

SAGINAW VALLEY STATE UNIVERSITY

BOARD OF CONTROL

AUGUST 14, 1989  
REGULAR MONTHLY MEETING  
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MINUTES

BOARD OF CONTROL

SAGINAW VALLEY STATE UNIVERSITY

Regular Meeting

9:30 a.m.

Board of Control Room - Wickes Hall

August 14, 1989

Present: Braun  
Clark  
Curtiss  
Klykylo  
Saltzman  
Ward  
Yien

Absent: Munoz  
Woods

Others

Present: A. Beutler  
J. Fallon  
M. Frahm  
C. Lange  
C. Lopez  
K. Nowaczyk  
R. Ontiveros  
R. Powell  
S. Scribner  
J. Stanley  
M. Starrine  
V. Stewart  
J. Woodcock  
Students (8)  
Press (4)

I. CALL TO ORDER

Chairperson Saltzman called the meeting to order at 9:40 a.m. She noted that a quorum was present.

II. PROCEDURAL ITEMS

A) Approval of minutes of June 12, 1989 Regular Monthly Meeting

It was moved and supported that the minutes of the June 12, 1989 regular meeting be approved.

Chairperson Saltzman asked that page five of the minutes be amended to specifically include the names of the following staff members whom she had recognized for their recent service to the Presidential Search Committee: John A. Fallon, Assistant to the President/Secretary to the Board of Control; Marilyn G. Frahm, Director, Information Services; Jo A. Stanley, Administrative Assistant, Office of the President. (Board member Curtiss joined the meeting at this time.)

Mr. Ward moved that the minutes be approved as amended. Mr. Braun seconded the motion.

The minutes were unanimously approved as amended and were ordered filed in the President's Office and in Zahnow Library.

B) Approval of minutes of July 17, 1989 Special Meeting

It was moved and supported that the minutes of the July 17, 1989 special meeting be approved.

The minutes were unanimously approved as written and were ordered filed in the President's Office and in Zahnow Library.

C) Recognition of the official representative of the Faculty Association

No representative of the Faculty Association was in attendance.

D) Communications and requests to appear before the Board

Dr. Robert S.P. Yien, Vice President for Academic Affairs, who is in charge of the management of campus affairs during the period of June 30, 1989 through August 28, 1989, when Dr. Eric R. Gilbertson assumes his duties as President of Saginaw Valley State University, asked that the following memo which had been received by his office be read:

TO: The Saginaw Valley State University Board of Control

FROM: Mrs. Honey C. Arbury  
Mrs. Rosella Collamer Bauman  
Mrs. Jeanne Broddle  
Dr. Rosalie Troester

DATE: August 11, 1989

RE: Chrysallis Center

We, the undersigned, founders and long-time supporters of the Chrysallis Center, hereby express our appreciation to the Board of Control and to the administration of Saginaw Valley State University for their cooperation over the past twenty years in the operation of the Center. With your help, we were able to develop a unique and specialized service for adults hesitant to approach the university in the traditional way. During its presence on the campus, as an active participant in the Continuing Education Division, the Chrysallis Center cooperated with other segments of the university in developing the present programs to serve the needs of the returning student. Today, SVSU and its capability of offering advanced education to the Saginaw Valley community is well known and well regarded; consequently, adult citizens independently seek the services of the university more often today than they did twenty years ago.

In recognition of the changing social climate and the assimilation of the functions of the Chrysallis Center by other segments of the institution, we respectfully request that the Board of Control retire the name "Chrysallis." Furthermore, we request that the Chrysallis Restricted Funds, donated primarily by William C. Bauman, be designated as support money for adult students taking academic courses

during spring and summer terms.

Chairperson Saltzman asked for questions or comments. There were none.

E) Additions and deletions to the agenda

Chairperson Saltzman asked that a resolution pertaining to the naming of the Health and Physical Education Center be added as Action Item number six, and that the naming of the Health and Physical Education Center Arena be added as item seven. Roger Powell, President of Student Government, asked to address the Board on two subjects as Other Items for Consideration.

III. REMARKS BY DR. ROBERT S.P. YIEN

Dr. Yien stated that although Dr. Walter Rathkamp, President of the SVSU Faculty Association, was not able to be present at this particular meeting, the Faculty Association leadership over the past year had worked very smoothly and cooperatively with the administration. He thanked Dr. Rathkamp and Dr. Douglas Hansen, Vice President of the Faculty Association, for serving the association extremely well.

Dr. Yien told the Board that as of August 4th, because of limited funding, applications for 1989 fall semester were no longer being accepted from new students. There will be approximately 1,740 new students starting at SVSU in the fall, which is 40 students more than last year.

IV. ACTION ITEMS

- 1) Resolution Adopting General Fund Operating Budget for 1989-90

RES-859 It was moved and supported that the following resolution be adopted.

WHEREAS, For fiscal year 1989-90 the State Appropriation and tuition revenues have been estimated, and

WHEREAS, The administration of the University has analyzed the level of General Fund expenditure allocations required for compensation, services, supplies and equipment to maintain the quality of instructional and support services provided to students;

NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Budget Summary be adopted as the General Fund Operating Budget for Saginaw Valley State University's 1989-90 fiscal year. (See Appendix One: Budget)

Dr. Yien stated that every year at this time a tentative budget for the ensuing year is brought before the Board. He asked Mr. Jerry A. Woodcock, Vice President for Administration and Business Affairs, to comment. Mr. Woodcock reported that the state appropriation which had been proposed for SVSU would be an increase of 8.9 percent. Of this amount, 2.2 percent was allocated for building openings--half of the amount that the state has acknowledged would be appropriate for the opening of the Health and Physical Education Center. The increase in funding for General Operations is 6.7 percent. Mr. Woodcock told the Board that SVSU will add five full-time faculty positions during the 1989-90 academic year; will have restored library acquisition funding in the amount of \$103,000; and the Safe-Haven program will now be funded by the University, as grant funding is being phased out for that important program. As a result of the 8.9 percent appropriation increase, an expected \$233,000 budget imbalance has been decreased to approximately \$45,500. However, instead of an anticipated \$100,000 positive balance carried forward from the 1988-89 year, it appears there will be an approximate

deficit of \$25,000. A close review will be kept on the 1989-90 credit hour production. Additional work is being done on estimating utility costs.

Board member Braun asked what items caused the carry-over to change from a \$100,000 positive balance to a deficit of \$25,000. Mr. Woodcock responded that various things happened during the course of closing the books. Summer tuition hours were down from our expectations. Also, when the Digital Equipment Corporation instructional computer was purchased, a definitive funding plan was not established. The balance of that cost, approximately \$50,000, has been written off as of June 30, rather than being carried forward. Some receivables involving athletic awards were also written off.

In response to questions from Board member Ward, Mr. Woodcock explained the concept of Forward Funding. He noted that the building opening monies are included in the supplies, materials and services category, and that parking lot expenditures are not part of the General Fund Budget. Capital expenditures include library acquisitions, computers, and service of debt interest.

Chairperson Saltzman asked for other questions or comments. There were none.

The motion was APPROVED unanimously.

2) Resolution Approving the President's Contract

RES-860 It was moved and supported that the following resolution be adopted.

WHEREAS, The Board has reviewed the form of an Employment Agreement between the University and Dr. Eric R. Gilbertson,

providing for the employment of Dr. Gilbertson as the President of the University for a term of one year, at a salary of \$95,000; and

WHEREAS, It is the judgement of the Board that such agreement should be executed;

NOW, THEREFORE, IT IS RESOLVED, That the Employment Agreement in the form submitted to this meeting, providing for the employment of Dr. Eric R. Gilbertson as President of Saginaw Valley State University, is hereby ratified and approved;

RESOLVED FURTHER, That the Chairperson is authorized and directed to execute such Employment Agreement on behalf of the University.

Chairperson Saltzman noted that a copy of the contract had been received by the Board members earlier.

The motion was APPROVED unanimously.

Chairperson Saltzman stated that she would sign the contract. It will be on file in the Business Office and in the President's Office.

3) Motion Appointing Board of Control Member to the SVSU Foundation Board

BM-772 Mr. Braun moved that George Ward be named to replace Carmen Munoz on the SVSU Foundation Board. Mr. Klykylo seconded the motion.

The motion was APPROVED unanimously.

4) Board of Control Committee Assignments

Chairperson Saltzman appointed Joyce Woods to the Finance and Audit and Business and Facilities Committees. Henry Klykylo, Charles Curtiss and George Ward also serve on these committees. Ted Braun, Terry Clark and Jo Saltzman will continue to serve on the Personnel and Academic/Student Affairs Committees.

Chairperson Saltzman stated that she and Charles Curtiss have served as representatives to the Michigan Association of Governing Boards, with Joyce Woods as the alternate. She asked other Board



members to contact her if they were interested in serving as a representative.

5) Resolution Amending Travel Policy and Regulations 2.3-1

RES-861 It was moved and supported that the following resolution be adopted.

WHEREAS, The University has implemented actions to establish its Motor Pool as a self-liquidating activity based upon a recommendation by the State Auditor General effective July 1, 1989, including a revision of vehicle usage rates charged to departments; and

WHEREAS, Since employees may choose to use personal vehicles for University-related travel rather than Motor Pool vehicles, the administration is recommending: (1) an adjustment to the rate of mileage reimbursement for personal vehicle usage, and (2) the elimination of the reimbursement rate structure based upon the availability of a Motor Pool vehicle;

NOW, THEREFORE, BE IT RESOLVED, That the attached revision to the University Travel Policy and Regulations 2.3-1, as approved by the Board of Control on December 8, 1986, be adopted effective this date. (See Appendix Two: Travel Policy)

Mr. Woodcock stated that recommendations for changes in the reimbursement rate are brought before the Board periodically. The IRS reimbursement rate is not automatically followed. The agreement before the Board today was generated by a recommendation by the State auditors and our independent auditors that certain activities, including the Motor Pool operation, be moved out of the General Fund, which is subsidized, and charged to the user departments. This would entail considerably more cost to those user departments. This resolution would provide an alternative which would be less costly to the departments than the use of motor pool vehicles and, at the same time, provide a fair amount of reimbursement to individuals who prefer to travel in their own car, rather than a motor pool vehicle. The resolution would also establish the reimbursement rate for travel

in a private automobile at \$.24 per official map mile, rather than \$.20.

Chairperson Saltzman asked for questions or comments. There were none.

The motion was APPROVED unanimously.

6) Resolution Naming the Health and Physical Education Center

RES-862 Mr. Curtiss moved that the following resolution be adopted.

In recognition of the achievements and contributions of Jack M. Ryder and Lila J. Ryder during his term as the second president of Saginaw Valley State University, 1974-1989, I move that the University's new health and physical education center be designated formally as the Ryder Center for Health and Physical Education. Mr. Braun seconded the motion.

Chairperson Saltzman asked for discussion. There was none.

The motion was APPROVED unanimously.

7) Resolution Naming the Health and Physical Education Center Arena

RES-863 Mr. Clark moved that the following resolution be adopted.

In recognition of over twenty years of dedicated service to Saginaw Valley State University and the people of the State of Michigan, I move that the arena within the health and physical education center be designated formally as the James E. O'Neill, Jr. Arena. Mr. Curtiss seconded the motion.

Chairperson Saltzman stated that Representative O'Neill had a great role in the approval of the construction of the building, and that the resolution expressed the University's appreciation of the number of years that he has served us, the community and the state. Mr. Curtiss added that Representative O'Neill neither asked for, nor expected having the arena named after him.

The motion was APPROVED unanimously.

V. INFORMATION AND DISCUSSION ITEMS

Dr. Yien introduced SVSU's new Martin Luther King/Caesar Chavez/Rosa Parks Visiting Professor, Dr. Raquel Ontiveros, who will serve for one year. Dr. Ontiveros told the Board that she earned her Master's Degree from SVSC, and holds the school in very high esteem, and that she looks forward to working with the Board, the administration and the faculty. Chairperson Saltzman welcomed her to campus.

8) Status of Fine Arts Center Curator

Dr. Yien reported that, after a year-long search, a letter of appointment had been sent to Michael Panhorst, from Washington, D.C. He will join the staff as of October 2, 1989.

9) Report on the Business Innovation and Professional Development Center

Dr. Yien asked Dr. Crystal M. Lange, Dean of the College of Nursing and Allied Health Sciences, and Chairperson of the BI&PDC Committee which developed the program statement, to give the report.

Dr. Lange told the Board that the original planning committee was appointed in October, 1987, and included representation from across the campus. The committee's assignment was to develop a program statement for the facility. She stated, "Philosophically, Saginaw Valley State University seeks to acquire facilities in order to enable it to become a major stimulus for business innovation and professional development within this area...The center will enhance the primary mission of SVSU, which is the creation and dissemination

of knowledge. There are seven broad purposes. The first is to provide the resources and programs for the development of human skills and services necessary for economic growth in the East Central Michigan area and to provide programs which will foster entrepreneurship. Secondly, to provide forums for professionals from various occupational areas to interact with each other, with University faculty, and with students so that consensus goals will be developed toward improving the economic and professional conditions of the area. Thirdly, to provide an environment for stimulation of creativity and entrepreneurship in encouraging the development of graduates who will have the skills necessary for continuing growth of business and industry development. The fourth purpose is to provide a setting in which business and industrial leaders, education leaders, government officials, University faculty, students and others in the area may share with each other the problems and solutions of business and education. Fifth, we want to provide opportunities for people of all ages in the area to prepare for the 21st Century through interactive programs and a concentration of effective resources. Our sixth purpose is to provide an environment in which an effective process of short and long range planning can be learned and integrated into the operations of business, industry, government, labor, professions, and educational organizations. Seventh, to provide a continuity of effort, the follow-up which is characteristic of a university and so essential if we are going to have sustained economic development."

Dr. Lange stated that the 138,000 square foot center would encompass facilities for three separate but related purposes: instructional, conference and student activities. The proposal calls for classroom and office space for the College of Business and Management; a variety of conference and meeting rooms; office space for the Conference Bureau, the Business and Industrial Development Institute and the Chrysallis Center; food service and dining facilities and a student union and bookstore. She then reviewed each of the areas in greater detail.

The cost of the new facility is projected at \$19.8 million, with \$4.1 million in self-liquidating projects such as the bookstore. Approximately 99,000 square feet of the facility will be state-supported, while 39,300 square feet will be self-liquidating. Dr. Lange added, "We are now in the process of gathering some additional support rationale, particularly for the classroom/laboratory complex. We will be meeting this week to gather data that will be in support of this area for the projected plan. Dr. Fallon has been very instrumental in moving this forward in Lansing, and has monitored every step."

Dr. Lange asked for comments. Mr. Braun stated, "This is something that has been very dear to my heart for a long time. I wholeheartedly support the effort."

Mr. Ward asked what the timetable for the facility was. Dr. Lange replied that this was very difficult to project, but that if everything goes in our favor, we probably would realize the facility

in three to five years.

Mr. Curtiss stated, "The building seems to include at least three rather distinct functions, maybe more, depending upon where you want to draw the line. My impression is that the program statement for the building has sort of grown with time, in terms of complexity, if not size." He asked whether it might be possible to combine the three spaces. Dr. Lange replied, "I think that is a question that we probably will be asked to address in a number of different junctures in this process. We have been advised that we certainly could move forward with all three. If, at some juncture, it seems advantageous to separate out, I suppose we would consider that." Mr. Curtiss replied, "Don't take that as a direct recommendation, but I think that some of our problems up to this point may have been because of the different usages of the building and the financing that flows from that. We went through this once before with a facility that started out as Brown Hall and ended up as three buildings. We seem to be on the same track." Dr. Lange noted, "There is lots of encouragement to say that if something has worked for you in the past, you should try that effort." Mr. Curtiss replied, "Don't take my comments as a criticism...I just think that sometimes we make things so complex that we stub our toes."

In response to a question from Chairperson Saltzman, Dr. Lange stated, "We have not really projected what kind of staffing this facility would require. Undoubtedly there would have to be some designation in terms of coordinating all of the operations, but we

have not looked at the staffing per se."

Mr. Clark asked what the next step in the process will be. Dr. Fallon answered that SVSU received a formal communication from the Department of Management and Budget which indicated that it was not the state's policy to pay 100 percent for "conference centers." He noted, "Of course, we did not view this necessarily as a conventional conference center and, on looking into that a little more, we found out that, at least a couple of times, it was the state's policy to pay for conference centers. Therefore, we challenged that ruling and had some meetings with the Department of Management and Budget. This resulted in an ammendment to our program statement which included such things as adding the bookstore component and the student union area, and modifying some of the spaces that were originally proposed as conference center space to instructional space. In the not-too-distant future, DMB will be raising questions about our amendment. We will begin next week to prepare for those kind of queries."

Dr. Lange noted that during the last academic year, our existing Conference Center had requests for conferences involving over 20,000 persons that we were not able to accommodate, because of a lack of facilities and services.

Dr. Fallon added, "This Board may be in the enviable position, in the not-too-distant future, of deciding whether they would desire to move forward first with the Business Innovation and Professional Development Center or a central heating and cooling plant. There are obvious advantages to both. They are both in the pipeline...The

estimated cost of the heating and cooling plant would be just over \$28 million...The total cost of the Business Innovation and Professional Development Center is close to \$19 million. When you strip away the self-liquidating pieces, it comes to \$15.6 million. Two million dollars within that projection is intended to be used for telecommunications equipment, which is quite unusual and plays into some other initiatives that are in progress at SVSU at this time."

Dr. Lange added that one of the major challenges for the architects will be the selection of a site: two or three have been discussed, but no definitive decision has been made.

10) Legislative Update

Dr. Fallon gave the following report to the Board:

I attempted to provide the Board with some information related to our Legislative goals for the year in previous correspondence, at which time I included some materials related to General Operations. This morning I would like to talk about three pieces of that which were mentioned as minor pieces, but which are important to us nonetheless.

The first relates to the Capital Outlay Budget Bill for 1989-90. Last year in the Capital Outlay Bill of the State of Michigan, there was a sum of \$50,000 that was included which was to pay for an engineering update on the 1977 feasibility study for a central heating and cooling plant and tunnel distribution system that would serve the campus' heating and cooling needs. That study was initiated shortly after approval was received, and has since been completed and submitted to the State of Michigan. It was done by Harley, Ellington, Pierce and Yee. It indicated that, when that plant is built, the institution stands to derive somewhere between \$350,000 and \$500,000 a year in energy-related savings, including personnel costs and equipment replacement costs that would normally be required by the decentralized system that we have now. That study has been submitted to the Department of Management and Budget, and this plant was included as a line item in the state's 1989-90 Capital Outlay Budget, with the sum of \$1,000 in that line. This was done because there is a study in the early stages of development that the state has called for, that will look at energy needs at all 15 state



universities on into the foreseeable future. Obviously, the state is interested in the best investment it can make. In our case, the question comes, is the decentralized system that we have now more appropriate than a centralized system, or should we go ahead with the centralized system? The thought is that when that study is completed, and if it in fact verifies that it will be cheaper for the state to build the building on this campus for \$28.1 million, then an additional sum will be added to that Capital Outlay Budget, either through a supplemental appropriation, or in next year's bill, or through an internal transfer in the Capital Outlay Budget. The building is in the pipeline, in the queue, which is precisely where we wanted it to be at this point.

A second thing I would mention--another state relations goal that we achieved this year--was to find our way into another budget at the state level that would complement some objectives that we have. This was done through the State Department of Education Budget. Neither of these bills has been signed by the Governor yet. But in this particular case, the University is in that budget bill for some \$293,000 to initiate and continue the planning and development of the Greater Saginaw Valley Regional Education Cooperative. This project will become this University's major effort to work with regional public schools. It includes a number of components, including a regional math and science center intended to move from where we are with Project Solve, which was highly regarded for its success in working with selected school districts, and take that beyond the few districts with which it works, and make it available throughout the region. It also includes a regional professional development center which plays into the initiatives that Dr. Lange described earlier. Also included is a regional arts service center and the Greater Saginaw Valley Telecommunications Network, which plays into the Business Innovation and Professional Development Center. All told, that project, when it is fully planned, initiated, and capitalized with additional dollars, will involve some 68 school districts in this region of the state, nine intermediate school districts, and two other institutions of higher education. While our funding (about \$293,000) is necessarily one-year funding, my experience tells me that once you are included in a budget and do well with those budget funds, the chance for continued funding is good.

The one goal that we did not achieve yet, (rather than a failure, I look at it as a success yet to be achieved) is that we were intending to find funding for the other half of last year's building openings in a supplemental appropriation that was intended to be passed this year. In fact, a supplemental has passed, but a number of things fell out along the way. One of the things that fell out in the eleventh hour was

funding for building openings across the state, not only at SVSU. While we didn't get the funding in the supplemental that recently passed, we do expect that another supplemental will be initiated in September. In fact, there is a strong commitment to do that for the exclusive purpose of including facility opening money, which will be a supplemental to the 1988-89 budget.

Dr. Fallon asked for questions. Mr. Ward asked what the heating and cooling plant would give the University that it doesn't have now. Dr. Fallon responded, between \$350,000 and \$500,000 a year in energy and personnel savings and equipment replacement costs. It would also give us greater efficiency in terms of heating and cooling. Mr. Woodcock added that since parts of the campus are now 20 years old, some equipment will need to be replaced or have major repairs. These costs are not included in the budget. There is a question as to where the necessary funds will be found. There are between 120-130 separate major heating and cooling units on campus. It takes approximately four hours a day to inspect each piece of equipment to ascertain whether it is operative. He added that, in the past, the state had a policy of automatically building a central heating and air conditioning facility at state universities after they reached a certain physical plant square footage threshold. That policy no longer exists, although we have exceeded the number of square feet required.

Mr. Klykylo asked whether, if SVSU decided to build the Business Innovation and Professional Development Center, there would be difficulty in obtaining money for the heating and cooling plant, not at exactly the same time, but in tandem. Dr. Fallon said that he

thought there might be some difficulty. Chairperson Saltzman noted that we are the only state university in Michigan that does not have a heating and cooling plant; that this project has been in the works for at least 15 years.

Chairperson Saltzman thanked Dr. Lange and Dr. Fallon for their reports and asked that Dr. Fallon give another in the future pertaining to his many varied responsibilities.

11) Introduction of Japanese Exchange Students

Dr. Yien told the Board that SVSU has had an exchange program with Shikoku Women's University in Tokushima, Japan since 1981. This year the Board Vice Chairperson, Joyce Woods, has visited Shikoku. Six students from Shikoku are presently on campus taking part in a five-week program. Dr. Yien introduced Sally Scribner, Project Director, who had taught at Shikoku Women's University for a year after her graduation from SVSU. Ms. Scribner stated that the program is an intense language and culture study, which includes shopping, a Detroit Lions game, learning about the automobile and lumbering industries, twenty classroom hours a week, guest speakers, a trip to Niagra Falls, and to Toronto. Two of the students will be staying on for ten months and complete an academic year at SVSU. Ms. Scribner introduced Mr. Steve Renico, an SVSU student who will be leaving for Japan shortly as our representative to the Japan Center for Michigan Universities at Shiga Prefecture. The students then introduced themselves and stated their majors.

Chairperson Saltzman told the students that we were delighted to have them with us, and thanked them for coming to see the Board.

12) Final Report on Summer, 1989 Registration

Ms. Vickie Stewart, Assistant Registrar, distributed and reviewed the Final Report on Summer, 1989 Registration. (See Appendix Three: Summer Registration) Summer enrollment (excluding late summer enrollment), was down 98 students, a 3.1 percent drop, from last summer. The 3,024 students signed up for 16,171 credit hours, off 5 percent from the summer 1988 total of 17,030. Dr. Yien stated that the drop was in part attributed to an unusually high influx of students last summer, many of whom opted to enter before new General Education requirements took effect fall semester.

13) Preliminary Report on Fall, 1989 Registration

The preliminary report on Fall, 1989 Registration (See Appendix Four: Fall Registration) compared fall semester enrollments to date with the corresponding period last August. With four days of regular registration remaining plus four days of late registration, fall 1989 headcount stands at 4,815, up 2.2 percent from fall 1988. The count for credit hours is also 1.6 percent above a comparable date last year, at 49,514.

14) Preliminary Report on Fall, 1989 Residential Halls and Apartments

Merry Jo Starrine, Director of Housing and Residential Life, distributed and reviewed the report. (See Appendix Five: Housing) She stated that both the residence halls and apartments are filled to capacity. Some students on the waiting list for housing will be

referred to Delta College dorms; others will commute; some will not be attending SVSU unless suitable housing can be arranged.

15) Personnel Report

The Board received the Personnel Report. (See Appendix Six: Personnel) Dr. Yien stated that most of the positions were replacements or one-year temporaries. Chairperson Saltzman noted that two of the 11 faculty shown were women and that three appeared, from their resumes, to be of an Asiatic background. She asked whether any of the eleven faculty were black or Hispanic. Dr. Yien replied they were not, except for the Visiting King/Chevez/Parks Professor, who is Hispanic. He added SVSU is attempting to hire minority faculty, but that in some fields the number of minority candidates is very small.

IV. OTHER ITEMS FOR CONSIDERATION

1) Mr. Powell invited the Board of Control members to a Student Government barbeque being held off-campus on August 17th.

Mr. Powell then addressed Board members regarding an alleged sexual harassment incident that occurred on May 9th. A formal complaint had been filed by a female student against a male instructor. Mr. Powell said the student had been informed at one point that the case was closed, but recently learned that it had been re-opened. Mr. Powell reviewed the actions that had been taken in contacting several administrators in an attempt to have the matter resolved. He asked the Board to review the institution's sexual harassment policy and sought information on the disposition of the

case.

Chairperson Saltzman reminded Mr. Powell that the Board was a policy-making body and that there were administrative procedures in place to deal with such incidents. She instructed Dr. Yien to review the situation and bring back a recommendation to the Board. The Board will follow the progress of the matter.

2) Mr. Ward asked whether the communication regarding the Chrysallis Center required any action by the Board. Dr. Yien replied that the request would be handled administratively.

3) Mr. Ward asked that the resolutions passed at today's meeting pertaining to the naming of the Ryder Center for Health and Physical Education and the Health and Physical Education Center Arena be suitably prepared and signed by all the members of the Board, and given to Dr. and Mrs. Ryder and Representative O'Neill.

VII. ADJOURNMENT

Chairperson Saltzman adjourned the meeting at 11:30 a.m.

Respectfully Submitted:

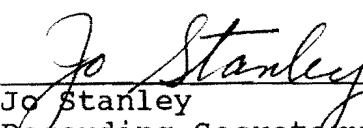
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Florence F. Saltzman  
Chairperson

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George E. Ward  
Secretary

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Jo Stanley  
Recording Secretary

GENERAL FUND BUDGET SUMMARY  
SAGINAW VALLEY STATE UNIVERSITY  
FISCAL YEAR 1989-90

RESOURCES

## REVENUES

	1		
State Appropriation			\$15,470,000
Tuition & Fees			8,649,000
Miscellaneous Revenues			<u>340,000</u>
TOTAL Revenues			24,459,000
Portion of 6/30/89 General Fund Fund Balance Budgeted for 1989-90			<u>100,000</u>
BUDGETED RESOURCES			24,559,000

EXPENDITURE ALLOCATIONS

Compensation	18,206,908
Supplies, Materials & Services	5,914,092
Capital Expenditures	<u>438,000</u>
TOTAL Expenditure Allocations	<u>24,559,000</u>
Resources Over (Under) Expenditure Allocations	<u>\$ -0-</u>

FUND BALANCE

Balance at Beginning of Year (Deficit), 7/1/89, estimated	\$ 225,000
Obligated in 88-89 (Encumbrances), estimated	(125,000)
Allocated to 89-90 Budget	<u>(100,000)</u>
Anticipated Fund Balance at 6/30/90	<u>\$ -0-</u>

RESTATED FUND BALANCE INVOLVING NON-RECOGNITION OF FORWARD FUNDING

Balance at End of Year (Deficit), 6/30/90	\$ -0-
Revenue Adjustment: Non-Recognition Forward Funding	<u>(2,623,000)</u>
Restated Balance at End of Year (Deficit), 6/30/90	<u>\$(2,623,000)</u>

1  
State Appropriation Based Upon Conference Committee Recommendation, 7/26/89:

General Operations	6.74%
New Facilities Start-Up	<u>2.15%</u>
	<u>8.89%</u>

JGM/jg  
8/01/89

SAGINAW VALLEY STATE UNIVERSITY

TRAVEL POLICY AND REGULATIONS 2.3-1

RECOMMENDED REVISION

Reference: Page 3 of Policy

Transportation

1. Personal vehicle. Travel by private automobile will be reimbursed at the established University rate of \$.24 (formerly \$.20) per official map mile (Official Mileage Chart, Schedule B) and for reasonable vicinity mileage. (Deleted from Policy - "...where a motor pool vehicle is not available.")  
If an individual travels to a city of less than approximately 50,000 population, in addition to map mileage, he/she may claim up to 15 miles per day for vicinity mileage -- 25 miles per day if the city is over 50,000 population (documented reasons for excess vicinity mileage may be allowed). Mileage reimbursement may not exceed the cost of round-trip economy airfare and airport limousine. Travelers using more than one car where one would be sufficient will receive a proportionate share of the reimbursement for one car. (Deleted from Policy - "If at the option of the traveler, a personal car is used, reimbursement will be at \$.18 per mile.")



SAGINAW VALLEY STATE UNIVERSITY  
OFFICE OF THE REGISTRAR

07-Aug-89

RP596 ENROLLMENT COMPARISONS  
HEADCOUNT AND CREDIT HOURS

		Summer 88 Official	Summer 89 Official	diff	% change
TOTAL	H:	3,122	3,024	(98)	-3.1%
	C:	17,030	16,171	(859)	-5.0%
F.T.I.C.	H:	34	15	(19)	-55.9%
	C:	223	119	(104)	-46.6%
UG Transfer	H:	239	136	(103)	-43.1%
	C:	1,203	779	(424)	-35.2%
New	H:	676	553	(123)	-18.2%
	C:	3,133	2,466	(667)	-21.3%
Readmitted	H:	152	149	(3)	-2.0%
	C:	692	638	(54)	-7.8%
Returning	H:	2,294	2,322	28	1.2%
	C:	13,205	13,067	(138)	-1.0%
UG Degree	H:	2,105	2,005	(100)	-4.8%
	C:	12,606	12,121	(485)	-3.8%
Grad Degree	H:	631	593	(38)	-6.0%
(& Tch Cert)	C:	2,799	2,379	(420)	-15.0%
Non-Degree	H:	386	426	40	10.4%
	C:	1,625	1,671	46	2.8%
ON Campus	H:	2,824	2,713	(111)	-3.9%
	C:	15,839	14,974	(865)	-5.5%
OFF Campus	H:	325	347	22	6.8%
	C:	1,191	1,197	6	0.5%

NOTES:

- \* Summer 1988 included all sessions. Summer 1989 includes sessions beginning before July 1. Late Summer 1989 includes classes beginning July 1 and thereafter.
- \* As of August 7, Late Summer enrollment includes 118 additional students and 552 credits for adjusted totals of 3,142 students (+ 20, + .6%) and 16,723 credits (- 317, - 1.9%).
- \* Late Summer registration will continue through late August.

SAGINAW VALLEY STATE UNIVERSITY  
OFFICE OF THE REGISTRAR

10-Aug-89

RP596 ENROLLMENT COMPARISONS  
HEADCOUNT AND CREDIT HOURS

		Fall 1988 August 16	Fall 1989 August 9	diff	% change	Fall 1988 Official	% final
TOTAL	H:	4,711	4,815	104	2.2%	5,870	82.0%
	C:	48,751	49,514	763	1.6%	55,995	88.4%
F.T.I.C.	H:	690	642	(48)	-7.0%	756	84.9%
	C:	9,033	8,444	(589)	-6.5%	9,588	88.1%
UG Transfer	H:	364	390	26	7.1%	541	72.1%
	C:	3,852	4,068	216	5.6%	5,317	76.5%
New	H:	1,179	1,180	1	0.1%	1,608	73.4%
	C:	13,429	13,087	(342)	-2.5%	16,237	80.6%
Readmitted	H:	106	129	23	21.7%	242	53.3%
	C:	649	712	63	9.7%	1,389	51.3%
Returning	H:	3,426	3,506	80	2.3%	4,020	87.2%
	C:	34,673	35,715	1,042	3.0%	38,369	93.1%
UG Degree	H:	3,994	4,109	115	2.9%	4,769	86.2%
	C:	45,575	46,549	974	2.1%	51,182	90.9%
Grad Degree ( & Tch Cert)	H:	590	578	(12)	-2.0%	804	71.9%
	C:	2,538	2,397	(141)	-5.6%	3,465	69.2%
Non-Degree	H:	127	128	1	0.8%	297	43.1%
	C:	638	568	(70)	-11.0%	1,348	42.1%
ON Campus	H:	4,426	4,566	140	3.2%	5,430	84.1%
	C:	47,101	48,208	1,107	2.4%	53,646	89.9%
OFF Campus	H:	394	330	(64)	-16.2%	561	58.8%
	C:	1,647	1,306	(341)	-20.7%	2,349	55.6%

Additional processing includes:

Fall 1988	Fall 1989	
4 days	4 days	regular, August 16, 17, 21, 22
4 days	4 days	late, Aug 28-31

## SAGINAW VALLEY STATE UNIVERSITY

HOUSING UPDATE  
Fall 1989

August 11, 1989

I. PINE GROVE APARTMENTS

	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>
Individual Student Apartments	23	24	27	28
Student Families	8	6	6	7
Handicapped	1	2	2	1
Faculty/Staff	6	7	4	3
Manager	1	1	1	1
Open Apartments	0	1	0	0

Waiting List = 0 men, 3 women  
 Holding 1 space for international female

Waiting List was started on April 6, 1989

5 applications are on file for Winter 1990

## Summer 1989

Manager	1	apartment
SVSU Individual Students	14	"
SVSU Student Families	8	"
Handicapped Student	1	"
Faculty/Staff	1	"
Co-Ops:		
Individuals	10	"
Families	1	"
Retirees	4	"

---

 40

10 applications are on file for Summer 1990 (All retirees)

## II. RESIDENCE HALLS

	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>
Reached occupancy on	8/08	8/13	8/05	6/18	6/07
Longest waiting list	34	12	18	83	99
Total contracts received to date	513	482	503	582	585
% of increase from previous year		-6%	6%	16%	.5%
Total # of students on the waiting list				116 (9/21)	111

(Figures represent information available at the time August Board of Control meetings were held each year.)

### IIa. Residence Hall Contract Releases:

77 releases to date

22 are not registered for classes

11 are due to being on the waiting list

### IIb. 43 students remain on the waiting list

6 are not registered for classes

21 referrals have been made to Delta College

### Registration activity of students on waiting list:

	<u>Cancellations</u>		<u>Waiting List</u>	
	New	Returning	New	Returning
Yes	26	30	27	8
No	15	46	7	0

### Of the 111 students on the Waiting List to date:

46 have received residence hall assignments  
11 will be residing in Pine Grove Apartments  
19 will not be attending SVSU  
34 will commute  
1 is joining the Armed Forces

## Current Positions Filled

August, 1989

ADMINISTRATIVE/PROFESSIONAL

Ms. Jean O. Chesney - Hired as half-time Director of the Chrysailis Center (replacement). Ms. Chesney received a B.A. from Creighton University in 1987 and an M.G.S. in 1984 from Miami University of Ohio. Ms. Chesney was previously a Mental Health Worker with Saginaw Community Hospital.

Mr. Todd A. Cramer - Named Coordinator of Student Employment and Cooperative Education, Placement. (Was formerly Student Employment Coordinator, Office of Scholarships and Financial Aid).

Ms. Lynda L. Donner - Hired as Assistant to the Director of Personnel (replacement). Ms. Donner received an A.A. from Delta College in 1981, a B.S. from Central Michigan University in 1983 and a M.L.I.R. from Michigan State University in 1985. Prior to accepting this appointment, Ms. Donner was employed as a Vocational Consultant for Crawford Health & Rehabilitation Services.

Mr. Michael P. Leibinger - Hired as Assistant Football Coach and Fitness Center Supervisor (replacement). Mr. Leibinger received a B.A. from SVSU in 1987, and was formerly a Sales Representative for Vector Marketing.

Mr. William E. Pagels - Hired as Independent Testing Laboratory Supervisor - Science, Engineering & Technology (replacement). Mr. Pagels received a B.S.E.E. from SVSU in 1988, and worked for the Saginaw News as a Production Equipment Technician before accepting this position.

Mr. Joseph A. Vogl - Named Facility Manager of the Jack M. Ryder Health and Physical Education Center. (Was formerly Director of Continuing Education and International Programs).

FACULTY

Mr. Frederick G. Allen - Hired as a one-year, temporary Instructor of Communication & Theatre (new). Mr. Allen received a B.S. in 1963 and a M.A. in 1967 from Central Michigan University. Mr. Allen had previously been the Director of Speech/Drama at Bartow Senior Highschool in Bartow, FL.

Mr. Wah K. Cheng - Hired as a one-year, temporary Assistant Professor of History (new). Mr. Cheng received a B.A. from the University of Hong Kong in 1981 and a M.A. in 1983 from the University of Wisconsin-Madison. Mr. Cheng was working as a Teaching Assistant and Workshop Coordinator at the University of Chicago when he accepted the position with SVSU.

Dr. Soo-Yul Lee - Hired as Assistant Professor of Finance (replacement). Dr. Lee had previously been a one-year, temporary faculty member at SVSU. Dr. Lee's degrees include: a B.A. from Seoul National University in 1976, and a Ph.D. from Texas Tech.

Dr. Jonathan B. Leonard - Hired as Assistant Professor of Electrical Engineering & Technology (replacement). Mr. Leonard received an A.B. from Oberlin College in 1971, a M.S. from the University of Maine in 1975 and a M.S.B.E. in 1984 and ABD from the University of Pennsylvania. Mr. Leonard worked as a Graduate Research Assistant at the University of Pennsylvania prior to accepting this appointment.

Dr. Bradley J. Miller - Hired as Associate Professor of Political Science (replacement). Dr. Miller received a B.A. from Michigan State University in 1978, an M.P.A. from Wayne State University in 1981, and a Ph.D. in 1985 from the University of Kentucky. Before accepting this appointment, Dr. Miller was an Assistant Professor of Political Science at Northeastern University, Boston.

Ms. Joyce C. Parsons - Hired as one-year, temporary Instructor of Marketing (replacement). Ms. Parsons received a B.S. in 1979 from the University of New York and a M.B.A. in 1980 from the University of Puget Sound. Ms. Parsons was a one-year, temporary Instructor at Ferris State University prior to joining SVSU.

Dr. Marc H. Peretz - Hired as Professor of Music (new). Dr. Peretz received a B.M. from the New England Conservatory of Music in 1969, and both an M.M. in 1971 and a D.M.A. in 1979 from Temple University. Dr. Peretz was an Associate Professor of Music at Ball State University prior to joining SVSU.

Mr. C. Surender Reddy - Hired as Assistant Professor of Management (replacement). Mr. Reddy received a B.S. from J.N. Technological University, Hyderabad, India in 1976, an M.B.A. from Osmania University, Hyderabad, India in 1978, an M.S. in 1983 and ABD from Case Western Reserve University. Mr. Reddy was a Visiting Assistant Professor of Management at Bowling Green University before joining SVSU.

Mr. John J. Roper - Hired as one-year, temporary Instructor of Teacher Education (replacement). Mr. Roper received a B.S. from Boston State University in 1968, an M.S. from Bridgewater State University in 1976, and ABD from Boston College. Before joining SVSU Mr. Roper was a Research and Teaching Assistant at the University of Massachusetts at Boston.

Dr. D. Joseph Shlien - Hired as Professor of Mechanical Engineering & Technology (new). Dr. Shlien received a B.S. from McGill University in 1961 and a Ph.D. from the John Hopkins University in 1973. Previously Dr. Shlien was an Associate Professor of Mechanical Engineering at the University of Nebraska in Lincoln, NE.

Dr. Carrie Sorensen - Hired as Assistant Professor of Teacher Education (new). Dr. Sorensen received a B.S. from the University of Nebraska-Omaha in 1979, and both an M.S. and an M.Ed. from the University of Nebraska-Lincoln in 1984. Dr. Sorensen was employed with Lincoln Public Schools before joining SVSU.

RESOLUTION

ADOPTION OF GENERAL FUND  
OPERATING BUDGET FOR 1989-90

WHEREAS, For fiscal year 1989-90 the State Appropriation and tuition revenues have been estimated, and

WHEREAS, The administration of the University has analyzed the level of General Fund expenditure allocations required for compensation, services, supplies and equipment to maintain the quality of instructional and support services provided to students;

NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Budget Summary be adopted as the General Fund Operating Budget for Saginaw Valley State University's 1989-90 fiscal year.

JGM/jg  
08-01-89



GENERAL FUND BUDGET SUMMARY  
SAGINAW VALLEY STATE UNIVERSITY  
FISCAL YEAR 1989-90

RESOURCES

REVENUES

State Appropriation <sup>1</sup>	\$15,470,000
Tuition & Fees	8,649,000
Miscellaneous Revenues	<u>340,000</u>
TOTAL Revenues	24,459,000
Portion of 6/30/89 General Fund Fund Balance Budgeted for 1989-90	<u>100,000</u>
BUDGETED RESOURCES	24,559,000

EXPENDITURE ALLOCATIONS

Compensation	18,206,908
Supplies, Materials & Services	5,914,092
Capital Expenditures	<u>438,000</u>
TOTAL Expenditure Allocations	<u>24,559,000</u>
Resources Over (Under) Expenditure Allocations	<u>\$ -0-</u>

FUND BALANCE

Balance at Beginning of Year (Deficit), 7/1/89, estimated	\$ 225,000
Obligated in 88-89 (Encumbrances), estimated	(125,000)
Allocated to 89-90 Budget	<u>(100,000)</u>
Anticipated Fund Balance at 6/30/90	<u>\$ -0-</u>

RESTATEd FUND BALANCE INVOLVING NON-RECOGNITION OF FORWARD FUNDING

Balance at End of Year (Deficit), 6/30/90	\$ -0-
Revenue Adjustment: Non-Recognition Forward Funding	<u>(2,623,000)</u>
Restated Balance at End of Year (Deficit), 6/30/90	<u>\$(2,623,000)</u>

<sup>1</sup>  
State Appropriation Based Upon Conference Committee Recommendation, 7/26/89:

General Operations	6.74%
New Facilities Start-Up	2.15%
	<u>8.89%</u>

**RESOLUTION FOR APPROVAL OF PRESIDENT'S CONTRACT**

**WHEREAS**, the Board has reviewed the form of an Employment Agreement between the University and Dr. Eric R. Gilbertson, providing for the employment of Dr. Gilbertson as the President of the University for a term of one year, at a salary of \$95,000; and

**WHEREAS**, it is the judgement of the Board that such agreement should be executed;

**NOW THEREFORE, IT IS RESOLVED**, that the Employment Agreement in the form submitted to this meeting, providing for the employment of Dr. Eric R. Gilbertson as President of Saginaw Valley State University, is hereby ratified and approved;

**RESOLVED FURTHER**, that the Chairperson is authorized and directed to execute such Employment Agreement on behalf of the University.

R E S O L U T I O N

Amendment to Travel Policy and Regulations 2.3-1

WHEREAS, the University has implemented actions to establish its Motor Pool as a self-liquidating activity based upon a recommendation by the State Auditor General effective July 1, 1989, including a revision of vehicle usage rates charged to departments; and

WHEREAS, since employees may choose to use personal vehicles for University-related travel rather than Motor Pool vehicles, the administration is recommending: (1) an adjustment to the rate of mileage reimbursement for personal vehicle usage, and (2) the elimination of the reimbursement rate structure based upon the availability of a Motor Pool vehicle;

NOW, THEREFORE, BE IT RESOLVED, that the attached revision to the University Travel Policy and Regulations 2.3-1, as approved by the Board of Control on December 8, 1986, be adopted effective this date.

JGM/jg  
7/31/89

SAGINAW VALLEY STATE UNIVERSITY  
TRAVEL POLICY AND REGULATIONS 2.3-1  
RECOMMENDED REVISION

Reference: Page 3 of Policy

Transportation

1. Personal vehicle. Travel by private automobile will be reimbursed at the established University rate of \$.24 (formerly \$.20) per official map mile (Official Mileage Chart, Schedule B) and for reasonable vicinity mileage. (Deleted from Policy - "...where a motor pool vehicle is not available.")  
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