

SAGINAW VALLEY STATE COLLEGE

BOARD OF CONTROL

MINUTES

DECEMBER 12, 1983

INDEX OF ACTIONS

		<u>Page</u>
RES-602	RECOMMENDATION FOR THE APPROVAL OF THE ESTABLISHMENT OF A BACHELOR OF SCIENCE DEGREE PROGRAM IN ENGINEERING <u>APPROVED</u>	2
RES-603	RECOMMENDATION FOR THE APPROVAL OF FACULTY SABBATICAL LEAVES FOR 1984-85 <u>APPROVED</u>	4
RES-604	RECOMMENDATION FOR APPROVAL OF A MODIFICATION IN THE TUITION RATES FOR THE WURTSMITH/OSCODA CENTER FOR 1984-85 <u>APPROVED</u>	4
RES-605	RECOMMENDATION FOR APPROVAL OF THE HOUSING AND FOOD SERVICES OPERATING BUDGET, 1984-85 <u>APPROVED</u>	4
RES-606	RECOMMENDATION FOR APPROVAL OF RECONCILIATION BETWEEN THE 1982-83 GENERAL FUND BUDGET AND ACTUAL EXPENDITURE PATTERNS <u>APPROVED</u>	5
RES-607	RECOMMENDATION FOR APPROVAL OF THE APPROPRIATIONS REQUEST TO THE STATE OF MICHIGAN FOR THE 1984-85 OPERATING BUDGET <u>APPROVED</u>	5
RES-608	RECOMMENDATION FOR APPROVAL OF THE APPROPRIATIONS REQUEST TO THE STATE OF MICHIGAN FOR THE 1984-85 CAPITAL OUTLAY BUDGET <u>APPROVED</u>	6
RES-609	RECOMMENDATION FOR APPROVAL OF REVISION IN THE TRAVEL POLICY <u>APPROVED</u>	6
	RECOMMENDATION FOR APPROVAL OF THE ESTABLISHMENT OF THE SVSC FACULTY ASSOCIATION ENDOWED SCHOLARSHIP PROGRAM <u>DEFERRED</u>	6
RES-610	RECOMMENDATION FOR APPROVAL OF A LEASE, CONVEYANCE OF PROPERTY, AND A PARTY WALL AGREEMENT RELATED TO INSTRUCTIONAL FACILITY NO. 2 <u>APPROVED</u>	7
RES-611	RECOMMENDATION FOR COMMENDATION OF THE SVSC FOOTBALL TEAM <u>APPROVED</u>	7

REFERENCE DEPARTMENT
SAGINAW VALLEY COLLEGE LIBRARY
2250 PIERCE ROAD
UNIVERSITY CENTER, MICHIGAN 4871

FOR LIBRARY USE ONLY

BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGEREGULAR MEETING
Pioneer Room--Pioneer Hall

Present: Arbury
Braun
Curtiss
Gilmore
Kendall
Williams

Excused: Saltzman

Others

Present: Becker
Dickey
Frahm
Graham
Hanes
Hentschel
Ihler
Lake
Lange
Ryder
Thompson
Vanguard representative
Weaver
Woodcock
Yien
Press

I. CALL TO ORDER

The meeting was called to order at 9:40 a.m. by Chairman Kendall.

II. PROCEDURAL ITEMS

1. Minutes of the October 10, 1983 Regular Meeting

The minutes were approved as written.

2. Official Representative of the Faculty Association

Dr. David Weaver, president of the SVSC-FA, informed the Board of his presence as the Association's official representative.

3. Communications and Requests to Appear Before the Board

None.

4. Remarks by the President

None.

5. Changes in the Agenda

Chairman Kendall announced the addition of Item 14a, a Resolution Approving Lease, Conveyance of Property and a Party Wall Agreement, and Item 14b, a Resolution to Commend the SVSC Football Team.

III. ACTION ITEMS

6. Recommendation for the Approval of the Establishment of a Bachelor of Science Degree Program in Engineering

RES-602 It was moved and supported that the following resolution be adopted:

WHEREAS, A four-year degree program in engineering was proposed for Saginaw Valley State College in The Design for the College released in September, 1967; and

WHEREAS, Pioneer Hall of Engineering and Technology was completed for the program in Fall, 1978; and

WHEREAS, A current comprehensive needs assessment of the area's industrial societies and manufacturing employees supports local demand for the program; and

WHEREAS, The Faculty of Saginaw Valley State College overwhelmingly ratified the curriculum proposal for the program on October 21, 1983; and

WHEREAS, Academic Affairs Officers of the State universities and colleges responded to the proposal with a positive vote on November 11, 1983;

NOW, THEREFORE, BE IT RESOLVED, That the Administration be authorized to establish Bachelor of Science degree programs in Electrical and Mechanical Engineering.

BE IT FURTHER RESOLVED, That the program be initiated in the Fall of 1984 subject to acquisition of commitments of private sector support sufficient for implementation over the three-year period, 1984-1987,

BE IT FURTHER RESOLVED, That student recruitment for the programs be initiated as soon as the private sector commitments are acquired.

President Ryder noted that the Board of Control publicly stated the intention to establish an engineering program as early as 1967, when Design for a College was published. He said evaluations of interest on the part of business and industry and on the part of potential students pointed to a strong need for establishment of the program, and he described Pioneer Hall of Engineering and Technology as an excellent facility in which to offer the new programs.

Vice President Yien recognized many years of contributions to development of an engineering program on the part of Eldon Graham, Associate Professor of Engineering and Technology.

Dr. Yien reported an 87% faculty vote in favor of the mechanical and electrical engineering curriculum proposals and Dr. David Weaver, president of the SVSC-FA, stated that "we support what is going on".

Dr. Earl Warrick, Interim Dean of Science, Engineering and Technology reported on the needs assessment conducted by the Office of Institutional Research and Planning and the engineering and technology faculty. Survey results, weighted to represent employees of local industries predict that there are more than 800 working adults in the commuting area who are interested in studying engineering and more than 500 interested in studying engineering technology. The subdiscipline of greatest interest was mechanical engineering, he said, with electrical engineering not far behind. A large group showed interest in engineering, without specifying a subdiscipline. Final results of the survey will be ready in January, Dr. Dickey said.

Dr. Warrick reported that two consultants, from well-established engineering schools made favorable assessments of the SVSC curriculum proposals, faculty and facilities. He also reported that letters supporting introduction of engineering at SVSC had been received from The Dow Chemical Company, Dow-Corning Corporation, and the Saginaw Valley Engineering Council.

Dr. Warrick estimated the need for private funds to support the first three years of the engineering program at \$777,000 or somewhat less if the price of computing equipment continues to drop. The amount needed for faculty (four individuals and nine man-years) is \$360,000. The remainder is for equipment.

Mrs. Arbury asked whether the private funds needed to start the engineering program were comprehended by the special fund drive already underway. President Ryder responded that equipment needs might well be met through that drive. He

noted that some of the needed equipment might also be acquired through the College's Program Revision Request entitled Academic and Administrative Computing: Phase Two and/or from federal programs.

Mr. Curtiss observed that an engineering program is "the last main piece of the program we set out to accomplish 20 years ago".

The motion carried.

7. Recommendation for the Approval of Faculty Sabbatical Leaves for 1984-85

RES-603 It was moved and seconded that the Board grant sabbatical leaves in 1984-85 to the nine faculty members whose names and leave times appear on the attached resolution.

The motion was adopted.

8. Recommendation for Approval of a Modification in the Tuition Rates for Wurtsmith/Oscoda Center for 1984-85

RES-604 It was moved and supported that the following resolution be adopted:
WHEREAS, The tuition rate for the Oscoda/Wurtsmith program of \$65 per credit hour for undergraduate courses has been in effect since the beginning of the 1982-83 academic year, and
WHEREAS, The contract with the United States Air Force requires that we provide written notice at least 90 days prior to the effective date of any rate change;
NOW, THEREFORE, BE IT RESOLVED, That the undergraduate tuition rate for the Oscoda/Wurtsmith program be established at \$70 per credit hour effective with courses for the fall 1984 semester.

The motion carried.

9. Recommendation for Approval of the Housing and Food Services Operating Budget, 1983-84

RES-605 It was moved and supported that the following resolution be adopted:
WHEREAS, Sufficient information regarding occupancy rates, anticipated revenues and anticipated expenditures is known;
NOW, THEREFORE, BE IT RESOLVED, That the attached Housing and Food Services Operating Budget be adopted for the 1983-84 fiscal year, and
BE IT FURTHER RESOLVED, That the Administration is authorized to make capital expenditures as considered appropriate from the Repair and Equipment Reserve with the understanding that a minimum of \$25,000 is to be retained in that Reserve Account as of June 30, 1984.

The motion carried.

10. Recommendation for Approval of Reconciliation Between the 1982-83
General Fund Budget and Actual Expenditure Patterns

RES-606 It was moved and supported that the following resolution
be adopted:
WHEREAS, The audited financial statements for the 1982-83
fiscal year are completed, and
WHEREAS, The variance in actual spending patterns has been
reviewed with the Business, Finance and Investments Committee
in accordance with Resolution 535 approved March 8, 1982;
NOW, THEREFORE, BE IT RESOLVED, That the Board of Control
receive this report and approve these variances in spending
patterns from the fiscal year 1982-83 General Fund Operating
budget.

Mr. Woodcock presented the attached Comparison of Actual Expenditures to
Budget Categories: General Fund, Fiscal Year 1982-83.

The motion was adopted.

11. Recommendation for Approval of the Appropriations Request to the State
of Michigan for the 1984-85 Operating Budget

RES-607 It was moved and supported that the following resolution
be adopted:
WHEREAS, It is necessary to submit a General Fund Operating
Budget Request annually;
NOW, THEREFORE, BE IT RESOLVED, That the attached 1984-85
General Fund Operating Budget request be approved.

Dr. Ryder observed that the request budget (a copy of which is attached)
covers a balanced operating budget for 1984-85 based on the institution's
"very basic needs". It also allows for the elimination of the accumulated
operating deficit expected at June 30, 1984. He characterized the request as
a reasonable one which recognizes that the state cannot afford at this time to
restore higher education funding to a truly adequate level. He expressed the
hope that private sector support for the library would make substantial book
acquisitions possible despite the small General Fund allowance for that purpose.

The motion was adopted.

RES-608 It was moved and supported that the following resolution be adopted:
WHEREAS, It is necessary to submit a Capital Outlay Request annually;
NOW, THEREFORE, BE IT RESOLVED, That the attached SVSC Capital Outlay Request for 1984-85 be approved.

The motion carried.

13. Recommendation for Approval of Revision in the Travel Policy

RES-609 It was moved and supported that the following resolution be adopted:
WHEREAS, Certain changes are necessary in the existing travel policy;
NOW, THEREFORE, BE IT RESOLVED, That the appended travel policy be approved effective January 1, 1984.

Mr. Woodcock identified the changes: substitution of Schedule A Individual Meal Limits or \$16 per diem for "reasonable and actual" meal allowances plus an increase from \$3.00 to \$4.25 in the meal price beyond which a receipt is required. Additional changes include amendments to the mileage chart and allowances for vicinity mileage plus a sentence which requires that exceptions to the policy be approved by the President.

The motion was adopted.

14. Recommendation for Approval of the Establishment of the SVSC Faculty Association Endowed Scholarship Program

Chairman Kendall announced that this item would be discussed in the scheduled executive session.

14a. Approval of a Lease, Conveyance of Property, and a Party Wall Agreement Related to Instructional Facility No. 2

RES-610 It was moved and supported that the appended agreement between the State Building Authority, the State of Michigan and the SVSC Board of Control be approved by the Board.

(See the Master Copy of the Minutes for a draft of the document referred to by this resolution.)

Mr. Braun asked whether the Administration, in negotiating the proposed agreement, had fully used legal counsel to negotiate modifications benefitting the College, particularly those which would protect SVSC and give it flexibility in arranging future financing.

Mr. Woodcock said the proposed agreement includes several modifications in the original state-authorized proposal. These changes were accomplished with assistance from Mr. James Kendall, a partner in the Currie, Kendall, Keith, Larkin, Pommerville & Merrill law firm.

Mr. Woodcock reported that action on this agreement had originally been scheduled for the January 1984 Board meeting but had been moved forward to the December agenda at the request of the State Building Authority. He explained that conveyance of title to the land to the State is necessary before bonds can be sold.

Mr. Hanes, Director of Engineering Services said the \$28.4 million budget for IF No. 2 and remodelling of Wickes Hall includes slightly more than \$5 million from the State General Fund, with the remainder to come from sale of bonds.

The budget for the three new buildings is \$23.3 million, including \$19 million for construction, \$1.1 million for architectural fees, and the remainder for site work and furnishings. The budget for remodelling Wickes Hall is \$5.1 million.

The motion carried.

14b. Commendation of the SVSC Football Team

RES-611 The attached resolution commending the 1983 football team and Coach George Ihler was moved and supported.

Coach Ihler reported that he had received some 300 inquiries from football players interested in attending SVSC next year.

The motion was adopted.

IV. INFORMATION AND DISCUSSION ITEMS

15. Report on Winter 1984 Admissions and Housing

Mr. Thompson reported applications for Winter 1984 are 20% higher than those for Winter 1983 at the same time last year. He said there are 46 students, several

more than last year, on the waiting list for a room in the residence halls during during the Winter Semester. A copy of the report is attached.

16. Report on Winter 1984 Registration to Date

Mr. Thompson reported that as of December 8, paid registrations for Winter is 5% higher in headcount and 3% higher in credit hours than had occurred at the same time last year.

17. Progress Report on the 1985 North Central Association Comprehensive Accreditation Visit

Dr. Yien reported that the President has appointed a steering committee to organize preparations for the next comprehensive examination of the College by its regional accrediting agency, the North Central Association of Colleges and Schools.

The evaluation visit is expected during the 1985-86 academic year. An important aspect of the self study in which the institution must engage prior to evaluation will be a review of the College Mission Statement.

The Board recessed at 11 a.m. and reconvened in executive session at 11:10 a.m. for the purpose of discussing matters related to collective bargaining.

Chairman Kendall reconvened the public meeting at 12:55 p.m. Commenting on Agenda Item 14, the proposal to establish an SVSC Faculty Association Endowed Scholarship Program, he expressed pride in the faculty's willingness to contribute to scholarships and referred the proposal to the Administration for consideration of concerns related to collective bargaining which Board members had expressed during the executive session.

V. ADJOURNMENT

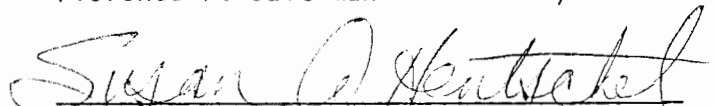
The meeting was adjourned at 12:57 p.m.

Respectfully submitted

John W. Kendall--Chairman

Florence F. Saltzman-- Secretary

JMR
sah



Susan A. Hentschel--Recording Secretary

RESOLUTION TO APPROVE FACULTY SABBATICAL LEAVES IN 1984-1985

WHEREAS, The Professional Practices Committee recommend the following faculty members for sabbatical leaves in pursuit of professionally related projects commencing July 1, 1984, and

WHEREAS, The Administration has reviewed and concurred with the Committee's recommendation,

NOW, THEREFORE, BE IT RESOLVED, That the Administration is authorized to grant the following faculty members for sabbatical leaves during the academic year of 1984-1985.

<u>Faculty</u>	<u>Department</u>	<u>Project</u>
Dr. Shiv Arora	Marketing	Coursework in computers at Michigan State, Winter 1985
Dr. Anna Dadlez	Modern Foreign Languages	Research in Poland on political and social issues as reflected in Polish novel, 1946-1970; Fall/Winter 1984-1985
Dr. David Dalgarn	Biology	Research at the Dow Chemical Bioproducts Lab from August through December 1984
Dr. Joseph Matti	Mathematics	Coursework in the micro-computer's Disk Operating Systems (DOS); Fall/Winter 1984-1985
Mr. Dwight Means	Finance	Completion of Ph.D. dissertation and continued research work at the U. of Pittsburgh; Fall/Winter 1984-1985
Dr. Merlyn Mondol	Psychology	Cross-cultural research in Educational and Child Psychology; Winter 1985 in India
Dr. David Rayfield	Philosophy	Completion of a manuscript, "True Love's Knot: A Plea for True Romantic Love"; Fall 1984
Dr. Robert Thaler	Sociology	Beginning on Ph.D. dissertation; Fall 1984
Dr. Frederick Webster	Marketing	Completion of a book on strategic long-range business plans; Fall 1984

SAGINAW VALLEY STATE COLLEGE
HOUSING AND FOOD SERVICES
OPERATING BUDGET
1983-84

	82-83 <u>BUDGET</u>	82-83 <u>ACTUAL</u>	83-84 <u>BUDGET</u>
Design Capacity	496	496	496
Adjusted Design Capacity	486*	486*	486*
Average Occupancy	462	475	465
Rate - 21 Meal Plan	2,256	2,256	2,360
Increased Amount	130	130	104
Percent of Increase	6.1%	6.1%	4.9%

Revenue:

From Operations (Net)	\$ 117,256	\$251,472	\$100,495
Interest Income	25,000	29,793	32,500
Debt Service Grant	10,002	10,002	10,002
	<u>\$ 152,258</u>	<u>291,267</u>	<u>\$142,997</u>
Less Debt Service Required Payment	(109,255)	(109,255)	(110,695)
Contribution Toward Reserves	<u>\$ 43,003</u>	<u>\$182,012</u>	<u>\$32,302</u>

*9 spaces utilized for staff single rooms, 1 for handicap

DTI/bko
10/31/83

VALUES AND EXPENDITURES

DTI/bko
11/1/83

GENERAL FUND BUDGET
COMPARISON OF ACTUAL EXPENDITURES TO BUDGET CATEGORIES
FISCAL YEAR 1982-83

1982-83 BUDGET	ACTUAL EXPENDITURES	UNDER (OVER) BUDGET CATEGORY	ADJUSTMENTS	NET VARIANCE UNDER (OVER) BUDGET CATEGORY
PERSONAL SERVICES	\$ 9,521,623			
Less: Unfilled Position Savings	<u>400,000</u> 9,121,623	\$ (8,264)		\$ (8,264)
SUPPLIES, MATERIALS & CONTRACTED SERVICES	2,732,889	81,267	\$ (74,196) ¹	155,463
CAPITAL EXPENDITURES	<u>181,918</u>	<u>71,827</u>	74,196 ¹	(2,369)
	<u>\$12,036,430</u>	<u>\$144,830</u>		

¹Computer equipment lease-purchase costs were budgeted as Capital Expenditures.
The actual expenditures were classified as Supplies, Materials and Contracted Services.

JGM:sl
10/19/83



Saginaw Valley State College

BUDGET NARRATIVE 1984-85

Between 1978-79 and 1982-83, a period of rapid inflation and deteriorating state revenues, our FYES enrollment grew by 20 percent. Concurrently, in real dollar terms, our state appropriation per FYES declined by 26 percent and our tuition and required fees increased by 29 percent (77 percent in actual dollars). Growth in tuition revenue, painful as it was for students and parents, was insufficient to compensate fully for declining state support. In constant dollars, total per-student revenues dropped by nearly 13 percent.

SVSC urgently requests a state appropriation more nearly adequate for today's size and today's costs. We ask a sufficient increase in state support so that next year's tuition increase need not exceed the growth rate of personal income.

SVSC's 1983-84 state appropriation is \$7,829,700. The additional amount needed for bare bones operation in SFY 1984-85 is \$1,314,400. Included in this amount is provision for the following during the institutional fiscal year:

1. Four additional faculty members as phase one of a plan to reduce our excessive reliance on overload teaching and part-time faculty. Our regional accrediting association has critized this practice and we agree that it should be changed.
2. Compensation increases averaging 5 percent.
3. Utilities increases projected at 20 percent.
4. A seven percent increase in Supplies, Materials and Services. SM&S budgets were cut 10 to 20 percent in 1982-83. The proposed increase would not even restore them to 1981-82 levels.
5. An increase of 16 percent in expenditures for library acquisitions and general equipment. (For our computing equipment request, see PRR#1.) Our aim, far short of the real need, is to increase expenditures in these two areas from \$98,000 in 1983-84 to \$114,000 in 1984-85. Although our request covers only \$80,000 for library acquisitions, we should be spending \$150,000 in this vital area. The tentative budget covers general equipment expenditures of \$34,000, an area in which we should be spending \$250,000 a year.
6. Elimination of an accumulated operating deficit at June 30, 1984 currently budgeted at \$517,000. Due to a larger than expected enrollment increase this fall, tuition income is running ahead of budget. The actual year-end deficit may be below \$400,000.
7. Tuition increase limited to approximately 5 percent.

This budget request assumes that forward funding, which for SVSC amounts to \$822,969, will be continued in the 1984-85 institutional fiscal year.

The three Program Revision Requests which have been submitted describe:
1) an essential upgrading of instructional and administrative computing;
2) strengthening of SVSC's economic development initiative, and 3) completion of payment for modular units. The total cost of the three, all of which continue previously funded PRRs, is \$350,307.

Attachment A is a summary of SVSC's 1984-85 operating budget request. Attachment B is an 11-year history of per-student state appropriations and other revenue sources. The figures used in the opening paragraphs of this narrative were derived from Attachment B.

attachments

ATTACHMENT A

S U M M A R Y

SAGINAW VALLEY STATE COLLEGE APPROPRIATION REQUEST
STATE FISCAL YEAR 1984-85

I. OPERATING BUDGET

Program Maintenance Request

1983-84 State Fiscal Year Appropriation \$7,829,700

Additional Amount Needed in 1984-85 for Compensation,
Supplies, Materials, Services, Capital Expenditures (16.8%) 1,314,400
9,144,100

Program Development Request

Academic and Administrative Computing: Phase Two 200,000

Business and Industrial Development Institute: Phase Two 29,145

Total, Operations \$9,373,245

II. FACILITIES START-UP

Complete Project: Modular Units for Classrooms and Offices \$ 121,162



Saginaw Valley State College

GF Revenues Per FYES FY 1972-73 - FY 1982-83 (actual dollars)

Year	State App IFY		Tuit. & Fees		Other Revenues		Total	
	Amount	%	Amount	%	Amount	%	Amount	%
1972-73	\$1463	74	\$ 471	24	\$ 36	2	\$1970	100
1973-74	1599	73	535	25	42	2	2176	100
1974-75	1486	72	548	26	37	2	2071	100
1975-76	1628	72	617	27	26	1	2271	100
1976-77	1831	71	711	28	36	1	2758	100
1977-78	2118	72	749	25	80	3	2947	100
1978-79	2317	72	806	25	75	2	3198	100
1979-80	2441	72	872	26	100	3	3413	100
1980-81	2065	64	1019	32	124	4	3208	100
1981-82	2149	60	1315	37	117	3	3581	100
1982-83	2364	61	1430	37	51	1	3845	100

GF REVENUES PER FYES FY 1972-73 - FY 1982-83 (constant 1972 dollars)

Year	State App IFY		Tuit. & Fees		Other Revenues		Total	
	Amount	%	Amount	%	Amount	%	Amount	%
1972-73	\$1463	74	\$ 471	24	36	2	1970	100
1973-74	1512	73	506	25	40	2	2058	100
1974-75	1291	72	477	26	32	2	1800	100
1975-76	1294	72	490	27	20	1	1804	100
1976-77	1383	71	537	28	27	1	1947	100
1977-78	1512	72	535	25	57	3	2104	100
1978-79	1540	72	536	25	50	2	2126	100
1979-80	1493	72	533	26	61	3	2087	100
1980-81	1156	64	570	32	69	4	1795	100
1981-82	1099	60	673	37	60	3	1832	100
1982-83	1141	61	690	37	25	1	1856	100

NOTE: Some percentage sums vary from 100 due to rounding.

OIR&P:AKD:sah
10/26/83

Office of Institutional Research and Planning

University Center, Michigan 48710 Phone (517) 790-4000 or (517) 695-5325

STATE OF MICHIGAN, Dept. of Management and Budget, Office of the Budget
 FORM RI: Program Revision Request, Priority List and Summary Costs

Institution: Saginaw Valley State College

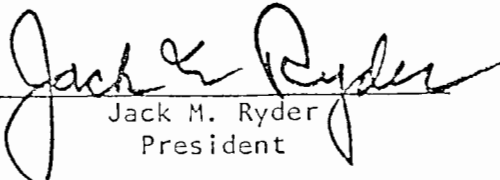
PRIORITY NUMBER	TITLE OF PRR	BUDGET YEAR STATE GENERAL FUND COST
1	Academic and Administrative Computing: Phase Two	\$200,000
2	Business and Industrial Development Institute	29,145
3	Acquisition of University of Michigan/Dearborn Modular Units for Classrooms and Offices	121,162

SAGINAW VALLEY STATE COLLEGE

University Center, Michigan

CAPITAL OUTLAY REQUEST

1984-1985


Jack M. Ryder
President

10 / 1 / 83
Date

LEGEND

Programming/Planning

Working Drawings - - - - -

Bid Date |

Construction

DEPARTMENT OR INSTITUTION: Saginaw Valley State College

No.	Classification & Project Title	Gross Sq. Ft.	Total Project Cost	Total State Funds	State Funds to Date	Project Schedule				
						FY 1	FY 2	FY 3	FY 4	FY 5
4	<u>PROGRAMMING & PLANNING</u> Physical Education Building & Outdoor Facility	180.0	18,147.0	18,147.0	0	800.0	17,347.0	9.85	6.87	B
	<u>COMPLETE PLANS & BEGIN CONSTRUCTION</u>									
5	Central Heating & Cooling Plant & Tunnel Distribu- tion System	-	21,800.0	21,800.0	180.0	1,500.0	20,300.0	9.85	6.87	C
	<u>MAJOR DEVELOPMENT</u>									
2	Site Improvement/Landscaping	-	1,143.0	1,143.0	0	200.0	943.0	1.85	1.88	A
1	Lighting & Walks for MIR Road	-	82.0	82.0	0	82.0	-	9.84	3.85	A
3	Maintenance Equip. Bldg.	6.0	106.0	106.0	0	40.0	66.0	6.84	6.85	A

NOTE: An inflationary rate of 3%
has been added to estimates

TOTAL 41,278 41,278 180.0 2,622.0 38,656.0

ELEMENT OR INSTITUTION SAGINAW VALLEY STATE COLLEGE

RANK	NAME OF PROJECT	TOTAL COST	STATE FUNDS FY1	STATE FUNDS FUTURE	FY COMPLETE	LEAVE BLANK
2	Site Improvement	1,143.0	200.0	943.0	1987-88	
1	Completion of M.I.R. Road Construction with Lighting & Walks	82.0	82.0	-	1984-1985	
3	Construction of Maintenance Bldg.	106.0	40.0	66.0	1985-1986	
TOTAL		1,331.0	322.0	1,009.0		

FISCAL YEAR 1984-1985

Inst. of	<u>SAGINAW VALLEY STATE COLLEGE</u>	Total Required Res. (\$000's)	\$ <u>1,143.0</u>
PRR of	<u>2</u>	State Funds FY 1	\$ <u>200.0</u>
Project of	<u>Site Improvement & Landscaping</u>	State Funds Future	\$ <u>943.0</u>
Request: or Character	Planning <u> </u> New Const. <u>X</u>	Other Funds	\$ <u>0</u>
	Purchase <u> </u> Remodeling <u> </u> Maintenance <u> </u>	Estimated FY Complete	<u>1986</u>

JUSTIFICATION: FOLLOW MANUAL FORMATSTATEMENT OF PROBLEM:

The College campus is located on virtually flat land that was originally used for farming. The only landscape elements are a few deciduous trees which have been planted and 3 bosks of coniferous trees which were developed in accordance with the original campus master plan.

The only landscaping on campus has been done in conjunction with building construction and the campus needs a landscaping development of trees and berms to define spaces, act as wind breaks and screen certain areas from view. Shrubs and ground cover will also soften the severity of building materials contacting the ground.

Drainage on various parts of the campus is a serious problem and the complexity of the site drainage problem increases with the intensity of land use as new buildings, roads, parking areas and other improvements are constructed. The cost of solving the drainage problems multiplies as other aspects of the campus plan are put in place.

DESCRIPTION OF THE PROJECT:

The funds requested will be used to provide a phased four-year site improvement and landscaping program that will coincide with other aspects of campus development.

The pine bosks, planted the earliest years of the College, are at the optimum size for transplanting. These can be used as satisfactory, low-cost elements to reinforce an overall landscape plan.

The methods used to allow for site drainage will include a system of storm sewers, agricultural tile, perforated pipe, open swales, ditches and catch basins as well as ponds designed to provide reservoirs and campus beautification.

Trees will line main roadways and will be used throughout the campus to compliment the transplanted pines.

Entrances will be developed to portray the image of arriving at an institution of higher education.

Walkways and lighting are to be completed to all campus facilities.

FISCAL YEAR 1984-85

Name of Inst.	<u>SAGINAW VALLEY STATE COLLEGE</u>	Total Required Res. (\$000's)	\$ <u>82.0</u>
Block of PRR	<u>1</u>	State Funds FY 1	\$ <u>82.0</u>
Name of Project	<u>Completion of Road Project</u>	State Funds Future	\$ <u>0</u>
Character or Request:	Planning <u> </u> New Const. <u>X</u>	Other Funds	\$ <u>0</u>
Purchase <u> </u> Remodeling <u> </u> Maintenance <u> </u>		Estimated FY Complete	<u>1984-85</u>

JUSTIFICATION: FOLLOW MANUAL FORMATSTATEMENT OF THE PROBLEM:

In September 1983, a new loop road connecting the College entrance roads was completed and placed in operation. This road is approximately .8 of a mile long and was constructed with M.I.R. funds to improve traffic circulation.

Lighting, walks and other appurtenances were not included in M.I.R. projects. The new road curves and passes through a wooded area which makes lighting of this road imperative.

DESCRIPTION OF THE PROJECT:

To fully utilize the connecting road which has been constructed with M.I.R. funds, it will be necessary to build bus stop areas, drop off areas, walks, and connecting drives. We also need to extend our roadway lighting system into all of these areas.

FISCAL YEAR 1984-1985

Inst. of	<u>SAGINAW VALLEY STATE COLLEGE</u>	Total Required Res. (\$000's)	\$ <u>106.0</u>
Book of PRR	<u>3</u>	State Funds FY 1	\$ <u>40.0</u>
Name of Project	<u>Maintenance Building</u>	State Funds Future	\$ <u>66.0</u>
Character or Request:	Planning <input type="checkbox"/> New Const. <input checked="" type="checkbox"/>	Other Funds	\$ <u>0</u>
Purchase <input type="checkbox"/> Remodeling <input type="checkbox"/> Maintenance <input type="checkbox"/>		Estimated FY Complete	<u>1984-85</u>

JUSTIFICATION: FOLLOW MANUAL FORMATSTATEMENT OF THE PROBLEM:

The College has a fleet of equipment and vehicles including tractors, trucks and groundskeeping equipment which are presently stored outside. We are utilizing approximately 1,000 sq. ft. of the '66 Building for maintenance of these vehicles and equipment. This '66 Building also houses accounting and business office functions, warehousing, printing and photography shops along with maintenance shops and classrooms. With the varied uses of the '66 Building, it is hazardous to keep and repair vehicles within this building.

DESCRIPTION OF THE PROJECT:

The proposed building would be of steel construction with a concrete floor and provide for inside storage of equipment and vehicles. The building would also provide a maintenance area for trucks, tractors, groundskeeping equipment and other vehicles owned by the College.

The area in the '66 Building presently used for equipment maintenance would be used for receiving functions and warehousing on completion of the new facility.

ICAH

FORM B: REQUEST FOR LUMP SUM ALLOCATIONS

FISCAL YEAR

84-85

RTHERNT OR INSTITUTION: Saginaw Valley State College

PAGE

OF

Indicate request rounded to nearest thousand dollars: e.g. \$32,571 should be entered as \$33.0

Classification, Project Title, and Justification	Budget Year Request
<p><u>Restoration of Exterior Lighting System</u></p> <p>The location of the College is in a vast open area remote from other areas, and the high percentage of commuter students and night classes requires an adequate exterior lighting system.</p> <p>The initial exterior roadway and sidewalk lighting systems at the College were installed in 1969 and several additions have been made since then.</p> <p>We have estimated the cost of repairing the existing wiring system and repairing faulty and damaged roadway and sidewalk lighting at \$31,000. As a result of deferring repairs on the entire system, hazardous conditions exist for both pedestrian and vehicle traffic.</p>	\$35.0

Capital Outlay Request
1984-1985

Central Heating & Cooling Plant

This facility will provide a single, on-campus facility designed to use coal, gas processed wood, fuel oil and solid waste. It will eliminate the need for the individual units which currently heat and cool each building.

The project includes a heating and cooling plant with two 25,000 lb./hr. steam generators and a tunneled utility distribution system to supply the heating and cooling media to campus buildings.

The planning of this project was authorized in P.A. No. 52 of 1973 and the feasibility study which recommended this plant and utility distribution system was accepted by the Joint Capital Outlay Subcommittee on April 28, 1977. Preliminary drawings were approved by JCOS on September 20, 1979.

Physical Education Building & Outdoor Facility

To provide adequate facilities for a quality academic program in health, physical education and recreation, to provide an adequate intramural and recreational program and to allow for intercollegiate athletics. Additional indoor and outdoor facilities are needed to the existing facilities, which consist of a small gymnasium with a basketball court and a weight lifting area. Indoor areas will include kinesiology, physiology and training laboratories, aquatic area, racquetball courts, dance studio, wrestling area, locker and shower areas, multi-purpose arena, gymnastics area, weight training and physical fitness area, classrooms and offices.

The outdoor facilities would include tennis courts, hard-surface areas for basketball and volleyball, ice skating rink, par cour-track, horseshoe courts, intramural fields for football, soccer and softball.

TRAVEL POLICY AND REGULATIONS

Adopted 12/12/83 BC

JAW

Page 1 of 7

This statement of policy on reimbursement for travel expenditures covers major points, but probably will not answer all of the questions which arise in connection with business travel and off-campus professional development activities. Elaboration of this policy will not be necessary so long as its spirit is understood and accepted. In general, it is the intent to reimburse all necessary job-related expenditures by College travelers who make it clear that they are being frugal with tax dollars. It is understandable that more luxurious meals, accommodations and transportation may sometimes be preferred to the moderately-priced expenditures which are appropriate for business travel; and in these cases the traveler may accommodate both personal preference and College policy by submitting receipts for actual expenditures while claiming smaller amounts.

In preparing your **Employee Travel Expense Voucher**, you must become knowledgeable regarding the following regulations. S.V.S.C. will reimburse you for actual reasonable business expenses while traveling for the College, based upon the following regulations, unless there is a maximum allowance or there is a reimbursement limit established by the department. If an expense is not allowable or is not properly documented, it will be subtracted from your voucher.

MEALS

Receipts are required for any meal exceeding \$4.25, which includes tips but not exceeding 15%. Reimbursement will be based upon actual reasonable costs but not in excess of the individual meal limits as stated on the attached Schedule A. To claim the cost of the meals, you must be traveling on College business as follows: Breakfast, prior to 7:00 A.M.; Lunch, away from the campus between 11:30 A.M. and 2:00 P.M. (the College will not reimburse meals eaten locally where only College employees are involved); Dinner, arrive back after 7:00 P.M.

TRAVEL POLICY AND REGULATIONS

Adopted 12/12/83 BC

JAW

Page 2 of 7

A standard daily meal allowance option (per diem) may be utilized if you are traveling on College business and are away from the campus for periods of 24 hours or more. Receipts are required. This option is subject to departmental guidelines and budgetary constraints. Approved maximum individual meal rates may be exceeded; however, the total daily meal expenditures for the travel period may not be in excess of the maximum amount allowable.

If you are entertaining a College guest, the costs should be included under "Entertainment". In addition, the name of the guest, his or her position, the nature of the business discussed and others in attendance must be indicated on the travel voucher or a separate report. Prior approval regarding entertainment by the appropriate member of the Executive Committee is advisable; otherwise, College funding may be denied. The number of College staff members in attendance should be kept limited.

For College sponsored off-campus events for staff, such as in-service training and workshops, the cost of meals for the participants may be charged to a college account providing there are adequate funds in that account and the event and the meal charges have been approved in advance by the appropriate member of the Executive Committee.

LODGING

Attach the hotel or motel bill in its original form to your **Employee Travel Expense Voucher**. You will be reimbursed as follows:

1. If you occupy a single room, actual reasonable room charges will be paid.
2. If you share a room with one or more persons who will be reimbursed for their lodging, you will receive your proportionate share of the room cost.

TRAVEL POLICY AND REGULATIONS

Adopted 12/12/83 BC

JAW

Page 3 of 7

3. If you share a room with one or more persons who are not eligible for reimbursement (e.g. members of your family), you will receive the single room rate provided this rate is indicated by the hotel or motel. If the single room rate does not show on the bill, you will receive 80% of the rate for a double room or 70% of the rate for a room occupied by three or more persons. (Request the hotel or motel when registering to indicate the single rate separately if this information is needed.)

CONFERENCE FEES

A receipt is required or a copy of the program indicating the registration and other conference cost.

OTHER EXPENSES

Other reasonable expenses which are necessary and are incurred in the conduction of College business will be reimbursed. The following expenses are reimbursed by the College:

1. Taxi and limousine. (Limousine service or other public transportation should be used when available.)
2. Parking. (Receipt required if non-metered lot and cost is more than \$1.50 per day.)
3. Tolls. (Receipt desirable if over \$1.00.)
4. Telephone and telegrams for College business. (It is necessary to indicate on the voucher the person called and the nature of business.)
5. Personal telephone and telegrams. (Reimbursed only if trip exceeds six days and is limited to one reimbursement for each subsequent seven-day period, \$5.00 maximum.)
6. Tips for baggage handling. (Maximum of \$2.00 per day for first and last day only.)

TRAVEL POLICY AND REGULATIONS

Adopted 12/12/83 BC

JAW

Page 4 of 7

TRANSPORTATION

1. Personal vehicle. Travel by private automobile will be reimbursed at the established College rate of \$.20 per official map mile (Official Mileage Chart, Schedule B, Attached) and for reasonable vicinity mileage where a motor pool vehicle is not available. If an individual travels to a city of less than approximately 50,000 population, in addition to map mileage, they may claim up to 15 miles per day for vicinity mileage, 25 miles per day if the city is over 50,000 population (Documented reasons for mileage in excess of this may be allowed). Mileage reimbursement may not exceed the cost of round-trip economy airfare and airport limousine. Travelers using more than one car where one would be sufficient will receive a proportionate share of the reimbursement for one car. If at the option of the traveler, a personal car is used, reimbursement will be at \$.18 per mile.
2. Common carrier. Receipts are required. Travel by plane, train or bus will be reimbursed at the coach or other than first-class round-trip fare. Economy fares and specials based upon early scheduling should be investigated and utilized whenever possible.
3. Motor Pool vehicles. Motor pool vehicles should be used whenever available. The cost of a motor pool vehicle is charged automatically to the department. However, if it is necessary for you to pay for gas, oil or other maintenance costs, you will be reimbursed at actual cost. Receipts are required. To request reimbursement, contact the Motor Pool Office for instructions.
4. Car Rental. Car rental is expensive and should be used only when other means of transportation such as limousines or other similar services are not available. Considerable savings can result by using the smallest possible model of car to fulfill your needs.

TRAVEL POLICY AND REGULATIONS

Adopted 12/12/83 BC

JAW

Page 5 of 7

POLICY EXCEPTIONS

The President is authorized to approve exceptions to this policy.

Upon review, exceptions to the meal rates may be approved by the appropriate member of the Executive Committee.

Exceptions to reimbursement for vicinity mileage may be recommended to the President by the appropriate member of the Executive Committee.

Provisions of the Collective Bargaining Agreement between the College and the Faculty Association which are in conflict with this policy will supercede this policy. Faculty traveling in an administrative capacity will be reimbursed at mileage rates as stated in this policy.

TRAVEL POLICY AND REGULATIONS

Adopted 12/12/83 BC

JAW

Page 6 of 7

SCHEDULE A
INDIVIDUAL MEAL LIMITS

<u>MEAL</u>	<u>MAXIMUM AMOUNT</u>
Breakfast	\$ 3.25
Lunch	4.25
Dinner	8.50
or a	
Daily Total of	\$16.00

TRAVEL POLICY AND REGULATIONS

Adopted 12/12/83 BC

JAW

Page 7 of 7

SCHEDULE B
OFFICIAL MILEAGE CHART*

<u>City/Location</u>	<u>Mileage To</u>	<u>City/Location</u>	<u>Mileage To</u>
Albion	116	Jackson	106
Allendale	145	Kalamazoo	148
Alma	46	Lake Superior St.	240
Alpena	136	Lansing	76
Ann Arbor	92	Macomb	100
Bad Axe	59	Marquette	349
Battle Creek	125	Marshall	121
Bay City	7	Midland	18
Bedford	132	Mt. Pleasant	52
Big Rapids	94	Mott Comm. College	42
Birch Run	21	Muskegon	137
Bridgeport	12	Northwood Inst.	24
Caro	37	Oakland Univ.	75
Carrollton	3	Orchard Lake	84
Cass City	44	Oscoda	86
Chesaning	32	Owosso	46
Clare	49	Pigeon	52
Dearborn	102	Port Huron	110
Deckerville	68	Saginaw	6
Detroit	102	St. Charles	24
East Lansing	73	St. Louis	42
Elkton	59	Saline	106
Essexville	8	Spring Arbor Coll.	116
Flint	42	Swartz Creek	48
Flushing	39	Traverse City	140
Frankenmuth	19	Tri-City Airport	7
Freeland	9	Troy	85
Gladwin	52	Utica	85
Grand Rapids	122	Vassar	22
Hillsdale	143	Wayne State Univ.	102
Houghton	448	West Branch	50
Indian River	157	Williamston	75
		Wurtsmith AFB	94
		Ypsilanti	100

*Source: Michigan Transportation Map, 1983 Michigan Department of Transportation. Mileage from SVSC campus to center of city/location indicated.

RESOLUTION OF THE BOARD OF CONTROL OF
SAGINAW VALLEY STATE COLLEGE
APPROVING LEASE, CONVEYANCE OF PROPERTY
AND APPROVING PARTY WALL AGREEMENT

A RESOLUTION of the Board of Control authorizing a lease between the State Building Authority and the State of Michigan and the Board of Control of Saginaw Valley State College for the purpose of acquiring by the Authority and leasing to the State and the College Instructional Facility No. 2, conveyance of property, approving a party wall agreement and to provide other matters relating thereto.

WHEREAS, the State Building Authority (the "Authority") has been incorporated under and in pursuance of the provisions of Act 183, Public Acts of Michigan, 1964, as amended ("Act 183"), for the purpose of acquiring, constructing, furnishing, equipping, owning, improving, enlarging, operating, mortgaging and maintaining buildings, necessary parking structures or lots and facilities and sites therefor, for the use of the State of Michigan (the "State"), including institutions of higher education created pursuant to Sections 5, 6 and 7 of Article VIII of the Michigan Constitution of 1964, or any of its agencies; and

WHEREAS, the Board of Control of Saginaw Valley State College (the "College") has been created and is maintained pursuant to Section 6 of Article VIII of the Michigan Constitution of 1963; and

WHEREAS, the State and the College desire that the Authority acquire Instructional Facility No. 2 and the site therefor on the campus of Saginaw Valley State College, University Center, Michigan (the "Facility"), and lease the same to the State and the College, and the Authority is willing to acquire the Facility and lease the same to the State and the College; and

WHEREAS, the Authority, by resolution adopted August 25, 1983, did determine, subject to the conditions set forth in such resolution, to acquire the Facility and to lease it to the State and the College; and

WHEREAS, the site of the Facility (the "Site") is presently owned by the College and the Facility will be constructed by the College and the College has designated the State through the Department of Management and Budget of the State as construction agent of the College (the "Agent") and it is intended that the Site be conveyed to the Authority by the College and the Facility be conveyed by the State and the College to the Authority as acquired; and

WHEREAS, the Authority and the College require an agreement to share a common structural wall which is to be entered into by the College and the Authority and an agreement to provide the same has been prepared and is attached hereto as Exhibit A (the "Party Wall Agreement"); and

WHEREAS, the acquisition of the Facility by the Authority for use by and lease to the College and the State is necessary in order for the State and the College to carry out necessary governmental functions and to provide necessary services to the people of the State, as mandated or permitted by the Constitution and law, and the use of Act 183 to accomplish such acquisition represents the most practical means to that end at the lowest cost to the State and the College; and

WHEREAS, a lease between the Authority and the State and the College providing for the acquisition of the Site and the Facility by the Authority and the lease of the Site and the Facility to the State and the College has been prepared in substantially final form and is attached hereto as Exhibit B (the "Lease"); and

WHEREAS, Section 7 of Act 183 provides that the Lease shall be approved by the Authority, the State Administrative Board of the State, by concurrent resolution of the Legislature of the State concurred in by a majority of the members elected to and serving in each house and if the Lease is for an institution of higher education existing or created pursuant to Section 5, 6 and 7 of Article VIII of the State Constitution, then in addition the Lease shall be authorized by the institution of higher education and

signed by its authorized officers and, accordingly, it is necessary that the College authorize and approve the Lease; and

WHEREAS, the Authority intends to finance a part of the cost of the Facility through the issuance of its revenue bonds as authorized in Act 183 which together with other funds legally available therefor will be sufficient to finance the cost of the Facility, and it is necessary for authorized officers of the College to approve of the description of the Facility for use in the official statement (the "Official Statement") to be distributed by the Authority in connection with the sale of its revenue bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CONTROL OF THE COLLEGE THAT:

1. The College hereby authorizes and approves the Lease in substantially the form attached as Exhibit B and the President and Vice-President for Administration and Business Affairs of the College are hereby authorized and directed to execute and deliver the lease in substantially the form attached as Exhibit A for and on behalf of the College at such time as shall be agreeable to the State, the Authority and the College officers and such officers are hereby designated as authorized officers of the College for purposes of Section 7 of Act 183; provided such officers are not hereby authorized to approve of a change in the Lease with respect to the rental, the description of the Facility or the material financial obligations of the College contained in the Lease approved herein. The College hereby determines that the maximum rental in the amount described below is reasonable and the authorized officers are hereby authorized to approve in the Lease, as executed, a rental in an amount determined by the final appraisal of "True Rental", but not exceeding \$4,404,048 each year and a lease term of not exceeding 40 years.

2. The plans for the Facility, as filed with the College, are hereby approved and the designation of the Agent for construction management services is hereby approved.

3. The conveyance of the Site and the Facility, as heretofore and hereafter constructed and acquired, to the Authority as provided in the Lease is hereby approved and the President and Vice-President for Administration and Business Affairs of the College are hereby authorized and directed to execute a warranty deed in substantially the form attached hereto as Exhibit C and bills of sale to accomplish such conveyance in such form as may be from time to time approved by counsel for the College.

4. The President and Vice-President for Administration and Business Affairs are hereby authorized and directed to approve the description of the Facility and other matters relating to the College as may be required for use in the Official Statement to be distributed by the Authority in connection with the sale of its revenue bonds.

5. The College further confirms its obligations to perform the duties and obligations specified in the Lease and acknowledges that such obligations do not depend upon the passage of the title to the Facility to the College or the State without consideration and the College hereby represents that it would have executed and delivered the Lease even though the title to the Facility would not pass upon the termination of the Lease.

6. The College recognizes that the Authority shall pay for costs of the Facility an amount not in excess of \$19,273,350.

7. The College, as a part of the plan of financing, hereby authorizes and approves the Party Wall Agreement and the President and Vice-President for Administration and Business Affairs of the College are hereby authorized and directed to execute and deliver the Party Wall Agreement in substantially the form attached as Exhibit A for and on behalf of the College.

8. All ordinances, resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

9. This resolution shall be effective immediately upon its adoption.

RESOLUTION TO COMMEND SVSC FOOTBALL TEAM

WHEREAS, the 1983 Saginaw Valley State College football team won the Great Lakes Intercollegiate Athletic Conference title with a perfect 6-0 record; and

WHEREAS, the SVSC Cardinal squad qualified for National Association of Intercollegiate Athletic Division I national playoffs for the second time in the school's history with an 8-2 record in regular season play, and were ranked number 7 in the nation; and

WHEREAS, the SVSC Fighting Cardinals won the NAIA national quarter-finals, and won the semi-finals runner-up trophy; and

WHEREAS, six team members were named to the GLIAC All-Conference team; and

WHEREAS, quarterback Rusty Mandle was six times named NAIA District 23 offensive "Player of the Week" and four times named GLIAC offensive "Player of the Week", and Joe Iaquaniello received defensive "Player of the Week" honors on two occasions, with Shawn Slayton and Dave Hurst each earning defensive "Player of the Week" recognition; and

WHEREAS, numerous team and individual records were broken during the season; and

WHEREAS, George Ihler was named GLIAC and District 23 "Coach of the Year" in his first year as head football coach at SVSC; and

WHEREAS, these individual and team accomplishments have resulted in much positive attention for the college;

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw Valley State College Board of Control commend and congratulate the football team, Coach George Ihler, the assistant coaching staff, and team trainers on an outstanding season.

JMR:mf
12/12/83

NOVEMBER 1983

ADMISSION REPORT

WINTER SEMESTER 1984

I. NEW STUDENTS

A. BACHELOR DEGREE

1. FTIC

a. Tri Counties

Applications 23
Admitted 17
Denied 0

Bay County
Applications 3
Admitted 2
Denied 0

Midland County
Applications 4
Admitted 3
Denied 0

Saginaw County
Applications 16
Admitted 12
Denied 0

Other Michigan
Applications 7
Admitted 7
Denied 1

Other States
Applications 5
Admitted 1
Denied 0

TOTAL FTIC

Applications 35
Admitted 25
Denied 1

2. TRANSFERS

Applications 194
Admitted 185
Denied 5

B. NONDEGREE STUDENTS

GUEST

Applications 22
Admitted 23
Denied 0

OTHER NONDEGREE

Applications 18
Admitted 17
Denied 0

C. GRADUATE M.A.T.

Applications 38
Admitted 38
Denied 0

D. GRADUATE M.B.A.

Applications 11
Admitted 11
Denied 0

II.

ALL APPLICATIONS

Applications 318
Admitted 299
Denied 1
Incomplete ---

RE-ADMIT APP'S 28
ADM 28
DENIED 0

APPLICATIONS REC'D. THIS MONTH FOR	CUMULATIVE NUMBER FOR WI '84	CUMULATIVE NUMBER THIS DATE LAST YEAR	PERCENT INCREASE/DECREASE OVER WI '83	FINAL NUMBER FOR WI '83
23	48	49	-02.0%	89
17	35	38		75
0	1	0		1
3	9	11	-18.2%	17
2	7	8		15
0	0	0		0
4	5	3	+66.7%	6
3	4	2		6
0	0	0		0
16	34	35	-02.9%	66
12	24	28		54
0	1	0		1
7	46	34	+35.3%	57
7	40	22		42
1	2	1		4
5	11	9	+22.2%	9
1	3	6		6
0	0	0		0
35	105	92	+14.1%	155
25	78	66		123
1	3	2		6
194	373	281	+32.7%	470
185	340	216		430
5	5	1		6
22	28	37	-24.3%	115
23	28	32		112
0	0	0		0
18	23	42	-45.2%	111
17	22	41		109
0	0	0		0
38	66	39	+69.2%	66
38	66	39		66
0	0	0		0
11	23	20	+15.0%	46
11	23	19		45
0	0	0		0
318	618	511	+20.9%	963
299	557	413		885
1	8	3		12
---	53	95		71

SVSC FACULTY ASSOCIATION ENDOWED SCHOLARSHIP PROGRAM

WHEREAS, The SVSC Faculty Association has suggested the establishment of an endowed scholarship program which would be extremely valuable for SVSC students;

NOW, THEREFORE, BE IT RESOLVED, That the administration be authorized to establish the attached SVSC Faculty Association Endowed Scholarship Program.

JAW:pkz
12/1/83

AGREEMENT ESTABLISHING THE SVSC FACULTY ASSOCIATION ENDOWED
SCHOLARSHIP PROGRAM

INTRODUCTION

The purpose of establishing the SVSC Faculty Association Endowed Scholarship Program is to provide financial assistance and to establish a mentor relationship between student recipients and SVSC faculty members. The goal of the program is to reaffirm the academic mission of the college by providing recognition and support in the form of financial assistance for selected students who demonstrate high academic achievement and/or promise.

The Scholarship Program will be supported by an endowment fund as defined within this agreement.

All donors to this fund shall be bound by the terms hereof. The parties agree that there should be a period of five years from the date of this agreement to achieve a corpus of at least \$20,000. Notwithstanding any other provisions herein, if at the end of five years from the date of this agreement the amount of the corpus of the endowment fund is less than \$20,000, the entire fund, at the discretion of the SVSC Foundation or SVSC, may be used for the purposes set forth herein and will cease being an endowment fund and will be recognized as a scholarship fund.

Selection Criteria and Procedures

General: Each scholarship applicant must be enrolled in a recognized degree program and have successfully completed a minimum of 15 credit hours at SVSC. Except under special circumstances as documented by the mentor, an overall GPA of 3.25 is required. Information concerning financial status will be requested with the proviso that, if all other qualifications are equal, financial need will serve as the final criterion for selection.

Returning adults over 24 years of age, students seeking a second degree in a new field, and immediate family members of alumni are especially encouraged to apply. Previous scholarship recipients as well as honorable mention recipients may also re-apply.

Relatives of members of SVSC full-time faculty and administrative/professional staff are not eligible to receive financial assistance under the terms of this program. Relatives are defined as spouses, parents, grandparents, children, grandchildren, and siblings.

Nomination: Each scholarship applicant must be recommended by a faculty member for approval by the appropriate academic unit.

The recommendation will be based upon the faculty member's personal knowledge and consideration of achievement, leadership, special skills and abilities, and other evidence which clearly demonstrates that the student shows promise of scholarly excellence. Said faculty member will continue to serve as a mentor to the student during the scholarship period by providing special guidance, direction, and support.

Mentorship: The mentor must nominate a student for the award and the two of them jointly must prepare the necessary forms to be submitted for the scholarship award together with appropriate supporting documents. In this application, both agree to maintain a mentor/student relationship during the award year.

Academic Unit: Each unit entitled to a Selection Committee representative will determine its own procedures for recommending or disapproving applicants and for those recommended, rank ordering them. Upon completion, the entire set of applications shall be forwarded to the Selection Committee. If the academic unit fails to rank the applicants, then the Selection Committee will consider all the applicants equally.

Selection Committee: The Selection Committee, upon receipt of recommendations from the academic units, will make their decisions as to the awarding of scholarships and honorable mention certificates and provide the names to the Vice President for Academic Affairs. Then, if the Vice President determines that there is non-compliance with college-wide regulations governing the awarding of scholarships and/or the selection criteria contained herein, such cases may be returned to the Selection Committee, in a timely fashion, for reconsideration.

An attempt will be made to distribute the scholarships fairly among all academic units. Each should receive at least one scholarship unless there are no qualified applicants from that unit. The Selection Committee will also decide the actual number and amount to be awarded in each scholarship category.

A. Major Scholarships

Full tuition subsidies for up to 15 credit hours per semester for a maximum of two semesters during any one academic year may be awarded to qualified applicants who have attained sophomore, junior, or senior status at SVSC and who would be enrolled on a full-time basis.

B. Special Scholarships

Partial tuition subsidies for electives, minors, part-time study, and graduate school may be awarded for a maximum of two semesters during any one academic year to qualified applicants from one of the following categories:

1. Students who wish to take electives or courses toward minors in schools other than the school of their major program. These students must have attained sophomore, junior, or senior status at SVSC and be enrolled on a full-time basis. (Electives are defined as any course not required by the student's program including general education requirements.)
2. Students who have attained sophomore, junior, or senior status who enroll in at least two courses of not less than three credits each, but who are less than full-time.
3. Graduates from any SVSC undergraduate program who enroll full-time in a graduate school program at SVSC.

C. Honorable Mention

1. Any applicant recommended by an academic unit to the Selection Committee who is not awarded a major or special scholarship and is otherwise fully qualified will receive a certificate of honorable mention.
2. An individual selected to receive this scholarship who is ineligible to receive the entire dollar amount allocated because of other scholarships/financial aid regulations will nevertheless be given the honor of being designated a scholarship recipient. Any funds allocated but not disbursed will be available for other scholarships.

Selection Committee

Size: The Selection Committee will consist of an appointee of the Executive Board of the Faculty Association as chairperson who votes only in the case of a tie; faculty, one from each of the major academic units of SVSC, e.g., schools; and one or two community members as determined by the Faculty Association. The number of faculty shall be the criterion for determining representation. No academic unit shall be more than double the size of any other without receiving additional representation. When necessary, larger units may be divided for the purpose of establishing the Selection Committee.

The initial committee will consist of the chairperson appointed by the Executive Board of the Faculty Association; one or two community representatives; and six faculty members, one from each School except that there will be two from Arts and Behavioral Sciences, one from Arts/Humanities and one from Social Science. At the time of any major academic reorganization or no

later than once every three years, whichever comes sooner, the committee representation may be revised by agreement between SVSC and the Association.

Term of Office: The term of office of faculty members shall be three years, staggered, so that no more than half the terms expire in any one year. Lots will be drawn after the first election to determine which members have one, two, or three-year terms.

Selection Procedure: Each of the units entitled to a member shall meet as a body chaired by the senior faculty member present and select by majority vote one faculty member of the unit as a member and one alternate who shall serve in case the original member is unable to complete his/her term of office.

The chairperson and one of more community representatives shall be appointed by the Faculty Association Executive Board.

Responsibilities: The Selection Committee will be responsible for:

1. Establishing appropriate forms, procedures, and deadlines for the selection process.
2. Publicizing the application process to faculty and supplying them with the appropriate guidelines and recommendation forms.
3. Determining the actual number of scholarships awarded and the value of each.
4. Selecting the final recipients.
5. Hosting jointly with the Faculty Association Executive Board a yearly award ceremony.
6. Submitting an annual report of activities and finances to the faculty, Executive Board of the SVSC Faculty Association, and the President of SVSC.

Endowment Fund

Until such time as the endowment fund has reached an appropriate principal amount, it is understood that the earnings alone on the corpus will not be sufficient to award scholarships. Recognizing that it is desirable to award scholarships prior to that time, the following conditions are to apply:

1. It is intended that at least two but not more than five scholarships be awarded annually in minimum amounts of \$300.00, until such time that the earnings on the corpus of the endowment are sufficient to wholly support the scholarship program.

2. The awarding of scholarships while the corpus is being raised is to be accomplished in the following manner: earnings on the corpus, which would be available for distribution, are to be supplemented by gifts to the endowment fund. Gifts must be received by the SVSC Foundation no later than February 1 in order to be eligible to award scholarships for the subsequent academic year. The balance of any gifts received beyond the amount necessary to supplement earnings sufficient to award scholarships will be added to the endowment fund corpus.

Special Provisions

Should it not be possible to award a scholarship by the fourth year of the program subsequent to the fiscal year commencing July 1, 1984, or for any two-year period thereafter, the Board of Control may terminate this endowment fund and utilize the principal and any earnings thereon for academic tuition scholarships to SVSC students or as an addition to an endowed scholarship fund for this same purpose.

Investment

The corpus of this endowed fund will be invested and reinvested according to regular College/Foundation practices. The Association Executive Board will be provided with timely information on the condition and balance of the fund.

Selection Committee Operating Expenditures

Effective at the beginning of the program, up to the first \$250 of earnings each year shall be allocated to a college account for purposes of funding operating expenses. The accumulated amount for such purposes shall not exceed \$500 as of June of each year.

Revision of Agreement

This agreement may be revised, in whole or in part, by agreement among the designated representative(s) of, and on ratification by, the Board of Control and the SVSC Faculty Association. Failure to agree upon and/or to ratify any revision shall not constitute deviation from this agreement.