000, 2001, 2002</b>
<b>Hideki Kihata</b>	<b>Art</b>	<b>Summers, 2000, 2001, 2002</b>
<b>Matthew Margres</b>	<b>Psychology</b>	<b>Winter, 2001</b>
<b>Zhidong (Patrick) Pan</b>	<b>Mathematical Sciences</b>	<b>Fall/Winter, 2000/2001 (Partial)</b>
<b>Dee Storey</b>	<b>Teacher Education</b>	<b>Fall/Winter, 2000/2001 (Partial)</b>

President Gilbertson stated: "There is a process by which faculty achieve certain eligibility through years of service or sabbaticals. These faculty are then required to submit proposals which are reviewed by a campus committee. Nine faculty members have applied for sabbaticals, and we come to you now with the recommendation to approve seven of them. They come to you on the strength of both the performance of the individuals and the strength of their proposal."

Trustee Walpole asked whether the faculty members presented reports to their departments upon completion of their sabbaticals.

Dr. Yien replied that they did.

The motion was APPROVED unanimously.

5) Resolution to Modify the General Fund Operating Budget for FY1999-2000

RES-1390 **It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Board of Control adopted on June 7, 1999 the General Fund Operating Budget for fiscal year 1999-2000; and**

**WHEREAS, Subsequent to that date, the University has revised its revenue and expenditure estimates to reflect changes to various revenue categories and expenditure allocations required for compensation, services, supplies and equipment;**

**NOW, THEREFORE, BE IT RESOLVED, That the attached schedule indicating a recommended revised base budget be adopted for fiscal year 1999-2000. (See Appendix One: General Fund)**

President Gilbertson stated: "This is your second action on the current year's annual budget, which was enacted on June 7, 1999 in its original form. Subsequent to that, a number of things have occurred that are significant in terms of both revenue and expenditure needs. You will recall that when the budget was first enacted we did not yet have a State budget, nor did we know with certainty what our fall semester's enrollment would be. Obviously now we know that and are projecting revenues in excess of what was budgeted, both because of an increase in the State appropriation and also because of a very healthy enrollment picture for the fall semester. I had proposed some allocations to the Finance Committee in recognition of this. The principal allocations proposed are: 1) dealing with the enrollment growth, which necessitated additional staffing, particularly in the College of Education and in support of the growth of that College; 2) adding funding for academic technology to enable the University to get closer to the initiatives proposed at the outset of the academic year; 3) building the Deferred Maintenance Account, which is an institutional goal. We recommend to you the recognition of the revenues that we now can predict with greater accuracy, and the expenditures as proposed."

Chairman Kelly asked for questions or comments. Hearing none, he called for the vote.

The motion was APPROVED by a vote of seven ayes, with Trustee Law abstaining.

6) Resolution to Approve Fiscal Year 2000-01 State Appropriation Request

RES-1391 **It was moved and supported that the following resolution be adopted:**

**WHEREAS, The fiscal year 2000-01 Budget Development Request required to be provided to the Michigan Department of Management and Budget must be approved by the Board of Control;**

**NOW, THEREFORE, BE IT RESOLVED, That the attached Budget Development**

**Request for Saginaw Valley State University for fiscal year 2000-01 is approved as submitted.**  
(See Appendix Two: State Appropriation)

President Gilbertson stated: "This is the formal adoption of our initial position in discussions with the State of Michigan regarding Operating Budget support for the fiscal year 2000-2001. It is consistent with our previous years' requests in terms of the approach we have been urging the Executive and Legislative branches to adopt in funding for higher education. Specifically, we are asking for continued recognition of a per-student funding floor. We are asking that the floor be increased at an approximately inflationary rate of 3 percent. . . . The enrollment numbers upon which next year's State appropriation will be based – certainly per-student funding – will be last year's numbers, which represent a 7 percent increase over the previous year. So we have some catch up to do in terms of State appropriation support for our enrollment numbers. We are asking again for the support of the Governor and Legislature to provide that kind of support for a state policy that we think is rational and serves the students well."

The motion was APPROVED unanimously.

7) Resolution to Approve the 2000-01 Capital Outlay Budget Request

RES-1392     **It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Capital Outlay Budget Request for 2000-01 indicates University priorities for capital projects; and**

**WHEREAS, This request must be approved by the Board of Control;**

**NOW, THEREFORE, BE IT RESOLVED, That the attached Capital Outlay Budget Request for Saginaw Valley State University for fiscal year 2000-01 be approved as submitted to the State of Michigan. (See Appendix Three: Capital Outlay)**

President Gilbertson noted this is an annual action on the Board's part to reaffirm to the State

the University's goals for future capital needs. The first ranking is Instructional Facility #3, which is currently underway. This will remain the highest priority until it is completed. The second priority is Instructional Facility #4, which includes the construction of a facility to house the College of Education. The second priority would also complete the aspects of IF3 that were unfinished because of funding limitations – the expansion of and improvements to the Library.

The motion was APPROVED unanimously.

8) Resolution to Approve Auxiliary Services-Bonded Facilities Student Housing Rates and Miscellaneous Room and Board Rates for Academic Year 2000-2001

RES-1393     **It was moved and supported that the following resolution be adopted:**

**WHEREAS, Occupancy levels, revenues and operating expenses have been projected for the Auxiliary Services-bonded facilities system;**

**NOW, THEREFORE, BE IT RESOLVED, That effective August 14, 2000 for the 2000-2001 academic year, student housing rates and miscellaneous room and board rates per the attached schedules be approved. (See Appendix Four: Rates)**

President Gilbertson noted this action is the result of a four- to five-year plan that was presented to the Board two years ago which provided for increases in rates at a somewhat super-inflationary rate. The first step in this plan was the complete renovation of the Great Lakes and Tranquil Complex of dorms, which was finished this summer. The plan also included the expansion of student housing, Phase One of which was completed this fall with the construction of the "Student Living Center." Phase Two of the expansion is currently underway.

The increases in rates range from 4.5 percent to 5.8 percent, depending upon which options the students select. Even though the range of increases is slightly in excess of inflation, SVSU will still rank among the lower cost institutions in terms of the opportunity to live on campus. These

increases were necessary in order to fund the improvements to the facilities, particularly those that were somewhat dated.

The motion was APPROVED unanimously.

9) Resolution to Approve Lease Agreement for Academic Facilities in Macomb County

RES-1394 It was moved and supported that the following resolution be adopted:

**WHEREAS, Saginaw Valley State University has previously leased space in Macomb County for the provision of graduate level programs and professional development programs; and**

**WHEREAS, Additional classroom space, administrative offices and other related professional facilities are required to provide quality instruction in the Macomb County area; and**

**WHEREAS, This Board determines that it is of substantial benefit to the University that space be leased in Macomb County for continued operation by the University of programs in the Macomb County area; and**

**WHEREAS, The University administration is in negotiations regarding the leasing of approximately 12,000 square feet of space and if such negotiations are finalized, it will be necessary to sign the lease agreement before the next scheduled Board of Control meeting in February, otherwise the space will not be available to the University;**

**NOW, THEREFORE, BE IT RESOLVED, That the University can enter into a lease agreement for approximately 12,000 square feet of space in a facility to be constructed in Macomb County; and**

**BE IT FURTHER RESOLVED, That the lease shall require the payment of One Million Five Hundred Thousand (\$1,500,000.00) Dollars in advance rental payments due at the commencement of the lease with operating expenses in addition thereto; and**

**BE IT FURTHER RESOLVED, That the lease shall be for a period of twenty (20) years; and**

**BE IT FURTHER RESOLVED, That the President and/or the Vice President for Administration and Business Affairs, acting together or separately, are authorized and directed to negotiate the remaining terms of such lease and execute such documents on behalf of the University, including a lease agreement, as may be necessary or desirable to accomplish these purposes.**

President Gilbertson reminded the Board that approximately six months ago Superintendent Michael DeVault of the Macomb Intermediate School District (ISD) had spoken at a Board meeting.

At that time the University was holding discussions with the Macomb ISD about improving the space there which has been occupied by SVSU's master's programs in Education and Educational Leadership for the past 25 years. The Macomb ISD is in the process of preparing an expansion of their facilities, and because of the growth of SVSU's program and the need for a more stable, visible presence there, the University initiated discussions about becoming part of their expansion project. Jerry Woodcock (Vice President for Administration and Business Affairs), along with legal counsel, has been in intensive conversations with them over the last three months.

Mr. Woodcock told the Board SVSU has an Agreement in Principal finalizing the lease document whereby the University would acquire approximately 12,000 square feet of space . . . which will include four classrooms, two computer labs, a distance learning room and administrative offices. Although the University has had an excellent program in Macomb for many years, the facilities there have been less than desirable. This project would provide facilities to match the quality of the program.

Trustee Braun asked whether the money would be due in one lump sum and whether the entire \$1.5 million would be used for rent.

Mr. Woodcock replied that SVSU would provide a down payment of \$1.5 million in the beginning and make 20-year amortized lease payments over the next 15 years. The University would also be responsible for operating expenses including heat, light and utilities.

President Gilbertson stated: "We feel this agreement is advantageous for both institutions, and this is the site we want. We have a fine collaboration with the Macomb ISD, and we have access

to their library, multimedia facilities and parking. We have looked at other possibilities for similar space, and we believe financially this is clearly very interesting.”

Trustee Sims asked what SVSU’s student enrollment was at Macomb.

Vice President Yien replied that it was approximately 700 students.

Trustee Law noted that the Finance and Audit/Business and Facilities Committee had analyzed the issue. He stated: “We had a chance to look at the program’s performance and its fit, at whether it was consistent with where the University is going and its Mission, whether we are doing a good thing – a separate and distinguishable thing – in running this program. And the answers as they came back were yes, yes, yes, yes – that we have something very unique and very valuable here. I think that we unofficially concluded that this was a pretty good deal, and the best of the alternatives from a facilities planning standpoint to position ourselves for the long term. That just tells you what those of us who analyzed it went through – not necessarily what you might conclude if you saw the same information.”

Trustee Rush stated: “There were some technical, legal and statutory reasons they could only go to the bond market for so much, so we’re helping them out as a give and take situation. But when you cost analyze this in terms of net present value of all the transactions, it comes out very good. We have those numbers available to us, and Jerry Woodcock did an excellent job of negotiations with the people from Macomb. Both sides were very high spirited about this and paid attention and made this work. It was complex, but it worked out very well to everybody’s advantage. The ISD needed a little extra money up front . . . but it also gave us the opportunity to lock in the wonderful



situation we have down there.”

The motion was APPROVED unanimously.

10) Resolution to Approve Confirmation of Board Members for Previously Authorized Charter Schools

RES-1395     **It was moved and supported that the attached resolution be adopted.**  
(See Appendix Five: Charter Schools)

Dr. Larry Engel, Director of School & University Partnerships, told the Board the ten people being recommended for the Charter School Boards were very qualified, fine people who would do an excellent job.

The motion was APPROVED unanimously.

11) Resolution to Appoint and Reappoint Board of Control Members to the SVSU Foundation Board

RES-1396     **It was moved and supported that the following resolution be adopted:**

**WHEREAS, The SVSU Foundation bylaws stipulate that the Board shall include four Board of Control members; and**

**WHEREAS, Burnett S. Kelly has agreed to serve on the SVSU Foundation Board; and**

**WHEREAS, The term currently held by Robert J. Vitito is expiring.**

**NOW, THEREFORE, BE IT RESOLVED, That Burnett S. Kelly be appointed to serve a four-year term, ending in 2004, and Robert J. Vitito be reappointed to serve a three-year term, ending in 2003 on the SVSU Foundation Board.**

President Gilbertson reminded the Board the University is associated with a separately incorporated 501(c)(3) Foundation located here on campus. It is governed by a 25-member Board of Directors, two-thirds of whom are not otherwise associated with the University. The remaining one-third of the membership are either officers of the University or members of the Board of Control. There are four seats on the Foundation Board for members of the Board of Control.

Trustee Vitito's term on the Foundation Board is expiring, and he has agreed to reappointment. Trustee Kelly has agreed to accept Trustee Rush's seat as a representative of the Board of Control on the Foundation Board. Mr. Rush has agreed to accept an Independent Director's seat. Trustees Law and Braun also serve as Board of Control appointees to that Board.

The motion was APPROVED unanimously.

#### IV. INFORMATION AND DISCUSSION ITEMS

##### 12) **Human Resources Report**

President Gilbertson reviewed the attached Human Resources Report. (See Appendix Six: Human Resources) He noted that in calendar year 1999, eight people retired from SVSU; 75 people were hired, including 28 faculty; there were five marriages and 17 births.

##### 13) **Staff Members of the Month**

The staff of the Registrar's Office, Staff Members of the Month for December, were presented to the Board. (See Appendix Seven: Registrar's Office)

#### V. REMARKS BY THE PRESIDENT

President Gilbertson told the Board final exams are over as of 4:30 this afternoon, and the Registrar's Office will quickly process the grades of 8,373 students. The Commencement ceremony tonight will remind everyone here why they do what they do and why all of it matters.

#### VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

##### 14) **Motion to Move to Executive Session to Discuss Personnel Evaluations**

BM-924      **It was moved and supported that the Board move to Executive Session to discuss personnel evaluations.**

<b>Trustee Braun</b>	<b>yes</b>
<b>Trustee Escobedo</b>	<b>yes</b>
<b>Trustee Kelly</b>	<b>yes</b>
<b>Trustee Law</b>	<b>yes</b>
<b>Trustee Rush</b>	<b>yes</b>
<b>Trustee Sims</b>	<b>yes</b>
<b>Trustee Vitito</b>	<b>yes</b>
<b>Trustee Walpole</b>	<b>yes</b>

The motion was APPROVED unanimously.

The Board moved to Executive Session at 2:15 p.m. and reconvened in Public Session at 4:28 p.m.

15) Resolution to Approve Administrative Staff Compensation

RES-1397     **It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Board of Control retains unto itself the authority to establish compensation levels for the University's President and Vice Presidents; and**

**WHEREAS, The Board has received and accepted favorable performance evaluations from the President for Jerry A. Woodcock, Vice President for Administration and Business Affairs, Robert S.P. Yien, Vice President for Academic Affairs, and for Robert Maurovich, Vice President for Student Affairs and Enrollment Management.**

**NOW, THEREFORE, BE IT RESOLVED, That the President's and Vice Presidents' base salaries for the 2000 calendar year be set as follows:**

<b>Eric Gilbertson</b>	<b>\$147,000</b>
<b>Jerry Woodcock</b>	<b>\$122,700</b>
<b>Robert Yien</b>	<b>\$127,000</b>
<b>Robert Maurovich</b>	<b>\$107,000</b>

**BE IT FURTHER RESOLVED, That the Board expresses its appreciation to the President and the Vice Presidents for their able and dedicated service.**

The motion was APPROVED unanimously.

16) Motion to Authorize Chair to Amend President's Contract relative to Deferred Compensation

BOARD OF CONTROL  
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BM-925      **It was moved and supported that the Board authorize Chairman Kelly to Amend the President's Contract relative to deferred compensation.**

The motion was APPROVED unanimously.

VII.    ADJOURNMENT

15)    Motion to Adjourn

BM-926      **It was moved and supported that the meeting be adjourned.**

The motion was APPROVED unanimously.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted:

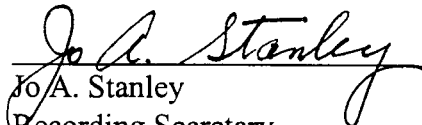
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Burnett S. Kelly  
Chairman

---

D. Brian Law  
Secretary

---

  
Jo A. Stanley  
Recording Secretary

SAGINAW VALLEY STATE UNIVERSITY  
GENERAL FUND BUDGET SUMMARY  
FY00

MODIFICATIONS

<u>RESOURCES</u>	<u>FY00</u>	<u>FY00 Mod</u>	<u>\$</u>	<u>NET CHANGE</u>	<u>%</u>
State Appropriation	\$24,460,000	\$24,955,312	\$495,312		2.02
Tuition and Fees	22,215,000	22,475,000	260,000		1.17
Miscellaneous	1,539,000	1,539,000	0		0.00
Total Resources	48,214,000	48,969,312	755,312		1.57
<u>EXPENDITURE ALLOCATIONS</u>					
Compensation	35,428,121	35,606,584	178,463		0.50
Supplies, Materials & Services	10,743,279	11,137,128	393,849		3.67
Capital Expenditures	2,042,600	2,225,600	183,000		8.96
Total Expenditures	48,214,000	48,969,312	755,312		1.57
Resources Over/(Under) Expenditures	\$0	\$0	\$0		



Eric R. Gilbertson, President

October 25, 1999

CERTIFIED MAIL

Mr. Glen Preston  
Office of Education and Infrastructure  
Department of Management and Budget  
P.O. Box 30026  
Lansing, Michigan 48909

Dear Mr. Preston:

On behalf of Saginaw Valley State University, I am pleased to present to you our fiscal year 2001 budget development request, which seeks a 6% increase in state appropriations for ongoing University operations. It is our intent to provide you information in support of this request, which we hope will provide you a better understanding of some of the crucial issues impacting this University's operating budget.

This fall semester, enrollment increased by 4.1% from the prior year to 8,383 students. Last fall we experienced a 7% increase. In fact, in all but one year of our 36-year history fall enrollments have increased over the prior year. And to add additional emphasis to this point, we note that at the beginning of this decade, the University provided educational opportunity to 5,915 students. Thus, over this 10-year period, our growth rate has been 41.7%.

We anticipate that this pattern of growth will continue. For the first time ever, we capped freshmen enrollments as the University lacked sufficient resources to accommodate all of those qualified students who wanted to attend Saginaw Valley State University.

SVSU has added nearly 60 faculty positions during this decade, and again for FY01 new faculty lines remain our highest priority. Additionally, as you are aware, today's students demand access to technology and the provision of a wide range of other support services. Despite all of this, SVSU spends less per fiscal year equated student than all other state universities in Michigan, with the exception of one institution.

All of this leads us to comment on what we see as a gross inequity in the funding levels for the Michigan public universities. SVSU is at or very near the bottom in state per-student support. This is particularly troublesome to Saginaw Valley State University, in that we continue to service continuing enrollment growth. We believe that progress should be made towards narrowing the funding gap among the universities. We support a continuation of a reasonable per-student floor funding level consistent with legislative intent, as expressed in recent higher education appropriation bills. We propose that the funding gap can be narrowed if the floor funding amount is increased each year by at least the same percentage as applied across the board to all state universities. We further argue that the increase in the floor funding amount should occur before any across-the-board percentage increases are applied.

For FY01, SVSU requests that the floor funding level of \$4,500 be increased by 3% to \$4,635 per student.

There are other initiatives in addition to the growth and funding equity issues that require consideration. These initiatives require resources beyond what may be appropriated as across-the-board. They are:

Letter to Glen Preston  
Page 2  
October 25, 1999

### Technology Upgrades

Saginaw Valley State University requests additional funding for the development and expansion of information technology into the teaching environment. We have recently hired an executive director of information technology who will formulate plans for the delivery of instructional technology to students via new classroom approaches. The University also has increased significantly the number of computing stations in computer labs for students in recent years, and we anticipate continual demand to upgrade and expand capacity in this area.

*SVSU requests that \$250,000 be added to its state appropriation for this initiative.*

### Deferred Maintenance

SVSU is a relatively young institution. We are, however, experiencing infrastructure problems in our facilities and utilities. SVSU does not have a central heating and cooling plant, which increases the amount of attention that must be given to heating and air conditioning needs for each individual building on campus. We simply do not have the financial resources in our current budget to reasonably be prepared for deferred maintenance problems.

*SVSU requests that \$500,000 be added to its state appropriation for this initiative.*

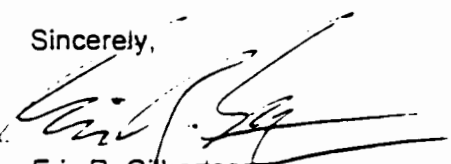
SVSU has exercised restraint in the area of tuition rate increases – and this is on a base tuition rate that ranks second lowest among Michigan's public universities. In recent years, we have increased our base undergraduate tuition and required fee rate as follows:

Current year: 2.9%	FY99: 2.3%	FY98: 2.9%	FY97: 2.8%
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If additional financial support through the appropriation process is not forthcoming for institutions experiencing growth, we will not be able to hold future tuition rate increases to these low levels. As mentioned, SVSU has efficiently serviced additional student enrollments throughout its history, and we expect to be able to continue to do so into the future. The reality of our particular situation, however, is that tuition revenues have become a significant component of our resource base which, of course, has shifted to our students a greater burden in the funding of growth. We believe that the inequities in state appropriation funding if addressed through an adequate adjustment in floor funding will help to mitigate tuition increases and allow for a continuation of reasonable access to higher education for students in this region.

In summary, SVSU is requesting a 3% increase in the per-student floor funding level, a 3% inflationary adjustment and an additional 3% for special initiatives.

Sincerely,



Eric R. Gilbertson  
President

ERG/JGM/mic

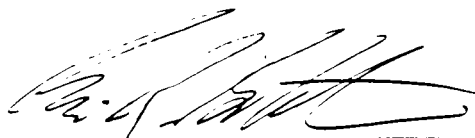
Attachment

**SAGINAW VALLEY STATE UNIVERSITY**

University Center, Michigan

**CAPITAL OUTLAY REQUEST**

2000-2001



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Eric R. Gilbertson  
President

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November 19, 1999  
Date



**SAGINAW VALLEY STATE UNIVERSITY  
FY 2001 CAPITAL OUTLAY PROJECT REQUEST  
INSTRUCTIONAL FACILITY NO. 4: COLLEGE OF EDUCATION,  
LIBRARY EXPANSION AND ASSOCIATED RENOVATIONS  
Priority Rank #1  
Project Total Cost: \$40,000 (Dollars in Thousands)**

<i>Does Authorization for this Project exist in any Public Act?</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<i>Is the Project for Instructional Purposes?</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Is the Project a Renovation or New Construction?</i>	Ren <input checked="" type="checkbox"/> New <input checked="" type="checkbox"/>
<i>Are Professionally Developed Program Statement and/or Schematics available?</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<i>Are Required Match Resources currently available?</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

\* At such time as the project is approved, the University will secure required matching funds.

**A. Project Description Narrative**

The majority of the Instructional Facility Number 4 Project will be the construction of a new building for the College of Education. This facility will house classrooms, teaching and computer laboratories, faculty and administrative offices. The project will also provide a much needed expansion and renovation of the University library. The Library Expansion was proposed for our last funded "Capital Outlay" project, but this work was eliminated due to budget constraints.

The total new gross square feet will be approximately 93,900 square feet for the College of Education and 30,000 square feet for the Library Expansion with an average cost of \$180 per square foot. Estimated annual operating costs of new space is approximately \$400,000.

Renovation of the vacated spaces left behind by the College of Education offices will entail approximately 24,000 square feet at \$50 per square foot. Fees, furniture and equipment costs will bring the total costs for Instructional Facility No. 4 to \$40,000,000.

**B. Programmatic Benefit to Institution**

The College of Education is the University's fastest growing program. In the past five years on-campus undergraduate student enrollment has risen 56%. The graduate student enrollment has risen 160%.

Currently the faculty and administrative offices for the College of Education are located in an administrative building on the edge of campus. The faculty are remote from classrooms and student activity areas making student/faculty interaction outside the classroom difficult.

In addition, student enrollment growth at the College and at the University, in general, has put increasing demands on classroom and laboratory facilities. The College of Education will benefit greatly from the construction of expanded facilities for their operation. The new classroom and laboratory capacity will also help alleviate classroom shortages and scheduling difficulties campuswide.

The University library now encompasses 83,047 gross sq. ft. and is able to house a maximum collection of approximately 100,000 books. Both the size of the library and the book collection are far smaller than what is normal for our student population. When the library was designed in the early 1980's the student population was approximately 4,850 students. Today the number of students attending classes is over 8,400.

**SAGINAW VALLEY STATE UNIVERSITY  
FY 2001 CAPITAL OUTLAY PROJECT REQUEST  
INSTRUCTIONAL FACILITY NO. 4: COLLEGE OF EDUCATION, LIBRARY EXPANSION AND  
ASSOCIATED RENOVATIONS**

All traditional operations of the library have been impacted by lack of space. However, the rapid growth of electronic learning media has placed additional technological and capacity burdens that cannot be accommodated by the current facility. Expansion to the library and updating of the current facility is an important part of this project.

**C. Economic Benefit to the State of Michigan**

The College of Education at Saginaw Valley State University is a major source of new teachers for the K-12 school system in the east central portions of Michigan and beyond. Additionally, the College is the major source of continuing education for certified teachers in our region.

Adequate facilities to teach "best practices" for our children's future teachers is very important to the State of Michigan. A proper education for our state's future leaders and work force is an essential ingredient in the economic well being of the State.

This project will assist the University in fulfilling its mission of providing educational services to the people of this region and the state and to establish mutually beneficial relationships with research and technology enterprises, and to be a resource for promotion of education and business in the area.

**D. Match Resources**

University capital provided by General Revenue Bonds and/or other unrestricted funds.

**SAGINAW VALLEY STATE UNIVERSITY  
FY 2001 CAPITAL OUTLAY PROJECT REQUEST  
INSTRUCTIONAL FACILITY NO. 4: COLLEGE OF EDUCATION,  
LIBRARY EXPANSION AND ASSOCIATED RENOVATIONS**

**Budget**

<u>Description</u>	<u>G.S.F.</u>	<u>Dollars in Thousands</u>
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**New College of Education:**

Classrooms	30 @ 1,700 S.F. = 51,000	9,180
Faculty Offices	55 @ 200 S.F. = 11,000	1,980
Conference Rooms	3 @ 400 S.F. = 1,200	220
Computer Labs	2 @ 2,500 S.F. = 5,000	900
International/Long Distance Learning Center	2,000	360
Practice Teaching Labs	4 @ 2,300 S.F. = 9,200	1,660
Educational Resource Center	4,000	720
Administrative Suites	2 @ 1,500 S.F. = 3,000	540
Evaluation/Assessment Lab	1,500	270
Student Lounges	2 @ 2,000 S.F. = 4,000	720
Snack Bar/Mini Food Service Area	2,000	360
<b>Library Expansion</b>	30,000	6,000
<b>Library Renovation</b>		1,090
<b>Administrative Services Building Renovation</b>		1,000
<b>Site Work</b>		3,500
<b>Furniture &amp; Equipment</b>		6,000
<b>Architect &amp; Miscellaneous Fees</b>		2,500
<b>Project Contingency and State of Michigan Fees</b>		3,000

<b>Total Gross Square Feet</b>	<b>123,900</b>	<b>Total 40,000</b>
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# LINE ITEM CONSTRUCTION PROGRAM SUMMARY

DEPARTMENT OR INSTITUTION: Saginaw Valley State University

Rank	Project Total	Gross Square Feet	( \$000's Total Project Cost	State Funds	State Funds To Date	Estimated Construction Start	Estimated Construction Complete	Status
1	Instructional Facility No. 3	70.0	\$25,000.0	\$18,750.0	-	7-99	4-2001	E
1	Instructional Facility No. 4: College of Education, Library Expansion & Renovations	100.0	\$40,000.0	\$30,000.0	-	8-01	8-2003	A
2	Campus Infrastructure Improvement	-	\$15,000.0	\$11,250.0	-	4-03	4-2005	A

Codes for Status Column:

- A = Not Yet Authorized
- B = Planning - Program Statement
- C = Schematic/Preliminary Plans
- D = Final Design
- E = Under Construction

SAGINAW VALLEY STATE UNIVERSITY  
ROOM & BOARD RATES, APARTMENT AND NEW  
STUDENT HOUSING RENTAL RATES

AY 2000-2001

<u>Classification</u>	<u>Monthly Rent</u>
Apartment (1986 construction):	
Individual <sup>1</sup>	\$275
Family	650
Apartment (1996 & 1997 construction):	
Individual <sup>1</sup>	\$410
Residence Halls:	<u>Academic Year Rate</u> <u>(Two Semesters)</u>
Traditional Declining Balance	\$5,015
Thrifty Declining Balance	4,700
Declining Balance Plus	5,420
Extra Charge for Single Room	1,000
Living Center	
Efficiencies-Double/Triples	\$3,135
Apartment-2 Bedrooms	4,400
Apartment-4/5 Bedrooms	3,475
Extra Charge for Single Room	1,365
New Student Housing 2000	
Single Occupancy Units	\$4,100
Townhouses	3,475

Note: Rates include all utilities except long distance telephone.

<sup>1</sup> SVSU retains the right to rent to four individuals per apartment.

SAGINAW VALLEY STATE UNIVERSITY  
MISCELLANEOUS ROOM AND BOARD RATES

ACADEMIC YEAR RATES (Effective August 14, 2000)

Academic Sessions (Housing Only)

Spring and Summer Sessions

Double Bedroom Occupancy (2 persons/1 bedroom)	\$64.50/week
Single Bedroom Occupancy (1 person/1 bedroom)	82.50/week

Guest Rooms (Housing only, except freshman orientation)

Double Bedroom Occupancy (2 persons/1 bedroom)	13.50/night
Single Bedroom Occupancy (1 person/1 bedroom)	18.00/night

Freshman Orientation (one night only) (1)	9.50/night
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Board (two partial days, refreshments, snacks)	33.50/night
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Internal Sponsored Activities (paid from University funds)

Minimum of two nights	
Room	7.50/night
Board	Negotiable

Conferences

Conference Count	2000-2001		
	Room Rates	Board Rates	Total (2)
1-49	\$13.00	N/A	\$13.00
50-99	12.50	\$18.00	30.50
00 and above	12.00	17.50	29.50
Single Rooms (space permitting)	17.00		

- (1) If the orientation format changes, the administration is authorized to adjust the charges accordingly.
- (2) Rate may vary according to services and selections desired, number of persons involved, and the length of activity.

SAGINAW VALLEY STATE UNIVERSITY  
MISCELLANEOUS APARTMENT RENTAL RATES

ACADEMIC YEAR RATES (Effective August 14, 2000)

The following arrangements may be offered at the option of Saginaw Valley State University

	<u>Monthly Rate</u> (1)
One (1) individual per bedroom	\$420
Faculty/Staff	640

Summer/Guest Rates

<u>Classification</u>	<u>Weekly Rate</u>
SVSU Student	\$87.00/person, 2 persons/bedroom 132.00/person, 1 person/bedroom
SVSU Student	180.00
 <u>Guest</u>	
Individual	115.00/person, 2 persons/bedroom 150.00/person/bedroom
Family	190.00

Special group rates may be negotiated with the approval of the Director of Business and Auxiliary Services.

(1) Includes utilities, except long distance telephone.

## **Saginaw Valley State University RESOLUTION**

### **REVISED**

*To Approve Confirmation of Board Members  
for Previously Authorized Charter Schools*

**December 17, 1999**

WHEREAS, the Saginaw Valley State University Board of Control, the school's authorizing agent, requires that University Chartered Schools Board of Directors have a minimum of five members and a maximum of nine members; and

WHEREAS, individual Charter Schools have a desire to replace Board members who have submitted their resignation; and

WHEREAS, certain Charter Schools have a desire to have parents of students represented on their Board of Directors;

WHEREAS, certain Charter Schools desire to reappoint a board member whose term of office has expired;

NOW, THEREFORE, BE IT RESOLVED, that the individuals listed below be appointed by the Saginaw Valley State University Board of Control as new members of the Board of Directors of the following Charter Schools.

#### **Cesar Chavez Academy, Detroit**

Chris Silva                      Appointment                      Term: 12/17/99 - 6/30/01

Mr. Silva has always been involved in the education and development of the children in Southwest Detroit. In his career as a probation officer, a volunteer coach, and mentor, he believes he has valuable skills that will add to the Cesar Chavez Board of Education.

#### **Chandler Park Academy, Detroit**

Leonard Stallings                      Appointment                      Term: 12/17/99 - 6/30/02

Mr. Stallings has over 20 years experience in various aspects of the information technology field including purchasing and evaluation of hardware and software and experience in developing and teaching training courses in computer literacy. Mr. Stallings is currently the President of Sync Technologies in Detroit, Michigan.



**Grattan Academy, Belding**

Kevin S. Pycraft      Appointment      Term: 12/17/99 - 6/30/02

Mr. Pycraft holds a certificate of License to Ministry and a Certificate of Ordination. He is currently the Assistant Pastor at Calvary Baptist Church in Greenville. Mr. Pycraft brings administrative skills to Grattan Academy.

**HEART Academy, Detroit**

Sandra Baumchen      Appointment      Term: 12/17/99 - 6/30/01

Ms. Baumchen earned her B.S. in Physical Therapy from the University of Wisconsin and a B.S. in Education from Central Michigan University. She also earned her Master of Business Administration from the University of Michigan along with her Master of Arts in Education from Michigan State University. Ms. Baumchen is currently Vice President of Strategic Planning and Marketing with Bon Secours Cottage Health Services in Grosse Pointe, Michigan. Ms. Baumchen brings knowledge of the health care industry, management, planning, and marketing and finance skills to the HEART Academy board.

Janice McCrary      Appointment      Term: 12/17/99 - 6/30/02

Ms. McCrary earned her B.S. in Criminal Justice and her M.S. in Guidance and Counseling from the University of Detroit. She currently is employed by Eleonore Hutzel Recovery Center as a Therapist Substance Abuse Counselor for women. Ms. McCrary is a team player and brings flexibility, support, and implementation skills to the HEART Academy board.

**Michigan Health Academy, Southgate**

Karen Andrews      Appointment      Term: 12/17/99 - 6/30/01

Ms. Andrews earned her B.A. in Industrial/Organizational Psychology from the University of Michigan and her M.S. in Human Resources and Organizational Development from Eastern Michigan University. She is currently employed with Henry Ford Health System/Henry Ford Mercy Health Network as the Director of Human Resources. Ms. Andrews brings special skills in training program design and implementation, leadership coaching, and organization development to the Michigan Health Academy Board.

**New Directions Institute, Pontiac**

James Lintol                      Appointment                      Term: 12/17/99 - 6/30/00

Mr. Lintol earned his B.B.A. from Western Michigan University and his M.B.A. from Wayne State University. He is currently employed with Oscar W. Larson Company as Executive Vice President. Mr. Lintol has over twenty years experience in business administration, financial management in manufacturing and construction, and service organizations.

**NewLand Academy, Manistee**

C. Timothy Lindstrom      Appointment      Term: 12/17/99 - 6/30/01

Mr. Lindstrom earned his B.A. from Kalamazoo College, his Juris Doctor degree and M.A. degree in Urban and Environmental Planning from the University of Virginia. Mr. Lindstrom is currently self-employed as an attorney. Mr. Lindstrom brings special skills in the legal field as well as experience in teaching, public service, and, as a former local official, reviewing and analyzing multi-million dollar public school budgets.

Connie Hansen                      Appointment                      Term: 12/17/99 - 6/30/02

Ms. Hansen is employed by the United States Department of Agriculture - Forest Service in Manistee as a Realty Specialist. Ms. Hansen brings a background in natural resources with the ability to use many contacts to enable the school to further their mission in that area.

**White Pine Academy, Leslie**

Denise Martin                      Appointment                      Term: 12/17/99 - 6/30/01

Ms. Martin brings parent representation to the White Pine Academy board. She feels that a child's education is the most important aspect of their lives and wants to be a part of ensuring that they get the best education possible.

## Current Positions Filled

September 1999 – December 1999

### ADMINISTRATIVE/PROFESSIONAL

Julie A. Abeare – Hired as Conference Coordinator (replacement). Ms. Abeare earned her Bachelor of Business Administration Degree from SVSU in 1999. Prior to joining SVSU, Ms. Abeare worked as a part-time Clerk/Typist in the Building Department for the City of Midland.

Mary L. Cornford – Hired as Quality Specialist (part-time) for the School & University Partnerships Department (new). Ms. Cornford earned her Masters of Arts Degree from Central Michigan University in 1985. Prior to joining SVSU, Ms. Cornford worked as the Quality Improvement Director for the Saginaw Intermediate School District.

Trudy J. Day – Hired as Coordinator of Continuing Education (replacement). Ms. Day earned her Bachelor of Arts Degree from Central Michigan University in 1971. Prior to joining SVSU, Ms. Day served as the Director of Community Relations at the former Saginaw General Hospital.

Mark E. Deschaine – Hired as Instructional Technology Specialist for the College of Education (new). Mr. Deschaine earned his Masters of Arts Degree from Oakland University in 1988. Prior to joining SVSU, Mr. Deschaine served as the Principal for the Millet Learning Center. Additionally, Mr. Deschaine has been an Adjunct Instructor for SVSU since 1995.

Matthew F. Hufnagel – Hired as the Director of Alumni Relations & Associate Development Officer (replacement). Mr. Hufnagel earned his Bachelor of Business Administration Degree from SVSU in 1992. Mr. Hufnagel is currently pursuing his Master of Business Administration Degree from SVSU with an expected graduation date of December 1999. Prior to joining SVSU, Mr. Hufnagel served as the Executive Director of the Lapeer Development Corporation.

Kenneth A. Schindler – Hired as Executive Director for Information Technology (new). Mr. Schindler earned his Masters of Business Administration Degree from the University of Wisconsin – Madison in 1974. Prior to joining SVSU, Mr. Schindler served as the Director of Information Services at Fox Valley Technical College.

Laura S. White – Hired as Administrative Assistant – Macomb Graduate Program (replacement). Ms. White has completed three years of college course work. Prior to joining SVSU, Ms. White worked as an Administrative Assistant for the Macomb Intermediate School District.

Kevin M. Wyzkiewicz – Hired as Instructional Macintosh Analyst for the Computer Services Department (new). Mr. Wyzkiewicz earned his Associates Degree in Pre-Computer Science from Delta College in 1990, and is currently pursuing a Bachelors Degree in Computer Science from SVSU. Prior to joining SVSU, Mr. Wyzkiewicz worked as a teacher at Delta College.

# Staff Members

## OF THE MONTH

### Registrar's Office

December 1999

For nearly a decade, the individual achievements of University staff members have been noted by their selection as "Staff Member of the Month." For December, the University for the first time is recognizing the dedicated efforts of an entire office — the 10 members of the Registrar's Office.

Through their efforts, students were enrolled in winter semester courses despite the crash of SVSU's Telephone Registration (T-Reg) System. The system failed shortly after 5 a.m. Monday, Nov. 8 — just as large numbers of undergraduate students were preparing to access the system. T-Reg is popular among students, with approximately 70 percent using the system to register for classes each semester.

"It was apparent Monday that it was uncertain as to when T-Reg would be back online, so

we made the decision to contact students through E-mail and by a special postcard mailing to inform students about the problem and advise them to come on campus for registration," said Robert Maurovich, vice president for student services and enrollment management.

"Between Monday (Nov. 8) and Friday (Nov. 12), members of the Registrar's Office registered nearly 5,000 students by hand," Maurovich said. "All 10 staff members in the Registrar's Office at some point were on their feet from 8 in the morning until 6 o'clock at night all that week.

"What was especially commendable about the Registrar's staff was their professionalism," he continued. "They had to put in long hours, and obviously some students were upset, but the staff performed in a highly courteous and professional manner. They kept their composure under very difficult circumstances.

"This is an exceptional recognition for an exceptional group of professional staff members. In view of their outstanding work, they are clearly deserving of their recognition as Staff Members of the Month," Maurovich said.

**December Staff Members of the Month (from left)** — Karen Avila, senior records clerk; Tim Burke, assistant director of academic and career services; Connie Meier, senior transfer credit clerk; Roseline Connelly, senior registration assistant; Mary Ann Kipfmiller, senior transcript clerk; Bev Salay, administrative secretary; Judy Zietz, senior certification clerk; Chris Looney, registrar; Trish Welke, transcript/counter clerk; and Vickie Stewart, associate registrar.

