

SAGINAW VALLEY STATE COLLEGE

BOARD OF CONTROL

MINUTES

AUGUST 10, 1981

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MINUTES

1981-149

BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGE

REGULAR MONTHLY MEETING
Pioneer Room--Pioneer Hall of Engineering and Technology
August 10, 1981

Present: Curtiss
Gilmore
Kendall
Williams
Zahnow

Others

Present: Colvin
Gilbert
Hamilton
Hamling
Lee
Muladore
Oeming
Rummel
Ryder
Sharp
Smith
Thompson
Woodcock
Yien
Press (1)
Japanese Professor and Students

Absent: Arbury, excused
Darin, "
Saltzman, "

I. CALL TO ORDER

Chairman Kendall called the meeting to order at 9:39 a.m. and noted that a quorum was present.

II. PROCEDURAL ITEMS

1. Approval of Minutes of Regular Monthly Meeting held on June 8, 1981

Chairman Kendall stated that the Minutes of the last Regular Monthly Meeting

held on June 8, 1981 were mailed. He asked if there were any corrections or remarks on the Minutes as received. Dr. Williams questioned whether the Minutes were for June 8, 1981 or June 10, 1981...his were dated June 10, 1981. In checking further, however, he found that the June 10, 1981 Minutes he was referring to were for the SVSC Foundation Board Meeting of that date and that his Board of Control Minutes were for June 8, 1981. Chairman Kendall then declared the Minutes approved as mailed.

2. Approval of Minutes of Special Meeting held on June 29, 1981

Chairman Kendall stated that the Minutes of the Special Meeting held on June 29, 1981 had also been mailed. He asked if there were any corrections. Hearing none, he declared the Minutes approved as mailed.

3. Official Representative of Faculty Association

Chairman Kendall asked if there were an official representative of the SVSC Faculty Association present. President Ryder responded that there was none present.

4. Communications and Requests to Appear before the Board

Chairman Kendall asked if there had been any communications or requests to appear before the Board. Dr. Ryder indicated there were none.

5. Remarks by the President

President Ryder reported that he had heard from Mrs. Arbury, Mrs. Darin and Mrs. Saltzman, who, for various reasons could not attend the Board meeting today...he assured the Board that it was not a female boycott or anything like that.

He stated that he had no further remarks to make at this time.

III. ACTION ITEMS

6. Recommendation for Adoption of the 1981-82 General Fund Budget

Dr. Ryder indicated that materials regarding this Agenda item had been included in Board packets and suggested a motion was in order to adopt the resolution.

Mr. Kendall called for a motion.

RES-513 It was moved and supported that the following resolution be adopted:
WHEREAS, Sufficient information regarding the 1981-82 fiscal year is now known;
NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Budget Summary be adopted as the General Fund Operating Budget for the Saginaw Valley State College 1981-82 fiscal year.

Mr. Kendall asked if there were any discussion.

Dr. Ryder commented that the General Fund Budget had been some time in preparation...the top administrative staff had worked very diligently on it, with support coming through as a result of the planning process that SVSC had been working on over the past year. He pointed out that this planning process had been very helpful to administration as it made decisions about the budget development.

The budget preparation, he stressed, had been reviewed with the Business, Finance and Investments Committee to get its input, considerations and advice. He indicated that given the resources Saginaw Valley State College now expected from the State and the tuition increase that was levied, and the assumption of enrollment of about 94,000 credit hours, that the budget would be balanced.

Dr. Ryder called upon Mr. Woodcock to make a presentation on the proposed 1981-82 General Fund Budget.

ATTACHMENT

RES-513 Recommendation for Adoption of the 1981-82 General Fund Budget

GENERAL FUND BUDGET SUMMARY
SAGINAW VALLEY STATE COLLEGE
FISCAL YEAR 1981-82REVENUE AND OTHER RESOURCES

State Appropriation			\$ 7,133,343
Tuition and Fees			
Tuition		\$3,920,740	
Fees		<u>215,996</u>	4,136,736
Other Revenues			
Indirect Cost Recovery		\$ 60,000	
Investment Income		140,000	
Departmental/Other Income		90,000	
Beginning Fund Balance		200,000	
Non-Recurring Revenues			
S.V.S.C. Foundation	\$ 89,821		
State Appropriation-Supplemental	<u>148,600</u>	<u>238,421</u>	<u>728,421</u>
Total Revenue			\$11,998,500
Other Resources			
Additional Revenue/Expenditure Savings		\$ 100,000	
Salaries Paid by Grants		34,500	
Unfilled Position Savings		<u>212,000</u>	<u>346,500</u>
Total			<u>\$12,345,000</u>

EXPENDITURE ALLOCATIONS

Personal Services		\$ 9,096,144
Supplies, Materials & Services		3,158,438
Capital Expenditures		<u>90,418</u>
Total		<u>\$12,345,000</u>

JAW:pkz
7/31/81

CHMENT
 5-487 Recommendation for Approval of the FY 1980-81 Budget
 GENERAL FUND BUDGET SUMMARY
 SAGINAW VALLEY STATE COLLEGE
 1980-81

RECEIVED
 FEB 15 1981

Office of Vice President
 Business Affairs

REVENUES AND OTHER RESOURCES

State Appropriation:			
7/1/80 - 9/30/80 (25% of \$6,687,400)	\$1,671,850		
Less Executive Order 1980-3	(72,447)		
10/1/80 - 6/30/81 (75% of \$6,277,600)	4,708,200		
Operation of mobile units	<u>15,000</u>		\$ 6,322,603
 Tuition and Fees:			
Tuition	\$2,962,185		
Fees	<u>168,150</u>		3,130,335
 Other Revenues:			
Indirect cost recovery	\$ 60,000		
Investment income	75,000		
Departmental income	98,600		
Salaries paid by grants	128,425		
One-time transfers:			
Dimension phone	\$85,000		
S.V.S.C. Foundation	<u>37,720</u>		
		<u>122,720</u>	484,745
Unfilled Position Savings			273,670
Additional-Revenue-Savings and Other Resources			50,000
Carry-Forward			<u>198,647</u>
		TOTAL	<u>\$10,460,000</u>

EXPENDITURE ALLOCATIONS

Personal services		\$ 7,921,033
Supplies, materials and contractual services		2,479,967
Capital expenditures		<u>59,000</u>
	TOTAL	<u>\$10,460,000</u>

JAW/pkz
 12/4/80

Mr. Woodcock gave a comprehensive review of the "General Fund Budget Summary--Fiscal Year 1981-82" as distributed and emphasized the following:

.....SVSC's 1981-82 fiscal year started July 1, whereas the State's fiscal year starts October 1...three months different.

.....On SVSC's fiscal year basis, from July 1, 1981 through June 30, 1982, it was anticipating an increase of \$810,000 absolute dollars from the state...an increase of 12.8% over last year.

.....Of that \$810,000 the state had earmarked approximately \$250,000 or 31% for specific projects...\$62,250 for the Business, Industrial Development Institute...\$75,000 to upgrade computer facilities...\$112,500 pay back for the cost of moving, setting up and remodeling the mobile units SVSC obtained from the University of Michigan--Dearborn.

.....This allocation of \$250,000 was not available in a discretionary sense for SVSC to be able to use in other areas.

.....The state appropriations to SVSC constituted only 57.8% of the total budget in comparison to 60.4% last year.

.....Tuition and fees represented 33.5% of the total budget versus 29.9% last year.

.....The \$4,136,736 expected from tuition and fees was based on an estimated 94,000 student credit hours...1,600 more than the 92,400 on which the 1980-81 budget was based.

.....Because of high interest rates, continued inflation and more working capital to invest, investment income was expected to increase from \$75,000 to \$140,000.

.....Although the audit has not been completed, it would appear that there would be \$200,000 carried forward from 1980-81...basically the same as it was a year ago.

.....SVSC Foundation funding in the amount of \$89,821 included \$45,000 for library acquisitions...\$15,000 for nursing books and materials...\$11,821 for phasing in minor sports...\$18,000 for student musical performances...all on a one-time basis.

.....The supplemental state appropriation in the amount of \$148,600 included \$146,000 which was not in the base appropriations, for setting up mobile units...\$2,600 for the American Indian Tuition Waiver program.

.....Through expenditure avoidances \$100,000 estimated as additional revenue.

.....Salaries paid from grants have been reduced from the 1980-81 amount of \$128,425 to \$34,500...a loss of \$93,925 for 1981-82 due to the expiration of the nursing grant and cutbacks in the CETA program.

.....SVSC will be absorbing 10 out of 16 CETA positions on October 1 when Federal funding ceases.

.....Through unfilled positions \$212,000 estimated as avoidance savings.

.....Total revenues and other resources up 18.0% over 1980-81 fiscal year.

.....Budget for personal services increased 14.8% over 1980-81. Included were five new faculty positions for 1981-82 and 10 CETA positions being absorbed by SVSC.

.....The personal services budget included an additional amount of \$66,000 over last year for student employment on campus.

.....Funding for supplies, materials and services was increased \$678,000 over last year...of that, utilities constituted an increase of \$125,000 predicted for rate increases and the additional square footage of the mobile units from U of M--Dearborn.

.....Funding for all areas of student financial aid was increased slightly over \$120,000 from last year.

.....\$124,000 of the \$678,000 constituted a partial payment from the state for moving the mobile units from U of M--Dearborn

.....Capital expenditures...such as a typewriter, costing \$200 or over, with a life expectancy of over two years, were cut to bare bones.

.....Should a call-back from the state occur during 1981-82, SVSC had two different methods it would be attempting to use to deal with it...

(1) identified \$100,000 in the budget to be "on-hold" until after the first of the year...(2) if student credit hours exceeded the 94,000 budget, the additional revenue would be available.

Mr. Woodcock concluded that there was a serious question as to whether or not the state resources would develop as predicted...the latest word from Lansing was that it was hoped that the state would not have to have a call-back by September 30, 1981...the end of its fiscal year.

Chairman Kendall asked if there were any discussion.

Dr. Gilimore, referring to the small amount of \$90,418 being allocated for capital expenditures, indicated it would appear that SVSC was not putting

much back into the business...it was less than 1.0% of the total income of the college.

Mr. Curtiss observed that colleges did not depreciate capital assets on their financial statements...\$90,000 a year would not be sufficient to replace equipment that broke down, wore out or became obsolete.

Dr. Ryder defended the small amount of money budgeted for capital expenditures for 1981-82 by saying that the institution was putting the money into its people...it was extremely important since for the past three years, the institution had been limited in this area. He stressed SVSC had to be able to maintain and hold the good people it had...this was priority #1 so far as he was concerned. SVSC, he said, would be watching its capital expenditure needs, obviously, and that next year it would have to look at putting more money into the capital fund.

At this time, Dr. Ryder indicated he would like to make a point about the mobile units on campus...it was not new to SVSC to be paying for mobile units. It was doing that when it got the first 10 either on lease or purchase agreement...it was part of the operating budget. He stressed that when they looked at percentage increases SVSC had received...the last one being 16.7%...and they looked at other institutions, for example, one of them where the increase was 12.0%...to make a direct comparison of 16.7% against 12.0%, when that institution was not paying anything for space, it was really not comparable. If SVSC had permanent buildings built here, then its percentages could look very much like the other institution's, and SVSC would be able to function on a comparable basis...but SVSC has been paying for space and equipment. Typically, Dr. Ryder

said, when a permanent building was built, the equipment, such as desks, chairs, tables, etc., was included...however, for the mobile units, SVSC had been paying for such equipment out of the operating budget. SVSC's percentage of increase looked higher, but when they took into consideration the operating of the mobile units, that percentage was reduced. Thus, Dr. Ryder concluded, even though SVSC's percentage might be slightly higher, it was not as great as it would appear, and he would like the Board to keep this in mind.

Dr. Zahnow asked how many mobile units SVSC now had and also what their total square footage was. Dr. Gilbert responded that there were 20 mobile units but that he didn't know what their total square footage was. Dr. Zahnow suggested it would be interesting to let the Board know some time.

Discussion turned to financial aid. Dr. Gilmore, noting publicity in the media about non-payment of student loans, indicated he thought the colleges and universities were bearing the brunt for uncollected loans. He suggested SVSC might put itself on the map if it tried to get students to begin repaying their loans immediately...no matter how small the payment.

Dr. Ryder noted that the Reagan administration had proposed something along that line...basically a graduate was given nine months to get a job and then start paying...also the interest was deferred up to that point. Until recent times, perhaps for the last five to seven years, he said, the pay-back had been pretty good, but it had been the last few years when there had been problems of collecting on outstanding student loans.

Dr. Gilmore asked if there were some possibility of SVSC initiating a program where the students would begin to repay immediately. Dr. Williams stressed that

SVSC couldn't do that...it was a Federal program and they couldn't even make the students collateralize the loan...he knew this from being on the Chemical Bank Board...there were very rigid requirements. They couldn't require "necessity"...they couldn't require "collateral"...they couldn't require "co-signers"...it was a "hand-out" and some of the quite well-to-do people in Midland, Michigan were using the student loan for their own children...people having jobs making \$50,000 to \$75,000 a year...it was a boondoggle.

Dr. Ryder noted Dr. Williams was talking about the guaranteed student loan... that one, in his judgment, had been permitted to be a "rip-off" situation... there was no doubt about it. This didn't go way back, he said, two or three years at the most, when the lid was taken off the \$25,000 maximum a family could earn, and it didn't make any difference what the family earned...that was when the "rip-off" started.

Chairman Kendall asked if there were any further discussion. Hearing none, he called for a vote.

Motion unanimously carried to adopt RES-513 covering the General Fund Operating Budget for SVSC for the 1981-82 fiscal year.

2. Recommendation for Delegation of Authority to Contract with Carriers Involving Fringe Benefit Insurance Programs

Mr. Kendall noted that a resolution was included in the Board packets and asked if someone would care to move its adoption.

RES-514 It was moved and supported that the following resolution be adopted:
WHEREAS, Saginaw Valley State College is in the process of evaluating, implementing, or making changes involving employee fringe benefit programs involving health, dental and life insurance, and

WHEREAS, It is desirable if final details can be completed to implement of the programs effective September 1, 1981, and

WHEREAS, It is expected that the total of the annual premiums will exceed the \$250,000 maximum limit of delegation of contractual authority as set forth in RES-377, and passed by the Board of Control on April 10, 1978;

NOW, THEREFORE, BE IT RESOLVED, That the President and the Vice President for Business Affairs be authorized by their two signatures to sign contract(s) with insurance carriers to provide employee health, dental and life insurance coverages, and

BE IT FURTHER RESOLVED, That this specific authority expire on November 30, 1981, unless executed by that date.

Chairman Kendall asked if there were any discussion.

Mr. Woodcock explained that SVSC was reviewing its current employee health and life insurance programs and a new dental program, covered in the SVSCFA contract, which would be extended to other SVSC employee groups. Working through Saginaw Underwriters, which was SVSC's agent of record, he said, the college was considering about 20 different carriers.

There was a possibility, Mr. Woodcock stressed, that when the time came for the final selection of programs and carriers, the \$250,000 maximum contractual limit would be exceeded, and this was the reason for this one-time authorization to sign new contracts.

Dr. Gilmore asked who was bidding on SVSC's business. Mr. Woodcock responded he didn't have the list with him but did plan to have it available for the afternoon committee meetings when he planned to discuss some of the details.

There being no further discussion, Chairman Kendall called for a vote.

Motion unanimously carried to adopt RES-514 for delegation of authority to contract with carriers involving fringe benefit insurance programs.

Chairman Kendall called a recess at 11:00 a.m. and the meeting reconvened at 11:15 a.m.

8. Recommend Adoption of Board of Control Operating Policies

Dr. Ryder recalled that about half of the policies had been reviewed at the June meeting and the review of the remaining ones today should complete the process. He called upon Dr. Gilbert to handle.

Dr. Gilbert called attention to the list "Operating Guides to be Discussed at the August Meeting" which had been mailed out in the Board packets. He suggested that they proceed on the same basis as at the June meeting...one by one, they could look at the listing, and if there were no problem, it would be marked "OK"...if there were a problem, changes would be made immediately.

The attached "Operating Guides to be Discussed at the August Meeting" was reviewed as follows: 3.0-2 (OK), 3.0-3 (OK), 3.0-4 (OK), 3.0-5 (OK), 3.0-6 (OK), 3.0-7 (OK), 3.0-8 (OK), 3.0-19 (OK), 3.0-23 (OK), 3.0-24 (OK), 3.0-25 (OK), 3.0-26 (OK), 3.0-27 (OK), 3.0-28 (OK), 3.0-29 second paragraph under 2. changed to read "In addition, an annual disclosure" and b. under 2. changed to include "control" between "a" and "person" in the second line and second paragraph under c. under 2. a comma was added after "who" in the third sentence (OK), 3.0-30 (OK).

Copies of rewritten 3.0-20 and 3.0-22 were distributed...they had been been on the (OK) list of the June meeting, as revised.

Referring to 3.0-6 "Secretary to the Board of Control" policy, Mr. Kendall asked what the status of this position was. Dr. Ryder advised that the position was offered in January of this year and it was turned down, and then when it came to evaluating the budget, he said, it seemed to him, that given the resources of

ATTACHMENT

III. 8. Recommend Adoption of Board of Control Operating Policies

**BOARD OF CONTROL
OPERATING GUIDES TO BE DISCUSSED AT THE AUGUST MEETING**

Functions of the Board of Control	3.0-2
Authorities Reserved for the Board of Control	3.0-3
Responsibilities of Individual Board Members	3.0-4
Selection of Board Members	3.0-5
Secretary to the Board of Control	3.0-6
Standing Committees	3.0-7
Regular Board Meeting Schedule	3.0-8
Board of Control Meeting Minutes	3.0-19
Evaluation of the Board of Control & the President	3.0-23
Board Members' Contacts from Faculty, Staff and Administration	3.0-24
Board Members' Contacts from Students	3.0-25
Board Members' Contacts from Non-College Personnel	3.0-26
Board Members' Contacts with the College's Counsel	3.0-27
Expenditure Reimbursement for Board Members	3.0-28
Conflict of Interest and Related Party Transactions	3.0-29
Approval and Evaluation of Institutional Objectives	3.0-30

EDG:pkz
7/31/81

SVSC, the best course would be to hold off for another year...he still had the problem...he needed the support...there was no doubt about it.

Continuing, Dr. Ryder said that he would have to go out recruiting again...under Affirmative Action, enough time had elapsed since the last recruitment that would require him to do so. He concluded he expected to do this during the course of this year and hopefully have the person hired by July 1, 1982.

Dr. Gilbert suggested that since each of the operating policies had now been reviewed and approved, a motion was in order to adopt the entire set of operating guides.

Chairman Kendall called for a motion.

BM-599 It was moved and supported that the entire set of Board of Control Operating Guides 3.0-1 through 3.0-30 be adopted.

Chairman Kendall asked if there were any further discussion. Hearing none, he called for a vote.

Motion unanimously carried to adopt the Board of Control Operating Guides.

Dr. Gilbert thanked the committee members for all the time and effort they had put into the development of the Operating Guides.

Mr. Curtiss noted that they now had books of all sorts of policies that were in conflict with what the Board had just adopted and asked what would be done about them.

Dr. Gilbert indicated that was the next step...to review all the resolutions and motions from "Day One" and eliminate those that were outdated. He suggested that the Chairman of the Board might want to appoint another committee to pursue that task.

9. Recommend Leave of Absence without Pay for Ingrid C. Kupprat for Fall Semester 1981

Chairman Kendall stated that copies of this resolution had been included in Board packets and asked if someone would care to move its adoption.

RES-515 It was moved and supported that the following resolution be adopted:

WHEREAS, Dr. Ingrid C. Kupprat, Assistant Professor of Physical Education, has requested a leave of absence without pay for the period of July 1 through December 31, 1981, in order to take care of her mother in Long Island, New York, and

WHEREAS, The College Administration recommends Dr. Kupprat's request;

NOW, THEREFORE, BE IT RESOLVED, That Dr. Kupprat be granted the leave for the said period.

Mr. Kendall asked if there were any discussion.

Dr. Ryder indicated the resolution was self-explanatory unless someone had a question. Dr. Williams asked if Dr. Kupprat's mother was ill. Dr. Yien said that she was. Dr. Williams asked if that should be in the resolution and Dr. Ryder responded he didn't think it was necessary.

There being no further discussion, Chairman Kendall called for a vote.

Motion unanimously carried to adopt RES-515 granting the requested leave of absence without pay to Dr. Kupprat.

9A. Recommendation for Approval of College Housing Loan Application

Dr. Ryder noted this was an added Agenda item and distributed copies of the proposed resolution. He recalled that a year and a half or two years ago SVSC made a loan application to construct additional dorm space, and it was turned down. Apparently there was some money available nationally, and SVSC would like to apply again. He concluded there was no assurance SVSC would be funded... if it tried, but at least it wouldn't get it if it didn't try.

Chairman Kendall asked if anyone would care to move the adoption of the resolution.

RES-516 It was moved and supported that the following resolution be adopted:
WHEREAS, There is insufficient housing to accommodate all students wanting to live on campus while attending Saginaw Valley State College, and
WHEREAS, The shortage in housing is projected to continue and to increase;
NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State College authorizes the College's administration to submit an application to fund new residence hall construction under the U.S. Department of Education College Housing Program.

Mr. Kendall asked if there were any discussion.

Mr. Curtiss indicated he assumed that the Academic, Personnel and Facilities Planning Committee would review the scope of the project for which SVSC would be applying...it seemed to him SVSC got into a problem a year or two ago when applying when the only thing it had on the drawing boards was not really what it wanted, but it had to submit in order to meet the deadlines. He stated that he hoped SVSC didn't do its facilities planning based on deadlines for grant applications alone. He recalled that the previous application was based on duplicating the existing dorms and asked if apartment units were what they were talking about.

Dr. Gilbert responded that they were not talking about apartment units. He said that he had just gotten the information and the application was due September 1, 1981. The maximum award of one grant would be \$3,500,000...at an interest rate of 3 1/2%, SVSC's estimate on the earlier project was \$3,600,000.

Dr. Ryder advised SVSC was still waiting for the Attorney General's opinion regarding the leasing of SVSC land to private developers to construct housing... it had been six months now, but they kept saying that their position in Lansing

was that anything less than two years was pretty good.

Chairman Kendall asked if there were any other discussion. There being none, he called for a vote.

Motion unanimously carried to adopt RES-516 approving a college housing loan application.

IV. INFORMATION AND DISCUSSION ITEMS

10. Introduction of Prof. Sekiji Kondoh and Seven Women Students from Shikoku Women's University in Tokushima, Japan

President Ryder called upon Dr. Hamilton, Coordinator of the Japanese project to make the introductions.

Dr. Hamilton introduced Mrs. Marty Oeming, Coordinator of the instructional program and social calendar for the Japanese visitors...this, he said, had been horrendous, since everybody wanted them.

He noted that the students were prepared to introduce themselves which they did in the following order: Takako Ueta (Junior), Yumiko Kinouchi (Sophomore), Maki Kunisawa (Junior), Kyoko Kikugawa (Junior), Fumiko Aritome (Junior), Mavumi Toyota (Junior), Kayo Miyata (Junior). Students Ueta, Toyota and Miyata were majoring in English Language and English-American Literature; students Kinouchi, Kunisawa and Aritome were majoring in Children's Education; and student Kikugawa was majoring in Home Economics.

Dr. Hamilton then introduced Professor Sekiji Kondoh, who read a brief message on behalf of the group.

Dr. Hamilton asked Dr. Ryder to introduce the members of the Board. Starting with the Chairman, Dr. Ryder introduced the five male Board members and noted there were three women on the Board as well, who couldn't be present today. He then

recognized the Student Government President who met the visitors at the airport.

Dr. Ryder noted that the students were taking credit courses...five credit hours, three hours in the mornings, five days a week, for five weeks, and that their afternoons and evenings were devoted specifically to planned social activities, which might be a trip some place, an experience at a farm, or something of that nature...which all added up to the development of a better understanding of the American way of life.

He observed that Dr. Yien, who could speak Japanese, communicated very well with the Japanese visitors, as they could see as they observed the interaction between them. Dr. Ryder concluded he was very happy SVSC had somebody who could do that.

Dr. Ryder advised that the Japanese students would be completing their stay at SVSC at the end of the week of August 17, but before their departure on August 23, Mrs. Hisako Sato, Chairman of the Board of Trustees, Shikoku Women's University, would be arriving on August 20, at which time administration would discuss with her the SVSC/Shikoku exchange program for students and faculty.

11. Admissions Report

Dr. Ryder called upon Dick Thompson for this report. Mr. Thompson distributed copies of his July 1981 "Admissions Report--Fall Semester 1981" (see Attachment). First of all, he explained column by column what Admissions was trying to accomplish with this report. He then gave a comprehensive review of the report.

Referring to the 04.6% increase in "All Applications" Mr. Thompson stated that SVSC was 80% of the way home that it wanted to admit. During the month of

JULY 1931
MONTH YEAR

ADMISSIONS REPORT FALL SEMESTER 1981

I. NEW STUDENTS A. BACHELOR DEGREE

1. FTIC

a. Tri Counties

Applications
Admitted
Denied

Bay County
Applications
Admitted
Denied

Midland County
Applications
Admitted
Denied

Saginaw County
Applications
Admitted
Denied

Other Michigan
Applications
Admitted
Denied

Other States
Applications
Admitted
Denied

TOTAL FTIC

Applications
Admitted
Denied

2. TRANSFERS

Applications
Admitted
Denied

B. NONDEGREE STUDENTS GUEST

Applications
Admitted
Denied

OTHER NONDEGREE

Applications
Admitted
Denied

C. GRADUATE M.A.T.

Applications
Admitted
Denied

D. GRADUATE M.B.A.

Applications
Admitted
Denied

II.

ALL APPLICATIONS

Applications
Admitted
Denied
Incomplete

APPLICATIONS REC'D. THIS MONTH FOR	CUMULATIVE NUMBER FOR	CUMULATIVE NUMBER THIS DATE LAST YEAR	PERCENT INCREASE/DECREASE OVER	FINAL NUMBER F
FALL '81	FALL '81	FALL '81	FALL '80	FALL '80
47	691	585	+18.1%	733
44	609	519		662
4	70	33		40
14	158	137	+15.3%	170
12	134	121		155
1	16	5		6
1	69	45	+53.3%	56
2	62	33		44
0	5	5		5
32	464	403	+15.1%	507
30	413	365		468
3	49	25		29
19	907	833	+08.8%	880
61	811	737		787
7	91	83		98
1	23	28	-17.9%	29
2	18	16		16
0	4	3		3
67	1621	1473	+10.0%	1642
107	1438	1272		1345
11	165	120		149
141	530	617	-14.1%	940
81	384	552		868
4	8	7		12
12	32	29	+10.3%	93
12	31	28		89
0	1	0		0
11	30	25	+20.0%	148
10	28	25		147
0	0	0		0
16	70	65	+07.7%	110
16	70	61		106
0	0	0		0
5	15	15	-----	88
10	15	3		74
0	0	0		0
252	2298	2197	+04.6%	3021
236	1966	1945		2629
15	174	127		161
	158	125		231

RE-ADMIT 25
ADMITTED 15

August and first two weeks of September, he stressed, SVSC had 20% of its business to complete in order to make its projections for fall. Based on previous Augusts, it appeared that in terms of new admissions, SVSC would meet that projection. The question then, he observed, was how many of those students SVSC had admitted would enroll...it was a bit early to tell for sure...they all knew that economics were indeed tight...people were having trouble putting the dollars together to come to school...and many other things as well. He concluded they were looking at this area very closely.

Dr. Gilmore questioned SVSC's advertising and asked if it couldn't direct its advertising to a specific group, such as transfer students. Mr. Rummel outlined SVSC's advertising, indicating that with the dollars available, they thought the present approach was the best the institution could do. Mr. Thompson agreed.

12. Student Housing Report

Mr. Thompson indicated he didn't have a written report to distribute, but that he would quickly bring the Board up-to-date on Housing. The dorms were full for fall semester 1981...the maximum of 486 rooms had been assigned. He stressed that SVSC was still operating under the same philosophy that it would not over assign its rooms as some other institutions had done in the past and were probably still doing. Eight students were assigned to a suite unless SVSC would have designated a handicapped suite, wherein there would be one handicapped student assigned a single room within that suite.

So far, SVSC had collected 587 contracts and there was a waiting list of over 100 students which had shrunk to 37...64 students had found alternate housing

off-campus, or had decided not to come to SVSC, or for many other reasons didn't need SVSC housing.

Mr. Thompson concluded that although the Housing Department wasn't able to tell him how many of the students asking for release of their contracts had gotten off-campus housing, it was felt that there was a goodly number... so that picture looked very bright in terms of total numbers, but maybe not so bright from the Admission point of view in that it would like to be able to have more students living on campus, and that SVSC was not losing too many.

With respect to a Registration report, Mr. Thompson advised it was incomplete, but he could say that SVSC had enrolled 40% of the total 100% it wanted to enroll for fall semester 1981. This week, he said, was the time when registration took off again enrolling returning students as well as new students.

Dr. Ryder noted they should have a pretty fair idea about the 19th or 20th of August if SVSC was going to be able to meet its projections.

13. Report on Progress of the Business and Industrial Development Institute

Dr. Ryder reported that SVSC was moving ahead on the development of the Business and Industrial Development Institute...they were finalizing the organization and he would be giving the Board a final report on the exact structure later on.

SVSC, he said, was looking forward to developing an Institute in the spring on Entrepreneurship and expected to have anywhere from 10 or more of its faculty members who would be involved in specific research projects that would lead to arrangements that SVSC would make with entrepreneurs or corporations to work on specific things many of which they hoped would translate into development

of either small businesses or expansions of small businesses. Dr. Ryder concluded he thought another month would give them an opportunity to complete details and that he would report further at that time.

14. Report on New Construction (Capital Outlay) Priorities of the Department of Management and Budget

Dr. Ryder referred to a four-page document from the Department of Management and Budget which he had sent to the Board, distributed extra copies to those present who did not have (see Attachment), reviewed the first two pages very quickly and then turned to page three.

He noted that the 11 items under Priority I were projects, in most instances, already underway and that the state was funding them from the General funds with the idea of going into the bonding market, selling bonds, and then the bonding money would be used to restore the General funds.

About a week ago, Dr. Ryder said, the Governor's office tested the bonding market again and their judgment was that it was too high...they would have to wait a few more months. They couldn't wait much longer compared to the other obligations coming due, or it would cause a problem. Dr. Ryder concluded he hoped that this fall they would be able to get a rate that was within reason.

The group of 11 items under Priority II, Dr. Ryder noted, did include SVSC's Instructional Facility No. 2...it was a major step forward for this institution to be considered in that grouping. The impression he had, Dr. Ryder stressed, was that assuming reasonable resources development at the state level, SVSC could be moving ahead with the final stage of the planning process on IF No. 2 which would mean, optimistically that SVSC could be in the ground in the fall of '82, and less optimistically in the spring of '83.

ATTACHMENT

IV. 14. Report on New Construction (Capital Outlay) Priorities

RECEIVED of the Department of Management and Budget

JUL 07 1981

OFFICE OF THE PRESIDENT

Department of Management and Budget
Proposed Capital Outlay Building Priorities
Criteria for Ranking
June 25, 1981

PRESENTED TO
JCOS 6/25/81

RECEIVED

JUN 30 1981

OFFICE OF VICE PRESIDENT
FOR ADMINISTRATIVE AFFAIRS

Several criteria were identified to assist in selecting the priority of each project. In some cases, more than one criteria influenced the decision to give a project a particular priority. Although the process of ranking projects is extremely difficult, we must do so if we are to wisely plan and spend the state's limited resources.

Each project was assigned a priority rank of one, two, or three, with number one being the highest priority.

The criteria used are listed below, ranked in order of importance, and, briefly defined.

1. Court Order

Projects that do not meet state or federal regulations and must be corrected in order to be in compliance with a court order. Example: Department of Corrections SPSM Infirmary.

2. Health and Safety

Projects that should be constructed in order to provide safe working conditions for employees, to promote a safe environment for the state's citizens, or to improve delivery of medical services to those in need. Example: Correctional facilities, the University of Michigan-Ann Arbor Replacement Hospital, and the Kalamazoo State Hospital Power Plant.

3. Economic Development

Projects that will contribute directly to stimulating the state's economy through research and development. Example: Michigan State University, Soils Science Building.

4. Efficiency

Projects that improve operating efficiency or permit consolidation of state services, thereby reducing expenditures for leased space. Example: Kalamazoo Street Office Building.

5. Replacement or Renovation of Obsolete Facilities

Projects that replace or renovate facilities for programmatic reasons. Example: Dept. of Mental Health-Hawthorn cottage replacement, and Western Michigan University Business College.

6. Other

Projects perceived to be desirable, but are given lower priority since they do not meet the above stated criteria.

DEPARTMENT OF MANAGEMENT AND BUDGET
PROPOSED CAPITAL OUTLAY PRIORITIES
STATE BUILDING AUTHORITY FUNDING

I. PROJECTS SUBSTANTIALLY COMPLETE (Group I)

CORR - Ypsilanti - Phase III	\$16,300,000
MTU - Student Development Complex	14,500,000
NMU - Vocational Skills Center	13,040,000
OU - Classroom Office Building	7,050,000
UM(D) - Library	6,850,000
EMU - Music Building	6,488,000
LSSC - Vocational Technical Building	4,700,000
UM(AA) - Medical Library	<u>3,899,000</u>

Subtotal

\$ 72,827,000

II. PROJECTS UNDER CONSTRUCTION (Group II)

CORR - Ypsilanti - Phase IV	\$ 2,540,000
DMH - Walter Reuther Facility	14,364,400
GVSC - Physical Education	10,780,000
WMU - Fine Arts	12,491,000
Ottawa Street Office Building	34,027,000
Flint State Office Building	8,076,000
Jackson State Office Building	5,166,000
Saginaw State Office Building	<u>7,140,000</u>

Subtotal

\$ 94,584,400

III. PROJECT IN DESIGN

UM(AA) - Replacement Hospital

\$140,000,000

GRAND TOTAL

\$307,411,400

Department of Management and Budget
Proposed Capital Outlay Priorities
General Fund-General Purpose Funding
June 25, 1981

	Priority	Agency	Project	Current Status
I	1	UM-Ann Arbor	Hospital Replacement	Schematics
	1	DPH	Virology Laboratory Addition	Preliminary Plans
	1	DPH	UP Veterans Facility	Pre.
	1	DMH	Kalamazoo Power Plant Pollution Control	Pre.
	1	Corrections	Northville Regional Prison	Final Plans
	1	Corrections	Region 7 Co-Correctional Regional Prison (State Secondary Complex)	Program Statemen
	1	Corrections	Detroit Regional Prison	Final
	1	Corrections	Region 5 Regional Prison (Saginaw - Bay City vicinity)	Final
	1	Corrections	SPSM - Infirmary	Sch.
	1	Corrections	Educational Facility - Ionia	Program Statemer
	1	Corrections	Educational Facility - Marquette	Program Statemer
	2	MSU	Soil Science	Pre.
	2	Oakland Un.	Hannah Hall Remodeling	Final
II	2	UM-Ann Arbor	C.C. Little Bldg. Renovation	Final
	2	SVSC	Instructional Facility No. 2	Sch.
	2	DMB	Central Service Center and Chiller	Sch.
	2	WSU	Engineering Bldg.	Sch.
	2	WMU	Business College Bldg.	Program Statemer
	2	DMB	Kalamazoo Street Office Bldg.	Sch.
	2	DNR-DPH	Joint Laboratory	Program Statemer
	2	Corrections	Huron Valley-Women's Prison Industries	Pre.
	2	DPH	Mann Bldg. Remodeling	Program Stateme
	3	CMU	Industrial Education and Technology Bldg.	Sch.
III	3	CMU	Services Bldg.	Sch.
	3	FSC	Heavy Equipment Bldg.	Pre.
	3	GVSC	Science Laboratory No. 2	Sch.
	3	MSU	Engineering Bldg. Addition	Program Stateme
	3	MSU	Chittenden Hall Remodeling	Sch.
	3	MTU	Physical Plant Bldg.	Final
	3	MTU	Plant Modifications	Pre.
	3	NMU	Central Heating Plant Modifications	Pre.
	3	NMU	Steam and Condensate Line Replacement	Final
	3	Oakland Un.	Library Addition	Sch.
	3	SVSC	Heating Plant	Pre.
	3	UM-Ann Arbor	Natural Science Bldg. Renovation	Sch.
	3	UM-Ann Arbor	Engineering Complex	Sch.
	3	UM-Ann Arbor	Math and Computer Science Remodeling	Sch.
	3	UM-Dearborn	Plant Services Bldg.	Pre.
	3	UM-Dearborn	General Classroom/Laboratory	Final
	3	UM-Flint	Learning Resources	Program Statem
	3	UM-Flint	Classroom/Laboratory	Sch.
	3	Bay DeNoe C.C.	Community Services/Administration Bldg.	Final
	3	Gogebie C.C.	Health, Instructional and Student Services Bldg.	Final
	3	Highland Park C.C.	Fire Damage Repair	Construction
	3	Jackson C.C.	Classroom/Visual Arts Bldg.	Sch.

<u>Priority</u>	<u>Agency</u>	<u>Project</u>	<u>Current Status</u>
3	Mid Michigan C.C.	Classroom/Administration Bldg.	Pre.
3	Monroe C.C.	Vocational/Technical Bldg. Expansion	Final
3	Westshore C.C.	Technical Center Expansion	Sch.
3	DMB	State Capitol	Sch-Pre.
3	DMB	Joint Motor Pool	Final
3	DMB	Warehouse Addition	Program Statement
3	State	Historical Museum	Pre.
3	DMH	Kalamazoo Children's Unit	Pre.
3	DMH	Hawthorn Center Cottages	Program Statemen
3	DMH	Newberry - Ferguson Hospital Remodeling	Sch.
3	DMH	Ypsilanti Hospital - Forensic Psychiatry	Sch.
3	DSS	Adrian Training School Remodeling	Pre.
3	Corrections	Muskegon Correctional Facility-Furniture Factory	Sch.
3	Corrections	SPSM-Field House	Sch.
3	Corrections	SPSM-Administration Bldg.	Sch.
3	Corrections	Riverside Infirmary	Sch.
3	State Police	Negaunee Crime Lab	Pre.
3	State Police	Post-Calumet	Final
3	State Police	Post-Jackson	Final
3	State Police	Post-Tekonsha	Final
3	State Police	Post-Brighton	Final
3	State Police	Post-St. Joseph	Final
3	State Police	Post-Lapeer	Final
3	State Police	Administration Building - Secondary Complex	Final
3	DNR	Clare District Headquarters	Pre.
3	Military Affairs	Muskegon Armory	Final

15. Sponsored Programs Report

Dr. Ryder indicated copies of this report had been mailed. He called upon Cy Smith, Director of Sponsored Programs, to review.

Mr. Smith stated that SVSC had three grants approved since June...one grant that was denied was a "heartbreaker" because it was one of the backbones of the instructional computing...he didn't know yet why it was denied, but suspected it had something to do with the fact that the funding for this program was cut a little more than one-half for NSF under the revised budget. There were alternatives, he stressed, which they planned to pursue to pick up this same type of computer equipment. Other than that, he concluded, there was nothing unusual about this month's report.

16. Personnel Report

Dr. Ryder distributed the Personnel Report of August 10, 1981 and indicated he really didn't have any comments.

Dr. Gilmore inquired as to whether or not SVSC was getting plenty of applications...what was the job market.

Dr. Yien responded that it varied from field to field...if they advertised for a position in English, History, or Sociology, then the average number of applications could be somewhere between 75 to 120. On the other hand, in the areas of Accounting, Management, Computer Science, and most recently Math, SVSC might not get more than two to five applications...and this was the result of very active recruiting efforts...including personal phone calls to schools with graduate programs urging the Ph.D. students, or even the teaching staff to apply. He concluded this was really a wide range of market.

Dr. Ryder mentioned that this last week SVSC had a representative from The Detroit Free Press who was visiting all the institutions in the state... he had already been to about seven, and he had heard the same story from them... about the difficulty in recruiting, particularly the high demand faculty, and he also heard the concerns about being able to hold good people in relationship to the image that Michigan currently had in the market place...which was not too good. In other words, the questions about the State's economy, whether it was going to come back at all, and all of this sort of thing...people who were making decisions to relocate were raising these questions about Michigan because of what had been in the national press.

There were jobs in other states, Dr. Ryder noted, particularly in the south and southwest, where salaries were not quite as good as here, so that helped. On the other hand, if salaries should get out of line and any further reservations should develop, such as the Tisch Amendment coming back and the likelihood of passage, personally, he felt, they were going to have a real problem in maintaining the good people that were in this state, particularly in those high demand areas. He concluded he didn't think it was a tragedy yet, but frankly it could be, and it was going to cost a lot more money to get these people back, than it was right now, because recruiting itself cost, plus attracting them back. He expressed the hope that SVSC could...that was one reason why it wanted to sign a contract with the faculty that was reasonable and fair...maintain its faculty resources...it was very important to this institution as it was at all of the others in the state.

Dr. Gilmore asked if SVSC could make an effort to somehow or other take on

those teachers who were in those over-supplied fields and make some special overtures toward training them to be teachers in the demand fields...make deals with them, which would cost them no tuition, but they would be required to come and teach here for five years or so.

Dr. Ryder responded that SVSC had discussed and been looking at that very thing...it was definitely a possibility. He concluded that the administration would be pursuing.

V. OTHER ITEMS FOR CONSIDERATION

17. MAGB Meeting at SVSC

Mr. Curtiss asked when SVSC was hosting the MAGB Meeting. Dr. Gilbert responded that it was on Wednesday, August 12, 1981, at 2:00 p.m. in Pioneer Room.

Mr. Curtiss invited any of the Board members who cared to do so to attend...traditionally the host college's Board was welcome to attend.

VI. ADJOURNMENT

There being no further business to transact, Chairman Kendall adjourned the meeting at 12:21 p.m.

Respectfully submitted,

John W. Kendall--Chairman

G. James Williams--Treasurer
(In absence of Secretary)

JMR
omc

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Opal M. Colvin
Opal M. Colvin--Recording Secretary