

AGENDA

SAGINAW VALLEY STATE COLLEGE

BOARD OF CONTROL

REGULAR MONTHLY MEETING

DECEMBER 9, 1985

9:30 a.m.

PIONEER BOARD ROOM - PIONEER HALL

I. CALL TO ORDER

II. PROCEDURAL ITEMS

- ✓1) Approval of Minutes of October 14, 1985, Regular Meeting
- ✓2) Recognition of Official Representative of the Faculty Association
- ✓3) Communications and Requests to appear before the Board
- ✓4) Remarks by the President
- ✓5) Additions to the Agenda

III. ACTION ITEMS

- ✓6) Resolution: 1986-87 Faculty Sabbaticals (Attachment)
- ✓7) Acceptance of the Annual Financial Audit conducted by Yeo & Yeo, CPAs (Attachment)
- ✓8) Approval of Housing and Food Services Operating Budget (Attachment)
- ✓9) Approval of Line of Credit with Michigan National Bank
- ✓10) Adoption of Resolution Regarding Delegation of Contractual Authority (Attachment)
- ✓11) Approval of Resolution to Adopt Investment Policy (Attachment)
- ✓12) Approval of the Harold W. Peterson School of Education Award for Excellence in Elementary or Secondary School Teaching (Attachment)

(12c) - P.E. FACIL

IV. INFORMATION AND DISCUSSION ITEMS

- ✓13) Exchange Agreement between SVSC and Suzhou University
- ✓14) Presidential Report on Visit to Japan, the Republic of Korea, and Peoples Republic of China
- ✓15) Dr. Norman Sterchele - Exchange Professor to Shikoku Women's University
- ✓16) Dean of the School of Education
- 17) Announcement of Planning Retreat
- 18) Preliminary Admissions Report for Winter, 1986

V. ADJOURNMENT



Saginaw Valley State College

November 27, 1985

To: Board of Control Members

From: Gary Davis *Gary*

Re: Regular Board Meeting, Monday, December 9, 1985

Dr. Ryder, the staff and I look forward to seeing you again on Monday, December 9, when the Board will convene at 9:30 a.m. for a regular meeting. No doubt, President Ryder will want to convey some of his reactions to a busy month of travel in China, Japan, and Korea. Currently, he is attending the annual meeting of the Association of State Colleges and Universities.

I am happy to report that Mrs. Joyce Woods and I were able to attend the AGB workshop for new trustees earlier this month in San Francisco. I will be sending a description of the workshop. I am sure that Mrs. Woods would be happy to offer her own comments on the perspectives which we gained from AGB.

The agenda for the December 9 meeting is enclosed.

MONDAY, DECEMBER 9

9:30 a.m. Board Meeting Convenes in Pioneer Board Room

Noon Luncheon for Board, President, Executive Committee and Dr. Beutler

1:30 p.m. Committees Convene in Pioneer Library and Board Room

Enclosed are charts which Robert H. Naftaly, Director of the Department of Management and Budget, is using to demonstrate the commitment of the Governor to higher education. Also enclosed are copies of Change Magazine which contain articles that analyze the national feeling of discontent among faculty.

SAGINAW VALLEY STATE COLLEGE

BOARD OF CONTROL

DECEMBER 9, 1985

REGULAR MONTHLY MEETING

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FOR LIBRARY USE ONLY

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MINUTES

BOARD OF CONTROL

SAGINAW VALLEY STATE COLLEGE

Regular Meeting

9:30 a.m.

Pioneer Board Room - Pioneer Hall

December 9, 1985

Present: Braun
Curtiss
Gilmore
Kendall
Klykylo
Ryder
Saltzman
Woods

Excused: Arbury

Others
Present: Davis
Dickey
Frahm
Rathkamp
Thompson
Woodcock
Yien
Press

I. CALL TO ORDER

Chairman John Kendall called the meeting to order at 9:40 a.m.

II. PROCEDURAL ITEMS

1. Approval of minutes of October 14, 1985, Regular Meeting

The minutes were approved without correction.

2. Recognition of Official Representative of the Faculty Association

Dr. Walter R. Rathkamp, Professor of Biology, was present on behalf of the Faculty Association.

3. Communications and Requests to appear before the Board

There were none.

4. Remarks by the President

President Ryder said that he would discuss his recent trip to China, Korea and Japan under item 14 of the agenda.

President Ryder confirmed Friday's announcement to the public of the Fine Arts Building funds drive with the lead gift of \$2.5 million from the Herbert H. and Grace A. Dow Foundation. The Fine Arts Center will include the Marshall M. Fredericks Sculpture Gallery and will help meet the needs of SVSC's visual and musical arts programs, as well as providing for the gallery which will be unique to this area.

President Ryder said that \$6,025,000 has been committed to the construction of the facility, with \$975,000 needed by December 31, 1985 in order to receive an anonymous challenge gift of \$250,000. The committees of the Foundation are vigorously

pursuing the needed funds.

He said that he is optimistic that bids will be let in February, with spring construction. He referred to the copy of the Saginaw News article that referred to the announcement and said that copies of the Bay City and Midland papers' coverage would be forwarded to the Board members. The architects for the building, Ralph Calder and Associates, attended the press conference to describe the architectural elements of the project. Board member, Mr. Charles B. Curtiss, is general chairman of the fund raising campaign effort.

President Ryder invited pledges for this effort. He said that support from corporations, foundations and individuals has been strong and responsive.

Mr. Braun commented on the excitement generated by being on the threshold of completing a successful fund drive for \$7 million. He mentioned the efforts of Mrs. Arbury and Mr. Curtiss and the many individuals involved in the monumental fund raising effort.

President Ryder said that co-chairpersons for the drive are Mr. Braun and Mr. Ellis Ivey in Saginaw, Mrs. Patsy Schwartz in Bay City, Mr. Robert Walpole in Cass City and Mrs. Arbury in Midland.

5. Additions to the Agenda

Item 12a, regarding recommendation of an architect, for the Health and Physical Education project, was added to the original

agenda. A revised agenda, including item 12a, was distributed.

III. ACTION ITEMS

6. Resolution: 1986-87 Faculty Sabbaticals
RES-689 It was moved and supported that the following resolution be adopted.

WHEREAS, Faculty Development is vital to the institutional growth and enhancement of academic excellence and faculty-sabbatical leaves provide opportunities for the selected faculty to renew their pursuits of knowledge and instructional materials in approved and supported periods of time without routine expectations of teaching and public service, and

WHEREAS, The College Administration encourages its faculty to maintain and enhance their professional expertise on a continued basis and is committed to support for faculty sabbaticals and

WHEREAS, The Administration recommends the following faculty members for sabbatical leaves,

NOW, THEREFORE, BE IT RESOLVED, that the following faculty be granted for sabbaticals in the periods specified.

<u>FACULTY</u>	<u>RANK</u>	<u>SABBATICAL</u>
<u>Dr. Kay Harley</u>	<u>Professor of English</u>	<u>Fall/Winter</u> <u>1986-87</u>
<u>Dr. Leslie Whittaker</u>	<u>Professor of English</u>	<u>Winter 1987</u>
<u>Ms. Sally Decker</u>	<u>Assistant Professor of Nursing</u>	<u>Fall/Winter</u> <u>1986-87</u>
<u>Dr. William Gourd</u>	<u>Professor of Communications/</u> <u>Theatre</u>	<u>Fall 1986</u>
<u>Ms. Janalou Blecke</u>	<u>Associate Professor of Nursing</u>	<u>Fall/Winter</u> <u>1986-87</u>
<u>Dr. Terry Ishihara</u>	<u>Professor of Mechanical</u> <u>Engineering</u>	<u>Winter 1987</u>
<u>Dr. Janet Robinson</u>	<u>Professor of Psychology</u>	<u>Fall/Winter</u> <u>1986-87</u>
<u>Dr. Norm Sterchele</u>	<u>Associate Professor of Education</u>	<u>Winter 1986</u>
<u>Dr. Harriet Tillock</u>	<u>Professor of Sociology</u>	<u>Fall/Winter</u> <u>1986-87</u>
<u>Dr. Samuel Levine</u>	<u>Professor of Chemistry</u>	<u>Fall/Winter</u> <u>1986-87</u>
<u>Dr. William Hoffmann</u>	<u>Professor of History</u>	<u>Fall 1986</u>
<u>Dr. Thomas Gillespie</u>	<u>Professor of Mechanical</u> <u>Engineering</u>	<u>Winter 1987</u>

Vice President for Academic Affairs, Dr. Robert S.P. Yien, offered to answer any questions on this item. He said that this recommendation for sabbaticals represents the commitment of the administration and the Board to faculty development. In response to a question from Mr. Braun, Dr. Yien said that where a sabbatical is mentioned as for "Fall/Winter 1986-87", for example, the faculty member would be taking both Fall and Winter semesters for the sabbatical. He further explained that leave for a sabbatical is half pay for two semesters or full pay for one semester. He also explained the service requirement of six consecutive years on this campus and the post-sabbatical commitment of one year in order to be eligible for sabbatical leave. He said additional considerations are: merit of proposal and merit of service, in addition to the service requirement.

The resolution was **APPROVED UNANIMOUSLY.**

7. Acceptance of the Annual Financial Audit Conducted by Yeo & Yeo, CPAs

RES-690 It was moved and supported that the following resolution be adopted.

WHEREAS, The audited financial statements for the 1984-85 fiscal year including the Report of Examination, Report on Other Financial Information, and the Financial Aid audit have been completed by Yeo & Yeo Certified Public Accounts;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Control receive the audit as submitted.

Chairman Kendall confirmed that Board members had received copies of the annual audit reports in the mail. Vice President for Administration and Business Affairs, Jerry A. Woodcock, said

that the report had been reviewed in detail in sub-committee, with a presentation by a representative from Yeo and Yeo. He also said a copy of the audit materials was on file in the SVSC library.

The resolution was **APPROVED UNANIMOUSLY.**

8. Approval of Housing and Food Services Operation Budget

RES-691 It was moved and supported that the following resolution be adopted.

WHEREAS, sufficient information regarding occupancy rates, anticipated revenues and anticipated expenditures is known;

NOW, THEREFORE, BE IT RESOLVED, that the attached Housing and Food Services Operation Budget be adopted for the 1985-86 fiscal year, and

BE IT FURTHER RESOLVED, that the Administration is authorized to make capital expenditures as considered appropriate from the Repair and Equipment Reserve with the understanding that a minimum of \$75,000 is to be retained in that Reserve Account as of June 30, 1986.

(The budget summary appears on the following pages.)

Mr. Woodcock explained that generally in the spring of the year, the College administration reviews cost factors, budgetary considerations, and establishes the rates. In the fall of the year, the budget is formulated and reviewed by the Business and Facilities Committee of the Board. He said that starting next fall, projections on the new apartment complex will be included in the figures. He also said that some of the apartments were ready as of December 1st and are occupied with additional rentals planned for January. He expects to be able to plan a tour or open house at the complex in the spring or summer.

In response to a question from Mr. Curtiss, on the

SAGINAW VALLEY STATE COLLEGE
HOUSING AND FOOD SERVICES
OPERATING BUDGET
1965-86
SUMMARY

MONTHLY OPERATING STATEMENT

	RESIDENCE HALLS		APARTMENTS	
	84-85 BUDGET	84-85 ACTUAL	85-86 BUDGET	85-86 BUDGET
Design Capacity	496	496	496	130 (2)
Adjusted Design Capacity	486 (1)	486 (1)	486 (1)	
Average Occupancy	472	478	465	
Rate-21 Meal Plan	2,430	2,430	2,530	150/360 (3)
Increase Amount	70	70	100	
Percent of Increase	2.9%	2.9%	4.1%	

Revenue:

Operating Income			
H & FS. Apt.	\$95,381	\$209,599	\$130,800
Bookstore			70,000
Interest Income	35,000	32,040	27,000
Debt Service Grant	10,002	10,002	10,002
Amount Available	140,383	251,641	237,802
Less Debt Service Required Payment	(108,735)	(108,735)	(134,351)
Contribution to Required Reserves	\$31,648	\$142,906	\$103,451

(1) 8 spaces utilized for staff single rooms, 2 for handicap.

(2) 10 units for married occupants, 30 for single.

(3) Individual/Family rates.

10/29/85
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SAGINAW VALLEY STATE COLLEGE
HOUSING AND FOOD SERVICES OPERATING BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

	HOUSING			FOOD SERVICE			APARTMENTS			TOTAL		
	BUDGET 84-85	ACTUAL 84-85	BUDGET 85-86	BUDGET 84-85	ACTUAL 84-85	BUDGET 85-86	BUDGET 84-85	ACTUAL 84-85	BUDGET 85-86	BUDGET 84-85	ACTUAL 84-85	BUDGET 85-86
REVENUES												
Contract	\$458,784	\$477,196	\$470,580	\$688,176	\$691,327	\$713,460	N/A	N/A	\$16,600	\$1,146,960	\$1,168,523	\$1,200,640
Other	8,300	20,898	19,500	2,500	2,241	2,500	N/A	N/A	0	10,800	23,139	22,000
Late Payment Charges	1,000	1,740	1,000	1,500	2,610	1,500	N/A	N/A	0	2,500	4,350	2,500
Laundry	10,000	9,975	10,000	0	0	0	N/A	N/A	400	10,000	9,975	10,400
Snack Bar/Casual Meals	0	0	0	80,000	102,558	100,000	N/A	N/A	0	80,000	102,558	100,000
AAA Facility Rental	0	0	0	25,000	13,552	25,000	N/A	N/A	0	25,000	13,552	25,000
Total Revenues	478,084	509,809	501,080	797,176	817,288	842,460	N/A	N/A	17,000	1,275,260	1,327,097	1,360,540
EXPENDITURES												
Operating												
Salaries	116,450	117,441	125,550	87,400	98,126	103,880	N/A	N/A	2,160	203,850	215,567	231,550
Fringe Benefits	26,200	24,830	27,435	5,500	8,350	7,500	N/A	N/A	0	31,700	33,180	34,935
Equipment	9,250	8,776	9,500	2,500	480	1,000	N/A	N/A	0	11,750	9,256	10,500
Operating & Misc.	103,129	74,569	101,115	50,000	50,327	53,000	N/A	N/A	2,000	153,125	124,896	156,115
AAA	0	0	0	645,000	635,621	670,800	N/A	N/A	0	645,000	635,621	670,800
Utilities	156,100	114,222	137,000	61,000	44,457	53,000	N/A	N/A	2,500	217,100	158,675	132,500
Insurance	4,680	4,680	9,350	2,670	2,670	3,340	N/A	N/A	2,000	7,350	7,350	13,740
Indirect Cost	4,000	4,000	4,000	6,000	6,000	6,000	N/A	N/A	0	10,000	10,000	10,000
Physical Plant Mgmt.	10,000	10,000	10,750	10,000	10,000	10,700	N/A	N/A	0	20,000	20,000	21,400
Residence Hall												
Scholarships	5,000	5,000	5,000	5,000	5,000	5,000	N/A	N/A	0	10,000	10,000	10,000
Central Administration			2,000			3,000	N/A	N/A	0	0	0	2,000
Less Internal Charges												
Conferences	(20,000)	(20,370)	(33,000)	0	0	0	N/A	N/A	0	(20,000)	(20,370)	(33,000)
Continuing Education		1,280	1,280		1,320	1,320	N/A	N/A	0	0	1,280	1,320
Other	0	0	0	(110,000)	(59,281)	(100,000)	N/A	N/A	0	(110,000)	(59,281)	(100,000)
Total Expenditures	414,809	343,828	399,940	765,070	773,670	821,140	N/A	N/A	5,660	1,175,875	1,117,496	1,229,740
Operating Income	\$63,275	\$165,981	\$101,140	\$32,106	\$43,618	\$21,320	N/A	N/A	\$11,340	\$199,385	\$209,599	\$130,800

10/23/85

Controller's Office

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fluctuation of operating revenues and whether revenues from the bookstore are in the revenue stream in specified years, Mr. Woodcock explained that at some point in the future when a new facility is built that includes a bookstore, revenues from housing and food service operations would be used to support a new bookstore facility. Mr. Curtiss also inquired about the projected 85-86 decline in housing and food service revenues from 84-85. Mr. Woodcock said that the variance would possibly be the result of lower projected conference revenues.

Discussion followed on debt service payments used in the building of the apartment complex. Mr. Woodcock said that budgeting has been conservative with respect to the apartments. Mr. Woodcock confirmed for Mr. Curtiss that major commitments from the reserve account will not be made until the occupancy rate is determined.

In response to a question from Mr. Curtiss, Mr. Woodcock said that the College is on a cost plus contract with ARA Food Service and that in terms of cost control the College receives periodic reports. Mr. Curtiss commented on the consistency and the need of maintaining an adequate level of financial support for continuing quality in the food service operation. Mr. Woodcock agreed and said that efforts are made to keep the menus varied and interesting, particularly for the student who uses the food service on a daily basis.

President Ryder commented that, based on his experiences and

conversations with other college presidents, he believes that management in a food operation is the key element, and John Curry, Director of Campus Dining Services, has done an exceptional job in this area.

Dr. Davis mentioned John Curry's monthly report on campus dining, and offered to share these reports with Board members.

The resolution was **APPROVED UNANIMOUSLY.**

9. Approval of Line of Credit with Michigan National Bank

Mr. Woodcock explained that the resolution was currently involved in the bank's internal committee review process. A formal resolution will be presented to the Board at a future meeting. The line of credit will be continued only on a stand-by basis and used to provide for current needs. Mr. Woodcock advised that the previous line of credit expired at the end of October.

President Ryder confirmed that having borrowing power ready, even if not currently needed, was advisable.

The line of credit was used once during a three month period when the state appropriation payments were delayed approximately two years ago.

In response to a question from Mr. Curtiss, Mr. Woodcock said that other state colleges maintain similar lines of credit.

The requested amount of the line of credit is \$1.5 million.

10. Adoption of Resolution Regarding Delegation of Contractual Authority

RES-692 It was moved and supported that the following resolution be adopted.

WHEREAS, there is a need to update RES-377 adopted at the April 10, 1978 Board of Control meeting:

NOW, THEREFORE, BE IT RESOLVED, That the Contracting Officer of the College is the Vice President for Administration and Business Affairs. The Contracting Officer is authorized to sign contracts binding the College in an amount for any one contract not to exceed \$100,000, and

BE IT FURTHER RESOLVED, That the following Officers of the College, to wit: President and Vice President for Academic Affairs are authorized to sign contracts binding the College in an amount for any one contract not to exceed \$100,000, and

BE IT FURTHER RESOLVED, That the President and one of the above officers including the Contracting Officer, are authorized by their two signatures to sign contracts binding the College in an amount for any one contract not to exceed \$250,000, and

BE IT FURTHER RESOLVED, That any of the above named officers may, with the written authorization of the President, delegate authorization to other persons to sign contracts binding the College for specified sums per contract not to exceed \$20,000. Delegated contracting power shall be in writing, countersigned by the President, naming the person given the contracting power and specifying a limitation in dollars and purpose for any one contract which may be signed by the person given delegated power. Copies of the written delegation of contracting power shall be placed on file in the Office of the President of the College and in the Office of the Vice President for Administration and Business Affairs, and

BE IT FURTHER RESOLVED, That capital improvements or projects exceeding \$25,000 may not be entered into unless the project or a budget which includes the project has been approved by the Board of Control.

President Ryder asked Mr. Woodcock to comment. Mr. Woodcock explained that this is the same resolution as had been adopted in 1978, with the exception of recognizing changes in organizational structure. There are no changes in the specific limits. Mr. Woodcock cited examples of how these limits work within the College structure.

Mr. Woodcock said that when this policy was formulated, the limits were in line with other similar institutions.

Mr. Klykylo inquired about bidding policies. Mr. Woodcock said that the College purchasing policy is very comprehensive in the bidding area.

Discussion followed on internal operating policies. The Board members expressed interest in receiving copies of the policy manuals. Mr. Kendall requested that they be mailed when they are re-edited and printed.

The resolution was **APPROVED UNANIMOUSLY.**

11. Approval of Resolution to Adopt Investment Policy

RES-693 It was moved and supported that the following resolution be adopted.

WHEREAS, The Investment Committee as established by the Board of Control has met and developed an investment policy which it is recommending for adoption by the Board of Control,

NOW, THEREFORE, BE IT RESOLVED, that the attached Investment Policy be approved effective December 9, 1985, and

BE IT FURTHER RESOLVED, that the Investment Committee of the Board of Control be encouraged to work with the Saginaw Valley State College Foundation to investigate the possible development of investment guidelines and procedures which would be beneficial to both Saginaw Valley State College and Saginaw Valley State College Foundation. (The policy appears on the following pages.)

Mr. Woodcock noted that heretofore the Board of Control had not adopted an investment policy. The current proposed policy has been discussed and reviewed previously at the committee level. The policy covers working capital and stocks and other securities. Mr. Woodcock explained that other than in the endowment fund, the College generally will not own stocks or other securities. Gifts of stocks or other securities usually go to the SVSC Foundation.

INVESTMENT POLICY

December 9, 1985

Page 1 of 4

DISCUSSION

The investment policy of Saginaw Valley State College incorporates the investment philosophy and objectives for two different types of asset groupings as follows:

1. Working capital assets. These assets need to be available to meet operational needs of the institution, and generally individual investments must mature within twelve months or less.
2. Endowment Fund assets. These investments may involve true endowments, term or quasi endowments, or annuity or other forms of life income funds.

POLICY

A. Investment Committee of the Board of Control

A committee is to be appointed annually by the Chairman of the Board of Control consisting of not less than three nor more than four members of the Board of Control and not more than two members of the administration. The Committee's responsibilities are set forth elsewhere in this policy. The Committee is to meet at least every six months.

B. Cash Investment Policy

It shall be the basic objective to keep invested in interest income bearing instruments, the maximum cash available. While generally this will constitute the working capital of the various funds of the College, this may also include assets of the Endowment Fund not otherwise invested. The goal shall be to seek the maximum return available in consideration of the degree of risk involved. The preservation of principal shall be paramount; appreciation of principal shall not be an objective. Pooling of resources of the various funds within the College shall be utilized in order to maximize the amount available to be invested.

INVESTMENT POLICY

December 9, 1985 .

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1. Investment Instruments

Subject to other restrictions within this document, investments may be made in the following instruments:

- a. Passbook savings or N.O.W. accounts
- b. Certificates of Deposit
- c. Bankers acceptances
- d. Commercial paper
- e. Repurchase agreements
- f. Money Market Certificates
- g. Treasury bills and notes
- h. Common Fund-Short term asset trust
- i. Funds of major stock brokers designed to maximize return while safeguarding principal

2. Authority to Make Investments

The Vice-President for Administration and Business Affairs is authorized to make investments within the context of this Policy. The Controller and a Controller's office staff member may be delegated responsibilities within the context of this Policy by the Vice-President for Administration and Business Affairs.

3. Reports

Periodic reports are to be prepared and distributed to the members of the Investment Committee.

Information reported should include:

- a. Type of instrument
- b. Amount
- c. Institution or organization
- d. Rate of return
- e. Date of acquisition
- f. Date of maturity
- g. Uninvested cash by institution
- h. Other data as considered relevant

INVESTMENT POLICY

December 9, 1985

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4. Regulation

The following regulations shall be followed in a selection of instruments and sources to be used in the investment of cash.

1. The selection of a specific source and/or instrument shall be based on changing marketing conditions for the price of the money with consideration as to the degree of risk involved. Investments in financial institutions are to be:
 - (a) With institutions chartered by the United States, which are members of the Federal Reserve System, or similar Federal systems whose purpose is to protect the assets invested by the depositor.
 - (b) Financial institutions chartered by the Michigan State Banking Commission. No more than 40% of funds invested may be invested with banks outside the State of Michigan, and then only if the rate of return is at least one quarter percent (1/4%) higher than funds available within Michigan at the time of purchase.
2. Investments in any single institution are not to exceed 5% of the net worth of that institution.
3. No more than 50% of the total invested is to be invested in instruments which mature later than 180 days.
4. Not more than 15% of the total funds available for investment shall be invested in any single company issuing commercial paper.

INVESTMENT POLICY

December 9, 1985

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5. Other.

- a. It is recognized that full-time staff are not employed due to the size of the institution to manage the College's investments. Consequently, not all investment tools may be considered in selecting a specific investment source.
- b. Generally, the working capital of the institution should not be invested in securities, such as stocks or bonds. This is in recognition that claims against those assets generally need to be satisfied within a reasonably short period of time. Also, capital appreciation is not an objective involving the working capital of the institution.

C. Stocks and Other Securities

These guidelines are intended to cover all investments not included in Section B above. Management of these investments shall be the responsibility of the Board of Control. Specifically, this responsibility is assigned to the Investment Committee.

Investments in assets within this section represent a longer term commitment of resources. Capital appreciation in addition to current earnings is often an objective. Most commonly it is the endowment fund which will hold investments of this nature. This is in recognition that the assets may be invested for long periods since it is the earnings only which may be expended in accordance with the terms of the individual endowment funds. Annuity trust funds may also own investments of this nature.

The Investment Committee shall develop operating guidelines and take them to the Board of Control for consideration and final approval. If a party other than as set forth in this Policy is to be utilized, other than to execute buy and sell decisions, the Board of Control must approve the agreement with that party.

Implementation of buy/sell decisions shall be the responsibility of the Vice President for Administration and Business Affairs and his delegated staff.

The resolution recognizes the need for further work on these guidelines and the need to explore similar or comparable procedures with the SVSC Foundation.

Mr. Curtiss mentioned an area of concern within the Resolution on the formation of an investment committee as a standing committee, an action which should be reflected in the amendment of the Board operating policy. Mr. Woodcock said that it was the intention of having this committee on an ad hoc or temporary basis. Mr. Braun agreed that if it were determined that the committee should be continued on a permanent basis, that the operating policy should be so amended.

Mr. Kendall suggested that the committee which reviews operating policy meet in early 1986 to review this and other pertinent matters.

Discussion followed on whether the investment committee should in fact be formed on an ad hoc basis or on a permanent basis.

President Ryder recommended approval of the resolution, with further study of the investment policy to determine the solution to this matter, with possible revisions at that time.

Mr. Curtiss asked that the record show that either the Board operating policy or the investment policy must be amended in the near future.

The resolution was **APPROVED UNANIMOUSLY.**

12. Approval of the Harold W. Peterson School of Education
Award for Excellence in Elementary or Secondary School Teaching

RES-694 It was moved and supported that the following
resolution be adopted.

WHEREAS, Professor Emeritus Harold W. Peterson was the
founding dean of the School of Education, serving in that
position from 1968 to 1982 and continuing as a faculty member
until his retirement in 1985, and

WHEREAS, It is Dr. Peterson's intention to honor those
elementary and secondary teachers within the service area of the
College who best exemplify the goals of the School of Education,

NOW, THEREFORE, BE IT RESOLVED, That the Harold W. Peterson
Award for Excellence in Elementary or Secondary School Teaching
and the Harold W. Peterson Endowment Fund be established in
conformity with the guidelines attached. (The letter of
agreement for the establishment of the award appears of the
following pages.)

President Ryder commended Professor Emeritus Harold W.
Peterson for his many years of service and leadership, and for
his intentions in establishing this award. President Ryder said
that it presented a very positive element of involvement and
encouragement for the schools in our area.

The resolution was **APPROVED UNANIMOUSLY.**

12A. Resolution Recommending the Architectural Firm of
Giffels/Hoyem & Basso for the Health & Physical Education
Complex Project

RES-695 It was moved and supported that the following
resolution be adopted.

WHEREAS, of Michigan's fifteen public baccalaureate
institutions only Saginaw Valley State College lacks
comprehensive health and physical education facilities; and

WHEREAS, the current Saginaw Valley State College Goals and
Objectives planning statement includes a reference to
construction of new physical education facilities; and

WHEREAS, the House Appropriations Committee substitute (H-1)
for the 1985-86 capital outlay appropriations bill, Senate Bill
126, includes an allocation of \$570,000 to complete plans and
start construction of a physical education, health and outdoor
facility (with a total cost not to exceed \$18,700,000); and

Harold W. Peterson
School of Education Award
for Excellence in Elementary
or Secondary School Teaching

This letter of agreement is between Professor Emeritus Harold W. Peterson and Saginaw Valley State College. The purpose is to establish a School of Education Award for Excellence in teaching to be given annually. It is intended as described below that ultimately an endowment fund will be established to fund the award in perpetuity.

The Harold W. Peterson Award was established in 1985 with a grant from Dr. Peterson, the founding dean of the School of Education. He served as dean from 1968-1982 and continued as a faculty member until his retirement in 1985. The Award is intended to honor those elementary and secondary teachers within the service area of the college who best exemplify the goals of the School of Education.

It is Dr. Peterson's intent to:

- 1) Provide funding in the amount of \$ 1,000 annually until such time that there is a sum of \$ 10,000 for the purpose of establishing a permanent endowment fund, or
- 2) Donate at a future time the sum of \$ 10,000 in one or more gifts specifically identified for the purpose of establishing the endowment fund's corpus.

Of the \$ 1,000 to be given annually, \$ 600 is intended to be spent as follows. It is anticipated that \$ 300 will be provided to the school where the recipient is employed for support of the recipient's program and that \$ 300 will be made as an award to the recipient. It is the desire of the donor that when sufficient monies are available from earnings on the corpus that the total amount expended annually be increased from \$ 600 to \$ 1,000, with an additional \$ 200 to be spent for each purpose as stated above.

In general the guidelines regarding the award would be as follows:

- 1) Procedure
 - a) In September of each year, all senior students in the School of Education pursuing a baccalaureate degree with certification in the field of teaching would be invited to nominate one of their former elementary or secondary school teachers from within the SVSC service area for the Harold W. Peterson Award for Excellence in Elementary or Secondary School Teaching.

- b) From the list of nominees as proposed in accord with the above procedure, a selection committee composed of five members of the SVSC full-time teaching faculty appointed by the Dean of the School of Education will select one or more recipients for the award. Professor Emeritus Harold W. Peterson will serve as one of the members of the five member selection committee if he is available and desires to serve.
- c) The selection of the individual or individuals to receive the award will be based upon recommendations of students, teachers, administrators, and upon observations and interviews with the finalists.


2) Terms of the Award

- a) A suitable plaque with an appropriate inscription will be presented to the awardee or awardees at a ceremony which includes an annual recognition of faculty and/or students.
- b) The name or names of the awardees will be placed on a permanent plaque to be placed in the School of Education office, in the library or in a more appropriate place upon the advice of the Dean of the School of Education.
- c) Until such time as the endowment fund is established in the minimum amount of \$ 10,000, \$ 400 of the \$ 1,000 annual contribution will be set aside to develop the corpus of the endowment and \$ 600 will be expended as set forth above.
- d) The recipient may be invited to serve as an adjunct faculty member for the following academic year. This may involve part-time teaching at SVSC, service to the School of Education as a consultant, or any other appropriate service to the school. Appropriate compensation would be paid for these services from college operating funds.
- e) It is recognized that current college policies are designed to provide for an increase in the corpus through the reinvestment of some of the annual earnings on the principal. This will take into consideration the impact of inflation and thus maintain the approximate value of the awards.

If at any time the college policies and procedures in effect for the administration of endowment funds are changed, the above provisions will be modified to conform.

Should within ten (10) years from the date of this agreement, or two (2) years subsequent to the death of Dr. Peterson, whichever shall occur at the latest date, the principal sum of \$ 10,000 in the endowment fund not be reached, the sum accumulating towards the \$ 10,000 minimum endowment principal shall be expended for the purposes contained herein.

Furthermore, if at a future date it shall become impossible to expend the monies for the purposes set forth above, the monies may be utilized in connection with other purposes involving "excellence in teacher preparation." Should that not be possible, the monies may be expended for financial assistance to students of SVSC. Any alternate use will require the approval of Dr. Peterson while he is living.


Harold W. Peterson
Professor Emeritus
School of Education


Jack M. Ryder
President
SVSC

11/22/85

WHEREAS, the Bureau of Facilities of the State of Michigan has requested that the College recommend an architectural firm to provide professional services for the design and construction of the project; and

WHEREAS, an architectural review committee composed of faculty members Dr. Douglas E. Hansen, (chairman), Ms. Cheryl A. Thiem, and Dr. George W. Eastland, Jr.; and Director of Engineering Services Mr. Robert D. Hanes; and Athletic Director Mr. Robert T. Becker searched, screened and, with Board of Control members Mr. Charles B. Curtiss, Mr. John W. Kendall, and Mrs. Joyce K. Woods, interviewed architectural firms during the month of November, 1985; and

WHEREAS, the architectural review committee recommended to President Jack M. Ryder the firm of Giffels/Hoyem & Basso; and

WHEREAS, after due consideration President Jack M. Ryder concurs with the committee's recommendation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Control of Saginaw Valley State College recommends that the firm of Giffels/Hoyem & Basso, One Northfield Plaza, Suite 200, 5600 Crooks Road, Troy, Michigan 48098-2847, be retained as architects for the Health and Physical Education Complex.

BE IT ALSO RESOLVED, that the Board expresses its thanks to the members of the architectural review committee and its chairman, Dr. Douglas E. Hansen, and to the members of the program statement committee including Dr. Gary W. Davis, Ms. Donna J. Roberts of the Board of Fellows, faculty member Dr. Sam Sarkar, and alumnus Mr. Joe Vogl, for their significant assistance in the planning for a health and physical education complex.

President Ryder reviewed the superb work of the Program Statement Committee, which prepared the statement on the Health and Physical Education Complex for the Department of Management and Budget. He said that this excellent work had been reviewed and accepted by the Department without any modification, which is both unusual and commendable.

The next step for the project is the appointment of the architect for the project. The Capital Outlay Committee of the Legislature has been taking the steps moving toward the completion of the authorization for the appointment of an

architect as well as the actual construction.

President Ryder pointed out that the College has assumed the responsibility for the recommendation of an architect and that the State rating scheme had been followed in the selection process. The analysis by the College's committee pointed overwhelmingly to Giffels/Hoyem & Basso, a firm with extensive experience in such projects. Groundbreaking is projected for next fall, if all is ready.

Mr. Curtiss commented that having served on the Committee, it was evident that this firm has major strengths in terms of the scope of their experience in the design of such facilities and their ability to commit to intensive planning in a fairly short period of time. Mrs. Woods added her support of this firm's ability to build a very energy efficient facility.

President Ryder said that the firm's use of computer aided design to illustrate the three dimensional structure and provide a basis, on which to make revisions, is a definite plus.

Mr. Kendall said that he was also impressed with the firm's commitment to energy management.

In response to a question from Dr. Gilmore, Dr. Davis, said that the legislative process for this project is as follows: the House has recommended a \$570,000 allocation for planning, and the Senate has not yet concurred, but Senate approval is still possible in 1985.

President Ryder said that the architect has indicated that the firm could be finished with the schematic design by early March, and ready for review by the Joint Capital Outlay Committee. The preliminaries and cost estimates could then be completed by the end of April and reviewed again by the Joint Capital Outlay Committee. Final working drawings would be started in April and completed by the end of August and bidding could be completed by midSeptember and construction could start then. If the Senate action is delayed or the Senate does not act on raising the bond limit, which is tied into concerns over the possible tax rollback and other partisan concerns, those projections would need to be modified.

The College has authority to proceed with the architectural planning.

The resolution was **APPROVED UNANIMOUSLY.**

IV. INFORMATION AND DISCUSSION ITEMS

13. Exchange agreement between SVSC and Suzhou University

President Ryder asked Dr. Yien to comment on the exchange agreement between Suzhou University and SVSC, which is effective November 1, 1985. (A copy of that agreement and the Chinese translation appears on the following pages.)

Dr. Yien said that Suzhou University is among the top thirty universities in China and currently has approximately 4,000 full-time resident students attending the institution. He



**SAGINAW
VALLEY
STATE
COLLEGE**

University Center,
Michigan USA 48710
Phone: (517)790-4000



**SUZHOU
UNIVERSITY**

1 Shizi St.,
Suzhou, China
Phone: 23614

**MASTER EXCHANGE AGREEMENT BETWEEN
SUZHOU UNIVERSITY, PEOPLE'S REPUBLIC OF CHINA
AND
SAGINAW VALLEY STATE COLLEGE
THE UNITED STATES OF AMERICA**

- I. In recognition of the importance of learning and of mutual understanding between our two countries, Suzhou University and Saginaw Valley State College agree to enter into a relationship that will foster academic and cultural educational exchanges in areas of mutual interest.
- II. Both institutions agree to exchange publications regularly.
- III. Faculty Exchange Program
 - A. Suzhou University will send to Saginaw Valley State College faculty members to teach the equivalent of 9 to 12 credit hours per semester.
 - B. Saginaw Valley State College will send to Suzhou University faculty members to teach the equivalent of 9 to 12 credit hours per semester.
 - C. At both Suzhou University and Saginaw Valley State College some of the 9 to 12 credit hours per semester teaching assignment may be accomplished by community lectures, participation in research, et cetera, through mutual agreement prior to the faculty member's acceptance of the exchange assignment.
 - D. Salary, expenses, and length of exchange assignment
 1. Suzhou University faculty members will receive from SVSC their salaries on a bi-weekly basis during the period of exchange.
 2. Saginaw Valley State College faculty members will receive from Suzhou University annual pay rates in accordance with the payment policy for foreign exchange faculty at the corresponding level or rank or at the highest level for Chinese faculty, whichever is higher, during the period of exchange. Payment will be made on a monthly basis.
 3. Saginaw Valley State College will provide university housing or its equivalent for Suzhou University faculty members and their spouses. Children could be considered by special arrangement.

4. Suzhou University will provide Visiting Expert's housing for Saginaw Valley State College faculty members and their spouses. Children could be considered by special arrangement.
 5. All travel arrangements, both foreign and domestic, will be the responsibility of the individual faculty member and/or his/her home institution.
 6. All per diem expenses (i.e., food, travel, et cetera), while in residence at the host institution, will be the responsibility of the exchange faculty member.
 7. Each host institution will provide medical insurance for the visiting faculty member and his/her spouse for the duration of the exchange assignment.
- E. The Saginaw Valley State College faculty member will teach, in English, subject matter primarily in the fields of English, Finance and Economy, Law, and Computer Science.
 - F. The Suzhou University faculty member will teach, in English, subject matter primarily in the fields of Chinese Language and Literature, Physics, Mathematics, and Chinese History.
 - G. Each host institution will provide the visiting faculty member with opportunities to take one or two courses, with tuition waiver, in the fields he/she is interested in.

IV. Student Exchange Program

- A. Students from Saginaw Valley State College and Suzhou University will be considered for admission to their host institution, providing all necessary requirements are met.
- B. Saginaw Valley State College students attending Suzhou University will receive instruction in English or be provided translating services. Suzhou University students attending Saginaw Valley State College will attend classes taught in English and will have the benefit of tutoring services, but not necessarily including translating services.
- C. Each host institution will provide tuition, housing, medical insurance and a certain amount of allowance for the expenses of books, meals, transportation and miscellaneous for the exchange student.
- D. Each institution will provide the necessary assistance for exchange students to obtain visas and other necessary documents.
- E. Saginaw Valley State College and Suzhou University exchange students will be expected to maintain the required academic standards at the host institution.
- F. The length of a student's exchange will be one to two academic years of two or three fifteen/sixteen week semesters at each host institution.

- V. If Saginaw Valley State College is ready to send some students, Suzhou University will be prepared to accept a group of 5-20 to study Chinese for 5 to 8 weeks in July and August each year. All the expenses will be the responsibility of the participant.

Both institutions hope that these exchange programs will bring closer the faculties and students of the two institutions and peoples of the two countries in the pursuit of educational ideals and world peace.

陈 至 立
President
Suzhou University
People's Republic of China

Jack A. Ryder
President
Saginaw Valley State College
United States of America

1985. 11. 1
Date

11 / 1 / 85
Date

中华人民共和国苏州大学与美利坚合众国萨基诺谷州立学院

1986—1987年度交流协议书

一、苏州大学和萨基诺谷州立学院认识到两国之间相互学习和相互了解的重要性，愿意在相互感兴趣的领域内建立学术和文化教育交流关系。

二、师资交流

1、萨基诺谷州立学院将派出教师一名于八六年九月一日至八七年六月三十日到苏州大学任教。每学期教学任务相当于9—12学分课时。

2、苏州大学将派出教师一名于八六年九月一日至八七年六月三十日到萨基诺谷州立学院任教。每学期教学任务相当于9—12学分课时。

3、两校规定的9—12学分课时教学任务中的部分都可以通过讲座、参加研究工作等形式来完成。这可在交换教师接受教学任务前，由双方协商而定。

4、工资、费用与交流时间：

(1) 交流期内，萨基诺谷州立学院交流教师将根据交流原则协议规定在苏州大学领取薪金。

(2) 交流期内，苏州大学交流教师将每两周在萨基诺谷州立学院领取425—625美元的薪金。

(3) 苏州大学将为萨基诺谷州立学院教师及其配偶提供专家住房，包括一切设备。

(4) 萨基诺谷州立学院将为苏州大学教师及其配偶提供校内住房或相当的校外住房, 包括一切设备。

(5) 所有的国内外旅费均由交换教师本人或他们的学校负责。

(6) 交换教师在对方学校居住期间的所有日常费用(伙食、交通等)均由其本人负担。

(7) 邀请学校将为交流教师及其配偶提供交流期间的医疗保险。

5、萨基诺谷州立学院交换教师将用英语教授历史或英语。

6、苏州大学交流教师将用英语教授物理。

双方希望: 以上交流项目将使两校师生、中美两国人民更加密切联系, 促进教育目的和世界和平的实现。

中华人民共和国

苏州大学 校长

美 利 坚 合 众 国

萨基诺谷州立学院院长

日期:

日期:

gave some additional background on the University and explained factors relating to the translation of the document.

Discussion followed on the distinction between college and university status, particularly in terms of international relations. Both President Ryder and Dr. Yien expressed the hope that the SVSC name would incorporate the term "university" in the near future. This would require appropriate action by the State legislature.

14. Presidential Report on Visit to Japan, the Republic of Korea, and Peoples Republic of China

President Ryder said that both he and Mrs. Ryder very much appreciated the opportunity to visit the People's Republic of China, the Republic of Korea and Japan. SVSC Professor of History, Dr. William S. Hoffman will be the first faculty member to represent SVSC at Suzhou University.

President Ryder described the session that was held at Suzhou University to review the provisions of the exchange agreement. There is a master agreement and there will be an annual agreement to define the specific individuals involved in the exchange. After several stages of meetings and modifications, the final agreement was reached.

President Ryder said that he had taken numerous pictures during the trip and hoped to have a presentation ready for Board viewing in January. These pictures include the types of accommodations that will be available to our exchange students

and faculty, the campus facilities, and the city of Suzhou, which is approximately 2,500 years old.

He also discussed his experience in giving a presentation on higher education in America and on Saginaw Valley State College to the students at Suzhou University. He was warmly received. He said that the students' questions indicated a clearly positive reaction to the idea of coming to America to study. While initial interest may be in the larger, better known institutions in the U.S., President Ryder said that when people heard about SVSC through discussion and campus literature, and learned more about the College and its programs, there was a very positive reaction and considerable interest.

President Ryder also described his visit to Shandong University and discussed that institution's expertise in chemical engineering.

In response to a question from Mrs. Saltzman, President Ryder said that most of the institutions have several exchange agreements currently in force, and are attempting to get other agreements executed.

President Ryder then discussed the portion of the trip to Korea and Japan, where current exchange agreements were reinforced with Kyung Hee University of Korea and Shikoku Women's University in Tokushima, Japan. President Ryder mentioned Kyung Hee University has established a Peace Institute, where people will be brought in from all over the world to

teach. The students are on full scholarships and the goal is the discovery of ways to bring us to a more peaceful world.

In Japan, the College has many friends and students who have visited SVSC. A reception was held to welcome President and Mrs. Ryder with many of those individuals in attendance.

President Ryder mentioned that in May of 1986, when the Japanese Teahouse in Saginaw is dedicated, representatives from Tokushima will be invited and SVSC will be hosting guests from Shikoku Women's University.

15. Dr. Norman R. Sterchele - Exchange Professor to Shikoku Women's University

President Ryder said that Dr. Norman R. Sterchele, Associate Professor of Education, will teach at Shikoku Women's University this winter. That institution will be sending Professor Naoyuki Yoshida to SVSC in January. Professor Yoshida's area of expertise is in outdoor sculpture and landscape as well as ceramics. President and Mrs. Ryder had a chance to meet with Professor Yoshida during their recent trip.

16. Dean of the School of Education

President Ryder asked Dr. Yien to comment on this item. Dr. Yien said that effective July 1, 1986, Dr. Guy M. Lee, Dean of Education, will be returning to full-time instruction. Dr. Lee will be SVSC's representative to the Mid Michigan Association of Secondary Schools in addition to his teaching responsibilities. Dr. Yien said that the search for Dean Lee's

replacement will begin immediately.

17. Announcement of Planning Retreat

President Ryder asked Dr. Ann K. Dickey, Director of Institutional Research and Planning to comment. Dr. Dickey said that several members of the Board of Control have expressed an interest in having an opportunity to discuss the long range planning of the College with members of the faculty and staff. Saturday, April 5, has been chosen as the date for the planning retreat. Dr. Dickey said that she will proceed with canvassing individual Board members for proposed topics for discussion. Faculty and staff will also be invited to suggest topics to be reviewed.

The scope of the retreat will go beyond the annual planning process and will examine the long term future of SVSC.

18. Preliminary Admissions Report for Winter, 1986

President Ryder asked Mr. Richard P. Thompson, Executive Director for Admissions and Student Development to comment. Mr. Thompson distributed the report, a copy of which appears on the following page.

The report which was prepared at the end of November for Winter, 1986, presents preliminary figures. Mr. Thompson reviewed the report with the Board. He said that the largest new student enrollment for the semester is made up of transfer students. He also cited a 27% increase in the Master of Arts in Teaching program, which follows the national trend in schools

SAGINAW VALLEY STATE COLLEGE ADMISSIONS REPORT

NOVEMBER

WINTER 86

Month

Semester

1985

Year

F.T.I.C.

First Time in
College

TOTAL TRI-COUNTIES

Applications
Admitted
Denied

BAY COUNTY

Applications
Admitted
Denied

MIDLAND COUNTY

Applications
Admitted
Denied

SAGINAW COUNTY

Applications
Admitted
Denied

OTHER MICHIGAN

Applications
Admitted
Denied

OTHER STATES

Applications
Admitted
Denied

TOTAL F.T.I.C.

Applications
Admitted
Denied

TRANSFERS

Applications
Admitted
Denied

NON-DEGREE GUESTS

Applications
Admitted
Denied

COVER NON-DEGREE

Applications
Admitted
Denied

GRADUATE M.A.T.

Applications
Admitted
Denied

Applications Rec'd This Month For:	Cumulative Number For:	Cumulative Number This Date Last Year	Percent Increase/ Decrease Over:	Final Number For:
WI '86	WI '86	WI '85		WI '85
32	65	55	+18.18%	87
30	53	45		75
1	3	2		3
5	12	15	-20.0%	22
4	8	12		18
0	1	0		0
7	8	5	+60.00%	6
7	8	3		5
0	0	0		0
20	45	35	+28.57%	59
19	37	30		52
1	2	2		3
14	42	46	- 8.70%	68
11	26	26		45
2	5	7		15
1	2	6	-----	6
1	2	5		5
0	0	0		0
47	109	107	+ 1.87%	161
42	81	76		125
3	8	9		18
149	325	310	+ 4.84%	479
125	251	220		416
1	3	5		11
41	50	25	+100.0%	101
41	50	25		100
0	0	0		1
32	34	97	-64.95%	205
31	33	94		204
0	0	0		0
77	121	95	+27.37%	156
77	121	95		156
0	0	0		0

of education.

Discussion followed on transfer procedures and provisions for accepting guest students.

19. Other Items for Consideration

Mrs. Woods asked for the opportunity to thank Dr. Davis for his report on the Association of Governing Boards of State Colleges and Universities (AGB) Workshop that Dr. Davis and Mrs. Woods attended. She said that her only additional comment was how valuable she felt this meeting was in terms of contact with trustees from other governing boards from all over the country. She said that based upon some of the discussion in various sessions, that SVSC is doing a number of things right in terms of the recommendations made.

In response to a question from Mrs. Saltzman, Dr. Yien said that the "Japanese Adventure" Program is a program where approximately twenty students from Michigan participate annually. The program is based on the work-study idea, combining work in Japan with earning credit hours that are transferable to the student's home institution. Dr. Yien recently learned that several SVSC students will be participating in this program next summer. The program is paid for by the host country.

In response to a question from Mrs. Saltzman, Mr. Curtiss said that the date of the annual Michigan Association of Governing Boards (MAGB) Trustees Workshop is Wednesday, April 9. The all-day workshop will be followed by a convocation dinner at

BOARD OF CONTROL
Regular Monthly Meeting

December 9, 1985

1985-200

the Kellogg Center in Kalamazoo. The agenda for the workshop will be finalized, following the completion of a survey being run during December for suggested topics. Mr. Curtiss said that the MAGB is putting together an in-depth survey of how college governing boards organize themselves and operate in Michigan. He said also that the MAGB has been approached by the AGB and the Kellogg Foundation about jointly hosting a workshop on the topic of Trustee leadership. This program is projected for fall of 1986.

President Ryder urged the Board members to plan on attending the April 9 workshop, as an opportunity to interact with trustees of other institutions around the State of Michigan. Dr. Davis mentioned that the next national workshop, hosted by the AGB, will be held on March 16 in San Diego. President Ryder said he hoped that several Board members could attend the national workshop as well.


V. ADJOURNMENT

Chairman Kendall adjourned the meeting at 11:45 a.m.

Respectfully submitted:

John W. Kendall
Chairman

Florence F. Saltzman
Secretary


Marilyn Gordon Dresser
Recording Secretary



CAMPUS DINING SERVICES

2250 PIERCE ROAD / UNIVERSITY, MICHIGAN 48710 / 517-790-4252

→ B of Control
(in next mailing)

December 18, 1985

RECEIVED

MONTHLY REPORT

FOR

DECEMBER, 1985

DEC 19 1985

OFFICE OF PRESIDENT

Dear Dale;

Although we only operated for two weeks in December, it was filled with activity. It seemed that everyone had one more function to get in before the holiday. We were no exception.

The monotony breakers for December were:

1. Stir Fried Vegetables
2. Chocolate Fondue
3. Grill Toasted, "Homemade French Bread"

Our annual exam week midnight breakfast was a big success, this year with over 300 students attending. Ted Nitz and his wife Jean, Gloria Hansen with her husband Herb, volunteered to serve the meal. Gloria had made Santa and Mrs. Santa outfits and wore them during the breakfast. They greeted the students as they arrived. We took pictures of some of the students with Mr. & Mrs. Santa. We will be giving them to the students.

The movies that were taken by Residential Life and Campus Dining during check in last fall were shown at the midnight breakfast. This is always a big hit especially when the students see their parents unloading their belongings from their cars to take them to the dorm rooms.

Our Christmas dinner featured two 85 pounds of steamship rounds. We had close to 400 in attendance for an exam week this is a record.

Decembers, "Bring a Friend to Dinner", was a sell out. No sooner did we announce it the calls came in and all 32 seats were filled.

This month Campus Activities and Campus Dining featured two concert salad buffets in Doan Mall. This has become a very successful event.

ARA Campus Dining held their Michigan District meeting at SVSC this month. With eight directors from the various college food services in attendance. After the meeting a cocktail party was hosted by Dr. & Mrs. Ryder at their home. Justines in Midland was the climax of the evening. This social event allowed the administrators of both ARA and SVSC to meet socially. For myself this was one of the most enjoyable evenings I had ever experienced. During our trip from Justines the ARA people expressed many positive feelings about SVSC. The experience for me was one of having two very good friends and introducing them for the first time and they seemed to enjoy each others company.

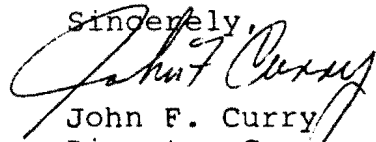
Dr. & Mrs. Ryder hosted a small reception in Doan Center for the Campus Dining staff to wish them a Merry Christmas and thank them for their support thru the year. Along with a beautiful gift they brought from China for each employee. They also shared some of their experiences of the trip.

Our pest control problem seems to be diminishing. We are going to stay on top of this one till it is solved.

Because of the increased deliveries to the new administrative building we have found it necessary to set up a new system for pick ups. This has caused us some problems, but I feel we have it under control now.

In closing I should like to wish you a Merry Christmas from the campus dining staff. We look forward to a challenging new year in 86.

Sincerely,



John F. Curry
Director Campus Dining
ARA Food Service

JFC/bp

cc: John McCarthy
Christine Marshall
Jerry Woodcock
Dr. Jack Ryder