

SAGINAW VALLEY STATE UNIVERSITY

BOARD OF CONTROL

FEBRUARY 8, 1988
Regular Monthly Meeting

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MINUTES

BOARD OF CONTROL

SAGINAW VALLEY STATE UNIVERSITY

Regular Monthly Meeting

9:30 a.m.

Pioneer Hall Board Room - Pioneer Hall

February 8, 1988

Present: Braun
Curtiss
Gilmore
Klykylo
Ryder
Saltzman
Woods

Absent: Lofton
Munoz

Others

Present: A. Beutler
A. Dickey
J. Fallon
M. Flatt
M. Frahm
D. Hansen
C. Lange
D. Nelson
P. Saft
J. Stanley
M. Starrine
D. Thompson
L. Tucker
J. Valderas
J. Willertz
J. Woodcock
R. Yien
Students (5)
Press (1)

I. CALL TO ORDER

Chairperson Saltzman called the meeting to order at 9:39 a.m.

II. PROCEDURAL ITEMS

A) Approval of minutes of December 14, 1987

It was moved and supported that the minutes of the December 14, 1987 regular monthly meeting be approved. Chairperson Saltzman requested that the second sentence of the second paragraph of page 25 be changed to read "Two new faculty positions are coming aboard in the school."

The minutes were unanimously APPROVED as corrected, and were ordered filed in the President's Office and in Zahnow Library.

B) Recognition of the Official Representative of the Faculty Association

Dr. John R. Willertz, President of the Saginaw Valley State University Faculty Association, was recognized. He stated that he had no comments, but would answer questions later.

C) Communications and requests to appear before the Board

There were no communications or requests to appear before the Board.

D) Additions and deletions to the agenda

Chairperson Saltzman announced that Mr. Klykylo's birthday is on February 9th. The Board congratulated him and wished him a happy birthday.

III. REMARKS BY THE PRESIDENT

President Ryder stated that at the last Board of Control meeting the question of the retreat that was to be held involving Don Power, the Federal Mediator; members of the administration; and the Faculty Association and other members of the faculty, was brought up. Dr. Ryder had been asked to report on the progress on that retreat during this meeting. After trying to reach Mr. Power for several weeks, a call was received from him. He indicated to the administration that after having talked with Dr. Willertz, he felt that the Faculty Association was not ready to make a commitment to participate in the retreat at this time. Subsequent to that discussion, which was held between Dr. Robert S.P. Yien, Vice President for Academic Affairs, and Don Power, a communication was received from Dr. Willertz asking the Vice Presidents and the President to meet with the Executive Board of the Faculty Association. This meeting was held on February 4, 1988. Dr. Ryder noted that as a result of that meeting, he would take it that Don Power's assessment was verified--that the Faculty Association leadership is not prepared at this point in

time to move ahead on the retreat. The basic issues were the last faculty negotiations and the readiness of the Faculty Association to proceed ahead as formerly indicated--they felt that the timing was not right. President Ryder stated that this was his assessment, and asked Dr. Willertz to comment.

Dr. Willertz replied that the Executive Board of the Faculty Association had met and had voted to ask the President and Vice Presidents to meet with them, as they did on February 4. The major point the Executive Board made at that time was that there had been considerable injury to the Faculty Association-administration relationship as a result of the past faculty negotiations, that an understanding of what had happened needed to be reached before they could move ahead. This was conveyed to the President and the Vice Presidents. The only other thing that was indicated was that this is not the time to proceed with the retreat--or that it might be a good idea to have some other kind of format for a meeting between the administration and the Faculty Association leadership. Perhaps a seminar format for discussion of specific items of university concern could be utilized, rather than going off campus and having sessions where more attitudinal matters were supposed to be addressed by Don Power--in other words, focus more on some of the major issues in a seminar setting, rather than on the retreat format.

Dr. Willertz continued that that too is tentative in the

sense that they are not exactly sure what steps should be taken next. The Faculty Association has not ruled out a retreat at sometime the future--but they are interested, if the Board wants to move ahead at the moment, in a little different format.

President Ryder added that Don Power himself had indicated that this kind of activity--to be beneficial--required, if not enthusiastic interest on the part of both parties to engage in this kind of activity, certainly the willingness. Dr. Ryder noted that he felt that the Executive Board of the Faculty Association was saying that they are not ready at this point, and, therefore, we should not proceed ahead. Perhaps some things could be done on an interim basis which might later lead to something like that. The administration will attempt to explore with the Faculty Association leadership what other steps might be taken.

Dr. Gilmore asked whether the Board couldn't have some kind of definitive expression from the parties involved as to when this would finally take place. This issue represents an agenda which is rapidly disappearing. He added that he was disappointed that there was not something more definitive--the issue is not being addressed at all. He noted that the hesitancy seemed to be coming from the Faculty Association and asked Dr. Willertz to clarify the situation.

Dr. Willertz stated that it was important that the Board understand that some steps backward had been taken as a result of negotiations. More meetings will have to be held. The meeting on February 4 was very frank. The Faculty Association Executive Board laid out the problems perceived by its members. There are things that have to happen in the meantime, including the President and Vice Presidents assessing what the Faculty Association had to say, and deciding precisely what the format should be, and the best time to meet.

Chairperson Saltzman stated that there was a letter which had been signed by the Administration and the Faculty Association regarding the retreat. She asked Dr. Gilmore whether he was asking for a formal response in the form of a letter. Dr. Gilmore replied that he was asking for something definitive under the representation of the two parties. He stressed that the NCA focus visit is coming up fairly soon, and that this is a major problem with which to deal, and we are not moving ahead with it. The Faculty Association is not dealing with realities. True, there were discomfoting and disquieting moments for all parties involved during negotiations, but this does not need to be perpetuated. He added that he was suspect of this kind of position.

Mr. Curtiss noted that the suggestion for involving an independent third party in trying to improve communications

between the faculty and administration was a direct recommendation in the last North Central study. He added that he had suggested this during the interviews for the study, and that the committee had reported that frequently when a faculty organizes under the labor laws there is a year and a half to two years of antagonism and upset. Usually a way is found to work effectively within that organization at most other colleges throughout the country. In our case, it has been fully 17 years. The North Central Committee was astounded that we had not, in 17 years, been able to find a way to effectively manage the institution within the framework that exists. Clearly, the Board is concerned about the ongoing relationship between the faculty and the administration, and is searching for some way to identify the problems that exist--particularly, whether those problems are substantive or political. It has been noticed that the relationships of antagonism seem to reach a crescendo just prior to each North Central visit. This is not the way for an institution to operate. Mr. Curtiss added that, if by saying now is not the time and delaying trying to address any substantive issues suggests that once again we will reach a crescendo in early 1990, just before the focus visit, and in another negotiating year, he would be left with the impression that the issues involved are essentially political, rather than substantive. If, on the other hand, the format or the use of

Don Power is the problem, the Board would welcome suggestions as to an alternative format that might work towards a resolution of what has been assumed to be a long term and substantive problem.

Mr. Klykylo asked who the third party would be. Mr. Curtiss replied that the recommendation had been Don Power and his group of mediators from the Federal Mediation Service. He had agreed to meet with us after the negotiations related to the current contract were completed. Don Power was a suggestion; it could be anyone. Mr. Curtiss added that it appeared to him that over the last few years at least, direct confrontational type discussions have not been able to resolve the problem, if in fact they have even been able to address the issue. One of the problems the Board members have is that the issues are not clearly identified. Are they policy issues, or more in the nature of complaints? The Board would welcome a better understanding of these problems, which crop up every three years -- whether the Board is involved or not -- so that if appropriate action is indicated, they would know why, or what.

Dr. Willertz assured the Board that it was not an issue of timing to influence the North Central evaluation. The problem is the format. One of the aspects of the Power approach is an important initial session where everybody says whatever they really think or feel. Some psychologists argue that that is a good way to proceed; others argue against it. Honest

differences on the issue are part of the concern. The Faculty Association is sincere; it does want a meeting, and agrees that it should happen soon. Perhaps it would be better not to involve the personal side, but to identify some issues, perhaps ask some outside experts on those issues to conduct a seminar. Dr. Willertz added that Don Power had stated that he had no great desire to impose himself on the meeting, and that he was aware that unless both parties agree that the format is a good idea, it will not work. Dr. Willertz continued that the administration was aware of the context of the relationship between the faculty and the administration and of the need for its improvement, before negotiations began. The administration brought the faculty the most far-reaching, largest package in the history of the contract. If the administration had been interested in moving step by step, clearly one of its considerations would have been the package they were presenting. He added that it is rational to understand that when that kind of tough fight is presented, it is going to be tough on the relationships involved. Therefore, a couple of steps backward were taken during the summer. Hopefully, a couple of steps forward can be taken now; the Faculty Association has every intention of doing that. They have no intention of slowing down or backing off for any other reasons than to honestly try to figure out what the problems are.

Dr. Willertz concluded that he understood the Board of

Control's deep interest in having the groups get together; that he would convey this to the Executive Board; and that this would have influence on them.

Mrs. Woods stated that she was equally concerned that there was not a move forward, and that she didn't believe that there has to be a particular person to serve in the capacity of third party. However, she felt that the Board could get fair agreement that a third party is going to be essential in order to address the problems, because the continued dissension ill serves everyone. The Board is puzzled -- a clearer definition of the problems is needed, and has not been forthcoming from either party, which is not unusual when you have a dispute. Therefore, a third party must be identified. She added that she hoped that the administration had not said that Don Power is the only person who can serve in this capacity, and that the third party will have been identified by the next time the Board meets.

Chairperson Saltzman asked whether the Faculty Association and the administration agreed that there should be a third party. Dr. Willertz replied, "Absolutely. If that's the issue, I can certainly answer that clearly." Dr. Ryder replied that the administration also agreed. Chairperson Saltzman noted that the third person had not yet been identified.

Chairperson Saltzman added that the Association was requesting a seminar, and asked what the difference would be

between a seminar and the meetings that had been proposed before. Dr. Willertz replied that what was proposed before was to leave campus for the meeting. There were three parts to the suggested retreat. The first part was to have a meeting at which everyone said everything they thought or felt. The second part had to do with identifying the problems, and the third part had to do with making specific recommendations as to what could be done by both sides to solve these problems.

Dr. Willertz continued that the seminar format could cover the whole issue of the relationship between the faculty and the administration and could include bringing in an outside university president or other administrator who could speak on the issue of what the relationship ought to be -- hopefully someone who has solved some of these problems and does have good relations. These would not necessarily have to be speakers, but could be people who could answer questions specifically on faculty/administration relationships.

Both sides would then meet, ask questions, and conduct a workshop, trying to apply this to their own experience, and then proceed from there.

Dr. Willertz explained that the Executive Board hadn't thought this all the way through, but this is more the approach they had in mind. He noted that Mr. Power's retreat was most interested in attitudes, with everyone honestly saying what they

thought and felt at the initial session, and then trying to change some of those attitudes. Dr. Willertz felt that perhaps that particular approach is not suitable and that it would be better to have a more academic and cerebral workshop or seminar.

Chairperson Saltzman noted that the Faculty Association preferred to explore issues, not attitudes; to have a seminar, rather than a retreat; to have the meeting on campus; and to explore problems and solutions. She added that they preferred that Don Power not be the vehicle. Dr. Willertz replied, "You're forcing me to make decisions on my feet, right here. I can't speak for the Executive Board, but I'm trying to." Mrs. Saltzman explained that it was time to clarify his remarks and to respond to the Board members who had asked for some definitions. She asked Dr. Willertz to put his thoughts in a framework that would enable the Board to understand what the Faculty Association would like and what they are trying to achieve, so that the Board can explore that with the administration.

Dr. Willertz responded that the meeting between the Faculty Association Executive Board, the President and the Vice Presidents was very recent and they were still thinking through what had happened at that meeting. Chairperson Saltzman asked what the purpose of the preliminary meeting was. Dr. Willertz replied "to find out whether meetings would be beneficial. The main objective was to find out whether the administration

understands the problems that we experienced during negotiations. If they did, and if they responded in a way that we felt would be fruitful to go forward, then indeed, that's what we would do, and I think we have come to that conclusion. We have not come to the conclusion that it would be fruitful to go into the retreat, but we have concluded that in one form or another it is important for us to meet on the issues with the administration."

Chairperson Saltzman noted that she was trying to synthesize what both sides were saying--that both groups were meeting to explore the format of a future meeting with a third party.

President Ryder noted that Dr. Willertz had requested the meeting which was held on February 4. Going into this meeting, it was the administration's assumption that the retreat with Don Power was going to be held. However, it became clear during the meeting that the leadership of the faculty didn't see this as a viable option, at this time at least, and they suggested some of the things that Dr. Willertz has brought up before the Board. Dr. Ryder added that the February 4th meeting was the first time the administration had heard these suggestions, so they were not in any position to make any particular judgments at the time, other than if this is not the time, from the Association's point of view, of having such a retreat, the administration is prepared to continue discussing other options and considerations with them

that might lead both parties in the same direction. No date for a meeting was set at that time, but it is anticipated that the administration would be getting back to Dr. Willertz to talk about what next steps might take place.

Mr. Braun stated that he didn't know of any set of problems between people or groups that could be handled in any other manner than getting them out on the table and discussing them in some sort of format. He felt that the Board was saying that it would not be comfortable if the Faculty Association took the position that it wanted to think about the matter, and that was it. Nor would the Board be comfortable with the administration saying that they rejected this proposal. Mr. Braun noted that neither Dr. Willertz nor Dr. Ryder was saying that, so he felt that there was excellent leadership both on the administration and the Faculty Association, and that he had heard at least some expression from both groups this morning, indicating that they do want to move forward in some kind of format. He added, "If the one that we have previously suggested is not the format, then let's dump it, but let's put the responsibility on the leadership of the Faculty Association and the leadership of the administration to take the initiative and come up with a new format, and to do it within some sort of reasonable time line-- and I hear both of them saying that's what the process is going to be." Mr. Braun added that Mr. Power is going back to South

Africa, as part of the team being sent over by the U.S. Mediation Service to assist the South African Government and the trade unions there in establishing a neutral dispute resolution system.

Mrs. Woods stated that it was not unreasonable for the Board to expect that some kind of plan will have been formulated by the April Board of Control meeting, which would clarify what format will be used, who is going to serve, what's going to be discussed, and when they're going to meet.

Dr. Ryder noted that only committee meetings were to be held in April, but there are a couple of items that will have to be addressed, so a special meeting will be called at 9:30 a.m. on April 11, followed by committee meetings that same day.

There was discussion on whether a third party was necessary. Dr. Ryder noted that the role of the third party would not be to provide a solution, but simply to act as a facilitator to get the parties to come to their own assessment of what the problems are and what the solutions should be.

The Board agreed that an update of the matter would be placed on the April 11 Special Meeting agenda.

President Ryder then went on to report on the appropriation recommendation which had been made by Governor Blanchard. Basically, the Governor recommended what was considered to be a one percent increase to higher education. When the executive

budget recommendations were released shortly after the Governor's State of the State Address, a document was distributed and given to the newspapers which showed certain percentages of increase. At that time, if one looked at the difference between what was appropriated at the beginning of the current fiscal year and what was being recommended for our own institution, that would have represented a \$21,000 loss. That recommendation by the Governor was portrayed as a 2.3 percent increase. The reasons for that are:

- 1) In calculating the budget a .75 percent rescission, which the state had required of all institutions of higher education, was deducted thereby adjusting the 1987-88 base appropriation downward.
- 2) The \$223,000 enrollment offset increase, which we received during 1987-88 as a one-time-only increase, was also deducted.

After these two amounts were deducted, our appropriation was calculated on this adjusted base, which appears to be a 2.3 percent increase. However, the net difference between the gross 1987-88 and the proposed 1988-89 appropriation represents a \$21,000 decrease.

Since then, the state has recalculated, and it is worse now than it was originally. Now, instead of \$13,846,000, our reduced base is \$13,297,000. The appropriation being recommended for

SVSU would be \$13,510,000. If we go back to the base amount appropriated for this year, (\$13,846,000) that's a 2.4 percent reduction.

President Ryder added that until the budget book is received and further analysis has been done, no further details can be given to the Board. Looking at it from the Governor's recommendation, things look very difficult for this coming year. The Governor is facing a revenue shortfall at the state level, which mandates cutbacks in higher education and most other agencies of the government. It is a very difficult task, because the Governor has been very positive about higher education and has stated in his State of the State Address that he wants to see education in Michigan become the best in the world. This will make it much more difficult to proceed in that direction.

The Legislature still has to act and will be evaluating the recommendations of the Governor's Office. It is our hope that they will be able to either find additional resources in other places, or will set priorities such that there will be some increases, even if modest, in the state appropriations to our institutions of higher education.

Dr. Ryder concluded that the fundamental sources of income for the operation of this institution are state appropriations and student fees. To the extent that the state doesn't support the university sufficiently well, then either tuition and fees

must be increased, or pieces of programs or levels of support must be eliminated. Things will be extremely tight this year, and perhaps for the next couple of years. The Board will be updated as more information becomes available.

Chairperson Saltzman asked whether Dr. Ryder had checked with counsel as to the extent to which the SVSU Foundation could independently change its bylaws without approval of the Board of Control. Dr. Ryder replied that he would have that information at the next meeting.

IV. ACTIONS ITEMS

1) Approval of Student Rights and Responsibilities Document

BM-732 Dr. Gilmore moved that the Student Rights and Responsibilities Document be adopted. Mrs. Woods supported the motion. (See Appendix 1: Student Rights).

Chairperson Saltzman asked President Ryder to comment. Dr. Ryder stated that this is a document that has been some time in coming and added that it is very positive for the institution and for the students, faculty, and administration. He asked Mr. Richard P. Thompson, Dean of Student Affairs, to comment and introduce those students who have played a significant role in the development of the document.

Mr. Thompson remarked that it would be a great day at the university if the proposed document was adopted. More than four years ago, Student Government expressed the students' need for

more information with respect to their rights as well as their responsibilities. The university has had a Student Code for some time, in addition to which there was a Student Grievance Procedure, which allowed students to petition problems with their grades. Beyond that, there was no such document as the Student Rights and Responsibilities Document. It was well known that other colleges and universities have adopted various Student Rights and Responsibilities Documents, and SVSU students were interested in pursuing the matter. In January of 1984, the Student Government, through its Senate, had established a committee to review related information. Proceeding through various open forums and exchanges with students and faculty on campus, including a committee which was comprised of faculty, students and administration, three different drafts of the document were written.

Mr. Thompson added that he would encourage the adoption of the document. He asked Lisa Tucker, President of Student Government, to comment. Ms. Tucker stated that this version of the Student Rights and Responsibilities Document was passed by the Faculty Association on April 3, 1987 and by the SVSU Student Government Senate on December 2, 1987. She then introduced two people who played key roles in getting the document together: Ms. Teri Schaeding, who was the Rights and Responsibilities Chairperson two years ago, and Jeff Gillman, who is the current

chairperson.

Mr. Gillman stated that there had been three readings and discussions of the document in their meetings. He added that it is not a perfect document, but it is a good one.

Ms. Schaeding reported that there had been a great deal of cooperation between faculty, administration and students in the preparation of this document. She agreed that it is not perfect, but it is a good starting place, and everyone is pleased with it.

Dr. Willertz stated that faculty were satisfied with the provisions that directly relate to the document, and have voted to support it on two occasions--once for most of the document, and secondly with a couple of amendments.

Mr. Curtiss congratulated the faculty, students and staff on putting together a document that, although not perfect, and general in certain areas, clearly represents a step in a very positive direction. He noted, however, that in almost every section of the document, student responsibilities in addition to institutional responsibilities are spelled out. One exception to that is the issue of publications. There have been some recent court rulings with regard to high school publications. Our statement indicated clearly that the institution has no right of censorship, but it does not reference in anyway any student responsibility with regard to publications. Mr. Curtiss added

that he could live with that, if he knew that a publications board or an editorial board is subject to suit. Should a publication libel a Board member or administrator, who gets sued (who pays) and who gets paid? He stressed that he had no past grievances, but was concerned that apparently the students, by the lack of any reference, held no specific responsibility in the publications area under this agreement. He questioned whether the university was putting itself in the position of giving publications carte blanche to make the institution susceptible to suit. Can the editor of a newspaper be sued personally?

Mr. Braun replied that anybody who participates directly in a libel or slander can be personally held liable for it--the person who authors the article, as well as the person who approves it. He added that his understanding of the litigation previously mentioned was that it was initially limited to high schools, but that the same principles could be applied to higher education.

Mr. Curtiss asked the students if there had been any discussion by the committee which developed the document, regarding whether or not students had a specific responsibility in this sensitive area.

Ms. Schaeding asked Mr. Thompson to comment on the Professional Journalistic Practices Committee Board. Mr. Thompson reported that the PJPC Board is an advisory committee to

the Valley Vanguard, as well as to any splinter papers that are approved on campus. The committee does not have censorship rights to the paper. He asked Marilyn Frahm, Director of Information Services, to comment.

Mrs. Frahm noted that a specified grievance procedure is present. She added that she recalled at least one occasion when a student felt that an article in the Vanguard was libelous, or at least defamed her character to some extent. The case was taken through the grievance procedure. Therefore, there is some measure of protection, but it does not specifically address the question of who would be liable, should a case be brought by an outside representative.

Mr. Braun commented that it seemed to him that the point that Mr. Curtiss was making is not really ultimately who is going to be liable, but the fact that the document does not state that the students have any responsibility to publish accurately and truthfully, in a non-libelous manner.

Mr. Curtiss stated that this was one of his concerns, and that he was also concerned about the matter of malicious intent. He cited a case which is being tried currently in Battle Creek, which might significantly expand the definition of libel in Michigan to include accidents as well as malicious intent. He added that he was willing to move ahead and approve the document; but he encouraged the committee to give some thought as to

whether an addition should be made that recognized that, while the Board of Control agreed not to interfere with editorial policy or to practice censorship, in return the Board expected the students to try to be honest, candid, and non-libelous; and that they would have the concerns of the institution at least partly in mind when they print something, as it is very possible that the institution itself could be subject to significant legal action.

Chairperson Saltzman referred to Section E of page four of the document, which addresses freedom of association and states that "In order to express current interests and to develop new ones, students have the right to organize, and to join associations which promote these interests." She noted that there had recently been battles on other college campuses where students of one opinion were allowed, but students of a different opinion were reprimanded. She felt that this document was missing something; that our students also have a responsibility to recognize that there are going to be organizations of which the majority doesn't approve, but which also have the right to organize.

Ms. Tucker stated that Student Government currently recognizes all student clubs and organizations on campus. There is a procedure which is followed in the recognition process. She added that there have been clubs which the majority of the

students on campus have been against. The Student Relations Committee interviews a representative of the clubs and goes through a procedure of recognizing clubs and organizations.

Chairperson Saltzman then referred to page two, under Academic Records. The document states, "Students have a right to protection against improper disclosure of information concerning academic performance and personal characteristics such as values, beliefs, organizational affiliations, and health." She asked the administration to comment on what requests are honored and what limitations exist. President Ryder stated that the university has to conform to the Buckley Amendment, which is approximately seven years old.

Chairperson Saltzman referred to the Student Responsibility section on Academic Freedom for Students on page two of the document. She asked how this concept would be enforced. President Ryder stated that the administration would see that any unreasonable disruption would be dealt with and that the Student Code does speak to this concern. Mr. Thompson added that there is a procedure in place in the Student Code currently.

Chairperson Saltzman congratulated the students, faculty and staff on a very impressive document. She asked if there were any other comments. There were none.

The motion was APPROVED unanimously.

Mr. Curtiss stressed that the Board was encouraging those

involved to review the question of whether or not there are student responsibilities with regard to publications. He would like some future discussion on that issue, not related to a specific incident. Chairperson Saltzman suggested that the PJPC Board might review the legal responsibilities with the people who manage the newspaper. Mr. Curtiss noted that with freedom from censorship comes the responsibility for what you publish.

Dr. Ryder added that Ms. Tucker will be sent a letter indicating what the sense of the Board is and asking the student body to consider the matter.

2) Ratification of Academic Unit Name Change

RES- 774 It was moved and supported that the following resolution be adopted.

WHEREAS, research into the matter of formal names for academic units indicates that the terms "college" and "school" unit are essentially synonymous and exhibit no relationship to focus and content; and

WHEREAS, the Board of Control has authorized the President to decide, subsequent to the solicitation of faculty input, which generic term shall be used to designate the major academic units within the university; and

WHEREAS, university community support favors the redesignation of academic units as colleges;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Control hereby ratifies the President's decision to redesignate academic units as colleges;

BE IT FURTHER RESOLVED, that the following units shall constitute the major academic units within Saginaw Valley State

University:

College of Education
College of Nursing and Allied Health Sciences
College of Business and Management
College of Science, Engineering and Technology
College of Arts and Behavioral Sciences

Dr. Ryder stated that this matter had been discussed at the previous meeting and that the Board had authorized him to proceed ahead. He added that the resolution speaks for itself, and that he was requesting the Board's approval.

Chairperson Saltzman asked for comments. There were none.

The motion was APPROVED unanimously.

3) Board of Fellows Emeritus Status for Ellis Ivey

BM- 733 Mr. Curtiss moved that Mr. Ellis Ivey be granted Emeritus Status on the Board of Fellows. Dr. Gilmore supported the motion.

Dr. Ryder stated that Mr. Ivey, the former General Manager of Saginaw Steering Gear, had served on the Board of Fellows for many years. He has moved to South Carolina, and has resigned from the Board of Fellows. He has been an active contributor and participant, having served on the SVSU Foundation for at least four years. Dr. Ryder recommended that the Board of Control approve him as an Emeritus Member of the Board of Fellows.

The motion was APPROVED unanimously.

4) Establish Salary Adjustments for the Vice Presidents

BM-734 Mrs. Woods moved that compensation for the calendar year of 1988 for Mr. Jerry A. Woodcock be set at \$75,843.00 and that it be set at \$70,320.00 for Dr. Robert S.P. Yien. Both of these adjustments represent an increase of 6 percent of their salary for 1987, as recommended by the President. Mr. Braun supported the motion.

Chairperson Saltzman asked President Ryder to comment. President Ryder noted that the reason that this matter was brought before the Board, whereas other salaries are not, is because the State Auditors had recommended doing so. He added that in his judgement both of these men have extremely heavy burdens of administrative responsibility and both have carried those responsibilities out very well indeed. This is particularly true given the limitations on our resources and the very high level of activity that we have at the institution, especially related to physical facility development, for which Mr. Woodcock has primary responsibility. Dr. Yien also, in working with the development of the facilities, and the assigning of staff in the academic areas, in addition to all of his normal academic activities, has had a very difficult task. Both men have served very well indeed.

The motion was APPROVED unanimously.

5) Establishment of Salary Adjustment for President

BM-735 Mrs. Woods moved that President Ryder's compensation for the calendar year 1988 be set at \$85,860.00,

which represents an increase of 6 percent over the 1987 compensation. Mr. Braun supported the motion.

Chairperson Saltzman asked for questions or comments. There were none.

The motion was APPROVED unanimously.

Chairperson Saltzman stated that this action was a tribute to President Ryder's leadership ability. She added that she was looking forward to another excellent year. Dr. Ryder expressed his appreciation for the Board's confidence.

V. INFORMATION AND DISCUSSION ITEMS

6) Emeritus Status for Board of Control Members (See Appendix 2: Status)

Dr. Ryder asked Dr. John Fallon, Assistant to the President and Secretary to the Board of Control, to comment.

Dr. Fallon stated that other institutions regularly honor past Board members with Emeritus Status. Few have any formal policy as to the mechanism that is followed. Our administration felt that we might do well to specify, to the greatest extent possible, as much about that status as possible.

Dr. Gilmore asked who would be responsible for the mailings to the Board and to act as liaison for any requests the Board members might have for tickets, etc. The general assumption was that the responsibility would be a function of the Secretary to the Board.

Dr. Fallon noted that this policy also invites ex-board members to continue to exercise some responsibility for the university.

Mr. Curtiss asked whether once granted, Emeritus membership could be removed. Dr. Ryder replied that ordinarily the only time something along those lines is taken away is if it has been received through fraud. Mr. Klykylo stated that since this would not be backed up by statutory provisions, it could be rescinded without problem. Mr. Braun noted that if we want to reserve the right to take Emeritus Status back, it should be so stated in the document. He noted that he thought it was an excellent approach, and that he liked the idea of combining some ongoing responsibility with the right to receive the information. He added that he personally was not concerned about the matter of rescinding the status.

Mr. Curtiss stated that if an individual requests not to receive all the information, we should not feel compelled to provide it. It was stressed that Emeritus Status is not automatic--it is awarded upon the vote of the Board.

The policy will be put on the agenda of the regular Board meeting in May. Dr. Ryder asked Board members to call him or Dr. Fallon if they have any suggestions regarding the policy.

Chairperson Saltzman asked when the university would be holding its 25th Anniversary celebration. Dr. Ryder replied that

we are looking at this year as our 25th Anniversary. A number of different events will take place. A reception was held in the Fine Arts Center in early January for in-house personnel. The Dedication of the Fine Arts Center will be held on May 15. We also expect to have a celebration in the Fall.

7) Commencement dates -- regalia

Dr. Ryder reported that two commencements will be held again this year. The first will be on Friday, May 6, with dinner at 6:00 p.m. and the ceremony at 8:00 p.m. Saturday's commencement will be held at 1:30 p.m., preceded by an 11:30 a.m. luncheon. The Board members were asked to check their academic regalia to be sure they are all set for the ceremonies.

8) Personnel Report

The Board received the Personnel Report (See Appendix 3: Personnel). Dr. Ryder reviewed the report, noting that Ms. Kristen Gregory was replacing Liz Kornacki, and that Dr. Kenneth Gewerth was replacing Dr. Charles Fields.

Mr. Thompson explained that the position of Athletic Academic Advisor was initially funded by the SVSU Foundation on a pilot basis to work directly with the Athletic Department on academic advising and programing. It was believed that this approach would assure the success of our athletes and the

Athletic Program through the direct access of this person for the athletes. In addition, this person has been the part-time Assistant Women's Basketball Coach as well. She also has conducted some study programs for the athletes. This person will be spending 75 percent of her time in the Academic Support Services area with all students--which could include athletes--and 25 percent of her time in coaching and working directly with the Athletic Department.

Mr. Klykylo asked whether the university had a tutoring program for athletes. Dr. Ryder responded that we have a tutoring program for students in general. Mr. Thompson added that special study programs which target athletes have also been conducted.

Mr. Curtiss asked whether this position would have a responsibility with regard to matters of academic eligibility for sports. Mr. Thompson replied that the ultimate responsibility for that rests with the faculty advisor. There was general discussion on student eligibility.

9) Official Winter 1988 Registration Report

(See Appendix 4: Registration)

The Board received the Official Winter 1988 Registration Report. Mr. Paul Saft, Registrar, reported that the Winter 1988 student count was 5,395, up 375 student from a year ago, for an

increase of 7.5 percent. The credit hour count showed a 6.2 percent increase. He then reviewed the remainder of the report.

10) Official Winter 1988 Housing Report

The Board received the Official Winter 1988 Housing Report (See Appendix 5: Housing). Ms. Merry Jo Starrine, Director of Residential Life, reviewed the report. She noted that we opened this winter with a waiting list for individual students in the apartments, which are at capacity. All of these students have now been accommodated.

11) First College Presentation (continued)

Dr. David Nelson, Dean of the College of Education, stated that he would like to make three follow-up comments to subjects which had been introduced to the Board at his previous visit.

1. The College of Education has instituted the use of an examination for admission to the college. The test, which is administered by the Educational Testing Service, will be offered five times through the course of the year.
2. The faculty of the Department of Curriculum and Instruction have worked on and submitted a proposal to the College Curriculum Committee. The proposal was approved by the committee, but has not yet gone to the

entire faculty. This proposal would ensure that every student from SVSU will have a very strong foundation in at least the four core areas of Mathematics, Science, English, and Social Studies.

3. An intensive look at policies, procedures, curriculum and a number of different issues will be undertaken regarding all of the graduate programs in the College of Education.

There was general discussion on the admission policy of the College of Education.

Ms. Tucker asked whether the students were being charged to take the admission test. Dr. Nelson replied that they are charged \$35, which is paid directly to the Educational Testing Service.

Dr. Nelson introduced Dr. Jose Valderas, Director of the Bilingual/Bicultural Center. Dr. Valderas reported that the Bilingual Education Program has been in existence at SVSU since 1977, with the exception of 1983 through 1985. The program has been funded through Title VII, a federal grant. This year the program is operating in the second year of a three year grant for \$200,000. The admission standards for the Bilingual Program correspond to those of the College of Education.

Dr. Valderas reviewed the criteria which are utilized to evaluate the progress of students enrolled in the Bilingual

Program, as well as the Winter 1988 schedule of activities. In 1986, there were three graduates from this program, in 1987 there were fourteen. The Bay City and Saginaw Public Schools have been the primary recipients of these graduates.

Dr. Valderas explained the Student Committee Form and the Student Data Sheet, which indicated that of the 58 students enrolled in Fall 1987 classes, 45 received at least a 3.00 grade point average. From this group, six students were named to the President's List (4.00 GPA) while six others qualified for the Deans' List (3.40-3.99 GPA). Of the 58 students enrolled in the program as of December 30, 1987, 48 students have a cumulative grade point average of 2.75 and above. A support service plan is in place to assist the 10 students who are below the minimal GPA of 2.75.

Dr. Valderas concluded by reviewing the External Evaluation Report, which is required by the Federal Government.

Dr. Nelson stated that Dr. Valderas and his program have received high praise and acclaim from both the Federal Government and state and regional agencies.

Dr. Nelson introduced Dr. Douglas Hansen, Professor of Physical Education and Curriculum Instructor, who stated that the Health and Physical Education Building is coming along well. An enormous amount of time has gone into its planning. The process of determining personnel needs is underway.

SVSU has had a Physical Education major since May of 1980, and was revised in 1985 upon an external review. Today we have approximately 90 Physical Education majors. It is anticipated that there will be a major explosion in this area because of the new facilities--close to 300 within three years. The Human Performance Lab will be one of the best facilities on a small college campus in the nation. The Aquatics area will help to meet an enormous need for teachers with this training. The Fitness and Rehabilitation sections will also fulfill a major need. Fifty percent of the Physical Education students go on into the teacher preparation area. Many others go into graduate programs and then into business.

The Physical Education and Health area will be going through several revisions in the future.

Ms. Tucker stated that disgruntled students had appeared at a previous Board meeting to comment on the problems they were having in the College of Education. She complimented the staff of the college because many of those feelings have disappeared and students are much more content with their curricula.

Dr. Nelson stated that he felt that SVSU offers a very positive Teacher Education Program, and that the College's objectives are very clear.

Chairperson Saltzman thanked Drs. Nelson, Valderas, and Hansen for their presentations.

VI. OTHER ITEMS FOR CONSIDERATION

There were none.


VII. ADJOURNMENT

Chairperson Saltzman adjourned the meeting at 12:00 noon.

Respectfully Submitted:

Mrs. Florence F. Saltzman
Chairperson

Mr. Hugo E. Braun
Secretary



Mrs. Jo Stanley
Recording Secretary

STUDENT RIGHTS AND RESPONSIBILITIES

PART I. ACADEMIC RIGHTS AND RESPONSIBILITIES

Appropriate conditions and opportunities for learning are important measures of the quality of an educational institution. The University assumes a number of essential responsibilities in order to achieve academic excellence and to preserve the ideals of academic freedom for students. As members of the academic community, students similarly accept certain responsibilities.

A. Instruction and Academic Evaluation

Institutional Responsibility

The University shall provide a wide variety of degree programs. Courses and programs should be offered which are relevant not only to the varied interests and abilities of the student body, but also to the changing needs of society. Courses should be offered on a timely basis. Qualified faculty and adequate facilities, equipment, and materials should be provided to support instructional programs. The University also has the responsibility to provide instruction which correlates closely with approved course descriptions as published in the current SVSU catalog, to be provided for each incoming student.

Students have a right to be informed of the aims of each course at the beginning of the semester; instruction will be directed toward fulfillment of those aims. They have a right to be informed of the course requirements and methods and criteria for determination of the course grade at the beginning of the semester. Reasonable notice will be given for fulfillment of said requirements. Classes will meet at regularly scheduled times unless notice is given or emergency circumstances arise. They should have, upon request, appraisal of their progress in each course and opportunities to review and discuss their academic work with their instructors. Course grades shall be based entirely upon students' performances in meeting course requirements. A grievance is an alleged violation of this agreement and students have the right to pursue resolution of grievances through the student grievance procedure. Course work neither returned nor offered to be returned by a faculty member to a student shall be retained by the faculty member for at least thirty (30) days from the time the student had knowledge or reasonably should have knowledge of the occurrence of a possible cause of a grievance and, if a grievance is filed, shall be retained by the faculty member throughout the other time limits of the student grievance procedure.

Student Responsibility

Students, as members of the academic community, also share responsibility for promoting a healthy academic environment. Students should be aware of the programs of study which are available and their particular requirements.

Students should strive to attain their highest possible level of academic achievement. They have an obligation to abide by standards of academic

honesty which dictate that all their scholastic work shall be original. Violations of academic honesty are governed by the Judicial Code.

Once enrolled in a course, students are expected to become familiar with instructional objectives, course requirements, and methods employed in determining the course grade. Students should make every effort to attend class, to be prepared, and to participate in the activities of the course. Students shall accept responsibility for completing the requirements of the course. Students should participate in the evaluation of instruction, courses, and academic programs. Students shall be responsible for their course work returned or offered to be returned to them by the faculty.

B. Academic Freedom for Students

Institutional Responsibility

Students should be encouraged to engage in open discussion, inquiry and expression, to take reasoned exception to the views and interpretations offered, and to reserve judgement about matters of opinion throughout the academic community.

Student Responsibility

Students share with the entire academic community the responsibility for preserving the ideals of academic freedom. Any action which stifles free expression or which disrupts efforts to present a wide variety of opinion is contrary to academic freedom and is, therefore, unacceptable within the University.

C. Academic Advising

Institutional Responsibility

The University shall provide accurate, complete, and readily available information concerning curriculum requirements. Academic advising is an integral part of this responsibility. Those acting in an advisory capacity should offer information being sought by the students, or should direct students to the proper sources. Faculty and staff are expected to be readily available to students for advising and other conferences during scheduled office hours, or at arranged appointments.

Student Responsibility

Students are responsible for informing themselves of University, School, and Departmental requirements as stated in the University catalog. In planning to meet such requirements, students are responsible for consulting with faculty and/or staff for academic advice.

D. Academic Records

Institutional Responsibility

Students have a right to protection against improper disclosure of information concerning academic performance and personal characteristics such as values, beliefs, organizational affiliations, and health.

Student Responsibility

Students have the responsibility to provide full and accurate information necessary for the maintenance of valid academic records. Students are encouraged to keep copies of their course work.

PART II. GENERAL RIGHTS AND RESPONSIBILITIES

A. Student Participation in Institutional Governance

Institutional Responsibility

As constituents of the academic community, students are free, individually and collectively, to express their views of issues on institutional policy, and on matters of general interest to the student body. Through membership on various standing and ad hoc committees with members of the faculty and administration, students may participate in the formulation and application of institutional policy affecting academic and student affairs.

Student Responsibility

Student members of committees should fulfill all responsibilities of that membership, including regular attendance and follow-through on all assignments and commitments.

B. Student Publications

Institutional Responsibility

The University shall provide sufficient editorial freedom and financial autonomy for student publications to maintain their integrity of purpose as vehicles for free inquiry and free expression in the academic community. As safeguards for editorial freedom, all forms of student publications shall be free of censorship and advance approval of material, and their editors shall be free to develop their own editorial policies and news coverage.

C. Student Records

Institutional Responsibility

The University shall be responsible for keeping accurate and up-to-date student records. Students are entitled to obtain access, with legal limitations, to official non-academic records and transcripts.

Student Responsibility

Students shall provide honest and complete information as requested for any University matter, and comply with all reasonable expectations concerning format and completion of that information. Students are encouraged to keep their copies of documents pertaining to non-academic matters.

D. Rights of Citizenship

Institutional Responsibility

Students, as members of the academic community, enjoy the same freedom of speech, peaceful assembly, and right of petition that other citizens enjoy.

Faculty members and administrative officials will ensure that institutional powers do not inhibit students' exercise of rights of citizenship both on, and off campus.

Student Responsibility

Students are subject to the obligations which accrue to them by virtue of their membership in the academic community and as citizens.

E. Freedom of Association

Institutional Responsibility

In order to express current interests and to develop new ones, students have the right to organize, and to join associations which promote these interests.

F. Information Regarding Policies and Procedures

Institutional Responsibility

The University will make available to students, upon request, written information on policies and procedures which could affect the students' welfare, and full explanation of questions about these policies.

Student Responsibility

Students should acquaint themselves with the policies and procedures pertaining to their circumstances. They should adhere to these policies and procedures.

G. Fair and Equitable Treatment

Institutional Responsibility

In contacts with university personnel, students should receive fair, equitable, and respectful treatment.

Student Responsibility

Students should afford to all university personnel due respect in the conduct of their business.

H. Affirmative Action

Institutional Responsibility

All faculty, administrative and staff personnel share the responsibility for adherence to the following policy:

1) Non-discrimination

Saginaw Valley State University is committed to a policy of equal employment opportunity, equal education opportunity and nondiscrimination in the provision of educational and other services to the public. These opportunities are to be provided regardless of race, creed, religion, color, sex, sexual preference, national origin, ancestry, handicap, or age.

2) Sexual Harassment

Discrimination because of sex includes sexual harassment which means unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct or communication of a sexual nature when:

- a) Submission to such conduct or communication is made a term or condition either explicitly or implicitly to obtain employment, public accommodations or public services, education, or housing.
- b) Submission to or rejection of such conduct or communication by an individual is used as a factor in decisions affecting such individual's employment, public accommodations or public services, education, or housing.
- c) Such conduct or communication has the purpose or effect of substantially interfering with an individual's employment, public accommodations or public services, education, or housing, or creating an intimidating, hostile, or offensive employment, public accommodations, public services, education, or housing environment.

Student Responsibility

Students who feel that they are subjected to discrimination and/or sexual harassment should report the incident(s) to the University Affirmative Action officer and/or Michigan Civil Rights Commission and receive assistance.

PART III. RIGHTS OF DUE PROCESS

The establishment and maintenance of the proper relationship among members of the university community are fundamental to the University's function. This relationship requires that faculty, staff, and students respect the rights and responsibilities which derive from it. Whenever problems arise among members of the University community, attempts should be made to resolve them through informal and direct discussions. If such discussions fail to resolve satisfactorily a given problem, the appeals procedure shall apply.

PART IV. PROVISIONS FOR AMENDMENT

Any amendments to this document must be approved by the Student Senate, the Faculty Association Executive Board, and the Faculty Association General Membership, it being recognized that final approval is also required by the Board of Control.

Sec 103(h) Elliot-Larsen Civil Rights Act as amended by Public Act 202 of 1980.

EMERITUS STATUS FOR BOARD OF CONTROL MEMBERS

Emeritus status for Board of Control members may be conferred by an affirmative vote of a simple majority of the board upon the completion of board member service and will take effect immediately. Emeritus status entitles board members so designated to the following privileges:

1. receipt of various regular university publications such as Interior, Profile, catalog, athletic media guides, Alumni Announcer, and SVSU Activities Calendar;
2. invitation to various official university functions;
3. upon request, two complimentary tickets to public lectures, artistic and cultural activities, and athletic events held on campus;
4. complimentary access to the university library and athletic facilities; and
5. a university identification card and parking permit.

In addition to these privileges, emeritus status involves acceptance of selected responsibilities. These include the following:

1. Identify potential private and corporate contributors to the University and/or the Foundation.
2. Listen to the community and convey the concerns and needs of the community to the President and the Board.
3. Convey the concerns of the University to congressmen, legislators, the Governor and state agencies, provided that such action is coordinated by the President.
4. Support the critical importance of higher education as a major factor in the continuing development of a democratic society.

Current Positions Filled

February, 1988

ADMINISTRATIVE/PROFESSIONAL

Mr. James Dwyer - Named Director of Admissions. (Was formerly Assistant Director, and most recently Acting Director of Admissions at SVSU.)

Ms. Kristen Gregory - Hired as Administrative Assistant to the Vice President of Academic Affairs. In 1984 Ms. Gregory received a B.B.A. from SVSC, and before accepting this position was Administrative Assistant to the Chancellor at Purdue University Calumet.

Ms. Karen Hollenbeck - Hired as Programmer/Analyst in Computer Services. Ms. Hollenbeck received a B.S. in Data Processing from SVSC, and was a student employee and later a temporary employee in the Computer Services department prior to receiving this position.

Ms. Dana Munk - Hired as Athletic Academic Advisor. (Previously Ms. Munk has been serving the University in this capacity on a part-time, temporary basis.) Ms. Munk received a B.S. from Grand Valley State College in 1983, and has progress toward a master's degree at CMU. Before joining SVSU, Ms. Munk was involved with women's coaching at CMU.

FACULTY

Dr. Kenneth Gewerth - Hired as Assistant Professor of Criminal Justice beginning Winter term. Dr. Gewerth received a B.A. from DePaul University in Chicago in 1977, an M.A. and a Ph.D. from SUNY-Albany. Before accepting this position, Dr. Gewerth was Staff Associate in the Programs section of the American Judicature Society, and formerly was Visiting Instructor at Norwich University.

Saginaw Valley State University
Office of the RegistrarFebruary 8, 1988
Winter 1988 - Official

ENROLLMENT DETAILS

	WINTER 1987 Number (% of total)	WINTER 1988 Number (% of total)	CHANGE Number (%)
Students	5,020	5,395	+ 375 (7.5%)
Credit Hours	47,220	50,152	+ 2,932 (6.2%)
Average Load	9.41 credits	9.30 credits	- .11 (1.2%)
Men	2,357 (47%)	2,280 (42%)	- 77 (3.3%)
Women	2,663 (53%)	3,115 (58%)	+ 452 (17.0%)
Full-Time Equivalent	3,091	3,280	+ 189 (6.1%)
On-Campus only	4,555 (91%)	4,837 (90%)	+ 282 (6.2%)
Off-Campus only	394 (8%)	442 (8%)	+ 48 (12.2%)
Both On and Off-Campus	71 (1%)	116 (2%)	+ 45 (63.4%)
Apartmenters	90 (2%)	112 (2%)	+ 22 (24.4%)
Residence Halls	460 (9%)	466 (9%)	+ 6 (1.3%)
Commuters	4,470 (89%)	4,817 (89%)	+ 347 (7.8%)
Age 25 & over	2,707 (54%)	2,983 (55%)	+ 276 (10.2%)
Under age 25	2,313 (46%)	2,412 (45%)	+ 99 (4.3%)
Saginaw County	1,962 (39%)	2,079 (39%)	+ 117 (6.0%)
Bay County	1,025 (20%)	1,050 (19%)	+ 25 (2.4%)
Midland County	315 (6%)	336 (6%)	+ 21 (6.7%)
Macomb County	217 (4%)	277 (5%)	+ 60 (27.6%)
Oakland County	66 (1%)	83 (2%)	+ 17 (25.8%)
Tuscola County	398 (8%)	437 (8%)	+ 39 (9.8%)
Wayne County	120 (2%)	98 (2%)	- 22 (18.3%)
Other Michigan	883 (18%)	997 (18%)	+ 114 (12.9%)
Other U.S.	6 (-)	8 (-)	+ 2 (-)
Foreign	28 (1%)	30 (1%)	+ 2 (7.1%)

FIVE-YEAR SUMMARY OF WINTER SEMESTER COUNTS OF STUDENTS AND CREDIT HOURS
(INCLUDING PERCENT CHANGE FROM PREVIOUS YEAR)

	1984	1985	1986	1987	1988
Students	4,279	4,544	4,668	5,020	5,395
		+ 6.2%	+ 2.7%	+ 7.5%	+ 7.5%
Credit Hours	40,513	41,398	43,766	47,220	50,152
		+ 2.2%	+ 5.7%	+ 7.9%	+ 6.2%

Sources: RP596, AP245, AF030, Residential Life



Saginaw Valley State College

OFFICE OF HOUSING & RESIDENTIAL LIFE

CONTRACT FILE UPDATE

RESIDENCE HALLS

	<u>Winter 88</u>	<u>Fall 87</u>	<u>Winter 87</u>
Capacity	484	484	484
Contract Releases	57		65
New Contracts Received	39	495	45
Under capacity	18	+ 11	20
Occupancy	466	484	464

PINE GROVE APARTMENTS

	<u>Winter 88</u>	<u>Fall 87</u>	<u>Winter 87</u>
Individual Student Units	25	25	23
Student Family Units	7	5	6
Handicap Units	2	2	2
Faculty/Staff Units	5	6	7
Manager	1	1	1
Open Units	0	1	1
Waiting List (Individuals)	5	0	0
Total Units =	<u>40</u>	<u>40</u>	<u>40</u>

2/4/88