



Saginaw Valley State College

MEMO

DATE: September 25, 1984

TO: Members of the Board of Control and Staff

FROM: Jack M. Ryder, President *Jack*

RE: Schedule of Events for the Board of Control Meeting
at Handy High School - Bay City
Monday, October 8, 1984

We are looking forward to seeing each of you again on Monday, October 8, 1984 for the Board's regular meeting in Bay City at Handy High School and the Jennison Nature Center. A map is attached for your convenience in locating the school.

9:30 a.m.	REGULAR MEETING	Room 109 Handy High School
-----------	------------------------	-------------------------------

Specially invited guests:

Senator James Barcia, Representative Thomas Hickner,
Superintendent Ray Keech, Principal George Stevenson

12:15 p.m.	LUNCH	Lindenhof Supper Club 201 N. Euclid; Bay City
------------	--------------	--

2:15 p.m.	TOUR OF CENTER	Jennison Nature Center 600 State Park Drive; Bay City
-----------	-----------------------	---

3:30-5:00 p.m.	RECEPTION	Jennison Nature Center
----------------	------------------	------------------------

Refreshments on the south lawn of the Center, with remarks by Director Vaughn. Bay City School Board Members and School Superintendents are invited to attend. Representative Dodak, and his staff, Representative Hickner and Senator Barcia have been invited to attend.

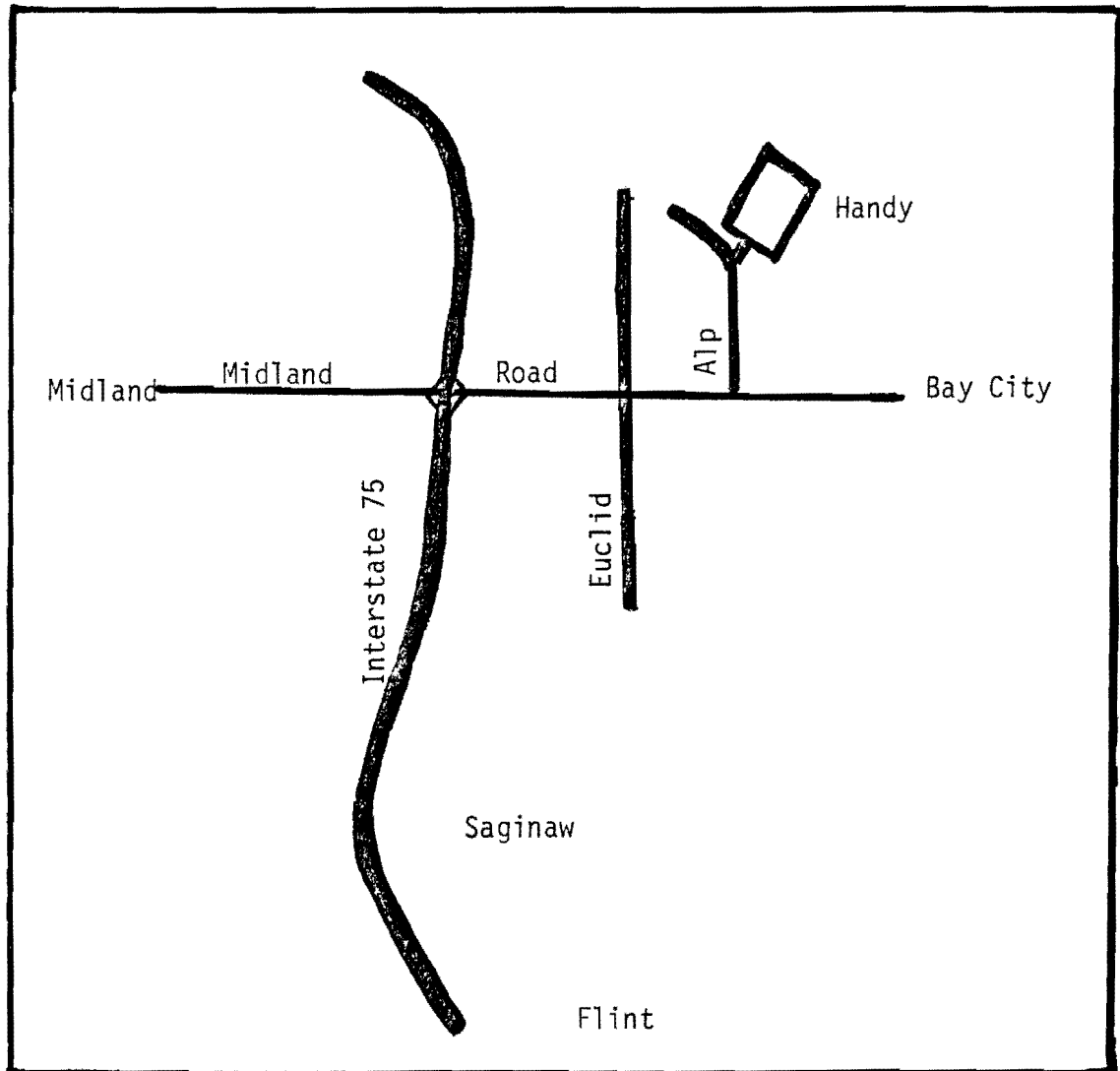
We'll see you on October 8th.

JMR:mgd

HANDY HIGH SCHOOL - BAY CITY - 601 BLEND

Our meeting will be in Room 109 of Handy High School in Bay City, Michigan.

We would like you to use Interstate 75 and enter Bay City by Midland Road, across Euclid to Alp Street (3 blocks), turn north 4 blocks. As the road corners to the left, turn right into the parking lot. Enter the building through the court yard.



SAGINAW VALLEY STATE COLLEGE

BOARD OF CONTROL

OCTOBER 8, 1984

INDEX OF ACTIONS

RES-640	RESOLUTION TO RECEIVE THE ANNUAL FINANCIAL AUDIT (ADOPTED)	2
RES-641	RESOLUTION IN OPPOSITION TO "PROPOSITION C" ON THE STATE BALLOT (ADOPTED)	3
RES-642	RESOLUTION ESTABLISHING THE CLAIRE AND TOIVO MYLLYKANGAS STUDENT LOAN PROGRAM (ADOPTED)	5
RES-643	RESOLUTION ESTABLISHING THE PATSY HILL SCHWARTZ ENDOWED MUSIC SCHOLARSHIP FUND (ADOPTED)	7
BM-667	MOTION THAT CHARLES CURTISS BE ELECTED AS A GROUP ONE MEMBER OF THE SVSC FOUNDATION BOARD (ADOPTED)	7
RES-644	RESOLUTION NAMING THE CONNECTING ROAD BETWEEN COLLEGE DRIVE WEST AND FOX DRIVE "NORTH DRIVE" (ADOPTED)	7
BM-668	MOTION THAT MARK R. McCABE BE APPOINTED TO THE BOARD OF FELLOWS (ADOPTED)	10
RES-645	RESOLUTION REGARDING RENTAL OF SAFE BOX AT MICHIGAN NATIONAL BANK (ADOPTED)	10

REFERENCE DEPARTMENT
SAGINAW VALLEY COLLEGE LIBRARY
2255 PIERCE ROAD
UNIVERSITY CENTER, MICHIGAN 48710

M I N U T E S

**BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGE**

Regular Monthly Meeting
Handy High School---Bay City
October 8, 1984

Present: Arbury
Braun
Curtiss
Gilmore
Kendall
Ryder
Saltzman
Woods

Excused: Klykylo

Others

Present: Barcia
Barnett
Coppola
Davis
Dickey
Dodak
Frahm
Keech
Kullgren
Lange
Mossman
Sprague
Stevenson
Thompson
Yien
Press

*← Sh...baker
Ed (S.P.) was there, too.
Do you want him named?*

I. CALL TO ORDER

Chairman Kendall called the meeting to order at 9:45 a.m.

II. PROCEDURAL ITEMS

1. Minutes of the August 13, 1984 Regular Monthly Meeting

President Ryder requested a correction to page 4, to the sentence starting with, "The line of credit . . ." to now read: "The line of credit would enable SVSC to borrow \$1,500,000 at 80% of the prime rate as defined in the agreement."

Charles Curtiss mentioned that page 11 of the Minutes should be amended to show that the focus of his remarks was to reduce the "accumulated deficit" not "operating budget."

The minutes were **APPROVED AS AMENDED.**

2. Official Representative of the Faculty Association

There was none.

3. Communications and Requests to Appear Before The Board

There were none.

4. Remarks by the President

President Ryder had no remarks at that time.

III. ACTION ITEMS

5. Acceptance of the Annual Financial Audit Conducted by Yeo & Yeo, CPAs

RES-640 It was moved and supported that the following resolution be adopted

WHEREAS, the audited financial statements for the 1983-84 fiscal year have been completed by Yeo & Yeo Certified Public Accountants;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Control receive the audit as submitted.

Copies of the audit materials were distributed to the Board. President Ryder asked Vice President Jerry A. Woodcock

to comment on the audit. Mr. Woodcock mentioned that the Business and Finance Committee might want to review the audit in detail before accepting it.

The resolution was **APPROVED** unanimously.

6. Resolution of Opposition to "Proposition C" on the State Ballot

RES-641 It was moved and supported that the following resolution be adopted.

WHEREAS, the proposed amendment to the Michigan Constitution known as "Voter's Choice" or "Proposition C" seeks to reduce state operating revenues by more than \$1 billion annually (approximate annual \$450 million or 8 percent reduction to the state general fund) and thereafter further limits the constitutional authority of the state Legislature to increase revenues through changes in the rate or base of state taxes unless approved in a statewide referendum; and

WHEREAS, the proposed amendment to the Michigan Constitution further would reduce operating revenues for many local units of government and would limit the statutory and constitutional authority of the state, local units of government and educational institutions to establish fees for services and/or permits unless approved by referendum or a four-fifths majority of the governing legislative body; and

WHEREAS, such extraordinary restrictions on the authority of state and local legislative bodies constitute a very significant structural change in the concept of representative government in Michigan by effectively removing from these bodies authority to make the revenue and expenditure decisions for which they were elected; and

WHEREAS, the immediate withdrawal of tax resources to finance essential state programs and services contemplated by "Proposition C" would worsen an already seriously diminished level of state investment illustrated by such conditions as:

- A level of estimated state general fund general purpose spending for 1984-85 which is more than 25 percent below 1979-80 spending levels when adjusted for inflation;

- A level of appropriations for operation of the state's higher education institutions which, despite recent improvements from the Governor and the Legislature, remains in the bottom one-third when compared to other states in the nation (Michigan is ranked 34th in 1983-84 appropriations/capita, 42nd in 1982-83 appropriations/student, and 36th in 1983-84 appropriations/\$1000 personal income); and

- A level of tuition at our state's comprehensive research universities which in 1983-84 ranked first, third, and fourth highest in the nation for public research universities because of the state's inability to support its institutions at nationally comparable levels;

- A level of total state tax revenues which continues below the national average state tax burden (Michigan ranked 33rd in 1982 state tax revenues as a percentage of personal income);

WHEREAS, if Saginaw Valley State College's appropriation from the state were reduced, by the 8 percent average reduction in state general fund revenues proposed by the amendment, the college would suffer a loss in state support of over \$600,000, which would require at least a 13 percent increase in tuition to replace the lost funds;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State College hereby expresses its strong opposition to the contents and concepts of "Proposition C."

Assistant to the President and Secretary to the Board of Control Gary W. Davis offered to answer any questions that the Board might have. Dr. Davis referred, for identification purposes, to the proposition's earlier possibly prejudicial name of "Voter's Choice." He then reviewed the implications of the proposition to higher education in Michigan, with a possible revenue loss of close to \$700,000, which might cause a tuition increase of approximately 13 percent for a full time student, or \$200 per year, which could force many students out of higher education. Dr. Davis also added that many Boards of Control of other colleges and universities have passed similar resolutions.

Mr. Braun mentioned that he had reservations on the Board passing a resolution on such an item, however in this case, the gravity of the issue would override his concern.

President Ryder encouraged the Board's serious

consideration of the matter for the basic reason that the proposition opposes good government.

Mr. Curtiss added that the proponents of the proposition have been misleading the public, with the idea sold as a benefit to education.

President Ryder and Mr. Curtiss discussed the proposition in light of property taxes and what has happened in other States before.

President of Student Government, Dallas Mossman, said he understood the Board's reluctance on such an issue, but urged the Board's adoption of the resolution opposing the proposition because of its negative impact on students. He mentioned that the Michigan Student Government College Coalition is drafting a similar resolution of opposition.

The resolution was **APPROVED** unanimously.

7. Establishment of the Claire and Toivo Myllykangas Student Loan Program

RES-642 It was moved and supported that the following resolution be adopted.

WHEREAS, Claire and Toivo Myllykangas were a childless couple who lived in Saginaw for many years, and

WHEREAS, they lived simple, quiet lives and were to those who knew them outstanding examples of the American ideal of equality of opportunity for all in their daily activities, and

WHEREAS, they desired to promote higher education for young people for they believed strongly that an educated citizenry is the key to the realization of the ideals of this democracy;

NOW, THEREFORE, BE IT RESOLVED, that The Claire and Toivo Myllykangas Student Loan Program be established according to the attached provisions. (The provisions referred to appear on the following page.)

President Ryder read the resolution for the record.

The resolution was **APPROVED** unanimously.

8. Establishment of the Patsy Hill Schwartz Endowed Music Scholarship Fund

RES-643 It was moved and supported that the following resolution be adopted.

WHEREAS, Henry E. Schwartz desires to establish an endowed music scholarship in loving honor of his wife, Patsy Hill Schwartz, for students attending Saginaw Valley State College;

NOW, THEREFORE, BE IT RESOLVED, That The Patsy Hill Schwartz Endowed Music Scholarship Fund be established according to the attached provisions. (The provisions referred to appear on the following page.)

President Ryder read the resolution for the record and noted that Mr. and Mrs. Schwartz are from Bay City and that Patsy Schwartz is serving on the Bay County Committee for the SVSC Foundation Special Funds Drive.

Mrs. Saltzman inquired about the publication of the students selected for the scholarship, and President Ryder responded that it would be announced in the Interior and submitted as a news release to local papers. The students would also be recognized at the annual SVSC Scholarship Luncheon.

The resolution was **APPROVED** unanimously.

9. Election of a Group One Member of the SVSC Foundation Board (Mr. Curtiss is the incumbent and is eligible for reelection.)

BM-667 It was moved and supported that Charles Curtiss be elected as a Group One Member of the SVSC Foundation Board.

Mrs. Arbury placed Mr. Curtiss' name in nomination. He was **ELECTED** unanimously.

10. Naming of College Road

RES-644 It was moved and supported that the following resolution be adopted.

WHEREAS, in 1982-83, College Drive West and College Drive East were connected allowing traffic to travel non-stop north of current existing buildings on campus, and

WHEREAS, from College Drive West to Fox Drive a connecting

THE CLAIRE AND TOIVO MYLLYKANGAS STUDENT LOAN PROGRAM

SAGINAW VALLEY STATE COLLEGE Saginaw, Michigan

This Student Loan Program was established in honor of Claire and Toivo Myllykangas, a childless couple who lived and worked in Saginaw for many years. They lived simple, quiet lives, but to those who knew them, they were outstanding examples of the American ideal of equality of opportunity for all in their daily activities. Their only expressed desire was that their estate be used to promote higher education for young people for they believed strongly that an educated citizenry is the key to the realization of the ideals of this democracy.

This fund is established to provide assistance to students in financing their education at Saginaw Valley State College and is to be administered according to the following provisions which are agreed to by the college and by the trustees of the fund:

1. Applicants may be accepted from full-time or part-time students at Saginaw Valley State College.
2. It is intended that the recipients be residents of Saginaw County.
3. Recipients are to have achieved sophomore class standing. Although grade point average will not be a deciding factor in selection, special consideration may be given to positive qualities of character and leadership.
4. Financial need should be considered in selecting the recipient.
5. Recipients will be selected in accordance with the general policies and practices in effect for privately funded scholarships at the College to the extent that special provisions are not contained within this agreement.
6. The number and amount of the loans will be determined by the College. The amount of any loan is not to exceed the estimated cost of tuition, fees, books and room and board for the stated period of the loan.
7. The loan will be disbursed according to regular college fiscal procedures.
8. The College, in establishing the repayment terms for loans, may, at its discretion, take into consideration the individuals' ability to pay and base the repayment terms upon a reasonable expectation of what the individual can be expected to pay without placing an undue hardship upon the individual.
9. Repayment of the principal and interest by students will be reissued by the College in the form of new loans to other students.
10. Loans will be made on a non-discriminatory basis.
11. The College will report to the Trustees annually on the use of funds and transmit reports on the progress of the students, without identifying the student due to privacy laws. An annual report will indicate information about the general quality of the students college career.
12. The initial contributions will be based on the income of the trust, subject however, to the sole discretion of the Trustees of the fund.

The terms as set forth above are agreeable to the parties establishing this loan program.

THE PATSY HILL SCHWARTZ ENDOWED MUSIC SCHOLARSHIP FUND

This endowed scholarship fund is established to recognize scholastic achievement, to encourage continued progress and to provide assistance to students in financing their education at Saginaw Valley State College, and is to be administered according to the following provisions:

1. The grants will be made annually to full or part-time students majoring in music at Saginaw Valley State College.
2. Financial need is not to be a factor. Recipients will be selected on the basis of scholastic achievement, or desirable qualities of character and leadership.
3. Recipients will be selected by the Chairman of the Music Department in consultation with the Director of Scholarships and Financial Aid in accordance with the general policies and practices in effect for privately-funded scholarships at the College.
4. There will be one scholarship awarded annually based upon the amount of available earnings. It is the intent that initially a scholarship in the amount of \$1,000 be awarded annually. (It is understood that the amount of the scholarship may increase or decrease based upon earnings.) Earnings beyond \$1,000 annually will be handled in accordance with College policy involving maintaining the purchasing power of the endowment assets.
5. The Office of Scholarships and Financial Aid will disburse the award according to regular College fiscal procedures.
6. The scholarship may continue from year to year, depending upon satisfactory academic performance by the recipient.

If at any time, the College policies and procedures in effect for the administration of privately-funded scholarships are changed, these provisions auto-

matically are modified to conform except for item 4 which stipulates that as long as earnings are sufficient, one scholarship of at least \$1,000 is to be awarded annually.

This endowment fund was established by Henry E. Schwartz in loving honor of his wife, Patsy Hill Schwartz, for scholarships for students attending Saginaw Valley State College. The fund was created by an initial grant of ten thousand dollars (\$10,000). Additions to the corpus may be made at any time. The fund is invested and reinvested according to regular College procedures. Whenever it appears that changing conditions make this plan no longer applicable, practicable or suited to the general purposes stated above, the College will confer with the donor or representative of the donor to secure a modification of the plan. If the College is unable to locate the representative of the donor after reasonable efforts, then the College is authorized to utilize the fund for any other suitable educational purpose so that the fund will provide the maximum service to the community through the advancement of higher education.

6/11/84
Date

Henry E. Schwartz
Henry E. Schwartz

5/23/84
lw

drive was constructed;

NOW, THEREFORE, BE IT RESOLVED, that the connecting drive between College Drive West and Fox Drive be named North Drive.

President Ryder asked Mr. Woodcock to comment on the resolution. Mr. Woodcock did so and included the use of a map to explain the actual location.

It was discussed that at some future time the road could be renamed in honor of a school benefactor.

The resolution was **APPROVED** unanimously.

11. Consideration of the nomination of Mark R. McCabe to the Board of Fellows

BM-668 It was moved and supported that Mark R. McCabe be appointed to the Board of Fellows.

President Ryder informed the Board that Mr. McCabe is the new general manager of Saginaw Steering Gear.

It was also discussed that B. J. Tally, T. J. Walker and P. Rowley should be moved, at their request, from active status on the Board of Fellows to emeritus status.

The motion was **APPROVED** unanimously.

12. Rental of Safe Deposit Box at Michigan National Bank

RES-645 It was moved and supported that the following resolution be adopted.

RESOLVED, That any of the officers of this Association hereinafter designated are hereby authorized to rent a Safe Deposit Box or Boxes in the Vault of Michigan National Bank in the name of this Association.

RESOLVED FURTHER, That any two of the following: President, Vice President for Administration and Business Affairs, and the Treasurer of the Board of Control, are hereby authorized to have access to said Safe Deposit Box or Boxes, subject to the provisions of the Lease thereof.

RESOLVED FURTHER, That the Secretary or Assistant Secretary shall certify to said Bank the names of the present officers of this Association and shall thereafter as changes in the personnel of said offices are made, immediately certify to said Bank a complete list of officers who are authorized to act

in accordance with this resolution, which Bank shall be fully protected in relying on such certifications and shall be indemnified for any claims, expenses, or loss resulting from the honoring of the signature of any officer so certified, or refusing to honor any signature not so certified; and that this resolution shall remain in force until written notice to the contrary shall have been received by said Bank, and that receipt of such notice shall not affect any action taken by said Bank prior thereto.

President Ryder asked Mr. Woodcock to comment on the resolution. Mr. Woodcock advised that the reason for the resolution was so that the bank would have current papers on file. Mr. Woodcock's office maintains an inventory of the contents.

The resolution was **APPROVED** unanimously.

IV. INFORMATION ITEMS

13. Personnel Report

President Ryder commented on the report which appears on the following page. He noted that the report was a summary of activity since the summer report. He asked Vice President Robert S. P. Yien to comment on the faculty positions reflected in the report. Dr. Yien reported that there are 17 new faculty, 14 of which are replacements, bringing total full-time faculty to 128.

Mrs. Woods asked about the number of women who are in traditional men's roles. President Ryder cited Dr. G. Kantak who is SVSC's first woman biologist.

Chairman Kendall inquired about faculty vacancies. Dr. Yien replied that there are 3 current vacancies, 2 in nursing and 1 in business.

CURRENT POSITIONS FILLED AT SAGINAW VALLEY STATE COLLEGE

ADMINISTRATIVE/PROFESSIONAL

Ms. Diane Brimmer - Hired as Coordinator of Campus Activities & Orientation. Ms. Brimmer received a B.S. from Oakland University in 1974 and an M.Ed. in 1979 from Loyola University. Before joining SVSC, Ms. Brimmer was Training Director/Program Director for the Girl Scouts of America of Racine, Wisconsin.

Mr. Kim Haller - Hired as Intramural Supervisor. In 1977 Mr. Haller received a B.S. from Central Michigan University, and is currently enrolled in the Masters program there. Previously, Mr. Haller was Director of Customer Service at Oscar Rau Furniture of Frankenmuth.

Mr. Timothy Inman - Hired as Media Coordinator. Mr. Inman received an Associates degree from Delta, and is currently working on a Bachelors degree. Mr. Inman was Corporate Art Director at Amigo Sales of Saginaw before accepting this position.

Mr. Evans Lalas - Hired as Head Track & Cross Country Coach (three-fourths time position). In 1982 Mr. Lalas received a Bachelors degree from SVSC. Mr. Lalas participated in the Track and Cross Country program while a student at SVSC, and worked as Assistant Coach last year with SVSC's teams.

Ms. Gayle Leece - Hired as Publications Designer. Ms. Leece received a B.A. in 1970 from Wayne State University. Prior to accepting this position, Ms. Leece was a freelance commercial artist.

Ms. Kathy PostdeLopez - Hired as Admissions Representative. In 1978 Ms. PostdeLopez received a Bachelors degree from SVSC, and is currently enrolled in the Masters program at the University of Michigan. Previously, Ms. PostdeLopez was an Instructor at the Bay Area Family YMCA.

Ms. Doris Parker - Hired as Admissions Representative. Ms. Parker received a B.S. from Oakland University in 1979. Before joining SVSC, Ms. Parker was a teacher with the Pontiac school system.

Ms. Gloria Seney - Hired as Scholarship & Financial Aid Officer. Ms. Seney currently is completing a Bachelors degree at SVSC, and had previously worked in the Scholarship & Financial Aid Office as a student employee.

Ms. Vicki Stewart - Hired as Assistant Registrar. In 1976 Ms. Stewart received a B.A. from Central Michigan University. Formerly, Ms. Stewart was Executive Secretary to the Vice President for Academic Affairs at SVSC.

FACULTY

Dr. Robert E. Cheek - Hired as Assistant Professor of Management (one-year temporary appointment). Dr. Cheek received a B.A. in 1959 and an M.A. in 1962 from San Diego State College, and an Ed.D. in 1970 from Wayne State University. Prior to accepting this position, Dr. Cheek was Computer Management Analyst for Avondale Shipyards in New Orleans.

Mr. Louis E. Cohen, Jr. - Hired as Assistant Professor of Psychology. Mr. Cohen is currently a doctoral student (ABD), received a B.S. in 1966 from the University of Houston, and an M.S. in 1975 from Niagara University. Mr. Cohen formerly was Instructor in the Psychology Department at Texas Technical University.

Dr. Charles B. Fields - Hired as Assistant Professor of Criminal Justice/Political Science. In 1980 Dr. Fields received a B.A. and in 1981 an M.A. from Appalachian State University, and in 1984 a Ph.D. from Sam Houston State University. Before joining SVSC, Dr. Fields was Research Associate at Sam Houston State University.

Dr. Abdol Hamid Ghods - Hired as Assistant Professor of Electrical Engineering. Dr. Ghods received a B.S. in 1972 from the University of Science & Technology in Iran, in 1978 an M.S. from Wayne State University, and in 1984 a Ph.D. from Michigan State University. Dr. Ghods was formerly Graduate Teaching and Research Assistant at Michigan State University.

Mr. Daniel J. Gloden - Hired as Assistant Professor of Mathematics (one-year temporary appointment). In 1981 Mr. Gloden received a B.S. from Eastern Michigan University, and in 1983 an M.S. from Western Michigan University. Prior to accepting this position, Mr. Gloden was Graduate Assistant at Western Michigan University.

Mr. Randall L. Hock - Hired as Assistant Professor of Mathematics and Computer Science. Mr. Hock received a B.S. from Central Michigan University in 1970, and an M.S. from Central Michigan University in 1984. Before coming to SVSC, Mr. Hock was Graduate Assistant in the Computer Science Department at CMU.

Ms. Denise Johnson-Allen - Hired as Instructor of Nursing (one-year temporary appointment). Ms. Johnson-Allen received a B.S.N. from Medical College of George in 1980, and an M.S.N. from the University of Alabama-Birmingham in 1983. Prior to joining SVSC, Ms. Johnson-Allen was Clinical Director of OB and Medical/Surgery at Tawas St. Joseph Hospital.

Dr. Gail E. Kantak - Hired as Assistant Professor of Biology (one-year temporary appointment). In 1974 Dr. Kantak received a B.S. from Michigan State University, and an M.S. in 1977 and a Ph.D. in 1981 from the University of Wisconsin-Madison. Previously, Dr. Kantak did research in Australia and New Zealand for the New York Botanical Gardens.

Dr. Mahendra S. Kanthi - Hired as Associate Professor of Economics. Dr. Kanthi received a B.A. in 1968 from Bangalore University in India, an M.A. in 1971 from Bowling Green State University, and in 1980 a Ph.D. from the University of Kentucky. Formerly, Dr. Kanthi was Assistant Professor in the School of Business at Kentucky State University.

Ms. Marilyn Y. Knight - Hired as Instructor of Accounting (one-year temporary appointment). Ms. Knight received a B.A. in 1981, and an M.B.A. in 1983 from SVSC. Prior to accepting this position, Ms. Knight was an adjunct faculty member here.

Dr. Enayat H. Mahajerin - Hired as Assistant Professor of Mechanical Engineering. In 1971 Dr. Mahajerin received a B.S. from the College of Science & Technology in Iran, an M.S. in 1977 from Michigan State University, and in 1981 a Ph.D. from Michigan State University. Before joining SVSC, Dr. Mahajerin was Assistant Professor of Metallurgy/Mechanics at MSU.

Dr. M. Hossain Najmaie - Hired as Assistant Professor of Management. Dr. Najmaie received a B.A. in 1971 and an M.S. in 1974 from Tehran University, and a Ph.D. from Iowa State University in 1979. Previously, Dr. Najmaie was Assistant Professor of Management at Southeast Missouri State University.

Dr. Diane Sautter - Hired as Assistant Professor of English. Dr. Sautter received a B.A. in 1959, an M.A. in 1971, and a Ph.D. in 1980, all from Syracuse University. Prior to accepting this position, Dr. Sautter was Academic Counselor/Administrator at Syracuse University.

Mr. David L. Skinner - Hired as Assistant Professor of Finance. In 1977 Mr. Skinner received a B.S. from Olivet Nazarene College, an M.A. in 1978 from Governors State University, and currently is a Ph.D. student at Michigan State University. Mr. Skinner was formerly Associate Professor of Economics and Business at Spring Arbor College.

Dr. Peter Jau-Shyong Shiue - Hired as Associate Professor of Mathematics and Computer Science. In 1965 Dr. Shiue received a B.S. from National Taiwan Normal University, in 1969 an M.S., and in 1971 a Ph.D. from Southern Illinois University. Dr. Shiue was Associate Professor of Mathematical Science at Gardner-Webb College in North Carolina before joining SVSC.

Mr. Paul G. Weber - Hired as Instructor of Finance (one-year temporary appointment). Mr. Weber received a B.B.A. in 1974 and an M.B.A. in 1975 from Western Michigan University, and is currently working on a Ph.D. at Michigan State University. Previously, Mr. Weber was Assistant Professor of Finance at Western Michigan University.

14. Official Fall 1984 Admissions Registration Report

Executive Director of Admissions and Student Development, Mr. Richard P. Thompson presented the report which appears on the following page. He mentioned that for the tenth straight year enrollment and credit hours increases are #1 in Michigan, with 208 more students on campus this year, or an increase of 4.5% over last year. The forecast is for moderate growth.

Mr. Mossman inquired about the ratio of graduate students to undergraduate students (approximately 1 to 10) and the prospect for an increase in graduate enrollment.

President Ryder said he believed that the Masters in Criminal Justice Program would be an area of possible increase, and Mr. Thompson believed that the masters programs could show growth.

15. Sponsored Programs Report

Director of Sponsored Programs, Dr. Ralph Coppola distributed and presented the report which appears on the following page. Dr. Coppola mentioned that there was no dramatic change in the figures reflected in this report from the report presented in August. He explained the grant process which usually takes from nine to twelve months from application to approval.

He also mentioned that this report deals primarily with the issue of involving faculty in the grant and sponsored program process.

Dr. Coppola also explained the use of the attached

ENROLLMENT SUMMARY

For the eleventh straight year and for the nineteenth of our twenty years, both headcount and credit hours have increased in the Fall semester. This year's strength comes in the on-campus, commuter, and over age 25 categories.

ENROLLMENT DETAILS

	FALL 1983		FALL 1984		CHANGE	
	Number	(% of total)	Number	(% of total)	Number	(%)
Students	4,650		4,858		+ 208	(4.5%)
Credit Hours	44,263		44,680		+ 417	(.9%)
Average Load	9.52 credits		9.20 credits		- .32	(3.4%)
Men	2,152	(46%)	2,133	(44%)	- 19	(.9%)
Women	2,498	(54%)	2,725	(56%)	+ 227	(9.1%)
Full-time Equivalent	2,898		2,923		+ 25	(.9%)
On-Campus	4,223	(91%)	4,430	(91%)	+ 207	(4.9%)
Off-Campus	354	(7%)	351	(7%)	- 3	(.9%)
Both	73	(2%)	77	(2%)	+ 4	(5.5%)
Dorm Students	486	(10%)	486	(10%)	0	(-)
Commuters	4,164	(90%)	4,372	(90%)	+ 208	(5.0%)
25 (age) - over	2,228	(48%)	2,412	(50%)	+ 184	(8.3%)
Under 25	2,422	(52%)	2,446	(50%)	+ 24	(.9%)
Saginaw	1,913	(41%)	2,056	(42%)	+ 143	(7.5%)
Bay	860	(19%)	927	(19%)	+ 67	(7.8%)
Midland	364	(8%)	325	(7%)	- 39	(10.7%)
Macomb	148	(3%)	151	(3%)	+ 3	(2.0%)
Oakland	73	(2%)	59	(1%)	- 14	(19.1%)
Tuscola	324	(7%)	334	(7%)	+ 10	(3.1%)
Wayne	111	(2%)	135	(3%)	+ 24	(21.6%)
Other Michigan	802	(17%)	829	(17%)	+ 27	(3.4%)
Other U.S.	15	(-)	16	(-)	+ 1	(-)
Foreign	40	(1%)	26	(1%)	- 14	(-)

FIVE-YEAR SUMMARY OF FALL SEMESTER COUNTS OF STUDENTS AND CREDIT HOURS
(INCLUDING PERCENT CHANGE FROM PREVIOUS YEAR)

	1980	1981	1982	1983	1984
Students	4,331	4,355 (+ .6%)	4,426 (+ 1.6%)	4,650 (+ 5.1%)	4,858 (+ 4.5%)
Credit Hours	40,632	40,942 (+ .8%)	41,647 (+ 1.7%)	44,263 (+ 6.3%)	44,680 (+ .9%)

Sources: RP596, AP245, AF030

Vicki Stewart

Vicki M. Stewart
Assistant Registrar

information report in gathering data for the Sponsored Programs office for eventual funding searches.

He also explained the new newsletter, "Funding Opportunities" that his office will introduce on October 16, 1984, to further communicate these types of data.

He hopes to meet frequently with faculty in small groups to aid this effort. He also stressed his office's assistance in the completion and proper preparation of funding request forms to avoid needless bureaucratic rejection.

Dr. Coppola announced that he plans a faculty workshop in the near future, including the use of representatives of federal funding agencies. The American Association of State Colleges and Universities' relationship with SVSC will be stressed. He also plans a practical proposal presentation seminar.

Dr. Coppola also stressed the National Science Foundation's program to help obtain scientific equipment in a matching funds plan, particularly with regard to IF-2. This could mean an application for funding of up to \$500,000. Social science and science education are included in the program.

Dr. Coppola concluded his comments with reference to SVSC's effort to introduce high technology to high school science and math programs in the Saginaw Valley with the establishment of a consortium of education and industry. He indicated that service to the SVSC community and the exchange of information were the goals of his office, and that included an "open door" policy.

REPORT OF QUALITATIVE ACTIVITIES
for
THE OFFICE OF SPONSORED PROGRAMS
submitted by
Dr. Ralph K. Coppola, Director
October 8, 1984

- I. ESTABLISHMENT OF GENERAL DEPARTMENT POLICY DESIGNED TO ENCOURAGE FACULTY PARTICIPATION IN SPONSORED PROGRAMS
- A. Service provided to the SVSC community which will promote involvement in research and scholarly projects requiring external support should be the primary function of the Office of Sponsored Programs.
 - B. Personal contact is initiated with faculty in order to develop a regular individualized exchange of information. It is important for the director of the Office of Sponsored Programs to be cognizant of areas of faculty interest, just as it is valuable for the faculty to know about the services the Office of Sponsored Programs can provide. Effective exchange of information in both directions can be a catalyst likely to help increase involvement in sponsored programs.
 - C. Faculty are encouraged to make contact with the office at their convenience. An open door policy has been established to enable faculty to come and get information, assistance, and support without having to negotiate a maze of formal bureaucratic procedure. The emphasis is on being easily accessible.
- II. ESTABLISHMENT OF REGULAR DEPARTMENT ACTIVITIES
- A. Information gathering - The attached American Association of State Colleges and Universities "Information Report Form" will be used to obtain information on projects for which external funding is sought. The information provided will facilitate a funding source search for the proposed project.

The form will also assist the project director in structuring the conceptualization of the project in proposal format.
 - B. Copies of the "Information Request Form" can also be distributed to the appropriate administrative personnel in order to keep them informed of activities.
 - C. Distribution of Information on Funding Sources
 - 1. A newsletter entitled "Funding Opportunities" is being established. The first edition is expected to be available October 16, 1984.
 - 2. Material on funding sources is regularly distributed to the Deans.
 - 3. Information is regularly posted in the faculty lounge.
 - 4. Specific information is provided to faculty upon request.

- D. Meetings with departments are being scheduled to obtain information on areas of faculty interest and to encourage proposal development.
- E. Assistance is provided to the members of the SVSC community in a broad range of activities such as:
 - Formulation of project focus.
 - Matching topic to the appropriate funding source.
 - Obtaining information on deadlines and availability of funds.
 - Establishment of contact with representatives of funding agencies.
 - Proposal writing and development.
 - Effective presentation of ideas.
 - Editing and typing proposals.
 - Establishment of workable budgets.
 - Filling out forms correctly.

III. HIGHLIGHTS OF SPECIAL DEPARTMENT INITIATIVES AND PROJECTS

- A. A workshop on the funding process and proposal development is being planned to promote faculty involvement in sponsored programs. Tentative activities include:
 - Presentations by representatives of federal funding agencies such as The National Science Foundation and The National Endowment for the Humanities.
 - Presentation of an overview of the federal scene and the services provided to SVSC by the American Association of State Colleges and Universities by Sharon Marcus, AASCU representative.
 - Sharon Marcus will meet with Deans and department heads in small groups to discuss areas of interest and funding possibilities.
 - Sharon Marcus will meet with individual faculty members who are working on specific proposals to identify how AASCU can assist their efforts.
 - Faculty will have an opportunity to meet individually or in small groups with representatives of the federal agencies.
 - Ralph K. Coppola will present a seminar on proposal development designed, not as a theoretical exercise, but as a practical guide by which specific ideas can begin to be translated into proposals.
- B. A high priority is given to development of grants for equipment acquisition.

A major effort is underway to develop proposals for submission to the National Science Foundation's "Instrumentation Program."

Under this program, undergraduate colleges can apply for grants to purchase scientific equipment to be used for instruction. Grants can be submitted by any number of "eligible" departments for awards up to \$50,000 per department. The College is required to provide the equivalent in matching funds.

- C. Another project being prepared for submission under the National Science Foundation Pre-College Science and Math Program is in its preliminary stages.

It is a joint effort by SVSC's Science and Education faculty to introduce high technology to high school science and math programs in the Saginaw Valley.

Drs. Rathkamp and Sterchele have established four goals:

1. Train science and math teachers in the high schools of Bay City, Saginaw City, and Saginaw Township to prepare students for effective, successful participation in high technology environments in higher education and industry.
2. Develop science and math curricula and methods of presentation which will provide high school teachers with the tools to prepare students for participation in higher education and industry.
3. Provide high school science and math teachers with both opportunities and incentives to update their curricula, educational methods, and their professional knowledge and expand expertise in their subject areas.
4. Establish a consortium representing higher education, industry, and high schools to pool specialized human, physical, and fiscal resources, in order to modernize the educational system so that preparation in high school science and math will meet the high technology demands of higher education and industry.

If funding is obtained, the project is likely to have far reaching impact on the educational system in the region.

AMERICAN ASSOCIATION OF STATE COLLEGES AND UNIVERSITIES

OFFICE OF FEDERAL PROGRAMS

Information Request Form

The Office of Federal Programs, a Washington-based grants information service to which your institution subscribes, can assist you in identifying potential funding sources for proposed projects. This form was developed by OFP staff to serve two purposes: to help you structure your thoughts about undertaking an academic activity (training, education, research or public service) in a project format; and to allow OFP to make suggestions about possible sources of external funding. We ask that you read through the form and provide information as requested in as complete and specific a manner as possible. We suggest that, before filling out the form, you look over AASCU's *Proposal Development Handbook*, a brochure available in your research/sponsored programs office. If your project is of a highly technical nature or in a specialized scientific field, please be sure to describe it in terms comprehensible to the informed layman.

PROPOSER'S NAME _____ TELEPHONE () _____

INSTITUTION _____ DEPARTMENT _____

TYPE OF PROJECT (Please check all boxes that apply)

☐ Basic Research ☐ Applied Research ☐ Curriculum or Materials Development ☐ Dissertation
☐ Training ☐ Demonstration ☐ Postdoctoral ☐ Sabbatical Support ☐ Travel

PROJECT DESCRIPTION

Please give a generalized statement of your overall project goals (i.e. what you intend to accomplish).

Describe your specific objectives (i.e. precise outcomes which can be measured to determine actual accomplishments).

Describe how you plan to achieve your stated objectives (i.e., outline your proposed methodology or plan of action).

Federal funds are frequently appropriated to respond to identified national needs and problems. Please discuss any implications of your project (i.e., any broader social or scientific contributions which might be an indirect result of the project) that are not evident from the information you have already provided.

Please discuss any prior work you have done relating to the proposed topic. Mention any previous awards or programs to which you have applied in the past. If you have discussed this project with federal agency or foundation staff or submitted the proposal to any, please list contacts and responses.

Please indicate your anticipated starting date and the duration of the project. (Keep in mind that it can take 9 to 12 months for federal agencies to review proposals and make awards).

Give an estimated first-year budget (direct costs only).

a. Salaries _____

b. Travel _____

c. Equipment _____

d. Other _____

TOTAL: _____

Number of personnel (Please indicate percent of time, if relevant.)

a. Professionals _____

b. Support Staff _____

c. Student Assistants _____

What TITLE would you give this project? _____

President Ryder added his commendation of United States Representative Robert Traxler for his support of the bill on the advancement of undergraduate instruction in science, engineering and technology. President Ryder mentioned that Representative Traxler also serves on the National Science Foundation Committee and has been a long time supporter of SVSC.

V. OTHER ITEMS FOR CONSIDERATION

16. Report on Association of Governing Boards Meeting held in Washington, D.C.

President Ryder distributed a copy of a "Newsweek" article on the meeting's main topic, with regard to college presidents.

Charles Curtiss commented on the meeting and the comprehensive review of presidential compensation.

Copies of pertinent meeting reports will be distributed to the Board.

President Ryder added that the Congress is in the process of developing a positive change in the Pell Grant Program which will aid students. The G.I. Bill may also be improved, as well as the all important work-study program.

Mrs. Saltzman and Mr. Curtiss commented on the Michigan Association of Governing Boards phone survey to determine attitudes among Michigan citizens on higher education.

Mrs. Saltzman also mentioned a recent meeting of the Michigan Association of Governing Boards' women members with an emphasis on developing women faculty for eventual promotion to administrative appointments.

President Ryder added that there was a Michigan Association of Governing Boards meeting during the Association of Governing Boards meeting in Washington at which Mr. Curtiss made an excellent presentation on the work of the Governor's Commission on the Future of Higher Education. Proposition "C" was also discussed.

Dr. Davis mentioned the next Association of Governing Boards meeting will be in the spring in Miami. President Ryder hoped that there will be SVSC Board representation at these meetings on a rotating basis.

17. Additional Comments

President Ryder then distributed a memo regarding a presentation on "capital construction" to be made to the Commission on Higher Education by Dr. Ryder that afternoon in Lansing.

President Ryder also cited the report due in December from the Commission on Higher Education and its potential impact on Michigan and SVSC. He focused on the new optimism in the state and also on our campus.

Mrs. Saltzman suggested that certain members of the community be included when the Commission visits SVSC.

18. Inquiry

Mrs. Woods inquired as to the status of the collective bargaining agreement with the faculty organization. Mr. Woodcock commented that a mediator has been called in, and that there have been several meetings with two more meetings scheduled.

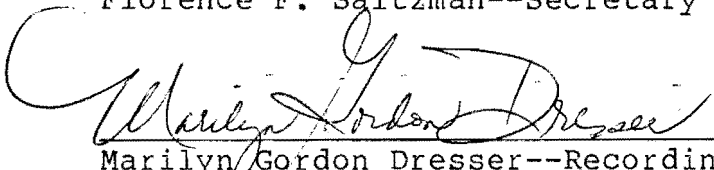
VI. ADJOURNMENT

The meeting was adjourned at noon.

Respectfully submitted,

John W. Kendall--Chairman

Florence F. Saltzman--Secretary



Marilyn Gordon Dresser--Recording
Secretary