

**MINUTES**

**BOARD OF CONTROL**

**SAGINAW VALLEY STATE UNIVERSITY**

**Special Meeting**

**4:00 p.m.**

**Room 8**

**Administrative Services Building**

**December 11, 1988**

**Present:** Braun  
Curtiss  
Ryder  
Saltzman  
Ward  
Woods

**Absent:** Klykylo  
Lofton  
Munoz

**Others**

**Present:** A. Dickey  
P. Crawley  
J. Fallon  
M. Frahm  
J. Muladore  
W. Rathkamp  
J. Stanley  
R. Thompson  
L. Tucker  
J. Woodcock  
R. Yien  
Press (3)

**I. CALL TO ORDER**

Chairperson Saltzman called the meeting to order at 4:16 p.m., with board members Braun, Saltzman, Ward and Woods present. She noted that the meeting could begin without a quorum present, as the one item on the agenda was an information and discussion item, and the board would not be deliberating toward a vote.

**II. INFORMATION AND DISCUSSION ITEMS**

**1. Discussion of the 1988-1989 General Fund Budget and 1989-1990 State Appropriations Request**

President Ryder summarized the proposed 1988-1989 General Fund budget revision which had been presented at the October 10 regular board meeting and updated the board on the revision. He noted that the board had tabled the adoption of the budget revision at the October 10 meeting, based upon its judgement that it needed further information, some of which was not available at that time. A recommendation incorporating specific revisions will be placed before the board at its regular meeting on December 12.

President Ryder explained the following proposed cuts which had been made in the revised 1988-1989 General Fund Budget:

- a) \$712,000 in start-up funds for the Fine Arts Building and renovated Wickes Hall, originally intended to fund new positions, will be reallocated to general operating expenditures.

**BOARD OF CONTROL  
Special Meeting**

**December 11, 1988**

**1988-201**

b) Moneys to fund projects/materials identified as priorities of the planning process have been reduced from \$260,000 to \$60,000 (or perhaps even \$51,000). These funds will be utilized to pursue academic program accreditations.

c) Supplies and Expense budgets, originally planned for a six percent increase, will now be frozen at 1987-1988 levels.

d) The Library Acquisitions budget will be reduced by \$78,000 from the budget approved on August 8, which had already been reduced by \$25,000. This leaves only \$169,000 available for Library acquisitions in the General Fund Budget. (Board member Curtiss joined the meeting at this time.)

e) Physical Plant expenditures will be reduced by \$50,000.

f) The position of Alumni Coordinator has not been filled, but has been assigned on a part-time basis to a current full-time employee.

g) Refilling of other vacancies that may occur will be delayed as long as feasible.

h) Admissions for fall semester were closed early to contain enrollment.

President Ryder reported that many of the other colleges and universities in the State of Michigan are in similar straits, and are considering ways of limiting enrollments. He noted that this would have a serious impact on the state, and that if next year's budget is similar to this year's, many institutions will have to deny access to qualified students.

President Ryder asked Mr. Jerry Woodcock, Vice President for Administration and Business Affairs, to review the proposed General Fund Budget Revision which had been utilized at the October 10 Board Meeting. (See Appendix One: Budget) Mr. Woodcock explained that the budget adopted at the August Board meeting included a \$350,000 deficit which the administration was going to try to eliminate during the course of the year. After suggested changes were made in that budget, a \$270,000 base imbalance still remained, partly because of the \$282,000 tuition rollback and a payroll accrual adjustment of \$113,000, both of which came about subsequent to the August meeting. Mr. Woodcock noted that his second handout (Appendix Two: Budget) utilizes the same data as Appendix One, with the subheadings having been included.

Mr. Woodcock then reviewed the Recommended Revised General Fund Budget (Appendix Three: Revised Budget), which analyzes changes in resources and expenditures separately. The budget as adopted by the Board of Control on August 8 showed total expected revenues of \$22,549,000 for this year. Since then, the tuition rollback decreased anticipated revenues by \$282,000. There was an increase in composite tuition and fee rates of \$110,000. A reforecast of student credit hours shows a decrease of \$47,600 in income. Recognition of full forward funding per the state cash payment schedule accounted for a \$225,749 increase. President Ryder read the following explanation of the forward funding situation:

In August, when the board adopted the 1988-1989 General Fund Operating Budget, the universities had not received from the Department of Management and Budget a detailed cash flow payment schedule for the year. The budget the administration presented for your consideration included forward funding calculated according to

a formula that the state had used for several years. In October when the cash flow schedule was received from Lansing, we observed that a different approach to forward funding was used. During SVSU's 1988-1989 fiscal year we will receive \$225,749 more from the state than we anticipated in August.

For two reasons, we now propose a revised budget that incorporates the entire amount of cash the state intends to send us in 1988-1989. First, for many years SVSU has recognized revenue when it is received, and after discussion with the board we decided not to alter that practice during the current year. The second reason for increase in the revenue side of the budget is that the alternative, that is, not incorporating the \$225,749 into the budget, would increase the size of our anticipated year end deficit by that amount. We have not increased proposed spending because of the unexpected revenue; we are simply putting before you a smaller than expected deficit.

Miscellaneous income was reforecast as \$33,000. A change in Auxiliary Service indirect cost recovery was increased to \$35,000. The balance carried forward was increased by \$8,623, and the projected net resources increased by \$82,772, for total revised revenues of \$22,631,772.

Regarding expenditure allocations, Mr. Woodcock reported that the \$350,000 imbalance had been eliminated in the revised budget. \$75,000 will be recognized in payroll accrual adjustments for 1988-1989. There will be a \$175,971 reduction in the planned increase in expenditures for supplies, materials and services, and a \$78,000 reduction in planned library acquisitions. President Ryder noted that the \$78,000 reduction in library acquisitions had been added to a previous \$25,000 reduction, for a total reduction of \$103,000. Physical Plant expenditures are being reduced by \$50,000. It has been necessary to increase the utility budget by \$29,000. After fine tuning the expenditures for the planned academic program accreditation, an additional \$9,000 was

subtracted. An additional \$55,412 will be needed to resolve several outstanding clerical reclassifications. \$5,000 is needed to implement an internal auditing function on a part-time basis. An additional \$62,418 will be taken from funded facility openings.

A net expenditure allocations increase of \$139,023 brings the revised expenditure allocations projection up to \$22,688,023, for a projected deficit of \$56,251. Two additional one-time events of the \$40,000 expense of the Presidential Search and the \$28,000 net savings from the deferral of replacing the Alumni Affairs Coordinator add \$12,000 to the deficit, for a total projected deficit for 1988-1989 of \$68,251.

President Ryder noted that several years ago the board had encouraged the administration to carry at least \$250,000 in the Plant Fund, which covers emergencies and necessary changes on campus. Currently this fund stands at only approximately \$70,000. Most older institutions our size have built their plant funds up over the years to a much higher level than \$250,000. He also noted that the University's Contingency Fund is under one percent.

**2. Discussion of the 1989-1990 State Appropriations Request**

Mr. Woodcock then reviewed the appropriation request for the state fiscal year 1989-90, which has already been submitted to the Governor's Office. (See Appendix Four: Appropriations) We are asking for a 7.9 percent increase in the Program Maintenance Request.

Program Revision Requests include the following:

- a) \$271,700 is being requested for compensation and a modest supply budget for six additional faculty members, to take care of students we already have.

Mr. Ward suggested that our growth demand factor be used as a way to distinguish us from the other state universities which are not growing, when asking for funding for additional faculty. President Ryder noted that we should also specifically state that the state should support the start-up of new facilities first, since without them there would not be adequate space to teach the additional classes. Chairperson Saltzman asked that Mr. Ward join the team from SVSU that goes to Lansing for the appropriations hearings. President Ryder added that the PRR for full-time faculty could be recast to incorporate Mr. Ward's thinking before the House and Senate hearings are held.

- b) \$344,857 is being requested for the Fine Arts Center start-up and the final phase of the Wickes Hall renovation.
- c) \$1,294,242 is being requested for the final phase of the Physical Education Facility start-up.
- d) Most of the \$443,875 being requested for computing would be utilized for instructional computing.

The total increase requested for PRR's is \$2,354.674, or 16.6 percent. This increase, combined with the 7.9 percent increase for the Program Maintenance Request, comes to a total requested increase of 24.5 percent.

Mr. Woodcock then reviewed page two of Appendix Four, which detailed the 1989-1990 General Fund Budget Forecast. He noted that no new faculty or administrative positions were put into the base budget. A 6 percent anticipated increase in tuition and fees has been incorporated into the budget. President Ryder noted that if the state does not provide adequate funding, the tuition and fee increase may have to be higher than 6 percent.

Mr. Woodcock noted that if we received the 7.9 percent increase we are requesting, the budget would include \$2,590,357 of forward funding.

**III. ADJOURNMENT**

**Chairperson Saltzman adjourned the meeting at 6:15 p.m.**

**Respectfully Submitted:**


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**Florence F. Saltzman**  
**Chairperson**

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**Hugo E. Braun**  
**Secretary**

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**Jo Stanley**  
**Recording Secretary**

SAGINAW VALLEY STATE UNIVERSITY  
Proposed General Fund Budget Revision  
Fiscal Year 1988-89  
October 10, 1988

Appendix One:  
Budget

Recommended Changes to Budget Adopted by Board of Control, 8/8/88

1. Unspecified expenditure savings incorporated in 8/8/88 approved budget	\$(350,000)
2. Revenue reduction - tuition rollback	(282,000)
3. Adjustment to tuition revenue - change in composite rate	110,000
4. Revise miscellaneous income forecast	33,000
5. Reduced fund balance per audit	8,000
6. Payroll accrual adjustment, 1988-89 charge	(113,000)
7. Reduction in planned 'supplies, materials and services' budgets	161,000
8. Reduction in planned Library acquisitions	78,000
9. Physical Plant savings	50,000
10. Increase Auxiliary Services indirect cost recovery	<u>35,000</u>
Base Budget Imbalance	(270,000)

Budgetary Impact of One-time Events

11. Presidential search	\$ (40,000)
12. Payroll accrual adjustment	(200,000)
13. Defer replacing Alumni Affairs coordinator	<u>28,000</u>
	(212,000)
Deficit for 1988-89	<u><u>\$(482,000)</u></u>

JAW/mjc  
Revised 10/6/88

(b-100788)

SAGINAW VALLEY STATE UNIVERSITY  
Proposed General Fund Budget Revision  
Fiscal Year 1988-89  
October 10, 1988

Recommended Changes to Budget Adopted by Board of Control, 8/8/88

1. Unspecified expenditure savings incorporated in 8/8/88 approved budget	\$(350,000)
2. Adjustment to tuition revenue - change in composite rate	110,000
3. Revise miscellaneous income forecast	33,000
4. Increase in fund balance per audit	8,000
5. Reduction in planned 'supplies, materials and services' budgets	161,000
6. Reduction in planned Library acquisitions	78,000
7. Physical Plant savings	50,000
8. Increase Auxiliary Services indirect cost recovery	<u>35,000</u>
	125,000
9. Payroll accrual adjustment, 1988-89 charge	<u>(113,000)</u>
	12,000
10. Revenue reduction - tuition rollback	<u>(282,000)</u>
Base Budget Imbalance	\$(270,000)

Budgetary Impact of One-time Events

11. Presidential search	(40,000)	
12. Payroll accrual adjustment	(200,000)	
13. Defer replacing Alumni Affairs coordinator	<u>28,000</u>	
		<u>(212,000)</u>
Deficit for 1988-89		<u>\$(482,000)</u>

JAW/mjc  
Revised 10/25/88  
(b-100788)

SAGINAW VALLEY STATE UNIVERSITY  
RECOMMENDED REVISED GENERAL FUND BUDGET  
FISCAL YEAR 1988-89  
NOVEMBER 14, 1988

Appendix Three:  
Revised Budget

Recommended Changes to Budget Adopted  
by Board of Control 08/08/88

RESOURCES	Increase	Decrease	Total
Original Budget			
1. Tuition roll-back		\$282,000	\$22,549,000
2. Change in composite tuition & fee rate	\$110,000		
3. Reforecast of student credit hours (See Attachment 1)		47,600	
4. State appropriation - recognition of full forward funding per State cash payment schedule	225,749		
5. Reforecast miscellaneous income	33,000		
6. Change Auxiliary Services indirect cost recovery	35,000		
7. Balance Forward	8,623		
Net Resources Increase	\$412,372	\$329,600	82,772
Revised Resources Projections			22,631,772
EXPENDITURE ALLOCATIONS			
Original Budget			22,549,000
8. Unspecified expenditures savings incorporated in 8/8/88 approved budget	\$350,000		
9. Payroll accrual adjustment, 1988-89 charge	75,000		
10. Reduction in planned 'supplies, materials and services' budgets		\$175,971	
11. Reduction in planned library acquisitions		78,000	
12. Physical plant savings		50,000	
13. Utility budget	29,000		
14. Reduction in planned academic program accreditation expenditures		9,000	
15. Compensation accounts	55,412		
16. Internal Audit - departmental s.m.s	5,000		
17. Recession of funded facility openings		62,418	
Net Expenditure Allocations Increase	\$514,412	\$375,389	139,023
Revised Expenditure Allocations Projection			22,688,023
Resources Over (Under) Expenditures - Base			( 56,251)
Impact of One-Time Events			
18. Presidential search			(40,000)
19. Defer replacing Alumni Affairs Coordinator			28,000
Resources Over (Under) Expenditures - Total Operations			(12,000)
Office of the Controller & Budget			\$ ( 68,251)

JGM/jg  
11/09/88

Appendix Three:  
Revised Budget

Attachment 1

Session	SCM Projection 2/88	Revised Projection 10/19/88	Variance	Revenue Impact
Summer 6	-0-	995	995	\$ 60,244
Fall 1988,	56,871	55,995	(876)	(53,039)
Balance of Year	71,183	70,431	(752)	(45,531)
	-----	-----	----	-----
	128,054	127,421	(633)	(38,326)
	-----	-----	-----	-----
Adjustments to fees and bad debt write-offs				( 9,274)
				-----
Total				\$(47,600)
				-----

SAGINAW VALLEY STATE UNIVERSITY  
 APPROPRIATION REQUEST  
 STATE FISCAL YEAR 1989-90  
 OPERATING BUDGET

Program Maintenance Request

State Fiscal Year Appropriation, 1988-89	\$14,149,873
Additional Amount Needed in 1989-90 for Compensation, Supplies, Materials, Services and Capital Expenditures	1,110,765
	-----
	\$15,260,638 (7.9%)

Program Revision Requests

#1 - Full-Time Faculty	271,700
#2 - Fine Arts Center Start-Up and Wickes Hall Renovation - Final Phase	344,857
#3 - Physical Education Facility Start-Up Final Phase	1,294,242
	443,875
	-----
#4 - Computing	2,354,674 (16.6%)
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TOTAL - OPERATIONS	\$17,615,312 (24.5%)
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The state appropriation data presented above includes funding for the Research Excellence Fund and Martin Luther King, Jr./Cesar Chavez/Rosa Parks Program.

Also, as stated in the budget narrative, the appropriation request incorporates an assumption that forward funding will continue in 1989-90.

JGM/jg  
 11/3/88

## Appendix Four: Appropriations

- (1) The amount of forward funding recognized increases from \$2,005,037 in 1987-88 to \$2,246,429 in 1988-89.
- (2) Adjusted for contractual commitments.
- (3) Fund balance, 6/30/88, \$304,335 less contractual commitments, \$145,712.
- (4) Includes \$2,590,357 of forward funding which is \$343,928 higher than the amount recognized in 1988-89. The State Appropriation would need to increase approximately 14.0% to allow use of forward funding to remain at the 1988-89 level.

Office of the Controller & Budget  
OCBM:jg  
7/06/88 rev. 11/09/88

**SAGINAW VALLEY STATE UNIVERSITY**

**BOARD OF CONTROL**

**DECEMBER 12, 1988  
REGULAR MONTHLY MEETING**

**INDEX OF ACTIONS**

<b>RES-813</b>	<b>RESOLUTION TO APPROVE FACULTY SABBATICALS FOR 1988-1990 APPROVED</b>	<b>4</b>
<b>RES-814</b>	<b>RESOLUTION TO APPROVE LEAVE WITHOUT PAY FOR MS. ROSE COLLAMER APPROVED</b>	<b>5</b>
<b>RES-815</b>	<b>RESOLUTION TO APPROVE THE 1989-90 CAPITAL OUTLAY BUDGET AS REVISED APPROVED</b>	<b>5</b>
<b>RES-816</b>	<b>RESOLUTION TO ACCEPT THE ANNUAL FINANCIAL AUDIT APPROVED</b>	<b>6</b>
<b>RES-817</b>	<b>RESOLUTION TO APPROVE THE REVISION OF THE LINE OF CREDIT WITH MICHIGAN NATIONAL BANK APPROVED</b>	<b>7</b>
<b>RES-818</b>	<b>RESOLUTION FORMALLY DESIGNATING AN ECOLOGICAL RESEARCH AREA ON THE SAGINAW VALLEY STATE UNIVERSITY CAMPUS APPROVED</b>	<b>7</b>
<b>RES-819</b>	<b>RESOLUTION APPROVING THE AUXILIARY-BONDED FACILITIES OPERATING BUDGET FOR 1988-89 APPROVED</b>	<b>8</b>
<b>RES-820</b>	<b>RESOLUTION APPROVING THE REVISION OF THE GENERAL FUND OPERATING BUDGET FOR 1988-89 APPROVED</b>	<b>9</b>

<b>RES-821</b>	<b>RESOLUTION TO APPROVE THE 1989-90 APPROPRIATION REQUEST FOR SVSU'S GENERAL FUND OPERATING BUDGET APPROVED</b>	<b>11</b>
<b>BM-756</b>	<b>MOTION TO MOVE TO EXECUTIVE SESSION APPROVED</b>	<b>17</b>

**MINUTES**

**BOARD OF CONTROL**

**SAGINAW VALLEY STATE UNIVERSITY**

**Regular Meeting**

**9:30 a.m.**

**Pioneer Hall Board Room - Pioneer Hall**

**December 12, 1988**

**Present:** Braun  
Curtiss  
Klykylo  
Ryder  
Saltzman  
Ward  
Woods

**Absent:** Lofton  
Munoz

**Others**

**Present:** W. Barnett  
A. Beutler  
B. Clark  
A. Dickey  
J. Dwyer  
J. Fallon  
M. Frahm  
W. Gourd  
D. Irish  
C. Lange  
J. Muladore  
K. Nowaczyk  
E. Petersen  
W. Rathkamp  
P. Saft  
J. Snyder  
J. Stanley  
R. Thompson  
J. Woodcock  
R. Yien  
Press (2)

**I. CALL TO ORDER**

Chairperson Saltzman called the meeting to order at 9:35 a.m.

**II. PROCEDURAL ITEMS**

**A) Approval of minutes of October 10, 1988 Regular Monthly Meeting**

It was moved and supported that the minutes of the October 10, 1988 regular monthly meeting be approved.

The minutes were unanimously approved as written and were ordered filed in the President's Office and in Zahnow Library.

**B) Approval of minutes of November 14, 1988 Special Meeting**

It was moved and supported that the minutes of the November 14, 1988 special meeting be approved.

The minutes were unanimously approved as written and were ordered filed in the President's Office and in Zahnow Library.

**C) Approval of minutes of November 14, 1988 Joint Meeting with Delta College**

It was moved and supported that the minutes of the November 14, 1988 Joint Meeting with Delta College be approved.

The minutes were unanimously approved as written and were ordered filed in the President's Office and in Zahnow Library.

**D) Recognition of the official representative of the Faculty Association.**

Chairperson Saltzman recognized Dr. Walter Rathkamp, President of the SVSU Faculty Association, and asked whether he had any comments. He did not.

**E) Communications and requests to appear before the Board**

Chairperson Saltzman read the following letter from Dr. Richard H. Gilmore:

**Dear Jo,**

**Please convey to the members of the SVSU Board of Control, a group of special friends, that at the November 17, 1988 meeting of the SVSU Board of Fellows, President Jack Ryder in his usual winning way, delivered to me the Board's handsome and warm resolution. To include Alma was a much appreciated special touch, so this note is a delighted thank you, for each of us enjoys such "warm fuzzies."**

**I am pleased, too, that you have afforded me the opportunity to continue my interest in SVSU through the Board of Fellows and the Foundation. It will be of interest here that I held membership on the Board of Fellows from December 1969 through July 1972, and to add to that I was privileged to Board of Control membership for 25 percent of my years.**

**In closing, and from Alma and me, be pleased to be reminded that we are grateful that SVSU and its community are so well served, as has been the leadership of the University's Board of Control. We extend to you our fervent wish that your collective strengths may continue to grow as you extend the reach of SVSU.**

**Sincerely,**

**Dick Gilmore**

### **III REMARKS BY THE PRESIDENT**

**President Ryder stated that there had been a great deal of rhetoric on the importance of education from both sides during the campaign for the Presidency of the United States. He noted that the time had come to do something to advance the cause of education if we are to maintain our competitive place with other nations around the world. He felt that President Bush would provide the necessary leadership to do so. Science and mathematics, as well as the study of world geography and international**

cultures, must be stressed.

President Ryder stated that he hoped that the SVSU Board of Control, and all of the other Boards in the United States, will encourage the President in his initiatives and provide the moral leadership for advancing the cause of education in this country.

**IV. ACTION ITEMS**

**1) Resolution Approving Faculty Sabbaticals for 1989-1990**

**RES-813      It was moved and supported that the following resolution be adopted.**

**WHEREAS, Saginaw Valley State University is committed to quality education and provides the faculty with opportunities to enhance and expand their professional knowledge and expertise, and**

**WHEREAS, The University administration supports faculty sabbatical leaves as an integral part of the SVSU Faculty Development Program,**

**NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted sabbatical leaves as specified below for the academic year of 1989-1990.**

Mrs. Judith Apgar	Nursing	Fall 1989
Dr. Emilio Castaneda	Modern Foreign Languages	Summer 1989, 1990, 1991
Dr. Frank Chen	Physics	Fall 1989
Dr. George Eastland	Chemistry	Winter 1990
Dr. Drew Hinderer	Philosophy	Fall 1989, Winter 1990
Dr. Elaine Stephens	Teacher Education	Fall 1989
Dr. Jill Wetmore	Finance	Fall 1989
Mr. Matthew Zivich	Art	Summer 1989, 1990, 1991

Dr. Crystal Lange, Dean of the College of Nursing and Allied Health Sciences, stated that all of these candidates have had their applications reviewed, and their sabbatical activities have been deemed worthy of this opportunity. President Ryder noted that SVSU has consistently provided sabbaticals, regardless of our economic situation, because this is such an important method of refurbishing and re-energizing our faculty.

The motion was **APPROVED** unanimously.

2) Resolution Approving Leave without Pay for Ms. Rose Collamer

RES-814 It was moved and supported that the following resolution be adopted.

WHEREAS, Ms. Rosella Collamer, Director of the Chrysallis Center and Associate Professor of English, has requested a leave of absence without pay for the Winter 1989 semester for personal and health reasons, and

WHEREAS, the Department of English has recommended that Ms. Collamer be granted an unpaid leave for Winter Semester,

NOW, THEREFORE, BE IT RESOLVED, that Ms. Rosella Collamer be granted a leave without pay for the period of January 1, 1989 through June 30, 1989.

There was no discussion.

The motion was **APPROVED** unanimously.

3) Resolution Approving the 1989-1990 Capital Outlay Budget Request as Revised

RES-815 It was moved and supported that the following resolution be adopted.

WHEREAS, The state appropriation budget request for Capital Outlay projects was due November 1, 1988, and

WHEREAS, The request was discussed previously with the Board of Control at the September 22, 1988 Board of Control meeting, and

WHEREAS, This request as revised must be approved by the Board of Control,

NOW, THEREFORE, BE IT RESOLVED, That the attached Capital Outlay Budget Request for Saginaw Valley State University for fiscal year 1989-1990 is approved for submission to the State of Michigan. (See Appendix One: Capital Outlay)

President Ryder stated that the proposal for the Business Innovation and Professional Development Center had been increased, based upon an analysis which had been made with the Department of Management and Budget. He recommended for approval.

The motion was **APPROVED** unanimously.

4) Resolution Accepting the Annual Financial Audit

RES-816 It was moved and supported that the following resolution be adopted.

WHEREAS, The financial statements for the 1987-88 fiscal year as audited by Ernst & Whinney, CPA were received by the Board of Control at the October 10, 1988 meeting, and

WHEREAS, The Audit and Finance Committee of the Board has reviewed the audit, and recommends that it be accepted by the Board of Control,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control accept the audit as submitted, received and reviewed.

Mr. Braun noted that there were 16 specific recommendations listed in the management letter, and asked whether these recommendations had been addressed at the committee level. Mr. Woodcock replied that the recommendations had been discussed with the Finance and Audit Committee, and that responses will be prepared for discussion with

the Board after the first of the year.

The motion was **APPROVED** unanimously.

**5) Resolution Approving the Revision of the Line of Credit with Michigan National Bank**

**RES-817      It was moved and supported that the following resolution be adopted.**

**WHEREAS, the Board of Control adopted Resolution 803 on October 10, 1988, titled "Resolution of the Board of Control of Saginaw Valley State University Authorizing the Borrowing of Funds to Meet Temporary Cash Flow Deficits" which authorized the Board to borrow upon the terms and conditions set forth in the Loan Agreement with Michigan National Bank a maximum principal sum not to exceed \$2,000,000.00, and**

**WHEREAS, Michigan National Bank subsequently approved a line of credit maximum principal sum of \$2,500,000.00 based upon discussions with the University's administration;**

**NOW, THEREFORE, BE IT RESOLVED, that the Saginaw Valley State University Board of Control amend Resolution 803 of October 10, 1988 by increasing the maximum principal sum that the Board may borrow upon the terms and conditions of the Loan Agreement from \$2,000,000.00 to \$2,500,000.00.**

The motion was **APPROVED** unanimously.

**6) Resolution Formally Designating an Ecological Research Area of the Saginaw Valley State University Campus**

**RES-818      It was moved and supported that the following resolution be adopted.**  
**(See Appendix Two: Ecological Research)**

Mr. Woodcock reviewed the resolution and the concerns which have been raised regarding the possibility of noxious weeds and insects. President Ryder noted that the direction of the development of the campus is away from the Ecological Research Area.

Mr. Curtiss noted that the resolution was somewhat more stringent than he would like, in that we don't know exactly what the Campus Land Use Committee means by "natural."

He asked whether we would be able to plant a planned development of trees or wild flowers, or something that would make it look like a meadow, without having to mow it, which would control the obnoxious weeds. Mr. Woodcock replied that the committee understood that this would be a possibility, that some similar areas already exist on campus.

The motion was **APPROVED** unanimously.

**7) Resolution Approving the Auxiliary Services-Bonded Facilities Operating Budget for 1988-89**

**RES-819 It was moved and supported that the following resolution be adopted.**

**WHEREAS, Sufficient information regarding occupancy rates, anticipated revenues and anticipated expenditures is known,**

**NOW, THEREFORE, BE IT RESOLVED, That the attached Operating Budget be adopted for the 1988-89 fiscal year, and**

**BE IT FURTHER RESOLVED, That the Administration is authorized to make capital expenditures as considered appropriate from the Repair and Equipment Reserve with the understanding that a minimum of \$250,000 is to be retained in the Reserve Account as of June 30, 1989.**

Mr. Woodcock stated that the Board of Control takes two actions related to the Auxiliary Services-Bonded Operating Budget.

- a) In the spring, it establishes the fees which are charged for the use of the facilities involved, and
- b) In the fall, once the actual enrollment is known, the board establishes the budget for that year.

Mr. Woodcock then reviewed Appendix Three: Auxiliary Services, and noted that it is the responsibility of the Board to ascertain that the budget that is being adopted shows at least a 1.25 debt service ratio. He noted that approximately a decade ago SVSU's rates were the second highest in the State of Michigan; we have reduced them to the extent that we now rank in the middle of the state universities. In response to a question from Mr. Braun, Mr. Woodcock stated that in case of a drop in the prime rate, the bonds could be refinanced.

Mr. Curtiss noted that the contributions to required reserves had dropped since last year and asked whether the reduced contribution met the minimum requirement or if it fully funded the required reserves. Mr. Woodcock replied that the required reserves are fully funded. He added that the contribution to required reserves is less this year because of the University's desire to keep the increase in rates as small as possible. Mr. James Muladore, Controller and Budget Director, added that we now have three reserve levels, all of which are fully funded.

The motion was **APPROVED** unanimously.

8) Resolution Approving the Revision of the 1988-89 General Fund Operating Budget

RES-820      It was moved and supported that the following resolution be adopted.

WHEREAS, Events requiring modification of the General Fund Operating Budget for 1988-89 have occurred subsequent to the Board of Control approval of the budget on August 8, 1988, and

WHEREAS, The budget approved on August 8, 1988, included a \$350,000 imbalance, and

WHEREAS, Subsequent to August 8, 1988, there has been a rollback of Michigan resident undergraduate tuition and required fees which reduced expected revenues by \$282,000,

NOW, THEREFORE, BE IT RESOLVED, That the modifications included on the attached be incorporated into the institution's 1988-89 General Fund budget, which includes an anticipated deficit for 1988-89 of \$68,251, and

BE IT FURTHER RESOLVED, That the standard budget format document incorporating the changes be included in the official minutes of this meeting. (See Appendix Four: Revised Budget)

President Ryder stated that the Board had held a special meeting the previous afternoon which dealt with the details of the consideration of the revision of the budget, as well as the Appropriation Request for 1989-90. He noted that it was critical to point out some of the areas which had been covered during that open session. In light of the extremely small state appropriation increase available for unrestricted purposes (2.2 percent as calculated by the state, on a reduced prior year's base) and actions to limit resident undergraduate tuition and fee increases to less than 10 percent, the following decisions were made:

- a) A total of \$712,000 intended to fund the positions necessary for the full utilization of the Fine Arts Facility and Wickes Hall have been re-allocated to meet the General Fund requirements.
- b) \$51,000 of the \$260,000 originally set aside to implement priorities developed through the planning process remains in the budget. These funds will be used for pursuing academic program accreditation.
- c) Because of inflation and steady enrollment growth, the plan was to increase departmental operating budgets by an average of 6 percent. Instead, the amount available institution-wide per departmental operating budgets has been frozen at last year's level. This necessary action, combined with actions to minimize other institutional fund operating budgets, has reduced additionally planned expenditures by \$212,000.

- d) The library acquisitions budget is being reduced by \$78,000 from the budget originally approved on August 8, 1988. This leaves only \$169,999 available for library acquisitions from the General Fund budget.
- e) Physical Plant expenditures will be reduced by \$50,000.
- f) The position of Alumni Coordinator has not been filled, but is assigned on a part-time basis to a current full-time employee.
- g) Refilling of other vacancies that may occur will be delayed as long as feasible.
- h) Adequate funds to open and operate the Health and Physical Education Center were not provided for in the state appropriations.

President Ryder concluded by stating that he would recommend approval of the revision to the 1988-89 General Fund Operating Budget.

The motion was **APPROVED** unanimously.

9) Resolution Approving the 1989-90 Appropriation Request for SVSU's General Fund Operating Budget

RES-821 It was moved and supported that the following resolution be adopted.

WHEREAS, The state appropriation budget request was due November 1, 1988, and

WHEREAS, This request must be approved by the Board of Control,

NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Operating Budget request for Saginaw Valley State University for fiscal year 1989-90 be approved for submission to the State of Michigan. (See Appendix Five: Appropriations Request)

President Ryder stated that SVSU was requesting an additional \$1,110,765 for the 1989-90 budget to provide for compensation, supplies, material, services and capital expenditures. This would be a 7.9 percent increase in the appropriations request over the 1988-89 budget. It would include a 6 percent increase in supplies and expenses, which were frozen this year.

The Program Revision Requests would include 30 new faculty members, six in each of the next five years. Additional support is being requested for the final phase of the start-up of the Fine Arts Center, the Physical Education Facility and the Wickes Hall renovation. \$443,875 is being requested for computing. These four items total \$2,354,674, for a 16.6 percent increase. This amount, combined with the \$1,110,765 requested for the Program Maintenance Request, comes to total operations expenditures of \$17,615,312, or a 24.5 percent increase.

President Ryder reported that the Operating Budget which had been reviewed by the Board at the December 11, 1988 special meeting included a 6 percent increase in tuition. He noted that if state appropriations are inadequate, an increase exceeding 6 percent might be necessary if major cutbacks are not to be instituted. Unless the situation changes, many state universities--including SVSU--will be forced to close down enrollments early. Dr. Ryder recommended that the Board approve the budget as proposed and added that SVSU ought to make clear to the Legislature the implications of insufficient funding for serving the needs of the people of this area.

The motion was **APPROVED** unanimously.

**V. INFORMATION AND DISCUSSION ITEMS**

**10) Academic Program Report: College of Arts and Behavioral Sciences**

Dr. Robert S.P. Yien, Vice President for Academic Affairs, introduced Dr. William Barnett, Dean of the College of Arts and Behavioral Sciences, Dr. Basil Clark, former Assistant Dean, and Dr. Eric Petersen, Assistant Dean. Drs. Barnett, Clark and

Petersen presented a seven-part description of the composition of the Arts and Behavioral Sciences faculty, staff and student body, their activities and their concerns.

Dr. Barnett stated that the College of Arts and Behavioral Sciences consists of 55 line-of-tenure full-time faculty, two temporary full-time faculty, one Martin Luther King/Rosa Parks/Caesar Chevaz Visiting Professor, 69 adjunct faculty, and eight staff members, for a total of 134 people, which is the largest unit in the University in terms of staffing. The College is divided into 12 departments: Art, Communication and Theatre, Music, English, Philosophy, Modern Foreign Languages, Criminal Justice, History, Political Science, Psychology, Social Work, and Sociology. Credit hour growth in the College has outstripped growth in SVSU's other academic areas, accounting for 69 percent of the total credit hour growth since 1981-82. Among the reasons is that many Basic Skills and General Education courses are taught through the College of Arts and Behavioral Sciences. The College also provides service courses for several other majors, and offers many general interest courses students may elect to take. This growth has resulted in many of the faculty teaching overloads, as well as causing a drastic increase in the utilization of part-time faculty.

Dr. Clark reported that Arts and Behavioral Science faculty are involved in many activities. Most departments have clubs and/or honor societies for students. The departments like to encourage involvement in extra-curricular activities, although it is sometimes difficult to stimulate the students' interest. However, given the "drive in, drive out" nature of the institution, the more of this sort of thing we can offer, the better off we

are. The varying backgrounds and abilities of SVSU students create a challenge for professors, in that it is very difficult to challenge outstanding students without leaving the weaker ones behind. Reading skills are continually weak. The reading development people are working very hard to develop new programs, and seem to be experiencing success in that endeavor. Commuter students do very well, in spite of their additional responsibilities of jobs and family.

Dr. Petersen stated that teaching at SVSU is definitely a full-time job. Faculty who teach 12 hours per week spend 24 or more hours weekly preparing for class, as well as having at least five office hours per week. They also engage in research and scholarly activities, as well as performing community service roles on campus committees and activities. He noted that the faculty members were deeply appreciative of the \$500 per year in professional development they each receive, and that, in this regard, no other university supported their faculty as well as SVSU does.

Dr. Petersen listed Arts and Behavioral Science faculty concerns as:

- a) Increasing class sizes without teaching assistants, which force faculty to rely more heavily on multiple choice questions and machine readable tests;
- b) Poor preparation of many incoming students;
- c) Professional schools requiring additional classes in their disciplines to satisfy accreditation, which results in teaching students who are highly specialized but, in many cases, poorly educated;
- d) Heavy reliance on part-time faculty, some of whom are less well trained and less experienced in the classroom than full-time faculty;
- e) The hope that the new president will have a strong interest in assessing academic programs and in curriculum development at SVSU.

Dr. Barnett concluded by reviewing the Basic Skills Program at SVSU, as well as

the service courses. He stated that the issue of accreditation was disturbing to the A&BS faculty, that in some ways it is preventing opportunities for students to explore all of their areas of interest. Since a large percentage of our students are the first person from their family to attend college, they are not aware of all of their options. They must be given a chance to explore their opportunities and to develop their critical thinking skills. Dr. Barnett added that the number one major at SVSU is "No choice--I don't know." They come here and explore across the University until they find something--and that should be encouraged.

**11) Report on Presidential Search**

Chairperson Saltzman turned the gavel over to Secretary Braun, since she serves as Chair of the Presidential Search Committee, and Joyce Woods, who is Vice Chairperson of the Board, also serves on the Search Committee.

Mrs. Saltzman read the Presidential Search Report. (See Appendix Six: Presidential Search) Mrs. Woods stated that she was quite pleased with the smooth transition from the pre-search study into the committee and that she looked forward to their work. She added that she felt that the committee as constructed is going to be very effective and that she would be very happy to receive any comments or concerns from other board members or interested faculty.

Mr. Braun asked for other comments. Hearing none, he thanked Mrs. Saltzman for the report and returned the gavel to her.

**12) Preliminary Report on Winter 1989 Admissions**

Mr. James Dwyer, Director of Admissions, distributed and reviewed the Preliminary Report on Winter 1989 Admissions. (See Appendix Seven: Winter Admissions) He noted that total applications for admission are up nearly 9 percent.

**13) Preliminary Report on Winter 1989 Registration**

Mr. Paul Saft, Registrar, distributed and reviewed the Preliminary Report on Winter 1989 Registration. (See Appendix Eight: Winter Registration) He noted that winter registration is up 6.6 percent in student numbers and 8.2 percent in credit hours over the same date last year.

**VI. OTHER ITEMS FOR CONSIDERATION**

Chairperson Saltzman announced the appointment of Henry Klykylo to the SVSU Foundation Board, replacing Ernest Lofton. She also announced the appointment of George Ward to the Finance and Audit and Business and Facilities Committees, replacing Jo Saltzman, who will rejoin the Academic and Student Affairs and Personnel Committees.

President Ryder told the Board about the Japan Center for Michigan Universities, which will start in September of 1989. The theory is that each of Michigan's public universities will have one scholarship, in addition to a pool of another 15 students, who could come from any of the institutions. If a university did not have a student to send, that scholarship would go back into the pool. There would be a total of 30 scholarships. Mrs. Woods asked when we would know who SVSU's student will be. Dr. Yien replied that applications are currently being accepted; the deadline is February 1. The announcement will be March 15, 1989.

President Ryder suggested that the Board move to Executive Session at lunch time to cover some areas that fall within the Freedom of Information Act, including negotiations with the Clerical Association and awards. No actions will be taken after the Executive Session.

**14) Motion to move to Executive Session**

**BM-756 Mr. Ward moved that the Board recess and reconvene in Executive Session at Doan. Mr. Braun seconded the motion.**

The motion was **APPROVED** unanimously.

The Board recessed at 12:15 p.m. and reconvened at 12:20 p.m.

**VII. ADJOURNMENT**

Chairperson Saltzman adjourned the meeting at 1:36 p.m.

**Respectfully Submitted:**

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**Florence F. Saltzman  
Chairperson**

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**Hugo E. Braun  
Secretary**

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**Jo Stanley  
Recording Secretary**

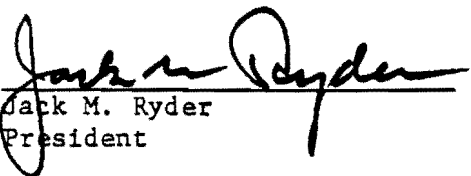
Appendix One:  
Capital Outlay

SAGINAW VALLEY STATE UNIVERSITY

University Center, Michigan

CAPITAL OUTLAY REQUEST

1989-90

  
Jack M. Ryder  
President

October 25, 1988  
\_\_\_\_\_  
Date

DEPARTMENT OF MANAGEMENT AND BUDGET  
FORM OOB A: LINE ITEM CONSTRUCTION PROGRAM SUMMARY

CODE

LEGEND

FISCAL YEAR

1989-1990

PAGE 1 OF 9

A = Not Yet Authorized or Reauthorized in Act

B = Programming

C = Schematic/Preliminary Plans

D = Working Drawings

E = Construction

DEPARTMENT OR INSTITUTION: Saginaw Valley State University

No.	Classification & Project Title	Gross Sq.Ft.	Total Project Cost	Total State Funds	State Funds To Date	PROJECT CASH FLOW & SCHEDULE				Status
						Cash Flow		Date Const. Start	Date Const. Complete	
						FY 1	Balance			
1	<u>PROGRAMMING &amp; PLANNING</u> Theatre - Phase II of Fine Arts Center	45.0	\$ 7,000.0	\$ 7,000.0	-0-	\$ 2,000.0	\$ 5,000.0	10-90	10-92	B
2	Instructional Facility No. 3	50.0	6,500.0	6,500.0	-0-	2,000.0	4,500.0	5-91	5-93	B
<u>COMPLETE PLANS AND/OR BEGIN CONSTRUCTION</u>										
1	Center for Business Innovation & Professional Development	150.0	16,500.0	16,500.0	-0-	3,500.0	13,000.0	5-90	5-92	C
2	Central Heating and Cooling Plant	--	25,000.0	25,000.0	\$180.0	3,000.0	22,000.0	10-90	10-92	C
<u>MAJOR SITE DEVELOPMENT</u>										
1	Storm Water Retention Basin - Site Lighting - Landscaping	--	1,000.0	1,000.0	-0-	500.0	500.0	10-90	10-91	A
TOTAL						\$11,000.0	\$45,000.0			

\*

(Rev. 87-88)

\* REVISED 11/21/88

Appendix One:  
Capital Outlay

1989-1990  
Budget Request  
Narrative

Programming and Planning

Theatre - Phase II Fine Arts Building:

See accompanying DMB  
Form OOB D-Program Revision Request

Instructional Facility No. 3:

"

DEPARTMENT OF MANAGEMENT AND BUDGET  
FORM OOB B: REQUEST FOR LUMP SUM ALLOCATIONS

FISCAL YEAR 1989-1990  
PAGE 3 OF 9

DEPARTMENT OR INSTITUTION: Saginaw Valley State University

Indicate request rounded to nearest thousand dollars: e.g. \$53,571 should be entered as \$54.0

No.	Classification, Project Title, and Justification	Budget Year Request
1	<p>Remodeling of the 1966 and 1968 Buildings: The 1966 and 1968 Buildings were named for the years they were constructed and they were built to serve temporarily as office and classroom space until adequate facilities could be constructed. The buildings were designed to ultimately become maintenance buildings, without interior walls, 14 ft. high ceilings and 6 in. reinforced concrete floors.</p> <p>Adequate alternate space has been recently provided to house the existing offices and services in the 1966 Building and we, therefore, request funds to remodel and convert the existing building into a maintenance building. It will be necessary to remove interior walls, install garage doors, and provide storage shelves, tool cribs, and shop areas and to provide electrical services for these areas.</p> <p>The 1968 Building has housed our fine arts programs of music and art which have moved to a privately funded Fine Arts Center. The building also houses offices which will be moving to the Administrative Services Building.</p> <p>We, therefore, request funds to remodel this building so it may be used by the Theatre Department with classrooms, a black box theatre, a laboratory/shop for theatre training and faculty offices.</p> <p>We also will relocate our Graphic Center and Print Shop, which is presently in the 1966 Building, in the 1968 Building.</p> <p>The estimated cost of remodeling these buildings as outlined above, with a total of 40,000 square feet, is \$350,000.</p>	\$350.0
2	<p>Remodeling the Theatre Building: The Theatre at Saginaw Valley State University was constructed in 1969 and contains 11,750 square feet and seats 400 persons. The building lacks adequate lighting and sound systems. The building also needs a catwalk for stage lighting, and a grid system to support scenery and dressing room facilities. These items are required to provide an adequate facility for conducting theatre classes.</p>	

Appendix One:  
Capital Outlay

DEPARTMENT OF MANAGEMENT AND BUDGET  
FORM OOB B: REQUEST FOR LUMP SUM ALLOCATIONS

FISCAL YEAR 1989-1990  
PAGE 4 OF 9

DEPARTMENT OR INSTITUTION: Saginaw Valley State University

Indicate request rounded to nearest thousand dollars: e.g. \$53,571 should be entered as \$54.0

No.	Classification, Project Title, and Justification	Budget Year Request
	Remodeling the Theatre Building Cont'd.:  This project is estimated to cost \$200,000.	\$200.0
3	<p><u>Remodeling Administrative Services Building:</u> The Administrative Services Building was built in 1985 to replace 11 portable buildings which were destroyed by fire. This building was designed to ultimately house administrative offices of Purchasing, Physical Plant, Personnel, Engineering Services and Public Safety.</p> <p>The past four years the building has housed offices which were in the units destroyed by fire which included the President's office, Vice-Presidents' offices, Institutional Planning, Information Services and others. These offices have moved to the newly remodeled Wickes Hall and a portion of the building will require remodeling to house our Public Safety Department and the other departments which will relocate to this building.</p> <p>Spaces required for Public Safety include officers' men and women locker rooms, property and evidence room, officers' ready room, records storage, lobby, offices, etc.</p> <p>The estimated cost of remodeling to provide these areas is \$75,000.</p>	\$75.0
4	<p><u>Remodeling the Original Cardinal Gymnasium:</u> A new Health and Physical Education Building is under construction and will be completed by June 1989. The new structure encompasses the 1972 structure and provides a complete physical education facility. The old gymnasium requires remodeling so that it can be utilized as a student recreational and intramural facility. The remodeling will consist of window replacement, revisions in entrance and exit doors and patterns, removal of temporary offices and laundry facilities, repairing walls and ceilings, etc. It is estimated the total remodeling project will cost \$125,000.</p>	\$125.0
5	<p><u>Special Maintenance:</u> The University utility systems are presently 22 years old and require special maintenance work on many items such as painting and cathodic protection of the Water Tower, maintenance on valves, boxes and hydrants of the water system and on sewage system wet</p>	

Appendix One:  
Capital Outlay

DEPARTMENT OF MANAGEMENT AND BUDGET  
FORM OOB B: REQUEST FOR LUMP SUM ALLOCATIONS

FISCAL YEAR 1989-1990  
PAGE 5 OF 9

DEPARTMENT OR INSTITUTION: Saginaw Valley State University

Indicate request rounded to nearest thousand dollars: e.g. \$53,571 should be entered as \$54.0

No.	Classification, Project Title, and Justification	Budget Year Request
	<p>Special Maintenance Cont'd.:</p> <p>wells and pumping stations.</p> <p>The original gymnasium is now 16 years old and it has a corrugated metal roof with neoprene seals at bolt holes that are causing continual leak problems and we request special maintenance funds to install a new membrane type roof on this 36,000 sq. ft. building.</p> <p>The estimated cost of these projects is \$150,000.</p>	<p>\$150.0</p>

Appendix One:  
Capital Outlay

DEPARTMENT OF MANAGEMENT AND BUDGET  
FORM OOB C:

FISCAL Year 1989-1990  
PAGE 6 OF 9

CAPITAL OUTLAY  
PRR PRIORITY RANKING  
SUMMARY FORM

DEPARTMENT OR INSTITUTION Saginaw Valley State University

Rank	Name of Project	TOTAL COST	STATE FUNDS FY1	STATE FUNDS FUTURE	FY COMPLETE	LEAVE BLANK
1	Theatre - Phase II of Fine Arts	\$ 7,000.0	\$2,000.0	\$5,000.0	1992	
2	Instructional Facility No. 3	6,500.0	2,000.0	4,500.0	1993	
TOTAL		\$13,500.0	\$4,000.0	\$9,500.0		

DEPARTMENT OF MANAGEMENT AND BUDGET  
FORM OOB D:

Page 7 of 9

CAPITAL OUTLAY PROGRAM REVISION REQUEST

FISCAL YEAR 1989-1990

Dept. or Inst. <u>Saginaw Valley State University</u>		Total Required Res. (\$000's) \$ <u>7,000.0</u>
Rank of PRR <u>1</u>	State Funds FY 1	\$ <u>2,000.0</u>
Name of Project <u>Theatre - Phase II of Fine Arts Center</u>	State Funds Future	\$ <u>5,000.0</u>
Character of Request: Planning <u>x</u>	Other Funds	\$ <u>-0-</u>
Plng. Reauthorization <u>      </u> Purchase <u>      </u>	Estimated FY Complete	<u>1992</u>
Major Remodel. <u>      </u> Major Maintenance <u>      </u>	Estimated Annual Operating Cost	<u>\$350.0</u>

JUSTIFICATION: FOLLOW CAPITAL OUTLAY MANUAL FORMAT

THEATRE - PHASE II OF FINE ARTS CENTER

Statement of the Problem:

The University has constructed a \$7,000,000 fine arts building to accommodate the educational programs in art and music from privately contributed funds. The building was designed with a performing arts center and facilities for academic programs in theatre. However, private funding for Phase II is not available and it was deleted from the building. Phase II includes facilities for academic programs and is considered a legitimate development to be supported by State of Michigan funding.

The University does not have an auditorium large enough for many programs, concerts, movies and lectures; therefore, this facility would provide for these functions along with meeting the academic performing arts requirements.

Description of the Project:

The performing arts center would contain 45,000 sq. ft. and provide seating for approximately 1,000 persons, lobby space, restrooms, dressing rooms, classrooms and shop and work areas. The existing facility has been designed to allow for the provision of heating, air conditioning, parking and other services. As a result, a considerable savings may be realized in construction costs on the proposed Phase II.

The academic programs in communications and theatre will remain severely limited until this facility is provided.

DEPARTMENT OF MANAGEMENT AND BUDGET  
FORM OOB D:

Page 8 of 9

CAPITAL OUTLAY PROGRAM REVISION REQUEST

FISCAL YEAR 1989-1990

Dept. or Inst. <u>Saginaw Valley State University</u>		Total Required Res. (\$000's)	<u>\$6,500.0</u>
Rank of PRR <u>2</u>	State Funds FY 1		<u>\$2,000.0</u>
Name of Project <u>Instructional Facility No. 3</u>		State Funds Future	<u>\$4,500.0</u>
Character of Request: Planning <u>X</u>		Other Funds	<u>\$ -0-</u>
Plng. Reauthorization _____ Purchase _____			
Major Remodel. _____ Major Maintenance _____		Estimated FY Complete	<u>1993</u>
Estimated Annual Operating Cost <u>\$300.0</u>			

JUSTIFICATION: FOLLOW CAPITAL OUTLAY MANUAL FORMAT

INSTRUCTIONAL FACILITY NO. 3

Statement of the Problem:

The construction of Instructional Facility No. 2 provided a science building with various special purpose laboratories, a library and a classroom/office building for which the program statement was developed in 1980. Enrollment increases since that time, new program development, increased utilization of computers, requirements for specialized computer classrooms and the loss in classrooms as a result of remodeling of Wickes Hall have created a shortage of general purpose classrooms on the campus.

Description of the Project:

The funds requested are for the planning of a building with general purpose traditional classrooms. The facility would be 50,000 sq. ft. and contain classrooms, faculty offices and support facilities. The total number of student stations would be 1,000 with about fifty office stations. The entire project ready for use is expected to cost \$6,500,000 if planned and finished by the expected date of three fiscal years.

The construction of this facility will alleviate the classroom shortage which is now handled by portable classrooms. Portables are inadequate facilities and very expensive to operate.

DEPARTMENT OF MANAGEMENT AND BUDGET  
FORM OOB D:

Page 9 of 9

CAPITAL OUTLAY PROGRAM REVISION REQUEST

FISCAL YEAR 1989-1990

Dept. or Inst. <u>Saginaw Valley State University</u>	Total Required Res. (\$000's)	\$ <u>1,000.0</u>
Rank of PRR _____	State Funds FY 1	\$ <u>500.0</u>
Name of Project <u>Storm Water Retention Basin - Site Lighting - Landscaping</u>	State Funds Future	\$ <u>500.0</u>
Character of Request: Planning _____	Other Funds	\$ <u>-0-</u>
Plng. Reauthorization _____ Purchase _____	Estimated FY Complete	<u>1991</u>
Major Remodel. _____ Major Maintenance _____	Estimated Annual Operating Cost	_____

JUSTIFICATION: FOLLOW CAPITAL OUTLAY MANUAL FORMAT

STORM WATER RETENTION BASIN - SITE LIGHTING - LANDSCAPING

Statement of Problem:

The University campus is located on virtually flat land that was originally used for farming. The only landscape elements are a few deciduous trees which have been planted and 3 bosks of coniferous trees which were developed in accordance with the original Campus Master Plan.

The campus landscaping has been done in conjunction with building construction and has been limited to the areas adjacent to buildings.

Storm drainage and runoff on our campus is a very serious problem and it becomes more critical with the intensity of land use, as new buildings, roads, parking areas and other improvements are constructed. All storm water and runoff from the campus flow into an open county drain which is presently overloaded during periods of high runoff. Flooding has occurred at some locations on our campus this past year.

Description of the Project:

The funds requested would be utilized to complete landscaping and lighting along major campus roads. Sidewalks and plantings would also provide a continuity of landscaping between newly constructed buildings as outlined in the Campus Master Plan.

The entrances of the campus would be landscaped and developed to portray the image of arriving at an institution of higher education.

The method planned to alleviate drainage problems for the campus is defined in our Campus Master Plan and the Utility Master Plan and it requires the construction of water impoundment basins at key locations which retain water during periods of high runoff.

The University has constructed two storm water retention basins in recent years which protect portions of the campus from flooding. However, a large retention basin is required near the westerly entrance of the campus to protect against overloading the Kochville Drain and controlling flooding in this area. It is very important that this retention area be constructed prior to further development along M-84 or areas west of the campus in Kochville Township.

**Formal Designation of an Ecological Research Area  
on the Saginaw Valley State University Campus**

WHEREAS, the revised campus master plan of 1977 which the Board of Control adopted on October 8, 1979 included on pages 22 and 23 the concept of an Ecological Research Area in the northeast corner of the University's property at the Freeland Road and Davis Road intersection (Attachment A); and

WHEREAS, The Biology Department has requested that a more formal designation be acted on by the Board of Control, and that such area then be designated at the location by signage indicating SVSU Ecological Research Area; and

WHEREAS, The Campus Land Use Committee in its April 19, 1985 memorandum to Dr. Ryder stated, "...We recommend that the wooded area at that location<sup>1</sup> and extending west to the recommended site for the proposed apartment complex north to Freeland Road should be maintained as an ecological research area..."; and

WHEREAS, the Administration concurs with that recommendation within the parameters set forth below;

NOW, THEREFORE, BE IT RESOLVED, That until a future Board of Control shall act the land area described below be designated as the SVSU Ecological Research Area:

The area begins at the intersection of Freeland and Davis Roads, proceeding south on Davis Road to the southern edge of the woods immediately north of the retention pond at the intersection of College Drive and Davis Road, and then west following the southern edge of the woods north of Parking Lot F and proceeding along the drainage ditch to the intersection of the drainage ditch and the tree line east of Pine Grove Apartments, and then north along the tree line continuing to Freeland Road, and then east to the intersection of Freeland and Davis Roads; and

BE IT FURTHER RESOLVED, That through a plan to be developed between the Biology Department and the University administration, it is recognized that over a period of time those areas within these boundaries which are currently being leased for farming purposes will be allowed to return to a natural state, except for the area directly east of the apartments which has been farmed can either continue to be farmed or mowed by the University in order to provide a more pleasant living environment for residents of the apartment complex; and

BE IT FURTHER RESOLVED, That the small area on Freeland Road, used for grass and tree clippings and trimmings and for dirt and sand storage, shall continue to be utilized for these purposes; and

BE IT FURTHER RESOLVED, That it is acknowledged that the area immediately to the Southwest of the area described which is west of Parking Lot F up to the boundaries described above may be developed into future parking for the campus.


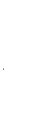
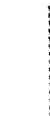









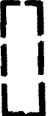




<sup>1</sup>The area now under discussion.

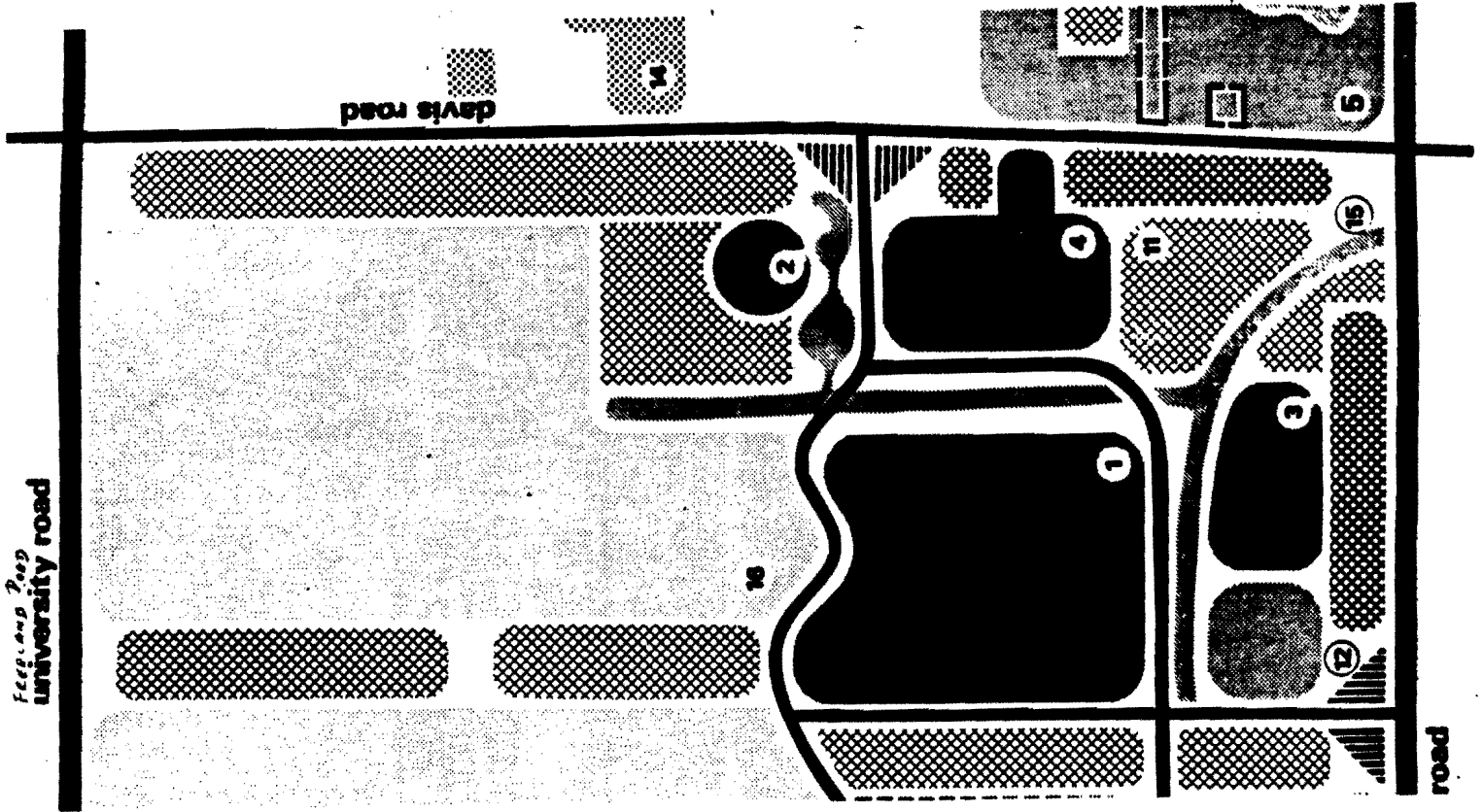
APPROVED BY THE BOARD OF CONTROL, DECEMBER 12, 1988.

## recommended land use

While it is difficult to project the potential growth of the campus, current landholdings are very adequate to provide facilities for Saginaw Valley State College considering its present enrollment level and realistic estimates of future expansion. In order to consolidate the campus, it is recommended that several pieces of property in the area designated for varsity athletics (8) and also a parcel missing from the main campus (13) be purchased. Landholdings east of Davis Road (14), not required for varsity athletics, could be sold because they do not have a direct relationship with the campus. Sale at a later date would be more appropriate as this land continues to appreciate in value with the development of the surrounding area.

### legend:

- |                                                                                       |                                                                               |
|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
|    | 1 academic campus                                                             |
|    | 2 married housing                                                             |
|    | 3 service facilities                                                          |
|    | 4 indoor athletic facilities                                                  |
|    | 5 stadium and track                                                           |
|    | 6 future campus/community park                                                |
|    | 7 academic campus - expansion area<br>(possible research facilities location) |
|   | 8 intramural recreation                                                       |
|  | 9 additional landscape buffer                                                 |
|  | 10 drainage and retention pond areas                                          |
|  | 11 existing tree groups                                                       |
|  | 12 entry/image zone                                                           |
|  | 13 land to be purchased                                                       |
|  | 14 unassigned land                                                            |
|  | 15 kochville drain                                                            |
|  | 16 ecological research area                                                   |
|  | loop road completion                                                          |



Appendix Three:  
Auxiliary Services

SAGINAW VALLEY STATE UNIVERSITY  
AUXILIARY SERVICES--BONDED FACILITIES  
OPERATING BUDGET  
1988-89

	RESIDENCE HALLS			APARTMENTS		
	87-88 BUDGET	87-88 ACTUAL	88-89 BUDGET	87-88 BUDGET	87-88 ACTUAL	88-89 BUDGET
Design Capacity	496	496	496			
Adjusted Design Capacity	486 (1)	486 (1)	486 (1)			
Average Occupancy	474	474	475			
Rate-21 Meal Plan	2,750	2,750	2,855	99/14 (2)	99/14	99/14
Increase Amount	140	140	105	155/375 (3)	155/375	155/375
Percent of Increase	5.3%	5.3%	3.82%	5/15	5/15	5/10
				3.08/4.0%	3.08/4.0%	3.22%/2.67%

Revenue:			
Operating Income	\$382,870	\$403,944	\$341,200
H & PS, Apt.	75,000	103,626	100,000
Bookstore	65,000	52,108	55,000
Interest Income	10,002	10,002	10,002
Debt Service Grant			
Amount Available	532,872	569,580	506,202
Less Debt Service			
Required Payment	(290,627)	(290,627)	(287,478)
Contribution to			
Required Reserves	\$242,245	\$279,953	\$218,724
Debt Service Ratio	1.83%	1.96%	1.71%

- (1) 8 spaces utilized for staff single rooms.  
(2) Single /family utilization.  
(3) Individual/family rates per month.

10/31/88 rev. 11/28/88  
Controller's Office  
JWA

Appendix Three:  
Auxiliary Services

SAGINAW VALLEY STATE UNIVERSITY  
AUXILIARY SERVICES-BONDED FACILITIES BUDGET  
SUMMARY OF REVENUES AND EXPENDITURES

	HOUSING			FOOD SERVICE			APARTMENTS			TOTAL	
	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	87-88	87-88	88-89	87-88	87-88	88-89	87-88	87-88	88-89	87-88	88-89
<b>REVENUES</b>											
Contract	\$527,400	\$526,670	\$552,450	\$782,100	\$776,670	\$813,650	\$176,472	\$203,001	\$209,100	\$1,485,972	\$1,575,200
Other	15,000	20,340	18,000	6,000	6,999	7,000	22,000	20,260	20,000	43,000	45,000
Laundry	12,000	12,218	12,000	0	0	0	6,000	6,145	6,000	18,000	18,000
Snack Bar/Casual Meals	0	0	0	112,500	118,772	115,000	0	0	0	112,500	115,000
ARA Facility Rental	0	0	0	17,500	23,697	4,200	0	0	0	17,500	4,200
Total Revenues	554,400	559,228	582,450	918,100	926,138	939,850	204,472	229,406	235,100	1,676,972	1,757,400
<b>EXPENDITURES</b>											
Operating	163,209	161,750	154,845	93,500	86,181	86,955	5,040	5,040	5,200	261,749	247,000
Salaries	38,396	36,666	36,995	6,535	10,002	7,005	0	0	0	44,931	44,000
Fringe Benefits	0	696	0	0	1,160	0	0	0	0	0	0
Equipment	108,472	104,502	110,000	40,000	43,561	45,000	12,250	8,479	10,000	160,722	165,000
Operating & Misc.	0	0	0	780,000	882,751	940,000	0	0	0	780,000	940,000
Utilities	104,000	92,865	100,000	38,000	33,146	38,000	18,000	15,293	17,000	160,000	155,000
Insurance	12,000	12,000	20,000	7,000	7,000	10,000	5,000	5,000	7,500	24,000	37,500
Indirect Cost	4,200	4,200	39,200	6,300	6,300	6,300	500	500	500	11,000	46,000
Physical Plant Mgmt.	12,480	12,480	13,950	12,480	12,480	13,950	1,040	1,040	1,100	26,000	29,000
Residence Hall	5,000	5,000	5,000	5,000	5,000	5,000	0	0	0	10,000	10,000
Scholarships	3,000	3,000	3,000	4,500	4,500	4,500	0	0	0	7,500	7,500
Central Administration											
Less Internal Charges	(35,000)	(32,419)	(32,000)	0	0	0	0	0	0	(35,000)	(32,000)
Conferences	1,200	1,280	1,280	1,920	1,920	1,920	0	0	0	3,200	3,200
Continuing Education	0	0	0	(150,000)	(215,685)	(230,000)	(10,000)	(4,860)	(6,000)	(160,000)	(236,000)
Other											
Total Expenditures	417,037	402,020	452,270	845,235	878,316	928,630	31,830	30,492	35,300	1,294,102	1,416,200
Operating Income	\$137,363	\$157,208	\$130,180	\$72,865	\$47,822	\$11,220	\$172,642	\$198,914	\$199,800	\$382,870	\$341,200

SAGINAW VALLEY STATE UNIVERSITY  
RECOMMENDED REVISED GENERAL FUND BUDGET  
FISCAL YEAR 1988-89  
NOVEMBER 14, 1988

Appendix Four:  
Revised Budget

Recommended Changes to Budget Adopted  
by Board of Control 08/08/88

RESOURCES

	Increase	Decrease	Total
Original Budget			
1. Tuition roll-back		\$282,000	\$22,549,000
2. Change in composite tuition & fee rate	\$110,000		
3. Reforecast of student credit hours (See Attachment 1)		47,600	
4. State appropriation - recognition of full forward funding per State cash payment schedule	225,749		
5. Reforecast miscellaneous income	33,000		
6. Change Auxiliary Services indirect cost recovery	35,000		
7. Balance Forward	8,623		
Net Resources Increase	\$412,372	\$329,600	82,772
Revised Resources Projections			22,631,772

EXPENDITURE ALLOCATIONS

Original Budget			22,549,000
8. Unspecified expenditures savings incorporated in 8/8/88 approved budget	\$350,000		
9. Payroll accrual adjustment, 1988-89 charge	75,000		
10. Reduction in planned 'supplies, materials and services' budgets		\$175,971	
11. Reduction in planned library acquisitions		78,000	
12. Physical Plant savings		50,000	
13. Utility budget	29,000		
14. Reduction in planned academic program accreditation expenditures		9,000	
15. Compensation accounts	55,412		
16. Internal Audit - departmental s.m&s	5,000		
17. Recession of funded facility openings		62,418	
Net Expenditure Allocations Increase	\$514,412	\$375,389	139,023
Revised Expenditure Allocations Projection			22,688,023
Resources Over (Under) Expenditures - Base			( 56,251)

Impact of One-Time Events

18. Presidential search	(40,000)
19. Defer replacing Alumni Affairs Coordinator	28,000
	(12,000)
Resources Over (Under) Expenditures - Total Operations	\$ ( 68,251)

Office of the Controller & Budget  
JGM/jg  
11/09/88

Appendix Four:  
Revised Budget

Attachment 1

Session	SCM Projection 2/88	Revised Projection 10/19/88	Variance	Revenue Impact
Summer 6	-0-	995	995	\$ 60,244
Fall 1988	56,871	55,995	(876)	(53,039)
Balance of Year	71,183	70,431	(752)	(45,531)
	128,054	127,421	(633)	(38,326)
Adjustments to fees and bad debt write-offs				( 9,274)
Total				\$(47,600)

SAGINAW VALLEY STATE UNIVERSITY  
APPROPRIATION REQUEST  
FISCAL YEAR 1989-90

Submitted to Department of  
Management and Budget  
November 22, 1988

SAGINAW VALLEY STATE UNIVERSITY  
APPROPRIATION REQUEST  
STATE FISCAL YEAR 1989-90  
OPERATING BUDGET

Program Maintenance Request

State Fiscal Year Appropriation, 1988-89	\$14,149,873
Additional Amount Needed in 1989-90 for Compensation, Supplies, Materials, Services and Capital Expenditures	1,110,765
	-----
	\$15,260,638 (7.9%)

Program Revision Requests

#1 - Full-Time Faculty	271,700
#2 - Fine Arts Center Start-Up and Wickes Hall Renovation - Final Phase	344,857
#3 - Physical Education Facility Start-Up Final Phase	1,294,242
#4 - Computing	443,875
	-----
	2,354,674 (16.6%)

TOTAL - OPERATIONS	\$17,615,312 (24.5%)
	=====

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The state appropriation data presented above include funding for the Research Excellence Fund and Martin Luther King, Jr./Cesar Chavez/Rosa Parks Program.

Also, as stated in the budget narrative, the appropriation request incorporates an assumption that forward funding will continue in 1989-90.

JGM/jg  
11/3/88

SAGINAW VALLEY STATE UNIVERSITY  
BUDGET NARRATIVE  
FISCAL YEAR 1989-90

The Saginaw Valley State University operating budget for institutional fiscal year 1989-90 is projected at \$26,370,531. The assumptions underlying revenue and expenditure forecasts are as follows:

REVENUES

1. Forward funding is incorporated into the University's planned 1989-90 budget.
2. Student credit hours are projected to remain at the 1988-89 level. This projection reflects the need to limit enrollment due to insufficient resource availability.
3. The requested budget calls for a six percent increase in required tuition and fees based on the expectation of a like increase during 1989 in the Consumer Price Index.
4. Indirect cost recoveries, investment income, and miscellaneous income items are projected to remain stable.
5. A small deficit fund balance appears to be inevitable at the beginning of fiscal year 1989-90.

EXPENDITURES

1. Contracts which recognize cost of living adjustments and market considerations are in place for the various University employee groups. No new positions are incorporated into the planned budget other than those which would be funded by Program Revision Requests.
2. Departmental budgets for supplies, services, and materials will increase by an average of 6%. These adjustments are important because 1988-89 departmental budgets have been frozen at their 1987-88 levels.
3. Program Revision requests describe the University's most urgent needs: additional full-time faculty, funding for building start-up, and resources for computing.

MANAGEMENT STRATEGIES

1. Years of enrollment growth not fully recognized in the appropriations process have imposed a discipline on Saginaw Valley State University that leaves little opportunity for further belt tightening. If resources continue to be severely constrained, program cuts as well as continuing restrictions on growth are imminent.

Institution SAGINAW VALLEY STATE UNIVERSITY Fiscal Year 1989-90

Priority Number	Title of PRR	Budget Year State General Fund Cost
1	FULL TIME FACULTY	\$271,700
2	START-UP AND OPERATION OF FINE ARTS CENTER AND RENOVATED WICKES HALL	344,857
3	START-UP AND OPERATION OF PHYSICAL EDUCATION FACILITY	1,294,242
4	COMPUTING SUPPORT	443,875
5		
6		
7		
8		
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Total  
\$2,354,674

State of Michigan, Department of Management and Budget, Office of the Budget

Form R2 Program Revision Request - Narrative Summary

Institution Saginaw Valley State University

Fiscal Year 1989-90

PRR Title Full-Time Faculty (Catch-Up Funding)

Priority Number 1

For the fourth year in a row, SVSU urgently requests state assistance in hiring enough full-time faculty members to teach a student body that has grown in 23 of the 24 years since the first students were enrolled in 1964. During those 24 years, recognition of needs related to enrollment growth has rarely occurred in the appropriations process. Thus it has always been necessary to finance new faculty positions almost exclusively from tuition income. This source does not generate enough revenue to allow SVSU to hire an adequate number of professors. As of fall 1988, the university employs only 152 full-time faculty members rather than the 181 needed to anchor an instructional team for today's 5,870 students.

To compensate for the shortage of full-time faculty, SVSU resorts to excessive use of part-time faculty and to overload teaching by full-time faculty. *These practices must be curtailed quickly because the university is proceeding rapidly toward accreditation agency examinations of its teacher education and engineering programs and has started to prepare for accreditation of business programs. Reaccreditation of the nursing and social work programs is also an immediate concern.* Accrediting bodies are intolerant of overload teaching and the immoderate use of part-time faculty because they know these practices can and often do hurt students.

Although part-time and overload teaching use only one-third as many dollars as full-time teaching, their cost in qualitative terms can be very high. When hiring of full-time faculty lags behind enrollment growth, as happens most years at SVSU, the number of sections to be covered by part-time faculty increases and it becomes more and more difficult -- sometimes impossible -- to find enough well-qualified instructors. Because SVSU has a relatively heavy 24-hour standard teaching load, the alternative solution -- overload teaching by full-time faculty -- also adversely affects instruction by depriving professors of time they should devote to keeping abreast of new knowledge in their disciplines.

#### SUMMARY OF RECOMMENDATION

Because state resources are limited and SVSU has other pressing needs -- notably the building start-up funding requested in PRRs No. 2 and 3 -- the request for "catch-up" funding for 29 additional faculty members is spread over a period of five years. For 1989-90, the university requests a base augmentation of \$271,700 to hire six additional faculty members. Of this amount, \$6,000 is for contracted services, supplies and materials; the balance is for compensation. The estimated cost of this request over five years is \$1,455,200.

## SYNOPSIS OF SUPPORTING RATIONALE

About 75% of the teaching should be performed by full-time faculty teaching a normal load. The table appearing below shows that SVSU is unable to meet that standard and relies too heavily on overload and part-time teaching.

### SVSU Teaching Load Distribution: Fall and Winter Semesters

	<u>1986-87</u>	<u>1987-88</u>
Full-Time Faculty Within Load	59.8%	60.4%
Full-Time Faculty Overload	5.9%	5.8%
Administrators/Visiting Professors	2.2%	1.2%
Part-Time Faculty	<u>32.1%</u>	<u>32.5%</u>
Total	100.0%	100.0%

The expectation for 1988-89 is approximately the same. On the basis of anticipated tuition income, which was subsequently reduced by \$282,000 to comply with Governor Blanchard's request, SVSU hired eight additional faculty members for 1988-89. The 5.5% growth in the size of the faculty, which numbered 144 last fall, has been largely offset by a 4.7% increase in the full-time-equivalent enrollment, from 3,499 in Fall 1987 to 3,663 in Fall 1988.

To reach the goal of having full-time faculty members carry 75% of the teaching load without resorting to overload teaching, the university needs 29 additional faculty members, as demonstrated by the analysis below:

### Faculty Needed to Attain 75% Goal

<u>Year</u>	<u>Fall/Wtr Teaching Load</u>	<u>75% of Fall/Wtr Load</u>	<u>Taught by Full-Time Faculty</u>	<u>Deficit</u>	<u>Faculty Needed Deficit ÷ 24)</u>
1986-76	4,584	3,438	2,740	698	29.1
1987-88	4,831	3,623	2,920	703	29.3

## NON-QUANTIFIABLE ASPECTS

Access to Michigan's state universities will be denied to some students if tuitions rise more rapidly than income. Just as surely, access will be restricted if the universities receive insufficient state support to provide for the instruction of all qualified students who wish to enroll. The alternative -- allowing students to receive a high proportion of their instruction from inadequately prepared faculty -- is unacceptable to students and their families. To preserve access to a high quality system, the state should make heroic efforts to increase the size of faculties at growing institutions and the expertise of faculties at all institutions. This should be done as quickly as possible because of a predicted nationwide shortage of faculty in the 1990s.

State of Michigan, Department of Management and Budget, Office of the Budget  
Form R3 Program Revision Request - Resources and Performance Data

Institution Saginaw Valley State University Fiscal Year 1989-90

PRR Title Full-Time Faculty

Priority Number 1

Program Instruction

Subprogram Several Disciplines

	Current Year	Budget Year	Increase	Year 2	Year 3	Year 4	Year 5
RESOURCES							
FTE Positions	152.0	158.0	6.0	6.0	6.0	6.0	5.0
Faculty							
Administrative/Professional							
Service							
Compensation							
Faculty	6,902,826	7,168,526	265,700	281,000	295,400	309,800	271,500
Administrative Professional							
Service							
Supplies and Expense	365,404	371,404	6,000	6,300	6,600	6,900	6,000
Equipment							
Total Operating Expenditures	7,268,230	7,539,930	271,700	287,300	302,000	316,700	277,500

FUNDING SOURCES

Non-General Fund  
Institutional Revenue  
State Appropriations

PERFORMANCE DATA

Appendix Five:  
Appropriations Request

State of Michigan, Department of Management and Budget, Office of the Budget  
Form R2 Program Revision Request - Narrative Summary

Institution SAGINAW VALLEY STATE UNIVERSITY Fiscal Year 1989-90

PRR Title START-UP AND OPERATION OF FINE ARTS CENTER AND RENOVATED WICKES HALL

Priority Number 2

The State of Michigan, in conjunction with the State Building Authority, renovated Wickes Hall as the final phase of the Instructional Facility #2 project on the Saginaw Valley State University campus. Renovation began in May of 1987 and was completed by July 1, 1988.

Additionally, Saginaw Valley State University, through private contributions, constructed a 66,000 square foot Fine Arts Center, which includes classrooms, studios, faculty offices and the Marshall Fredericks Sculpture Gallery. The project was approved by the Joint Capital Outlay Committee. Construction began on May 1, 1986 and the building was completed during October, 1987.

Since both buildings are functional for the entire institutional fiscal year 1989-90, it will be necessary to include utility, custodial, maintenance and grounds costs in the 1989-90 base operating budget. There will also be new staffing requirements in various university units affected by the renovation and new building, expanded insurance and equipment-maintenance coverage, and the need to provide certain services to faculty, staff, and students utilizing the new complex. The Fine Arts Center and renovated Wickes Hall will directly affect instructional and service areas of the university.

The request takes into account money already budgeted to operate Wickes Hall.

#### Instructional

The College of Nursing and Allied Health has moved to renovated Wickes Hall. This college's requirements are for nursing faculty and secretarial office space, a computer laboratory and a simulated clinical area. Staff positions include a faculty secretary, part-time receptionist, learning laboratory specialist and research assistant.

The Fine Arts Center houses the Departments of Music and Art as well as the Marshall Fredericks Sculpture Gallery. Additionally, the building contains laboratories and studios, music library and musical instrument rooms and a computerized laboratory for music, art and design instruction. The university will need to staff these various building areas. The expansion of the Departments of Music and Art which will be made possible by the new Fine Arts Center will also require two new faculty positions, additional secretarial support and a substantial enhancement of departmental supplies, materials and service budgets.

### Insurance and Maintenance Contracts

Based upon the increase in building square footage resulting from the new Fine Arts Center, insurance coverage costs for this structure increased by \$40,000. Also the housing of valuable artistic works in the Marshall Fredericks Sculpture Gallery will require additional insurance costing \$20,000.

Equipment and furnishing purchases for the renovation project and Fine Arts Center will require an estimated \$35,000 annually for maintenance and equipment repair budgets.

### Support Services

Physical Plant requirements include necessary additions to custodial, maintenance and grounds staff. Utility costs for renovated Wickes Hall and the Fine Arts Center have also been calculated.

The Fine Arts Center has placed additional demands on our Department of Public Safety. The increase of building footage and the incorporation of the Marshall Fredericks Sculpture Gallery containing valuable artistic properties will require adding one full-time patrol officer.

Many of the university's administrative, staff and service operations have been consolidated into the renovated Wickes building. The building design enables the university to offer centralized and improved services to students and staff. Previously, difficulties have existed due to interrelated functions being located throughout the campus. Departments such as Academic Support Services, Placement, Cooperative Education, Counseling Services, Information Services and the Controller's office will now be able to provide badly needed and improved services to our growing student body. Additional support staff and operational monies for areas directly affected in providing expanded levels of services to students and staff is detailed in the enclosed attachments.

### SUMMARY OF RECOMMENDATION

The cost of providing custodial and maintenance support staff for the project totals \$145,730. Operation, maintenance and utility costs total \$163,600. Additional costs for other necessary support services, insurance, maintenance contracts as discussed above amount to \$788,027. The total operational cost is \$1,097,357. The State of Michigan allocated \$688,000 to the university's base budget for fiscal year 1987-88 and an additional \$64,500 for fiscal year 1988-89. SVSU requests that the balance of the request, \$344,857, be added to its base budget for 1989-90.

#### SYNOPSIS OF SUPPORTING RATIONALE

The Fine Arts Center consists of a building approximately 66,000 square feet with 210 stations for students in art and music. The building also houses a sculpture gallery for the world renowned sculptor, Marshall M. Fredericks of Royal Oak, Michigan. It will also provide for a permanent rotating display of his works and models.

The student stations for music provide for solo, ensemble, band, orchestra and vocal development. The areas for art include visual arts including drawing, painting, lithography, ceramics, photography and sculpture.

Wickes Hall renovation is included as a part of the program and construction of the Instructional Facility #2 project. The area of Wickes Hall to be vacated by the Library will be utilized by all of the student services provided by the university. Other areas of the remodeled building house nursing education, computer services, computer education, college administration and board of control meeting rooms.

#### NON-QUANTIFIABLE ASPECTS

The economic well-being of the State is being enhanced through the addition of the Marshall Fredericks Sculpture Gallery. Area travel agencies have indicated that the Marshall Fredericks Sculpture Gallery will be included as part of travel itineraries for area vacationers and visitors. The sculpture gallery will also be visited by area K-12 grade students on field trips and school-related functions.

State of Michigan, Department of Management and Budget, Office of the Budget  
Form R3 Program Revision Request - Resources and Performance Data

Institution SAGINAW VALLEY STATE UNIVERSITY Fiscal Year 1989-90

PRR Title START-UP AND OPERATION OF FINE ARTS CENTER & RENOVATED WICKES HALL

Priority Number 2

Program SEE ATTACHED

Subprogram \_\_\_\_\_

	Current Year	Budget Year	Increase	Year 2	Year 3	Year 4
RESOURCES						
FTE Positions						
Faculty	4.0	4.0	0			
Administrative/Professional	10.1	14.5	4.4			
Service	10.3	15.5	5.2			
Compensation						
Faculty	\$ 98,750	\$ 98,750	\$ 0			
Administrative Professional	209,250	343,000	133,750			
Service	185,110	278,582	93,472			
Supplies and Expense	214,390	302,025	87,635			
Equipment	45,000	75,000	30,000			
Total Operating Expenditures	\$752,500	\$1,097,357	\$344,857			
FUNDING SOURCES						
Non-General Fund						
Institutional Revenue						
State Appropriations	\$752,500	\$1,097,357	\$344,857			

PERFORMANCE DATA

SAGINAW VALLEY STATE UNIVERSITY  
 PRR: START-UP AND OPERATION OF FINE ARTS CENTER AND RENOVATED WICKES HALL  
 FISCAL YEAR 1989-90

Appendix Five:  
 Appropriations Request

Program or Sub Program Title		Budget Units	BASE ALLOCATION					
			Man-years	Salaries		Fringe Benefits	Total Base Budget	
RENOVATED WICKES HALL								
Physical Plant	Physical Plant							
	Custodial	1.0		\$13,728	\$3,432			
	Utilities							
	Fees & Contracts							
	TOTAL-PHYSICAL PLANT	0.0	1.0	0	13,728	3,432	0	\$17,160
Logistical Services	Business Services							
	Maintenance Contracts							
	Facilities Scheduling	1.0		15,000	3,750	1,350		20,100
	Coordinator of Facil. Scheduling							
	TOTAL-LOGISTICAL SERVICES	1.0	0.0	15,000	0	3,750	26,350	45,100
Community Relations	Information Services	1.0		16,000	4,000	1,350		21,350
	News Bureau Coordinator	0.5		8,000				8,000
	Part-Time Writer							
	TOTAL-COMMUNITY RELATIONS	1.5	0.0	24,000	0	4,000	1,350	29,350
Fiscal Operations	Office of the Controller							
	Cashier/Accounting Clerk	1.0		13,312	3,328	1,350		17,990
	Accounting Technician			18,000	4,500	1,350		23,850
	TOTAL-FISCAL OPERATIONS	1.0	1.0	18,000	13,312	7,828	2,700	41,840
Student Services	Placement Office							
	Job Developer-Student Employment	1.0		17,000	4,250	1,350		22,600
	Career Counseling Services	1.0	0.0	17,000	0	4,250	1,350	22,600
	Career Counselor			23,000	5,750	1,350		30,100
	Special Services Coordinator	1.0		17,000	4,250	1,350		22,600
	Clerical Support							
		1.0	1.0		13,312	3,328	1,350	17,990
		2.0	1.0	40,000	13,312	13,328	4,050	70,690

BASE ALLOCATION

Program or Sub Program Title	Budget Units	Man-years			Salaries			Fringe Benefits	C, S, & M	Equipment	Total Base Budget
		Ad./Pro.	Service	Ad./Prof.	Service	Ad./Prof.	Service				
Financial Aid Financial Aid Counselor		1.0			24,000			6,000	1,350		31,350
		1.0	0.0		24,000		0	6,000	1,350	0	31,350
TOTAL-STUDENT SERVICES		4.0	1.0		81,000		13,312	23,578	6,750	0	124,640
Academic Support Academic Support Services		1.0			21,000			5,250	1,350		27,600
Coord. Learning Assist. Program		1.0			18,000			4,500	1,350		23,850
Academic Advisor		2.0	0.0		39,000		0	9,750	2,700	0	51,450
Dean's Offices Clerical Support			2.0			26,624		6,656	2,700		35,980
		0.0	2.0		0	26,624		6,656	2,700	0	35,980
TOTAL-ACADEMIC SUPPORT		2.0	2.0		39,000	26,624		16,406	5,400	0	87,430
Instructional School of Nursing			1.0			13,998		3,500	1,350		18,848
Faculty Secretary			0.5			6,656			675		7,331
Clerical-Receptionist		1.0			20,000			5,000	1,350		26,350
Learning Lab Specialist		1.0			18,000			4,500	1,350		23,850
Research Assistant		2.0	1.5		38,000	20,654		13,000	4,725	0	76,379
TOTAL-INSTRUCTIONAL		11.5	6.5		215,000	87,630		71,994	89,375	0	463,999
SUBTOTAL-RENOVATED WICKES HALL											
FINE ARTS CENTER											
Physical Plant Physical Plant			5.0			68,640		17,160			85,800
Custodial			1.0			19,968		4,992			24,960
Maintenance			1.0			14,248		3,562			17,810
Grounds									95,000		95,000
Utilities									26,500		26,500
Fees & Contracts											
TOTAL-PHYSICAL PLANT		0.0	7.0		0	102,856		25,714	121,500	0	250,070
Logistical Services Business Services											
Insurance									60,000		60,000
Maintenance Contracts									10,000		10,000
		0.0	0.0		0	0	0	0	70,000	0	70,000

## FISCAL YEAR 1989-90

# BASE ALLOCATION

BALANCE

State of Michigan, Department of Management and Budget, Office of the Budget  
Form R2 Program Revision Request - Narrative Summary

Institution SAGINAW VALLEY STATE UNIVERSITY Fiscal Year 1989-90

PRR Title START-UP AND OPERATION OF PHYSICAL EDUCATION FACILITY

Priority Number 3

The State of Michigan in conjunction with the State Building Authority is constructing on the SVSU campus a Physical Education facility. Construction on this project commenced in May, 1987 with an expected completion date of approximately March 1, 1989. This structure, which will provide facilities for instructional physical education programs, intercollegiate athletics, student intramural programs, and other community events contains 203,300 gross square feet. This figure represents additional building space to an existing gymnasium. As the expected opening date of the facility is April, 1989, it will be necessary to include in the university's base budget in fiscal year 1989-90 funding for custodial, maintenance and ground services, utilities, insurances, and other compensation-related expenditures for required new instructional and administrative staffing.

This request takes into account base funding for the current gymnasium operations and staffing.

Instructional

The Department of Physical & Health Education which currently includes only 2.5 faculty members, will be moved to the new facility upon its completion. This department's requirements are for physical education faculty, staff, and secretarial office space, classrooms, a human performance laboratory, a rehabilitation laboratory, a fitness center, an aquatics center, a dance/combatative center, an arena for multiple usages, racketball courts and a cadre of outdoor facilities. Staff and faculty positions include a faculty secretary, human performance coordinator, dance specialist, health instructor, a pool instructor, a fitness instructor and 3.75 positions to meet service needs of students in the other segments of the building and the health and physical education curriculum. Saginaw Valley State University is increasing the space for physical & health education by more than nine times our current space. Other universities, when they expanded, already had curriculum requirements and faculty to utilize the added space. Saginaw Valley State University, as a new campus, has only a partial curriculum and an inadequate faculty (2.5 FTE). The program revision request is based on the expanded space and curriculum needs that the new facility is being built for and projected growth in the physical & health education curriculum that a new facility will generate.

The Health & Physical Education Complex will house the Department of Physical & Health Education as well as athletics, intramurals, recreation, and convocational needs of the college. The university will need to staff the needs of all of these areas. The expansion of the Physical & Health Education Department and the other programs will also require substantial enhancement of all department supplies, materials and service budgets.

#### Insurance and Maintenance Contracts

The new facility will require building liability and fire insurance coverage. The annual cost to purchase these policies is \$70,000.

Equipment and furnishing purchases for the Physical Education Center will require an estimated \$25,000 annually for maintenance and equipment repair budgets.

#### Support Services

Physical Plant requirements include necessary additions to custodial, building maintenance and grounds staff. Since the new building will also include a pool, there will be associated costs with the specialized maintenance, chemicals and upkeep of that aspect of the building. Utility costs have been estimated for a calendar year's operation. Also included in this request is a base budget funding for custodial, maintenance and grounds services, utilities and insurance for outdoor facilities consisting of a storage building, intramurals fields, archery range, tennis courts with lights, softball and baseball fields and golf range.

Due to the intended use of this structure the university will need to employ a Facility Manager, Pool Operations Manager, Fitness Center Coordinator and related secretarial and student employment support. The Facility Manager will report to the Athletic Director and will be responsible for coordinating all aspects of operation of the facility. The Pool Operations Manager will be responsible for supervising pool maintenance, usage scheduling, swimming activities and pool access and safety programs. The Fitness Coordinator will have responsibilities for coordinating fitness and rehabilitation programs. Also included in the program revision request are additional public safety positions to provide the necessary level of security support for the building and events which take place therein. Also, it is anticipated that an additional staff position in Information Services for promotions and community information will be necessary as related to building functions and to provide information to the community regarding building usage.

## SUMMARY OF RECOMMENDATION

The cost of providing custodial, maintenance and grounds support staff for the Health and Physical Education Complex totals \$545,918. Utility costs amount to \$346,250. Additional costs for other necessary support services including instructional compensation, insurances and maintenance contracts as discussed above amount to \$682,074. Therefore, the total operational cost is \$1,574,242. Anticipating a March 1, 1989 opening date for the facility, SVSU requests that \$1,294,242 be added to its base budget in 1989-90. This amount represent \$1,574,242 offset by the funds provided for in 1988-89 of \$240,000 and usage fees of \$40,000.

## SYNOPSIS OF SUPPORTING RATIONALE

The Health and Physical Education Complex, incorporating or consisting of 203,300 square feet of building space, includes indoor facilities such as classrooms, human performance laboratory, conference room, study area, offices for Physical Education instructors and staff and coaches, fitness center, space for Sports Medicine and Rehabilitation, dance studio, gymnastics and combative area, 200-meter indoor track and a 50-meter indoor swimming pool as well as racquetball courts. The availability of this structure and the variety of facilities designed within the structure will make it a multi-purpose building. These functions are all new to the campus and as a result the expenditures associated to maintain and operate them will require a base funding adjustment to the University's general fund budget.

## Non-Quantifiable Aspects

The Health and Physical Education Complex is a major building addition to our campus with important ramifications related to instructional and physical education programming. The facility will benefit both campus and community groups who use the complex for fitness activities, recreation and miscellaneous events.

State of Michigan, Department of Management and Budget, Office of the Budget  
Form R3 Program Revision Request - Resources and Performance Data

Institution SAGINAW VALLEY STATE UNIVERSITY Fiscal Year 1989-90

PRR Title START-UP AND OPERATION OF PHYSICAL EDUCATION FACILITY

Priority Number 3

Program SEE ATTACHED

Subprogram \_\_\_\_\_

	Current Year	Budget Year	Increase	Year 2	Year 3	Year 4
RESOURCES						
FTE Positions						
Faculty	0	6.5	6.5			
Administrative/Professional	0	7.5	7.5			
Service	0	26.65	26.65			
Compensation						
Faculty	\$ 0	\$ 229,064	\$ 229,064			
Administrative Professional	0	230,939	230,939			
Service	0	511,539	511,539			
Supplies and Expense	240,000	567,700	327,700			
Equipment	0	35,000	35,000			
Total Operating Expenditures	\$ 240,000	\$ 1,574,242	\$ 1,334,242			

FUNDING SOURCES						
Non-General Fund						
Institutional Revenue		\$ 40,000	\$ 40,000			
State Appropriations	\$ 240,000	1,534,242	1,294,242			

PERFORMANCE DATA

Appendix Five:  
Appropriations Request

SAGINAW VALLEY STATE UNIVERSITY  
PRR: START-UP AND OPERATION OF PHYSICAL EDUCATION FACILITY  
FISCAL YEAR 1989-90

Program or Sub Program Title	Budget Units	Man-years		Salaries		Fringe Benefits	C, S, & M	Equipment	Total Base Budget
		Ad./Pro.	Service	Ad./Prof.	Service				
Instructional	Physical Education								
	Women's Track & Field	0.25		\$8,750		\$2,188	\$375		\$11,313
	Asst Mens Basketball	0.25		4,750		1,188	375		6,313
	Intramurals	0.50		7,500		1,875	725		10,100
	Sports Medicine	0.25		6,750		1,688	375		8,813
	Swim Instructor	0.50		14,500		3,625	725		18,850
	Dance/Gymnastics	1.00		27,000		6,750	1,450		35,200
	Health Instructor	1.00		29,000		7,250	1,450		37,700
	Generalist	2.00		58,000		14,500	2,900		75,400
	Coordinator of Human Perfor. Lab	1.00		27,000		6,750	1,450		35,200
Faculty Secretary		0.50			8,235	2,057	925		11,217
TOTAL INSTRUCTIONAL		6.75	0.50	183,250	8,235	47,871	10,750	0	250,106
Logistical Services	Business Services								
	Maintenance Contracts						25,000		25,000
	Fitness Center Coordinator	1.00		29,000		7,250	1,450		37,700
	Pool Operations Manager	1.00		31,000		7,750	1,450		40,200
	Facility Manager	1.00		29,000		7,250	1,450		37,700
	Secretary		0.50		8,000	2,000	1,100		11,100
	Student Employment		4.25		30,000		70,000		30,000
	Insurance								70,000
	Public Safety								
	Patrol Staff		2.00			41,184	10,296	2,900	54,380
Community Relations	Information Services								
	Promotions/Community	1.00		25,000		6,250	1,450		32,700
Student Services	Intercollegiate Athletics								
	Women's Track & Field Coach	0.75		18,250		4,563	1,100		23,913
	Asst Mens Basketball Coach	0.75		16,250		4,063	1,100		21,413
	Sports Medicine (Assistant)	0.75		14,250		3,563	1,100		18,913
	Swim Coach	0.50		14,500		3,625	725		18,850
Student Affairs	Student Affairs								
	Intramurals		0.50				725		10,100

## Appendix Five: Appropriations Request

Program or Sub Program Title	Budget Units	Man-years		Salaries		Fringe Benefits	C, S, S & M	Equipment	Total Base Budget
		Ad./Pro.	Service	Ad./Prof.	Service				
<b>Physical Plant</b>									
Custodial		10.00			171,080	42,770			213,850
Building Maintenance		4.00			83,470	20,868	5,800		110,138
Over Time					6,000	1,500			7,500
Utilities							346,250		346,250
Grounds Maintenance		3.00			53,664	13,415	19,750		86,829
Pool Maintenance & Repairs							14,600		14,600
Fees & Contracts							61,000		61,000
Student Employment									17,000
Equipment Replacement		2.40			17,000			35,000	35,000
<b>TOTAL NON-INSTRUCTIONAL</b>									
		7.25		184,750	410,398	137,038	556,950	35,000	1,324,136
		14.00		\$368,000	\$418,633	\$184,909	\$567,700	\$35,000	1,574,242
LESS: USAGE FEES COLLECTED									(40,000)
<b>TOTAL PROGRAM REVISION REQUEST</b>									<b>1,534,242</b>
LESS:									
AMOUNT RECEIVED IN SFY 1988-89									(240,000)
<b>BALANCE OF FUNDING REQUESTED IN SFY 1989-90</b>									<b>\$1,294,242</b>

State of Michigan, Department of Management and Budget, Office of the Budget  
Form R2 Program Revision Request - Narrative Summary

Institution Saginaw Valley State University Fiscal Year 1989-90

PRR Title Computing Support

Priority Number 4

This is a repeat of previous years' requests, except for some minor adjustments in costs. We are requesting \$443,875 as an addition to our base budget (although perceived needs are higher), most of it for instruction. Many administrative needs are not indicated here; our first priority is instruction. This request is commensurate with a national trend toward an information based economy and with the State of Michigan's interest in job creation and economic development. We believe that computer training will help ease unemployment. (A recent national study indicated that only 17% (17,000) of computer related job openings could be filled by trained individuals.) The national problem is confirmed here: local business and industry are searching nationally for employees trained in computing. It is unfortunate that these enterprises must look outside the state when capable people are available here, if only they could be properly trained. This applies to areas beyond computing per se: engineering, accounting, criminal justice, etc.

We had recognized the need for computer training in 1980-81 when we developed a multiphase plan which called for \$100,000 yearly expenditure increase beginning in 1981-82 and an additional \$200,000 ongoing to begin in 1982-83. The first amount was granted and we were encouraged to believe that the second amount would be forthcoming in the following year. We did receive \$50,000 ongoing starting in 1984-85 and in 1986-87 and we have added a modest amount of terminals, microcomputers, and word processors and the first year of an instructional mini computer with the aid of private funding obtained by our President who devoted considerable time and energy to improving our computer capabilities through fund raising efforts.

We have added as much as we could afford and as much as we thought we could manage without additional staff. But we have found that the equipment we have added and the questions, problems, ideas and proposals generated have already severely burdened our computer staff. The lack of personnel contributed to a delay in opening the micro labs for IF2 and has put us behind in our planning for the Wickes Hall remodelling project. And there is a perceived need for even more equipment. This was brought out by our planning process which this year again involved over 60 units (mostly departments) and resulted in over 300 pages. Nearly every plan has included some computer need, even in areas heretofore not considered computer territory, such as our School of Arts and Behavioral Science which has helped establish two basic skills labs with several microcomputer workstations. Wordprocessing will be a major benefit to the students and faculty in humanities who are more concerned with words than with numbers. Our School of Education also intends to expand its computer capabilities and has already gained approval for a minor in computer science for secondary school teachers.

The College's current four year plan is attached. These are perceived needs which are subject to change as we learn more. Our first year's needs are as follows:

Personnel: This is our most important need. We request support for a third computer operator, an instructional programmer, and someone with expertise in microcomputers, word processors and communications. Total cost including fringe benefits: \$64,375.

Equipment: In the instructional area, 54 microcomputers, 14 printers and 20 terminals, plus communications, graphic terminals, plotters etc. In the administrative area, two word processors and four terminals. Cost: \$278,800 (over \$268,300 of this is for instruction).

CSS & M: In the instructional area, \$ 84,400 for maintenance, software and training. In the administrative area, \$16,300; a total of \$100,700.

We are requesting a total base budget increase of \$443,875.

It is evident from our planning process that many units of our College would like to substantially increase the availability of computer equipment. The question is not what we want to do but what can we afford to do and what can we manage to do. Most units of the College would like to move very rapidly: as part of the College four-year plan, units look to install over 80 computer workstations during the first year. Our plan as stated here would be to install devices in more or less equal increments each year in spite of the fact that we are not, because of lack of funds, where we should be. Controlled and managed growth is our goal.

We have managed to install a number of terminals and microcomputers, some 350 to date. This began primarily in the science departments which have long known of the computer's importance and have served to increase demand in other areas. Now these other areas are aware of the computer's potential as an aid to teaching writing, language and other skills. And the word processors now installed in many administrative offices have shown us the value of such devices in increasing productivity and helping to avoid certain costs associated with enrollment growth. But we have learned that equipment alone is not a solution. Even what we have now is difficult to manage and keep operational. People are needed as support staff, monies are needed to keep equipment in good repair and software is needed in all areas, but especially instructional.

Insofar as computer staffing is concerned, we now have more computer labs and we must keep them open more hours. This is difficult with not always dependable student help, but the school now operates with only two full time operations staff covering two shifts and three computers. And we have had to reduce our administrative programming staff to provide additional help to coordinate student help in two labs, write instructional programs for faculty, and write operating systems software. Finally the lack of a single source for microcomputing and communications expertise has made it necessary to diffuse this responsibility throughout the computer staff and the college and has unfavorably impacted our ability to develop, maintain and operate

systems. This has become a critical situation. We have changed some computer priorities to temporarily alleviate this problem, but a more permanent solution is needed.

We note that some schools are predicting that every student, every faculty person and every staff member will have a personal computer mandatory. Compared to this our request is modest: some 300 more workstations in four years. And we note the State's interest in small businesses, in innovation for future jobs and in establishing Michigans' leadership in technology. The plan outlined here would do much to assist in this important task. This plan includes additional resources for the MERIT network. Both our faculty and the MERIT network staff are interested in our having a connection to the software and computer power now existing in other state college and university computer centers.

State of Michigan, Department of Management and Budget, Office of the Budget  
Form R3 Program Revision Request - Resources and Performance Data

Institution Saginaw Valley State University Fiscal Year 1989-90

PRR Title Computing Support

Priority Number           

Program Academic/Institutional Support

Subprogram           

	Current Year	Budget Year	Increase	Year 2	Year 3	Year 4
RESOURCES						
FTE Positions						
Faculty		14	3			
Administrative/Professional	11	2	0			
Service	2					
Compensation						
Faculty						
Administrative Professional	356,069	420,444	64,375			
Service	45,464	45,464				
Supplies and Expense	220,500	321,200	100,700			
Equipment	140,000	418,800	278,800			
Total Operating Expenditures	762,033	1,205,908	443,875			
FUNDING SOURCES						
Non-General Fund						
Institutional Revenue						
State Appropriations		1,205,908	443,875			

PERFORMANCE DATA

Years 2,3, and 4 would continue to spend the amounts shown or greater amounts than shown for the budget year. Details are on the attached worksheet.

## INSTRUCTIONAL AND ADMINISTRATIVE DEVELOPMENT SCHEDULE

Memo: # Of Items Where Appropriate

Staffing (includes 4% yearly increase)	1989 - 90	1990 - 91	1991 - 92	1992 - 93	1989 - 90	1990 - 91	1991 - 92	1992 - 93
Instructional								
Programmer	\$18,500	\$19,240	\$20,010	\$20,810				
Programmer			\$18,500	\$19,240				
Subtotal	\$18,500	\$19,240	\$38,510	\$40,050				
Instructional & Administrative								
Systems Programmer		\$20,000	\$20,800	\$21,632				
Computer Operator	\$15,000	\$15,600	\$16,224	\$16,873				
Computer Operator			\$15,000	\$15,600				
Microcomputer Technician	\$18,000	\$18,720	\$19,469	\$20,248				
Microcomputer Technician		\$18,000	\$18,720	\$19,469				
Data Entry Operator		\$12,000	\$12,480	\$12,979				
Subtotal	\$33,000	\$84,320	\$102,693	\$106,801				
Staffing total(Less fringes)	\$51,500	\$103,560	\$141,203	\$146,851				
Staffing total(25% Fringes)	\$12,875	\$25,890	\$35,301	\$36,713				
Staffing total (including Fringes)	\$64,375	\$129,450	\$176,504	\$183,564				
Supplies and Expenses								
Micro Maintenance (\$200 each)	\$10,800	\$21,800	\$32,800	\$47,000				
Micro Software (20% of Hardware cost)	\$32,400	\$33,000	\$33,000	\$42,600				
Communications (materials, wiring, etc)	\$15,000	\$5,000	\$5,000	\$5,000				
Terminal Maintenance (\$100 per year each)	\$2,000	\$4,000	\$6,000	\$8,000				
Instructional Computer Maint. (5% yearly increase		\$6,000	\$6,300	\$6,615				
S,E & T Computer Maint. (5% Yearly Increase		\$5,000	\$5,250	\$5,523				
Minicomputer Software	\$10,000	\$10,000	\$10,000	\$10,000				
Training	\$10,000	\$10,000	\$10,000	\$10,000				
Miscellaneous Maintenance	\$3,000	\$3,000	\$3,000	\$3,000				
Fast Printer Maintenance	\$1,200	\$1,200	\$1,200	\$1,200				
Subtotal Instructional	\$84,400	\$99,000	\$112,550	\$138,938				
Administrative								
Micro Maintenance (\$200 per year each)	\$800	\$1,600	\$2,400	\$3,200				
Terminal Maintenance (\$100 per year each)	\$500	\$1,000	\$1,500	\$2,000				
Training	\$5,000	\$5,000	\$5,000	\$5,000				
Software	\$10,000	\$5,000	\$5,000	\$5,000				
Subtotal Administrative	\$16,300	\$12,600	\$13,900	\$15,200				
Subtotal Supplies and Expenses	\$100,700	\$111,600	\$126,450	\$154,138				
Equipment								
Instructional								
Microcomputers (\$3,000 each)								
Arts & Behavioral Sc.	\$72,000	\$69,000	\$69,000	\$117,000	24	23	23	39
Business & Management	\$36,000	\$42,000	\$42,000	\$42,000	12	14	14	14
Education	\$33,000	\$33,000	\$33,000	\$33,000	11	11	11	11
Nursing	\$15,000	\$15,000	\$15,000	\$15,000	5	5	5	5
Science, Engineering, & Tech.	\$6,000	\$6,000	\$6,000	\$6,000	2	2	2	2
Microcomputer Printers (1 per 4 micros @ \$750)	\$10,500	\$10,500	\$10,500	\$13,500	14	14	14	18
Terminals (\$500 each)	\$10,000	\$10,000	\$10,000	\$10,000	20	20	20	20
Communications Equipment	\$20,000	\$10,000	\$10,000	\$10,000				
Instructional Equipment		\$30,000	\$30,000	\$30,000				
S,E & T Computer		\$25,000	\$25,000	\$25,000				
Graphics Terminals & Plotters (\$5,000)	\$10,000	\$10,000	\$10,000	\$10,000				
Stands & chairs (\$200 per workstation)	\$14,800	\$15,000	\$15,000	\$18,200				
Large display units (4)	\$5,000	\$5,000	\$5,000	\$5,000				
Fast Printer (\$6000)	\$6,000							
Merit Network	\$30,000	\$10,000	\$10,000	\$10,000				
Subtotal Instructional	\$268,300	\$290,500	\$290,500	\$344,700				
Administrative								
Microcomputers (\$4000 each)	\$8,000	\$8,000	\$8,000	\$8,000	2	2	2	2
Terminals (\$500 each)	\$2,500	\$2,500	\$2,500	\$2,500	5	5	5	5
Subtotal Administrative	\$10,500	\$10,500	\$10,500	\$10,500				
Subtotal Equipment	\$278,800	\$301,000	\$301,000	\$355,200				
Grandtotal	\$443,875	\$542,050	\$603,954	\$692,902				

Summary of FY90 Budget Request

SAGINAW VALLEY STATE UNIVERSITY

Institution

Data Item Number	Institutional General Fund	FY88 Actual	FY89 Budget	FY90 Request	Change FY89 to FY90
	EXPENDITURES				
	Economic Increases				1,182,122 (1)
	Program Revision Requests				2,354,674
21	Total Expenditures	20,994,575	22,833,735	26,370,531	3,536,796
	REVENUES				
42	Institutional Revenue	7,250,309	8,262,400	8,734,400	
43	Tuition and Fees (memo only)	6,876,225	7,952,400	8,414,400	
40	State Appropriations	13,801,958	14,210,749	17,692,382	
39	Total Current Revenue	21,052,267	22,473,149	26,426,782	
	BALANCES				
38	Total Beginning Balance				
	+/- Current Surplus (Deficit)	246,643	304,335	(56,251)	
48	Total Ending Balance	304,335	(56,251)	0	
	FISCAL YEAR RECONCILIATION				
40	Institutional FY Appropriations	13,801,958	14,210,749	17,692,382	
	Less Prior SFY Appropriations				
	Plus Next SFY Appropriations				
41	State Fiscal Year Appropriation	13,753,139	14,149,873	17,615,312	

Note: Economic Increases and Program Revision Requests should be entered in the Change column only.

(1) The FY89 budget includes \$145,712 of expenditures for encumbrances at 6/30/88 which will be paid during FY 88-89. Thus, the actual increase in base expenditures is \$1,327,834.

**M E M O R A N D U M**

**TO:** Saginaw Valley State University Community  
**FROM:** Florence F. Saltzman, Presidential Search Committee  
**RE:** **PROGRESS REPORT, DECEMBER 12, 1988**

The 10-person Presidential Search Committee has now been appointed. It held its first meeting Tuesday December 6, 1988. Dr. Bruce Alton, representing the Academic Search Consultation Service, was also present.

**Members of the Search Committee are:**

**Board of Control --** Florence Saltzman, Joyce Woods, Charles Curtiss

**Faculty --** Walter Rathkamp, Douglas Hansen, Rosalie Troester

**Administration --** Crystal Lange

**Student Government --** Lisa Tucker

**Alumni Association --** Tim Lipan

**Board of Fellows/Foundation (Community) --** Linneaus Dorman

The Committee completed the following agenda:

Discussed the Pre-search Study prepared by the ASCS and accepted by the Board of Control on November 14 (copies available on reserve at the Zahnow Library); listed characteristics to be sought in the next president; adopted a national recruitment strategy and approved operating procedures for the search. All Candidates credentials will be kept confidential until the three finalists are selected.

An institutional profile will accompany the list of presidential characteristics and be included among recruitment materials. After reviewing the attached characteristics, please consider persons in your personal or professional acquaintance who might fulfill them. Nominate them by forwarding their names and addresses to me:

Florence F. Saltzman  
c/o Presidential Search Committee  
Administrative Services Building  
Saginaw Valley State University  
2250 Pierce Road  
University Center, MI 48710.

Each nominee will be contacted and encouraged to consider the position of president at Saginaw Valley. Your involvement in the search, through nomination of prospective candidates, is extremely important, for final success of this search will be based on community effort to locate a person to fill this leadership role.

The Committee will meet again in early January to begin the process of candidate screening. In mid-February, we will begin to narrow the pool of candidates to those we wish to investigate in greater detail. The objective will be to select three finalists who will be brought to the campus for interviews and meetings with members of the University community.

I will make another progress report in mid-January, as we reach the next stage of the search.

FAS:jlh

**SAGINAW VALLEY STATE UNIVERSITY**  
**ADMISSIONS REPORT**

November, 1988  
Month/Year

Winter Semester, 1989  
Semester

<b>F.T.I.C. First Time in College</b>	<b>Applications Rec'd This Month For:</b>	<b>Cumulative Number For: Winter '89 as of:</b>	<b>Cumulative Number Date Last Year:</b>	<b>Percent Increase/ Decrease</b>	<b>Final Numbers For:</b>
	<b>Winter '89</b>	<b>11-30-88</b>	<b>Winter '88</b>		<b>Winter '88</b>
<b><u>TOTAL</u></b>					
<b><u>QUAD-COUNTIES</u></b>	23	83	93	-10.75%	124
Applications	19	66	71		99
Admitted	1	6	8		9
Denied					
<b><u>BAY COUNTY</u></b>					
Applications	4	11	13	-15.39%	20
Admitted	3	8	10		17
Denied	0	1	0		0
<b><u>MIDLAND COUNTY</u></b>					
Applications	1	4	5	-----	7
Admitted	1	3	1		2
Denied	0	1	2		3
<b><u>SAGINAW COUNTY</u></b>					
Applications	12	55	51	+7.84%	68
Admitted	10	45	40		55
Denied	1	2	3		3
<b><u>TUSCOLA COUNTY</u></b>					
Applications	6	13	24	-45.83%	29
Admitted	5	10	20		25
Denied	0	2	3		3
<b><u>OTHER MICHIGAN</u></b>					
Applications	13	35	32	+9.38%	42
Admitted	12	32	20		33
Denied	0	2	2		6
<b><u>OTHER STATES</u></b>					
Applications	1	1	0	-----	0
Admitted	0	0	0		0
Denied	0	0	0		0
<b><u>TOTAL F.T.I.C.</u></b>					
Applications	37	119	125	-4.80%	166
Admitted	31	98	91		132
Denied	1	8	10		15
Pending	4	13	24		19

Appendix Seven:  
Winter Admissions

Winter Semester 1989	Applications Rec'd This Month For  Winter '89	Cumulative Number For Winter '89 as of: 11-30-88	Cumulative Number Date Last Year  Winter '88	Percent Increase/ Decrease	Final Numbers For  Winter '88
<b><u>TRANSFER</u></b>					
Applications	189	444	427	+3.98%	603
Admitted	165	339	341		544
Denied	2	5	2		5
<b><u>NON-DEGREE GUESTS</u></b>					
Applications	27	38	37	-----	106
Admitted	27	38	37		105
Denied	0	0	0		0
<b><u>OTHER NON-DEGREE</u></b>					
Applications	26	40	53	-24.53%	128
Admitted	26	40	52		128
Denied	0	0	0		0
<b><u>GRADUATE M.A.T.</u></b>					
Applications	67	105	71	+47.89%	150
Admitted	67	105	71		150
Denied	0	0	0		0
<b><u>GRADUATE M.B.A.</u></b>					
Applications	14	39	7	+457.14%	18
Admitted	13	18	7		18
Denied	0	1	0		0
<b><u>GRADUATE C.J./P.S.</u></b>					
Applications	2	4	4	-----	10
Admitted	2	4	4		10
Denied	0	0	0		0
<b><u>GRADUATE NURSING</u></b>					
Applications	0	0	0	-----	0
Admitted	0	0	0		0
Denied	0	0	0		0
<b><u>TOTAL APPLICATIONS</u></b>					
Applications	362	789	724	+8.98%	1,181
Admitted	331	642	603		1,087
Denied	3	14	12		20
Pending	50	133	109		74

SAGINAW VALLEY STATE UNIVERSITY  
OFFICE OF THE REGISTRAR

11-Dec-88

RP596 ENROLLMENT COMPARISONS  
HEADCOUNT AND CREDIT HOURS

		Winter 88 Dec 1	Winter 89 Nov 30	diff	% change	Winter 88 Official	% final
TOTAL	H:	4,320	4,607	287	6.6%	5,395	85.4%
	C:	44,052	47,681	3,629	8.2%	50,152	95.1%
F.T.I.C.	H:	57	53	(4)	-7.0%	87	60.9%
	C:	595	550	(45)	-7.6%	804	68.4%
New	H:	337	318	(19)	-5.6%	707	45.0%
	C:	2,917	2,672	(245)	-8.4%	5,062	52.8%
Readmitted	H:	160	123	(37)	-23.1%	181	68.0%
	C:	1,080	914	(166)	-15.4%	970	94.2%
Returning	H:	3,823	4,166	343	9.0%	4,507	92.4%
	C:	40,055	44,095	4,040	10.1%	44,120	99.9%
ON Campus	H:	4,073	4,415	342	8.4%	4,953	89.1%
	C:	42,672	46,449	3,777	8.9%	47,930	96.9%
OFF Campus	H:	341	296	(45)	-13.2%	558	53.0%
	C:	1,380	1,232	(148)	-10.7%	2,222	55.4%

NOTES:

1. ON plus OFF headcount equals more than TOTAL due to dual enrollment.
2. FTIC (CSES 1.0.X) is included in New counts.
3. Additional processing includes:
  - December 15 drop unpaid classes
  - 2 days January 4, 5 registration
  - 4 days January 9-12 late registration
  - January 20 final drop unpaid classes

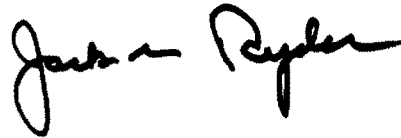
**M E M O R A N D U M**

**TO:** Members of the Board of Control  
Saginaw Valley State University

**FROM:** Jack M. Ryder, President

**DATE:** December 1, 1988

**RE:** **ITINERARY FOR BOARD OF CONTROL  
DURING DECEMBER 11 & 12, 1988**



I am writing regarding the schedule of activity for the Board of Control on December 11 & 12, 1988.

First, the itinerary for our work together includes the following:

Sunday, December 11, 1988

Activity	Time	Location
Special Meeting of the Board of Control	4:00 - 6:00 p.m.	Administrative Services Bldg.; Large Seminar Room
Holiday Dinner	6:30 - 8:30 p.m.	Presidential Residence

Monday, December 12, 1988

Activity	Time	Location
Regular Meeting of the Board of Control	9:30 a.m. - 12:00 noon	Pioneer Board Room Pioneer Hall
Board of Control Luncheon	12:15 - 1:30 p.m.	Large Private Dining Room Doan Center
Personnel Committee Meeting	3:00 - 4:30 p.m.	Pioneer Board Room Pioneer Hall

It is my expectation that our luncheon will involve an executive session of the Board during which three agenda items will be discussed including:

1. Honorary Degrees
2. Administrative Compensation
3. Purchase of Land from Consumers Power

Second, please find materials enclosed which relate to our itinerary. Specifically, included are the following:

1. Special Board Meeting Agenda
2. Regular Board Meeting Agenda and Related Materials
3. Personnel Committee Agenda

Third, in order to make it simpler for you to understand some of the action items which will be presented by Jerry Woodcock, I am providing to you a brief supplemental information pertinent to certain agenda items;

**Agenda item #3--Resolution Approving the 1989-90 Capital Outlay Request as Revised**

The matter of our revised 1989-90 Capital Outlay Request requires some amplification. As you will recall, our original request portrayed the Business Innovation and Professional Development Center as a building involving 120,000 gross square feet and a total project cost of \$13,500,000. Recently, as the result of a campus visit by a representative of the Michigan Department of Management and Budget and several subsequent related conversations, it was recommended that both the size and project cost of the facility be increased. Both of these modifications can be expected to enhance the building's functionality and fully accommodate the University's movement into regional two-way interactive video instruction and other forms of telecommunications. As a result of these developments, the revised request provides for an increase in size to 150,000 gross square feet and an increase in total project cost to \$16,500,000. All other aspects of the request will remain the same.

**Agenda item #4--Resolution Accepting the Annual Financial Audit**

At the October 10 Board meeting, there was a resolution to receive the audit. The Finance and Audit Committee has reviewed the audit and the next appropriate step is for the audit to be accepted by the Board.

**Agenda item #5--Resolution Approving the Revision of the Line of Credit with Michigan National Bank**

We have had a \$1,500,000 line of credit with Michigan National Bank. We had discussed increasing the line of credit to \$3 million. We were told that the most the bank would agree to at

this time was \$2 million and that was the amount included in the resolution passed by the Board of Control on October 10. Subsequent to the Board's action, the bank actually approved a credit line of \$2.5 million. In order to execute the agreements they have provided to us, the resolution enclosed merely increases the amount of the line as authorized from \$2 million to \$2.5 million. All other terms and conditions remain the same.

Agenda item #7--Resolution Approving the Auxiliary Services-Bonded Facilities Operating Budget for 1988-89

It is during the fall semester that annually the Auxiliary Services-Bonded Facilities Operating Budget is approved. Details have been reviewed with the Business and Finance Committee. It is recommended for your approval.

Agenda item #8--Resolution Approving the Revision of the 1988-89 General Fund Operating Budget

The budget for the 1988-89 General Fund Operating Budget was adopted at the August 8, 1988, Board Meeting. Details pertaining to the revisions have been reviewed by the Finance and Audit Committee and will be the primary topic to be discussed at the December 11, 4:00 p.m., special meeting of the Board of Control.

Agenda item #9--Resolution Approving the 1989-90 Appropriation Request for SVSU's General Fund Operating Budget

This topic also has been reviewed with the Finance and Audit Committee and will be discussed on Sunday, December 11, at the special meeting of the Board of Control.

Fourth, enclosed please find a copy of a promotional brochure which describes the Association of Governing Board's National Conference on Trusteeship. This conference, while always productive and enjoyable for all who attend, may be particularly appropriate for newer board members. Please plan to discuss your prospective participation in the conference with John Fallon.

Finally, earlier in the year, it was requested that the December Board of Control meeting agenda include follow-up discussions on the College of Education and Affirmative Action. Since this Board meeting agenda is quite lengthy and there is no urgency associated with the requested follow-up discussions, the topics of Affirmative Action and College of Education will be addressed at the February meeting of the Board of Control.

I look forward to seeing and working with you on December 11 & 12, 1988 and toward the prospect of a productive series of activities.

JMR;jlh

**M E M O R A N D U M**

**TO:** Dr. Albert Beutler  
Mr. Ted Braun  
Dr. John Fallon  
Mr. Henry Klykylo  
Ms. Joyce Woods

**FROM:** Jo Saltzman, Chairperson, Board of Control  
Saginaw Valley State University

*Jo Saltzman /js*

**DATE:** December 2, 1988

**RE: MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF  
CONTROL**

I am writing to inform you upon verifying your availability, that the Executive Committee of the Board of Control will be meeting as follows:

**DATE:** December 12, 1988

**TIME:** 1:45 - 2:45 p.m.

**LOCATION:** Pioneer Board Room, Pioneer Hall

**PURPOSE:** To review and discuss various proposed tributes, ceremonies and other forms of recognition related to Dr. Jack Ryder's retirement as President of Saginaw Valley State University.

I have also asked that Drs. Beutler and Fallon be present for the meeting.

If you should have questions or concerns regarding this meeting, please do not hesitate to contact me.

**SAGINAW VALLEY STATE UNIVERSITY**

**BOARD OF CONTROL**

**REGULAR MONTHLY MEETING**

**December 12, 1988**

**9:30 A.M.**

**PIONEER BOARD ROOM - PIONEER HALL**

**I. CALL TO ORDER**

**II. PROCEDURAL ITEMS**

- A) Approval of minutes of October 10, 1988 Regular Monthly Meeting
- B) Approval of minutes of November 14, 1988 Special Meeting
- C) Approval of minutes of November 14, 1988 Joint Meeting with Delta College
- D) Recognition of Official Representative of Faculty Association

**III. REMARKS BY THE PRESIDENT**

**IV. ACTION ITEMS**

- 1) Resolution Approving Faculty Sabbaticals for 1989-1990
- 2) Resolution Approving Leave without Pay for Ms. Rose Collamer
- 3) Resolution Approving the 1989-90 Capital Outlay Budget Request as Revised
- 4) Resolution Accepting the Annual Financial Audit
- 5) Resolution Approving the Revision of the Line of Credit with Michigan National Bank

- 6) **Resolution Formally Designating an Ecological Research Area on the Saginaw Valley State University Campus**
- 7) **Resolution Approving the Auxiliary Services-Bonded Facilities Operating Budget for 1988-89**
- 8) **Resolution Approving the Revision of the 1988-89 General Fund Operating Budget**
- 9) **Resolution Approving the 1989-90 Appropriation Request for SVSU's General Fund Operating Budget**

**V. INFORMATION AND DISCUSSION ITEMS**

- 10) **Academic Program Report: College of Arts and Behavioral Sciences**
- 11) **Report on Presidential Search**
- 12) **Preliminary Report on Winter 1989 Admissions**
- 13) **Preliminary Report on Winter 1989 Registration**

**VI. OTHER ITEMS FOR CONSIDERATION**

**VII. ADJOURNMENT**

**AGENDA**

**SAGINAW VALLEY STATE UNIVERSITY**

**BOARD OF CONTROL**

**SPECIAL MEETING**

**December 11, 1988  
4:00 P.M.**

**ROOM 8  
ADMINISTRATIVE SERVICES BUILDING**

**I. CALL TO ORDER**

**II. INFORMATION AND DISCUSSION ITEMS**

- 1) Discussion of the 1988-89 General Fund Budget and 1989-1990 State Appropriations Request

**III. ADJOURNMENT**



# Saginaw Valley State College

## MEMO

TO : SVSU FACT BOOK RECIPIENTS

FROM: SUE HENTSCHEL *SH*  
INSTITUTIONAL RESEARCH

DATE: NOVEMBER 9, 1988

RE : UPDATES

Attached is another update for your SVSU Fact Book. Pages CH9 and P6 are new. The rest replace pages you already have.

# FULL-TIME EQUIVALENT ENROLLMENTS AND FISCAL YEAR EQUATED STUDENTS

Fiscal Year	Fall Semester Full-Time Equivalent			Fiscal Year Equated		
	On Campus	Off Campus	On/Off	On Campus	Off Campus	On/Off
1964-65	50		50	55		55
1965-66	85		85	96		96
1966-67	158		158	189		189
1967-68	262		262	305		305
1968-69	510		510	589		589
1969-70	897		897	1,063		1,063
1970-71	1,317		1,317	1,503		1,503
1971-72	1,484		1,484	1,658		1,658
1972-73	1,518		1,518	1,695		1,695
1973-74	1,463	5	1,468	1,683	5	1,688
1974-75	1,670	24	1,694	1,967	60	2,027
1975-76	1,984	77	2,061	2,292	136	2,428
1976-77	2,033	68	2,101	2,271	125	2,396
1977-78	2,099	60	2,159	2,305	115	2,420
1978-79	2,158	87	2,245	2,388	143	2,531
1979-80	2,228	112	2,340	2,522	153	2,675
1980-81	2,547	124	2,671	2,913	159	3,072
1981-82	2,579	112	2,691	3,048	155	3,203
1982-83	2,595	137	2,732	2,899	143	3,042
1983-84	2,788	110	2,898	3,050	157	3,207
1984-85	2,811	111	2,922	2,123	160	3,284
1985-86	2,876	114	2,990	3,245	178	3,423
1986-87	3,186	117	3,303	3,571	176	3,748
1987-88	3,337	162	3,499	3,740	221	3,960
1988-89	3,492	170	3,663			

NOTE: Full-time equivalent students for a fall or winter semester = undergraduates' credits ÷ 15.5 plus graduate students' credits ÷ 12. Fiscal year equated students = undergraduates credits ÷ 31 plus graduates students' credits ÷ 24. Because of rounding, the on/off column sometimes differs from the sum of the on campus and off campus columns.

# HEADCOUNT ENROLLMENT

## ON AND OFF CAMPUS

<u>Fiscal Year</u>	<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>	<u>Spring/ Summer</u>
1964-65		119	99	67		
1965-66	67	157	134	101		
1966-67	101	252	268	165		
1967-68	165	429	371	290		
1968-69	303	804	757	401		
1969-70	401	1,317	1,237	763		
1970-71	536	1,839	1,804	922		
1971-72	644	2,124	1,955	966		
1972-73	666	2,314	2,073	924		
1973-74	739	2,242	2,143	998		
1974-75	829	2,638	2,552	1,357		
1975-76	1,131	3,232	3,040	1,421		
1976-77	960	3,322	3,046	1,323		
1977-78	912	3,529	3,116	1,384		
1978-79	996	3,706	3,359	1,498		
1979-80	968	3,885	3,641	1,626		
1980-81	1,142	4,331	4,026	1,732		
1981-82	1,156	4,355	4,078	1,625		1,196
1982-83		4,426	4,052	1,554	2,355	1,375
1983-84		4,650	4,279	1,754	2,467	1,364
1984-85		4,857	4,544	2,267	2,785	1,231
1985-86		4,970	4,668	2,034	2,687	1,438
1986-87		5,377	5,020	2,333	2,934	1,532
1987-88	146*	5,642*	5,395	2,487	3,122	1,528
1988-89	342	5,870				

\*Late summer and fall figures are combined on official reports.

# HEADCOUNT ENROLLMENT

## ON CAMPUS

<u>Fiscal Year</u>	<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>	<u>Spring/ Summer</u>
1964-65		119	99	67		
1965-66	67	157	134	101		
1966-67	101	252	268	165		
1967-68	165	429	371	290		
1968-69	303	804	757	401		
1969-70	401	1,317	1,237	763		
1970-71	536	1,839	1,804	922		
1971-72	644	2,124	1,955	966		
1972-73	666	2,314	2,073	924		
1973-74	739	2,219	2,110	998		
1974-75	790	2,568	2,429	1,233		
1975-76	994	3,015	2,827	1,253		
1976-77	828	3,125	2,858	1,145		
1977-78	855	3,358	2,924	1,203		
1978-79	937	3,478	3,069	1,304		
1979-80	926	3,566	3,306	1,424		
1980-81	1,104	3,986	3,703	1,566		
1981-82	1,118	4,053	3,769	1,441		1,173
1982-83		4,008	3,799	1,452	2,237	1,340
1983-84		4,296	3,925	1,577	2,285	1,344
1984-85		4,506	4,218	2,087	2,613	1,210
1985-86		4,607	4,299	1,868	2,470	1,372
1986-87		4,965	4,626	2,103	2,701	1,497
1987-88		5,188	4,953	2,219	2,824	1,454
1988-89	136	5,430				

NOTE: These figures include students simultaneously enrolled on and off campus.

# HEADCOUNT ENROLLMENT

## OFF CAMPUS

<u>Fiscal Year</u>	<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>	<u>Spring/ Summer</u>
1964-65						
1965-66						
1966-67						
1967-68						
1968-69						
1969-70						
1970-71						
1971-72						
1972-73						
1973-74		23	33			
1974-75	39	70	123	124		
1975-76	137	217	213	168		
1976-77	132	197	188	178		
1977-78	57	171	192	181		
1978-79	59	228	290	194		
1979-80	42	319	335	202		
1980-81	38	345	323	166		
1981-82	38	302	309	184		23
1982-83		418	253	102	118	35
1983-84		354	354	177	182	20
1984-85		351	326	180	172	21
1985-86		363	369	166	217	66
1986-87		412	394	230	233	35
1987-88		580	442	268	298	74
1988-89	206	440				

NOTE: These figures exclude students simultaneously enrolled on campus.

# STUDENT CREDIT HOURS GENERATED

## ON AND OFF CAMPUS

<u>Fiscal</u> <u>Year</u>	<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>	<u>Total</u>
1964-65		779	718	197		1,694
1965-66	197	1,324	1,161	304		2,986
1966-67	304	2,448	2,486	609		5,847
1967-68	608	4,058	3,621	1,165		9,452
1968-69	1,034	7,901	7,621	1,704		18,260
1969-70	1,910	13,906	13,320	3,819		32,955
1970-71	2,375	20,415	19,269	4,541		46,600
1971-72	2,904	22,999	20,985	4,505		51,393
1972-73	3,034	23,527	21,422	4,562		52,545
1973-74	3,632	22,683	21,765	4,952		53,032
1974-75	4,141	26,034	25,108	6,695		61,978
1975-76	5,607	31,276	29,264	6,900		73,047
1976-77	4,555	31,861	29,261	6,303		71,980
1977-78	4,232	32,599	29,332	6,326		72,489
1978-79	4,516	33,799	30,487	6,920		75,722
1979-80	4,371	35,485	33,407	7,496		80,759
1980-81	5,055	40,632	39,125	8,169		92,981
1981-82	5,015	40,942	38,612	7,228	5,123	96,920
1982-83		41,647	38,822	6,517	5,590	92,576
1983-84		44,263	40,513	7,527	5,471	97,774
1984-85		44,674	41,398	9,131	4,909	100,112
1985-86		45,659	43,766	9,010	5,780	104,215
1986-87		50,501	47,220	10,301	6,141	114,163
1987-88	245*	53,168*	50,152	11,092	5,938	120,595
1988-89	995	55,995				

\*Late summer and fall figures are combined on official reports.

## STUDENT CREDIT HOURS GENERATED

## ON CAMPUS

<u>Fiscal</u> <u>Year</u>	<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>	<u>Total</u>
1964-65		779	718	197		1,694
1965-66	197	1,324	1,161	304		2,986
1966-67	304	2,448	2,486	609		5,847
1967-68	608	4,058	3,621	1,165		9,452
1968-69	1,034	7,901	7,621	1,704		18,260
1969-70	1,910	13,906	13,320	3,819		32,955
1970-71	2,375	20,415	19,269	4,541		46,600
1971-72	2,904	22,999	20,985	4,505		51,393
1972-73	3,034	23,527	21,422	4,562		52,545
1973-74	3,632	22,604	21,686	4,952		52,874
1974-75	3,883	25,743	24,568	6,318		60,512
1975-76	4,824	30,346	28,326	6,276		69,772
1976-77	3,911	31,041	28,435	5,580		68,967
1977-78	3,892	31,867	28,395	5,551		69,705
1978-79	4,170	32,751	29,332	5,990		72,243
1979-80	4,117	34,060	32,021	6,632		76,830
1980-81	4,867	38,952	37,435	7,453		88,707
1981-82	4,808	39,404	36,987	6,485	5,024	92,708
1982-83		39,467	37,524	6,094	5,459	88,544
1983-84		42,400	38,618	6,838	5,386	93,242
1984-85		42,756	39,516	8,420	4,827	95,519
1985-86		43,635	41,610	8,344	5,589	99,178
1986-87		48,532	45,306	9,470	6,009	109,317
1987-88		50,815	47,930	10,144	5,695	114,584
1988-89	402	53,646				

# STUDENT CREDIT HOURS GENERATED

## OFF CAMPUS

<u>Fiscal</u> <u>Year</u>	<u>Summer</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Summer</u>	<u>Total</u>
1964-65						
1965-66						
1966-67						
1967-68						
1968-69						
1969-70						
1970-71						
1971-72						
1972-73						
1973-74		79	79			158
1974-75	258	291	540	377		1,466
1975-76	783	930	938	624		3,275
1976-77	644	820	826	723		3,013
1977-78	340	732	937	775		2,784
1978-79	346	1,048	1,155	930		3,479
1979-80	254	1,425	1,386	864		3,929
1980-81	188	1,680	1,690	716		4,274
1981-82	207	1,538	1,625	743	99	4,212
1982-83		2,180	1,298	423	131	4,032
1983-84		1,863	1,895	689	85	4,532
1984-85		1,918	1,882	711	82	4,593
1985-86		2,024	2,156	666	191	5,037
1986-87		1,969	1,914	831	132	4,846
1987-88	245*	2,353*	2,222	948	243	6,011
1988-89	593	2,349				

\*Late summer and fall figures are combined on official reports.

STUDENT CREDIT HOURS GENERATED  
BY COURSE LEVEL AND RESIDENCY:  
FY 1986-87

1986-87	Fall		Winter		Summer		FY	
	N	%	N	%	N	%	N	%
On-Campus								
Undergrad Res	46,212	( 91.5)	43,254	( 91.6)	13,302	( 80.9)	102,768	( 90.0)
Undergr Non-R	386	( .8)	331	( .7)	91	( .6)	808	( .7)
Grad Resident	1,862	( 3.7)	1,673	( 3.5)	2,056	( 12.5)	5,591	( 4.9)
Grad Non-Res	<u>72</u>	( .1)	<u>48</u>	( .1)	<u>30</u>	( .2)	<u>150</u>	( .1)
Subtotal	48,532	( 96.1)	45,306	( 95.9)	15,479	( 94.1)	109,317	( 95.8)
Off-Campus								
Undergrad Res	1,149	( 2.3)	1,051	( 2.2)	255	( 1.6)	2,455	( 2.2)
Undergr Non-R	3	( <.1)	-		-		3	( <.1)
Grad Resident	817	( 1.6)	863	( 1.8)	708	( 4.3)	2,388	( 2.1)
Grad Non-Res	<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>	
Subtotal	1,969	( 3.9)	1,914	( 4.1)	963	( 5.9)	4,846	( 4.2)
On-Off Total	50,501	(100.0)	47,220	(100.0)	16,442	(100.0)	114,163	(100.0)

1987-88	Fall		Winter		Summer		FY	
	N	%	N	%	N	%	N	%
On-Campus								
Undergrad Res	48,436	( 90.7)	44,795	( 89.3)	14,017	( 82.3)	107,248	( 88.9)
Undergr Non-R	508	( 1.0)	441	( 1.0)	82	( .5)	1,031	( .9)
Grad Resident	1,826	( 3.4)	2,643	( 5.3)	1,722	( 10.1)	6,191	( 5.1)
Grad Non-Res	<u>45</u>	( .1)	<u>51</u>	( .1)	<u>18</u>	( .1)	<u>114</u>	( .1)
Subtotal	50,815	( 95.1)	47,930	( 95.6)	15,839	( 93.0)	114,584	( 95.0)
Off-Campus								
Undergrad Res	1,243	( 2.3)	1,077	( 2.1)	307	( 1.8)	2,627	( 2.2)
Undergr Non-R	-		-		-		-	
Grad Resident	1,355	( 2.5)	1,145	( 2.3)	884	( 5.2)	3,384	( 2.8)
Grad Non-Res	<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>	
Subtotal	2,598	( 4.9)	2,222	( 4.4)	1,191	( 7.0)	6,011	( 5.0)
On-Off Total	53,413	(100.0)	50,152	(100.0)	17,030	(100.0)	120,595	(100.0)

NOTE: Percentage sums may vary from 100 due to rounding.

STUDENT CREDIT HOURS GENERATED  
BY COURSE LEVEL AND RESIDENCY:  
FY 1988

1988-89	<u>Fall</u>		<u>Winter</u>		<u>Summer</u>		<u>FY</u>	
On-Campus	N	%	N	%	N	%	N	%
Undergrad Res	51,395	( 91.8)						
Undergr Non-R	474	( .8)						
Grad Resident	1,738	( 3.1)						
Grad Non-Res	<u>39</u>	( .1)						
Subtotal	53,646	( 95.8)						
Off-Campus								
Undergrad Res	1,233	( 2.2)						
Undergr Non-R	-							
Grad Resident	1,116	( 2.0)						
Grad Non-Res	<u>-</u>							
Subtotal	2,349	( 4.2)						
On-Off Total	55,995	(100.0)						

GEOGRAPHIC ORIGIN OF STUDENTS: 1985-1988

<u>Michigan County</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>
Alcona	12	15	19	26			
Alger			1	1			
Allegan	1	2	2	1			
Alpena	16	102	5	9			
Antrim		3	3	4			
Arenac	87	104	129	129			
Baraga	1	1	1	1			
Barry	2	2	2				
Bay	936	1,068	1,120	1,070			
Benzie			1	2			
Berrien	5	4	3	3			
Branch	2	1	1	2			
Calhoun	4	6	5	6			
Cass	2						
Charlevoix	1			1			
Cheboygan	2	4	4	7			
Chippewa	1	2	3	3			
Clare	5	2	3	6			
Clinton	6	10	10	14			
Crawford	3	2	4	3			
Delta	7	3	2	2			
Dickinson	1		2				
Eaton	12	10	8	11			
Emmet	2	3	3	6			
Genesee	156	163	187	205			
Gladwin	24	25	35	38			
Gogebic							
Gr. Traverse	5	9	6	9			
Gratiot	15	17	18	30			
Hillsdale			2	3			
Houghton							
Huron	147	165	166	194			
Ingham	9	6	7	9			
Ionia	1		3	3			
Iosco	85	101	146	117			
Iron							
Isabella	12	15	10	8			
Jackson	6	8	10	9			
Kalamazoo	1						
Kalkaska			2	3			
Kent	7	6	7	6			
Keweenaw							
Lake	1						
Lapeer	33	37	47	53			
Leelanau	2						
Lenawee	4	5	4	6			
Livingston	5	10	6	5			

<u>Michigan County</u>	<u>1985</u>	<u>1986</u>	<u>1987</u>	<u>1988</u>	<u>1989</u>	<u>1990</u>	<u>1991</u>
Luce	2	2	1				
Mackinaw	1	2	2	1			
Macomb	167	192	268	295			
Manistee	2	2	1				
Marquette	3	1		1			
Mason	2	4	4	2			
Mecosta	1	4	3	3			
Menominee	2	1	3				
Midland	359	372	368	365			
Missaukee		1	2				
Monroe	3	1	3	5			
Montcalm	5	4	3	3			
Montmorency	5	6	5	3			
Muskegon	1		1				
Newaygo	2	3	2				
Oakland	59	66	80	89			
Oceana	1						
Ogemaw	26	29	42	50			
Ontonagon			1				
Osceola		1		5			
Oscoda	7	20	8	21			
Otsego	1	2	2	2			
Ottawa	1	1		2			
Presque Isle	3	2	2	2			
Roscommon	5	12	9	8			
Saginaw	2021	2,076	2,172	2,170			
Sanilac	64	80	97	92			
Schoolcraft			2	2			
Shiawassee	21	24	26	19			
St. Clair	10	23	40	41			
St. Joseph	1		1				
Tuscola	400	440	478	521			
VanBuren							
Washtenaw	8	7	5	10			
Wayne	120	137	106	107			
Wexford	3	4	1	4			
Subtotal	4927	5,338	5,725	5,828			
Other States	16	11	11	13			
Foreign	27	28	32	29			
TOTAL	4970	5,377	5,768	5,870			

TUITION AND REQUIRED FEE COSTS FOR 1/4 OF THE  
UNDERGRADUATE PROGRAM: MICHIGAN RESIDENTS

<u>Year</u>	<u>Tuition Rate</u>	<u>No. of Credits</u>	<u>Tuition Cost</u>	<u>Maximum Facility Fee</u>	<u>Maximum St. Gov't.</u>	<u>Publications</u>	<u>Total</u>
1964-65	20.00	30	600.00				
1965-66	20.00	30	600.00				
1966-67	8.50	30	255.00				
1967-68	8.50	30	255.00				
1968-69	11.50	30	345.00				
1969-70	11.50	30	345.00				
1970-71	13.00	30	390.00				390.00
1971-72	13.50	30	405.00	45.00			450.00
1972-73	13.50	30	405.00	45.00			450.00
1973-74	15.50	31	480.50	46.50	4.50	1.50	533.00
1974-75	15.50	31	480.50	46.50	15.00	3.00	545.00
1975-76	17.50	31	542.50	46.50	15.30	3.00	607.30
1976-77	20.50	31	635.50	46.50	15.60	3.00	700.60
1977-78	23.00	31	713.00	31.00	15.60	3.00	762.60
1978-79	25.00	31	775.00	55.00	13.20	3.00	846.20
1979-80	27.00	31	837.00	55.00	13.20	3.00	908.20
Fall 1980	30.50	15.5	472.75	27.50	7.20	1.50	1,056.65
Wtr 1981	33.00	15.5	511.50	27.50	7.20	1.50	1,056.65
<u>General Service Fee</u>							
1981-82	41.00	31	1,271.00		93.00		1,364.00
1982-83	45.00	31	1,395.00		93.00		1,488.00
1983-84	49.50	31	1,534.50		93.00		1,627.50
1984-85	49.50	31	1,534.50		93.00		1,627.50
1985-86	49.50	31	1,534.50		93.00		1,627.50
1986-87	51.75	31	1,604.25		93.00		1,697.25
1987-88	54.50	31	1,689.50		93.00		1,782.50
1988-89	60.20	31	1,866.20		93.00		1,959.20

PROFILE OF THE STUDENT BODY, FALL 1988: ON CAMPUS

1 9 8 8

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
Campus Residents	277	318	595( 11%)			
Day Commuters	1,379	1,955	3,334( 61%)			
Evening Commuters	594	914	1,508( 28%)			
Total	2,250	3,187	5,437(100%)			
Full Time	1,268	1,653	2,921( 54%)			
Part Time	982	1,534	2,516( 46%)			
Under 22	832	1,143	1,975( 36%)			
22-24	466	453	919( 17%)			
25 and Over	952	1,591	2,543( 47%)			
Single	1,693	2,134	3,827( 70%)			
Married	557	1,053	1,610( 30%)			
Freshmen	634	856	1,490( 27%)			
Sophomores	370	560	930( 17%)			
Juniors	481	677	1,158( 21%)			
Seniors	475	601	1,076( 20%)			
Grad Students	127	248	375( 7%)			
Special Students	163	245	408( 7%)			
Saginaw County	839	1,325	2,164( 40%)			
Bay County	426	633	1,059( 19%)			
Midland County	156	209	365( 7%)			
Tuscola County	190	274	464( 9%)			
Other Michigan	605	738	1,343( 25%)			
Other States	11	2	13( <1%)			
Foreign	23	6	29( 1%)			

NOTE: Percentage sums may vary from 100 due to rounding.

# HISTORY OF DEGREES GRANTED

<u>Month</u>	<u>Year</u>	<u>Bachelor's Degrees</u>	<u>Master's Degrees</u>	<u>Total</u>
August	65	2		2
December	65	2		2
April	66	5		5
August	66	8		8
December	66	6		6
April	67	15		15
August	67	7		7
December	67	9		9
April	68	18		18
June	68	2		2
August	68	7		7
December	68	18		18
April	69	32		32
June	69	3		3
August	69	21		21
December	69	30		30
April	70	49		49
June	70	15		15
August	70	22		22
December	70	31		31
April	71	79		79
June	71	49		49
August	71	36		36
December	71	38		38
April	72	98		98
June	72	35		35
August	72	30		30
December	72	59		59
April	73	139	1	140
June	73	38		38
August	73	34	3	37
December	73	75	1	76
April	74	174	1	175
June	74	57	1	58
August	74	50	9	59
December	74	71	7	78
April	75	144	9	153
June	75	39	7	46
August	75	45	32	77
December	75	95	10	105
April	76	165	38	203
June	76	49	34	83
August	76	39	61	100
December	76	68	31	99

<u>Month</u>	<u>Year</u>	<u>Bachelor's Degrees</u>	<u>Master's Degrees</u>	<u>Total</u>
April	77	142	52	194
June	77	35	66	101
August	77	23	41	64
December	77	92	28	120
April	78	113	25	138
June	78	54	52	106
August	78	42	40	82
December	78	71	21	92
April	79	190	32	222
June	79	40	68	108
August	79	37	27	64
December	79	69	20	89
April	80	177	41	218
June	80	37	75	112
August	80	46	37	83
December	80	66	28	94
April	81	219	60	279
June	81	59	55	114
August	81	39	44	83
December	81	84	31	115
April	82	217	50	267
June-August	82	111	86	197
December	82	126	31	157
April	83	187	56	243
August	83	100	61	161
December	83	103	25	128
April	84	200	33	233
August	84	113	54	167
December	84	114	26	140
April	85	207	23	230
August	85	133	55	188
December	85	117	41	158
April	86	215	38	253
August	86	135	54	189
December	86	151	33	184
April	87	238	27	265
August	87	184	65	249
December	87	147	32	179
April	88	279	31	310
August	88	169	84	253
<b>TOTAL</b>		<b>6,889</b>	<b>199</b>	<b>8,882</b>

OIR&P  
11/9/88