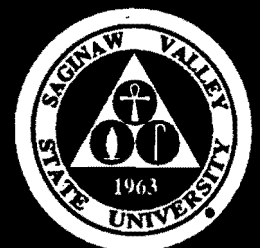


SVSU

BOARD OF CONTROL

MINUTES

OCTOBER 10, 1994



SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
OCTOBER 10, 1994
REGULAR MEETING

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MINUTES
BOARD OF CONTROL
Regular Meeting
1:30 p.m.
Board of Control Room - Wickes Hall
October 10, 1994

Present: Braun
Curtiss
Escobedo
Gilbertson
Kelly
Roberts
Rush
Ward

Absent: Walpole

Others

Present: D. Becker
A. Beutler
P. Boyse
J. Fallon
R. Foster
M. Frahm
S. Hocquard
T. Kullgren
C. Lange
J. Muladore
K. Nowaczyk
J. Olvera
R. Payne
P. Saft
D. Schneider
J. Stanley
R. Thompson
R. Tutsock
J. Woodcock
R. Yien
Press (3)

I. CALL TO ORDER

Chairperson Rush called the meeting to order at 1:32 p.m. with Board members Braun, Curtiss, Kelly, Roberts and Ward present.

II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions and Deletions to Agenda

Chairperson Rush asked that a resolution in appreciation of Roosevelt Ruffin be added as Action Item One.

B. Approval of Minutes of August 1, 1994 Regular Meeting

It was moved and supported that the minutes of the August 1, 1994 regular monthly meeting be approved.

The minutes were unanimously approved as distributed.

C. Recognition of the Official Representative of the Faculty Association

Chairperson Rush recognized Professor David Schneider, President of the Faculty Association, who stated:

Emerson once wrote that the things taught in schools and colleges are not an education, but a means of education. So today I would like to concentrate on some of the means of education, at least from a faculty member's perspective here at Saginaw Valley. First allow me to make one footnote, and that is whenever I join a group such as this one today I try to remember a saying from Proverbs, Chapter 17, Verse 27: "He that hath knowledge spareth his words." Needless to say, my comments will be brief.

From an autobiographical perspective, this is my ninth year at Saginaw Valley. It is my fifth consecutive year of service on the Faculty Association Executive Board, and it is my eighth consecutive year of advising the student organization called the Communications Guild.

At present faculty and students are fast approaching midterms. In the classroom it is a time for making and taking exams. It is a time for writing and grading papers. It is a time for producing and evaluating presentations.

Some freshmen are learning a new meaning for the concept called studying. And some soon-to-be-graduates are busy fighting off senioritis. Around campus the faculty are talking about many different topics. The Curriculum and Academic Policy Committee is having dialogue about revising General Education. The lack of classroom space has us eagerly watching the construction crews. The Professional Practices Committee is starting to read the files of faculty who have been busy preparing for sabbatical, tenure and promotion decisions. Together with the academic deans I just finished making peer evaluation team appointments for some 28 different probationary and pre-tenure faculty members. Last spring President Gilbertson commissioned a campus group to engage in a formalized future planning process. We have carried that activity through the summer and into the fall.

In closing, I would like to note that it is good being associated with Saginaw Valley State University. Many of the problems we face today are pains associated with institutional growth. I'm proud to represent a competent and motivated faculty, and I'm looking forward to working with you in the upcoming year.

D. Communications and Requests to Appear Before the Board

There were no communications or requests to appear before the Board.

III. ACTION ITEMS

1) Resolution of Appreciation for Dr. Roosevelt S. Ruffin

RES-1116 It was moved and supported that the following resolution be adopted:

WHEREAS, Dr. Roosevelt S. Ruffin was appointed the King-Chavez-Parks Visiting Professor of Saginaw Valley State University from 1988-89, and served as the Director of Multi-Cultural Programs/Affirmative Action from 1990 until his death on October 3, 1994; and

WHEREAS, Dr. Ruffin was an accomplished educator, writer, public servant, actor and musician; and

WHEREAS, Dr. Ruffin was a friend to hundreds across the community and inspired many by his sensitive understanding of others;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw Valley State University Board of Control wishes to convey to family and friends of Dr. Ruffin its gratitude and admiration for his life and service to the University.

President Gilbertson stated: "Dr. Ruffin was a remarkably talented and generous

person. He gave meaning to the idealistic notion that it is possible to sometimes hate what people do, while never hating people. Roosevelt genuinely liked people, and he touched the lives of a lot of us here and of a huge number of people in the community. His passing is a very, very sad occasion for us. So much has been said, and so much has been written, that I don't have any way of adding to it, other than to express with great sincerity how sad we are -- but how grateful we are for his life and for the time he spent with us."

The motion was approved unanimously.

2) Resolution to Receive and Accept the Annual Financial Audit and the Federal Awards Audit for the 1993-94 Fiscal Year

RES-1117 It was moved and supported that the following resolution be adopted:

WHEREAS, Both the University financial statements and the audit of federal awards in accordance with provisions of the Single Audit Act of 1984 for the 1993-94 fiscal year as audited by Andrews Hooper & Pavlik, P.L.C., were reviewed by the Finance and Audit Committee of the Board, and

WHEREAS, The Administration recommends that they be submitted to the Board of Control for receipt and acceptance,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control receive and accept the audits as submitted.

President Gilbertson told the Board this was a remarkably clean audit.

Trustee Curtiss added: "As a member of the Finance Committee, I can say that the auditors were very pleased with the quality of the work done on this audit as well as with the cooperation they received. We had a chance to meet privately with the auditors. There were no complaints in that private session either. It went very well. They were very complimentary to President Gilbertson and to the systems here at the University as well as the cooperation given by the staff at all levels."

The motion was approved unanimously.

3) Resolution to Reconcile the 1993-94 General Fund Budget to Actual Revenue and Expenditure Patterns

RES-1118 It was moved and supported that the following resolution be adopted:

WHEREAS, The audited financial statements for the 1993-94 fiscal year are completed, and

WHEREAS, The variances in actual revenue and spending patterns have been reviewed with the Finance and Audit Committee in accordance with Resolution 535 approved March 8, 1982;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control receive this report and approve variances in revenue and spending patterns from the fiscal year 1993-94 General Fund Operating Budget. (See Appendix One: Budget)

President Gilbertson stated: "This action concludes the 1993-94 fiscal year. The variance from what we projected in our last modification is about .5%. The numbers are all very, very close to what we anticipated. It's a half of a percent to the good side -- basically tuition and fee income was slightly above what had been projected. The net year end closing is to the good by about \$19,000, which is a very narrow margin in a budget of this size. There's nothing remarkable about these final year end closing numbers. They seem to bear out that we're on the right track."

The motion was approved unanimously.

4) Resolution to Approve Auxiliary Services-Bonded Facilities Operating Budget for 1994-95

RES-1119 It was moved and supported that the following resolution be adopted:

WHEREAS, Revenues and expenditures have been forecasted including adequate provisions for debt service and contributions to reserves,

NOW, THEREFORE, BE IT RESOLVED, That the attached Operating Budget be adopted for the 1994-95 fiscal year, and

BE IT FURTHER RESOLVED, That the Administration is authorized to make capital expenditures as considered appropriate from the Repair and Replacement Reserve with the understanding that a minimum of \$200,000 is to be retained in the Reserve Account as of June 30, 1995. (See Appendix Two: Auxiliary Services)

President Gilbertson reminded the Board that the Auxiliary Services are activities conducted by the University which are dealt with almost as a subsidiary of the University, separate and apart from the general operations and the General Fund. They are intended to be self-sustaining. The principal auxiliaries are the residence halls and the Bookstore. This budget is a modification of the anticipated annual operating budget for those stand-alone subsidiaries Resolution 1119 asks for the Board's authority to make certain capital expenditures and improvements from the reserves, but not to reduce those reserves below \$200,000 It basically authorizes the administration to go forward with conducting the business of the auxiliaries according to the budgetary guidelines.

Trustee Curtiss asked whether the amount to be retained was required by the bond indenture or by a decision over which the Board had authority.

James Muladore, Assistant Vice President for Administration and Business Affairs and Controller, replied that it was an internal decision.

The motion was approved unanimously.

5) Resolution to Modify the Maturity Date of the Bond Anticipation Notes for the Temporary Financing of Part of the Cost of the West Complex

RES-1120 It was moved and supported that the following resolution be adopted:

WHEREAS, On June 13, 1994, the Board of Control of Saginaw Valley State University adopted its Resolution to Authorize Issuance and Sale of Not to Exceed \$6,000,000 Bond Anticipation Notes, Series 1994 (the "Resolution"); and

WHEREAS, it is necessary to amend the Resolution as provided herein;

NOW, THEREFORE, BE IT RESOLVED by the Board of Control of Saginaw Valley State University as follows:

1. The last sentence of the second paragraph of Section 301 of the Resolution is hereby amended to read in its entirety as follows:

"The Notes shall mature on the date specified by an Authorized Officer, but not later than June 30, 1995."

2. As amended hereby, the Resolution is hereby ratified and confirmed.

Jerry Woodcock, Vice President for Administration and Business Affairs, told the Board that the resolution it had passed on June 13, 1994 had been necessary because the State no longer advances money on State building projects until the leases are signed. That resolution authorized the administration to borrow up to \$6 million for the construction of the West Complex. However, construction began later than originally anticipated, making it necessary to extend the date of the repayment of the loan to no later than June 30, 1995.

Trustee Curtiss asked how much of an extension this would entail.

Mr. Muladore replied: "Three months."

Chairperson Rush asked whether there would be any savings on interest expense.

Mr. Woodcock stated there wouldn't, since the time interval to be bridged would still be the same. All the principal involved will be reimbursed by the State.

The motion was approved unanimously.

Trustee Curtiss asked where the University would stand if it is not reimbursed by the State by June 30th, 1995.

Mr. Muladore replied: "We'd probably need to do some type of rollover notes."

Trustee Braun asked whether that could be a possibility.

Mr. Woodcock responded: "Not in our estimation. We should not need it."

President Gilbertson noted that all other universities with capital projects funded by

the State of Michigan are in the same situation.

Trustee Curtiss noted: "The underlying point is that this doesn't force the State to sign the lease by June 30th. It's our best guess as to when these bonds should mature and if we'll need to modify it further later."

Mr. Woodcock stated: "We hope that doesn't have to happen Grand Valley has been through this process. They're a little ahead of us. I understand they have been reimbursed already."

Chairperson Rush noted: "So it's possible we'll be reimbursed well before June 30th."

Mr. Woodcock answered: "It's possible."

6) Resolution to Approve Charitable Contributions Policy

RES-1121 It was moved and supported that the following resolution be adopted:

WHEREAS, There has not been a formal charitable contributions policy; and
WHEREAS, It has been determined that such a policy would be beneficial;
NOW, THEREFORE, BE IT RESOLVED, That the attached charitable
contributions policy be adopted. (See Appendix Three: Contributions Policy)

President Gilbertson told the Board it was important to regulate the conditions under which the University permits its employees to be solicited in the work place by charitable organizations. The proposed policy has been reviewed in committee and by the University's legal counsel. Currently, SVSU employees are being regularly solicited by the SVSU Foundation and the United Way. This action is in anticipation of being contacted by other charitable organizations, so that guidelines will be ready to deal fairly and objectively with those who might approach the University.

The motion was approved unanimously.

7) Resolution to Approve Appointments to the SVSU Board of Fellows

RES-1122 It was moved and supported that the following resolution be adopted:

WHEREAS, The Saginaw Valley State University Board of Fellows shall consist of a minimum of twelve and a maximum of thirty-six members who shall serve for four-year terms; and

WHEREAS, The following members were approved for reappointment to the Board of Fellows: John W. Kendall, Ernest E. Paulick and Earl Selby; and

WHEREAS, Charles E. Braddock, Robert D. Braem, John A. Decker and Paul M. Keep were approved for appointment as new members of the Board of Fellows;

NOW, THEREFORE, BE IT RESOLVED, That the reappointed members and the new members serve on the Saginaw Valley State University Board of Fellows as stipulated in the organization's bylaws.

President Gilbertson told the Board:

I think you all are aware of the work of this group and how valuable they are in helping the University to relate to its constituencies out in the community. We're very pleased and proud of these four individuals who have been asked and have indicated their willingness to serve upon approval by the Board. I'd like to say a few words about each of them.

Charles Braddock is the Chief Executive Officer of the First Ward Community Center in Saginaw. He is also an alumnus of SVSU. He has been involved with SVSU in a number of ways, particularly working with students and others in our Social Work Program.

Bob Braem is Vice President of Michigan Sugar. He is also an alumnus.

John Decker is an attorney with Braun, Kendrick, Finkbeiner. His wife is a member of our faculty. John has been involved in various University matters.

Paul Keep is the Editor of the Bay City Times. He moved to the community 18 months ago. He has expressed an interest in and has become involved with the University.

We are very, very pleased with this year's class of proposed new Fellows, and recommend strongly that you approve them.

Chairperson Rush asked whether it was standard for each Board of Fellows member to serve just one four-year term.

President Gilbertson replied that the terms were renewable.

The motion was approved unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

8) Staff Member of the Month

Doris Becker, Staff Member of the Month for October, and Raymond Foster, Staff Member of the Month for September, were presented to the Board. (See Appendix Four: Becker and Appendix Five: Foster)

9) Enrollment Report

Paul Saft, Registrar, reviewed the enrollment report. (See Appendix Six: Enrollment) He noted that the enrollment for the Fall, 1994 semester had reached 7,066 students for a 1.3% increase over last year. This is the first time the University has passed the 7,000 student level.

10) Update on Construction

Steven Hocquard, Director of Engineering Services, told the Board that work is nearly complete on the renovation of Doan Center. The Bookstore, which is now located in Doan Center, opened near the end of the summer. The new food court, kitchen and dining room are also open. While some finishing work remains to be done, the entire project should be complete in about two weeks. The renovations are within budget.

The contract for construction of the West Complex has been awarded to Ellis-Don, Inc. of Toronto, which has completed several large projects, including facilities for other universities and the King Dome in Toronto. The firm submitted a bid of approximately \$25 million, which was less than the project cost estimated by the architects. Preparations for

construction are underway. Trees have been removed, barricades are in place, and the addition to J Lot is complete so actual construction can start on the complex. Work is expected to begin before the end of the month and continue for about two years.

11) Personnel Report

The Board received the Personnel Report. (See Appendix Seven: Personnel)

President Gilbertson noted that Dr. John A. Eddy had formerly been the Chief Scientist at CIESIN. He had obtained a very significant grant from the National Oceanic and Atmospheric Administration basically to publish an information newsletter on global change. He and Barbara A. Eddy will be working primarily out of their home in Frankenmuth, but the University is the host of that grant -- they are SVSU employees in a restricted account, paid from the grant fund.

12) Report on Delta College

(Trustee Escobedo joined the meeting at 2:23 p.m.)

Dr. Peter Boyse, President of Delta Community College, gave the Board a brief overview of community colleges in general and Delta College in particular. He stated that community colleges are relatively new to the education scene in this country and in the world. In 1945 there were about 300,000 people attending community colleges as opposed to approximately 6.2 million today. Fifty-two percent of college freshmen begin their degree at a community college. Community colleges do more than just provide for the first two years of a four-year degree. Delta College also offers two-year associate degrees in more than 50 occupational areas as well as 17 one-year certificates. Approximately 18,000 students pass through Delta every year pursuing either a two-year occupational degree or

the first two-years of their baccalaureate degree. About 2,500 - 3,000 are full-time students. The rest are part-time students, some of whom take only one or two classes a year. (See Appendix Eight: Delta)

Delta also offers continuing education units for people in the professions. Approximately 6,000 students take these community services classes.

The Corporate Services Division, which provides customized training for business and industry, began about twelve years ago. Over the past year, about 25,000 people were trained for General Motors, Dow, Dow Corning, and a variety of medium and smaller size businesses and industries.

Dr. Boyse outlined Delta's upcoming bond issue and capital campaign, which will be used to renovate and upgrade the 33-year-old College to meet the changing needs of its students, business and industry and the community as follows:

- A. Convert laboratories that were originally built for instructing students 30 years ago to the type of facilities that will be flexible enough to accommodate present and future technology.
- B. Convert Delta's 32-child capacity child care facility into a Child Development Center, which would provide increased child care services to students who are attending classes, and offer a Child Development curriculum that will prepare students to meet the community's child care needs.
- C. Convert Delta's Physical Education building into a lifetime fitness facility that would support the physical health needs of students, young children, the physically challenged, senior citizens and thereby encourage longer, productive,

healthy life-styles.

- D. Establish and operate a major Delta College center in each of the three counties: The Midland Center in Midland, The International Centre in Saginaw, and the Science Classroom Planetarium Center in Bay City.
- E. As the employment requirements for education and training increase, ways to contain costs without sacrificing quality must be found by utilizing available and emerging technology to offer instruction at multiple educational facility sites, at business and industry locations, and other locations convenient to the community.
- F. Convert college facilities that were originally designed for students who were 18-25 years old who attended classes between 8:00 a.m. - 10:00 p.m. into facilities that would accommodate and support students during nontraditional hours of operation, including support services such as food service, bookstore, financial aid, counseling and advising, and career development services.
- G. Expand the library and install teaching-learning computer networks that permit students to access knowledge quickly and efficiently in order to ensure their success in the classroom.

If approved, the bond pay off would be approximately \$18.75 per year total for the owner of a house with a market value of \$50,000, for a period of six years. Funding sources represent a partnership between contributions from the private sector, federal and state grants and support from the public through the bonding proposal. The State of Michigan has provided a \$12.5 million matching grant, local private contributions of \$5 million are

within reach, and the Department of Housing and Urban Development (HUD) has provided over \$1 million.

Dr. Boyse asked for questions.

Chairperson Rush asked for a thumbnail sketch about the difference in the financing structure between a community college and state universities.

Dr. Boyse stated: "Our three major sources of revenue are state allocations, tuition and fees, and local property taxes For the most part, about a third of our revenue comes from each one of those three sources. And that's part of the reason why we're asked to match a state grant -- whereas a state institution receives the entire amount when they have a capital project. We're only given half, because the state knows that we have the ability to bond or to increase millages, theoretically."

Chairperson Rush thanked Dr. Boyse for his presentation.

V. REMARKS BY THE PRESIDENT

President Gilbertson told the Board that this has been a good semester. Enrollments are strong, the construction is going well, there are no salary negotiations or accreditation visits this year.

VI. OTHER ITEMS FOR CONSIDERATION

There were no other items for consideration.

VII. ADJOURNMENT

13) Motion to Adjourn

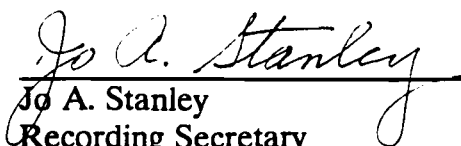
BM-858 It was moved and supported that the meeting be adjourned.

The meeting was adjourned at 2:53 p.m.

Respectfully submitted:

Thomas E. Rush
Chairperson

Robert H. Walpole
Secretary



Jo A. Stanley
Recording Secretary

**SAGINAW VALLEY STATE UNIVERSITY
GENERAL FUND BUDGET SUMMARY
FISCAL YEAR 1993-94**

<u>REVENUES</u>	<u>BUDGET</u>	<u>ACTUAL REVENUES AND EXPENDITURES JUNE 30, 1994</u>	<u>BUDGET VARIANCE</u>
State Appropriation	\$17,004,533	\$17,004,533	\$0
Tuition and Fees	14,675,000	14,776,318	101,318
Other Revenues			
Indirect Cost Recoveries	\$365,000	\$382,628	
Investment Income	140,000	123,352	
Departmental/Other	1,020,914	1,071,969	
TOTAL REVENUES	<u>33,205,447</u>	<u>33,358,800</u>	<u>52,035</u> <u>153,353</u>
 <u>EXPENDITURE ALLOCATIONS</u>			
Compensation	24,337,539	24,467,194	149,655
Supplies, Materials & Services	8,201,028	8,144,874	(56,154)
Capital Expenditures	666,880	707,404	40,524
TOTAL EXPENDITURES	<u>33,205,447</u>	<u>33,339,472</u>	<u>134,025</u>
Resources Over/(Under) Expenditure Allocations	<u>\$0</u>	<u>19,328</u>	<u>\$19,328</u>
 FUND BALANCE, Beginning of year		<u>467,610</u>	
FUND BALANCE, End of year		<u>486,938</u>	
 Less: Amount Obligated by Prior Year Contractual Commitments		<u>(96,257)</u>	
 UNRESTRICTED FUND BALANCE		<u>\$390,681</u>	

SAGINAW VALLEY STATE UNIVERSITY
Auxiliary Services – Bonded Facilities Budget Summary

RESOURCES	BUDGETED FY95
OPERATING INCOME:	
Auxiliary – Housing & Food Service ¹	\$9,358
Auxiliary – Apartments	212,811
Auxiliary – Bookstore	179,604
Auxiliary – Parking Operations	92,100
	<u>493,873</u>
GSF – Facility Debt Service Fee ²	75,000
Investment Income	85,000
HUD Debt Service Grant ³	10,002
	<u>663,875</u>
DEBT SERVICE	
General Revenue Bonds, Series '93	541,315
Parking Internally Financed ⁴	100,000
	<u>641,315</u>
Excess Debt Service Coverage (Deficiency) ⁵	<u>\$22,560</u>

¹ Phase – In of incremental revenues due to construction timetables, e.g. Snack Bar, catering and expected contribution of conferencing activities. Schedule assumes expanded Snack Bar partially operational FY95 and catering in FY97.

² When we discussed the financing of Parking Lot K with our Board committee in the Fall of '92, it was indicated that \$85,000 would be used in FY94 for auxiliary parking and \$50,000 would be retained in the general fund. The FY95 general fund budget anticipates a continuation of this action but at a level of \$75,000.

³ Last year of HUD debt service grant, FY2000.

⁴ Accumulated deficit 6/30/93 Parking Lot Plant Fund account plus final parking Lot K costs. Per discussion with Board of Control (October 1992), we intended to payoff internal debt by end of FY96.

⁵ Excess coverage is transferred to reserve account.

RESIDENCE HALLS

	FY95 <u>Budget</u>	FY94 <u>Budget</u>	<u>Actual</u>
Design Capacity	496	496	
Adjusted Capacity	486	486	
Budgeted Occupancy Level	373	460	435
Rate - Academic Year	\$3,820	\$3,650	
Rate Premium - Single Room	\$800	\$425	
Rate Increase Prior Year	4.66%	3.25%	
Amount of Increase	\$170	\$115	

APARTMENTS

	FY95 <u>Budget</u>	FY94 <u>Budget</u>	<u>Actual</u>
Occupancy	115	115	113
Individual Family Units	7	7	7
Rate/Month			
Individual Family Units	\$195	\$185	
	\$460	\$440	
Rate Increases Prior Year	5.40% (I)	2.85%	
	4.54% (F)	2.38%	
Amount of Increase	\$10 (I)	\$5	
	\$20 (F)	\$10	

**SAGINAW VALLEY STATE UNIVERSITY
CHARITABLE CONTRIBUTIONS POLICY**

Saginaw Valley State University, as a leading employer in the tri-county area (Bay, Midland and Saginaw counties), has an interest in supporting the local community. As a means of encouraging community support, the University, pursuant to the guidelines outlined below, will allow the solicitation of its employees in the workplace for charitable donations.

1. The organization must be an umbrella organization representing a combined appeal of at least fifteen (15) charities (affiliate agency) that are independent of the umbrella organization. Affiliated agencies must meet all criteria as set forth in this policy for the umbrella organization.
2. The organization must have obtained an Internal Revenue Service determination that it is a nonprofit 501(c)(3) charitable organization and must present satisfactory proof of that determination to the University. The organization must also be licensed to solicit funds or have a letter of exemption from the Michigan Attorney General's office.
3. The organization must be governed by an active and responsible voluntary board. The organization must have in place and enforce policies that ensure that no member of the governing board participates in any decision as to which he or she has a material conflict of interest.
4. The organization must have demonstrated the capability to benefit the community and its citizens.
5. The organization must have a record of effective use of funds raised and a policy of full disclosure of funds raised, allocated, and expended. Among the measures of effectiveness to be considered is the amount spent on administration. The organization must have expended no more than 20% of revenues on expenses related to "management and general" and "fundraising," as defined by the American Institute of Certified Public Accountants' Standards of Accounting and Financial Reporting for Voluntary Health & Welfare organizations ("the AICPA Standards"), during the year prior to the campaign year.
6. The organization must have adopted, and must enforce, a policy prohibiting the same illegal discriminations which apply to a publicly funded university.
7. The funds collected by the organization must principally benefit residents of the tri-county area. The organization must have spent, in each of the preceding two years, at least 50% of its revenues either directly on individuals or families for health or human services within the tri-county area or by grants to agencies that are principally dedicated to providing such services in the tri-counties.
8. The organization must have health or human services as its program focus and area of service. Health or human services shall be defined as support services and activities that directly benefit human beings.
9. The organization must be audited by an independent certified public accountant in the year immediately preceding the campaign. An affiliated agency with an annual budget greater than \$50,000 must also be audited by an independent certified public accountant in the year immediately preceding the campaign.

The University will conduct no more than one (1) charitable solicitation campaign per fiscal year which will be available to all approved organizations under this policy. A charitable solicitation campaign is defined as an organized request for charity donations in which the University contributes resources and staff time to assist with the solicitation and allows payroll deduction as a collection option. The University assumes no responsibility to reconcile payroll system deductions and remittances to the organization's campaign records.

In order to be eligible to participate in this campaign, the organization must apply to the University by July 1 for the next calendar year.

The President of the University may authorize ad hoc university approved charitable (non-payroll deduction) solicitations of employees in cases of extraordinary catastrophes. Activities of the SVSU Foundation shall be exempt from this policy.



STAFF MEMBER

OF THE MONTH

Doris A. Becker

**Custodian/
Assistant
Foreman,
Physical Plant**

At the end of every episode of "The Flintstones," Fred finds himself locked out of his house late at night, and even Wilma won't come to his aid.

When SVSU faculty and staff are locked out of their offices late at night, often it's Doris Becker who comes to their rescue.

"You'd be surprised how many times I get asked by people to let them back into their offices," Becker said, smiling. Although providing pass-key services isn't among her official duties, it's one example of Becker's commitment to service and dependability.

Becker, who has worked at the University since 1987, said she enjoys the personal contact she has with students and faculty during her shift, which runs from 5 p.m. to 1 a.m. During her first five years at SVSU, she was assigned to the third shift when classrooms and hallways are empty.

"It's a little different on third shift than second," Becker explained. "You very seldom see people, so you can blast your radio all night. On second shift, there are students

around, so you get to meet quite a few more people. That makes it a lot more interesting.

"Actually, when I first came here, I worked the weekend schedule with one other person," Becker continued. "That was back when they were remodeling Wickes Hall, so there were no windows or doors on this place. That was scary because I had to do the concourse area, the library and the old Cardinal Gym, and those are some big areas when you're basically by yourself on the weekend."

While Becker is able to systematically complete her daily tasks, occasionally events take place that make her job more challenging.

"I remember when the water sprinklers accidentally went off on the third floor five years ago," Becker recalled. "The ceiling tiles looked like a bunch of oatmeal on the floor.

"The only thing we could do was scrape it up and get it all back to normal again," Becker said. She was one of several members of a crew who worked double shifts in order to restore the areas to their original condition.

During the past month Becker has been given additional responsibilities due to some temporary reassignments in the custodial staff. As an assistant foreman, she performs a variety of tasks that include checking attendance, ordering supplies and assigning student workers.

Outside of work, Becker enjoys spending time with her three-year-old daughter, Alison. "My parents have a place on Higgins Lake where my daughter and I can swim in the summer and ride snowmobiles during the winter. We like to spend a lot of our weekends up there."

October 1994





STAFF MEMBER

OF THE MONTH

Raymond Foster

Science and Engineering Outreach Coordinator/Assistant Testing Laboratory Supervisor

September 1994

Not only does Ray Foster's title occupy a lot of space; it also entails much activity. The energetic Foster is more than up to the task—he very much enjoys it.

"I am not doing the same thing every day," he says. "A lot of different things are required of me. I enjoy the challenge."

Among his challenges, Foster lists work with area middle and high school students. "I work with public school teachers in an effort to interest more minority and women students into pursuing careers in engineering. We bring students to campus and have them meet faculty and people who are experienced in the field of engineering.

"I would like those students to come to SVSU," he smiles, "but my job is to recruit them into engineering careers, not necessarily to SVSU."

Foster coordinates SVSU's M³PEP program, which is a week-long summer workshop for students who have just finished the ninth grade. They explore science and engineering topics, hear speakers, take tours and stay in the dorms. "That gives them an idea of what college life is all about," Foster says. He points out that students come from all kinds of backgrounds, reflecting the philosophy ex-

pressed by the program's full title—Macro Michigan Multicultural Technical Educational Partnership.

This winter Foster will initiate a new program, to be funded by a NASA grant garnered through a proposal he wrote. Titled Scholarships for Future Engineers Project (SFEP), the program responds to requests for pre-engineering courses for high school students. Initially only one course, ME/EE 101, will be offered, but Foster expects the program to expand. He anticipates about 25 students in the two-credit winter class, and notes they will be juniors. He hopes the experience will induce them to consider SVSU when they enroll in college.

In his testing lab role, Foster performs tensile property tests on a variety of materials, does lubricant testing and some environmental work. "We did an air quality study at Monitor Sugar," he says. "It involved placing devices in three locations. They operated 24 hours a day for a full year, collecting air samples."

Foster helps with the training of student lab assistants. He points out that the lab work provides an excellent opportunity, as students not only get hands-on experience, but also get to meet people from the firms that contract with the lab for testing.

If there's a down side to his job, Foster says it's the difficulty of convincing minorities and women to enter engineering careers. "I feel that more of the minority middle and high school students should be wanting to get involved in what we want them to do. The numbers are not where I want them to be." He sees a variety of barriers, some real and some perceived, as limiting interest.

"I've heard that some high school counselors discourage women from the field. Also, many minorities are kind of fearful of entering engineering. They may be the only minority student in certain classes, or they may not be encouraged at home. Some just don't feel they are capable."

Over time, Foster hopes to change that.



Saginaw Valley State University
Office of the Registrar

Board of Control
Fall 1994 - Official

Fall Semester Enrollment Comparisons

	Fall 1993		Fall 1994		Change	
	Number	% total	Number	% total	Number	%
Students	6,975		7,066		91	1.3%
Credit Hours	68,144		69,203		1,059	1.6%
Average Load	9.77 credits		9.79 credits		0.02	0.2%
Men	2,796	40.1%	2,800	39.6%	4	0.1%
Women	4,179	59.9%	4,266	60.4%	87	2.1%
Full-Time Equiv.	4,454		4,523		69	1.5%
ON campus *	6,552	93.9%	6,667	93.1%	115	1.8%
OFF Cass City	118	1.7%	111	1.5%	(7)	-5.9%
OFF Macomb	287	4.1%	359	5.0%	72	25.1%
OFF Taiwan	18	0.3%	19	0.3%	1	5.6%
OFF Other		0.0%	8	0.0%		
Apartments	129	1.8%	129	1.8%	0	0.0%
Residence Halls	470	6.7%	405	5.7%	(65)	-13.8%
Commuters	6,376	91.4%	6,532	92.4%	156	2.4%
Age 25 & over	3,339	47.9%	3,338	47.2%	(1)	-0.0%
Under age 25	3,636	52.1%	3,728	52.8%	92	2.5%
Native-Amer.	38	0.6%	50	0.7%	12	31.6%
Asian-Amer.	69	1.0%	68	1.0%	(1)	-1.4%
African-Amer.	375	5.5%	369	5.3%	(6)	-1.6%
Hispanic	225	3.3%	253	3.6%	28	12.4%
White	6,099	89.6%	6,199	89.3%	100	1.6%
International	78		78		0	0.0%
Unknown	91		49		(42)	-46.2%
Saginaw County	2,501	35.9%	2,515	35.6%	14	0.6%
Bay County	1,202	17.2%	1,156	16.4%	(46)	-3.8%
Midland County	534	7.7%	523	7.4%	(11)	-2.1%
Tuscola County	592	8.5%	621	8.8%	29	4.9%
Macomb County	272	3.9%	319	4.5%	47	17.3%
Oakland County	123	1.8%	133	1.9%	10	8.1%
Wayne County	91	1.3%	77	1.1%	(14)	-15.4%
Other Michigan	1,566	22.5%	1,623	23.0%	57	3.6%
Other U.S.	16	0.2%	21	0.3%	5	31.3%
International	78	1.1%	78	1.1%	0	0.0%

* may be enrolled at more than one location

Saginaw Valley State University
Office of the Registrar

Board of Control
October 10, 1994

Fall 1994 Semester Student Enrollments

	Undergrad degree		Grad degree		Non-degree		All Students	
	#	%	#	%	#	%	#	%
Students	5,723		768		575		7,066	
Credits	63,438		3,082		2,683		69,203	
Average Load	11.08 cr.		4.01 cr.		4.67 cr.		9.79 cr.	
Men	2,412	42.1%	210	27.3%	178	31.0%	2,800	39.6%
Women	3,311	57.9%	558	72.7%	397	69.0%	4,266	60.4%
Age 25 +	2,136	37.3%	731	95.2%	471	81.9%	3,338	47.2%
Under age 25	3,587	62.7%	37	4.8%	104	18.1%	3,728	52.8%
Average age	26 years		35 years		34 years		27 years	
Ethnic								
Native-Am.	45	0.8%	3	0.4%	2	0.4%	50	0.7%
Asian-Am.	59	1.0%	5	0.7%	4	0.7%	68	1.0%
African-Am.	321	5.7%	25	3.4%	23	4.1%	369	5.3%
Hispanic	225	4.0%	11	1.5%	17	3.1%	253	3.6%
White	4,999	88.5%	689	94.0%	511	91.7%	6,199	89.3%
Internatn'l	43		33		2		78	
Unknown	31		2		16		49	
Residence - County, State, Country								
Saginaw	2,144	37.5%	186	24.2%	185	32.2%	2,515	35.6%
Bay	987	17.2%	92	12.0%	77	13.4%	1,156	16.4%
Midland	420	7.3%	56	7.3%	47	8.2%	523	7.4%
Tuscola	544	9.5%	22	2.9%	55	9.6%	621	8.8%
Macomb	60	1.0%	194	25.3%	65	11.3%	319	4.5%
Oakland	80	1.4%	39	5.1%	14	2.4%	133	1.9%
Wayne	63	1.1%	11	1.4%	3	0.5%	77	1.1%
Other MI	1,366	23.9%	133	17.3%	124	21.6%	1,623	23.0%
Other U.S.	16	0.3%	2	0.3%	3	0.5%	21	0.3%
Internatn'l	43	0.8%	33	4.3%	2	0.3%	78	1.1%
Student Majors by College					Non-Degree Type			
Arts-Behv Sci	1,440	27.8%	34	4.4%	398	Teacher Cert.		
Business	905	17.5%	143	18.6%	93	Post-Bac.		
Education	1,003	19.3%	554	72.1%	49	Guests		
Sci-Engr-Tech	1,001	19.3%			34	High Sch.		
Nursing-A.H.	837	16.1%	37	4.8%	1	Auditors		
Undeclared	537							
OFF Campus	Students		Credits		Average Load			
Cass City	111	22.3%	443	23.7%	3.99 cr.			
Macomb ISD	359	72.2%	1,347	72.0%	3.75 cr.			
Taiwan	19	3.8%	57	3.0%	3.00 cr.			
Tawas	8	1.6%	24	1.3%	3.00 cr.			

Current Positions Filled

October, 1994

ADMINISTRATIVE/PROFESSIONAL

Dr. Severin C. Carlson - Hired as Dean, College of Business and Management (replacement). Dr. Carlson received a B.S. in 1974 from Northeastern University, and both an M.B.A. in 1977 and a Ph.D. in 1979 from Indiana University. Prior to joining SVSU, Dr. Carlson was Associate Professor of Finance at the University of Massachusetts, Lowell.

Ms. Barbara A. Eddy - Hired under the National Oceanic and Atmospheric Administration grant (new). Ms. Eddy received a B.B.A. in 1985 from the University of Texas and is a Certified Public Accountant. Ms. Eddy previously held the position of Director of Scientific Outreach with SVSU.

Dr. John A. Eddy - Hired under the National Oceanic and Atmospheric Administration grant (new). Dr. Eddy received a B.S. in 1953 from the U.S. Naval Academy and a Ph.D. in 1962 from the University of Colorado. Dr. Eddy was the Vice President of Research and Chief Scientist with CIESIN prior to joining SVSU.

Mr. Christian F. Holgard - Hired as Offensive Coordinator/Academic Advisor (replacement). Mr. Holgard received a B.S. in 1992 from North Dakota State University.

Mr. Jerry R. Kill - Hired as Head Football Coach (replacement). Mr. Kill received a B.S. from Southwestern College in 1984.

Mr. Eric A. Klein - Hired as Assistant Football/Assistant Track Coach (replacement). Mr. Klein received a B.A. in 1993 from Carleton College.

Ms. Margaret (Peggy) O'Neill - Hired as Student Employment Specialist/Student Loan Coordinator (replacement). Ms. O'Neill received a B.S. in 1982 from Central Michigan University, M.S. in 1993 from Walsh College of Accountancy and was employed as an Office Associate with the J.C. Penney Company.

Ms. Marie J. Rabideau - Promoted to Executive Secretary to the Dean of Student Affairs (replacement). Ms. Rabideau was hired by SVSU in 1987 as an Administrative Secretary in the Office of Information Services and was working in the Office of Student Life prior to being selected for this position. Ms. Rabideau received a B.B.A. in 1992 and is currently working towards an M.B.A., both with SVSU.

Mr. Daniel M. Strasz - Promoted to Coordinator of Placement and Cooperative Education (replacement). Mr. Strasz received a B.A. from SVSU in 1986 and is currently working toward an M.B.A. with Western Michigan University. Mr. Strasz had formerly held the position of Assistant Director of Admissions with SVSU since 1986.

Ms. Carmen C. Stricker - Hired as Coordinator of Select Student Support Services (replacement). Ms. Stricker received a B.S. from SVSU earlier this year and formerly was a student employee with the Office of Minority Services.

Dr. Wayne F. Vasher - Hired as Director of Wurtsmith/Math Science Academy and the University-School Partnerships project (new). Dr. Vasher comes to SVSU from the Saginaw Township Schools where he was the Superintendent. Dr. Vasher holds a B.S. and an M.A. from Eastern Michigan University in 1955 and 1960, respectively, and a Ph.D. from Wayne State University in 1972.

Mr. David M. Wiemers - Hired as Defensive Coordinator/Fitness Center Supervisor (replacement). Mr. Wiemers received a B.A. in 1991 from Washburn University.

FACULTY

Ms. Claudia L. Beechuk - Hired as one year temporary, Instructor of Teacher Education (replacement). Ms. Beechuk has been an adjunct instructor and Field Placement Coordinator for a number of years with SVSU, as well as serving as an Instructor at Delta College. Ms. Beechuk received a B.S. from Kent State University in 1968 and an M.A.T. from SVSU in 1986.

Dr. John L. Carr - Hired as one year temporary, Assistant Professor of Biology (replacement). Dr. Carr holds both a B.S. and an M.S. from Texas A & M University in 1979 and 1981, respectively; he also has a Ph.D., received in 1991, from Southern Illinois University. Dr. Carr was most recently a Research Scientist and Managing Editor of Conservation Biology Publications with Conservation International in Washington, D.C.

Dr. Nancy Hansen - Hired as Assistant Professor of Psychology (new). Dr. Hansen has recently completed a Post-Doctoral Fellowship with the Department of Physical Medicine and Rehabilitation at the University of Michigan Medical Center. Dr. Hansen holds a B.S. from Ball State University, 1979, and both an M.A. in 1985 and a Ph.D. in 1992 from the University of Notre Dame.

Dr. M. Yousef Jabbari - Hired as Assistant Professor of Mechanical Engineering (replacement). Dr. Jabbari received a B.S. from Tehran Institute of Technology and both an M.S. and Ph.D. from the University of Minnesota. Prior to joining SVSU, Dr. Jabbari was employed as a Research Associate and Adjunct Associate Professor at the University of Minnesota.

Dr. David J. Jensen - Hired as one year temporary, Assistant Professor of Chemistry (replacement). Dr. Jensen received a B.S. in 1958 from the University of Wisconsin-Milwaukee and both an M.S. in 1965 and a Ph.D. in 1967 from Purdue University. Dr. Jensen has recently been an adjunct instructor with SVSU.

Dr. Diane S. Krider - Hired as Assistant Professor of Communication and Theatre (replacement). Dr. Krider received a B.S. in 1982 from Eastern Illinois University and both an M.A. in 1984 and a Ph.D. in 1994 from Southern Illinois University. Before accepting this position, Dr. Krider was an Assistant Professor at Sangamon State University.

Ms. Averetta E. Lewis - Hired as Assistant Professor of Nursing (replacement). Ms. Lewis is currently completing her Ph.D. at Michigan State University and she holds the following degrees: B.A. from SVSU in 1979; A.A. from Kalamazoo Valley Community College in 1981; B.S.N. from SVSU in 1986; and M.S.N. from SVSU in 1992. Ms. Lewis was most recently a Lecturer at Eastern Michigan University.

Dr. M. Patrice McCarthy - Hired as Assistant Professor of Nursing (replacement). Dr. McCarthy received a B.S.N. in 1973 from Ohio State University, an M.S.N. in 1979 from Case Western Reserve University, a Post Master's Certificate in Family Therapy in 1984 from the Northern Ohio Family Institute and a Ph.D. in 1992 from University of Colorado. Dr. McCarthy was most recently employed as the Director of the Women and Children's Center in Lorain, Ohio.

Dr. Zhidong (Patrick) Pan - Hired as Assistant Professor of Mathematical Sciences (new). Dr. Pan received a B.S. in 1984 from Beijing University and both an M.S. in 1988 and a Ph.D. in 1992 from The University of Connecticut. Dr. Pan was most recently a one year, temporary Lecturer for SVSU.

Dr. Margaret A. Rorke - Hired as one year temporary, Assistant Professor of Music (replacement). Dr. Rorke received the following degrees from the University of Michigan: 1971, B.M.; 1972, M.M.; 1975, M.A.; and 1980, Ph.D. Dr. Rorke was an Associate Professor of Musicology at the University of Utah prior to returning to Michigan.

Dr. David H. Slaven - Hired as one year temporary, Assistant Professor of Physics (replacement). Dr. Slaven received a B.S. in 1983 from Creighton University and a Ph.D. in 1990 from Iowa State University. Dr. Slaven recently completed an appointment as Visiting Professor of Physics at Drake University.

Ms. Jina K. Thalmann - Hired as one year temporary, Instructor of Social Work (replacement). Ms. Thalmann received a B.S.W. in 1989 from SVSU and an M.S.W. in 1990 from Michigan State University. Ms. Thalmann was working as a School Social Worker with the Farwell area schools and also as an adjunct instructor with SVSU prior to accepting this appointment.

Dr. Thomas E. Zerger - Hired as one year temporary, Lecturer of Mathematical Sciences (replacement). Dr. Zerger received a B.A. in 1986 from Bluffton College and a Ph.D. in 1994 from Oklahoma State University. Dr. Zerger was a Graduate Assistant at Oklahoma State University while completing his degree.

9/22/94
PERSONNEL
JAS

FALL 1994 CREDIT ENROLLMENT (10-1-94)

Appendix Eight: Delta



		ACADEMIC		SKILLED TRADES		COMBINED TOTALS
TOTALS	Headcount	10,522		505		11,027
	Credits	85,833.5		2,442.5		88,276
HEADCOUNT	Day	5,235	49.8%	77	15.2%	5,312
	Evening	2,276	21.6%	423	83.8%	2,699
	Day/Eve Combined	2,901	27.6%	5	1.0%	2,906
	Weekend	110	1.0%	-	-	110
ENROLL STATUS	Returning	7,979	75.8%	408	80.8%	8,387
	First Time Any College	2,314	22.0%	96	19.0%	2,410
	Transfer	229	2.2%	1	0.2%	230
YEAR	Freshman	6,174	58.7%	317	62.8%	6,491
	Sophomores	4,348	41.3%	188	37.2%	4,536
SEX	Males	4,050	38.5%	465	92.1%	4,515
	Females	6,472	61.5%	40	7.9%	6,512
CREDIT LOAD	5 or less	3,459	32.9%	313	62.0%	3,772
	6 - 8	2,146	20.4%	162	32.1%	2,308
	9 - 11	1,414	13.4%	8	1.6%	1,422
	12 or more	3,503	33.3%	22	4.3%	3,525
ETHNIC	African American	832	7.9%	23	4.6%	855
	American Indian	79	0.8%	3	0.6%	82
	Asian	67	0.6%	2	0.4%	69
	Caucasian	8,940	85.0%	409	81.0%	9,349
	Hispanic	417	4.0%	25	5.0%	442
	Foreign	32	0.3%	-	-	32
	Not Coded	155	1.5%	43	8.4%	198
AGES	19 & Less	2,766	26.3%	33	6.5%	2,799
	20-24	3,227	30.7%	81	16.0%	3,308
	25-29	1,425	13.5%	72	14.3%	1,497
	30-44	2,531	24.1%	253	50.1%	2,784
	45-61	560	5.3%	66	13.1%	626
	62 & Above	13	0.1%	-	-	13
RESIDENCY	Bay	3122	29.7%	138	27.3%	3260
	Midland	1487	14.1%	29	5.7%	1516
	Saginaw	4653	44.2%	220	43.6%	4873
	Arenac	148	1.4%	7	1.4%	155
	Huron	149	1.4%	33	6.5%	182
	Tuscola	491	4.7%	30	5.9%	521
	Other in MI	435	4.1%	48	9.5%	483
	Out State	37	0.4%	-	-	37