

**SVSU**

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**BOARD OF CONTROL**

**MINUTES**

**AUGUST 16, 1993**



SAGINAW VALLEY STATE UNIVERSITY

BOARD OF CONTROL  
AUGUST 16, 1993  
REGULAR MEETING  
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# MINUTES

## BOARD OF CONTROL

Regular Meeting

1:30 p.m.

Board of Control Room - Wickes Hall

August 16, 1993

Present: Braun  
Gilbertson  
Roberts  
Rush  
Walpole  
Ward

Absent: Curtiss  
Revilla

Others

Present: D. Brimmer  
J. Fallon  
L. Fitzpatrick  
M. Frahm  
J. Kerman  
J. Muladore  
F. Porterfield  
J. Olvera  
M. Rabideau  
R. Ruffin  
M. Starrine  
J. Stanley  
M. Weldy  
J. Woodcock  
R. Yien  
Press (3)

I. CALL TO ORDER

Chairperson Rush called the meeting to order at 1:33 p.m. with Board members Braun, Roberts, Rush and Walpole in attendance. He noted that a quorum was present.

II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions and Deletions to Agenda

President Gilbertson asked that a resolution to grant Master's Degrees at the August 24, 1993 International MBA Program Commencement be added as Action Item #5. Hearing no objection, Chairperson Rush declared the agenda approved as amended.

B. Approval of Minutes of June 14, 1993 Regular Monthly Meeting

It was moved and supported that the minutes of the June 14, 1993 regular monthly meeting be approved.

Chairperson Rush asked for questions or comments. Trustee Roberts stated: "I gave Ms. Stanley (Recording Secretary) two very minor changes. I don't know that they even need to be brought before the Board."

Chairperson Rush asked whether the Board wished to discuss the changes, or if the minutes should be accepted, incorporating Trustee Robert's changes. Hearing no objections, the minutes were unanimously APPROVED.

(Board member Ward joined the meeting at this time.)

C. Approval of Minutes of July 1, 1993 Special Meeting

It was moved and supported that the minutes of the July 1, 1993 special meeting be approved.

The minutes were unanimously APPROVED as written.

D. Recognition of the Official Representative of the Faculty Association

President Gilbertson asked that this item be deferred, as Professor George Corser, President of the Faculty Association, had evidently been detained.

E. Communications and Requests to Appear Before the Board

President Gilbertson stated that a letter had been received from Trustee Terry Clark regarding his resignation from the Board. (His term had expired on July 21, 1993.)

Chairperson Rush noted: "As a consequence, we now officially have seven members on this Board, since Ms. Revilla did not resign and has agreed to serve until the Governor appoints her replacement."

III. ACTION ITEMS

1) Resolution to Appoint and Reappoint Board of Control Members to the Foundation Board

RES-1060 It was moved and supported that the following resolution be adopted:

WHEREAS, The SVSU Foundation bylaws stipulate that the Board shall include six Board of Control members; and

WHEREAS, There are two terms on the SVSU Foundation that expire on September 14, 1993, and an unexpired term of one year that remains unfilled;

NOW, THEREFORE, BE IT RESOLVED, That Ruth A. Braun be reappointed to serve another four-year term, and Donna J. Roberts be elected to a four-year term, ending September 19, 1997; and

BE IT FURTHER RESOLVED, That Robert H. Walpole be elected to complete the unexpired term ending in September, 1994.

Chairperson Rush stated this was a very straightforward resolution. He asked for comments or questions. There were none.

The motion was APPROVED unanimously.

2) Resolution to Begin Construction of the West Complex and to Authorize the Administration to Borrow Monies for that Purpose, if Required

RES-1061 It was moved and supported that the following resolution be adopted:

WHEREAS, The West Complex is a State-funded project; and

WHEREAS, The State has informed Saginaw Valley State University that it is now requiring universities to advance monies to complete final design and begin construction until the sale of bonds by the State Building Authority; and

WHEREAS, The State Building Authority has indicated their intent to repay such advances to the universities as indicated in the attached letter of July 26, 1993, from the Executive Director of the State Building Authority;

NOW, THEREFORE, BE IT RESOLVED, That the President or the Vice President for Administration and Business Affairs (each an "Authorized Officer") are authorized to expend monies up to \$4,500,000 for the completion of final design and commencement of construction of the West Complex and, if required, are authorized to negotiate and enter into agreements to borrow money on an interim basis for this purpose as provided below.

Either of the Authorized Officers is hereby authorized, if such Officer deems it necessary or appropriate, to borrow, for and on behalf of the Board of Control of Saginaw Valley State University (the "Board") the sum of not to exceed \$4,500,000 from time to time outstanding, as shall be determined by an Authorized Officer, and to execute and deliver, as the act and deed of the Board, a note or notes therefore (collectively the "Note") in equal aggregate principal amount. The Note may be issued as a single issue at one time, or may be issued as part of a series of issuances at several times, and a Note may be refunded by another Note. The Note shall be sold at public or private sale, shall bear interest at a rate or rates not in excess of 5% per annum (subject, if necessary, to adjustment for changes in the tax status of the interest on the Note) and shall mature not later than July 1, 1994, all as shall be determined by an Authorized Officer. Either of the Authorized Officers is authorized to execute and deliver for and on behalf of the Board an order, purchase agreement, loan agreement, trust agreement or other document consistent with the provisions hereof setting forth the terms of the Note and the security therefore. The Note may be made subject to prepayment as the Authorized Officers shall determine.

The Note shall be a limited and not general obligation of the Board, and the principal and interest thereon shall be payable solely from, and shall be secured by a first lien on, General Revenues (to be defined substantially the same as in a certain Trust Indenture dated May 15, 1993, between the Board and Michigan National Bank, as Trustee). The first lien on the General Revenues established by this Resolution shall be on a parity basis with the first lien thereon established as security for certain outstanding debt of the Board. The Authorized Officers, in the execution of the Note and any document securing the same, shall not pledge the credit or create any liability on the part of the State of Michigan, the Board or any member or officer of the Board, or any of their successors, other than to pledge the General Revenues as herein provided; and said Note and any documents securing the same are not intended to and shall not create any indebtedness of the State of Michigan or the

Board within the meaning of any state constitutional debt limitation or restriction. The right is reserved to issue additional obligations secured by a parity lien on General Revenues with the Note under the conditions as shall be specified in the Note or the related documentation.

The Authorized Officers are authorized, if necessary or appropriate, to prepare, or cause to be prepared, and to publish or circulate, an Official Notice of Sale and preliminary and final Official Statements with respect to the Note. Either Authorized Officer is authorized to execute the Official Statement for and on behalf of the Board.

The Authorized Officers and other appropriate officers or agents of the Board and Saginaw Valley State University are authorized and directed to execute such documents as are necessary, expedient and proper to carry out the purposes of this resolution. (See Appendix One: West Complex)

President Gilbertson told the Board that the term "West Complex" was being used to refer to the new building during its construction phase instead of the "Business and Professional Development Center" (BPDC), since it now will include not only the Business College and the Conference Center, but also the expansion of Doan Center, a theatre and recital hall and a wide range of other kinds of spaces.

The purpose of Resolution 1061 is to permit the University to move forward on the construction of the West Complex. The State now requires universities to advance monies to complete the final design and begin construction of new facilities until the sale of bonds by the State Building Authority, with reimbursement from the State....This resolution would authorize the University to obtain the money necessary to begin the construction phase. The cost to SVSU would be the cost of carrying any debt either in deferred interest made on the University's funds or the interest costs on monies borrowed for the time necessary until the State sells its bonds.

Trustee Ward stated: "Just to summarize -- We're advancing some of the \$33.5 million cost of the project on the proviso that we'll be reimbursed. And of course we're

contributing about \$5 million on the whole West Complex (for the expansion of Doan Center). How much of the \$33.5 million of the State's portion do we have to advance?"

Jerry Woodcock, Vice President for Administration and Business Affairs, replied that this resolution sought the authority to advance \$4.5 million until such time as the State was in the position to sell the bonds to enable it to reimburse the University.

Chairperson Rush noted that the University would have to pay any carrying costs of the interest incurred, should it borrow funds on an interim basis for this project.

Mr. Woodcock added that the University would not be reimbursed for those interest costs.

Trustee Ward asked: "There's nothing contingent about the State's commitment for \$33.5 million to the project. It is a totally unqualified commitment to Saginaw Valley State University from the State of Michigan. Right?"

Mr. Woodcock replied: "Correct. They are committed for that."

President Gilbertson stated that a copy of the letter from the Executive Director of the State Building Authority pertaining to this matter would be attached to the minutes as part of the record of this meeting indicating that our action was taken in reliance on that letter.

Trustee Braun stated: "....All we're doing here is putting up front money....There are no problems with any of the rest of it. This is only for the \$4.5 million."

Mr. Woodcock replied: "This is for the \$4.5 million."

President Gilbertson added: "There has been an appropriation for the facility, passed by the Legislature, signed by the Governor....Beyond that, we have the letter from the



Building Authority promising the reimbursement. That's probably as good as we can get at this point."

Chairperson Rush asked: "It is true, is it not, that this note goes until July 1, 1994, and that it is anticipated we will have our money back from the State by that time?"

Mr. Woodcock replied: "That's right."

Chairperson Rush asked: "All monies that are incurred in the process of building from that point forward will be paid in some sort of concurrent basis by the State?"

Mr. Woodcock replied: "Yes, as best we know."

Trustee Ward stated: "This is kind of a miracle project....We never thought it would happen. And it's great. It's just that I wanted to be sure that....the \$33.5 million is an unqualified commitment of the State. Essentially it's just that we need a bridge loan until we get the State's monies. We also need to be concerned about the length of time of the carrying costs on the \$4.5 million. I assume we're talking within the coming fiscal year, right?"

Mr. Woodcock replied: "At this point in time....if we borrow money, it will only be through June 30, 1994. We expect the State to reimburse us by then. If something else happens, we'll have to come back and discuss that with you. The State has not indicated the exact date they're going to be in a position to reimburse us -- but they have indicated a general intent."

Trustee Ward asked: "If we spend this money between now and June and somehow the State doesn't come through for us, how do we pay it back?"

President Gilbertson replied: "The only other alternative to this resolution is to hold

up the project....I think this is the best assurance we can get from the State. It is certainly their intent to pay. We've had this from the Legislative people who have been involved in appropriations, we've had it from the Executive Branch, but unless we hold up the project, this is what we have to do. We've asked all these questions too, and all your questions are right on target and right to the point. We think we have all the assurances we can come up with at this point if we want the project to go forward."

Mr. Woodcock added: "...This is a new process. The reason we can't answer all your questions is that we are the first institution to go through this. In the past, when there were major construction projects, the State always paid dollar one. But because of current economic conditions the State can't handle the cash flow, and all institutions are going to have to do as we're doing -- advance monies to finish planning and start construction. It just happens that we're basically the first institution to have a project at this particular point, so they still have to work out some things."

Trustee Walpole asked whether the carrying costs for the bridge loan were in the general budget for next year.

Mr. Woodcock replied: "First of all, we'll start out using our own cash flow....We have not budgeted any monies for borrowing. If we actually do have to borrow, it would be sometime later this fall. We'll have to analyze that as we get closer to it."

President Gilbertson added: "There are a number of options internally for managing this. If we did need to borrow, it would be something that we would be phasing into. We wouldn't borrow \$4.5 million tomorrow and start paying interest on it."

Trustee Roberts asked: "Is it likely we'll be in debt at all, if the State starts the

reimbursement process before June 30?"

Mr. Woodcock replied: "I have a feeling that....we'll have to borrow some, but probably not before November."

President Gilbertson added: "There will be a loss of interest income -- it's not without some cost to us."

Trustee Braun stated: "The interest rates are so favorable right now. By November, they may not be."

President Gilbertson responded: "That's a good point."

Chairperson Rush asked for further comments.

President Gilbertson stated: "The State is pretty good about paying its debts of this sort to its own institutions....We're going out on a limb....but we have every assurance we can possibly get at this point to go forward."

Trustee Ward stated: "As I understand it, the authority has been approved....to sell the bonds necessary for this construction. The State is unqualifiably committed to sell sufficient bonds to raise the monies for our project -- it just hasn't done it yet, and pending the sale of those bonds, we have to advance the funds. Why is the State waiting to sell our share of the bonds? Do they need to get some others approved first?"

Mr. Woodcock replied: "I don't know their internal workings, so I can't answer that question."

Trustee Ward asked what document exists that firmly commits either the Building Authority or the State of Michigan to distribute the \$33.5 million to SVSU -- if not now, in the fairly near future -- to pay for construction of the new facility.

Dr. John Fallon, Vice President for Public Affairs, replied that the Legislature had passed a public act last year, which had been signed by the Governor.

President Gilbertson added: "That was the Appropriations Act, whereby they appropriated the sum of \$33.5 for this project."

Trustee Ward asked that a copy of the Public Act and the letter from the Building Authority be recorded in the minutes.

Chairperson Rush asked for further discussion. There was none.

The motion was APPROVED unanimously.

3) Resolution to Authorize Acquisition and Installation of Modular Office Units

RES-1062 It was moved and supported that the following resolution be adopted:

WHEREAS, Policy 3.101, Article III, No. 22, reserves to the Board of Control approval of capital projects estimated to cost more than \$100,000; and

WHEREAS, The modular office units to be acquired and installed on Saginaw Valley State University's campus for use primarily by the Institute for Environmental Policy and Education (IEPE) are estimated to cost between \$110,000 and \$120,000; and

WHEREAS, Funding for this project is to be \$80,000 from indirect cost recoveries involving CIESIN-related projects, with the balance from one-time University sources;

NOW, THEREFORE, BE IT RESOLVED, That the Administration is authorized to acquire and install modular office units up to an amount not exceeding \$120,000.

President Gilbertson stated that the Board of Control reserves to itself the authority to approve capital projects in excess of \$100,000. The project described in Resolution 1062 should cost approximately \$110,000. It would consist of a set of modular units which would house a number of grant programs currently being funded by the Environmental Protection Agency (EPA), the Consortium for International Earth Science Information Network (CIESIN) and the Institute for Environmental Policy and Education (IEPE) until the new building is completed. It is anticipated that when these units are no longer needed they will

be marketable, and a good portion of their cost would be recaptured, making them a responsible investment. The source of the funding for these proposed projects would include a significant amount of indirect research overhead from the various sponsored projects. About \$80,000 will come from overhead recovered from the projects themselves, and approximately \$30,000 will come from one-time savings in last year's General Fund.

Chairperson Rush asked whether the \$80,000 would come quickly, or if it would come over time.

President Gilbertson replied that it is in hand. It is indirect cost recovery from past projects that had been put in a designated account to be used in support of this type of project.

Chairperson Rush asked for further questions or comments. There were none.

The motion was APPROVED unanimously.

4) Resolution to Adopt Revised Student Code of Conduct

RES-1063 It was moved and supported that the following resolution be adopted:

WHEREAS, It has been the practice to review and revise the SVSU Student Code of Conduct periodically; and

WHEREAS, There are certain procedural changes in the SVSU Student Code of Conduct that have been recommended by the Dean of Students and reviewed by legal counsel;

NOW, THEREFORE, BE IT RESOLVED, That the SVSU Student Code of Conduct, as revised, is hereby adopted by the SVSU Board of Control. (See Appendix Two: Code.)

President Gilbertson told the Board that it had been two years since the last major overhaul of this document. The proposed changes in this version are procedural, and are intended to streamline the process. Rather than a more complex hearing procedure with

panels, this version offers the option of moving to a hearing officer. In the administration's judgment and the judgment of legal counsel, this fully comports with any 14th Amendment due process questions. The proposed change is intended to expedite and bring student disciplinary matters to a swifter but no less fair conclusion.

Joel Olvera, President of Student Government, stated that he had discussed the matter with Richard Thompson, Dean of Student Affairs. Mr. Olvera added he supported the resolution because it would speed up the disciplinary process. The revised version would also incorporate a straightforward suspension as well as a temporary suspension for misconduct.

The motion was APPROVED unanimously.

5) Resolution to Grant Master's Degrees

RES-1064 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University is granted the authority to confer Baccalaureate and Master's Degrees as outlined in Section 5 of Public and Local Acts of Michigan - 1965; and

WHEREAS, Operating policy 3.101 Article III of the Board reserves to the Board the authority to grant degrees;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approve the awarding of Master's Degrees at the August 24, 1993 International MBA Program Commencement as certified by the faculty and Registrar.

President Gilbertson told the Board that Class Two of the International MBA Program consisted of 20 fine students who are about to complete their degree requirements this summer on the SVSU campus. There will be an informal commencement program for them similar to the one held in Taipei for Class One last December.

President Gilbertson asked that the Board approve the granting of Master's Degrees

to these 20 quite outstanding students.

Chairperson Rush asked for further discussion. There was none.

The motion was APPROVED unanimously.

#### IV. INFORMATION AND DISCUSSION ITEMS

##### 6) Presentation of 1993 Summer Programs

Dr. Fallon told the Board: "Most people think the University goes into hibernation over the summer, things calm down, people take a breath of fresh air from the previous winter semester and gear up for the fall semester. That's not the case at all. I have renewed appreciation for what takes place on campus during the summer upon having completed this assignment. I learned there's an awful lot going on. In fact, in many ways the summer is every bit as busy as it is during the normal course of the year -- not with the same kinds of activities, but with a full range of different activities -- structured, unstructured, formal, informal, credit, and non-credit. Also, from a social or programmatic perspective, academic or educational perspective, as well as from a financial perspective, summer is very important to the life of the University and the campus."

Dr. Fallon then reviewed the attached Overview of Summer Activities and the Report on Summer 1993 Programs and Activities. (See Appendix Three: Overview.) He drew special attention to the Summer Challenge Program, which this year involved 25 students representing 12 different counties throughout the State. They came to SVSU with academic backgrounds from high school that were deficient in some fashion, and this was an opportunity for them to deal with those deficiencies in some way that would make them fully admissible to the University. They were involved in a 200 level Sociology course, a series

of seminars and workshops intended to prepare them for the rigors of academic course work, and a series of other programs. They were here for three weeks. All 25 students finished the program, and are now registered for fall semester classes at SVSU.

The Earth Vision Summer Research Institute was also held on campus this summer. This program ran for three weeks and involved students from area high schools and their teachers. They conducted environmental research and worked with equipment that they wouldn't otherwise have had available to them until well into their undergraduate curriculum.

The Certificate Program for Entrepreneurs was put together by the Business and Industrial Development Institute (BIDI) in cooperation with the Chambers of Commerce from Bay, Midland and Saginaw Counties in response to the need for some kind of program that assists people who are starting a business with only an idea. This program conducts a series of workshops which enables the participants to devise a bona fide business plan they can take to a lending institution.

Another successful program was the College of Education's Educational Leadership Academy. Over 170 mostly public school leaders from throughout the region spent four and a half days on campus dealing with matters such as school based management, educational programs and curricula, and school finance questions.

Phases One, Two and Three of the King/Chavez/Parks Program for eighth, ninth and tenth graders were held on campus. It is hoped these students will have a real appreciation for what happens on campus, what kind of rigor would be involved in their academic pursuits, and what is available at SVSU when they're searching for a college.



As part of the Hugh O'Brien Youth Leadership project, approximately 200 high school sophomores from throughout the State of Michigan spent three days on campus learning about leadership, how to become more personally effective and how to start focusing on their plans for the future.

Approximately 1,700 young athletes participated in various athletic camps over the summer.

Chairperson Rush thanked Dr. Fallon for his report.

7) Board Committee Assignments

Chairperson Rush made the following committee assignments:

Academic/Student Affairs

Trustee Roberts  
Trustee Revilla  
Trustee Ward  
Trustee Rush

Finance & Audit/Business & Facilities

Trustee Curtiss  
Trustee Braun  
Trustee Walpole

These appointments are effective immediately.

8) Report on New Faculty

Dr. Robert S.P. Yien, Vice President for Academic Affairs, told the Board there were 17 new faculty hires for the 1993-94 academic year, six of whom are rehires. (These six are designated "new hires" even though they worked last year, because they are filling one-year temporary positions.) Four of the other 11 have been hired on a permanent basis. Two of these are in Occupational Therapy, one in Communications/Theatre, and one in History. The remaining seven faculty are one-year temporary positions in various disciplines. These are all full-time positions. The University usually has about 120-150 part-time faculty.

Approximately 10% of our faculty will be new this fall semester.

Dr. Yien noted that the Library has also added two new positions: the Head of Technical Services and Systems; and the Head of Cataloging.

9) Enrollment Report

President Gilbertson reported that summer enrollment closed with an increase of approximately 2.3% over a year ago. Several days of registration remain, and 25 transfer students are presently going through orientation.

President Gilbertson added: "We thought we were headed toward some cessation of the very rapid growth we had been experiencing. The last couple of years we had been projecting about a 2% increase and coming in at 5%. We knew we were running out of space. We can't open many more sections until the new building comes on-line. So the question is how many more students we can shoehorn into the sections we are offering. We're trying some experimental things such as classes on Saturdays to try to get even greater utilization of the physical plant, but students tend not to want to take courses on Saturdays (although we are going to offer an Occupational Therapy program on Saturdays)....We knew we were heading toward some sort of ceiling with our current physical plant. We thought there would be a slowing of growth, and that's what we're beginning to see this year. There's still growth, but it will be a slowing growth, because we're running out of space."

10) Personnel Report

President Gilbertson stated: "Bob Yien has already told you about the faculty appointments and the new positions in the Library, one of which was a new position that we created -- the other was a replacement position. Other significant positions are listed here,

one of which is the new Director of Public Safety, Craig Maxwell, who succeeds Zane Rybkowski....Craig has been on the force for a number of years. We're very pleased to have....him in this leadership position. We have every confidence in him." (See Appendix Four: Personnel.)

11) Staff Member of the Month

Marie Rabideau, Staff Member of the Month for July, was presented to the Board.  
(See Appendix Five, Rabideau.)

V. REMARKS BY THE PRESIDENT

President Gilbertson stated: "All of us were deeply saddened at the passing of Reuben Daniels, who was an Honorary Degree Recipient of this institution and in whose name a community service award was offered here for the first time last year....On a similar note, we have now finalized arrangements with Dot Hornsby for the Jay Hornsby Scholarship Fund. It is to be given to a graduate of one of the Midland high schools this year....We're very pleased that the scholarship is being awarded this year in Jay's memory."

VI. OTHER ITEMS FOR CONSIDERATION

12) Motion to Move to Executive Session to Discuss Collective Bargaining and Pending Litigation

BM-836 It was moved and supported that the Board move to Executive Session to discuss collective bargaining and pending litigation.

Braun	aye
Roberts	aye
Rush	aye
Walpole	aye
Ward	aye

The motion was APPROVED unanimously.

The Board moved to Executive Session at 2:45 p.m.

13) Motion to reconvene in Public Session.

BM-837      It was moved and supported that the Board reconvene in Public Session.

The motion was APPROVED unanimously.

The Board reconvened in Public Session at 4:28 p.m.

14) Motion to Adjourn

BM-838      It was moved and supported that the meeting be adjourned.

The motion was APPROVED unanimously.

The meeting was adjourned at 4:29 p.m.

Respectfully submitted:

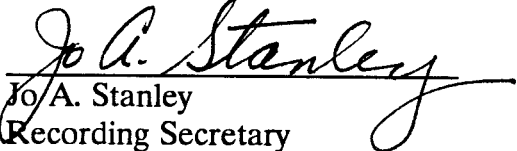
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Thomas E. Rush  
Chairperson

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Robert H. Walpole  
Secretary

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Jo A. Stanley  
Recording Secretary

## MICHIGAN



## STATE BUILDING AUTHORITY

Stevens T. Mason Building — 3rd Floor, West Wing

530 W. Allegan, P.O. Box 30026

Lansing, MI 48909 • 517/373-3806

July 26, 1993

Jerry Woodcock  
 Vice President for Administration  
 and Business Affairs  
 Saginaw Valley State University  
 2250 Pierce Road  
 University Center, MI 48710

Dear Jerry:

At your request, the purpose of this letter is to follow up on our earlier conversations concerning the financing of construction cash flow for the University's Business Professional Center. As you noted, from the capital outlay workshop last May, the current policy with respect to the State's funding of the construction cash flow has changed. The State of Michigan, through the Authority, will no longer advance monies pending the issuance of bonds to finance the construction of university or community college projects. The concern being the significant burden this places on the State's own cash position, particularly given the size of the capital outlay program that was recently enacted. In turn, this will mean the schools will have to assume this responsibility, either from existing resources or by borrowing.

The Authority has started a commercial paper program that should help minimize the economic impact this policy change may place on the schools. It is our intent that commercial paper would be sold soon after the approval of the project leases by the legislature and execution of the construction contracts. Therefore, our expectation would be that the University should be prepared to initially fund final planning costs as well as the first couple months of construction. Upon issuance of the commercial paper by the Authority, those eligible costs incurred by the University would be promptly reimbursed. Other than the use of commercial paper, the Authority's involvement with the Business Professional Center will be much the same as with earlier campus projects. As the Center nears completion, long term Authority bonds will be sold to "take-out" or refinance the commercial paper previously issued. If I can provide any additional information, please do not hesitate to call.

Sincerely,

Thomas F. Saxton  
 Executive Director

Act No. 149  
Public Acts of 1992  
Approved by the Governor  
July 16, 1992  
Filed with the Secretary of State  
July 16, 1992

**STATE OF MICHIGAN  
86TH LEGISLATURE  
REGULAR SESSION OF 1992**

Introduced by Senators McManus, Gast and Ehlers

# ENROLLED SENATE BILL No. 722

AN ACT to make appropriations for a capital outlay program; to set forth the provisions for its implementation within the budgetary process; to make appropriations for planning and construction at state agencies, community colleges, and universities; to make appropriations for state building authority rent and insurance; to make a grant for state building authority rent; to provide for the acquisition of land and buildings; to provide for the elimination of fire hazards; to provide for special maintenance, remodeling and addition, alteration, renovation, demolition, and other projects; to provide for elimination of occupational safety and health hazards; to provide for the award and implementation of contracts; to provide for the purchase of furnishings and equipment relative to occupancy of a project; to provide for certain advances from the general fund; to prescribe powers and duties of certain state officers and agencies; to require certain reports, plans, and agreements; to provide for the conveyance of certain state owned lands; to provide for leases; to provide for transfers; to prescribe standards and conditions relating to the appropriations; and to provide for the expenditure of the appropriations.

*The People of the State of Michigan enact:*

Sec. 101. There is appropriated for certain capital outlay projects at the various state agencies, universities, and community colleges for the fiscal year ending September 30, 1993, from the following funds:

## TOTAL CAPITAL OUTLAY

### APPROPRIATIONS SUMMARY:

GROSS APPROPRIATION .....	\$	158,031,000
Less: Interdepartmental grants and transfers .....		0
ADJUSTED GROSS APPROPRIATION .....	\$	158,031,000
Special revenue funds:		
Total private funds .....		2,000,000
State lottery funds .....		1,520,000
State building authority-University of Michigan hospital-third party reimbursement .....		10,000,000
Total restricted funds .....		11,520,000
State general fund/general purpose .....	\$	144,511,000

## STATE BUILDING AUTHORITY

Alpena Community College - student—community business learning resources center - to complete plans and start construction. (Total estimated cost \$7,200,000 - state building authority share \$3,599,000 - state general fund share \$1,000 - Alpena Community College share \$3,600,000).....	\$	1,000
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For Fiscal Year  
Ending Sept. 30,  
1993

Glen Oaks Community College - main building renovation and addition - to complete plans and start construction. (Total estimated cost \$4,400,000 - state building authority share \$2,199,000 - state general fund share \$1,000 - Glen Oaks Community College share \$2,200,000) .....	\$	1,000
Henry Ford Community College - Patterson technology building - to complete plans and start construction. (Total estimated cost \$12,300,000 - state building authority share \$6,149,000 - state general fund share \$1,000 - Henry Ford Community College share \$6,150,000) .....		1,000
Kalamazoo Valley Community College - technology application/downtown center - to complete plans and start construction. (Total estimated cost \$13,000,000 - state building authority share \$6,499,000 - state general fund share \$1,000 - Kalamazoo Valley Community College share \$6,500,000).....		1,000
Mid-Michigan Community College - student community services building - to complete plans and start construction. (Total estimated cost \$6,500,000 - state building authority share \$3,249,000 - state general fund share \$1,000 - Mid-Michigan Community College share \$3,250,000).....		1,000
C.S. Mott Community College - campus renovation - to complete plans and start construction. (Total estimated cost \$8,100,000 - state building authority share \$4,049,000 - state general fund share \$1,000 - C.S. Mott Community College share \$4,050,000).....		1,000
Muskegon Community College - center for higher education (consortium) - to complete plans and start construction. (Total estimated cost \$10,400,000 - state building authority share \$9,099,000 - state general fund share \$1,000 - Muskegon Community College share \$1,300,000).....		1,000
Schoolcraft College - student services building - to complete plans and start construction. (Total estimated cost \$7,200,000 - state building authority share \$3,599,000 - state general fund share \$1,000 - Schoolcraft College share \$3,600,000).....		1,000
Westshore Community College - industrial skills center - to complete plans and start construction. (Total estimated cost \$3,986,000 - state building authority share \$1,067,000 - state general fund share \$1,000 - Westshore Community College share including federal funds \$2,918,000).....		1,000
Saginaw Valley State University - university business and professional development building - to complete plans and begin construction. (Total authorized cost \$33,500,000 - state building authority share \$33,499,000 - state general fund share \$1,000).....		1,000
Western Michigan University - power plant renovation - to complete plans and start construction. (Total authorized cost not less than \$20,000,000 and not to exceed \$66,000,000 - state building authority share not less than \$19,999,000 and not to exceed \$65,999,000 - state general fund share \$1,000).....		1,000
Michigan State University - renovation of Michigan animal and agriculture facilities (Phase I) - to complete plans and start construction. (Total estimated cost and state share \$3,000,000).....		2,000,000
GROSS APPROPRIATION .....	\$	2,011,000
Appropriated from:		
Special revenue funds:		
Private - oil overcharges .....		2,000,000
State general fund/general purpose .....	\$	11,000

## DEPARTMENT OF SOCIAL SERVICES

Camp Nokomis renovation - to complete plans and start construction (total estimated cost not to exceed \$3,360,000 - state building authority share \$2,960,000 - state general fund/general purpose share \$400,000) .....	\$	400,000
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For Fiscal Year  
Ending Sept. 30,  
1993

Camp Shawono renovation - to complete plans and start construction (total estimated cost not to exceed \$3,471,000 - state building authority share \$3,071,000 - state general fund/general purpose share \$400,000) .....	\$	400,000
GROSS APPROPRIATION .....	\$	800,000
Appropriated from:		
State general fund/general purpose .....	\$	800,000
Grants		
State building authority rent.....	\$	155,220,000
GROSS APPROPRIATION .....	\$	155,220,000
Appropriated from:		
Special revenue funds:		
State building authority-University of Michigan-third party reimbursement.....		10,000,000
State lottery funds .....		1,520,000
State general fund/general purpose .....	\$	143,700,000

**GENERAL SECTIONS**

Sec. 201. (1) In accordance with the provisions of section 30 of article IX of the state constitution of 1963, total state spending from state sources in this appropriation act is \$156,031,000.00 and state appropriations to be paid to local units of government in section 101 are as follows:

**CAPITAL OUTLAY**

Community colleges.....	\$	9,000
Total .....	\$	9,000

(2) When it appears to the principal executive officer of a department that state spending to local units of government will be less than the amount that was projected to be expended for any quarter, the principal executive officer shall immediately give notice of the approximate shortfall to the department of management and budget, the appropriations committees, and the fiscal agencies.

Sec. 202. As used in this act:

(a) "Appropriations committees" means the appropriations committee of the senate and the appropriations committee of the house of representatives.

(b) "Board" means the state administrative board.

(c) "Community college" means a junior or community college. Community college does not include a state agency or university.

(d) "Department" means the department of management and budget.

(e) "Director" means the director of the department of management and budget.

(f) "Fiscal agencies" means the senate fiscal agency and the house fiscal agency.

(g) "JCOS" means the joint capital outlay subcommittee of the appropriations committees.

(h) "Self-liquidating project" means a project constructed by a community college or university with money raised through the use of a debt instrument, which project is expected to generate revenues to amortize the loan; a project constructed by a community college or university with money derived from gifts or grants; or a project constructed with money of the community college or university. A self-liquidating project may or may not be a self-supporting project.

(i) "Self-supporting project" means a project of a community college or university that will house a function or activity from which revenue is generated that will cover all the direct and indirect operating costs of the project without the additional transfer of any other general fund money of the community college or university.

(j) "State agency" means an agency of state government. State agency does not include a community college or university.

(k) "University" means a 4-year university supported by the state. University does not include a community college or a state agency.

(l) "Utility system" means a utility supply or distribution system, or a combination utility supply and distribution system.



**DEPARTMENT OF MANAGEMENT AND BUDGET**

Sec. 301. (1) A contract shall not be let for new construction of a self-liquidating project estimated to cost more than \$500,000.00 unless the project is authorized by the JCOS. The request for legislative authorization shall be initially submitted for review to the JCOS and the department. A nonstate-funded project request shall include a complete use and financing statement as defined by a policy adopted by the JCOS. The use and financing statement for a self-liquidating or self-supporting project shall contain the estimated total construction cost and all associated estimated operating costs including a statement of anticipated revenues. As used in this section, "new construction" includes land or property acquisition, remodeling and additions, and maintenance projects.

(2) A self-liquidating project that is constructed in violation of this section shall not receive state appropriations for purposes of operating the project.

(3) A state agency, including the department of military affairs, shall not let a contract for a direct federally funded capital outlay construction or major maintenance project that is estimated to cost more than \$250,000.00 and is to be constructed on state-owned lands unless the project is approved by the department and by the JCOS. For projects over \$250,000.00, the state agency shall submit a use and finance statement as required for community colleges and universities in subsection (1). As used in this subsection, "direct federally funded" refers to a project for which federal payments made directly to the construction vendor and not to the state of Michigan.

Sec. 302. (1) A statement of a proposed facility's operating cost shall be included with the facility's schematic plans and with the facility's preliminary plans when the plans are presented to JCOS for approval.

(2) Except as otherwise expressly provided, the schematic and preliminary planning costs for a project costing \$1,000,000.00 or more, whether authorized as a specific planning project or as a line item project, shall be allocated only from the lump-sum planning account.

Sec. 303. (1) In carrying out this act and other acts containing appropriations for preliminary studies and planning, repair, maintenance, remodeling and additions, fire protection, occupational safety and health act requirements, or new construction, the department may obtain appropriated operating funds for professional services and administration of projects. For professional services, not more than \$600,000.00 shall be obtained by appropriate transfers from the project appropriation in the acts for which the department furnishes any part or all of the architectural engineering or similar professional services. A project appropriation shall not be charged with an amount greater than the cost for having the services performed by contract. Unused balances for these services shall lapse to the fund from which appropriated and not to the project appropriation. Money may also be transferred from appropriations made in this act to the department for the administration of a special maintenance, remodeling and addition, demolition, fire protection, or occupational safety and health act project. A transfer for this purpose shall not exceed 5% of the amount appropriated for each lump-sum appropriation and is available for 3 complete fiscal years from the beginning of this act's fiscal year. After 3 complete fiscal years, any unused balance shall lapse. Money may also be used for administration of projects from line item construction projects for which the department is an agent, but these transfers shall not exceed 1.5% of the amount appropriated for each individual project. Any unused balance from these projects shall not lapse at the end of each fiscal year, but shall carry over into succeeding fiscal years to be used for the purpose authorized. The department shall submit to the appropriations committees, JCOS, and the fiscal agencies a report of these transfers at the end of each fiscal year.

(2) Except as provided in subsection (1) and section 244(1) of the management and budget act, Act No. 431 of the Public Acts of 1984, being section 18.1244 of the Michigan Compiled Laws, an expenditure shall not be made for salaries and wages from any appropriation in this act.

Sec. 304. A state agency or university shall take steps necessary to make available federal and other money indicated in this act, to make available federal or other money that may become available for the purposes for which appropriations are made in this act, and to use any part or all the appropriations to meet matching requirements that are considered to be in the best interest of this state. However, the purpose, scope, and total estimated cost of a project shall not be altered to meet the matching requirements.

Sec. 305. This act is subject to the management and budget act, Act No. 431 of the Public Acts of 1984, being sections 18.1101 to 18.1594 of the Michigan Compiled Laws.

Sec. 306. (1) The department shall provide the JCOS and the fiscal agencies with reports as considered necessary relative to the status of each planning or construction project financed by the state building authority, by this act, or by previous acts.

(2) Before August 15, 1993, the department shall report to the JCOS and the fiscal agencies for each construction project other than lump sums all of the following:

- (a) The account number and name of each construction project.
- (b) The balance remaining in each account.
- (c) The date of the last expenditure from the account.
- (d) The anticipated date of occupancy if the project is under construction.
- (e) The appropriations history for the project.
- (f) The professional service contractor.
- (g) The amount of a project financed with federal funds.
- (h) The amount of a project financed through the state building authority.
- (i) The total authorized cost for the project and the state authorized share if different than the total.

(3) Before August 15, 1993, the department shall report the following for each project by a state agency, university, or community college that is authorized for planning but is not yet authorized for construction:

- (a) The name of the project and account number.
  - (b) Whether a program statement is approved.
  - (c) Whether schematics are approved by the department.
  - (d) Whether preliminary plans are approved by the department.
  - (e) The name of the professional service contractor.
- (4) As used in this section, "project" includes appropriation line items made for purchase of real estate.

Sec. 307. (1) This section applies only to projects for community colleges.

(2) State support is directed towards the remodeling and additions, special maintenance, or construction of certain community college buildings. The community college shall obtain or provide for site acquisition and initial main utility installation to operate the facility. Funding shall be comprised of local and state shares, and the state share shall include 50% of any federal money awarded for projects appropriated in this act.

(3) The director shall not recommend to the board the release of any planning appropriation, except campus master plans, until the community college has submitted a program statement for the project to the director and to the JCOS and until the program statement is approved by the director. After the program statement is approved and the planning appropriation is released, the community college shall submit to the director for concurrence by the state the name of the firm proposed to provide professional services.

(4) Upon completion of the final planning documents for the project and before bidding, the community college shall submit final planning documents to the department for its review, approval, and certification that the purpose and scope described in the final planning documents do in fact correlate with and reflect the approved preliminary planning documents.

(5) An expenditure under this act is authorized when the release of the appropriation is approved by the board upon the recommendation of the director. The director may recommend to the board the release of any appropriation in section 101 only after the director is assured that the legal entity operating the community college to which the appropriation is made has complied with this act and has matched the amounts appropriated as required by this act, and the director has received a certified report of the advertised competitive bids for the project and the proposed budget based on the amounts of the lowest acceptable bids. A release of funds in section 101 shall not exceed 50% of the total cost of planning and construction of any project, or of any campus master plan, not including lump-sum remodeling and additions and special maintenance. Further planning and construction of a project authorized by this act shall be in accordance with the purpose and scope as defined and delineated in the approved program statements and preliminary planning documents. This act is applicable to all projects for which planning appropriations were made in previous acts.

(6) The community colleges shall take the steps necessary to secure available federal construction and equipment money for projects funded for construction in this act if an application was not previously made. If there is a reasonable expectation that a prior year unfunded application may receive federal money in a subsequent year, the college shall take whatever action necessary to keep the application active. If federal money is received, the state share shall be adjusted accordingly as provided by this act.

(7) Not more than 50% of a capital outlay project, not including a lump-sum special maintenance project or remodeling and addition project, for a community college shall be appropriated from state and federal funds.

Sec. 308. If matching revenues are restricted in an amount less than the appropriations contained in this act, the state funds of the appropriation shall be reduced in proportion to the amount of matching revenue received.

Sec. 309. (1) Subject to the provisions of section 242 of the management and budget act, Act No. 431 of the Public Acts of 1984, being section 18.1242 of the Michigan Compiled Laws, the department, upon the approval of the state building authority, may expend from the general fund of the state during the fiscal year ending September 30, 1993, an amount to meet the cash flow requirements of those state building authority projects solely for lease to the state identified in both section 101 and in this section and for which state building authority bonds have not been issued, and for the sole acquisition by the state building authority of equipment and furnishings for lease to the state as permitted by Act No. 183 of the Public Acts of 1964, being sections 830.411 to 830.425 of the Michigan Compiled Laws. Any such general fund advances for which state building authority bonds have not been issued shall bear an interest cost to the state building authority at a rate not to exceed that earned by the state treasurer's common cash fund during the period in which the advances are outstanding and are repaid to the general fund of the state.

(2) Upon sale of bonds for the projects identified in section 101 and in this section, the state building authority shall credit the general fund of the state an amount equal to that expended from the general fund plus interest, if any, as defined in this section.

(3) For state building authority projects for which bonds have been issued, the state treasurer, upon the request of the state building authority, shall make advances without interest from the general fund as necessary to meet cash flow requirements for the projects which advances shall be reimbursed by the state building authority when the investments earmarked for the financing of the projects mature.

(4) In accordance with section 246 of the management and budget act, Act No. 431 of the Public Acts of 1984, being section 18.1246 of the Michigan Compiled Laws, the total authorized cost for the department of justice consent order is \$41,400,000.00 and the total authorized cost for the Hadix consent order is \$33,600,000.00. Before December 1, 1991, and every quarter thereafter, the department shall provide a report to the JCOS on the status of each consent order outlining the problem statement, the administrative activities to correct the problem, the total estimated cost as compared to the total authorized cost, and the current and future funding obligations and sources. Any change in the purpose and scope of a consent order shall require JCOS approval as required by section 246 of the management and budget act, Act No. 431 of the Public Acts of 1984, being section 18.1246 of the Michigan Compiled Laws.

Sec. 310. (1) The department may expend from the lump-sum special maintenance account amounts necessary to demolish any building that is specifically authorized by law to be demolished.

(2) The department may demolish Cassidy Lake Technical School - a-group, i-building, g-building, e-building, and two 30-bed modular units.

(3) Before July 15, 1993, each state agency, community college, and university shall report to the department the status of and planned schedule for demolition projects already authorized but not yet started, the estimated cost of the projects, and the anticipated sources of finance of the projects.

Sec. 311. The department shall not require construction contractors that are to be paid with appropriations made pursuant to this act to pay prevailing wages as a condition of any bid or contract unless the payment of prevailing wages is otherwise specifically required by law.

Sec. 312. (1) If a capital outlay appropriation is contained in a public act that was not reviewed by the JCOS during the legislative process, the director shall notify the JCOS of an allotment of that capital outlay appropriation not less than 60 days before the allotment.

(2) For the purposes of this section, "capital outlay appropriation" means an appropriation that provides for the construction, renovation, or repair of a capital facility or acquisition or development of land and that is normally reviewed by the JCOS.

Sec. 313. From a capital outlay appropriation authorizing the completion of final plans and start of construction, or an appropriation to complete plans and construction, the department shall reimburse the lump-sum planning account an amount equal to the releases made from the lump-sum planning account for studies, schematic plans, or preliminary plans for that project, after the JCOS has approved the project for final planning and start or completion of construction. This section only applies to new construction projects authorized for start of construction for the fiscal year beginning October 1, 1988.

Sec. 314. (1) Before money is released for the construction of a capital outlay project costing over \$500,000.00, at the request of the JCOS, the department shall submit to the JCOS, with preliminary planning documents, a detailed comparative cost analysis. The cost analysis shall include a comparison of the financial and other benefits of construction, financing, operation, and maintenance of the proposed facility between all of the following:

(a) The state.

- (b) The private sector.
- (c) A combination of the state and the private sector.
- (d) A lease agreement.

(2) If the department's recommendation for financing is inconsistent with the findings of the comparative cost analysis, the department shall present written documentation to the JCOS outlining the rationale for the recommendation.

(3) For purposes of this section, "capital outlay project" means a construction project requiring JCOS approval including, but not limited to, a general office facility, special use facility, warehouse, institutional facility, or utility system designed for use by a state agency or university. Capital outlay project does not include a special maintenance and remodeling project, grant-in-aid project, prison facility, legislative facility, judicial facility, community college facility, or self-liquidating facility constructed by a university.

Sec. 315. Subject to section 308, a consortium comprised of a community college and a university may receive up to 100% of the total project capital cost allocated to the participating university if all of the following criteria are met and approved by the JCOS and the department:

(a) The university and the community college have entered into a binding consortium joint use agreement for use and maintenance of the facility and for the pro rata offset of the community college's and university's future state appropriations equal to the straight-line undepreciated balance of the university's appropriated capital cost upon termination of the agreement prior to the minimum term requirements in subdivision (b). Any appropriation offset required by this section shall be structured in a manner so as not to impair the rating or repayment of the local funding mechanism.

(b) The joint use agreement is for a term of not less than 15 years or the term of the local funding mechanism, whichever is longer.

(c) Articulation agreements have been entered into which provide for maximum credit transfer and efficient program completion.

(d) In addition to lower division offerings, the facility will accommodate only upper division first professional degree programs not already offered by a university currently serving the area.

(e) There is recognized community and industrial support for the consortium facility.

Sec. 316. The appropriations in section 101 of this act shall be allotted within 15 days after being enacted into law, as required by section 371(2) of the management and budget act, Act No. 431 of the Public Acts of 1984, being section 18.1371 of the Michigan Compiled Laws, and shall be released for expenditure.

Sec. 317. The appropriation in section 101 of \$2,000,000.00 to the Michigan State University - renovation of Michigan animal and agricultural facilities (phase I) is designated for those portions of the renovation project that improve the performance and energy efficiency of existing animal science facilities on campus. The projects include window replacement and freezer and cooler replacement in Anthony hall, smoke house replacement in the meats laboratory, and new doors and windows in the swine and poultry research facilities.

Sec. 318. The department shall provide the JCOS and the fiscal agencies a report, 15 days after the reporting date, relative to the status of construction projects associated with state building authority bonds on March 31 and September 30 of each year, or 30 days after a refinancing or restructuring bond issue is sold. The report shall include, but is not limited to, the following:

(a) A list of all completed construction projects for which state building authority bonds have been sold, and which bonds are currently active.

(b) A list of all projects under construction for which sale of state building authority bonds are pending.

(c) A list of all projects authorized for construction or identified in an appropriations act for which approval of schematic/preliminary plans or total authorized cost is pending that have state building authority bonds identified as a source of financing.

Sec. 319. (1) The department shall provide the JCOS and the fiscal agencies a report, 15 days after the reporting date, of privately owned leased space by state agencies, by March 31 and September 30 of each year, consisting of the following:

(a) Department.

(b) Agency division/leased number.

(c) Building location (address/city).

(d) Type of building.

- (e) County.
- (f) Name and address of lessor.
- (g) Square footage/net square footage rate.
- (h) Monthly/annual cost.
- (i) Date lease started/expires.
- (j) Options/services.

(2) The lease report shall be summarized for office space, group homes, and other space for the Lansing area and statewide, excepting the Lansing area.

Sec. 320. The appropriation in section 101 for the Western Michigan University power plant and the Saginaw Valley State University central heating and cooling plant reflect a prior commitment of the state and are financed consistent with the Michigan State University T. B. Simon power plant addition as authorized by Act No. 253 of the Public Acts of 1990.

Sec. 321. (1) The appropriation in section 101 for state building authority rent may also be expended for 1 or more of the following purposes:

(a) Payment of the required premiums for insurance on facilities owned by the state building authority.

(b) Payment of costs that may be incurred as the result of any deductible provisions in the insurance policies purchased in accordance with subdivision (a).

(2) To the extent the amount appropriated in section 101 for state building authority rent is insufficient for payment of amounts required by subsection (1)(b), there is appropriated from the general fund of the state the amount necessary to satisfy those deductible provisions.

(3) The appropriation of \$155,220,000.00 to the state building authority for rent for informational purposes is allocated as follows:

Correctional facilities .....	\$ 76,145,500
College and university facilities .....	61,202,000
Other state facilities .....	13,851,500
Insurance .....	4,021,000
Total .....	\$ 155,220,000

Sec. 322. It is the intention of the legislature that the University of Michigan take the necessary actions to ensure that eligible interest reimbursements from third party providers are made available to the state to satisfy part of the amount appropriated for the University of Michigan adult general hospital facility rent appropriation of \$27,917,000.00 contained within the state building authority rent appropriation in section 101. To the extent of a difference between the estimated and actual amount received, there is appropriated from the general fund of the state the amounts necessary to satisfy the hospital rental requirements of the state building authority's 1986 revenue refunding bonds, series I. To the extent payments made to the state by the University of Michigan are required to be reimbursed pursuant to the agreement with the University of Michigan, there is appropriated from the general fund the amount necessary for such reimbursement.

Sec. 323. The estimated project cost and sources of financing for the department of social services - upper peninsula regional detention center as authorized in Act No. 192 of the Public Acts of 1989 and Act No. 253 of the Public Acts of 1990 are revised (total project cost \$4,255,000.00 - state building authority share \$4,212,500.00 - general fund/general purpose share \$42,500.00).

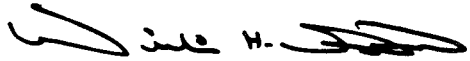
Sec. 324. (1) The authorization in Act No. 253 of the Public Acts of 1990 for the department of management and budget parking ramp and service center - to complete plans and begin construction is redirected to repair the Allegan street parking ramp (total project cost \$21,000,000.00 - state building authority share \$20,790,000.00 - general fund/general purpose share \$210,000.00).

(2) In accordance with section 248 of Act No. 431 of the Public Acts of 1984, being section 18.1248 of the Michigan Compiled Laws, the authorization contained in Act No. 192 of the Public Acts of 1989 for the parking ramp and service center is terminated.

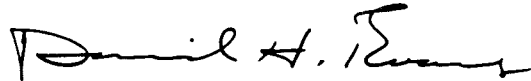
Sec. 325. State building authority funding to finance construction or renovation of a facility which collects revenue in excess of funds required for the operation of that facility shall not be released to a university or community college unless the institution agrees to reimburse such excess revenue to the state building authority. Revenue shall include any state appropriations and facility opening funds and any other state aid and any indirect cost reimbursement and any other revenue generated by the activities of the facility. These excess

amounts shall be credited to the general fund to offset rent obligations associated with the retirement of bonds issued for that facility. The auditor general will annually identify and present an audit of those facilities that meet this definition. Costs associated with the administration of the audit shall be charged against funds recovered pursuant to this section.

This act is ordered to take immediate effect.



Secretary of the Senate.



Clerk of the House of Representatives.

Approved.....

.....  
Governor.

The attached document contains the **recommended revisions** to the Code of Student Conduct. The shaded areas denote any additions and/or changes to the document. The section Outline of the Judicial Process has been revised to reflect the suggested modification from the All University Judiciary board reviewing student behavior to that of a University Hearing Officer adjudicating alleged violations of the Code of Student Conduct. The provisions for fair treatment essential to the process have remained intact.

The Outline of the Judicial Process section includes the following subheadings:

Emergency Suspension/Restriction

Procedural Guidelines

Hearing Procedures

Interpretation

Appeals.

8/6/93

RPT

## **CODE OF STUDENT CONDUCT**

Admission to Saginaw Valley State University obligates each student to abide by regulations for acceptable student behavior. All students are expected to conduct themselves as responsible members of the University community and to respect the rights of their fellow citizens.

SVSU regulations may apply to behavior off campus as well as on campus. Violations of the regulations may, under certain conditions, result in disciplinary action by both the University and civil authorities.

Students at Saginaw Valley State University are also responsible for their guests' behavior. Students may be charged through the disciplinary process for the actions of guests who violate provisions of this code.

### **Reporting Violations of the Code of Student Conduct**

Alleged violations of the "Code of Student Conduct" may be reported by any member of the University community. The report must be made in writing and can be initiated through:

1. Coordinator of the Student Conduct Program, 790-4255.
2. Dean of Student Affairs, 790-4294.
3. Department of Public Safety, 790-4141.

### **Regulations**

Violations of any of the following University regulations may result in dismissal from Saginaw Valley State University or in a lesser sanction deemed appropriate by a **University Hearing Officer**.

#### **University Records**

1. **Current Address:** Each student shall maintain a current mailing address in the Office of the Registrar. Students will be held responsible for and may not claim ignorance of information mailed first class to the last address recorded in the Registrar's Office.
2. **Falsification of University Records:** No student shall provide false or misleading information to the University.
3. **Counterfeiting, Altering and Copying:** No student shall alter, mutilate, manufacture, possess, falsely represent as his/her own, or furnish to an unauthorized person any official University document, including but not limited to: ID cards, transcripts, athletics passes, course registrations, and receipts.

#### **Use of Facilities and Equipment**

1. Use of University equipment and property must be authorized by the appropriate University administrator. Payment for damages or loss of

equipment is the responsibility of the borrower.

2. **Use of Facilities:** Requests for non-academic use of University facilities must be made to the Facilities Scheduling Office at least two weeks in advance of the requested date. Facilities may be reserved only by authorized personnel and student organizations formally registered by the University.
3. **Keys:** Students shall not possess or duplicate University keys or other locking mechanisms without proper authorization.
4. **Postings:** Postings on University property must be approved through the Office of Student Life, may only be displayed in authorized areas and must meet University Posting Policy regulations.
5. **Selling, Advertising or Soliciting:** No student shall engage in, or invite any firm, individual, or group to engage in, the solicitation or consummation of commercial or business contracts for any service or product in any public area of the University without the prior approval of the Dean of Student Affairs.
6. **Pets:** Pets are not allowed in any University building with the exception of seeing-eye dogs. Animals that are brought ON the campus must be leashed, or otherwise restrained, and attended by their owners.
7. **Smoking, Food and Beverages:** Smoking is permitted in private rooms and other designated areas on campus (refer to Clean Indoor Air Policy page 20). Restriction of food and/or beverages in some areas of campus will be indicated by signage.
8. **General:** Certain facilities may have specific usage requirements. Guidelines will be made available to students by those regulating the use of the facility. Violations of these guidelines will constitute a violation of University regulations.

#### **Use of Alcohol and/or Other Drugs**

Violations of the Drug-Free Environment Policy and Regulations (page 18) will constitute a violation of University regulations under this section.

#### **Demonstrations and Assemblages**

Students have the right to assemble lawfully and express their concerns in ways which do not interfere with others or with the normal functions of the University.

Demonstrations and assemblages on the campus must be held in such a place and manner so that the public peace of the campus is maintained. The Office of the Dean of Student Affairs, or the Department of Public Safety, is authorized by the University to advise an assemblage or demonstration that they are violating the public peace of the campus. Failure to heed such a warning will constitute grounds for terminating the demonstration or assemblage and initiating charges through the student



conduct program.

### **Financial Responsibility**

1. Students owing money or fines to any University department may be subject to additional charges or disciplinary action if not paid when due. If any account is overdue at the end of the semester, the student will not be issued a transcript of his/her academic record and may not register for any subsequent semester until the account is paid.
2. Students found guilty of violations of University regulations may forfeit financial aid, and/or University discretionary scholarships, in addition to other penalties that may be imposed.

### **Misconduct**

1. Disorderly conduct: No student shall engage in intentional conduct that disrupts or interferes with the right of others on University property or at a University-sponsored function.
2. Assault: No student shall engage in verbal or physical assaultive behavior, verbal threats, or other conduct to cause danger to the personal, mental, or physical health, safety or welfare of members of the University community or visitors to the campus.
3. Theft or Property Damage: Theft or intentional damage to property of the University, members of the University community or campus visitors, including use of property without the consent of the owner, constitutes a violation of University regulations.
4. Fires: No student shall set a fire anywhere on University property without the prior written authorization from the **Executive** Director of Public Safety, except in approved grills in designated picnic areas.
5. No student shall intentionally or recklessly misuse or damage safety equipment including, but not limited to fire and life safety equipment.
6. Weapons: The possession or use on University property or in approved housing of any weapons such as, but not limited to, firearms, ammunition, pellet guns, airguns, Chinese weaponry, chemicals or explosives, including firecrackers, is prohibited unless authorized in writing by the **Executive** Director of Public Safety.
7. Voluntary Compliance: Students shall obey legitimate and reasonable instructions of University officials to cease conduct which threatens to disrupt or interfere with:
  - A. the rights of others
  - B. University discipline
  - C. normal University functions
  - D. a University official acting in the line of duty

8. Failure to Identify, Appear or Observe Terms of Discipline: No student shall refuse to identify himself or herself when requested to do so by identified University officials, refuse to appear before University officials or bodies when requested to do so with proper notice, or willfully violate the terms of discipline properly imposed.
9. Lewd or Indecent Behavior: Lewd or indecent behavior is prohibited on University property.
10. Hazing: Hazing in any form is prohibited.
11. Residence Hall Regulations: Violations of the "Residence Hall Handbook" or "Housing and Food Services Agreement" constitute a violation of University regulations.

### **Obedience to Criminal Law**

Violations of Federal, State or local laws committed by students, whether prosecuted or not, constitute a violation of University regulations when it appears that the act endangers the welfare of any member of the University community or has a direct detrimental effect on the institution's educational function.

### **Academic Dishonesty**

1. No student shall cheat, plagiarize or facilitate academic dishonesty by another student. Students are responsible for completing all assigned academic work without unauthorized aid of any kind.
2. The imposition of regular disciplinary penalties does not preclude an academic penalty imposed by an instructor. If a failing grade in a course is given for academic dishonesty, the Coordinator of Student Conduct will be notified in writing by the instructor or academic dean.

### **Student Organizations**

All organizations which sponsor activities in violation of laws or regulations are subject to discipline under the Student Code. In addition, all members and nonmember who participate in this activity may be disciplined individually.

### **Health Problems**

In cases of students with severe health problems, the University, in consultation with the University nurse, may terminate the attendance of a student until the student is deemed no longer a health threat to him/herself or others.

### **Severability**

If a court of law should rule any portion of these regulations to be unlawful, it is the intent of Saginaw Valley State University that the remainder of these regulations will remain in effect.

## **Outline of the Judicial Process REVISED**

Complaints of student behavior which may be in violation of the Student Code of Conduct are first reviewed by the Coordinator of Student Conduct. There are three courses of action available to the Coordinator:

- 1) Handle the complaint as a Mediation Conference, a meeting convened to provide conciliation between parties; the resolution is agreed upon by all involved. If this process does not satisfy both parties, a referral will be made to step two or three, below.
- 2) Formally charge the accused student with a violation of the Code of Student Conduct. Upon receipt of the Notice of Charge, the student will be notified of the date, time and location of the hearing before a University Hearing Officer.
- 3) Determine that no formal action should be taken.

### **Disciplinary Procedures**

#### **A. Emergency Suspension/Restriction**

Because of the responsibility of the University for the welfare of the entire University community, it may be necessary to impose emergency suspension/restrictions in some serious situations.

After a report of a violation, if the Dean of Student Affairs or his/her designee has cause to believe that danger will be present if a student is allowed to remain on campus, a limited action for a temporary suspension/restriction from campus residency, use of facilities and/or attendance/participation at specified University functions can be imposed. When reasonably possible, the Dean or designee will meet with the student prior to imposing the restriction.

A hearing will be scheduled before a University Hearing Officer as soon as practicable. The Hearing Officer will have the power to lift, extend or impose additional sanctions following the hearing.

#### **B. Procedural Guidelines**

The essential safeguards for fair treatment will be provided for students charged with violating University regulations. The following shall serve as procedural guidelines:

- 1) The student shall be notified by the Coordinator of Student Conduct that he/she is accused of violating University regulation(s) by a means of a formal Notice of Charge which will include the following information:
  - the charges (with sufficient detail of the alleged action to enable him/her to prepare a response to the charge);

- a forewarning of possible consequences;
- the name of complainant and witnesses who may offer testimony, if then known;
- the student's rights to a hearing and other provisions as set forth in the Code of Student Conduct;
- the date, time and location of the hearing before a University Hearing Officer.

- 2) Within 24 hours of receiving the written notice, the student may select one of two courses of action:

a) He/she may accept responsibility for the alleged action and waive, in writing, his/her right to a hearing. In such cases, a University Hearing Officer will impose a sanction(s) deemed appropriate after meeting with the student.

b) He/she may deny responsibility for the alleged action in writing. If this option is selected, the student will be afforded a hearing before a University Hearing Officer not less than three (3) days but no more than seven (7) days following this request.

Failure to respond by choosing either of the above will be considered the same as an admission of guilt. In this case, a hearing will be scheduled and the student notified of such. If the student fails to attend after adequate notice, the Hearing Officer will make a ruling based on the information available.

#### **C. Hearing Procedures**

- 1) The student charged shall be permitted to view any material evidence which will be submitted and considered at the hearing.
- 2) The student charged shall be entitled to hear, see and examine all evidence presented, to present all relevant evidence in his/her behalf in the form of witnesses or documents, and to respond to questions, but only if the student so elects.
- 3) The accused student may be advised and accompanied by a member of the University community, who may, if requested by the student, present a statement to the University Hearing Officer on behalf of the student. Any other presentations and questioning of witnesses shall be conducted solely by the student.
- 4) The University Hearing Officer shall attempt to establish the facts relevant to the alleged violation based solely on the evidence presented at the hearing. Any findings must be based on substantial evidence.
- 5) Each hearing will be recorded on tape which will remain in the Office of Student Conduct throughout the

appeal period.

- 6) All proceedings shall be private, unless otherwise requested by the student.
- 7) The student shall have the right to a written explanation of the reasons for any decision rendered against him/her.
- 8) After due deliberation and within 24 hours of the hearing, the Hearing Officer will announce findings and recommended sanctions, if a violation(s) is determined to have occurred.

#### D. Interpretation

Any questions related to the Student Code of Conduct, including disciplinary procedures, can be referred to the Office of the Dean of Student Affairs for clarification.

Hearings are designed to afford fair and just treatment to those participating. A format is employed which preserves order and gives each participant an opportunity to speak and ask questions in turn.

#### Sanctions

The following sanctions are authorized as appropriate penalties that may be imposed by a **University Hearing Officer** when a student admits responsibility for, or is found to have violated University regulations. These sanctions may be used in combination.

1. **Warning** -- A warning is a verbal statement followed by a written statement. A copy of the written warning statement will be filed in the Office of Student Conduct.
2. **Restrictions and Conditions of Student Behavior** -- Examples include, but are not limited to, termination or denial of residence in university housing, denial of use of specific university facilities, and restrictions from participation in extracurricular activities.
3. **Developmental/Educational Assignments** -- Examples include, but are not limited to, community service assignments, writing topical reports, presentation of programs, interviewing appropriate persons and attending appropriate lectures or seminars.
4. **Referral for Counseling** -- Students may be required to meet with specified University staff, the Personal Counselor or another qualified professional. The student may be required to submit a written statement from the professional indicating that the student has reported for counseling.
5. **Fines** -- A student may be asked to pay a specified sum of money as punishment for an offense.

6. **Restitution** -- Payment equal to replacement or repair costs, including labor, for damaged or stolen property, or for the reimbursement of other losses, such as medical bills.
7. **Probation** -- Students may be allowed to attend the University with the condition that they adhere to all University regulations. This may include the loss of University privileges except for those required to complete academic course work. Probation will not exceed two consecutive semesters. Violations occurring during the time of probation will result in suspension or expulsion from the University. A copy of the letter of probation will be filed in the Office of Student Conduct.
8. **Temporary Suspension/Restriction** -- A student may be temporarily suspended/restricted from the University by the Dean of Student Affairs pending final charges against him/her, if the judgment of the Dean is that the student's continued presence on campus would constitute a potential for serious harm to him/herself or to the safety of any member of the college community or of college property.
9. **Suspension: A student may be suspended from attendance/participation in University functions for a period not to exceed two years. Readmission will be at the discretion of the University and may include completion of required conditions.**
10. **Expulsion:** This sanction is one of involuntary departure from the University with loss of all student rights and privileges. Separation is permanent and makes no provision for the student to re-enroll at Saginaw Valley State University.

#### Appeals

The decision of the **University Hearing Officer** may be appealed by the accused student. Appeals must be made in writing within **three (3)** class days following the announcement of the **University Hearing Officer** and should be delivered to the Coordinator of Student Conduct. The Dean of Student Affairs or his/her designee will handle the appeal within **three (3)** class days of its receipt by the Coordinator.

If the appeal is subsequent to a charge that was admitted by the student, the appeal must be based solely on the contention that the sanction was excessive.

If the appeal is subsequent to a charge that was denied by the student and the **Hearing Officer** ruled that the student was guilty of the action, the appeal may be based on the following:

1. new evidence that was not available during the hearing;
2. the contention that due process was denied the student;
3. proof of arbitrary or capricious treatment by the

**University Hearing Officer.****Residence Hall Disciplinary Procedures**

The Hall Director or the Residence Hall Peer Conduct Board (RHPCB), chaired by the Hall Director, will evaluate cases where a student is accused of violating a regulation of the Residence Hall Handbook or the Housing and Food Services Agreement. All other alleged violations will be referred to the Coordinator of Student Conduct.

The RHPCB will be comprised of ~~one~~ resident per house, with five members constituting a quorum. Complaints of student behavior will be handled as follows:

- A. An incident referral is submitted to the Hall Director who will make every attempt to meet with the accused student within 24 hours.
- B. The Student will accept or deny responsibility for the act and select either the Hall Director or the RHPCB to consider the circumstances.
- C. A hearing will be held within ten (10) class days. If the student fails to respond or appear, the Hall Director or the RHPCB will review the evidence and make recommendations based on the information available.
- D. Appeals of decisions reached by the Hall Director or RHPCB are referred to the Director of Housing & Residential Life. Appeals must be submitted in writing within five (5) class days of receiving the penalty and will be responded to within five (5) class days when school is in session.

4. Sanctions to be applied by the Hall Director or RHPCB are:

- A. Written warning
- B. Restriction on activities
- C. Restitution for damages
- D. Community/University service task
- E. Mandatory counseling or self-development assignment
- F. Residence Hall Probation
- G. Money fine not to exceed \$100
- H. Move to other on-campus residence hall assignment
- I. Removal from the residence halls\*

\*This penalty may be appealed to the Dean of Student Affairs if the Director of Housing and Residential Life supports the action taken by the Hall Director or RHPCB.

## OVERVIEW OF SUMMER ACTIVITIES

	NUMBER	PARTICIPATION
<b><u>TYPE OF ACTIVITY</u></b>		
ACADEMIC/INSTRUCTIONAL	563	
ATHLETIC/RECREATIONAL	21	
PERFORMING ARTS	2	
SOCIAL	20	
BUSINESS-RELATED	19	
EXAMINATIONS	10	
ORGANIZATIONAL	49	
OTHER	57	
<b><u>ORIGINATION</u></b>		
INTERNAL		15,583
EXTERNAL		5,853
<b><u>DURATION</u></b>		
LESS THAN .5 DAYS	73	
.5 - 1 DAY	135	
1 DAY OR MORE	12	
3 DAYS OR MORE	547	
<b><u>CLIENTELE</u></b>		
PRE-HIGH SCHOOL STUDENTS		211
HIGH SCHOOL STUDENTS		4,641
COLLEGE STUDENTS		5,167
POST-COLLEGE STUDENTS/ADULTS		8,128
<b>ORIENTATIONS/TOURS</b>		4,558

**A REPORT TO THE BOARD OF CONTROL  
SAGINAW VALLEY STATE UNIVERSITY**

**Summer 1993 Programs & Activities**

**John A. Fallon  
Vice President for Public Affairs**

**August 16, 1993**

## Introduction

This report is intended to provide an overview of University summer activities. More specifically, what follows is a listing of events, general descriptions, responsible units and participation levels. The sum of these activities represents an increasing regional affinity toward the University and the continuation of an auspicious participation trend.

With each passing year, the breadth and volume of summer activities at Saginaw Valley State University continues to increase. As the University becomes more aggressive in its promotion and more fully integrated into the region, the selection of the institution as a venue for a kaleidoscope of events becomes more commonplace. Indeed, from a utilization perspective, the University is almost as busy during the summer as it is during the regular academic year.

The scope of campus activity ranges from informal meetings to structured classes; from instructional camps to campus tours; from social events to intensive research projects. The activity clientele is equally diverse and includes regular University students, technical experts and resource personnel, teachers and administrators, student researchers, guests from other countries, business and community leaders, and aspiring young athletes.

Summer campus activities represent significant fiscal impact as well. While precise figures are not yet available, it is clear that summer programs generate considerable revenue. These revenues are attributable to tuition/participation/registration fees, campus rentals by external groups, and grant-related income. As the volume of activities continues to increase, related revenues can be expected to increase.

# Summer 1993 Programs & Activities Saginaw Valley State University

Event/Activity	Description	Unit	Participation Level
REGULAR ACADEMIC COURSES	CREDIT-BEARING UNDERGRADUATE AND GRADUATE CLASSES; ON & OFF CAMPUS	ACADEMIC DEPARTMENTS	4,128
SAGINAW BAY WATERSHED WORKSHOP	TEACHER TRAINING IN USES OF EPA STORET (WATER QUALITY) DATA SET	INSTITUTE FOR ENVIRONMENTAL POLICY & EDUCATION	20
EARTHVISION SUMMER RESEARCH INSTITUTE	STUDENT/TEACHER TEAM TRAINING & ENVIRONMENTAL RESEARCH USING COMPUTATIONAL SCIENCE & EPA SUPERCOMPUTER	INSTITUTE FOR ENVIRONMENTAL POLICY & EDUCATION	12
SAGINAW VALLEY ENTREPRENEURS CLUB	REGULAR ORGANIZATIONAL MEETING	BUSINESS & INDUSTRIAL DEVELOPMENT INSTITUTE	48
SAGINAW VALLEY MANUFACTURERS ASSOCIATION	REGULAR ORGANIZATIONAL MEETINGS (2)	BUSINESS & INDUSTRIAL DEVELOPMENT INSTITUTE	114
MANUFACTURING TECHNOLOGY EXCHANGE GROUPS	INTERNATIONAL SHARING SESSIONS FOCUSED ON ISO 9000, ENVIRONMENTAL COMPLIANCE, CAD/CAM, & PERSONAL COMPUTERS (12)	BUSINESS & INDUSTRIAL DEVELOPMENT INSTITUTE	235
ISO 9000 MANAGEMENT CONFERENCE	BASIC INTRODUCTION TO TECHNICAL QUALITY STANDARDS	BUSINESS & INDUSTRIAL DEVELOPMENT INSTITUTE	32
WASTE REDUCTION MANAGEMENT CONFERENCE	OVERVIEW OF WASTE REDUCTION STANDARDS & METHODS	BUSINESS & INDUSTRIAL DEVELOPMENT INSTITUTE	54
CERTIFICATE PROGRAM FOR ENTREPRENEURS	TECHNICAL TRAINING IN ENTREPRENEURSHIPS & BUSINESS DEVELOPMENT	BUSINESS & INDUSTRIAL DEVELOPMENT INSTITUTE	105



EXPORT CONFERENCE	OVERVIEW OF VARIOUS APPROACHES TO BECOMING INVOLVED IN INTERNATIONAL BUSINESS	BUSINESS & INDUSTRIAL DEVELOPMENT INSTITUTE	106
SUMMER CHALLENGE PROGRAM	EDUCATIONAL BRIDGE PROGRAM FOR SELECTED STUDENTS	OFFICE OF ACADEMIC ADVISING	25
EDUCATIONAL LEADERSHIP ACADEMY II	INTENSIVE LEADERSHIP WORKSHOPS FOR SCHOOL TEACHERS & ADMINISTRATORS	COLLEGE OF EDUCATION	170
SUMMER INSTITUTE ON INCLUSION	WORKSHOPS ON PROGRAMS AND APPROACHES FOR DEALING WITH SPECIAL STUDENTS	COLLEGE OF EDUCATION	51
STUDENT ORIENTATION	NEW STUDENT ORIENTATION SESSIONS FOR FIRST TIME IN COLLEGE STUDENTS AND THEIR PARENTS & TRANSFER STUDENTS (14)	OFFICE OF ADMISSIONS	811
INTERNATIONAL MBA PROGRAM	REGULAR ACADEMIC CLASSES FOR TAIWANESE GRADUATE STUDENTS	COLLEGE OF BUSINESS & MANAGEMENT	38
PROJECT SOLVE WORKSHOPS (Science Outreach Leadership Venture for Excellence)	TEACHER TRAINING IN BIOLOGY, PHYSICS, EARTH SCIENCE, CHEMISTRY AND HIGHER LEVEL THINKING SKILLS	GREATER SAGINAW VALLEY REGIONAL MATH & SCIENCE CENTER	33
SEMS PLUS WORKSHOPS (Science Education in Michigan Schools)	TEACHER/ADMINISTRATOR TEAM TRAINING IN SCIENCE CURRICULUM DEVELOPMENT	GREATER SAGINAW VALLEY REGIONAL MATH & SCIENCE CENTER	31
SEMS PLUS CONCEPTUAL CHANGE/INTEGRATION PROCESS WORKSHOPS	TEACHER TRAINING IN THE USE OF CONCEPTUAL CHANGE TO IMPLEMENT SCIENCE CURRICULA	GREATER SAGINAW VALLEY REGIONAL MATH & SCIENCE CENTER	31
SEMS PLUS ALIGNMENT & ASSESSMENT WORKSHOPS	TEACHER TRAINING TOWARD ALIGNMENT OF SCIENCE CURRICULA WITH STATEWIDE SCIENCE OBJECTIVES	GREATER SAGINAW VALLEY REGIONAL MATH & SCIENCE CENTER	14
BOYS BASKETBALL TEAM CAMPS (3)	TEAM BASKETBALL SKILL DEVELOPMENT AND STRATEGY	DEPARTMENT OF ATHLETICS	570
BOYS BASKETBALL INDIVIDUAL CAMP	INDIVIDUAL BASKETBALL SKILL DEVELOPMENT	DEPARTMENT OF ATHLETICS	189

GIRLS BASKETBALL TEAM CAMPS(3)	TEAM BASKETBALL SKILL DEVELOPMENT AND STRATEGY	DEPARTMENT OF ATHLETICS	479
GIRLS BASKETBALL INDIVIDUAL CAMP	INDIVIDUAL BASKETBALL SKILL DEVELOPMENT	DEPARTMENT OF ATHLETICS	126
BOYS BASEBALL CAMP	INDIVIDUAL BASEBALL SKILL DEVELOPMENT	DEPARTMENT OF ATHLETICS	31
CHEERLEADING/POM PON CAMP	INDIVIDUAL CHEERLEADING & POM PON SKILL DEVELOPMENT	DEPARTMENT OF ATHLETICS	35
GOLF CAMP	GOLF FUNDAMENTALS & SKILL DEVELOPMENT	DEPARTMENT OF ATHLETICS	26
TRACK CAMP	TRACK & FIELD EVENT TECHNIQUES & SKILL DEVELOPMENT	DEPARTMENT OF ATHLETICS	13
SOCCER CAMP	SOCCER FUNDAMENTALS & SKILL DEVELOPMENT	DEPARTMENT OF ATHLETICS	86
FOOTBALL CAMP	FOOTBALL POSITION TECHNIQUES & SKILL DEVELOPMENT	DEPARTMENT OF ATHLETICS	130
BLUE CHIP BASKETBALL CAMP	ADVANCED BASKETBALL SKILL DEVELOPMENT	DEPARTMENT OF ATHLETICS	70
MARSHALL M. FREDERICKS SCULPTURE GALLERY	INDIVIDUAL & GROUP TOURS OF GALLERY AND SCULPTURE	MARSHALL M. FREDERICK SCULPTURE GALLERY	3,404
CAMPUS TOURS: GROUPS	GROUP TOURS OF UNIVERSITY FACILITIES AND ON SPECIAL GROUP EVENTS	OFFICE OF ADMISSIONS	143
CAMPUS TOURS: INDIVIDUAL	INDIVIDUAL TOURS OF UNIVERSITY FACILITIES	OFFICE OF ADMISSIONS	110
KING/CHAVEZ/PARKS RESIDENCY PROGRAM PHASE I	SELF AWARENESS, ESTEEM BUILDING & STRENGTH IDENTIFICATION WORKSHOPS FOR SAGINAW AREA EIGHTH GRADE STUDENTS	OFFICE OF ADMISSIONS	83
KING/CHAVEZ/PARKS RESIDENCY PROGRAM PHASE II	SELF AWARENESS, ESTEEM BUILDING & STRENGTH IDENTIFICATION WORKSHOPS FOR SAGINAW AREA NINTH GRADE STUDENTS	OFFICE OF ADMISSIONS	47

ACT-PEP	PROFICIENCY EXAM FOR REGISTERED NURSES	CONFERENCE BUREAU	30
WAYNE STATE UNIVERSITY	LIBRARY SCIENCE CLASS	CONFERENCE BUREAU	210
ENTEROSTOMAL THERAPY EXAM	NURSING EXAMINATIONS	CONFERENCE BUREAU	2
PURDUE UNIVERSITY BLUE CROSS EXAM	EXAM FOR CERTIFICATION FOR EMPLOYEES WITH BCBS	CONFERENCE BUREAU	15
FISH TALES I	SUMMER CAMP FOR HANDICAPPED CHILDREN	CONFERENCE BUREAU	35
SAGINAW COUNTY CHAMBER OF COMMERCE	LEADERSHIP MEETING - TOUR	CONFERENCE BUREAU	50
MILLIKEN INSTITUTE	WORKSHOP FOR AREA GOVERNMENT OFFICIALS	CONFERENCE BUREAU	30
HOBY	HUGH O'BRIAN YOUTH CONFERENCE FOR AREA HIGH SCHOOL SOPHOMORES	CONFERENCE BUREAU	250
GMAT EXAM	GRADUATE MANAGEMENT ADMISSION TEST	CONFERENCE BUREAU	80
SAGINAW ECONOMIC FORUM	REGULAR MEETING OF SAGINAW COUNTY COMMUNITY LEADERS	CONFERENCE BUREAU	23
CIESIN CONFERENCE	INTERNAL STAFF MEETING	CONFERENCE BUREAU	20
FIRST OF AMERICA BANK	LEADERSHIP MEETING	CONFERENCE BUREAU	20
AMERICAN BUSINESS WOMEN'S ASSOCIATION	CHAPTER MEETING & LUNCHEON	CONFERENCE BUREAU	31
M <sub>3</sub> PEP	MINORITY HIGH SCHOOL STUDENT SCIENCE CAMP	CONFERENCE BUREAU	184
RECEPTION	WEDDING	CONFERENCE BUREAU	85
SAGINAW HOUSING COMMISSION	LOCAL MEETING	CONFERENCE BUREAU	300
EXAM	REAL ESTATE MONTHLY LICENSING EXAM	CONFERENCE BUREAU	45

KING/CHAVEZ/PARKS RESIDENCY PROGRAM PHASE III	SELF AWARENESS, ESTEEM BUILDING & STRENGTH IDENTIFICATION WORKSHOPS FOR SAGINAW AREA TENTH GRADE STUDENTS	OFFICE OF ADMISSIONS	46
SHIKOKU SUMMER INSTITUTE	FORMAL & INFORMAL STUDY OF ENGLISH LANGUAGE & AMERICAN CULTURE FOR FIRST & THIRD YEAR STUDENTS FROM SHIKOKU UNIVERSITY	OFFICE OF INTERNATIONAL PROGRAMS	22
TENRI SUMMER INSTITUTE	FORMAL & INFORMAL STUDY OF ENGLISH LANGUAGE & AMERICAN CULTURE FOR STUDENTS FROM TENRI UNIVERSITY	OFFICE OF INTERNATIONAL PROGRAMS	24
MTTC EXAM	MICHIGAN TESTING FOR TEACHER CERTIFICATION (Required for all education students)	CONFERENCE BUREAU	300
MILLIKEN INSTITUTE	WORKSHOP FOR AREA GOVERNMENT OFFICIALS	CONFERENCE BUREAU	60
ST. CHARLES HIGH PROM	HIGH SCHOOL STUDENT PROM	CONFERENCE BUREAU	250
BAY CITY GARDEN CLUB	ANNUAL CLUB MEETING & SHOW (Open to the public)	CONFERENCE BUREAU	175
CYSTIC FIBROSIS WALK	FUNDRAISER FOR CYSTIC FIBROSIS (Open to the public)	CONFERENCE BUREAU	200
MID MICHIGAN DISPUTE RESOLUTION CENTER	WEEKEND WORKSHOPS	CONFERENCE BUREAU	70
MILLIKEN INSTITUTE	WORKSHOP FOR AREA GOVERNMENT OFFICIALS	CONFERENCE BUREAU	160
BAY CITY CENTRAL PROM	HIGH SCHOOL STUDENT PROM	CONFERENCE BUREAU	300
SALUTE TO LEGISLATORS	SPECIAL RECOGNITION EVENT FOR AREA LEGISLATORS	CONFERENCE BUREAU	130
EXAM	REAL ESTATE MONTHLY LICENSING EXAM	CONFERENCE BUREAU	47
JUNIOR ACHIEVEMENT	QUARTERLY MEETING FOR COMMITTEE MEMBERS	CONFERENCE BUREAU	60

NLN TESTING	NATIONAL LEAGUE FOR NURSING NUTRITION TEST	CONFERENCE BUREAU	3
WAYNE STATE UNIVERSITY	LIBRARY SCIENCE CLASS	CONFERENCE BUREAU	40
MAPP I	MID AMERICAN POM PON SUMMER CAMP FOR HIGH SCHOOL STUDENTS	CONFERENCE BUREAU	166
CAPITOL CLUB	SPECIAL EVENT SHOWCASING SVSU FACILITIES FOR FUTURE CONFERENCE BUSINESS TO STATE ASSOCIATION EXECUTIVES	CONFERENCE BUREAU	60
MAPP II	MID AMERICAN POM PON SUMMER CAMP FOR HIGH SCHOOL STUDENTS	CONFERENCE BUREAU	273
MAPP III	MID AMERICAN POM PON SUMMER CAMP FOR HIGH SCHOOL STUDENTS	CONFERENCE BUREAU	140
FRANKENLUST TOWNSHIP	TRAINING WORKSHOP FOR FRANKENLUST TOWNSHIP EMPLOYEES	CONFERENCE BUREAU	8
BUILDERS LICENSING CLASS	A CLASS FOR INDIVIDUALS INTERESTED IN OBTAINING BUILDERS LICENSE	CONFERENCE BUREAU	50
EDUCATION CONFERENCE	THREE-DAY CONFERENCE	CONFERENCE BUREAU	100
WAYNE STATE UNIVERSITY	LIBRARY SCIENCE CLASS	CONFERENCE BUREAU	40
REAL ESTATE EXAM	MONTHLY LICENSING EXAM	CONFERENCE BUREAU	13
MTTC EXAM	MICHIGAN TEST FOR TEACHER CERTIFICATION - REQUIRED FOR EDUCATION STUDENTS	CONFERENCE BUREAU	300
MICHIGAN SPECIAL OLYMPICS	PRE-PLANNING MEETING FOR COMMITTEE MEMBERS	CONFERENCE BUREAU	10
NCA CAMP	ANNUAL CHEERLEADING CAMP FOR MICHIGAN HIGH SCHOOL STUDENTS	CONFERENCE BUREAU	250
SECTIONAL BRIDGE TOURNAMENT	ANNUAL TOURNAMENT FOR AREA BRIDGE ENTHUSIASTS MEMBERS	CONFERENCE BUREAU	250
ST. MARY'S PICNIC	ANNUAL PICNIC FOR ST. MARY'S EMPLOYEES & FAMILIES	CONFERENCE BUREAU	1,500

WAYNE STATE UNIVERSITY	LIBRARY SCIENCE CLASS	CONFERENCE BUREAU	30
TEST PREPARATION WORKSHOP	HIGH SCHOOL STUDENTS	CONFERENCE BUREAU	50
APV CHEMICAL MACHINERY, INC.	EMPLOYEE STAFF MEETING	CONFERENCE BUREAU	25
EXAM	REAL ESTATE MONTHLY LICENSING EXAM	CONFERENCE BUREAU	50
CAMPUS DINING MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	15
PUBLIC AFFAIRS LUNCHEON	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	8
BIDI/RESEARCH SEMINAR	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
PERFORMING ARTS MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
BIDI/SVEC	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
GSVREC SEMINAR	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
TRISKELION LUNCHEON	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	75
PUBLIC SAFETY TRAINING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	12
BIDI LUNCHEON	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
THUMB DAY	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	200
TEACHING ENHANCEMENT TEAM	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
ORIENTATION LEADER TRAINING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20

PERFORMING ARTS MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
WASTE MANAGEMENT WORKSHOP	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	65
ANNUAL FUND COMMITTEE	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	25
FLUTE REHEARSAL	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	6
PUBLIC RELATIONS SOCIETY	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
CAMPUS DINING MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	8
SVMA/BIDI	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
BOARD OF FELLOWS BREAKFAST MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	40
ACADEMIC AFFAIRS LUNCH MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	11
WORD OF LIFE	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	200
SOCIETY OF MANUFACTURING ENGINEERS	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
"PROPOSAL A" LECTURE	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
STUDENT FORUM (COLLEGE OF EDUCATION)	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
BIDI MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
STUDENT AFFAIRS WORKSHOP	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50

FACILITIES SCHEDULING MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	15
"4TH FRIDAY" RECEPTION	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
FACULTY ASSOCIATION BARGAINING TEAM	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	6
CANDIDATE PRESENTATION	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
MINORITY SERVICES LUNCHEON MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	10
BIDI MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	40
ALUMNI BOARD OF DIRECTORS RECEPTION	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	15
KCP PROGRAM	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	105
HISPANIC LEADERS LUNCHEON MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	15
UNION MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	15
UNION MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	5
NUTRITION TABLE	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
INSTITUTE FOR HEALING RACISM MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	15
BOARD OF FELLOWS	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	75
ANNUAL FUND MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	22



WATERSHED MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	17
SVMA	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	40
PRESERVATION OF OUTDOOR SCULPTURES	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
SVSU/DELTA SOCIAL	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	150
ARA DISTRICT MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	15
WANG XING YANG RECEPTION	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	40
"UNDERSTANDING RACE RELATIONS"	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
PUBLIC SAFETY TRAINING SESSION	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	8
TAIWANESE RECEPTION	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	35
ANNUAL FUND COMMITTEE MEETING FOR SAGINAW COUNTY	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
"DUMP THE PLUMP" POTLUCK	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	52
ALPENA COMMUNITY COLLEGE TOUR	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
LEGISLATIVE MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
CAMPUS LIFE MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	10
INSTITUTE FOR HEALING RACISM	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	12

BIDI CORPORATE CHALLENGE	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
CIESIN VISITING SCHOLARS PROGRAM	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	200
MCCE MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
BIDI MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
EMPLOYEE FAREWELL RECEPTION	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
MINORITY SERVICES	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	6
ENGINEERING SERVICES MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	6
SAGINAW VALLEY NATIONAL PROJECT	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
ALUMNI MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	5
SAGINAW BAY WATERSHED CONFERENCE	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
CIESIN PICNIC	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	60
COLLEGE OF EDUCATION	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	10
MINORITY SERVICES MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
STUDENT GOVERNMENT MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
SAGINAW FUTURE INC. BOARD MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	8

FINANCIAL AID MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	15
SUMMER CHALLENGE	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
PERSONNEL MEETINGS	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	220
CAMPUS LIFE MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	11
INSTITUTE FOR HEALING RACISM	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	15
HUMANITIES COUNCIL MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	12
BOARD OF CONTROL DINNER	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	6
SVSU FOOTBALL CAMP	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	110
VOLLEYBALL CAMP	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	20
FINANCIAL AID MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	10
BIDI MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	16
HOUSING KICK-OFF LUNCHEON	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	25
BUSINESS AFFAIRS MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	8
RA TRAINING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	25
PLACEMENT OFFICE MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	9

TAIWAN MBA COMMENCEMENT	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
FACULTY ASSOCIATION BREAKFAST	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	10
MARCHING BAND CAMP	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	50
TAIWANESE PROGRAM	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	30
BIDI MEETING	INTERNAL MEETING/ACTIVITY/EVENT	UNIVERSITY DEPT; FACILITIES SCHEDULING	25

## Current Positions Filled

August, 1993

### ADMINISTRATIVE/PROFESSIONAL

Laura E. Kinner - Hired as Head of Technical Services and Systems, Zahnow Library (replacement). Ms. Kinner received a B.S.E. from Ohio University in 1974 and an M.L.S. from Kent State University in 1984. Prior to joining SVSU, Ms. Kinner was employed at Dawes Memorial Library - Marietta College as Head of Technical Services/Associate Professor.

Craig T. Maxwell - Promoted to Director of Public Safety (replacement). Mr. Maxwell was hired by SVSU as a Police Officer in 1978, promoted to Sergeant in 1979, and promoted again in 1985 to Lieutenant. Mr. Maxwell holds both a B.S. and an M.S. from Michigan State University.

Cheryl M. Millis - Hired as Residence Hall Director (replacement). Ms. Millis received a B.S. in 1987 from Central Michigan University and was previously a Corporate Trainer with Electronic Data Systems.

Eva Erdosne Toth - Hired as EarthVision Coordinator/Teaching Fellow (new). Ms. Toth received both a B.S. in 1980 and an M.S. in 1981 from Eotvos Lorand University - Hungary and an M.Ed. in 1990 from the University of Illinois. Ms. Toth was employed as a Graduate Assistant at the University of Illinois National Center for Supercomputing Applications before accepting this appointment.

Thomas G. Zantow - Hired as Head of Cataloging, Zahnow Library (replacement). Mr. Zantow holds a B.S. from the University of Wisconsin-Madison in 1979 and an M.L.S. from the University of Wisconsin-Milwaukee in 1988. Prior to joining SVSU, Mr. Zantow was employed as a Cataloger at the University of Maine.

### FACULTY

Dr. Rodrigo R. Arrioja - Hired as one-year, temporary Assistant Professor of Management (replacement). Dr. Arrioja received an M.S. in 1955 from the National University of Mexico and a Ph.D. in 1993 from the University of Colorado. Dr. Arrioja was most recently employed as an Instructor at the University of Texas-El Paso.

Paul Becker - Rehired as one-year, temporary Instructor of Mathematical Science. Mr. Becker received a B.S. in 1989 and an M.S. in 1991 from Michigan State University.

Dr. Alfred G. Bracciano - Hired as Associate Professor of Occupational Therapy and Acting Director of Occupational Therapy Program (new). Dr. Bracciano received a B.S.O.T. in 1987 from Wayne State University, an M.S.A. in 1985 from Central Michigan University and a Ed.D. in 1992 from Western Michigan University. Dr. Bracciano was most recently employed by the Huron Intermediate School District as a Registered Occupational Therapist.

H. James Geistman - Rehired as one-year, temporary Instructor of English. Mr. Geistman's degrees include: a B.S. from SVSU in 1979, and an M.A. from Central Michigan University in 1984.

Lynne R. Graft - Hired as one-year, temporary Instructor of English (replacement). Ms. Graft received a B.A. in 1962 and an M.A. in 1966 both from Central Michigan University. Ms. Graft had previously held both a one-year, temporary and adjunct faculty positions at SVSU.

Donald A. Gouwens - Hired as one-year, temporary Instructor of Psychology (replacement). Mr. Gouwens received a B.A. in 1986 from the University of Missouri-St. Louis and ABD from Central Michigan University. Prior to accepting this position Mr. Gouwens had been employed as a School Psychologist with The School District of the City of Saginaw.

Mary A. Hedberg - Hired as Assistant Professor of History (replacement). Dr. Hedberg holds a B.S. in 1969, an M.A. in 1987 and a Ph.D. in 1993, all from the University of Minnesota. Dr. Hedberg also served as an Instructor at the University of Minnesota.

Joanne Mosca - Rehired as one-year, temporary Instructor of Mathematical Science. Ms. Mosca received a B.A. in 1962 from Central Michigan University and an M.A. in 1963 from the University of Michigan.

Janet M. Nagayda - Hired as Assistant Professor of Occupational Therapy (new). Ms. Nagayda holds both a B.S. in 1973 and an M.S. in 1984 from Western Michigan University. Ms. Nagayda had been working as an Occupational Therapist with the Lapeer County Intermediate School District before accepting this appointment.

Dr. Alexis S. Olds - Hired as Assistant Professor of Communication/Theatre (new). Dr. Olds received both a B.S. in 1975 and an M.A. in 1980 from San Jose State University and a Ph.D. in 1989 from The University of Utah. Before joining SVSU, Dr. Olds was Assistant Professor of Speech Communication at California Polytechnic State University.

Dr. Zhidong (Patrick) Pan - Hired as one-year, temporary Instructor of Mathematics (new). Dr. Pan received a B.S. in 1984 from Beijing University and both an M.S. in 1988 and a Ph.D. in 1992 from The University of Connecticut. Dr. Pan was also an Instructor of Mathematics while at The University of Connecticut.

Ruth M. Sawyers - Hired as one-year, temporary Instructor of English (replacement). Ms. Sawyers received a B.A. from SVSU in 1971 and an M.A. from Central Michigan University in 1978. Ms. Sawyers has previously taught at both SVSU and Delta College.

Marcia E. Shannon - Hired as one-year, temporary Assistant Professor of Nursing (replacement). Ms. Shannon holds a B.S.N. from Valparaiso University in 1973 and an M.S.N. from Wayne State University in 1978. Ms. Shannon has most recently been a Consultant with Central Michigan Community Hospital.

Sally Shepardson - Rehired as one-year, temporary Instructor of Biology. Ms. Shepardson received both a B.S. in 1974 and an M.S. in 1977 from the University of Maine.

Mary W. Solterman - Hired as Instructor of Nursing (replacement). Ms. Solterman received both a B.S.N. in 1987 and an M.S.N. in 1992 from SVSU and was most recently a one-year, temporary Instructor for SVSU.

Andrew J. Tierman - Rehired as one-year, temporary Instructor of Mathematical Science. Mr. Tierman received a B.A. in 1968 from Wayne State University, a J.D. in 1973 from the Detroit College of Law, an M.A. in 1987 from the University of Michigan, and an M.A. in 1989 from CMU.

Lynette Verch - Rehired as one-year, temporary Instructor of Mathematical Science. Ms. Verch received a B.S. in 1988 from Michigan Technological University and an M.S. in 1992 from MSU.



# STAFF MEMBER

OF THE MONTH

## Marie Rabideau

Administrative  
Secretary,  
Student Life  
Center

July 1993

Being in the pool has been beneficial for Marie Rabideau—no matter how you define "pool."

A water sports enthusiast, Rabideau enjoys frequent sessions in the Ryder Center pool. She also started her SVSU career in the secretarial pool and performed so well she soon was hired to fill a permanent position.

"As a pool secretary, I worked for Dr. Kullgren (SET), Dr. Lange (N&AHS) and in the Scholarships and Student Financial Aid Office for six months," Rabideau says. "Then in January of 1987 I started a 30-hour per week assignment in Information Services."

That position soon grew to 40 hours per week, and Rabideau provided support services to as many as seven administrative/professional staff members.

In an often hectic office environment that faced numerous deadlines and frequent interruptions, Rabideau was known for keeping her composure and performing all duties with courtesy. She assumed more responsibility each year, and took on such tasks as updating information in the *Faculty/Staff Directory* and the University course description catalog. She also maintained a computerized indexing system for the office files.

In February of this year, Rabideau's outstanding record and cheerful personality led to her selection as administrative secretary in Placement, Cooperative Education and Student Employment. "I work with lots of students here," she smiles. "I love dealing with students and other people, and here I am dealing with people all the time."

She explains the various student employment options to those seeking either Co-op or Work/Study positions, and helps seniors seeking permanent positions to set up credential files. "All student credential files are set up on D-base now," she notes. Rabideau handles data entry, and assists with reactivating credentials for alumni who are seeking career changes.

"Right now we are seeing teachers who have been pink slipped coming in to update their files," she says. "Ours is a very busy office, but my work/study students are very good. I depend on them a lot."

Rabideau and her supervisors were very pleased when two SVSU students took top honors in a recent essay competition for Co-op students. "They took first and second; we are really proud of them," she says.

Off duty, Rabideau and her husband, Rick, spend summer weekends speedboating and water skiing on the Saginaw River and Bay. She enjoys driving one of the two boats they own while Rick barefoot skis.

Rabideau belongs to the SVSU racquetball club and tries to work in two or three games each week. She also is assisting Jo Peterson with planning for the Corporate Challenge, which SVSU will host this fall. Rabideau will be participating in several events. "We have two teams this year, and people are starting to know more about Corporate Challenge," she says. "It is a good program."

Since joining SVSU, Rabideau has completed work on a bachelor's degree through the Honors Program. She currently is enrolled in the M.B.A. program.

