

**SAGINAW VALLEY STATE COLLEGE**

**BOARD OF CONTROL**

**JUNE 10, 1985**

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**MINUTES**  
**BOARD OF CONTROL**  
**SAGINAW VALLEY STATE COLLEGE**

Regular Monthly Meeting  
Pioneer Board Room -- Pioneer Hall  
June 10, 1985

**Present:** Arbury  
Braun  
Curtiss  
Gilmore  
Kendall  
Klykylo  
Ryder  
Saltzman  
Woods

**Excused:** None

**Others**

**Present:** Davis  
Dickey  
Dresser  
Frahm  
Lake  
Horwath  
Strasz  
Thompson  
Willertz  
Woodcock  
Yien  
Press

I. CALL TO ORDER

Chairman John Kendall called the meeting to order at 9:43 a.m.

II. PROCEDURAL ITEMS

1. Minutes of the May 3, 1985 Regular Monthly Meeting

The minutes were approved without correction.

2. Official Representative of the Faculty Association

Dr. Phyllis G. Hastings, Assistant Professor of English and Secretary of the Faculty Association was present on behalf of the Association.

Dr. Hastings said that she appreciated the opportunity to attend this meeting and looked forward to opportunities for members of the Board of Control to meet informally with faculty.

3. Communications and requests to appear before the Board

Mr. Daniel Strasz, President of Student Government, addressed the Board and offered his personal greetings and those of the student body. He said that he appreciated the opportunity to voice concerns of students and cited the question of a tuition increase as a major concern. Mr. Strasz emphasized that the cost of education should remain affordable for students and if any increase is necessary, the justification for the increase should be communicated to the students.

Chairman Kendall thanked Mr. Strasz for his remarks and for voicing concerns of students.

4. Remarks by the President

President Ryder opened his remarks with a report on summer session enrollment reaching a new high, with an increase of 29% in headcount and 21% in credit hours.

President Ryder then discussed developments in the legislative appropriations process. He reviewed the Governor's recommendation of a 13.3% increase. Were the funds for the opening of the I.F.#2 facilities not considered, the Governor's recommendation would represent an SVSC appropriation increase of 7.6%. He said that Senator William Sederburg had responded well to SVSC's request and that the Senate has proposed an increase of more than \$10 million over the House recommendation for higher education in Michigan. Part of the \$10 million would be used to address needs created by SVSC's enrollment increases.

President Ryder said that he fully expects "formula funding" to be a part of next year's appropriations process, a formula which incorporates such factors as growing enrollment. Dr. Ann K. Dickey, Mr. Jerry A. Woodcock, and Dr. Walter R. Rathkamp are serving on the task force which has been charged with the task of designing a formula.

With regard to this year's appropriations, President Ryder said that he is still hopeful that enrollment increases may be taken into account and that recognition will be given to the Program Revision Requests concerning computing and full-time faculty increases. He said that it is expected that the House-Senate Conference Committee should begin to meet by

June 20th with the Legislature back in session on or about July 7th.

In response to question from Mrs. Saltzman, President Ryder said that research dollars may be handled through a "Research Excellence Fund," which could result in a division of funds between the major research institutions and the other state institutions, of possibly \$23-25 million dollars for the 4 research institutions and \$3 million dollars for the other institutions. He said that this concept is a major step forward, particularly with the emerging recognition of the contributions of colleges such as SVSC, as an important part of the State's economic development.

Mr. Curtiss inquired as to the amount of research funding that SVSC would receive under the above plan. President Ryder said that it would be approximately \$225,000, which compares favorably with other institutions of similar size.

On the question of a possible tuition increase, President Ryder said that he was not prepared to recommend an increase at this time. He said that it was important to see what evolves from the work of the House-Senate Conference Committee. He also expressed his strong conviction that any increase should be kept as low as possible, while still providing an efficient level of services for students.

In response to a question from Mr. Curtiss, President Ryder said that there was no recommendation by the Governor, the Senate or the House to freeze tuition.

President Ryder said that he hoped that the Board of

Control would come back either in special session or in a special committee meeting in late June or early July to decide the tuition question.

President Ryder suggested that members of the Board of Control drive by the area of construction near Pierce Road, where a steel building is being built to replace the administrative offices which were destroyed by the fire in Wickes Annex. With regard to the fire, he said that the process of recreating records is going well and that the insurance company has been cooperative in working on the settlement. In response to a question from Mr. Curtiss, President Ryder said that the cause of the fire is as yet undetermined and that the office of the fire marshal had indicated that the laboratory tests involving the samples taken from the scene of the fire may take two to three months for complete analysis.

5. Additions to the Agenda

There were none.

**III. ACTION ITEMS**

6. Approval of a Continuation of the General Fund Operating Budget for 1985-86

RES-670 It was moved and supported that the following resolution be adopted.

WHEREAS, the operating budget will expire on June 30, 1985, and

WHEREAS, the 1985-86 General Fund operating budget for the College is currently in the process of being developed;

NOW, THEREFORE, BE IT RESOLVED, That the administration of the College is hereby authorized to continue General Fund expenditures for salaries and for such other services, supplies, and equipment as may reasonably be required to permit continued operation of the College at a level consistent with the anticipated operating budget for the 1985-86 fiscal year.

President Ryder said that this resolution was in accordance

with standard procedure.

The resolution was **APPROVED** unanimously.

7. Establishment of Apartment Rental Rates FY 1985-86

RES-671 It was moved and supported that the following resolution be adopted.

WHEREAS, Saginaw Valley State College is in the process of building apartments to house additional students on its campus, and

WHEREAS, Twenty-four of the apartments are scheduled to be completed for occupancy for the Fall, 1985 semester,

NOW, THEREFORE, BE IT RESOLVED, That the following rental rates be established effective with the Fall, 1985 semester:

<u>CLASSIFICATION</u>	<u>MONTHLY RATE*</u>
<u>Family</u>	<u>\$360</u>
<u>Individual</u>	<u>\$150/person</u>

\*Includes water and sewer. Heat, lights and telephone to be paid by occupants.

President Ryder said that it was expected that there would be 24 units ready for fall occupancy. He asked Vice President for Administration and Business Affairs, Mr. Jerry A. Woodcock, to comment on the progress of the project.

Mr. Woodcock said that the bidding had been favorable, and that the College was proceeding to let the contracts. He said that the rates set forth in the resolution were comparable to apartments in the area and consistent with costs in the residence halls.

A discussion followed with regard to individual occupancy. Mr. Woodcock said that College would reserve the option to place four individual tenants in an apartment. (The apartments each have two bedrooms.)

Mr. Curtiss and Mrs. Woods voiced concerns on the wording

of the resolution and, in response, President Ryder said that additional information would be provided at the August Board of Control meeting with regard to exact limitations on the number of persons per apartment and family relationship as well as the question of security deposits.

Mr. Woodcock said that Mr. Richard P. Thompson, Executive Director of Admissions and Student Development, is having his staff look at the guidelines other institutions have set for on-campus apartments. His staff will meet on June 14, 1985 and will report their findings.

Mr. Woodcock said that the initial projection is that for the planned 40 apartment units, approximately 30 will be occupied by single students and approximately 10 units will be occupied by families.

President Ryder said that in addition to comparing favorably with area apartment rental rates, SVSC's apartments had the advantage of being new and in close proximity both to classrooms and to Children's Center child care services.

President Ryder said that the input of the Board is appreciated on the formulation of policies governing apartment rentals.

The resolution, as amended, was **APPROVED** unanimously.

8. Delegation of Contract Authority for Student Apartment Complex Construction Contracts

RES-672 It was moved and supported that the following resolution be adopted.

WHEREAS, Resolution Number 666, adopted by the Board of Control on May 3, 1985, involved providing for the construction, equipping and furnishing of a 40-unit student apartment complex on the campus of Saginaw Valley State College; and



WHEREAS, contracts need to be executed accordingly;  
NOW, THEREFORE, BE IT RESOLVED, That the President or the  
Vice President for Administration & Business Affairs are granted  
contract authority to execute contracts for the construction,  
equipping and furnishing of the student apartment complex within  
the amount of funds available, being the sum of the bond proceeds  
and up to \$350,000 from reserves.

Mr. Curtiss suggested a clarification to the term, "funds available." The clarification is now reflected in the final clause of the last sentence of the resolution. He also asked for confirmation that reserves would be drawn on as little as possible, in order to protect the College's bond rating which would be important in future borrowing situations.

Mr. Woodcock confirmed this, and said that reserves are mandated in the bond agreement. He also said that the bids that have been taken up to this point are on the main construction project, and not on site work and utilities. He and President Ryder discussed the advantages of putting air conditioning in the units as a way of attracting summer session students.

The resolution, as amended, was **APPROVED** unanimously.

9. Appointment of a Committee to Approve Tuition and Fee Rates

President Ryder recommended a committee to set tuition rates. Mrs. Woods asked whether a special meeting of the Board of Control should be set for July 8, 1985. President Ryder said that the decision probably should be made earlier if the legislature acts sooner than July 8. Mr. Braun suggested choosing several tentative dates. President Ryder suggested July 1 or July 8. July 8 looked best for the Board members.

Both dates are possibilities, however. The special meeting will be called later.

10. Approval of Recommendations for 1985-86 Faculty Promotions

RES-673 It was moved and supported that the following resolution be adopted.

WHEREAS, the Professional Practices Committee recommended the following faculty members for promotions, and

WHEREAS, the Administration has reviewed the recommendations and concurred,

NOW, THEREFORE, BE IT RESOLVED, that the following faculty members be granted promotions to respective ranks effective July 1, 1985.

Rank of Assistant Professor

Ms. Sachiko Claus

Nursing

Ms. Jill Wetmore

Marketing

Rank of Associate Professor

Dr. Abbas Ali

Management

Rank of Professor

Dr. Kay Harley

English

Dr. Albert Plaush

Chemistry

Dr. Janet Robinson

Psychology

Dr. Harriet Tillock

Sociology

President Ryder asked Vice President for Academic Affairs, Dr. Robert S.P. Yien, to comment. Dr. Yien discussed the criteria used in making these recommendations, including years of service, and the elements of teaching, research activity and scholarship. He also discussed the salary increases built into the base for those who are promoted. He said that the usual minimum years of service which are required for promotion is four for promotion from instructor to assistant professor, four years for assistant to associate, and five years for associate to full professor, although, individuals can be promoted earlier due to outstanding achievement.

Dr. Yien referred to the Bulletin of Faculty Research and Publication for 1984-85 which had been distributed at the meeting.

In response to a question from Mr. Klykylo, Dr. Yien said that the criteria for years of service is based on academic tradition.

The resolution was **APPROVED** unanimously.

11. Approval of Recommendations for 1985-86 Faculty Tenure

RES- 674 It was moved and supported that the following resolution be adopted.

WHEREAS, the Professional Practices Committee recommended the following faculty members for tenure, and

WHEREAS, the Administration has reviewed the recommendations and concurred,

NOW, THEREFORE, BE IT RESOLVED, that the faculty members listed below be granted tenure effective July 1, 1985.

<u>Ms. Sally Decker</u>	<u>Assistant Professor of Nursing</u>
<u>Ms. Faith Edwards</u>	<u>Assistant Professor of Nursing</u>
<u>Dr. Louis Jacoby</u>	<u>Assistant Professor of Accounting</u>
<u>Dr. Michael Sovansky</u>	<u>Associate Professor of Business Law</u>
<u>Dr. Elaine Stephens</u>	<u>Associate Professor of Education</u>
<u>Dr. James Syphers</u>	<u>Associate Professor of Social Work</u>

Dr. Yien explained that tenure represents an institutional commitment for continued employment. He added that there are generally two review opportunities for tenure, following which employment is terminated if tenure is not granted at either review.

The resolution was **APPROVED** unanimously.

12. Approval of Commendation for Mrs. Dorothy R. Horwath

RES-675 It was moved and supported that the following resolution be adopted.

WHEREAS, Saginaw Valley State College recognizes administrators who have given outstanding service to the college community, and

WHEREAS, Mrs. Dorothy R. Horwath served the Library and Learning Resources Center as interim director for the periods of 1978-1979 and 1982-1985, and

WHEREAS, Mrs. Horwath provided leadership to the library staff in the development and implementation of the Valley Library Consortium, the library automation, the library approval plan, and the library audio-visual equipment acquisitions, and

WHEREAS, Mrs. Horwath was instrumental in planning for the new library facility and the appointment of the director of the Library and Learning Resources Center,

NOW, THEREFORE, BE IT RESOLVED, That the College formally commends Mrs. Horwath for her accomplishments and dedication.

Dr. Yien reviewed Mrs. Horwath's achievements at the College, and Mr. Kendall read the resolution. Mrs. Horwath accepted a copy of the resolution, and she offered her thanks to the Board, President Ryder and Dr. Yien. She commented on the important new phase that the library is entering, with the new facility, the expanded acquisition plan, and the new director.

The resolution was **APPROVED** unanimously.

13. Approval of Recommendations for the Fiscal Operation of the Children's Center.

RES- 676 It was moved and supported that the following resolution be adopted.

WHEREAS, the SVSC Children's Center has demonstrated its potential for providing high quality service to the growing number of parents attending the College, and

WHEREAS, the Children's Center also serves the needs of faculty and staff on a secondary basis after students, and

WHEREAS, the Center also serves the community citizens' needs for child care, after the above needs have been met, and

WHEREAS, the Center serves effectively to provide field work experience for students in the academic departments of Education, Social Work, Psychology and Nursing,

NOW, THEREFORE, BE IT RESOLVED, That the President is authorized to operate the Children's Center upon a funding formula as follows based upon combined salaries, fringes, student employment, supplies and expenses, travel, etc.

OPERATIONAL INCOME:

70-75% Fees for Child Care

25-30% General Fund

Not included in the formula base and to be provided by the College, are the facility, maintenance and custodial services, utilities, property insurance and other services, in a similar manner consistent with other general fund operations.

AND, BE IT FURTHER RESOLVED, That additional equipment and/or programming materials would be provided from private sector support under the direction of the development office and with the assistance of the Children's Center staff and participating parents, faculty/staff and community citizens.

(Material relevant to the resolution is attached on the following pages 13-22. )

President Ryder said that across the country, business and industry are becoming increasingly involved in providing child care for their employees, and that many other nations are significantly ahead of us in this aspect. In addition to the child care service, at our institution, the Children's Center has become an educational part of the institution for classwork and study by those in the fields of education, social work, psychology and nursing. President Ryder also said that it was originally planned that the Children's Center would be self-supporting, but money from the general fund has contributed to its operation.

Mrs. Woods mentioned that with the construction of the new apartments on campus, which will accommodate family housing, it is even more important to support the Children's Center, as an feature of campus life.

Mr. Curtiss cited the trend for certain small child care facilities to close in light of liability insurance problems. He said that he would like to see the liability insurance question, as it relates to SVSC, researched. Mr. Klykylo agreed on this and in relation to what can be done to minimize the

RECOMMENDATIONS  
FOR  
THE FISCAL OPERATION  
OF THE  
CHILDREN'S CENTER

\* \* \* \* \*

## Growing recognition of the importance of child care

Recent articles in national publications and regional newspapers have highlighted the increasing importance of child care and preschool experiences for business and industry as well as for higher education. The cover article in Newsweek for September 10, 1984 was entitled "Day Care: Who's Minding the Children?" The following information is included in the article. The demand for day care is sure to increase. Contrary to the attitude prevailing in other countries, such as Sweden, the attitude in America has been ambivalent about day care. Nevertheless, times are changing. Across the country approximately 1,500 business and industry concerns are involved in day care in some way or other compared with only 100 about 6 years ago. Many of these businesses offer on-site day care, while others offer services to employees in order to locate satisfactory day care. The experiences of two major corporations were discussed. Fel-Pro, Inc. claims that absenteeism, tardiness, and turnover have all been reduced because of their center. InterMedics, Inc. has saved more than two million dollars in reduced turnover costs since it operated its own daycare center in 1979.

Dolezal (1984) referred to more than 1,000 employers offering some kind of daycare assistance with 3,000 more considered doing so. According to her, child care is the single most important factor in encouraging women to go to work and into training programs.

Greiling (1984) stated there are 2,433 licensed daycare centers in Michigan. Of even more interest, perhaps, 187 of the state's 528 school districts provide some form of preschool and/or child care within the public school system. Administrators claim the need for such services is growing and point to studies indicating that children that start school early have a head start in life. Jamieson (1981) provided a cautionary note that "the single most important factor in work-related day care is having commitment and support from senior management.

Another cover article, in Changing Times (August, 1984), described the increasing number of working parents who are utilizing daycare centers.

O'Connor (1984) described a new and relatively small (110 employees) advertising and marketing company in Ann Arbor which from its beginning was committed to providing child care for its employees. The company is currently constructing a 4,000 sq. ft. facility in order to accomodate the increasing number of children they expect to accomodate.

## Child care on college campuses

An article in the Chronicle last February was titled, "Daycare Programs Take Hold on Campuses," (Kraft, 1984). This article pointed out that 40% of all two and four-year colleges currently offer day care on their campuses, according to Judith Fountain, Director of the National Coalition for Campus Child Care. A total of 700 campus child centers belong to the coalition. The most common schedule is the academic year with holidays and summer closed. According to Ms. Fountain, "daycare centers are not on campus because universities see the need to take care of children . . . but for the universities own interests . . . to retain or hire faculty, to attract graduate students, or to enhance their public image."

According to Day in an article from Working Mother (1984), "the real boom in campus day care may be just beginning as administrators see bottom line benefits for the university as a whole."

In the same article, Robert A. Corrigan, Chancellor of the University of Massachusetts--Boston said, "Campus day care helps attract and retain students, faculty and staff, reducing tardiness, and can supplement traditionally low university salaries as an important fringe benefit."

The article also referred to Framington State College, which now publicizes the existence of its child care center as making the college attractive to returning students.

### SVSC

The demographics of SVSC clearly show the increasing age and adult nature of its population. In numerous promotional releases, presentations by college administrators, notices in the Interior, and in other ways, the college touts the strength of its enrollment as being related to the increasing number of students 25 or older. In his February 1984 State of the College address, Dr. Ryder referred to the increasing number of women coming to the college, many of whom are working persons older than the traditional 18-22 age student (Interior, 2-14-84).

Even as we attract more of the over 25 students, including the working female, elementary reasoning demands recognition that more of these students will have children possibly needing child care. Should SVSC construct apartments for married students, we could find even more students using the center for their children.

In winter semester 1984, the Dean of Students' office administered the ACT Adult Learner Needs Assessment Survey. Out of 190 total responses, 30 indicated an interest in using the Children's Center in the future, 29 of which also indicated the need for summer child care. Of the respondents, 26 were married persons and three were in the category of divorced, widowed, or separated.

Without attempting to exaggerate the figures, if 30 (16%) of the 190 adult student respondents may be interested in the Children's Center in the future, a significant number of students overall will certainly be interested and the number is likely to increase.

### Current Program

Approximately 55 children are currently enrolled in the Children's Center. The number of student parents has fluctuated, but from 25 - 30 student parents utilize the center over the course of a semester and this number can reasonably be expected to increase. Computed at a rate of 30 student parents averaging 10 credit hours for a semester (actual winter 1984 average was 10.1 hours), the tuition income would be \$14,850 plus the addition of \$900 in general service fees. A significant percentage of these dollars might not be available to the college were it not for the center.



The benefit of the Children's Center to faculty and staff has also been considerable. It would be short sighted of the college to discount the benefit of this service. The national figures certainly apply to SVSC in terms of employee productivity and morale by virtue of having children enrolled in a nearby quality preschool experience. If the center was open during vacations when classes recess, even more staff might make use of the center.

The growing strength of the center is clear from the below chart which indicates the annual increase in income (fees plus fundraising) from 1979-80 through 1983-84.

	INCOME				
	79-80	80-81	81-82	82-83	83-84
Income	9,600	14,953	19,904	25,367	32,519

### Student Training

Largely unappreciated to date has been the teaching service provided by the Children's Center to students engaged in academic programs which encourage volunteer or credit field work assignments in the center. Over the past few years from 15 to 50 students per semester have been assigned to the center from the schools/departments of nursing, social work, education, and psychology. Endorsements from representatives of these schools and departments are attached and attest to the value of the center as a teaching station for their programs.

Recognition is due the teachers in the center for the role they play in supervising, training, and grading students and assisting them with various projects, lesson plans, etc. In any other school setting a supervising teacher would be afforded recognition, if not compensation for the kind of work our teachers do routinely as described below (see attachment #1 for a chart showing the number of field placement students by department by semester):

- 0 Education students spend 30 hours each per semester and do 10 lesson plans each. The supervising teacher must be present during the lesson and grade it. In addition weekly evaluations are required. These students are from a beginning class and need considerable help from the supervising teacher in preparing their lesson plans.
- 0 Social work students spend 40 hours each per semester. A daily evaluation is required and a final written evaluation.
- 0 Nursing students spend one full day per semester.
- 0 Psychology students call and "show up" at various times throughout the semester to complete class assignments.

In addition to the students scheduled at the beginning of each semester, one or more of the above departments/schools have called each semester asking for placement of additional students due to the unavailability of other placement options.

## Model Program

In his endorsement Dr. Lee refers to the center serving as a "model of excellence for other day care centers in our area." We have established a reputation for quality child care throughout the tri-city area. With adequate support and encouragement we could do even more to provide a service to future employer-sponsored programs for Dow Corning, UAW-GM, hospitals, public school systems, etc. The college is justly proud of its efforts to provide service to business and industry through BIDI and other efforts. The college could also be proud of the leadership it provided to the emerging status and importance of quality child care and preschool experiences for the children of our communities.

## Other Michigan Colleges

Other colleges in Michigan provide child care centers with varying degrees of institutional support. Attachments #2 and #3 illustrate the services provided by a number of colleges. The primary funding in all cases is from user fees. SVSC, however, is the only center required to balance the operating budget by fundraising. The other centers have salary subsidies sufficient to offset the difference between fees and expenses and/or an agreement by the college to cover deficits.

Other services provided by the college to other centers include telephone and custodial.

## Salary of Coordinator/Teacher

Through the early years of the Center very low salaries were paid the teachers. It is increasingly difficult to attract the quality of teacher we need with our requirement that the teacher be certified in Early Childhood Education. Other centers pay higher salaries to their teachers as noted below. In three cases below the salary of the coordinator/supervisor/director is paid in part or totally from an academic budget. In all cases listed, the coordinator/supervisor of the Center earns more than our coordinator. Our assistant teacher earns \$3,000 less than her counterpart at Delta College and about one dollar less per hour than the part-time teacher at Lake Superior. She is slightly below the low salary at Oakland. In some cases the student employment/college work study is funded from the Center budget and in others it is carried by the college.

### DELTA

Coordinator	\$10,044	(3/5 position paid from Center budget)
	\$11,477	(2/5 position paid from instructional budget)

Lead Teacher \$12,419

The Coordinator serves as an instructor in Early Childhood Education and supervises practica in the Center. They also utilize work study students.

## LAKE SUPERIOR

Teacher/Supervisor*	\$11,812 (Center budget)
	3,928 (Academic budget)

Part time teacher (30 hrs @ \$7.47) \$ 6,723

The teacher supervises practicum students who work 1/2 day blocks. They utilize one work study for office help, billings, phone, and registration, paid from an academic department. They also have approximately 100 hours per week of additional work study help with the children.

## OAKLAND UNIVERSITY

Supervisor (1)	\$17,500 - 20,000
Lead teachers (4)	10,000 - 11,500
Assistant teachers (4)	6,000 (30 hours per week)

Work study students (5)	paid from School of Education
Student employment (17)	paid from Center budget
Practicum students (27)	unpaid

Supervisor is administrative professional who is on site supervisor for practicum students. In addition a faculty member supervises their credit. Total enrollment of 300.

## GRAND VALLEY

Director salary + fringes	\$29,500 (academic budget)
Part time help	5,000
Student wages	10,000

The Director carries the rank of assistant professor and is paid totally from the academic budget. Prior to three years ago the Center was an auxiliary enterprise and carried a line item general fund subsidy.

## SVSC

Coordinator/teacher	\$11,680*
Assistant teacher	9,643*
Part time teacher(s)	3,600

\*Salary figures incorporate raises just in effect as of January 1985.

The Coordinator is responsible for registrations, billings, supplies, as well as supervising staff including work study employees, student interns and volunteers. Student wages and the college portion of work study wages are charged against the Center budget (for 1984-5 total 700 hours, or 23.3 hours per week.

### Conclusion

In five years of operation our Children's Center has more than proved its viability as a needed and quality program. We now request adoption by the college as a departmental entity with general fund support befitting its professional status.



# Saginaw Valley State College

## MEMORANDUM

TO: Richard P. Thompson  
Executive Director for Admissions and Student Employment

FROM: Philip E. Beal, Dean of Students *PEB*

DATE: August 3, 1984

RE: Children's Center Budget Report for 1983-84  
(excluding Spring Session for 1984)

## INCOME

Fees:		\$25540.03*	
Donations:	\$3,040.34		
	<u>665.00</u>	\$ 3705.34	
Fund Raising:		\$ 3174.90	
Sales Tax Revenue:		<u>\$ 99.22</u>	
		\$32519.49	\$32519.49

## EXPENSES

Expenses and Encumbrances	\$30673.17		
Fringes from May	605.75		
Fringes from June	84.45		
Sales Tax	96.62		
MacMillan Electric	639.42		
	<u>\$32099.41</u>	\$32099.41	
Less Maintenance & Repair	280.88		
Student Employment			
CWS	131.10		
S.E.	127.31		
	<u>\$ 539.29</u>	( \$ 539.29)	
Total Expenses		\$31560.12	(\$31560.12)
Balance			\$ 959.37

BALANCE 1983-84 (less 82-83 donations)

\*Fees still outstanding \$ 414.00

\*\*Received 82-83 transferred from Foundation into account during 83-84.

PROPOSED CHILDREN'S CENTER BUDGET  
1984-85

EXPENSES

## Salaries

Head Teacher	\$11,234
Assistant Teacher	9,293
P/T Teacher	3,600
Substitute	<u>800</u>

\$24,927

## Fringes

Head Teacher	\$ 2,653
Assistant Teacher	<u>2,688</u>

5,341

## Equipment

0

## Supplies

-05 Snack	\$ 850
-06 Teaching Supplies	200
-07 Books & Teaching Aids	300
-15 Advertising/Promotion	100
-20 Membership Fees	50
-25 Gryphon House	0
-65 Travel Conferences	150
-66 Travel State Vehicles	40
-72 Telephone Long Distance	50
-73 Postage	80
-74 Convenience Copies	50
-75 Graphics Center	175
-76 Central Stores	175
-99 Miscellaneous	<u>300</u>

2,520

## Distributed Expenses

Telephone Instrument

385

## Total Expenses

\$33,173

INCOME

Fees: 600 hours @ 30 weeks @ \$1.60

\$28,800

## Fundraising:

Gifts & donations	500
Projects:	
Face painting	200
Captain Kangaroo	800
Pop Cans	200
Raffle	500
Christmas Cards	500
Cookbooks	<u>200</u>

2,900

## Total Income

31,700

BALANCE (deficit)

-21-

(\$1,473)

[1983-84 Expense: MaxMillan Electric \$639.42]



# Saginaw Valley State College

## MEMORANDUM

TO: Richard P. Thompson  
Executive Director for Admissions and Student Development

FROM: Philip E. Beal, Dean of Students *PEB*

DATE: April 4, 1984

RE: Parent Involvement in Children's Center

	<u>Students</u>	<u>Fac/Staff</u>	<u>Community</u>	<u>Total</u>
<u>Fall 1983</u> N =	20	19	20	59
Center Hours				ca. 650
Credit Hours	220			
Average	11.0			
Range	5 - 18			
 <u>Winter 1984</u> N =	 20	 16	 13	 49
Center Hours	246.5	237.5	172.0	656
Credit Hours	201			
Average	10.1			
Range	4 - 15			

PEB:pt

College's liability and to reasonably reduce liability.

Mrs. Arbury inquired as to the involvement of parents in the operations on the Children's Center. Mr. Thompson said that they serve both as volunteers and also on a steering committee for the center.

Mr. Braun agreed that the Board should get a report on the legal aspects of the liability question and that research should be done as to whether the blanket policy for the College covers the Children's Center, as a part of the College.

It was discussed that since the departments mentioned earlier use the facility as part of their coursework, the Center should be considered as part of the College.

President Ryder said that these issues will be addressed in a report to the Board of Control.

The resolution was **APPROVED**. Mr. Curtiss voted no on the resolution.

14. Adoption of Board Calendar

BM-672 The 1985-86 Regular and Committee Meeting Schedule for the Board of Control was finalized as it appears on the following page.

President Ryder reviewed the schedule with emphasis on the regular meeting scheduled for October 14 and the Special Meetings on October 19 and 20.

Discussion followed as to whether the regular meeting should be held on October 14, or if it should be held following the Special Meetings on October 21. There was general agreement that the regular meeting should be held separate from the



**SUGGESTED 1985-86**

**REGULAR AND COMMITTEE MEETING SCHEDULE**

**\* \* \* \* \***

**SAGINAW VALLEY STATE COLLEGE - BOARD OF CONTROL**

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Place of meetings unless otherwise noted: Pioneer Hall Board Room  
& Pioneer Library  
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DAY	DATE	TYPE OF MEETING	TIME
MONDAY	August 12	Regular	9:30 a.m.
MONDAY	September 9	Committees	9:30 a.m.
MONDAY	October 14(A)	Regular Meeting	9:30 a.m.
SATURDAY & SUNDAY	October 19 & 20(B)	Special Meetings	See note
MONDAY	November 11	Committees	9:30 a.m.
MONDAY	December 9	Regular	9:30 a.m.
MONDAY	January 13, 1986	Committees	9:30 a.m.
MONDAY	March 10, 1986	Regular	9:30 a.m.
MONDAY	April 7, 1986	Committees	9:30 a.m.
FRIDAY	May 2, 1986	Regular	9:30 a.m.
FRIDAY & SATURDAY	May 2 and 3, 1986	COMMENCEMENT	8:00 p.m. FRIDAY  1:30 p.m. SATURDAY
MONDAY	June 9, 1986	Regular	9:30 a.m.

**Note:**

(A) The Regular Board Meeting will be at an off-campus location such as St. Charles on Monday at 9:30 a.m., with Committee Meetings at 1:30 p.m. and a joint (tentative) meeting with Delta College's Board of Trustees, from 3:30-6:30 p.m. at SVSC. (The joint meeting date is subject to approval by the Delta College Board.)

(B) The meeting with faculty and Board of Fellows will be on Saturday, October 19. (On that day, SVSC plays at Northern Michigan and the University of Michigan plays at Iowa.) On Sunday afternoon and evening the Board of Control and Executive Committee will meet to discuss basic parameters for planning for the next decade.

planning meetings.

Mr. Curtiss stressed the need for a retreat, where representatives from the community, faculty and students would participate in the discussion. Mr. Curtiss also said that he felt that there was merit in such a retreat being held off campus.

Discussion continued with suggestions that at least one and one-half days would be required for a quality exchange. Other members felt that it could be held on one day, if properly structured. Mrs. Woods cautioned that the session should not be so structured that it would inhibit spontaneity.

Dr. Gary Davis suggested that the Sunday evening session, could be used to synthesize the ideas captured by individual Board members during the previous day's informal sessions.

The motion was **APPROVED** unanimously.

#### **V. INFORMATION AND DISCUSSION ITEMS**

##### 15. Update Regarding Wickes Annex Fire

President Ryder alluded to his earlier remarks on the fire. Mr. Woodcock added that Daniel W. Toshach of Toshach & Sobczak Architects, had been retained on an hourly basis to provide the architectural assistance needed for the project. He said that the target completion date remains the middle of August.

##### 16. Preliminary Fall 1985 Admissions Report

Mr. Thompson distributed the report, a copy of which appears on the following page. He said that while the report shows the College being behind seventy-two applications as compared to last year at this time, SVSC's situation compares

FALL 1985

## SAGINAW VALLEY STATE COLLEGE

## ADMISSIONS REPORT

MAY 1985

MONTH YEAR

F.T.I.C.  
(FIRST TIME IN COLLEGE)

	APPLICATIONS REQ'D THIS MONTH FOR FALL '85	CUMULATIVE NUMBER FOR FALL '85	CUMULATIVE NUMBER THIS DATE LAST YEAR	PERCENT INCREASE/ DECREASE OVER FALL '84	FINAL NUMBER FC FALL '84
<b>TOTAL TRI COUNTIES</b>					
APPLICATIONS	44	548	554	-01.0%	690
ADMITTED	30	458	474		590
DENIED	5	36	47		73
<b>BAY COUNTY</b>					
APPLICATIONS	10	152	152	-----	180
ADMITTED	9	127	135		161
DENIED	0	7	9		14
<b>MIDLAND COUNTY</b>					
APPLICATIONS	3	36	47	-23.0%	56
ADMITTED	3	33	37		46
DENIED	0	3	3		6
<b>SAGINAW COUNTY</b>					
APPLICATIONS	31	360	355	+01.4%	454
ADMITTED	18	298	302		383
DENIED	5	26	35		53
<b>OTHER MICHIGAN</b>					
APPLICATIONS	45	946	1007	-06.1%	1121
ADMITTED	31	789	771		874
DENIED	8	142	127		174
<b>OTHER STATES</b>					
APPLICATIONS	0	8	13	-38.5%	20
ADMITTED	0	3	6		11
DENIED	0	1	2		7
<b>TOTAL F.T.I.C.</b>					
APPLICATIONS	89	1502	1574	-04.6%	1831
ADMITTED	61	1250	1251		1475
DENIED	13	179	176		250
<b>TRANSFERS</b>					
APPLICATIONS	117	402	416	-----	938
ADMITTED	73	305	318		838
DENIED	0	4	7		25
<b>NON-DEGREE GUESTS</b>					
APPLICATIONS	4	7	11	-----	259
ADMITTED	4	7	8		257
DENIED	0	0	0		1
<b>OTHER NON-DEGREE</b>					
APPLICATIONS	0	6	10	-----	161
ADMITTED	0	6	10		161
DENIED	0	0	0		0
<b>GRADUATE M.A.T.</b>					
APPLICATIONS	20	29	23	+26.1%	133
ADMITTED	18	27	23		133
DENIED	0	0	0		0
<b>GRADUATE M.B.A.</b>					
APPLICATIONS	6	10	5	+100.%	66
ADMITTED	6	10	5		66
DENIED	0	0	0		0
<b>GRADUATE M.A. C.J./P.S.C.</b>					
APPLICATIONS	0	0	0	-----	0
ADMITTED	0	0	0		0
DENIED	0	0	0		0
<b>TOTAL APPLICATIONS</b>					
APPLICATIONS	236	1956	2039	-4.01%	3388
ADMITTED	162	1605	1615		2930
DENIED	13	183	183		276

favorably to the situations of other state colleges and universities. Mr. Thompson also said that at this time, approximately 80% of the Admissions records which had been destroyed or damaged in the fire have been reconstructed.

17. Introduction of Mr. Clifton Jones, Director of the Library

Dr. Yien announced that Mr. Jones would be introduced at the August meeting, as he was unable to be at this meeting.

18. Personnel Report

President Ryder and Dr. Yien reviewed the report. In response to a question from Mrs. Saltzman, Dr. Yien explained the reason for making temporary position appointments and noted that not all temporary appointees eventually receive continuing appointments. (The report appears on pages 28 and 29.)

**V. OTHER ITEMS FOR CONSIDERATION**

There were none.

**VI. ADJOURNMENT**

Chairman Kendall adjourned the meeting at 12:05 p.m.


Respectfully submitted:

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John W. Kendall  
Chairman

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Florence F. Saltzman  
Secretary

  
Marilyn Gordon Dresser  
Recording Secretary

Current Positions Filled  
June, 1985

ADMINISTRATIVE/PROFESSIONAL

Dr. Albert J. Beutler - Hired as Executive Director of Development to begin August 1, 1985. Dr. Beutler received a B.A. from Bethel College in Mishawaka, Indiana, an M.A. in 1959 from Winona Lake School of Theology in Winona Lake, Indiana, and a Ph.D. in 1970 from Michigan State University. Before accepting this appointment, Dr. Beutler was General Manager of Bethel Publishing Company.

Mr. Clifton H. Jones - Hired as Director of Library & Learning Resources to begin July 1, 1985. In 1971 Mr. Jones received a B.A. from Claremont Men's College, in 1973 an M.A. from the University of Oregon, and an M.A. in 1975 in Archives and Librarianship from the University of Denver. Mr. Jones's former position was as Director of the DeGolyer Library at Southern Methodist University.

FACULTY

Dr. Robert E. Cheek - Hired as Assistant Professor of Management. Dr. Cheek was hired on a one-year temporary basis for 1984-85, and has now been given a continuing appointment.

Mr. Chuck Garrison - Hired as Assistant Professor of Computer Science. In 1967 Mr. Garrison received a B.A. from Jacksonville University, in 1977 an M.A. from Central Michigan University, and an M.S. in Computer Science in May of 1985 from Central Michigan University. Formerly, Mr. Garrison owned and operated a business in Mt. Pleasant, Michigan.

Dr. Russell Gingras - Returning to SVSC as Professor of Accounting. Dr. Gingras was hired by SVSC in 1976, and left in 1982 to take a teaching position at Boise State College. He received a B.S. in 1964, an M.B.A. in 1966, and a D.B.A. in 1974, all from Michigan State University.

Dr. Gail E. Kantak - Hired as Assistant Professor of Biology. For the 1984-85 academic year Dr. Kantak had been appointed to a one-year temporary position, and has now been given a continuing position.

Ms. Margaret F. Klemm - Hired as Assistant Professor of Criminal Justice/Political Science. Ms. Klemm is currently enrolled in a Ph.D. program, having received a B.S. in 1978 from Arizona State University, and an M.A. from Western Michigan University in 1981. Ms. Klemm was previously Instructor in American Government at Metropolitan College in New Orleans.

Mrs. Marilyn Knight - Hired as Instructor of Accounting. Mrs. Knight held a one-year temporary appointment for 1984-85, and has now been given a continuing appointment.

Dr. Richard D. Leininger - Hired as Associate Professor of Marketing. In 1968 Dr. Leininger received a B.A., in 1969 an M.B.A., and in 1982 a Ph.D., all from Michigan State University. Before coming to SVSC, Dr. Leininger was Associate Professor of Marketing at the University of Wisconsin, Oshkosh.

Ms. Brenda Peters - Hired for 1985-86 as Temporary Instructor of Sociology, filling in for a faculty member on sabbatical leave. Ms. Peters received a B.A. in 1977 and an M.A. in 1983 from SVSC, and is enrolled in a graduate program at Michigan State University. Ms. Peters has previously been an adjunct faculty member at SVSC.

Dr. Ervin F. Sparapani - Hired as Assistant Professor of Education. In 1966 Dr. Sparapani received a B.S. from Northern Michigan University, in 1970 an M.A. from Eastern Michigan University, and a Ph.D. in 1983 from the University of Michigan. Prior to accepting this position, Dr. Sparapani was Assistant Professor of Education at Montana State University.