

AGENDA
SAGINAW VALLEY STATE COLLEGE
BOARD OF CONTROL
REGULAR MONTHLY MEETING
PIONEER ROOM OF PIONEER HALL OF ENGINEERING AND TECHNOLOGY
MONDAY, DECEMBER 10, 1984
9:30 a.m.

I. CALL TO ORDER

II. PROCEDURAL ITEMS

- ✓1. Approval of Minutes of Regular Monthly Meeting of October 8, 1984
- ✓2. Approval of Minutes of Joint Meeting with Delta College of November 12, 1984
- ✓3. Official Representative of the Faculty Association
- ✓4. Communications and requests to appear before the Board
- ✓5. Remarks by the President

III. ✓EXECUTIVE SESSION

- ✓6. To consider Collective Bargaining Agreement with the SVSC Faculty Association (Tentative)

IV. ACTION ITEMS

- ✓7. Ratification of Collective Bargaining Agreement with the SVSC Faculty Association (Tentative)
- ✓8. Board Appointments for Reappointment and Tenure Commission
- ✓9. Approval of Housing and Food Service Operating Budget, 1984-85
- ✓10. Approval of Biology/Chemistry Endowed Scholarship Program
- ✓11. Approval of Line of Credit - Michigan National Bank
- ✓12. Reappointment of Auditors
- ✓13. Approval of Reconciliation Between the 1983-84 General Fund Budget and Actual Expenditure Patterns
- ✓14. Approval of Appropriations Request to State of Michigan for 1985-86 Operating Budget
- ✓15. Approval of Appropriations Request to State of Michigan for 1985-86 Capital Outlay Budget
- ✓16. Approval of Supplemental Financial Aid Funding for 1984-85 from Bookstore Operations
- ✓17. Presentation of Public Safety Honor Award

Page Two
Board of Control Agenda
December 10, 1984 Meeting

✓ 18. 1985-86 Faculty Sabbatical Leaves

✓ (a) ~~SUEDB-ELITE~~ ELECTION
V. INFORMATION ITEMS

✓ 19. Status of 1984-85 General Fund Budget

✓ 20. Personnel Report

21. Winter '85 Admissions Report

VI. OTHER ITEMS FOR CONSIDERATION

VII. ADJOURNMENT

SAGINAW VALLEY STATE COLLEGE

BOARD OF CONTROL

DECEMBER 10, 1984

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MINUTES
BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGE

Regular Monthly Meeting
Pioneer Board Room--Pioneer Hall
December 10, 1984

Present: Arbury
Braun
Curtiss
Gilmore
Kendall
Klykylo
Ryder
Saltzman
Woods

Excused: None

Others

Present: Barnett
Davis
Dickey
Dresser
Frahm
Hanes
Lake
Muladore
Rathkamp
Rybkowski
Strain
Thompson
Woodcock
Yien
Press

I. CALL TO ORDER

Chairman Kendall called the meeting to order at 9:40 a.m.

II. PROCEDURAL ITEMS

1. Minutes of the October 8, 1984 Regular Monthly Meeting

The minutes were approved without correction.

2. Minutes of the November 12, 1984 Joint Meeting with Delta College

The minutes were approved without correction.

3. Official Representative of the Faculty Association

Association President, Dr. Walter Rathkamp was present on behalf of the Faculty Association.

4. Communications and Requests to Appear Before the Board

There were none.

5. Remarks by the President

President Ryder stated that this two week period will be historic in many respects. He mentioned the Michigan Association of Governing Boards (MAGB) supported survey done in conjunction with the Commission on Higher Education, summaries of which the Board members would be receiving shortly. President Ryder mentioned that in general, the survey shows that the people of Michigan are very supportive of their institutions of higher education, which is very important to the field of higher education and to the future economic development of the State of Michigan. President Ryder then informed the Board that on Thursday, December 13, 1984 at 10:00 a.m., the report by the Governor's Commission on the Future of Higher Education will be released during a press conference in Lansing.

While President Ryder mentioned that he did not have full information

on the contents of the report at this time, there is the expectation that this report will have a significant bearing on the future of higher education in Michigan. He mentioned that there are many important issues that have been brought before that commission during their more than a year of study. Because of this, President Ryder feels that there has been sufficient time for the commission to come to significant conclusions, and therefore, he is looking forward to their report. The results will be communicated to the members of the Board of Control and he suggests that each Board Member review the study carefully for future discussion of the Commission's recommendations.

President Ryder advised the Board that shortly the Board would be moving into Executive Session for the purpose of considering the Collective Bargaining Agreement with the SVSC Faculty Association. He commended the administration's bargaining team for their hard work.

President Ryder also mentioned the Cardinal Football Team's participation in the National Association of Intercollegiate Athletic's (NAIA) Division I semi-final play-off game. Despite a tie score at the end of formal play, the Cardinals lost the game to Carson Newman College by the score of 24-21 in overtime. The President mentioned that a resolution commending the team's efforts this season would be made at the next Board meeting. He also added that he was pleased with the press coverage the semi-final play-off game had received which included the Detroit papers as well as local news media.

Chairman Kendall commended the team for their exemplary behavior, even in a losing situation. President Ryder agreed with Chairman Kendall that

the behavior and attitude of the team was as important as their performance on the field.

III. EXECUTIVE SESSION

Chairman Kendall opened the Executive Session for the consideration of the Collective Bargaining Agreement with the SVSC Faculty Association at 9:55 a.m. The session concluded at 11:10 a.m.

7. Ratification of Collective Bargaining Agreement with the SVSC Faculty Association

RES-646 It was moved and supported that the following resolution be adopted.

WHEREAS, Representatives of the Administration of Saginaw Valley State College and the Saginaw Valley State College Faculty Association reached a tentative agreement on a new contract to replace the 1981-1984 agreement between the College and the SVSC Faculty Association on December 6, 1984, and

WHEREAS, the Faculty Association ratified the proposed agreement on December 7, 1984; and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control does hereby approve the collective bargaining agreement between Saginaw Valley State College and the Saginaw Valley State College Faculty Association covering the period from July 1, 1984 through June 30, 1987.

The resolution was **APPROVED** unanimously.

Chairman Kendall offered the congratulations of the Board to the members of the bargaining team and to Dr. Rathkamp on behalf of the Faculty Association.

Chairman Kendall then moved to item 17 on the agenda.

17. Presentation of Public Safety Honor Award

President Ryder pointed out for the benefit of the newer members of the Board, that the Public Safety Department function is a legislatively designated public safety function, with the power and authority of other police forces, and has been such for approximately two years. President Ryder introduced Mr.

Zane L. Rybkowski, Director of Public Safety. Mr. Rybkowski introduced Public Safety Officer Mark Strain to the Board and presented him with the Public Safety Honor Award for helping prevent a citizen from choking to death at the College Music Festival.

Officer Strain accepted the award with his thanks.

8. Board Appointments for Reappointment and Tenure Commission

RES-647 It was moved and supported that the following resolution be adopted.

WHEREAS, The Reappointment and Tenure Commission shall be established to review faculty contractual matters, and

WHEREAS, the Board of Control shall appoint the members to the Commission,
NOW THEREFORE, BE IT RESOLVED, that Dr. Crystal Lange, Dean of
Nursing and Allied Health Sciences, and Dr. Guy Lee, Dean of Education, be
appointed for 1984-85.

The resolution was **APPROVED** unanimously.

9. Approval of Housing and Food Service Operating Budget, 1984-85

RES-648 It was moved and supported that the following resolution be adopted.

WHEREAS, Sufficient information regarding occupancy rates, anticipated
revenues and anticipated expenditures is known;

NOW, THEREFORE, BE IT RESOLVED, That the attached Housing and
Food Services Operating Budget be adopted for the 1984-85 fiscal year, and

BE IT FURTHER RESOLVED, That the Administration is authorized to
make capital expenditures as considered appropriate from the Repair and Equipment
Reserve with the understanding that a minimum of \$75,000 is to be retained
in that Reserve Account as of June 30, 1985.

(The operating budget is attached on pages 6-7 that follow.)

The resolution was **APPROVED** unanimously.

10. Approval of Biology/Chemistry Endowed Scholarship Program

RES-649 It was moved and supported that the following resolution be adopted.

WHEREAS, members of the Biology/Chemistry Science Club of Saginaw
Valley State College have undertaken to raise a minimum of \$10,000 to establish
an Endowed Scholarship Program;

SAGINAW VALLEY STATE COLLEGE
HOUSING AND FOOD SERVICES
OPERATING BUDGET
1984-85

	83-84 <u>BUDGET</u>	83-84 <u>ACTUAL</u>	84-85 <u>BUDGET</u>
Design Capacity	496	496	496
Adjusted Design Capacity	486*	486*	486**
Average Occupancy	465	478	472
Rate - 21 Meal Plan	2360	2360	2430
Increased Amount	104	104	70
Percent of Increase	4.6%	4.6%	2.9%
Revenue:			
From Operations	\$ 100,495	\$251,062	\$ 95,381
Interest Income	32,500	40,151	35,000
Debt Service Grant	10,002	10,002	10,002
Amount Available	<u>\$ 142,997</u>	<u>\$301,215</u>	<u>\$140,383</u>
Less Debt Service Required Payment	(110,695)	(110,695)	(108,735)
Transfer to Continuing Education Operations	<u>-0-</u>	<u>3,200</u>	<u>3,200</u>
Contribution to Required Reserve	<u>\$ 32,302</u>	<u>\$187,320</u>	<u>\$ 28,448</u>

* 9 spaces utilized for single staff room, 1 for handicap

** 8 spaces utilized for single staff rooms, 2 for handicap

DTI/bkj
11/1/84

NAW VALLEY STATE COLLEGE
ING AND FOOD SERVICES
OPERATING BUDGET
F REVENUES AND EXPENDITURES
1984-85

		FOOD SERVICE		TOTAL	
		BUDGET 83-84	ACTUAL 83-84	BUDGET 83-84	BUDGET 84-85
4		\$658,440	\$676,418	\$1,097,400	\$1,146,960
0		2,500	3,005	16,000	10,800
0		1,500	2,142	2,500	2,500
0		-0-	-0-	9,000	10,000
		75,000	84,395	75,000	80,000
		10,000	11,815	10,000	25,000
4		747,440	777,775	1,209,900	1,275,260
0		85,000	85,888	195,000	203,850
0		9,575	9,279	32,385	31,700
0		2,500	1,258	11,300	11,750
9		47,000	35,896	159,220	153,129
		604,000	627,219	604,000	645,000
0		53,450	44,362	190,450	217,100
0		2,700	2,652	7,400	7,350
0		4,590	4,590	7,650	10,000
0		5,000	5,000	10,000	20,000
0		5,000	5,000	10,000	10,000
0		-0-	-0-	(18,000)	(20,000)
9		(100,000)	(143,968)	(100,000)	(110,000)
		718,815	677,176	1,109,405	1,179,879
5		\$ 28,625	\$100,599	\$ 100,495	\$ 95,381

NOW, THEREFORE, BE IT RESOLVED, that the attached Biology/Chemistry Endowed Scholarship Program be approved. (The description follows on pages 9-11.)

The resolution was **APPROVED** unanimously.

11. Approval of Line of Credit with Michigan National Bank

RES-650 It was moved and supported that the following resolution be adopted.

WHEREAS, the administration has been working with officials of Michigan National Bank to continue the College's line of credit of \$1,500,000;

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw Valley State College Board of Control adopt the resolution approving the line of credit with Michigan National Bank through October 31, 1985. (The resolution appears on pages 12-13.)

Mr. Woodcock explained to the Board that this resolution was being presented for approval due to an updating of the dates in effect and not due to any change in language and terms. President Ryder added that the line of credit was for possible emergency use only and it was not anticipated that it would be used anytime in the near future.

The resolution was **APPROVED** unanimously.

12. Reappointment of Auditors

RES-651 It was moved and supported that the following resolution be adopted.

WHEREAS, It is a good management practice to have conducted an annual independent financial audit;

NOW, THEREFORE, BE IT RESOLVED, That the CPA firm of YEO and YEO be reappointed to conduct the financial audit for the 1984-85 fiscal year.

The resolution was **APPROVED** unanimously.

13. Approval of Reconciliation Between the 1983-84 General Fund Budget and Actual Expenditure Patterns

RES-652 It was moved and supported that the following resolution be adopted.

WHEREAS, The audited financial statements for the 1983-84 fiscal year

BIOLOGY/CHEMISTRY ENDOWED SCHOLARSHIP PROGRAM

This endowment fund is established to promote academic excellence in the areas of biology and chemistry through financial assistance to students demonstrating such excellence in these areas at Saginaw Valley State College and is to be administered according to the following provisions:

- 1) Grants will be made to full-time students (carrying 12 or more student credit hours each semester.
- 2) Grants will be made to students of Sophomore standing, or above.
- 3) Recipients will have completed Chemistry 111-112 lectures or equivalent with a Grade Point Average of 3.5 on a 4.0 Grade Point Scale.
- 4) Recipients will be declared majors in Biology, Chemistry, Medical Technology, Pre-medicine, Pre-dentistry, Biochemistry or Business-Chemistry.
- 5) Students must maintain a major subject course Grade Point Average of 3.7 on a 4.0 Grade Point Scale.
- 6) Financial need is not to be a factor in the selection of recipients.
- 7) Recipients will be selected by the Director of Scholarships and Financial Aid in consultation with a recommendation committee consisting of Chairman of the Biology Department, Chairman of the Chemistry Department and the Vice President of the Biology/Chemistry Science Club. If the Vice President of the Biology/Chemistry Science Club is to be an applicant for the program, another representative of the Club shall serve on the committee that year.

- 8) As a nonpartisan member, the Director of Scholarships and Financial Aid will act as ex officio Chairman of the Recommendation Committee.
- 9) Grants are renewable for a maximum of six (6) semesters if recipient eligibility requirements are maintained.
- 10) The number and amount of the scholarship awards will be determined by the amount of money available in the account.
- 11) In order that the earnings under an endowment will be sufficient to meet the stated purpose of the endowed fund, it is agreed that it is necessary to achieve an endowment principal of \$10,000. It is agreed that if the sum of \$2,500 is not received by the SVSC Foundation by June 30, 1989, and furthermore, if the amount of \$10,000 of endowment principal is not received by the SVSC Foundation by June 30, 1995, that this endowment fund is to be considered terminated, and that the amount then on hand is to be considered a scholarship and distributed in accordance with the terms of this agreement.
- 12) During the period of time that the endowment principal is building up to the \$10,000, no scholarships are to be distributed, and the earnings on the principal are to be considered as additions to the principal to achieve the desired minimum balance of \$10,000. Once the \$10,000 minimum endowment principal level has been achieved, then earnings on the endowment principal will be treated in accordance with the then current practices by the SVSC Foundation and/or Saginaw Valley State College.

If at any time the College policies and procedures in effect for the administration of privately funded scholarships are changed, these provisions automatically are modified to conform.

This endowment fund was established by members of the Biology/Chemistry Science Club of Saginaw Valley State College for scholarships for students attending Saginaw Valley State College. The fund was created by an initial grant of three hundred dollars (\$300.00). Additions to the Corpus may be made at any time by the Biology/Chemistry Science Club, any member of the Club or any other friend of Saginaw Valley State College. The fund is to be invested and reinvested according to regular College procedures with disbursements governed by Resolution No. 517 of the Board of Control of Saginaw Valley State College.

Robert John Muecke
Faculty Advisor
Biology/Chemistry Science Club

Nov 8, 1984
Date

Timothy W. Smock
President
Biology/Chemistry Science Club

Nov 5, 1984
Date

Scott Upright
Vice President
Biology/Chemistry Science Club

Nov 7, 1984
Date

11/1/84
lw

RESOLUTION OF THE BOARD OF CONTROL
OF SAGINAW VALLEY STATE COLLEGE
AUTHORIZING THE BORROWING OF FUNDS
TO MEET TEMPORARY CASH FLOW DEFICITS

WHEREAS, The Board of Control of Saginaw Valley State College (the "Board"), in the exercise of its constitutional duties has determined that it is necessary and expedient to provide for the borrowing of monies in amounts not to exceed \$1,500,000 at any time outstanding on terms set forth herein and in the Agreement (hereinafter defined) for the purpose of providing necessary funds to meet temporary cash flow deficits, and

WHEREAS, There has been submitted for consideration of this Board a proposed Loan Agreement whereby the sum of up to \$1,500,000 may be borrowed from Michigan National Bank, a national banking association (the "Bank") on a "line-of-credit" basis;

NOW, THEREFORE, BE IT RESOLVED, That the Board may borrow for such purposes the sum of not to exceed \$1,500,000 from the Bank upon the terms and conditions more fully set forth in the Loan Agreement (herein referred to as the "Agreement"), and in evidence thereof issue and deliver its note therefore as described in the Agreement (the "Note"). Advances under the Agreement shall be made at the request of the Board's authorized agents, and shall be repayable at any time by the Board, but not later than October 31, 1985. Interest shall accrue on the sums outstanding, computed on a 360 day year at the interest rate equal to 80% of the Prime Rate, as defined in the Agreement, (subject to increase in case interest on the Note is or becomes subject to federal income tax) and shall be payable monthly, all as provided in the Agreement. Principal and interest due under the Agreement and Note are payable from and secured by a first lien on the general tuition and matriculation fees established from time to time by the College and collected from the students attending the College ("Student Fees"). The first lien on the Student Fees established by this Resolution and the Agreement shall be on a parity basis with the first lien thereon established pursuant to a certain Trust Agreement, dated as of December 15, 1969, between the Board and Ann Arbor Trust Company as security for the Board's Saginaw Valley State College Athletic Facilities Bonds, and any future borrowings made on a parity with the above under the terms of the Agreement and said Trust Agreement, and

BE IT FURTHER RESOLVED, That the President of Saginaw Valley State College, or the Vice President for Administration and Business Affairs of Saginaw Valley State College be and each of them are hereby authorized, empowered, and directed in the name of the Board and as its corporate act and deed to execute and enter into the Agreement and a Note in the amount of \$1,500,000 to the Bank substantially in the form as that submitted herewith and to cause to be impressed thereon the seal of the Board and to request the Bank to make advances under the Agreement and Note in amounts not to exceed at any time outstanding \$1,500,000, and to execute and deliver any documents or certificates in connection therewith, and

BE IT FURTHER RESOLVED, That the said officers be and each of them are hereby authorized, empowered, and directed for and in the name of the Board and as its corporate act and deed to make, consent to, and agree to any changes in the terms and conditions of said Agreement and said Note which they deem necessary, expedient, and proper prior to or at the time of execution of the said Agreement and Note, but no such amendment shall change the provisions therein for the maximum amount to be borrowed, the interest rate to be paid thereon, the payments required to be made, or the security pledged; provided, however, nothing herein contained shall be construed as limiting the right of said officers to alter or change the date of issue of said Note, or the date of payment of interest, and

BE IT FURTHER RESOLVED, That the said officers, in the execution of said Agreement and Note, shall not pledge the credit of or create any liability on the part of the State of Michigan, the Board, or any member or officer of the Board, or any of their successors, other than to pledge the Student Fees as herein provided; and said Agreement and Note are not intended and shall not create any indebtedness of the State of Michigan or the Board within the meaning of any State constitutional debt limitation or restriction, and

BE IT FURTHER RESOLVED, That all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

JAW/lw
12/7/84

are completed, and

WHEREAS, The variance in actual spending patterns has been reviewed with the Business and Facilities Committee in accordance with Resolution 535 approved March 8, 1982;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control receive this report and approve these variances in spending patterns from the fiscal year 1983-84 General Fund Operating Budget.

Vice President for Administration and Business Affairs Jerry A. Woodcock explained the reconciliation to the Board and provided detail in the form of summaries projected as overhead transparencies. Mr. Woodcock reviewed the figures contained therein, and used the summaries to explain the current deficit. (Copies of the transparencies are attached on pages 15-17 that follow.)

The resolution was **APPROVED** unanimously.

14. Approval of Appropriations Request to the State of Michigan for 1985-86 Operating Budget

RES-653 It was moved and supported that the following resolution be adopted.

WHEREAS, it is necessary to submit a General Fund Operating Budget Request annually;

NOW, THEREFORE, BE IT RESOLVED, That the attached 1985-86 General Fund Operating Budget Request be approved.

(Supporting attachments to the resolution appear on pages that follow.)

15. Approval of Appropriations Request to State of Michigan for 1985-86 Capital Outlay Budget

RES-654 It was moved and supported that the following resolution be adopted.

WHEREAS, It is necessary to submit a Capital Outlay Request annually;

NOW, THEREFORE, BE IT RESOLVED, That the attached SVSC Capital Outlay Request for 1985-86 be approved.

(Summaries and supporting materials are attached on pages 35-41 that follow.)

Mr. Curtiss inquired as to whether the planned Fine Arts Building was included in this material. President Ryder indicated that should the College obtain the

GENERAL FUND BUDGET COMPARISON OF
ACTUAL EXPENDITURES TO BUDGET CATEGORIES
FISCAL YEAR 1983-84

	1983-84 BUDGET	ACTUAL EXPENDITURES	ADJUSTMENTS	ADJUSTED ACTUAL EXPENDITURES	NET VARIANCE UNDER (OVER) BUDGET CATEGORY
PERSONAL SERVICES	\$ 10,453,909				
Less: Unfilled Position Savings	<225,000>				
	\$ 10,228,909	\$ 9,764,879	\$ 317,819 ¹	\$ 10,082,698	\$ 146,211
SUPPLIES, MATERIALS & CONTRACTED SERVICES	2,862,043	3,144,406	<317,819> ¹	2,826,587	35,456
CAPITAL EXPENDITURES	255,598	257,161		257,161	< 1,563>
	\$ 13,346,550	\$ 13,166,446	\$ 0	\$ 13,166,446	\$ 180,104

¹ Adjustment to properly allocate athletic expenditures reported as a transfer to the Auxiliary Activities Fund on the audited financial statements.

JJA:mk
10/19/84

SAGINAW VALLEY STATE COLLEGE

General Fund Analysis

1983-84

Analysis of Change in Fund Balance

\$242,292

Deficit @ July 1, 1983
(Purchase orders issued and outstanding @
June 30, 1983 of \$54,221 resulted in a
provided from

Reve

1

Gene

Amol

Amol

Re

Ex

Re

*

Notice:

There has been an unavoidable delay in the production of the IRS Tax Tapes (Audio cassettes). They should be ready for the January shipment, and we apologize for the inconvenience.

2

7

1

8

ance

,451

0,104

1,555

GENERAL FUND
FUND BALANCE ANALYSIS
S. V. S. C.

	<u>REVENUES OVER EXPENDITURES</u>	<u>EXPENDITURES OVER REVENUES</u>	<u>ACCUMULATED BALANCE</u>
1969	\$	\$	\$ 12,373.86
1970		86,782.09	(74,408.23)
1971		4,415.13	(78,823.36)
1972	628.55		(78,194.81)
1973		8,526.48	(86,721.29)
1974	4,259.41		(82,461.88)
1975	3,181.80		(79,280.08)
1976	1,415.77		(77,864.31)
1977		22,469.43*	
		125,799.00	(226,132.74)
1978	38,132.83		(187,999.91)
1979	116,794.05		(71,205.86)
1980	378,793.86		307,588
1981		40,548	267,040
1982		316,312	(49,272)
1983		193,020	(242,292)
1984	151,155		(91,137)

*Fund balance modification-transfer from Auxiliary Activities Fund

JAW:msd
4/16/79
Revised 8/24/81
/pkz



Saginaw Valley State College

FY1986 BUDGET NARRATIVE

Unlike many states across the nation, Michigan has not yet established funding mechanisms which relate state college and university appropriations to enrollments. More often than not, increases for growing institutions vary little if at all from those accorded stable or declining-enrollment institutions.

Unfortunately, these even-handed increases to institutions provide uneven support to students. The losers are the students who attend growing institutions, for they are the ones least likely to benefit from adequate per-student support from the state; and they may even be asked to pay higher tuitions than other students as their colleges look for ways to meet expanding obligations.

In an effort to break out of this discouraging pattern, Saginaw Valley State College—which has experienced a 50 percent increase in headcount enrollment and a 42 percent increase in full-time equivalent enrollment over the past 10 years—requests special treatment for the 1985-86 budget year. A major, catch-up increase in base appropriation is imperative if the College is to provide high quality instruction and service. The amount needed and the major uses for the increase are described below.

SVSC's state fiscal year request for basic support of its present faculty, staff, programs and facilities is \$9,911,000. This maintenance request incorporates the following General Fund budget assumptions:

- 1) The 1985-86 budget will be balanced.
- 2) Tuition will not be increased.
- 3) Compensation increases will approximate five percent.
- 4) Supplies, services and materials budgets will be restored to 1981-82 levels.
- 5) Expenditures for library acquisitions and equipment, budgeted at just \$264,350 in the current year, will be increased to \$290,000 in 1985-86.
- 6) Utilities costs (excluding new buildings) will decline slightly; closing some mobile units in December 1985 will more than offset expected rate increases.
- 7) The budget will contain, for the first time in several years, a prudent sum for contingencies: \$125,000.
- 8) Any year-end balance in the contingency fund will be used to reduce the operating deficit which accumulated during the recession.

In addition to the maintenance request, the College is submitting Program Revision Requests for program improvements totaling \$1,744,050 during the

budget year. Funding of all four PRR's will enable SVSC to: 1) create a modern computing environment; 2) add faculty to teach growing numbers of students; 3) operate the three new buildings scheduled for completion in December 1985, and 4) use Delta College's television station for educational broadcasts.

The total operating request of \$11,655,050 is summarized below.

SAGINAW VALLEY STATE COLLEGE APPROPRIATION REQUEST
STATE FISCAL YEAR 1985-86
OPERATING BUDGET

Program Maintenance Request

1984-85 State Fiscal Year Appropriation	\$ 8,749,900
Additional Amount Needed in 1985-86 for Compensation, Supplies, Materials, Services, Capital Expenditures	<u>1,161,100¹</u>
	9,911,000

Program Revision Requests

#1 Computing	522,050
#2 Full-Time Faculty	202,500
#3 Instructional Facility No. 2 Start-Up	919,500
#4 TV Production and Broadcast	<u>100,000</u>
	1,744,050

Total, Operations	<u>\$11,655,050</u>
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¹Incorporates assumption that forward funding will continue in 1985-86.

11/1/84

STATE OF MICHIGAN, Dept. of Management and Budget, Office of the Budget
 FORM R1: Program Revision Request, Priority List and Summary Costs

Institution: Saginaw Valley State College

PRIORITY NUMBER	TITLE OF PRR	BUDGET YEAR	
		STATE GENERAL FUND COST	
1	Computing	\$	522,050
2	Full-Time Faculty		202,500
3	Start-Up and Operate Instructional Facility No. 2		919,500
4	Television Production and Broadcasting		100,000
	Total		<u>\$1,744,050</u>

1. INSTITUTION: Saginaw Valley State College
PRR Title: Computing

2. PRR NR: 1

3. STATEMENT OF THE PROBLEM:

We are requesting an additional \$522,050 yearly expenditure increase for computing, most of it for instruction. This request is commensurate with a national trend toward an information based economy and with the State of Michigan's interest in job creation and economic development. We believe that computer training will help ease unemployment. (A national study done in 1981 indicated that only 17% (17,000) of computer related job openings could be filled by trained individuals.) The national problem is confirmed here: local business and industry are searching nationally for employees trained in computing. It is unfortunate that these enterprises must look outside the state when capable people are available here, if only they could be properly trained. This applies to areas beyond computing per se: engineering, accounting, journalism, medicine, criminology, etc.

We had recognized the need for computer training in 1980-81 when we developed a multi-phase plan which called for a \$100,000 yearly expenditure increase beginning in 1981-82 and an additional \$200,000 ongoing to begin in 1982-83. The first amount was granted and we were encouraged to believe that the second amount would be forthcoming in the following year. We did receive \$50,000 ongoing starting in 1984-85 and we have added a modest amount of terminals, microcomputers, and word processors and the first year of an instructional mini computer with the aid of private funding obtained by our President who devoted much of his time and energy to improving our computer capabilities through fund raising efforts.

We have added as much as we could afford and as much as we thought we could manage without additional staff. But we have found that the equipment we have added and the questions, problems, ideas and proposals generated have already severely burdened our computer staff. And there is a perceived need for even more equipment. This was brought out by our regular planning process which this year involved over 60 units (mostly departments) and resulted in over 300 pages. Nearly every plan has included some computer need. More recent studies have brought out even greater needs; even in areas heretofore not considered computer territory, such as our School of Arts and Behavioral Sciences which would like to establish in the next four years seven writing labs based on 175 microcomputer workstations and large display screens. There is a feeling that word processing will be a major benefit to the students and faculty in humanities who are more concerned with words than with numbers. Our School of Education also intends to expand its computer capabilities and has already gained approval for a minor in computer science for secondary school teachers.

4. SUMMARY OF RECOMMENDATION:

The College's current four year plan is attached (Worksheet: Schedule for Development of Instructional & Administrative Computing at Saginaw Valley State College). Our first year's needs are as follows:

Personnel: This is our most important need. We request support for a third computer operator, an instructional programmer, and someone with expertise in microcomputers, word processors and communications. Total cost including fringe benefits: \$58,750.

Equipment: In the instructional area, 103 microcomputers, 21 printers and 16 terminals, plus communications, graphic terminals, plotters etc. In the administrative area, two microcomputers, two word processors and four terminals. Cost: \$348,500.

CSS & M: In the instructional area, \$103,100 for maintenance, software and training. In the administrative area, \$11,700; a total of \$114,800.

We are requesting a base budget increase of \$522,050 ongoing, which is less than our projected needs beyond the 1985-86 budget year (see attached Worksheet).

5. SYNOPSIS OF SUPPORTING RATIONALE

It is evident from our planning process that many units of our College would like to substantially increase the availability of computer equipment. The question is not what we want to do but what can we afford to do and what can we manage to do. Most units of the College would like to move very rapidly: as part of the College four-year plan, units look to install nearly 40% of computer workstations during the first year. Our plan as stated here would be to install devices in more or less equal increments each year in spite of the fact that we are not, because of lack of funds, where we should be. Controlled and managed growth is our goal.

We have managed to install a modest number of terminals and microcomputers without direct State aid: some 24 per year. This has occurred primarily in the science departments which have long known of the computer's importance and has served to increase demand in other areas. Now these other areas are aware of the computer's potential as an aid to teaching writing, language and other skills. And the few word processors now installed in certain administrative offices have shown us the value of such devices in increasing productivity and helping to avoid certain costs associated with enrollment growth.

But we have learned that equipment alone is not a solution. Even what we have now is difficult to manage and keep operational. People are needed as support staff, monies are needed to keep equipment in good repair and software is needed in all areas, but especially instructional.

Insofar as computer staffing is concerned, we now have more computer labs and we must keep them open more hours. This is difficult with not always dependable student help, but the school now operates with only two full time operations staff. And we have had to rely on only one individual to coordinate student help in two labs, write instructional programs for faculty, and write operating systems software. An individual to assist this person would be a valuable asset. Finally the lack of a single source for microcomputing and communications expertise has made it necessary to diffuse this responsibility throughout the computer staff and has unfavorably impacted our ability to develop, maintain and operate systems.

6. NON-QUANTIFIABLE ASPECTS:

We note that some schools are predicting that every student, every faculty person and every staff member will have a personal computer in the near future. Some are making the possession of a personal computer mandatory. Compared to this our request is modest: some 500 to 600 workstations in four years.

And we note the State's interest in small businesses, in innovation for future jobs and in establishing Michigan's leadership in technology. We can think of no better way to assist in this effort than the plan we have outlined here.

PRR Number 1

PRR Title Computing

Institution: Saginaw Valley State College

Program: Academic/Institutional Support

Sub-Program: Computing Support

BUDGET YEAR

	Current Year	Total	Increase	Year 2	Year 3	Year 4
RESOURCES						
Manyears						
Faculty						
Admin/Prof	9.0	12.0	3.0**	3.0	3.0	3.0
Service	3.0	3.0				
Salaries						
Faculty						
Admin/Prof	\$204,811	\$ 251,811	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000
Service	42,659	42,659				
Fringe Benefits	66,345	78,095	11,750	11,750	11,750	11,750
CSS&H	135,583	250,383	114,800	114,800	114,800	114,800
Equipment	128,898	477,398	348,500*	348,500	348,500	348,500
Total Expenditure	578,296	1,100,346	522,050	522,050	522,050	522,050
Non-General Fund						
Institutional Revenue						
State Gen.Fund/Gen.Purpose	578,296	1,100,346	522,050	522,050**	522,050**	522,050**
Capital Outlay						
PERFORMANCE DATA	<p>* During the years which elapsed between development of the IF#2 equipment lists and the beginning of construction, costs for most of the listed equipment skyrocketed; thus, the allowance will no longer buy the approved computing, office, classroom and laboratory equipment. Funding of this PRR, which includes computer equipment as well as personnel, software, and maintenance costs, will permit the IF#2 equipment budget to be used for other urgently needed equipment acquisitions.</p> <p>**See worksheet. Projected expenditures exceed the requested \$522,050.</p>					

SCHEDULE FOR DEVELOPMENT OF INSTRUCTIONAL & ADMINISTRATIVE COMPUTING
AT SAGINAW VALLEY STATE COLLEGE
(AS SEEN 11/1/84)

	1985-86	1986-87	1987-88	1988-89
STAFFING (INCLUDES 25% FRINGE BENEFITS AND 4% YEARLY INCREASES)				
INSTRUCTIONAL PROGRAMMER	18,750	19,500	20,283	21,091
SUBTOTAL	18,750	19,500	20,283	21,091
ADMINISTRATIVE & INSTRUCTIONAL				
OPERATIONS MANAGER		22,500	23,400	24,336
COMPUTER OPERATOR	15,000	15,600	16,224	16,873
COMPUTER OPERATOR				15,000
MICRO/COMMUNICATION TECHNICIAN	25,000	26,000	27,040	28,123
SYSTEMS PROGRAMMER			25,000	26,000
SUBTOTAL	40,000	64,100	91,664	115,932
ADMINISTRATIVE				
Sr. MAINTENANCE & PROGRAMMER		25,000	26,000	27,040
PROGRAMMER ANALYST				18,750
SUBTOTAL		25,000	26,000	45,790
STAFFING TOTAL INCLUDING FRINGES	58,750	108,600	156,947	176,813
FRINGES ONLY	11,750	21,720	31,319	39,343
STAFFING TOTAL LESS FRINGES	47,000	86,880	125,628	137,470

CSS & M

INSTRUCTIONAL				
MICROCOMPUTER MAINT. (\$1,500 PER YR)	15,000	30,000	43,500	56,250
MICRO SOFTWARE (20% OF MICRO EXPENSE)	15,000	25,000	25,000	25,000
COMMUNICATIONS (MATERIALS, HIRING, ETC.)	20,000	15,000	15,000	15,000
TERMINAL MAINT. (\$500 YEARLY EACH)	1,600	2,000	2,000	2,000
LARGE INSTRUCTIONAL COMPUTER MAINT. (25%)		25,000	27,040	28,123
Sr. & T COMPUTER MAINT. (8%)		12,000	13,000	14,000
MICROCOMPUTER SOFTWARE	15,000	15,000	15,000	15,000
TRAINING	5,000	5,000	5,000	5,000
MISCELLANEOUS MAINT.	3,000	3,000	3,000	3,000
FAST PRINTER MAINT.	2,500	2,500	2,500	2,500
SUBTOTAL INSTRUCTIONAL	133,100	157,700	195,540	253,773
ADMINISTRATIVE				
MICRO COMPUTER MAINT. (10% OF EXPENSE)	600	1,200	1,800	2,400
WORD PROCESSOR MAINT. (10% OF EXPENSE)	700	1,400	2,100	2,800
TERMINAL MAINT. (\$100 YEARLY EACH)	400	800	1,200	1,600
TRAINING	5,000	5,000	5,000	5,000
SOFTWARE	5,000	5,000	5,000	5,000
SUBTOTAL ADMINISTRATIVE	11,700	23,400	35,100	46,800
TOTAL CSS & M	144,800	181,100	230,640	300,573

EQUIPMENT

INSTRUCTIONAL				
MICROCOMPUTERS (\$2,000 EACH)	70,000	144,000	126,000	128,000
ARTS & BEHAVIORAL SCIENCE	60,000	120,000	108,000	110,000
BUSINESS & MANAGEMENT	60,000	120,000	108,000	110,000
EDUCATION	60,000	120,000	108,000	110,000
NURSING	60,000	120,000	108,000	110,000
SCIENCE, ENGINEERING TECHNOLOGY	60,000	120,000	108,000	110,000
TECHNICAL (1 SEP 85) (CROSS)	10,000	10,000	10,000	10,000
TERMINALS (1000-5000 EACH)	40,000	40,000	40,000	40,000
COMMUNICATION EQUIPMENT	40,000	40,000	40,000	40,000
LARGE INSTRUCTIONAL COMPUTER	25,000	27,040	28,123	29,206
Sr. & T COMPUTER	12,000	13,000	14,000	15,000
GRAPHIC TERMINALS & PLOTTERS	20,000	20,000	20,000	20,000
STANDS & CHAIRS	20,000	20,000	20,000	20,000
LARGE DISPLAY UNITS (7)	14,000	14,000	14,000	14,000
FAST PLOTTERS (2)	12,000	12,000	12,000	12,000
SUBTOTAL INSTRUCTIONAL	333,000	362,000	324,500	329,200
ADMINISTRATIVE				
MICROCOMPUTERS (\$2000 EACH)	5,000	8,000	5,000	5,000
WORD PROCESSORS (\$1000 EACH)	7,000	7,000	7,000	7,000
TERMINALS (\$500 EACH)	2,000	2,000	2,000	2,000
SUBTOTAL ADMINISTRATIVE	14,000	17,000	14,000	14,000
SUBTOTAL EQUIPMENT	347,000	379,000	338,500	343,200
172 EQUIPMENT FUNDS (DECREASE)				
TOTAL EQUIPMENT (NET)	347,000	379,000	338,500	343,200
GRAND TOTAL (STAFF, CSS & M, EQUIPMENT)	522,350	634,400	656,794	721,303

MEMO: REPLACEMENTS/UPGRADES???

100,000 200,000 300,000

1. INSTITUTION: Saginaw Valley State College
PRR Title: Full-Time Faculty

2. PRR NR: 2

3. STATEMENT OF THE PROBLEM:

In 1978-79, before the onset of the severe recession from which Michigan is now emerging, SVSC enrolled 2,531 fiscal year equated students. By 1983-84, the FYES enrollment had grown by 26.7 percent, to 3,207. The corresponding figure for 1984-85 will not be known until mid-summer 1985; however, headcounts and credit hours have increased again this fall.

Obtaining funds to hire enough full-time faculty to teach a steadily-growing student body is a persistent problem at SVSC. At no time in recent years has the full-time faculty been large enough to handle more than 64.1 percent of the fall/winter teaching load without resorting to overload teaching. In 1983-84, the most recently completed year, the full-time faculty was able to cover only 60.7 percent of the teaching within load. The remaining 39.3 percent of the teaching was covered by part-time faculty, administrators, and full-time faculty teaching an overload.

In dollars, part-time and overload teaching cost only one-third as much as full-time teaching; however, heavy reliance on these inexpensive modes of teaching exacts its own price. Part-time faculty may be--and usually are--well-qualified to teach, but they are not available for work with individual students after class nor for any of the other duties full-time faculty perform. At an institution like SVSC, which has a relatively heavy standard teaching load of 24 credit hours, overload teaching is even more undesirable. Seventy percent of SVSC's regular faculty teach an overload. As a result, they do not have adequate time for the study needed to keep them abreast of their disciplines, for college and community service, or for the creative and problem-solving work of which they are capable.

Adding 16 faculty members, as proposed below, will not forever solve the problem if--as expected--SVSC continues to grow. The request is intended as a catch-up measure designed to ameliorate an increasingly serious problem.

4. SUMMARY OF RECOMMENDATION:

SVSC requests a base increase of \$540,000 over a two-year period to add 16 faculty members at an average cost of \$33,750 (\$27,000 in salary, \$6,750 in fringe benefits). We propose to hire eight for January 1986, at a FY 1986 cost of \$202,500, and eight more for September 1986. The base increase of \$337,500 needed in FY 1987 will provide incremental revenue which, along with the original \$202,500, will cover 12 months' compensation for the 16 new faculty members hired during the two fiscal years.

PRR NARRATIVE SUMMARY CONTINUATION

5. SYNOPSIS OF SUPPORTING RATIONALE

The table which appears below makes clear that SVSC relies too heavily on overload and part-time teaching and badly needs additional faculty.

Saginaw Valley State College
Distribution of Teaching Load:
Fall/Winter 1983-84

Full-Time Faculty Within Load	60.7%
Full-Time Faculty Overload	8.2%
Graduate Assistants	0.5%
Administrators	1.9%
Part-Time Faculty	<u>28.9%</u>
	100.0%

NOTE: Sum of details exceeds 100.0% because of rounding.

The 16 new faculty members for which funding is requested could join with present faculty to cover about 70 percent of the teaching within a standard 24-hour load, a substantial improvement over the present situation.

6. NON-QUANTIFIABLE ASPECTS:

The last two North Central Association accreditation teams to visit SVSC have criticized heavy reliance on overload and part-time teaching. Progress in this area is needed to assure a favorable action following the next visit, which is scheduled for March 1986.

STATE OF MICHIGAN, Dept. of Management and Budget, Office of the Budget
 FORM R8: Resource/Performance Data

Institution: Saginaw Valley State College PRR Title Full-Time Faculty PRR Number 2
 Program: Instruction
 Sub-Program: _____

	BUDGET YEAR					
	Current Year	Total	Increase	Total PRR Year 2 **	Year 3	Year 4
RESOURCES						
Manyears	131.0	137.0	6.0*	16.0	16.0	16.0
Faculty						
Admin/Prof						
Service						
Salaries						
Faculty	\$3,782,450	\$3,944,450	\$162,000	\$432,000	\$432,000	\$432,000
Admin/Prof						
Service	908,160	948,660	40,500	108,000	108,000	108,000
Fringe Benefits						
CSS&M						
Equipment						
Total Expenditure	4,690,610	4,893,110	202,500	540,000	540,000	540,000
Non-General Fund	70,000	70,000				
Institutional Revenue						
State Gen.Fund/Gen.Purpose	4,620,610	4,823,110	202,500	540,000	540,000	540,000
Capital Outlay						
PERFORMANCE DATA						
See Synopsis of Supporting Rationale			*8 persons for 9 months	**Increment for 1986-87 is \$337,500		

1. INSTITUTION: Saginaw Valley State College

2. PRR NR: 3

PRR Title: Start-Up and Operate Instructional Facility No. 2

3. STATEMENT OF THE PROBLEM:

The State of Michigan, in conjunction with the State Building Authority, is presently constructing Instructional Facility No. 2 on the SVSC campus. The state's C.P.M. construction schedule dated October 22, 1984, indicates the entire project will be completed December 11, 1985.

As a result, it will be necessary to include start-up costs, moving costs and operational costs in the 1985-86 operating budget.

4. SUMMARY OF RECOMMENDATION:

The total cost to properly staff the three buildings in Instructional Facility No. 2 project totals \$383,000. The operation, maintenance and utility costs for the 1985-86 budget year total \$536,500. We therefore request that the state add \$919,500 to SVSC's base budget to open and operate Instructional Facility No. 2.

PRR NARRATIVE SUMMARY CONTINUATION

5. SYNOPSIS OF SUPPORTING RATIONALE

Instructional Facility No. 2 consists of three separate building modules including a science building of 65,000 square feet, a library building of 81,000 square feet and a classroom building of 54,400 square feet. The buildings are connected at the second floor level by bridges which contain an additional 8,100 square feet. The total of new space is 208,500 square feet.

To operate and maintain this new complex, including the computerized energy management system designed to serve the entire campus, it will be necessary to add support staff. Moving costs, start-up costs, operational supplies and expenses must also be included.

6. NON-QUANTIFIABLE ASPECTS:

When some mobile units are phased out in December 1985, all of the present custodial staff should be reassigned to existing permanent facilities so that these buildings can be better maintained than is possible at this time.

Institution: Saginaw Valley State College FRR Title Start-Up and Operate Instruc- FRR Number 3
 Program: Plant Operation and Maintenance
 Sub-Program: tional Facility No. 2

RESOURCES	BUDGET YEAR				
	Current Year	Total	Increase	Year 2	Year 3
Manyears					
Faculty	5.0	5.0	-	-	-
Admin/Prof	32.5	50.50	18.0	18.0	18.0
Service					
Salaries					
Faculty					
Admin/Prof	\$ 200,000	\$ 200,000	-	-	-
Service	305,945	614,945	\$ 309,000	\$309,000	\$309,000
Fringe Benefits	168,650	242,650	74,000	74,000	74,000
CSS&M	977,464	1,513,964	536,500	536,500	536,500
Equipment					
Total Expenditure	1,652,059	2,571,559	919,500	919,500	919,500
Non-General Fund					
Institutional Revenue					
State Gen.Fund/Gen.Purpose	1,652,059	2,571,559	919,500	919,500	919,500
Capital Outlay					
PERFORMANCE DATA					

1. INSTITUTION: Saginaw Valley State College

2. PRR NR: 4

PRR Title: Television Production and Broadcast Costs

3. STATEMENT OF THE PROBLEM:

Unlike several of Michigan's public colleges and universities, Saginaw Valley State College has neither a radio or television station. Several of the counties in SVSC's service area are not served, or are underserved, by public radio or television stations. Access to public broadcasting is available only through a radio station operated by Central Michigan University at Mt. Pleasant; and by public television stations at Delta and The University of Michigan - Flint. The broadcast range of the U of M-Flint station (Channel 28) does not cover Bay and Midland counties, or portions of Saginaw and Tuscola counties. Delta College's Channel 19 covers much of this area, but because Delta is a two-year community college, its academic programming does not extend beyond the sophomore level. The interest shown in baccalaureate degrees generally (as evidenced by continually increasing enrollments) and in televised courses specifically indicates a need exists in this area. Another use of public television broadcasts by SVSC would be public service programming that is specific to the Saginaw Valley. Our faculty could be used as a resource for a series of weekly half-hour broadcasts that address current issues of specific interest to Saginaw Valley residents. (Interest in this type of information is evidenced by the enthusiastic response to an SVSC quarterly publication, "The Business and Economic Review," which analyses local economic indicators and business trends.) The scheduled program also could be used to bring cultural and fine arts activities to the public through our music, theatre and fine arts departments.

4. SUMMARY OF RECOMMENDATION:

We are requesting that \$100,000 be added to our base budget to be utilized for the necessary levels of staff support, equipment, rental of already produced academic course video films, and production costs (including purchase of studio time) to allow SVSC to schedule regular programming activities over Channel 19, WUCM, located at Delta College. Of this sum, \$22,300 would fund the salary and fringes for a professional staff person to coordinate production and programming; \$6,000 would be utilized for faculty payments, \$15,000 to purchase SMPTE Time Control editing equipment; \$10,000 for promotion, film rental, etc., and \$46,700 for production costs of weekly half-hour broadcasts.

PRR NARRATIVE SUMMARY CONTINUATION

5. SYNOPSIS OF SUPPORTING RATIONALE

SVSC can schedule programming over Channel 19 with much lower levels of resources than would be required to construct and operate its own separate radio or television station. Previous discussions with Channel 19 management have indicated that they are receptive to this concept. We have, in fact, already successfully offered a televised course on the history of the Vietnam War through a cooperative arrangement with Delta College and Channel 19. Also, SVSC has provided occasional guest speakers for Channel 19's "Day by Day" series. Channel 19's studio and facilities are located near enough to the SVSC campus (approximately 5 miles) to make arrangements feasible. With the addition of one full-time staff person at SVSC to coordinate television broadcasting activities, plus editing equipment that would enable us to perform most or all of that function on the SVSC campus, we could be efficient and cost effective in producing original programming. SVSC would work out contractual arrangements with Channel 19 for use of their production studios for actual filming, then edit the raw film for broadcast. This procedure would be followed for production and airing of the half-hour weekly shows. Academic programming would be coordinated with Delta's "T-V Courses by Air" programming. Whenever possible, SVSC would offer junior and senior level courses in the same academic disciplines as Delta's freshman and sophomore level offerings. This combination of academic and localized public service broadcasting would bring a level of service not currently available in the quad-county area consisting of Bay, Midland, Saginaw and Tuscola counties.

6. NON-QUANTIFIABLE ASPECTS:

Beyond those students who register for television classes, there is a large and relatively unmeasurable audience who would be intellectually stimulated by academic programming on TV. The effect of public service programming also is difficult to evaluate and quantify, but it is generally accepted that each community ought to have such programming available as a supplement to and alternative for commercial broadcast.

SVSC and Delta College already engage in many cooperative activities. Joint use of Channel 19-TV, a highly visible form of collaboration, would make area citizens more aware of the cost-effective, well-coordinated service provided by the two institutions.

STATE OF MICHIGAN, Dept. of Management and Budget, Office of the Budget
FORM R8: Resource/Performance Data

Institution: Saginaw Valley State College PRR Title Television Production and Broadcast Costs PRR Number 4
Program: Public Service
Sub-Program: Community Service

BUDGET YEAR

RESOURCES	Current Year	Total	Increase	Year 2	Year 3	Year 4
Manyears						
Faculty		.25	.25	.30	.30	.30
Admin/Prof	2.00	3.00	1.00	1.00	1.00	1.00
Service	1.00	1.00				
Salaries						
Faculty	\$ 68,180	\$ 6,000	\$ 6,000	\$ 7,560	\$ 7,938	\$ 8,335
Admin/Prof	13,956	86,180	18,000	18,900	19,845	20,837
Service	19,713	13,956				
Fringe Benefits	37,601	24,013	4,300	4,515	4,740	4,978
CSS&M		94,301	56,700	64,025	64,977	65,850
Equipment		15,000	15,000	5,000	2,500	
Total Expenditure	139,450	239,450	100,000	100,000	100,000	100,000
Non-General Fund	25,000	25,000				
Institutional Revenue						
State Gen.Fund/Gen.Purpose	114,450	214,450	100,000	100,000	100,000	100,000
Capital Outlay						
PERFORMANCE DATA						
Explanation of Current Year Budget:						
The entire \$139,450 pertains to the Business and Industrial Development Institute. There is no budget for public service television.						
Explanation of Budget Year Increase:						
1) Salary and fringes for one full-time administrative/professional staff member to coordinate TV production and programming activities.						
2) CSS&M: Film rental, promotion and other administrative costs; production costs for weekly half-hour shows						
3) Equipment: SMPTE Time Code Editing equipment for 3/4 inch video tape						

✓ = Not Yet Authorized in Act

B = Programming

C = Schematic/Prelim. Plans

D = Working Drawings

E = Construction

DEPARTMENT OR INSTITUTION: SAGINAW VALLEY STATE COLLEGE

Classification & Project Title	Gross Sq. Ft.	Total Project Cost	Total State Funds	State Funds To Date	PROJECT CASH FLOW & SCHEDULE			
					Cash Flow		Date Const. Start	Date Const. Complete
					FY 1	Balance		
<u>Programming and Planning</u>								
Physical Education Building and Outdoor Facilities	180.0	18,690.0	18,690.0	0	1,800.0	16,890.0	3-86	3-88
<u>Complete Plans and Begin Construction</u>								
Central Heating and Cooling Plant and Tunnel Distribution System	-	22,400.0	22,400.0	180.0	1,500.0	20,900.0	3-87	3-89
<u>Major Development</u>								
Lighting and Walks for MIR Road		85.0	85.0	0	85.0		1-86	1-87
Site Improvements and Landscaping		1,177.0	1,177.0	0	400.0	777.0	1-86	1-88
Maintenance Equipment Building		125.0	125.0	0	125.0		1-86	1-87
TOTAL		42,477.0	42,477.0	180.0	3,910.0	38,567.0		

NOTE: An inflationary rate of 3% has been used for the estimates made for the construction phase.

ITEM NO. 15

NOTE: An Inflationary rate of 3% has been added to estimates made for TOTAL

CAPITAL OUTLAY
PRR PRIORITY RANKING
SUMMARY FORM

FISCAL YEAR 1985-86

Page 2 of 7

ITEM NO. 15

DEPARTMENT OR INSTITUTION Saginaw Valley State College

RANK	NAME OF PROJECT	TOTAL COST	STATE FUNDS FY1	STATE FUNDS FUTURE	FY COMPLETE	LEAVE BLANK
1	Completion of 1984 M.I.R. Road with Construction of Lighting and Walks	85.0	85.0	-	1986	
2	Site Improvements	1,177.0	400.0	777.0	1987	
3	Construction of Maintenance Building	125.0	125.0	-	1986	
TOTAL		1,387.0	610.0	777.0		

pt of Inst. <u>Saginaw Valley State College</u>	Total Required Res. (\$000's) \$ <u>1,177.0</u>
rk of PRR <u>2</u>	State Funds FY 1 \$ <u>400.0</u>
ne of Project <u>Site Improvement and Landscaping</u>	State Funds Future \$ <u>777.0</u>
aracter or Request: Planning <u> </u> New Const. <u>X</u>	Other Funds \$ <u>0</u>
Purchase <u> </u> Remodeling <u> </u> Maintenance <u> </u>	Estimated FY Complete <u>1987-88</u>

JUSTIFICATION: FOLLOW MANUAL FORMATSTATEMENT OF PROBLEM:

The College campus is located on virtually flat land that was originally used for farming. The only landscape elements are a few deciduous trees which have been planted and 3 bosks of coniferous trees which were developed in accordance with the original Campus Master Plan.

The only landscaping on campus has been done in conjunction with building construction and the campus needs a landscaping development of trees and berms to define spaces, act as wind-breaks and screen certain areas from view. Shrubs and ground cover will also soften the severity of building materials contacting the ground.

Storm drainage and runoff on our campus is a very serious problem and it becomes more critical with the intensity of land use, as new buildings, roads, parking areas and other improvements are constructed. All storm water and runoff from the campus flow into an open county drain which is presently overloaded during periods of high runoff. Flooding has occurred at some locations on our campus this past year.

DESCRIPTION OF THE PROJECT:

The funds requested will be used to provide a phased four year site improvement and landscaping program that will coincide with other aspects of campus development.

The pine bosks, planted the earliest years of the College, are at the optimum size for transplanting. These can be used as satisfactory, low-cost elements to reinforce an overall landscape plan.

The method planned to alleviate the drainage problems is defined in our Campus Master Plan, the Master Utility Plan and the Master Plan for Landscaping, and it requires the construction of impoundment areas at key locations which will collect water during periods of high runoff. This project will provide two impoundment areas which will also serve as reservoirs and campus beautification areas and will control the water being discharged into the county drains to prevent flooding.

Trees will line main roadways and will be used throughout the campus to compliment the transplanted pines.

Entrances will be developed to portray the image of arriving at an institution of higher education.

Walkways and lighting are to be completed to all campus facilities.

Inst. <u>Saginaw Valley State College</u>	Total Required Res. (\$000's) \$ <u>85.0</u>
PRR <u>1</u>	State Funds FY 1 \$ <u>85.0</u>
Project <u>Completion of Road Project</u>	State Funds Future \$ <u>0</u>
Character or Request: Planning <u> </u> New Const. <u>X</u>	Other Funds \$ <u>0</u>
Purchase <u> </u> Remodeling <u> </u> Maintenance <u> </u>	Estimated FY Complete <u>1985-86</u>

STIFICATION: FOLLOW MANUAL FORMAT

STATEMENT OF THE PROBLEM:

In September 1983, a new loop road connecting the College entrance roads was completed and placed in operation. This road is approximately .8 of a mile long and was constructed with M.I.R. funds to improve traffic circulation.

Lighting, walks and other appurtenances were not included in M.I.R. projects. The new road curves and passes through a wooded area which makes lighting of this road imperative.

DESCRIPTION OF THE PROJECT:

fully utilize the connecting road which has been constructed with M.I.R. funds, it will be necessary to build bus stop areas, drop off areas, walks and connecting drives. We also need to extend our roadway lighting system into all of these areas.

Dep of Inst. <u>Saginaw Valley State College</u>	Total Required Res. (\$000's) \$ <u>125.0</u>
Rank of PRR <u>3</u>	State Funds FY 1 \$ <u>125.0</u>
Name of Project <u>Maintenance Building</u>	State Funds Future \$ <u>0</u>
Character or Request: Planning <u> </u> New Const. <u>X</u>	Other Funds \$ <u>0</u>
Purchase <u> </u> Remodeling <u> </u> Maintenance <u> </u>	Estimated FY Complete <u>1985-86</u>

JUSTIFICATION: FOLLOW MANUAL FORMAT

STATEMENT OF THE PROBLEM:

The College has a fleet of equipment and vehicles including tractors, trucks and grounds-keeping equipment which are presently stored outside. We are utilizing approximately 1,000 sq. ft. of the '66 Building for maintenance of these vehicles and equipment. This '66 Building also houses accounting and business office functions, warehousing, printing and photography shops along with maintenance shops and classrooms. With the varied uses of the '66 Building, it is hazardous to keep and repair vehicles within this building.

DESCRIPTION OF THE PROJECT:

The proposed building would be of steel construction with a concrete floor and provide for inside storage of equipment and vehicles. The building would also provide a maintenance area for trucks, tractors, groundskeeping equipment and other vehicles owned by the College.

The area in the '66 Building presently used for equipment maintenance would be used for receiving functions and warehousing on completion of the new facility.

Central Heating and Cooling Plant

This facility will provide a single, on-campus facility designed to use coal, gas, processed wood, fuel oil and solid waste. It will eliminate the need for the individual units which currently heat and cool each building.

The project includes a heating and cooling plant with two 25,000 lb./hr. steam generators and a tunneled utility distribution system to supply the heating and cooling media to campus buildings.

The planning of this project was authorized in P.A. No. 52 of 1973 and the feasibility study which recommended this plant and utility distribution system was accepted by the Joint Capital Outlay Subcommittee on April 28, 1977. Preliminary drawings were approved by JCOS on September 20, 1979.

Physical Education Building and Outdoor Facility

To provide adequate facilities for a quality academic program in health, physical education and recreation, to provide an adequate intramural and recreational program and to allow for intercollegiate athletics, additional indoor and outdoor facilities are needed. The existing facilities consist of a small gymnasium with a basketball court and a weight lifting area. The new facility will include kinesiology, physiology and training laboratories, aquatic area, racquetball courts, dance studio, wrestling area, locker and shower areas, multi-purpose arena, gymnastics area, weight training and physical fitness area, classrooms and offices.

The outdoor facilities would include tennis courts, hard-surface areas for basketball and volleyball, ice skating rink, par cour-track, horseshoe courts, intramural fields for football, soccer and softball.

DEPARTMENT OR INSTITUTION: Saginaw Valley State College

Indicate request rounded to nearest thousand dollars: c.g. \$32,571 should be entered as \$33.0

No.	Classification, Project Title, and Justification	Budget: Year Request
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Replace Roofs on Building '66 and Building '68:

The first buildings constructed on the Saginaw Valley State College Campus were the 1966 and 1968 Buildings. The buildings were designed to be constructed rapidly to serve an immediate need for classroom and office space; however, both buildings were designed to eventually become maintenance buildings. The buildings' roofs are constructed with 2" x 6" tongue-and-groove wood decking with a built-up-roof.

These built-up-roofs, which are 18 and 16 years old, are deteriorating and are in need of repairs.

We propose to have the Building Division design and bid a new roof system for each of these buildings.

1966 Building (20,000 Sq. Ft.)

\$ 75,000.00

1968 Building (20,000 Sq. Ft.)

75,000.00

Total

\$150,000.00

dollars to build the facility, the College would then need a Program Revision Request (PRR) for operating funds. Mr. Curtiss cited the trend he sees developing toward joint efforts between State and institution toward new facility construction. President Ryder agreed.

The resolution was **APPROVED** unanimously.

16. Approval of Supplemental Financial Aid Funding for
1984-85 from Bookstore Operations

RES-655 It was moved and supported that the following resolution be adopted.

WHEREAS, There exists a need for supplemental Financial Aid dollars to assist students in their pursuit of higher education at Saginaw Valley State College in 1984-85;

NOW, THEREFORE, BE IT RESOLVED, That \$25,000 be allocated from the Bookstore's accumulated Fund Balance to assist in financing the 1984-85 financial aid budgets for Saginaw Valley State College students, and

BE IT FURTHER UNDERSTOOD, That any additional use of accumulated Bookstore revenues beyond paying Bookstore related expenses requires the approval of the Board of Control, and

BE IT FURTHER RESOLVED, That this resolution supersedes any existing resolutions regarding the use of Bookstore profits.

President Ryder, in response to a question from Mr. Curtiss, explained that additional funds for the financial aids budget would come from the Special Funds Drive.

The resolution was **APPROVED** unanimously.

18. 1985-86 Faculty Sabbatical Leaves

RES-656 It was moved and supported that the following resolution be adopted.

WHEREAS, The following faculty members had applied for the 1985-1986 sabbatical leaves, and

WHEREAS, THE PROFESSIONAL PRACTICES COMMITTEE reviewed and recommended, and

WHEREAS, THE ADMINISTRATION concurred with the recommendations,

NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted for sabbatical leaves specified below.

<u>NAME</u>	<u>-</u>	<u>DEPARTMENT</u>	<u>-</u>	<u>PERIOD OF LEAVE</u>
Dr. David Barker	-	Modern Foreign Languages	-	Summers, 1985,1986,1987
Mr. Eldon Graham	-	Mechanical Engineering & Technology	-	Fall/Winter
Dr. Peter Moehs	-	Chemistry	-	Winter
Dr. Eric Nisula	-	Music	-	Winter
Dr. Alex Ross	-	Sociology	-	Fall/Winter
Dr. Richard Trdan	-	Biology	-	Summers, 1985,1986,1987

In response to a question from Charles Curtiss, Vice President for Academic Affairs Dr. Robert S.P. Yien advised the Board, that the faculty members intentions for the sabbatical leaves mentioned in the resolution are as follows:

Dr. Barker will be studying Canadian affairs, Mr. Graham will be studying Computer Aided Design (CAD/CAM), Dr. Moehs will be studying at the University of Heidelberg in West Germany, Dr. Nisula will continue work on his book on theoretical music, Dr. Ross will be compiling a history of the Saginaw Valley and Dr. Trdan will use his time for the three summers mentioned at (1) the Tennessee Valley Authority (2) John Hopkins University and (3) in Michigan's Upper Penninsula for the study of fresh water mussels, respectively.

Dr. Yien added that these six faculty sabbatical leaves represent the result of seven applications submitted (with one not recommended by the committee), out of a possible twenty-five faculty members eligible for such sabbatical leaves. In further response, Dr. Yien stated that several faculty members who are eligible for a sabbatical leave had not applied for one. Dr. Yien mentioned that he does not know why some who are eligible did not apply.

The resolution was **APPROVED** unanimously.

18 (a). Election of a member of the Board of Control to the Board of the Saginaw Valley Research and Development Corporation

BM-669 Mrs. Arbury nominated Charles B. Curtiss for re-election to a three year term. Mr. Curtiss is currently completing a two year term. Mr. Klyklo seconded the nomination.

The nomination of Mr. Curtiss was **APPROVED** unanimously.

Chairman Kendall offered the Board's congratulations to Mr. Curtiss.

V. INFORMATION ITEMS

19. Status of the 1984-85 General Fund Budget

Mr. Woodcock reviewed the general status summary as of October 31, 1984 (summary attached on page 44 that follows) with the Board. He mentioned that while the budget had been precariously balanced as of June 30, 1984, there is the potential of a \$349,000 accumulated deficit at the end of the current fiscal year. He reviewed the elements contributing to the deficit with the Board. He mentioned that it was expected that Department Managers would be spending the amounts allocated to their departments, but it was expected that they would be staying within those budgets. He also referred to the negative effect of the tuition rollback on the general fund revenues.

20. Personnel Report

It was reported to the Board that Mr. Tirumale K. Ramesh has been hired on a one-year temporary basis as an instructor of electrical engineering. (The report prepared by the Personnel Department is attached on page 45 that follows.)

21. Admissions Report

Executive Director of Admissions & Student Development, Richard P. Thompson

GENERAL STATUS - OCTOBER 31, 1984
GENERAL FUND BUDGET SUMMARY
SAGINAW VALLEY STATE COLLEGE
FISCAL YEAR 1984-85

REVENUES

State Appropriation ¹		\$ 8,719,280
Tuition & Fees ²		
Tuition	\$ 4,900,000	
Fees	<u>212,000</u>	5,112,000
Other Revenues		
Indirect Cost Recoveries	50,000	
Investment Income	100,000	
Departmental/Other	110,000	
Non-Recurring	<u>110,725</u>	370,725
Total Revenues		<u>14,202,005</u>

EXPENDITURE ALLOCATIONS

Compensation	11,147,915	
Less: Unfilled Position Savings	<u><250,000></u>	10,897,915
Supplies, Materials & Services		3,388,970
Capital Expenditures		<u>264,350</u>
Total Expenditure Allocations		<u>14,551,235</u>
Revenues Over <Under> Expenditure Allocations		<u>\$ <349,230></u>

FUND BALANCE

Balance at End of Year <Deficit>, 7/1/84 (Estimated)	\$ <146,078>
Revenues Over <Under> Expenditures	<u><349,230></u>
Balance at End of Year <Deficit>, 6/30/85	<u>\$ <495,308></u>

OPTIONAL FUND BALANCE RESTATEMENT

Balance at End of Year <Deficit>, 6/30/85	\$ <495,308>
Revenue Adjustment: Non-Recognition Forward Funding	<u><887,770></u>
Restated Balance at End of Year <Deficit>, 6/30/85	<u>\$ <1,383,078></u>

¹ Increase of 11.75% over 1983-84 appropriation including funding of Program Revision Requests for Academic Computing, Portable Classrooms and the Business and Industrial Institute. The institutional fiscal year funding for the Program Revision Requests is \$160,900.

Included in the State Appropriation is \$887,770 representing a continuation of forward funding.

² Originally budgeted student credit hours of 101,660 revised to 99,500. Tuition rates for Michigan resident undergraduate students maintained at 1983-84 level.

JGM:s1
8/7/84

Revised
10/15/84

CURRENT POSITIONS FILLED AT SAGINAW VALLEY STATE COLLEGE

FACULTY

Mr. Tirumale K. Ramesh - Hired as Instructor of Electrical Engineering on a one-year temporary basis, as approved by the U.S. Immigration Department. Mr. Ramesh received a B.E. in 1975 in Electrical Engineering from Bangalore University and an M.S. from Mississippi State University in 1983. In 1983-84, Mr. Ramesh was Instructor of Physics and Engineering at Rust College in Mississippi.

reviewed the report as of November, 1984 for Winter Semester 1985 with the Board. Mr. Thompson mentioned that the number of applications received was up approximately 6.5%. (The report appears on page 47.)

VI. OTHER ITEMS FOR CONSIDERATION

President of Student Government, Dallas Mossman, asked to address the Board. In his remarks, Mr. Mossman thanked the Board for continuing to allow his participation in their regular monthly meetings. He commended President Ryder for the President's efforts in helping to develop an open line of communication and cited Controller James Muladore for his considerable assistance to Student Government in reconciling that office's finances. He also thanked Director of Plant Services, Robert Tutsock; Director of Engineering Services, Robert D. Hanes; and Director of Public Safety, Zane Rybkowski, for their assistance to Student Government with regard to student safety and for providing a handicapped students' access ramp at the Department of Public Safety.

Mr. Mossman also commended Mr. Woodcock, Dr. Yien, Dr. Davis, Mr. Thompson, and President Ryder for their time and assistance on numerous matters.

Chairman Kendall responded to Mr. Mossman's comments with the Board's thanks to Mr. Mossman for providing insight into the relationship between Student Government and the Administration.

President Ryder congratulated Mr. Mossman on his recent employment in the Saginaw area on a project with McDonnell Douglas. Mr. Mossman mentioned that he is very proud of SVSC and will continue to be a spokesperson for the College.

**SAGINAW VALLEY STATE COLLEGE
ADMISSIONS REPORT**

WINTER SEMESTER 1985

-47-

NOVEMBER 1984
MONTH YEAR

**F.T.I.C.
(FIRST TIME IN COLLEGE)**

	APPLICATIONS REC'D THIS MONTH FOR WINTER '85	CUMULATIVE NUMBER FOR WINTER '85	CUMULATIVE NUMBER THIS DATE LAST YEAR	PERCENT INCREASE/ DECREASE OVER W1 '84	FINAL NUMBER FOR WINTER '84
TOTAL TRI COUNTIES					
APPLICATIONS	22	55	48	+14.6%	104
ADMITTED	20	45	35		86
DENIED	1	2	1		3
BAY COUNTY					
APPLICATIONS	6	15	9	+66.7%	16
ADMITTED	7	12	7		12
DENIED	0	0	0		1
MIDLAND COUNTY					
APPLICATIONS	3	5	5	-----	13
ADMITTED	1	3	4		12
DENIED	0	0	0		0
SAGINAW COUNTY					
APPLICATIONS	13	35	34	+02.9%	75
ADMITTED	12	30	24		62
DENIED	1	2	1		2
OTHER MICHIGAN					
APPLICATIONS	15	46	46	-----	68
ADMITTED	10	26	40		61
DENIED	2	7	2		3
OTHER STATES					
APPLICATIONS	2	6	11	-45.5%	12
ADMITTED	3	5	3		4
DENIED	0	0	0		0
TOTAL F.T.I.C.					
APPLICATIONS	39	107	105	+01.9%	184
ADMITTED	33	76	78		151
DENIED	3	9	3		6
TRANSFERS					
APPLICATIONS	132	310	373	-16.9%	578
ADMITTED	90	220	340		567
DENIED	2	5	5		12

President Ryder then read a notice from Dr. Yien that the Sponsored Programs Office and the SVSC Music Department had received notice of a grant of \$50,000 to hold an institute in the summer of 1985 for talented high school students.

Mr. Curtiss mentioned that on March 26, 1985 the Michigan Association of Governing Boards (MAGB) would be holding its second annual workshop in Lansing. Mr. Curtiss asked the Board Members to mark their calendar with this date, and to plan on spending the day in Lansing and attending the evening convocation dinner.

VII. ADJOURNMENT

Chairman Kendall adjourned the meeting at 12:16 p.m.

Respectfully submitted,

John W. Kendall—Chairman

Florence F. Saltzman—Secretary



Marilyn Gordon Dresser—Recording Secretary