<table>
<thead>
<tr>
<th>Resolution</th>
<th>Description</th>
<th>Page</th>
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<td>RESOLUTION TO REAPPOINT AUDITORS FOR FISCAL YEAR 1996-97</td>
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<tr>
<td>RES-1238</td>
<td>RESOLUTION REGARDING PROPOSED M-84 (BAY ROAD) RECONSTRUCTION ALONG SAGINAW VALLEY STATE UNIVERSITY (SVSU) FRONTAGE BETWEEN PIERCE AND FREELAND ROADS</td>
<td>5</td>
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<tr>
<td>RES-1239</td>
<td>RESOLUTION TO APPROVE AUXILIARY SERVICES-BONDED FACILITIES OPERATING BUDGET FOR 1996-97</td>
<td>7</td>
</tr>
<tr>
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<td>MOTION TO MOVE TO EXECUTIVE SESSION TO DISCUSS PERSONNEL EVALUATIONS AND COLLECTIVE BARGAINING NEGOTIATIONS</td>
<td>9</td>
</tr>
<tr>
<td>RES-1240</td>
<td>RESOLUTION TO APPROVE ADMINISTRATIVE STAFF COMPENSATION</td>
<td>9</td>
</tr>
<tr>
<td>BM-885</td>
<td>MOTION TO ADJOURN</td>
<td>11</td>
</tr>
</tbody>
</table>
MINUTES
BOARD OF CONTROL
Regular Meeting
1:30 p.m.
Board of Control Room - Wickes Hall

Present: Braun
Gilbertson
Kelly
Roberts
Rush
Walpole

Absent: Escobedo
Law
Vitiito

Others

Present: P. Bailey
A. Bernard
D. Bierlein
L. Fitzpatrick
M. Frahm
C. Graham
W. Healy
C. Lange
K. Marciniak
D. Marsh
R. Maurovich
E. Minnock
S. Moll
J. Muladore
C. Munger
P. O’Neill
R. Payne
D. Roberts
P. Saft
D. Schneider
D. Shorkey
C. Soto
J. Stanley
R. Thompson
R. Tutsock
J. Woodcock
R. Yien
Press
I. CALL TO ORDER

Chairperson Braun called the meeting to order at 1:35 p.m.

II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions and Deletions to Agenda

There were no additions or deletions to the agenda.

B. Approval of Minutes of October 14, 1996 Regular Meeting

It was moved and supported that the minutes of the October 14, 1996 meeting be approved.

The minutes were unanimously APPROVED as distributed.

C. Recognition of the Official Representative of the Faculty Association

Dr. David Schneider, President of the Faculty Association, read the attached statement. (See Appendix One: Schneider)

D. Communications and Requests to Appear Before the Board

President Gilbertson introduced Alex Bernard, President of the SVSU Student Association, and asked her to update the Board on the Association's activities.

Ms. Bernard reviewed the Student Association Goals for 1996-97. (See Appendix Two: Association)

She noted that Objectives 1, 2 and 3 of Goal 1 had been completed, as were Goal 2 and Objectives 1 and 2 of Goal 2, and Objective 2 of Goal 3. The goals and objectives that have not been completed are either almost finished or of an on-going nature.

Trustee Rush asked how the new Association structure is working.
Ms. Bernard replied that it is working very well. She added: “Things were kind of choppy in the beginning, but we held a retreat right before the fall semester. We all got together over at Bay Valley for the whole day and discussed all the problems, cleared them up and got ready for the fall semester.”

Chairperson Braun congratulated Ms. Bernard and the Student Association for accomplishing such ambitious goals and objectives.

III. ACTION ITEMS

1) Resolution to Grant Baccalaureate and Master’s Degrees

RES-1233 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University is granted the authority to confer Baccalaureate and Master’s Degrees as outlined in Section 5 of Public and Local Acts of Michigan - 1965; and
WHEREAS, Operating Policy 3.101 Article II of the Board reserves to the Board the authority to grant degrees;
NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approve the awarding of Baccalaureate and Master’s Degrees at the December 13, 1996 Commencement as certified by the faculty and Registrar.

Chairperson Braun asked for discussion. Hearing none, she called for the vote.

The motion was APPROVED unanimously.

2) Resolution to Grant Honorary Degree to the Honorable Jon A. Cisky

RES-1234 It was moved and supported that the following resolution be adopted:

WHEREAS, Jon Cisky’s distinguished career has included serving as Professor of Criminal Justice at Saginaw Valley State University from 1978-1991; and
WHEREAS, prior to entering higher education, Jon Cisky was a police officer, certified police instructor and the founder of Crime Stoppers in Michigan; and
WHEREAS, Jon Cisky was elected to the Michigan State Senate in 1990 and has served
with distinction as a member of the Senate Appropriations Committee, Vice Chairman of the Senate Higher Education Subcommittee and as Chairman of the Corrections and State Police and Military Affairs Subcommittees; and

WHEREAS, Senator Cisky has been recognized for outstanding leadership by numerous civic organizations and recognized as “Legislator of the Year” by the Michigan Judges Association and the Michigan Police and Sheriffs Associations and as a “Guardian of Small Business” by the National Federation of Independent Businesses;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the granting of the Honorary Doctor of Laws degree to Senator Jon A. Cisky to be presented at the December 13, 1996 Commencement.

President Gilbertson stated that it was appropriate to honor a man who has spent a good portion of his professional career as a builder of programs, and who has gone on at a different level to support the University and the cause of higher education in his role as a Legislator.

The motion was APPROVED unanimously.

3) Resolution to Approve Faculty Sabbaticals for 1997-98

RES-1235 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University is committed to quality education and provides the faculty with opportunities to maintain and enhance their professional knowledge and expertise, and

WHEREAS, The University administration supports faculty sabbatical leaves as an integral part of the SVSU Faculty Development Program.

NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted sabbatical leaves as specified below for the academic year of 1997-98.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Leave Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apgar, Dr. Judith</td>
<td>Nursing</td>
<td>Fall 1997</td>
</tr>
<tr>
<td>Castaneda, Dr. Emilio</td>
<td>Modern Foreign Languages</td>
<td>Summers, 1997, 1998, 1999</td>
</tr>
<tr>
<td>Chen, Dr. Hsuan (Frank)</td>
<td>Physics</td>
<td>Winter 1998</td>
</tr>
<tr>
<td>DeVos, Dr. Eric</td>
<td>Psychology</td>
<td>Fall 1997</td>
</tr>
<tr>
<td>Kantak, Dr. Gail E.</td>
<td>Biology</td>
<td>Fall/Winter (partial)</td>
</tr>
<tr>
<td>Kanthi, Dr. Mahendra S.</td>
<td>Economics</td>
<td>Winter 1998</td>
</tr>
<tr>
<td>Lane, Dr. Robert W.</td>
<td>Political Science</td>
<td>Summers, 1997, 1998, 1999</td>
</tr>
<tr>
<td>Pastor, Dr. Ricardo</td>
<td>Modern Foreign Languages</td>
<td>Summers, 1997, 1998, 1999</td>
</tr>
</tbody>
</table>
Dr. Robert S.P. Yien, Vice President for Academic Affairs, told the Board that 16 full-time faculty members were being recommended for sabbaticals. To be eligible for sabbatical, full-time faculty members have to serve six consecutive years. Three kinds of sabbatical arrangements are available: 1) one-year leave with half pay; 2) one-semester leave with full pay; and 3) three-summers leave with half pay.

The motion was APPROVED unanimously.

4) Resolution to Approve Faculty Tenure, July 1, 1997

RES-1236 It was moved and supported that the following resolution be adopted:

WHEREAS, Faculty tenure provides continuous employment of a faculty member for at least a basic two-semester appointment during each fiscal year, and

WHEREAS, Tenure status is achieved when a faculty member is recommended by the Professional Practices Committee and by the Administration for continuous appointment henceforth,

NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted tenure, as provided by the terms of the SVSU-Faculty Association agreement, effective July 1, 1997.

Mrs. Diane Krider
Dr. Zhidong Pan
Ms. Mary Soltermann
Dr. Carol Wolfe

Communication/Theatre
Mathematical Sciences
Nursing
Teacher Education

President Gilbertson stated: “There is a relatively small number of candidates for tenure this year, but they all come to you with enthusiastic support from the deans and vice presidents.”
Chairperson Braun asked for further discussion or questions. Hearing none, she called for the vote.

The motion was APPROVED unanimously.

5) Resolution to Reappoint Auditors for Fiscal Year 1996-97

RES-1237 It was moved and supported that the following resolution be adopted:

WHEREAS, It is a good management practice to have conducted an annual independent financial audit; and
WHEREAS, The Finance & Audit Committee has considered the reappointment of Andrews, Hooper & Pavlik, P.L.C., for the 1996-97 fiscal year;
NOW, THEREFORE, BE IT RESOLVED, That the CPA firm of Andrews, Hooper & Pavlik, P.L.C., be reappointed to conduct the financial audit for the 1996-97 fiscal year.

President Gilbertson stated he felt the Finance and Audit Committee had found the work of this firm to be very professional and of high quality. Resolution 1237 would approve the third year of a three-year appointment.

Trustee Rush added the Finance and Audit Committee had gone over the audit conducted by Andrews, Hooper & Pavlik thoroughly, and had been very satisfied with their work.

The motion was APPROVED unanimously.

6) Resolution Regarding Proposed M-84 (Bay Road) Reconstruction Along Saginaw Valley State University (SVSU) Frontage Between Pierce and Freeland Roads

RES-1238 It was moved and supported that the following resolution be adopted:

WHEREAS, The Administration of SVSU has had discussions with the Michigan Department of Transportation (MDOT) over an extended period of time concerning the planned widening of M-84 (Bay Road); and,
WHEREAS, SVSU has sought to have the MDOT agree that the portion of the expanded roadway which fronts the SVSU campus would be designed to include a planted boulevard, curb and gutter, and a suitable drainage system; and
WHEREAS, Such improvements to M-84 at the main entrance to the SVSU campus would be of great benefit to the University from the standpoint of both traffic flow and aesthetics; and

WHEREAS, The MDOT, in a letter to Jerry Woodcock dated November 19, 1996, has indicated that it is willing to install such a boulevard and related improvements at its expense if the Board of Control is willing to adopt a resolution of support indicating its willingness to make approximately sixteen (16) acres of University property along M-84 available for the proposed expansion of M-84, at no cost to the MDOT; and

WHEREAS, As part of the proposal, the MDOT has expressed its willingness to grant SVSU a right of first refusal, enabling the University to obtain any lands at fair market value adjacent to the University campus which are required by purchase or condemnation in connection with the expansion of M-84, but which are not required for the roadway itself;

NOW, THEREFORE, BE IT RESOLVED, That the SVSU Board of Control hereby declares its support for the proposal made by the MDOT in its letter of November 19, 1996, and its willingness to make University property adjacent to the roadway available for expansion of M-84.

AND, BE IT FURTHER RESOLVED, That the SVSU Administration is authorized and directed to continue to work with the MDOT toward development of the plans for expansion of M-84 and the boulevard and related improvements, with final approval of such plans to rest with this Board of Control. (See Appendix Three: M-84)

Jerry A. Woodcock, Vice President for Administration and Business Affairs, told the Board SVSU had been in negotiations with the Michigan Department of Transportation (MDOT) for approximately three years on the development of plans for a planted boulevard stretching from Pierce to Delta Road. The proposed boulevard is part of MDOT’s planned widening of M-84 (Bay Road) from Tittabawassee Road to Bay City. Long range plans call for widening Bay Road from Tittabawassee Road to Pierce to five lanes. Starting at the University, it would then become a boulevard until Delta Road, at which time it would return to five lanes.

In a letter received November 19, 1996, the MDOT agreed to install the boulevard and to make related improvements in front of the University if SVSU would contribute approximately 16 acres of its property along M-84 for the proposed expansion.
President Gilbertson noted the property referred to is a narrow strip along the west (front) edge of the campus. The boulevard would be consistent with the campus Master Plan, and would serve as a buffer between the campus and whatever might eventually be constructed across Bay Road.

Mr. Woodcock added that work on the project is not expected to begin for quite some time.

The motion was APPROVED unanimously.

7) Resolution to Approve Auxiliary Services-Bonded Facilities Operating Budget for 1996-97

RES-1239 It was moved and supported that the following resolution be adopted:

WHEREAS, Revenues and expenditures have been forecasted including adequate provisions for debt service and contributions to reserves,
NOW, THEREFORE, BE IT RESOLVED, That the attached Operating Budget be adopted for the 1996-97 fiscal year; and
BE IT FURTHER RESOLVED, That the Administration is authorized to make capital expenditures as considered appropriate from the Repair and Replacement Reserve with the understanding that a minimum of $200,000 is to be retained in the Reserve Account as of June 30, 1997. (See Appendix Four: Budget)

President Gilbertson reminded the Board that the Auxiliary Services-Bonded Facilities budget involves those stand-alone operations that are a part of the University but not part of the core operations. This includes dormitories, dining services and the bookstore.

Mr. Woodcock added that the University had borrowed funds to construct these facilities, and the revenues from them are used to pay not only the operating costs, but the principal and interest on the debt service.

President Gilbertson noted that the $284,085 net operating margin shown in the Summary
Operating Budget is not a profit margin, but an operating margin for purposes of reserves and replacement and repair.

Mr. Woodcock added the dormitories and apartments are fully occupied this year.

Trustee Rush stated he felt the revenue assessment was very realistic.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

8) Staff Members of the Month

Catherine Soto, Staff Member of the Month for October; Doreen Bierlein, Staff Member of the Month for November; and Penny Bailey, Staff Member of the Month for December, were presented to the Board. (See Appendix Five: Soto, Appendix Six: Bierlein, and Appendix Seven: Bailey.)

9) Personnel Report

The Board received the Personnel Report. (See Appendix Eight: Personnel)

10) Report on Financial Aid

Mr. William L. Healy, Director of the Office of Scholarships & Student Financial Aid, introduced his staff and distributed and reviewed information related to trends in student aid from 1986 to 1996. (See Appendix Nine: Financial Aid)

He noted that twice as many students at SVSU had completed financial aid applications for the 1996-97 academic year than in 1990-91. In 1987, approximately 872 students had applied for student loans, as compared to 3,893 in 1995-96.
Mr. Healy thanked his staff for doing an excellent job in handling this increased workload.

V. REMARKS BY THE PRESIDENT

Because of a possible shortage of time, President Gilbertson deferred his comments until after the Executive Session.

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

11) Motion to Move to Executive Session to Discuss Personnel Evaluations and Collective Bargaining Negotiations

BM-884 It was moved and supported that the Board move to Executive Session to discuss personnel evaluations and collective bargaining negotiations.

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<tbody>
<tr>
<td>Braun</td>
<td>yes</td>
</tr>
<tr>
<td>Kelly</td>
<td>yes</td>
</tr>
<tr>
<td>Roberts</td>
<td>yes</td>
</tr>
<tr>
<td>Rush</td>
<td>yes</td>
</tr>
<tr>
<td>Walpole</td>
<td>yes</td>
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</table>

The motion was APPROVED unanimously.

The Board moved to Executive Session at 3:32 p.m. and reconvened in public session at 4:15 p.m.

11) Resolution to Approve Administrative Staff Compensation

RES-1240 It was moved and supported that the following resolution be adopted:

WHEREAS, The Board of Control retains unto itself the authority to establish compensation levels for the University’s President and Vice Presidents; and

WHEREAS, The Board has received and accepted favorable performance evaluations from the President for Jerry A. Woodcock, Vice President for Administration and Business Affairs; Robert S.P. Yien, Vice President for Academic Affairs; and Robert Maurovich, Vice President for Student Services and Enrollment Management; and

WHEREAS, The Board has favorably evaluated Eric R. Gilbertson, President;

NOW, THEREFORE, BE IT RESOLVED, That the President’s and Vice Presidents’
base salaries for the 1997 calendar year be set as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
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</thead>
<tbody>
<tr>
<td>Jerry A. Woodcock</td>
<td>$109,200</td>
</tr>
<tr>
<td>Robert S.P. Yien</td>
<td>109,200</td>
</tr>
<tr>
<td>Robert Maurovich</td>
<td>92,700</td>
</tr>
<tr>
<td>Eric R. Gilbertson</td>
<td>127,500</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, That the Board expresses its appreciation to the President and the Vice Presidents for their able and dedicated service.

The motion was APPROVED unanimously.

12) Remarks by the President

President Gilbertson told the Board the Legislature had approved the capital expenditure bill, which included a $25 million classroom/laboratory project for SVSU. The Legislature did not, however, authorize an increase in the State bonding cap -- effectively leaving the capital bill unfunded.

The Board discussed recent legislation related to presidential searches.

President Gilbertson apprised the Board of the administration’s plan to develop a new automated library system, in so doing withdrawing from membership in the Valley Library Consortium. He explained that as technology has improved, certain vendors and systems have specialized in community libraries and others in university/research libraries, and that it no longer is appropriate to tie SVSU’s library system to one designed particularly for community libraries.

The separation from the Consortium is an agreeable one, with all parties being free to pursue systems and goals more related to their own needs and opportunities.

VII. ADJOURNMENT
13) Motion to Adjourn

BM-885  It was moved and supported that the meeting be adjourned.

The motion was APPROVED unanimously.

The meeting was adjourned at 4:28 p.m.

Respectfully submitted:

__________________________
Ruth A. Braun
Chairperson

__________________________
Donna J. Roberts
Secretary

__________________________
Jo A. Stanley
Recording Secretary
To: SVSU Board of Control

From: David E. Schneider, President SVSUFA

Date: December 13, 1996

Re: A Report from the Faculty Association Representative to the Board

Good afternoon. As you know, it has been two months since we last visited. I realize that my last speech was not the most enjoyable from your perspective. Let me assure you that I found no enjoyment in it either. I did what, in my view, was a necessary activity to do. Sometimes my role here is a lot harder than it looks and the pressure that I experience is real but not clearly evident to others. I am certain that you realize now that the negative working climate on campus has become self-evident. On that note, I would like to publicly thank you for getting both parties talking again. It is my understanding that fact-finding between the Administration and the Support Staff Association began yesterday. It is a lot easier for this family member to dwell here when the rest of the family is talking to each other. Perhaps the most appropriate thing for me to do now is to let the parties get on with business. That is what I intend to do.

Nonetheless, I would share one conclusion that I have drawn about my relationship with you since that last visit. My relationship with you has been largely formal. I speak at these meetings as they are scheduled. I have attended one Board of Control retreat. Last January, the snow canceled the second one of those that I was invited to attend. We also had one informal luncheon two years ago. The informalness in our relationship is largely absent. I cannot help but think that some of this negativity communicated by me at the last meeting could have been avoided if communication between us was more open. I also understand that there needs to be some professional distance between us, so that we can both work effectively. I am only asking you to ponder about my observation. Again, I am glad that the rest of the family is talking again. Now, I will move onto other events happening on campus.

The class of faculty tenure candidates is scheduled to come before you today. I would like to give some recognition to these successful candidates today. I am not sure that the general public has a true understanding of what tenure means to a professor in academic life. Tenure is a mark of citizenship in the academic community. Most of these candidates today have been on a five-year trail. Candidates typically experience three peer evaluation teams during this five-year period. Evaluation teams visit classrooms, read student evaluations, examine scholarship and community service records of candidates. Teams have the simultaneous responsibility for evaluating and mentoring faculty candidates. Each team develops a formal written report which goes into the candidate’s file. Over a five-year period of time, the typical professor on campus will amass about 40 to 50 sets of teaching evaluations from students. At SVSU, teaching is the number one criterion for achieving tenure. You can be sure that Dr. Yien and the Professional Practices Committee have thoroughly reviewed these candidates’ records. I would like to commend my colleagues who were successful in having P.P.C. recommend them to you for tenure today.
Last week, the faculty convened for our Curriculum and Academic Policies Committee ratification meeting of the fall semester. Please take note that we unanimously approved forty-five proposals. Most of the proposals were concerned with course and program revisions. Computer Science did succeed in passing a major program revision. This curricular process is how we keep our programs up to date. It is also how we formally introduce new academic programs to the institution.

As some of you may know, the SVSU Foundation has been successful in securing an endowed Professorship for the institution. As I understand it, this will be a professional development award for faculty. It is designed to be a most significant award for faculty at SVSU. The leadership of the faculty is grateful for the award and is looking forward to some constructive dialogue for developing a credible selection process. We are currently approaching the foundation board for some input on this matter.

Another issue of great concern to the faculty involves the full- to part-time ratio of faculty in the classrooms on campus. In our lean funding years, we stretched some programs for the sake of growth. In eight departments, over 40% of the instruction provided by a unit is staffed by a part-time faculty member. We have been dialoguing with Dr. Yien about developing a plan to address this issue. Some who argue that a part-time teacher can be as effective as a full-time teacher may be puzzled about our concern here. Those people, in my opinion, miss the larger point. Full-time faculty members have a responsibility to students that goes well beyond the classroom. Full-time faculty are in charge of curricular innovations that keep our programs up to date for students. Full-time faculty members advise students on programs and career development. Full-time faculty members advise student clubs on campus. We have many active student clubs on campus: The Communication Guild, The Science Club, Valley Christian Fellowship, Student Social Work Organization, The Student Nurses Association, The African Student Alliance, The Alliance for the Performing Arts, Psi Chi, and more. Our student clubs have increased in correspondence to our enrollment increase. We now have a distinct presence of Greek organizations on campus. This is life beyond the classroom. Professoring involves integrating students into professional networks. We do this most effectively by spending time with students outside the classroom. It is an integral part of the students' lives at SVSU. Full-time faculty have a responsibility to students that goes beyond the classroom. The full- to part-time ratio, in my mind, is really about quality control.

Finally, let us not forget the special event planned for our students tonight. For some of us, it is another graduation ceremony. Yet, for a special class of students, this is the event for which they have been waiting. Like our faculty tenure candidates, most of these students have been on a five-year trail. Final exams have been completed, papers have been written, presentations have been delivered. Students have had an exhausting experience trying to finish another semester this week. I look forward to congratulating our graduates and watching them continue their professional development in the world outside the university. I am also looking forward to coming back in January and starting the process all over again. No matter how you measure it, be it over the past 3 years, 5 years, 10 years or 33 years, SVSU has been and continues to be one of the fastest growing state institutions in the state of Michigan. Our job is to keep it that way, and we can't forget that job one starts with our students. I appreciate your time and attention today. I look forward to working with you next year.
Appendix Two: Association

Student Association Goals 1996-97

GOAL 1: CONTINUE TO ENHANCE CAMPUS ACTIVITIES AND THE STUDENT EXPERIENCE AT SAGINAW VALLEY STATE UNIVERSITY.

Objective 1: Conduct a student opinion survey to include honor cords recognition, student evaluations of faculty, course offerings and scheduling, book exchange program, SVSU radio station, CAPC issues and a plus and minus grading system.

Objective 2: Help to increase participation in Homecoming Week activities via publicity and voluntary services.

Objective 3: Co-sponsor with Campus Activities "Card Party" for clubs and organizations including "Rush Week".

Objective 4: Develop a faculty evaluation booklet detailing student opinions on professors.

GOAL 2: PLAN AND IMPLEMENT PROGRAMS THAT SUPPORT COMMUNITY SERVICE ENDEAVORS WITHIN THE GREATER SAGINAW VALLEY REGION.

Objective 1: Involvement with Election '96: bringing candidates to SVSU for debates and speeches and hold voter registration for students on campus.

Objective 2: Involvement in area social programs: soup kitchens, clothing and food drives, supporting a family for the holidays, etc.

GOAL 3: PROMOTE AND SUPPORT EFFORTS TO INCREASE THE AWARENESS OF SERVICES AVAILABLE THROUGH THE STUDENT ASSOCIATION.

Objective 1: Hold monthly open forums to deal with student issues.

Objective 2: Compose a letter for all incoming freshmen and dorm residents informing them of the Student Association and upcoming activities.

Objective 3: Create a brochure depicting the purpose of the Student Association.
November 19, 1996

Mr. Jerry Woodcock
Vice President for
Administration & Business Affairs
Saginaw Valley State University
7400 Bay Road
University Center, Michigan 48710

Re: Proposed M-84 Reconstruction Along Saginaw Valley State University (SVSU) Frontage Between Pierce and Freeland Roads.

Dear Mr. Woodcock:

As a result of ongoing efforts between representatives of Saginaw Valley State University (SVSU) and the Michigan Department of Transportation (MDOT), the following understanding was reached to accommodate SVSU's request for landscaping, turn lanes, and signalization along M-84.

1. The MDOT will provide left and right turn lanes and a signal at the entrance to the university off M-84.

2. The MDOT policy states that replacement value will be provided should the existing signs be removed due to road construction.

3. The MDOT policy also requires that the traffic volume and turning movements must warrant the installation of a traffic signal. The installation of a traffic signal at Pierce Road will be looked into at the time of the reconstruction of M-84.

4. The MDOT is proposing a boulevard cross section with a 25 meter (82.02 feet) open drainage median from Pierce Road to Delta Road (see attachment #1, fig. 1). Along the boulevard section which fronts SVSU, curb and gutter and enclosed drainage may be used to facilitate landscape, drainage and aesthetic preferences of the university (see attachment #1, fig. 2). This has been proposed if SVSU donates the right of way, approximately 6.48 hectares (16 acres) along their frontage area to offset the additional construction cost of the curb, gutter, and drainage system.
5. The MDOT will provide median and right-of-way landscape treatments consistent with MDOT practices and SVSU objectives, as defined by the park-like character conveyed by the campus master plan.

6. The MDOT will grant a first right of refusal to SVSU to properties adjacent to its campus that are not needed by the MDOT for future transportation purposes. The property adjacent to the campus will be transferred to SVSU, at fair market value based upon an approved appraisal by the MDOT, and upon approval of the State Administrative Board.

The MDOT requests concurrence from the SVSU Board of Control in the form of a resolution of support for the donation of necessary right-of-way from the university's M-84 frontage. This would be contingent on the MDOT's provision for median curbing, drainage, and other design features, as required to accommodate landscaping within a boulevard median along the university's frontage.

Following the Federal Highway Administration's Record of Decision (ROD) for the project, SVSU will provide a legal instrument that conveys the land to the MDOT (deed or easement) when the project reaches the right-of-way acquisition stage.

If you have any additional questions please, feel free to call me at (517) 373-2256.

Sincerely,

Regine Beauboeuf, P.E.
Project Manager
Design Division

Enclosure
TYPICAL BOULEVARD SECTION
MEDIAN OPEN DRAINAGE
Pierce Road to Delta Road
FIG. 1

TYPICAL BOULEVARD SECTION
MEDIAN ENCLOSED DRAINAGE
Pierce Road to North Border of Sacoma Valley State University
FIG. 2
SAGINAW VALLEY STATE UNIVERSITY
AUXILIARY SERVICES-BONDED FACILITIES
SUMMARY OPERATING BUDGET
FY 1996-97

<table>
<thead>
<tr>
<th>RESOURCES</th>
<th>BUDGET</th>
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</thead>
<tbody>
<tr>
<td>OPERATING INCOME:</td>
<td>96-97</td>
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<tr>
<td>Auxiliary - Housing &amp; Food Service</td>
<td>$185,695</td>
</tr>
<tr>
<td>Auxiliary - Apartments</td>
<td>214,746</td>
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<tr>
<td>Auxiliary - New Apartments</td>
<td>118,456</td>
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<td>Auxiliary - Bookstore</td>
<td>193,100</td>
</tr>
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<td>Auxiliary - Parking Operations</td>
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<td></td>
<td>842,045</td>
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<td>OTHER INCOME:</td>
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<tr>
<td>GSF - Facility Debt Service Fee</td>
<td>75,000</td>
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<td>Investment Income</td>
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<td>HUD Debt Service Grant</td>
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<td>210,002</td>
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<tr>
<td>Operating Margin before Debt Service</td>
<td>1,052,047</td>
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</tbody>
</table>

DEBT SERVICE

| General Revenue Bonds, Series '96             | 98,950         |
| General Revenue Bonds, Series '93            | 546,565        |
| General Revenue Bonds, Series '93 - Parking  | 18,447         |
| Parking Internally Financed                   | 104,000        |
|                                               | 767,962        |
| Net Operating Margin                          | $284,085       |
Family is very important to Cathy Soto. Her values are based on the tenets taught by her parents, and she carries the attitudes and sense of unity they taught her into her work at SVSU.

"My Mom used little sayings," Soto says. "One that she often told us was, 'Good, better best. Never let it rest until your good is better and your better's best.' I've always remembered that."

Among her dad's favorites was an admonition to treat others as she would like to be treated. Soto keeps that in mind as she deals with service requests from people on campus. "Sometimes it's hard for them to understand that we can do what they ask, but the work may have to wait its turn," she says.

Soto started her SVSU employment in July 1984 as a transcript clerk in the Registrar's Office. A few months later friends encouraged her to apply for a secretarial opening in Physical Plant.

"I applied on the last day," she smiles. "I was the new kid on the block, and I didn't know what this could lead to."

She has been in her present position since May 1985 and has no regrets about taking on the challenge.

Although Soto notes the pace of the office often is "hectic; sometimes with a lot of pressure," she enjoys her duties. "I get to meet people when they first arrive on campus because they come in for keys," she notes. "I also say the last goodbye when someone leaves, and keys are returned."

In between, Soto is part of the Physical Plant team that works to keep everything running smoothly. She handles phone calls about problems ranging from office temperatures to repairs that might be needed. She also processes work orders and tracks progress of jobs via computer.

Other duties include processing Motor Vehicle requests and supplying keys, logging invoices, and preparing "small value" purchase orders that allow Physical Plant staff to pick up supplies and parts as needed. Soto also monitors student employee hours and allocations for the department.

She enjoys working with people, and is acquainted with all of the approximately 50 employees working in the division. "People, both in the department and across campus, keep my job interesting and fun," she says.

There have been significant changes in Soto's life since she joined SVSU. In 1987 she married Gabriel Soto, who is a shipping and receiving clerk in the Bookstore. They are the parents of two sons, Gabriel, 5, and Xavier, 3.

"We try to keep the weekends open just for them," she says. 'Little Gebe' started kindergarten this year. He's also been enrolled in a Mexican cultural dance class for about a year and really enjoys it, Soto says. Both boys are involved in bumper bowling, keeping their parents busy as chauffeurs and spectators.
Doreen Bierlein always has been an outdoor person. "I always liked the outdoors and always spent a lot of time up north," she says.

Her attraction to nature led to a career in a field somewhat non-traditional for women. Bierlein has been employed as a groundskeeper at SVSU for more than nine years, the only female among the 10-person staff.

"One of the most interesting parts of my job is working every day with nine guys," she laughs. "It's like having nine brothers.

"I love it—they're a nice bunch of guys, and they make the job fun."

Before hiring on at SVSU in May 1987, Bierlein had worked in the plant nursery at McDonald Nursery, Inc. and at Frank's Nursery & Crafts. The experience prepared her for many of her responsibilities at SVSU.

Bierlein describes her SVSU job as "a little bit of everything." Duties range from mowing lawns and trimming shrubs to setting up for campus events. The grounds crew is responsible for keeping the grounds clean and attractive, so weeding and disposing of litter also are part of the assignment.

In the growing season, Bierlein can be spotted around campus tending the many flower boxes and borders that spice up the landscape.

"There is something different everyday," she says.

For several years Bierlein maintained the lawns and gardens at the University's presidential residence. She recalls caring for numerous rose bushes there.

In recent years groundskeepers have not worked at sites away from the main campus. However, the addition of new buildings such as Founders Hall and the apartments have added to the responsibilities in the central campus.

Bierlein is the only member of the groundskeeping crew assigned to care for the many indoor plants on campus. She makes the rounds each Friday, watering, trimming and checking the greenery located in each of the campus buildings.

"I do better with the campus plants than I do with my own," she admits. "I don't have time to take care of my own plants properly."

In the winter Bierlein assists with snow removal, which she describes as her most challenging job. "It seems like the winters get colder every year," she jokes.

When she's not on the job, Bierlein enjoys sports of all kinds. "I haven't played competitively for the last couple of years, though," she says. "I do still play volleyball. We live near Midland in the country, and we brought in lots of sand to make a volleyball court."

Mountain biking is another of her enthusiasms, and she often takes her bike up north on jaunts.

Bierlein has a daughter, 21, who graduated from Michigan State University and an 18-year-old son who just entered MSU this fall.

"My daughter is getting married in May, so we are involved in wedding plans," Bierlein notes. She's decided, however, that someone else should handle flowers for the occasion.
Anyone with an extra pair of rollerblades might consider loaning them to Penny Bailey. They could be an asset in keeping up with her many duties.

As director of SVSU's Conference Bureau, Bailey has multiple responsibilities. First she must market the University's conference capabilities to external groups. When interest has been attracted, Bailey follows through with complete conference services.

Other duties handled by Bailey include providing a transcript service for the State Board of Education's CEU (continuing education units) program and administering a number of testing programs, such as the real estate exam, GMAT, LSAT, TOEFL/TSE, ACT and the Michigan Test for Teacher Certification.

Bailey came to SVSU in 1992 after a seven-year stint as director of convention marketing/sales for the Saginaw County Convention and Visitors Bureau. "My role was to market Saginaw County as a meeting destination," she says. "Here my role involves more than just marketing."

Her varied duties include preparing bids in response to inquiries, showing the services and facilities that SVSU can provide and the costs for them. "My previous job was helpful, because it put me in touch with community leaders and meeting planners," she notes.

"However, here I not only sell, but service. Once we book an event we have to worry about all the little details that go along with it." That can range from coordinating food service and arranging for needed audio/visual equipment to having someone on hand during the event to handle minor emergencies.

"After the event is over, I follow up to get the repeat business," Bailey says.

Her efforts have paid off in a sizable increase in conferencing activity at SVSU since she arrived. She expects another surge when West Complex opens next year, and in fact already has bookings for the conference areas of the facility.

Bailey credits her success to teamwork within the University. "With this position I really rely on a lot of other people and departments," she says. "If it were not for them, these events would not be successful. We have a good team of people. They understand the needs of meeting planners and are supportive of them."

Until the opening of West Complex, SVSU has limited capacity to handle outside groups. All activities are organized around the academic calendar and academic activities have first priority for space.

"After the first of the year we will have some 'dedicated conference space' in West Complex, so we can book two to five years in advance," Bailey says. "We'll also be able to accommodate groups up to 1,000. Before we only had space to serve groups of 200 or fewer people. I am enthusiastic about the facility."

The University also will be using new software for booking facilities. Called "Schedule 25," the program first handles academic scheduling. Next priority goes to internal events booked through the Conference Bureau. Then Schedule 25 automates the assignment of conference space.

Bailey keeps very busy even when she's not on campus. She and her husband, Bill, have produced several travel guides for Midwest states, combining travel with research. They also are the parents of two boys, one in high school and the other in kindergarten. "I have a built-in babysitter," she jokes.
Current Positions Filled

December, 1996

**ADMINISTRATIVE/PROFESSIONAL**

**Kenneth L. Adrian Jr.** - Hired as Microcomputer Analyst (new). Mr. Adrian worked as a student employee for SVSU in Computer Services. He continues to pursue his degree toward Computer Information Systems.

**Kathryn Curtiss-Morley** - Hired as Director of Alumni Relations & Associate Development Officer (replacement). Ms. Curtiss-Morley received a B.A. in Criminal Justice from SVSU in 1982. Prior to joining SVSU, Ms. Curtiss-Morley was Area Executive Director for the American Cancer Society.

**Keith A. Frye** - Hired as Electronic Media Distribution/Production Technician (new). Mr. Frye received a B.A. in Broadcasting from Central Michigan University in 1988. Prior to joining SVSU, Mr. Frye was employed by WSMH Fox-66 as Producer/Director/Cameraman.

**Kevin S. Hankerson** - Hired as Assistant Director of Admissions (replacement). Mr. Hankerson received a B.B.A. from SVSU in 1995. Prior to joining SVSU, Mr. Hankerson was employed by Enterprise Rent-A-Car as Assistant Manager.

**Kevin M. Hurlahe** - Hired as Director of Academic & Student Support Services (replacement). Mr. Hurlahe received a B.S. in Criminal Justice from Wayne State University in 1982 and an M.A. in Public Administration in 1988 from Eastern Michigan University. Prior to joining SVSU, Mr. Hurlahe was Associate Director for Academic Advising at Eastern Michigan University.

**Monica R. Long** - Hired as Academic and Career Advisor (replacement). Ms. Long received a B.A. in Elementary Education from Wittenberg University in 1995, and an M.A. from Ball State University in 1996. Prior to joining SVSU, Ms. Long worked in the Office of Orientation at Ball State University.

**Thomas E. Meehan** - Hired as a part-time Writing Coordinator (new). Mr. Meehan received a B.A. in English from SVSU in 1992, and is currently completing an M.A. in English from Central Michigan University. Prior to joining SVSU, Mr. Meehan worked for Dow Chemical Company as a Global Network Support IS Contractor.

**Robert L. Sonnenberg** - Hired as Campus Recreation Coordinator (replacement). Mr. Sonnenberg earned a B.A. in Physical and Health Education from SVSU in 1994. Mr. Sonnenberg had been substitute teaching and coaching football for the Alcona Community School district.
Richard A. (Tony) Thomson - Hired as Personal Counselor (replacement). Mr. Thomson earned both a B.S. and M.S.W. from Western Michigan University in 1992 and 1994, respectively. Prior to joining SVSU, Mr. Thomson worked as a Clinical Social Worker specializing in Child, Adolescent and Family Therapy for Bay Psychological Associates.
FINANCIAL AID DEPARTMENT

PAUL S. GILL
ASSISTANT DIRECTOR

WILLIAM L. HEALY
DIRECTOR

DOT SHORKEY
RECEPTIONIST

DEBBIE ROBERTS
STUDENT LOAN MANAGER

CINDY MUNGER
ASSISTANT DIRECTOR

KELEEN MARGIBAIK
ASSISTANT DIRECTOR

PEGGY O'NEILL
STUDENT LOAN COORDINATOR

SUSAN MANKE
GRANT CLERK

CHERI STOKES
SENIOR ACCOUNTING CLERK

DEBBIE MARSH
STUDENT LOAN CLERK

THREE STUDENT
EMPLOYEES

THREE STUDENT
EMPLOYEES

FOUR STUDENT
EMPLOYEES

THREE STUDENT
EMPLOYEES
UPDATE

Trends in Student Aid:
1986 to 1996

FIGURE 1

Appendix Nine: Financial Aid

Institutional and Other Grants

State Grants

Other Federal Programs

Federal Loans

Federal Campus-Based

Federal Pell Grants

The College Board

September 1996
HIGHLIGHTS

- Student aid from federal and state governments and institutions topped $50 billion in 1995-96. After adjusting for inflation, this amount is 75 percent higher than a decade ago and 4 percent higher than in 1994-95. (Tables 1 and 2)

- Continuing the trend of the past fifteen years, the largest single source of aid in 1995-96 was federal loans. Federal loan programs provided almost $29 billion in aid to students and parents, 57 percent of all available aid. Over 7.5 million loans were made to students and parents through federal loan programs in 1995-96. (Tables 4 and 6)

- Total student and parent loan volume has increased 65 percent since 1992-93, most of that growth occurring immediately after the Higher Education Amendments of 1992 raised loan limits and broadened eligibility for Stafford student loans. Since 1993-94, annual growth in loan volume has slowed; this year, total loan volume is 8 percent higher than in 1994-95, after adjusting for inflation. (Table 2)

- While student borrowing increased by a relatively modest 6 percent between 1994-95 and 1995-96 after adjusting for inflation, percent borrowing through the PLUS program jumped 29 percent over the same period. PLUS borrowing totaled $2.4 billion in 1995-96; both the number of loans and the average parent loan amount increased substantially. (Tables 2 and 4)

- Expansion of the federal loan programs since 1992-93 has been spurred primarily by an increased number of loans, rather than by growth in the average loan amount. For example, the number of Stafford subsidized loans has jumped by 1.2 million since 1986, while the average loan in that program has increased by only $150 after adjusting for inflation. (Table 4)

- The new Stafford Unsubsidized program has been a major catalyst of growth in student loan volume. Most student loans are subsidized to the extent that the government pays the interest on them while borrowers are enrolled in college. However, a growing share of student loans are now unsubsidized, adding in-school interest charges to the borrower's total cost of each loan. After four years of operation, the Stafford Unsubsidized program provided almost 2.5 million loans totaling $8.8 billion in 1995-96. (Tables 1 and 4)

- The two-year old Ford Direct Loan Program, in which students borrow directly from the federal government, has assumed a substantial share of the student loan market. The Ford Direct Loan Program now accounts for 30 percent of federal student and parent loan volume. The Federal Family Education Loan Program lends 65 percent of federal loan funds, and the Perkins Loan program and several smaller programs share the remaining 5 percent. (Table 1)

- In contrast to loans, federal grant aid to students decreased substantially over the past year. In particular, the Pell Grant program fell from $5.6 billion in 1994-95 to $5.3 billion in 1995-96 despite a $40 increase in the maximum grant. As a result of declines in the major federal grant programs, and dramatic increases in student borrowing, grants now represent 42 percent of total federal, state, and institutional student aid and loans 47 percent. A decade earlier, grants and loans represented 48 and 49 percent of total aid, respectively. (Tables 2 and 6)

- As borrowing has increased and federal grants declined, tuition increases have continued to outpace growth in personal and family income. After adjusting for inflation, ten-year increases in tuition ranged from 20 to 60 percent depending on type of institution while disposable personal income rose 9 percent and median family income fell 3 percent. (Table 3)

Notes:

1 This survey accounts only for direct aid to students, not the indirect subsidies provided in the form of relatively low tuition charged by public institutions. States contribute the most such indirect support. The federal government pays the interest on them while borrowers are enrolled in college. However, a growing share of student loans are now unsubsidized, adding in-school interest charges to the borrower's total cost of each loan. After four years of operation, the Stafford Unsubsidized program provided almost 2.5 million loans totaling $8.8 billion in 1995-96. (Tables 1 and 4)

2 Expansion of the federal loan programs since 1992-93 has been spurred primarily by an increased number of loans, rather than by growth in the average loan amount. For example, the number of Stafford subsidized loans has jumped by 1.2 million since 1986, while the average loan in that program has increased by only $150 after adjusting for inflation. (Table 4)

3 As borrowing has increased and federal grants declined, tuition increases have continued to outpace growth in personal and family income. After adjusting for inflation, ten-year increases in tuition ranged from 20 to 60 percent depending on type of institution while disposable personal income rose 9 percent and median family income fell 3 percent. (Table 3)

4 Notes:

1. This survey accounts only for direct aid to students, not the indirect subsidies provided in the form of relatively low tuition charged by public institutions. States contribute the most such indirect support. The federal government pays the interest on them while borrowers are enrolled in college. However, a growing share of student loans are now unsubsidized, adding in-school interest charges to the borrower's total cost of each loan. After four years of operation, the Stafford Unsubsidized program provided almost 2.5 million loans totaling $8.8 billion in 1995-96. (Tables 1 and 4)

2. The above estimate does not include conventional consumer loans or borrowing through consumer credit cards or home equity lines of credit. No doubt families and students use these forms of credit to finance postsecondary expenses, but there is no way even roughly to estimate the extent of such financing. The above estimates also do not include loan programs sponsored directly by postsecondary institutions.

3. None of the loan totals discussed in this section include the results of our informal poll of student and parent borrowing through private and state-sponsored programs.

4. Eligibility for subsidized loans is determined by student need, defined in the same way as for Federal Perkins Loans. An important part of the cost of college attendance and its attendant expenses is the student's (and their parents') ability to pay that cost. Unsubsidized loans are available to all students, regardless of need. Students may borrow up to $23,000 in subsidized and unsubsidized loans as undergraduates.

5. It is important to note that the dramatic increase in the new unsubsidized program is due in part to the discontinuance of the Supplemental Loans for Students program (SLS), which previously provided unsubsidized loans to graduate and professional students. Many students who would have borrowed through SLS have shifted to the new unsubsidized program.
Number of Students Completing Financial Aid Application by June 1

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<th>Year</th>
<th>No. of Students</th>
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<td>1990-91</td>
<td>2713</td>
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<td>1991-92</td>
<td>3182</td>
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<tr>
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<td>1993-94</td>
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<td>1994-95</td>
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<tr>
<td>1995-96</td>
<td>5866</td>
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<tr>
<td>1996-97</td>
<td>5648</td>
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Source: SVSU Financial Aid Office
Composite Loan Volume
SVSU

Source: Office of Financial Aid
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<td>1 U.S. DEPT. OF ED.</td>
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<td>Federal Pell Grants</td>
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<td>222,300</td>
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<td>Federal Work Study Programs</td>
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<td>299,476 (1)</td>
<td>285,729 (1)</td>
<td>262,225 (1)</td>
<td>263,000 (1)</td>
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<td><strong>SUBTOTAL</strong></td>
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<td>$3,716,674</td>
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<td>Unsubsidized Loans</td>
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<td>$4,954,994</td>
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<td>3 MICHIGAN STATE AWARDS</td>
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<td>Adult Part-Time Grant</td>
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(1) Matching Funds included.
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<td>Academic Olympics</td>
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<td>Athletic Grants</td>
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<td>Community College Scholarship</td>
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<td>$1,730,772</td>
<td>$1,945,012</td>
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(1) $69,473 additional is included in other funds.
(2) SVSU Opportunity Grant/SVSU Tuition Grant have been combined.
(3) $10,000 additional included in other funds.
5 DONOR DESIGNATED, ENDOWMENT AND MISC.

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<td>Donor Designated Scholarship &amp; 3rd. Party Billings</td>
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6 STUDENT EMPLOYMENT

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TOTAL SCHOLARSHIPS & FINANCIAL AID

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AWARDED STUDENTS

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UNIVERSITY ENROLLMENT

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Appendix Nine: Financial Aid