

SAGINAW VALLEY STATE UNIVERSITY

BOARD OF CONTROL

JULY 18, 1991  
SPECIAL MEETING  
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# MINUTES

## BOARD OF CONTROL

Special Meeting

1:30 p.m.

Board of Control Room - Wickes Hall

July 18, 1991

Present: Edmunds  
Gilbertson  
Hornsby  
Klykylo  
Revilla  
Ward  
Woods

Absent: Clark  
Curtiss

Others  
Present: C. Anderson  
G. Carrington  
B. Clark  
M. El-Kasabi  
J. Fallon  
J. Finzel  
M. Frahm  
E. Graham  
R. Hanes  
T. Ishihara  
J. Kerman  
J. Krawczyk  
T. Kullgren  
C. Lange  
J. Muladore  
K. Nowaczyk  
R. Payne  
F. Porterfield  
R. Ruffin  
P. Saft  
J. Stanley  
R. Yien  
Press (3)  
Students (1)

I. CALL TO ORDER

Chairperson Woods called the meeting to order at 1:35 p.m., with Board members Edmunds, Hornsby, Revilla, Ward and Woods in attendance. She noted that a quorum was present.

II. ACTION ITEMS

1) Resolution to Adopt General Fund Operating Budget for 1991-92

RES-946 It was moved and supported that the following resolution be adopted:

WHEREAS, For fiscal year 1991-92 the state appropriation and tuition revenues have been estimated, and

WHEREAS, The administration of the University has analyzed the level of General Fund expenditure allocations required for compensation, services, supplies, and equipment to maintain the quality of instructional and support services provided to students;

NOW, THEREFORE, BE IT RESOLVED, That the attached Interim Budget Policy authorizes the President to administer University fiscal resources as set forth therein. (See Appendix One: Budget)

President Gilbertson told the Board: "There is no such thing as a good budget year, because every budget requires choices which are not ordinarily easy. Even given that, this is a particularly unusual budget year. For a number of reasons there are huge uncertainties hanging over our heads, but we have now come to the point where we simply must make some important decisions about our budget. The largest uncertainty, of course, is our principal source of revenue, our subsidy from the State of Michigan. This amounts to more than 60% of the institution's overall operating revenue for the General Fund, and as of this date we simply do not know what that operating subsidy is going to be. It's not likely that we will know with any certitude until late September or perhaps October of this year. On

the other hand, we are well into our fiscal year already, and we can wait no longer to ask for approval of the budget."

President Gilbertson stated that the proposed budget is based on the projection of an increase in the State subsidy of 4.5% over the final appropriation of the preceding year. This projected 4.5% increase would come on top of a reduced base. (During the past fiscal year, the base had been reduced by 1%.) This would mean a 4.5% increase on top of a 99% base, which would be an actual increase of 3.46% over where we started a year ago at this time.

President Gilbertson added, "In most years we would be complaining to anyone who would listen about an increase of this size, but this is an extraordinary year and this increase, even though it comes far short of our needs, does still represent a very significant commitment to higher education on the part of state leadership, given the conditions the state is facing. I want to express our appreciation to the leadership of both the Legislature and Executive Branch for this show of support for higher education in what is a very, very difficult budget year in the State of Michigan."

Another uncertainty with which SVSU must deal when building its budget is inflation. The University is a labor intensive institution -- approximately 77% of our General Fund budget goes toward personnel costs. Inflation also increases the cost of utility bills, insurance, laboratory equipment, and library books.

This budget must also deal with growth. Last year's enrollment at SVSU grew

approximately 5.5%. An additional 2% growth is being projected for the coming year.

There are many other changes to be considered in building SVSU's complex budget. Some of the most important budget priorities and directions included in this budget are:

1. Improving the quality of instruction by maintaining "relatively" small class sizes, avoiding excessive reliance on part-time instructors in core academic courses, maintaining an adequate ratio of full-time faculty/majors in degree programs, requiring new programs to be self-supporting, and reviewing existing degree programs for efficiency in the use of resources;

2. Promoting efficiency in administration by constantly reviewing staffing allocations and developing and implementing an improved management information system;

3. Promoting academic quality through the recruitment and retention of superior students by expanding Merit Scholarship offerings, supporting new or creative academic opportunities for superior students, improving academic advising, and improving and expanding international study opportunities;

4. Improving and vitalizing campus life and culture as recommended by the SVSU Planning Task Force;

5. Developing an adequate Equipment and Improvement Fund.

(Board member Klykylo joined the meeting at this time.)

Other non-General Fund goals include the promotion of curricular development and improvement (per the Task Force Report), and the development of distinctive academic

programs.

In resolving the General Fund budget this year, five specific Planning Task Force recommendations were identified as requiring special treatment:

1. "That the University establish as its first academic priority the addition of full-time faculty positions."
2. "That the University reaffirm its strong commitment to teaching and demonstrate this commitment by allocating resources needed to maintain and invigorate the faculty's teaching efforts....additional full-time faculty should be hired."
3. "That in the long-term, the University investigate ways to use technology to increase management efficiency. More specifically, there is a clear and pressing need for a modern management information system."
4. "That a richer, deeper campus life better integrated into the academic goals of the University be developed."
5. "That adjunct (faculty) compensation levels be reviewed and set competitively."

President Gilbertson told the Board that the proposed budget was based upon these recommendations. Therefore, the major needs and initiatives addressed in the budget include:

1. A net addition of nine new full-time faculty positions, at a cost of \$280,000;
2. An improved management information system, at a cost of several hundreds of thousands of dollars -- this year's installment is \$75,000;

3. An increment of \$13,000 for the development of Campus Life;
4. An increase of \$78,000 for Financial Aid/Admissions/Recruitment (\$53,000 for merit based scholarships, and \$25,000 for improving quality of Admissions literature);
5. \$75,000 to cover a change in IRS regulations, which has made adjunct faculty compensation subject to FICA taxes;
6. A 5.7% increase in overall faculty/staff compensation. \$25,000 would also be allocated to resolve a number of minor problems in the compensation structure, including the adjunct compensation issue.
7. A 6.6% increase in utilities and insurance.

A number of cost saving measures are being undertaken. Most non-personnel increases are being held to 4%. In order to avoid laying-off employees, personnel savings are being made through attrition. This proposed budget would eliminate seven positions -- four Administrative/Professional positions, one clerical position, and two custodial positions -- for the coming year. The approximate savings from these positions would be \$198,000.

President Gilbertson stated: "It's important that the Board understand that, while our enrollment has grown steadily over the past five years.....our actual Administrative/Professional staff has shrunk over that period....There have been very moderate increases in Clerical and Service/Maintenance staffs. We really have taken most of these cuts, born the additional work burden of more students, while the Administrative/Professional staff has actually shrunk over that five-year period. We can't

keep doing that. We have probably arrived at the point where we can no longer look for cuts in that category to help out the budget....It's important for the Board to understand what's been happening in the past five years in terms of our staffing....The real cuts have been made here."

President Gilbertson then reviewed the University's two major sources of revenue. State appropriations provide approximately 60% of our total General Fund budget. A 4.5% increase is being projected on last year's reduced base. A 2% enrollment growth is being projected. Even after all of the cost-saving measures being taken, revenues are not sufficient to cover increased expenses -- these must be made up by increases in our charges to students.

President Gilbertson told the Board that over the past ten years Saginaw Valley State University's tuition increases have been among the lowest of the State's four-year public institutions. He added, "We propose to continue that position. Our best information is that the increases being recommended or having been acted upon by our sister institutions range from 4.5% to 14.5%.... We think that, on the average, increases by universities in the State of Michigan will be somewhere around the 7.5% to 8% range. This budget proposes and recommends to you an across-the-board tuition and mandatory fee increase of 6.84%. With a 4.5% State subsidy increase and a 2% enrollment growth, a 6.84% increase in tuition and mandatory fee rates -- together with some selective increases in various course fees, especially in some high cost programs -- produces a balanced budget."

Chairperson Woods asked for questions or comments.

Board member Revilla stated, "I think it's important at this time to have a statement regarding other recommendations of the Task Force. There were other things that were important, and I think it's proper for us to indicate that we continue to support these other goals which have been recommended by the Task Force. I specifically address myself to increased access to education on behalf of the minority population in the area. There will be efforts in that area, and it's important that we reiterate our commitment to this area." President Gilbertson added, "I couldn't agree more. Just by way of recollection, a year ago we chose that as a priority item in last year's General Fund budget, and we allocated the sum of \$55,000 both for staffing and programming in that area....It was a major General Fund commitment priority a year ago, and I'm sure that in future years we will be coming to you with more commitments for the General Fund and in policy. We will also be coming to you, I believe, in September with a policy statement we will be asking you to consider adopting."

In response to questions from the Board, President Gilbertson stated that there is no way, at this point in time, to know for certain what the state appropriation to the University will be. This will depend, to some extent, on the third quarter of state revenues. Initial signs are that the state may be coming out of the recession. He added, "The Governor and the leadership in the Legislature have made education a priority. They have protected us against the most severe cuts, and have imposed those cuts on other programs.

Again, we express our gratitude, and we have some confidence in their commitment to do the best they can for us....But we have no way of assessing state revenues or what they will mean in terms of the state's capacity to do for us....We are kind of guessing. Obviously, we have to keep our options open, given the great uncertainty that we face. Other institutions have talked about another mid-year increase....Remember, though, that our costs are pretty much fixed going into the year. We have faculty and staff under contract -- we have to keep the lights on -- we have insurance to pay. There's not much one can do mid-year if the bottom falls out to cut costs further....I think it's much too early to speculate about mid-year tuition increases, but I certainly wouldn't want to foreclose any options if the bottom falls out on state support. There are other uncertainties, such as enrollment. We think our budget figure of a 2% growth is a prudent figure. It's possible it could be more -- it possibly could be less -- but we think we have prepared on the low side. There are other uncertainties that could go either way. We feel more confident about enrollment-based income than we do about state support."

Chairperson Woods noted: "This is not a new situation. We find ourselves in this circumstance more years than not. At this point when we have to adopt a budget, it is uncertain. Generally we do not have the figures nailed down yet as to the exact amount of money we will be receiving. I understand your concern -- I think we all share it."

President Gilbertson added that the state's delay in sending the subsidy checks for this quarter may throw the University into a significant technical deficit for the past fiscal year.

Additionally, in fiscal year 1991-92 our interest income may be lower than projected by approximately \$20,000 to \$30,000. It is also possible that SVSU may have to use its line of credit to meet payroll, for which we would incur additional interest expense.

Chairperson Woods asked Dr. Basil Clark, President of the Faculty Association, to comment.

Dr. Clark stated: "This year we have enjoyed a situation which, I think I can say, we have not had before at this institution in respect to the faculty participation in the budget planning process. In the early fall, President Gilbertson presented us with the suggestion that we form a Faculty Budget Advisory Committee to meet with him and among ourselves to deliberate on budgetary matters as we became informed about them. That Committee was duly formed. There are 14 faculty members on the Committee. I am one member of that Committee. We have met on the average of once a month for an hour and a half to two hours since January. The President has been very open in sharing with us his thinking on budgetary matters. In addition, representatives from the Faculty Association have attended the state budgetary Hearings. George Corser, the President-elect of the Faculty Association, and I attended the House Hearing and also the Senate Hearing. So it seems to me that we are better informed about matters concerning the budget than we have ever been before. We have representation on this Committee from all of the Colleges in the University. Some have a little heavier representation than others, but all have at least a representative on this Committee. We are, of course, extremely concerned about the

staffing situation at the University, and we are interested in providing the best possible delivery of services to the students at Saginaw Valley. We are therefore pleased with the recommendation for new instructional positions. These are certainly needed. I can speak from very close experience with the English situation, since that is my own Department. We are very happy with the recommendation for some new positions there. This begins to make some progress toward addressing the part-time/full-time ratio. More needs to be done as we go forward....Certainly the faculty is very happy to see movement in the direction of additional support for merit scholarships and that sort of thing."

Dr. Clark concluded: "As we have met together and as the President has shared his thinking with us, my sense is that the Committee understands the situation with the state and that it is supportive of the President's moves to plan his budget under these circumstances."

Chairperson Woods asked Mr. Garvin Carrington, President of Student Government, to comment.

Mr. Carrington stated: "This is obviously a very difficult time for all of you, and for the students on whose behalf I speak. We have gone through this process year after year. I think that in the last ten years there have only been two years when the institution has not faced a tuition increase. But this year we must take into account the state's very bad fiscal position, and I think that education is lucky not to have experienced a cut for the coming year so far -- at least they have not proposed a cut -- whereas other state budgets have been cut. I too, along with Dr. Clark and others, attended both the House and Senate Hearings....

I think that the institution has made some good sense in cutting and trimming the budget. We have participated and listened to proposals as they have come along during the past year, and we are pleased to see that some of those things are being done. However, I think it should be noted that many of our students would indeed have a problem with an increase in tuition. Many of them are on assistance, and they are facing cuts in that area. An increase to them could mean a lot. Again, we are pleased to see, however, the cuts in staff positions, even though it's difficult. They may have been necessary in order to balance the budget. We look forward to the expansion of the Task Force recommendations and the initiatives that are being taken, and we look forward to seeing what becomes of those recommendations, as well as the others alluded to by Ms. Revilla. I think the new faculty positions were badly needed, and from where we stand, particularly in the Mathematical Sciences. We hope that this gives the responses and instruction that are needed in that area. It is our hope that the state does not come around in mid-year and decrease any increase they said they would give to us, because that would probably put you in the position of coming back here again to propose another tuition increase."

President Gilbertson replied: "I think this Board, and certainly I and my staff feel very keenly that this is a real burden to real people. But inflation moves inexorably forward, and the price of everything that we all buy at our grocery stores and other places continue to go up constantly. It's barely perceptible there, but we have to set our prices once a year and in a public meeting, so our inflation is conspicuous, rather than the sort of imperceptible

inflation going on elsewhere. Believe me, we don't like doing this, and we'd hate to do it a second time."

President Gilbertson added, "I want to thank Student Government for a very thoughtful report about our Mathematics instruction. It was very instructive, and one of its recommendations about a Master's level instructional position is met in this budget."

President Gilbertson noted that an interim budget policy was appended to the budget document. This has been discussed by the Finance and Audit Committee. The policy attempts, in a temporary way, to address some questions of what Board action on the budget means, what latitude remains for administration, what reporting and other action requirements are in place for further Board action based upon the budget. This policy would be part of the budget resolution, if adopted as such. President Gilbertson noted, "This is only an interim policy. Until we have a new information system whereby we will be able to bring you financial information with more accuracy and timeliness, we don't want to propose a formal policy. Once we know what the capabilities of the new system are, then we will want to revisit this topic and develop a more permanent and durable Board policy on the adoption of the budget."

Board member Revilla asked that sometime in the future a report be presented to the Board regarding those students who will receive a disproportionate effect of the increase in tuition, such as those who are on financial assistance or who have received cuts in the day care support for their children.

Board member Ward stated: "As far as I can recollect, this is the first time since I've been on the Board that we have attempted to declare what the effective budget adoption policy was, and I think that's very important, since it is really an appropriations type act on our part. I think this is a very good first start. We do try to set overall limitations by what we set forth in this budget. I think as time goes on -- once we get a better information report system and get some experience under our belt -- we can even improve our statement on what the effective budget adoption is. This is very much consistent with our efforts to separate the functions of the policy makers and the administrators. This is a step in the right direction, and I'm delighted to see it as part of this budget process."

The motion was APPROVED unanimously.

II. Resolution to Approve Tuition and Fee Rates for 1991-92

RES-947 It was moved and supported that the following resolution be adopted:

WHEREAS, It is extremely important to maintain the quality of academic programs and instructional and related services for the benefit of students, and

WHEREAS, The costs necessary to support those services and activities are increasing beyond the levels which can be met from state appropriations and existing tuition and fee rates;

NOW, THEREFORE, BE IT RESOLVED, That the attached schedule of charges for tuition and fees be approved effective beginning with the Fall term, 1991.

(See Appendix Two: Tuition)

Chairperson Woods stated that the assumptions incorporated in this resolution are the same as those in the resolution which was just approved.

President Gilbertson noted that the tuition increase being proposed by this resolution is in the low-middle range of those of other Michigan universities, and that he felt the

Legislature would probably agree that this is a reasonable course of action for SVSU.

The motion was APPROVED unanimously.

3) Resolution to Name Stadium

RES-948     It was moved and supported that the following resolution be adopted:

WHEREAS, The University has completed construction of a permanent football stadium with a 27-foot grassy berm and seating capacity for 4,500 fans; and

WHEREAS, The Saginaw Valley State University Foundation received gifts from private sources specifically for this purpose; and

WHEREAS, It is appropriate and desirable that the principal donor, the H. Randall Wickes Foundation, be recognized for this important gift to the development of campus life for SVSU students; and

WHEREAS, H. Randall Wickes played an instrumental role in the development of Saginaw Valley State University; and

WHEREAS, Mr. Wickes' interest and generosity made it possible for SVSU to be founded first as a private college and later as a public institution;

NOW, THEREFORE, BE IT RESOLVED, That the Cardinal Stadium shall henceforth be known as "Harvey Randall Wickes Memorial Stadium."

President Gilbertson told the Board that Harvey Randall Wickes' initial contribution first created the opportunity for SVSU to have a football team. The original stadium was built with a personal gift from Mr. Wickes. The H. Randall Wickes Foundation later became the principal donor for the construction of the permanent football stadium, which will be ready for use with the opening of football season this year.

Chairperson Woods stated that she felt it was very appropriate that the Board take this action. She asked for further comments. There were none.

The motion was APPROVED unanimously.

4) Resolution to Appoint John W. Martin, Jr. to the Marshall Fredericks Sculpture Gallery Board

RES-949      It was moved and supported that the following resolution be adopted:

WHEREAS, The Marshall M. Fredericks Sculpture Gallery Board shall be comprised of qualified individuals who will have the responsibility of advising the President of the University and the University Board of Control regarding major decisions of the Gallery Board, and

WHEREAS, Mr. John W. Martin, Jr. has expressed interest in and support of the Marshall M. Fredericks Sculpture Gallery, and

WHEREAS, Members of the Gallery Board recommend that Mr. John W. Martin, Jr. be appointed for a two-year term expiring in 1993,

NOW, THEREFORE, BE IT RESOLVED, That Mr. John W. Martin, Jr. be appointed for a two-year term which will expire in June, 1993.

Dr. Robert S.P. Yien, Vice President for Academic Affairs, told the Board that Mr. Martin is a strong supporter of art. He has been recommended for this appointment by the Advisory Board of the Marshall M. Fredericks Sculpture Gallery Board.

Chairperson Woods asked for comments or questions. There were none.

The motion was APPROVED unanimously.

### III. INFORMATION AND DISCUSSION ITEMS

#### 4) Summer Enrollment Report

Mr. Paul Saft, Registrar, told the Board that 3,379 students were enrolled for classes this Summer, which is a 3.9% increase in headcount. There was also a 7.2% increase in credit hours over the corresponding period last year. Over 3,000 of these students attend classes on the University center campus -- approximately 400 students study at the various off-campus sites. These are new records in both areas.

#### 5) Report on Business Innovation and Professional Development Center (BIPDC)

President Gilbertson reported that SVSU had received approval from the State on

the program requirements for the facility, as well as the authorization for architects to begin work on the conceptual design of the building. He asked the Chair of the BIPDC Steering Committee, Dr. Crystal M. Lange, Associate Vice President for Academic Affairs/Dean, College of Nursing and Allied Health Sciences, to update the Board.

Dr. Lange stressed that the Business Innovation and Professional Development Center has no relationship to tuition and fees budgets: it is a separate effort altogether. It is an effort on the part of the State from Capital Outlay Funds, and will involve bonding in the future.

The BIPDC will consist of three general areas:

1. Student/faculty oriented spaces for the College of Business and Management, as well as student leadership development and lounge spaces,
2. Visitor related spaces, such as a performing arts center with a 600-seat theatre and a 300-seat recital hall, and divisible conference and banquet centers,
3. A teleconferencing area and its supporting services.

The facility will occupy the present parking lot area between Doan Center and the Arbury Fine Arts Center. Approximately 122,000 net assignable square feet are planned within this structure -- almost 203,000 gross square feet. The cost of this facility is projected to be \$24 million, with furnishings costing approximately \$5 million. The cost per square foot is approximately \$118.

Dr. Lange concluded: "We are now moving into the production of schematics and

that will go forward for approval by the Legislature, and optimistically move on for bonding."

President Gilbertson added: "The architects are enormously excited about this. They say that it is very rare that they have the opportunity to design something that will have this great an impact on an organization and a community."

In response to questions from the Board, President Gilbertson stated that if we are successful in this year's Capital Outlay project, we could be breaking ground in 1992 -- the construction itself would probably take two years. Harley, Ellington, Pierce, Yee and Associates are the architects on the project. The administration will have to come back to the Board at a later time with a plan for expanding parking facilities.

6) Staff Member of the Month

Mr. James N. Finzel, Director of Computer Services, introduced Ms. Claudia Anderson, July Staff Member of the Month. Ms. Anderson, a 1982 graduate of SVSU's data processing major, is a member of Computer Service's administrative computer programming team. She has been instrumental in the development of many of our current computer information systems, including those used by the Scholarship and Financial Aids and the Alumni Relations offices. She was a member of the team that worked out programming to track students' academic progress and their completion of General Education requirements. Enrollment reports showing such information as number of students admitted and number registered for classes in various categories also are a product of her efforts. Ms. Anderson also is involved in updating administrative programs such as the payroll systems and is

currently working on a computerized degree audit system.

Mr. Finzel added that Ms. Anderson serves on the campus recycling committee and is Treasurer of the volunteer recycling program in Frankenmuth. She also serves on the Saginaw Country management team for Special Olympics.

#### IV. REMARKS BY THE PRESIDENT

President Gilbertson asked Dr. Yien to comment.

Dr. Yien introduced Dr. Judith Kerman, SVSU's new Dean of the College of Arts and Behavioral Sciences. He told the Board that the new Director of the Zahnow Library would be coming aboard in September.

Dr. Yien then introduced Dr. Thomas Kullgren, Dean of the College of Science, Engineering and Technology, who reported that he had recently been informed that our engineering programs in electrical and mechanical engineering had been accredited by the Engineering Accreditation Commission. Dr. Kullgren stated: "This means that we have been judged to be equal in standards to every other engineering program in the country, including some better known names than ours. What it means for employers in the region is that Saginaw Valley State University will be listed in a directory that will show that our programs are accredited -- employers can look at that and see that we have all met the same standards....I want to acknowledge three people in particular, who have played major roles in this -- Eldon Graham, Assistant Dean and Associate Professor of Mechanical Engineering and Technology; Terry Ishihara, Chair of the Mechanical Engineering and Technology

Department; and Dr. Mohamed El-Kasabi, Chair of the Electrical Engineering and Technology Department. They have all worked long and hard to reach this recognition, and we're very pleased that we could do this for the University and for the students."

President Gilbertson added: "It's remarkable that these young programs were able to achieve this recognition their first time through the accrediting process -- this is very unusual. It's a tribute to the leadership of the faculty and Dean Kullgren, Earl Warrick, Jack Ryder, and others who initiated the programs and moved them up to this level of recognition and maturity. We're very proud."

President Gilbertson told the Board that 35 students from Shikoku Women's University are on campus participating in the summer exchange program. Eleven will remain for the coming academic year.

Orientation has begun for the fall semester.

8) Motion to Move to Executive Session to Discuss Personnel Evaluation

BM-799 It was moved and supported that the Board move to Executive Session for the purpose of discussing a personnel evaluation.

The motion was APPROVED unanimously.

The Board moved to Executive Session at 3:13 p.m. and reconvened at 4:30 p.m.

V. ADJOURNMENT

Chairperson Woods adjourned the meeting at 4:31 p.m.

1991-92

Transcript	\$ 4.00/official copy 1.00/student copy
Diploma Replacement	5.00
Diploma Cover Replacement	6.00
Return Check Service Charge [e]	
First Billing	12.50
Second Billing	17.50
Placement	3.00/Credentials File 18.00/Job Bulletin Subscription

SPECIAL TUITION AND/OR FEE RATES

The Electronic Campus Program	270.00/cr. hr.
International M.B.A.	250.00/cr. hr.
Senior Citizens (60 and Over)	1/2 tuition plus
employees and employee dependents	other fees
Macomb Program –	
Off-Campus Service Fee	30.00/cr. hr.
Oscoda/Wurtsmith Center –	
Undergraduate Tuition	94.50/cr. hr.
Graduate Tuition	111.50/cr. hr.

[a] General Service Fee includes (on-campus students only):

	<u>1991-92</u>
Parking Facility Fee	\$1.30/cr. hr.
Student Government Fee	.63/cr. hr.
Publication Fee	.17/cr. hr.
Facility Debt Service Fee	Up to .90/cr. hr.
First Aid Facility Fee	Up to \$1.00/cr. hr.
Registration Processing	Residual

[b] Off-Campus Service Fee calculation based upon distance from campus:

	<u>1991-92</u>
30 miles - includes Bay City, Midland and Saginaw	\$ 9.00/cr. hr.
31-45 miles - includes Caro	17.00/cr. hr.
46-60 miles - includes West Branch	25.00/cr. hr.
61 and over miles - includes Kirtland Community College	32.00/cr. hr.
(Macomb and Oscoda/Wurtsmith Center have independent fee structures.)	

[c] Plus tuition.

[d] Late payment charges will be assessed at \$12.50 per statement, but not to exceed 50% of the amount outstanding calculated on the previous statement balance, and not to exceed a total accumulation of \$50.00 per semester.

[e] If charge involves registration or a board and room payment, late payment charges can also apply.

BOARD OF CONTROL  
Special Meeting

July 18, 1991

1991-78

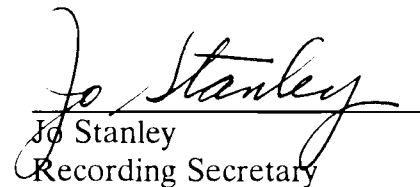
Respectfully Submitted:

A handwritten signature in cursive script, reading "Joyce K. Woods". The signature is written in dark ink and is positioned above a horizontal line.

Joyce K. Woods  
Chairperson

A handwritten signature in cursive script, reading "Gerald Hornsby". The signature is written in dark ink and is positioned above a horizontal line.

Gerald Hornsby  
Secretary

A handwritten signature in cursive script, reading "Jo Stanley". The signature is written in dark ink and is positioned above a horizontal line.

Jo Stanley  
Recording Secretary

SAGINAW VALLEY STATE UNIVERSITY  
GENERAL FUND BUDGET SUMMARY

BASE BUDGET

FISCAL YEAR  
1991-92

REVENUES:

State Appropriation	\$17,015,000
Tuition and Fees	10,595,000
Miscellaneous	885,000
Total Revenues	<u>28,495,000</u>

EXPENDITURE ALLOCATIONS:

Compensation	21,347,070
Supplies, Materials & Services	6,655,050
Capital Expenditures	492,880
Total Expenditures	<u>28,495,000</u>
Resources Over/(Under) Expenditures	<u>\$0</u>

FUND BALANCE

Balance at Beginning of Year, 7/01/91 (Est.)	\$150,000
Resources Over/Under expenditures, FY 1991-92	0
Anticipated Fund Balance at 6/30/92	<u>\$150,000</u>

STATEMENT REGARDING PENDING CHANGES IN PAYMENT OF STATE APPROPRIATION

The State of Michigan is considering a change in the methodology by which it disburses appropriation payments. This change if implemented is expected to eliminate the potential of a fund balance deficit which was presented in the 1990-91 Budget Document Resolution.

SAGINAW VALLEY STATE UNIVERSITY  
TUITION AND FEES  
1991-92

Appendix Two:  
Tuition

TUITION

1991-92

Michigan Residents:	
Undergraduate Courses	\$ 74.25/cr. hr.
Graduate Courses	111.50/cr. hr.

Non-Residents:	
Undergraduate Courses	156.50/cr. hr.
Graduate Courses	218.00/cr. hr.

Auditor	Tuition Rate
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Credit by Examination	Tuition Rate
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FEES

General Service [a]	4.00/cr. hr.
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Athletic Season Pass (annual fee)	25.00
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Listener's Permit	50.00/course
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Off-Campus Service Fee	See Footnote [b]
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Laboratory	
General	40.00/course

Engineering & Nursing	45.00/course
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Course Fees (Non-Laboratory)	
Engineering - Upper Division Courses	25.00/course

Music, Art, Teacher Education-Field Work	25.00/course
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Education - Student Teaching	40.00/course
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Applied Music [c]	75.00/cr. hr.
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Equitation	35.00/cr. hr.
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Application	20.00
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Orientation	25.00
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Late Registration	50.00
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Late Payment [d]	12.50
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Hand Registration	25.00/transaction
I.D. Replacement	5.00

Graduation	25.00
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## INTERIM BUDGET POLICY

In adopting a fiscal year budget for the University, the Board of Control recognizes that the projection of revenues is necessarily imprecise and that management must also be delegated sufficient authority and flexibility to carry out the institution's work under changing circumstances during the fiscal year. Accordingly, the President of the University shall be authorized to administer the University's fiscal resources within the overall limitations established by the budget and shall further seek Board of Control consultation or approval as follows:

- 1) At such time as revenues for the fiscal year become more accurately ascertainable, and as soon as practicable, the President shall present a revised budget to the Board for action. It is anticipated that such action will likely be requested at or around the month of November during each fiscal year.
- 2) The President is authorized to allocate or reallocate sums for expenditure within available resources and as may be needed to carry out the University's work. In the event allocation/reallocation by budget category changes the budget category by one half of one percent ( $\frac{1}{2}\%$ ) of the total General Fund approved budget, this matter shall be brought to the Finance and Audit Committee of the Board for consultation.
- 3) It is further recognized that because the final revenues realized for any fiscal year as well as final expenditure levels by accounting category are not possible to project within that fiscal year, a budget reconciliation will be necessary at the conclusion of the fiscal year. At such time, the President will be responsible for explaining and defending any variances between approved budgets and final revenue figures and expenditures by accounting categories.