

SAGINAW VALLEY STATE COLLEGE

BOARD OF CONTROL

MINUTES

JANUARY 12, 1981

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BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGE

REGULAR MONTHLY MEETING
Pioneer Room--Pioneer Hall of Engineering and Technology
January 12, 1981

Present: Arbury
Curtiss
Darin
Gilmore
Kendall
Saltzman
Zahnow

Others

Present: Beal
Colvin
Dickey
Fitzpatrick
Frahm
Gilbert
Kilpatrick
Lee
Ryder
Saft
Sharp
Woodcock
Yien
Press (2)

Absent: Williams, excused

I. CALL TO ORDER

Chairman Curtiss gaveled the meeting to order at 9:35 a.m. and observed that a quorum was present.

II. PROCEDURAL ITEMS

1. Approval of Minutes of Regular Monthly Meeting held on December 8, 1980

Chairman Curtiss noted that the Minutes of the Regular Meeting held on December 8, 1980 were mailed and asked if there were any additions or corrections.

Mrs. Saltzman called attention to Page 16, where she was quoted in the first full paragraph and asked that it be changed to read as follows:

"Mrs. Saltzman noted she had talked with Dr. Shapiro during lunch about the university resources available within the state which could be utilized to help the state businesses devise or approach new methods of economic development, for example, Dow Chemical and the U of M with its Genetic Engineering."

There being no further additions or corrections, Chairman Curtiss declared the Minutes approved as corrected.

2. Official Representative of Faculty Association

Chairman Curtiss indicated he understood that the official representative of the Faculty Association had apologized for not being able to be present... he didn't believe there was a replacement. Dr. Yien advised there was not.

3. Communications and Requests to Appear before the Board

Chairman Curtiss asked if there were any communications or requests to appear before the Board. Dr. Ryder indicated none had been received.

4. Remarks by the President

Chairman Curtiss asked President Ryder if he had any remarks. Dr. Ryder responded that he did have.

A. Meeting of the SVSC Board of Control and the President with Governor Milliken on Friday, 1/9/81

For the benefit of everyone else in attendance today, and particularly those who had not seen the newspapers, Dr. Ryder advised that members of the Board of Control and he had met with the Governor to discuss Capital Outlay and other things in general about funding for higher education in the state...he believed that the articles that were in the newspapers did a pretty fair job of communicating what was done at that meeting.

Clearly, Dr. Ryder said, the Governor, as a result of the Agee Committee he had established, which recommended the state seriously evaluate the needs of each institution before any further expansion in the state, was one of the elements at this meeting. That committee report also recommended that serious consideration be given to maintaining the higher education facilities in the state in a more adequate way than in the past...again, that was something that was discussed too.

Dr. Ryder stressed, lest there were any doubts, SVSC was still assuming that IF No. 2 would be forthcoming and that there would continue to be support from the Governor's office for that facility just as soon as bonding could be accomplished...right now, with interest rates as high as they were, the state had held back on bonding. Dr. Ryder suggested Chairman Curtiss might want to comment in general about the meeting.

Mr. Curtiss noted that he had indicated to the press earlier that the meeting had provided a very helpful and frank exchange of ideas...it was his feeling that the Governor was certainly committed to maintaining a strong higher education system in the state...also, that the Governor was quite concerned that the limited resources available be used in the best possible way. He indicated he thought the Governor was to be complimented for that concern...it was one that they all shared.

One thing that surfaced during this meeting, Chairman Curtiss observed, was the suggestion that, in fact, in Michigan things were never going to be the same again. He indicated he thought what they were looking at here was the realization that the growth in government, including the growth in higher education, was likely

to be much more constrained over the next decades in comparison to the '60's... it just wasn't going to happen again, and so, they were in a position now where they would have to begin to identify really how to use their own resources most effectively for the benefit of the students and the state of Michigan.

These were not easy questions to address, Mr. Curtiss stressed, but the days of "pell-mell" growth in colleges and in government were gone...they would not be back in the lifetime of anyone present today. Noting that some people might not agree, Mr. Curtiss indicated he really thought they could look at a lot of things that would suggest that it was absolutely true...it was a very fundamental shift in this country's attitudes toward what they expected from government and what they were willing to pay for it.

At this time, Chairman Curtiss noted that President Ryder had earlier advised him of an Action Item that needed to be included in the Agenda, and in order to stick to the normal Agenda format, it would be inserted here.

III. ACTION ITEMS

5. Recommendation for Appointment to the Board of Fellows

President Ryder distributed copies of Background Information on Judge Donna Morris (see Attachment) and reviewed. He indicated she represented the type of outstanding people SVSC had on its Board of Fellows and had committed herself as being willing to assist SVSC in this connection, and thus, he recommended her appointment.

Chairman Curtiss called for a motion for Judge Donna Morris' appointment.

BM-583

It was moved and supported that Judge Donna Morris of Midland be appointed to the Board of Fellows.

Chairman Curtiss asked if there were any discussion. There being none, he called for a vote.

Motion unanimously carried that Judge Donna Morris be appointed to the Board of Fellows.

IV. INFORMATION AND DISCUSSION ITEMS

6. Official Recognition of the Appointment of Dr. G. James Williams to the Board of Control

Dr. Ryder noted that the Board members had been sent copies of the letter dated December 8, 1980 (see Attachment) that he had received from Governor Milliken appointing G. James Williams to the Board of Control. He pointed out that Dr. Williams had received an honorary degree from SVSC two years ago and that he was pleased that he had been appointed to succeed Dr. Arthur Majewski.

Dr. Williams, he said, was not able to be present today...he needed to make some rearrangements on commitments he had with the Dow Board of Directors but thought he would be able to work it out. He did attend the meeting with the Governor in Lansing last Friday, Dr. Ryder reported, only having returned from a trip quite late the night before and his attendance there was very much appreciated.

Chairman Curtiss added that he was very pleased that Dr. Williams had been appointed to the Board...he thought he would make a substantial contribution to the Board, and he was looking forward to working with him as well as the other members of the Board.

Dr. Ryder indicated that Dr. Williams would be officially recognized as a

new member of the Board of Control at the February 9 meeting.

7. Winter Registration Report

Registrar Paul Saft distributed copies of his "Winter 1981--End of Regular Registration Report" dated January 12, 1981 (see Attachment). He reviewed the report in detail, noting that it was brief because today was the first day of classes, and that a more detailed summary would be given to the Board at its February meeting. This later report, he said, would show the official figures for the semester.

Mr. Saft noted that the trends for fall were continuing...there was a slight decline in new students, but they believed that with the processing this week, and with the off-campus enrollments yet to be reported, SVSC would come out no worse than even, and possibly up slightly. The average course load, he said, seemed to be continuing this semester, with students taking more credit hours per student...this was one reason the credit hours were rising with respect to the total number of students.

Chairman Curtiss asked what percentage of the fall credit hours the figures on this report would represent. Mr. Saft indicated it was close to 88% of the fall official credit hours. Mr. Curtiss then asked if SVSC hadn't assumed more than that in its budget. Dr. Ryder indicated that figure was 95%. Mr. Saft stressed they still had a way to go before the processing was completed...they were still shooting for 95%. Mr. Curtiss asked if he thought that percentage was attainable. Mr. Saft indicated it might be close...he didn't know...students coming in at this point in time tended to take smaller loads than the average student, but they still had Wurtsmith and some of the off-campus centers to report,

plus late registration...they still thought 95% was within range. He concluded they were already approximately 200 students past the official count of winter 1980.

Dr. Ryder asked Dr. Gilbert if there were any merit in saying anything about fall 1981 at this point. Dr. Gilbert responded that their indications were that fall 1981 applications were up 45% right now over last year at the same time...applications came in in spurts at different times of the year, but it was looking very good right now. Dr. Ryder indicated that students were either applying earlier or SVSC was in trouble.

Mr. Zahnow asked how many applications this 45% represented and Dr. Gilbert indicated about 500, with quite a substantial increase from out-state. Mr. Zahnow suggested that SVSC, early in this year, or perhaps right now, ought to see what it could do in placing those students, who could not be accommodated in the dorms, in alternate housing. Dr. Gilbert indicated SVSC did quite a bit of this last fall. Mr. Zahnow, however, stated he felt SVSC needed a much stronger program if it had that kind of an application increase...it was needed early.

Dr. Ryder supported Mr. Zahnow's suggestion, indicating that if SVSC announced to the public the potential for taking students into their homes where rooms were available, or making apartments available, people could plan more readily if they had five or six months to deal with it. Given the economic conditions, he stressed, he would think more people would be more interested than they might have been a year or two ago.

Mr. Curtiss asked if anybody had any idea of what proportion of SVSC's dorm students currently were freshmen or first-year students.

ATTACHMENT
IV. 7. Winter Registration Report

SAGINAW VALLEY STATE COLLEGE
OFFICE OF THE REGISTRAR

JANUARY 12, 1981
WINTER 1981
END OF REGULAR REGISTRATION

ENROLLMENT SUMMARY

	WINTER 1980	WINTER 1981	CHANGE	%
TOTAL STUDENTS	3,438	3,756	+ 318	+ 9.2
NEW	510	485	- 25	- 4.9
RETURNING	2,928	3,271	+ 343	+ 11.7
 TOTAL CREDITS	 32,061	 36,163	 + 4,102	 + 12.8
NEW	3,667	3,560	- 107	- 2.9
RETURNING	28,394	32,603	+ 4,209	+ 14.8
 AVERAGE COURSE LOAD - TOTAL	 9.3 CR	 9.6 CR	 + .3 CR	 + 3.2
NEW	7.2 CR	7.3 CR	+ .1 CR	+ 1.2
RETURNING	9.7 CR	10.0 CR	+ .3 CR	+ 3.1

FUTURE PROCESSING WILL INCLUDE FIVE DAYS OF ADD/DROP AND FOUR DAYS OF
LATE REGISTRATION.

Dr. Beal said there were about 280 out of 486. Mr. Zahnow suggested there might be the possibility of visiting with some of the returning students to see if they would have any objections to making some arrangements early for their living elsewhere so that SVSC could take in more freshmen. Dr. Gilbert indicated this was done last fall, and the plan was to do so again. Mr. Curtiss stated he had mixed feelings about that...SVSC had a period when most of the students in the dorms were freshmen and that was SVSC's somewhat more chaotic period than the case in recent years. It seemed to him, he said, that if SVSC were over 60% freshmen now, he was reluctant to push that too much higher. He concluded the suggestion sounded like a simple answer, but he was not sure that it was a good answer. Mr. Zahnow indicated he had thought about that too, and remembered the past circumstances, but felt that if SVSC could maintain a strong group in the dorms, they would have the influence needed. Dr. Beal noted that the pressure on returning students for next fall was going to be greater than it had ever been because of the fact that this year SVSC had the largest number of freshmen.

Mrs. Arbury questioned when foreign students came to SVSC to be admitted and registered if there were some special effort made to help...she knew of one foreign student SVSC lost simply because she was not given some extra consideration that she badly needed. She described the problems a young woman from Finland, living with people in Midland, had in her attempt to become an SVSC student, with the result being that upon visiting at Christmastime with her parents who just recently moved from Finland to Denver, Colorado, she walked into Denver University and was promptly admitted. She also obtained employment immediately.

Continuing, Mrs. Arbury noted that Dr. Ryder had said time and time again,

and she agreed with him, that SVSC needed foreign students...it was good all the way around for the student body, and when one potential foreign student came in who, incidentally spoke and understood English quite well, was virtually given the run-around, she felt she should bring it to the attention of administration.

Dr. Gilbert expressed surprise at this report, noting that it was quite unusual for something like this to occur...SVSC did spend a lot of time with foreign students, and without knowing the individual or the circumstances, it would be hard for him to say what happened.

Dr. Ryder thanked Mrs. Arbury for bringing up the matter, indicated it was something he did not like to hear, but assured her administration would check into the situation. SVSC has an International Programs Committee, he said, that is working on assessing needs under Dr. Yien...obviously there was a problem here, which would be investigated, identified and corrected.

8. Housing Report for Winter Semester

Dean Beal distributed copies of his two-page "SVSC Office of Residential Life--Residence Halls Contract File--Winter Semester Occupancy Report" dated January 9, 1981 (see Attachment) and reviewed in detail.

Mr. Curtiss indicated he was not sure he understood the process of contract releases and grants and asked Dr. Beal to explain.

Dr. Beal referred to Page 2 of the report, noted that a contract was issued for an academic year, and when a person wished to move out of the dorms, he or she would sign a contract release request, which in effect was the official paperwork by which SVSC granted the breaking of a contract.

Mr. Kilpatrick, referring to the 11 male students on the waiting list for

ATTACHMENT

IV. 8. Housing Report for Winter Semester

SVSC OFFICE OF RESIDENTIAL LIFE
RESIDENCE HALLS CONTRACT FILE
WINTER SEMESTER OCCUPANCY REPORT

DATE OF THIS REPORT JANUARY 9, 1981

	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>	<u>LAST YR. TOTAL</u>
A. SPACE ADEQUACY				
1. TOTAL BEDS	<u>280</u>	<u>216</u>	<u>496</u>	<u> </u>
2. SINGLES				
A. STAFF	<u>5</u>	<u>3</u>	<u>8</u>	<u> </u>
B. HANDICAPPED	<u>1</u>	<u>0</u>	<u>1</u>	<u> </u>
C. OTHER	<u>0</u>	<u>1</u>	<u>1</u>	<u> </u>
D. TOTAL	<u>6</u>	<u>4</u>	<u>10</u>	<u> </u>
3. OCCUPANCY (1-2C)	<u>274</u>	<u>212</u>	<u>486</u>	<u> </u>
B. BREAKDOWN OF CONTRACTS				
1. PRESENT OCCUPANCY	<u>274</u>	<u>206</u>	<u>480</u>	<u> </u>
2. A. 21 MEAL PLAN	<u>227</u>	<u>146</u>	<u>373</u>	<u> </u>
B. 15 MEAL PLAN	<u>47</u>	<u>60</u>	<u>107</u>	<u> </u>
3. A. GREAT LAKES	<u>196</u>	<u>146</u>	<u>342</u>	<u> </u>
B. TRANQUIL	<u>78</u>	<u>60</u>	<u>138</u>	<u> </u>
C. WAITING LIST	<u>11</u>	<u>0</u>	<u>11</u>	<u> </u>
D. CONTRACT RELEASES				
1. CONTRACT RELEASES RECEIVED TO DATE	<u>24</u>	<u>27</u>	<u>51</u>	<u> </u>
2. CONTRACT RELEASES GRANTED TO DATE	<u>24</u>	<u>27</u>	<u>51</u>	<u> </u>
E. BOARD ONLY CONTRACTS	<u>2</u>	<u>1</u>	<u>3</u>	<u> </u>

BREAKDOWN OF
CONTRACT RELEASES

	<u>MALE</u>	<u>FEMALE</u>
NEW STUDENT; DECIDED NOT TO RESIDE IN HALL	<u> </u>	<u> 1 </u>
OFF CAMPUS	<u> 12 </u>	<u> 15 </u>
TRANSFERRING	<u> 6 </u>	<u> 5 </u>
ATTENDING PART-TIME ONLY	<u> 1 </u>	<u> 1 </u>
GRADUATION	<u> 0 </u>	<u> 1 </u>
FALL SEMESTER CONTRACT ONLY	<u> 0 </u>	<u> 1 </u>
STUDENT TEACHING AT HOME	<u> 0 </u>	<u> 1 </u>
WITHDRAWAL FROM SVSC	<u> 5 </u>	<u> 1 </u>
NOT ADMITTED TO SVSC	<u> 0 </u>	<u> 1 </u>

dorm space, asked if they were still planning on coming to SVSC...had they found housing elsewhere. Dr. Beal indicated that as so far as he knew, they were still around and hoped to get into the dorms. Mr. Kilpatrick then asked if there had been any efforts made towards them finding housing elsewhere. Dr. Beal responded that he couldn't speak from personal knowledge, but typically what happened was that when inquiry about housing was made, information was given about what was available off-campus.

Mr. Zahnow asked how Dr. Beal felt with regard to capacity occupancy. Dr. Beal indicated he felt fairly good about it...he actually wished that the dorms weren't quite that crowded because it restricted flexibility...if someone were unhappy in a particular suite, it would be desirable to have a few places around.

Mrs. Darin asked if SVSC had experienced any problems of discipline, over what was normally expected, because of full occupancy of the dorms. Dr. Beal responded that there had been remarkably good conditions in behavior, etc. in the dorms this fall, particularly compared to last year, which was his only previous year of comparison...additional staffing and better orientation were important factors.

Mr. Kendall questioned the condition of the dorms after this year...there had been problems with sinks and so on in the past. Dr. Beal indicated SVSC had quite a bit of repair work to do last summer, but indications were that they had had a very good fall in that respect, and also in terms of minimum damage.

9. Enrollment Projection for Fall 1981

Dr. Ryder called upon Dr. Dickey to report.

Dr. Dickey stated that she wanted to talk with the Board about SVSC's enroll-

ment projection for next year today because SVSC was in a different situation than it had ever been in the past when it had been willing to make whatever arrangements it needed to make to accommodate the growth which would occur naturally on the basis of student demand.

SVSC, she said, had now arrived at a place where full-time faculty were carrying such heavy overloads and saw little prospect of state funding to hire the additional number of full-time faculty that it needed to accommodate its enrollment as it was today, that administration had decided, at least tentatively, to hold its enrollment next year at the number of credit hours it expected to produce this year. That decision, she stressed, was subject to re-evaluation all during the year as funding prospects and applications were taken into consideration, but administration felt it was a sufficiently important policy decision so that the Board should be aware of it at this time.

Dr. Dickey explained the situation of SVSC's full-time faculty. Last year it had a full-time faculty of 101 persons, and in the course of the fiscal year, using state definitions, those 101 persons produced the equivalent of 125 man years...116.4 of those were accounted for by teaching...8.7 by administration and committee work...and from the teaching, the teaching was actually accomplished by $99\frac{1}{2}$ of the 101 faculty members because the equivalent of $1\frac{1}{2}$ were on sabbaticals. This was quite a low number to be on sabbatical for a faculty of 101, she said. If everyone had been at SVSC long enough to qualify to meet the minimum qualifications, that was seven years (corrected by Dr. Yien and Dr. Ryder to six years), Dr. Dickey noted...and indicated her numbers would be a little bit short then because of the correction...and had presented an acceptable plan for a sabbatical,

SVSC would have had $3\frac{1}{2}$ to 4 on sabbatical last year. What all of this meant, Dr. Dickey stressed, was that SVSC had the equivalent of nearly 15 faculty members produced by overload teaching last year. This kind of study for the current year won't be completed until next summer, she said, but what they knew was that SVSC's full-time faculty had increased by 10 to 111, and the credit hours in the fall term increased by 15%, so the situation could only be getting worse. The view administration was taking at the present time was that with too much overload teaching going on already, their concern about the amount of part-time teaching, and the ability to hire an adequate number of well-qualified part-time faculty, it had better reconsider its intention to grow every year until it reached a minimum size of 5,000 full-time equivalent students.

How SVSC was going to accomplish that limitation of enrollment when applications were up 45% for fall 1981 needed to be discussed during the course of the year. At the time this decision was made, Dr. Dickey noted, administration assumed that because SVSC had had such a huge increase in enrollment this year, attributable in part to unemployment, as well as to increasing attractiveness of the college programming, that it might not have to make a decision at all...that applications and some full-time students going into employment would, in a natural way, hold SVSC's enrollment where it was now. Dr. Dickey emphasized that it appeared at the moment that this was not a realistic possibility, and so the manner in which the college would hold enrollment, or whether there was any way to acquire the needed number of faculty would have to be re-examined in the weeks ahead...administration wanted the Board to know where the college stood.

Dr. Ryder distributed copies of "Headcount and Student Credit Hour History--

Fall Semesters, 1970 - 1980" dated 1/8/81 (see Attachment) and reviewed briefly. Following the trend shown in this report, Dr. Ryder indicated that fall 1981 would likely have a small increase over 1980 because many of the students who were coming part-time particularly, and some full-time, would be re-employed by the fall of 1981, but as things were going along now, it was becoming less certain that the students would be employed. The question was, he said, would they, in the face of probably another tuition increase, be able to go to school next fall, assuming no jobs, and what would SVSC's enrollment be. Would it be as low as 1.9% increase in credit hours, or would it be 10%?

This would be difficult to judge, Dr. Ryder stressed, but the fact of the matter was that SVSC couldn't really go much further unless it could foresee that additional faculty could be added. What administration had been assuming was that SVSC's increase for fall 1981 would be low, or possibly even zero, but the way applications were coming in now, that presented SVSC with another problem.

Mr. Curtiss indicated he felt SVSC had been limiting its enrollment for years simply by closing classes and not adding new sections...sometimes SVSC was able to add sections, but at other times it was not, and so for years, students had not been able to take the course here when they wanted to take it. Basically, he said, it seemed to him that if SVSC were going to limit courses, or limit the credit hours, they had to be talking about limiting the total number of sections of classes taught, and implicit in that decision was that SVSC was not going to expand its part-time faculty.

In terms of overload, Mr. Curtiss agreed that the point was absolutely correct that SVSC was at the limits of overload for full-time faculty...they could



Saginaw Valley State College

HEADCOUNT AND STUDENT CREDIT HOUR HISTORY

FALL SEMESTERS, 1970 - 1980

<u>Year</u>	<u>Headcount</u>	<u>Percent Increase (Decrease)</u>	<u>Student Credit Hours</u>	<u>Percent Increase (Decrease)</u>
1970	1,839		20,415	
1971	2,124	15.5	22,999	12.7
1972	2,314	8.9	23,527	2.3
1973	2,242	(3.1)	22,683	(3.6)
1974	2,638	17.7	26,034	14.8
1975	3,232	22.5	31,276	20.1
1976	3,332	3.1	31,861	1.9
1977	3,529	5.9	32,599	2.3
1978	3,706	5.0	33,799	3.7
1979	3,885	4.8	35,485	5.0
1980	4,331	11.5	40,632	14.5

From Fall 1970 to Fall 1980, headcount increased by 136% and student credit hours increased by 99%.

AKD
1-8-81

not expect that to expand any further.

Mr. Zahnow questioned whether SVSC were fully satisfied that it had made a full study of class size...perhaps some basic courses could be increased, and that would be the only place where the college would have to increase, because there would be room in the selective classes for more students.

Dr. Yien responded that SVSC was doing that kind of an analyses and described in detail what was being done. He noted there were problems other than faculty loads...there were problems of space.

Mr. Zahnow observed that the only reason he asked the question was that the 14.5% increase last year was absorbed in an easier manner than they all thought it would be absorbed.

Mr. Curtiss asked Mr. Saft when the earliest date would be for registering for fall 1981 classes. Mr. Saft answered that that was a controversial subject... right now, they plan to start April 20 one week advance registration for fall. . Mr. Curtiss indicated that if, in fact, SVSC was going to have to be limiting the credit hour enrollments and credit hours offered, it certainly was going to be a premium getting registered early for students who were concerned about what courses they were able to get, and stressed that students should be made aware and encouraged to register for specific courses earlier than they had in the past.

Considerable discussion ensued, and Mr. Saft indicated he wanted to make one comment...the registration system was going to be changed beginning with the next registration period...classes would be checked at the time students registered instead of letting the computer figure out what they were going to get. So, in theory, he said, the students would be guaranteed when they registered that was

what they had...if they incurred a closed section, they would know it at the time they were trying to register instead of finding out about it may months later.

Mr. Curtiss asked if that was because of an massive improvement in the computer system and Mr. Saft indicated it was lack of...people were going to be doing the work.

Mr. Curtiss indicated there was another thing he would like to know a little bit about from time to time and that was the attrition rate for academic reasons at the end of the first and second semesters of the freshman year...he didn't know whether that kind of information was available, but he wondered how many students matriculated and then make it all the way through the freshman year... he had the impression they all didn't do it.

Dr. Ryder indicated he didn't know, but he thought they might have that from retention studies and could provide.

Mr. Saft noted that the worst that could happen to a student at the end of one semester was to be put on probation...no one was dismissed outright at the end of one semester...everybody was given at least two semesters.

Mr. Curtiss asked Mr. Saft if he had any idea as to what proportion of this year's freshman class might have been put on probation.

Mr. Saft indicating that looking at the records, it seemed kind of high, but since this was his first year, he didn't know what to compare it to. Dr. Beal and he, he said, were on the Retention Committee and that was one of the things they were trying to look at.

Mr. Curtiss concluded such information would be helpful to the Board.

After much discussion about the ramifications of limiting credit hour enrollments, Dr. Ryder concluded that he would be coming back to the Board at an appropriate time to give it an update on enrollment projections.

Dr. Ryder then distributed copies of a seven-page publication of the Michigan Department of Education--Higher Education Management Services, entitled "Preliminary Report" dated December, 1980 (see Attachment) He reviewed the first page briefly and pages five through seven, noting that out of the 49 Michigan Independent Colleges listed, there were only two that were larger than SVSC's head count of 4,331...Lawrence Institute of Technology with 5,260 and University of Detroit with 6,397. He suggested that the Board members might like to review in depth at another time.

Mr. Curtiss observed that all of the discussion started with Dr. Dickey's initial report on enrollment projection for fall 1981. He asked if there were any other pertinent comments, other than one he was about to make. He wondered if there had been any discussion by the administration as to whether the Admission standard was correct or should be raised. Dr. Gilbert indicated there had been. Mr. Curtiss requested a report on that issue at some point in the future.

Mr. Zahnow indicated he had one more point to bring up...with the serious problem of enrollment, he thought administration should look at all angles... there was another way of going about limiting enrollment, and that was to deliberately increase the tuition, so that SVSC could provide for those students residing in the area. Mr. Curtiss observed they would certainly look at tuition at the same time they were looking at other ways to limit enrollments.

ATTACHMENT

14. 9. Enrollment Projection for Fall 1981

MICHIGAN DEPARTMENT OF EDUCATION
HIGHER EDUCATION MANAGEMENT SERVICES
PRELIMINARY REPORT
HEADCOUNT ENROLLMENT

	<u>Fall 1979</u>	<u>Fall 1980</u>	<u>Change</u>	<u>Percent Change</u>
Public Four Year Colleges and Universities	240,600	242,907	2,307	+ 0.9%
Public Community and Junior Colleges	209,554	207,816	1,738	- 0.8%
Independent Colleges and Universities	<u>64,333</u>	<u>66,216</u>	<u>1,883</u>	<u>+ 1.8%</u>
TOTALS	514,487	516,939	2,452	+ 0.5%

Source: Higher Education General Information
Survey (OE Form 2300-2.3A)
December, 1980

1980 FALL ENROLLMENT IN
MICHIGAN PUBLIC FOUR YEAR INSTITUTIONS

<u>INSTITUTION</u>	<u>FULL TIME</u>		<u>PART TIME</u>		<u>TOTAL</u>
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	
Central Michigan University	6,513	8,178	1,546	2,032	18,269
Eastern Michigan University	4,686	5,630	3,605	5,402	19,323
Ferris State College	6,373	4,321	215	203	11,112
Grand Valley State College	1,785	2,053	1,538	1,608	6,984
Lake Superior State College	1,082	886	217	316	2,501
Michigan State University	19,082	18,322	4,606	5,306	47,316
Michigan Technological University	5,845	1,669	236	115	7,865
Northern Michigan University	3,673	3,201	1,180	1,325	9,379
Oakland University	2,773	3,835	1,791	3,607	12,006
Saginaw Valley State College	1,039	998	981	1,267	4,285
University of Michigan-Ann Arbor	18,176	13,114	2,678	3,149	37,117
University of Michigan-Dearborn	2,004	1,430	1,421	1,436	6,291
University of Michigan-Flint	1,070	1,203	906	1,231	4,410
Wayne State University	9,279	8,976	6,854	8,299	33,408
Western Michigan University	<u>8,022</u>	<u>7,465</u>	<u>3,160</u>	<u>3,994</u>	<u>22,641</u>
TOTAL	91,402	81,281	30,934	39,290	242,907

Source: Higher Education General Information
Survey (OE Form 2300-2.3A)
December, 1980

1980 FALL ENROLLMENT IN
MICHIGAN PUBLIC COMMUNITY COLLEGES

<u>INSTITUTION</u>	<u>FULL TIME</u>		<u>PART</u>		<u>UNKNOWN</u>	<u>TOTAL</u>
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>		
Alpena Community College	542	447	580	528	-0-	2,097
Bay de Noc Community College	496	489	244	302	-0-	1,531
Delta College	1,756	2,217	2,511	3,512	-0-	9,996
Glen Oaks Community College	261	272	338	353	-0-	1,224
Gogebic Community College	386	301	255	188	-0-	1,130
Grand Rapids Junior College	2,239	1,870	2,041	2,721	-0-	8,871
Henry Ford Community College	2,078	2,142	6,980	5,031	-0-	16,231
Highland Park Community College	648	1,071	323	612	-0-	2,654
Jackson Community College	1,369	857	2,226	2,633	-0-	7,085
Kalamazoo Valley Community College	1,016	890	2,070	3,093	-0-	7,069
Kellogg Community College	743	953	1,549	2,610	-0-	5,855
*Kirtland Community College	295	212	224	344	-0-	1,075
Lake Michigan College	480	613	1,071	1,438	-0-	3,602
Lansing Community College	2,735	2,585	5,743	7,821	-0-	18,884
Maconb County Community College-Center	557	1,023	1,757	3,578	-0-	6,915
Macomb County Community College-South	2,710	2,130	9,337	7,337	-0-	21,514
Mid Michigan Community College	489	436	415	667	-0-	2,007
Monroe County Community College	392	399	612	748	-0-	2,151
Montcalm Community College	367	340	519	318	-0-	1,544
C. S. Mott Community College	1,194	1,637	3,377	4,490	-0-	10,698

*1979 Data, 1980 Data Not Available

<u>INSTITUTION</u>	<u>FULL TIME</u>		<u>PART TIME</u>		<u>UNKNOWN</u>	<u>TOTAL</u>
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>		
Muskegon Community College	795	705	1,724	1,947	-0-	5,171
North Central Michigan College	294	377	470	740	-0-	1,831
Northwestern Michigan College	911	987	728	763	-0-	3,389
Oakland Community College	3,711	3,982	5,984	9,877	-0-	23,554
St. Clair County Community College	850	992	717	1,075	-0-	3,634
Schoolcraft College	1,298	1,064	2,611	3,104	-0-	8,077
Southwestern Michigan College	603	678	310	544	-0-	2,135
Washtenaw Community College	856	801	2,453	2,312	2,023	8,445
Wayne County Community College	1,949	3,584	3,825	9,028	-0-	18,386
West Shore Community College	268	220	205	318	-0-	1,011
TOTAL	32,288	34,274	61,199	78,032	2,023	207,816

Source: Higher Education General Information
Survey (OE Form 2300-2.3A)
December, 1980

1980 FALL ENROLLMENT IN
MICHIGAN INDEPENDENT COLLEGES

<u>INSTITUTION</u>	<u>FULL TIME</u>		<u>PART TIME</u>		<u>TOTAL</u>
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	
Adrian College	509	519	35	53	1,116
Albion College	958	874	12	16	1,860
Alma College	588	599	2	9	1,198
Andrews University	1,407	1,028	282	301	3,018
Aquinas College	686	900	456	487	2,529
Baker Junior College of Business	147	889	42	233	1,311
Calvin College	1,797	1,987	130	144	4,058
Calvin Theological Seminary	130	2	48	10	190
Center for Creative Studies	306	263	227	290	1,086
Cleary College	58	248	101	358	765
Concordia College	277	225	11	13	526
Cooley Law School	799	253	-0-	-0-	1,052
Cranbrook Academy of Art	77	71	-0-	-0-	148
Davenport College of Business	684	1,116	368	879	3,047
Detroit Bible College	90	57	149	79	375
Detroit College of Business Adm.	438	1,001	300	629	2,368
Detroit College of Law	270	126	345	107	848
Detroit Institute of Technology	200	113	200	98	611
General Motors Institute	1,606	721	-0-	-0-	2,327
Grace Bible College	79	61	18	18	176

<u>INSTITUTION</u>	<u>FULL TIME</u>		<u>PART TIME</u>		<u>TOTAL</u>
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	
Grand Rapids Baptist	475	447	213	81	1,216
Grand Rapids School of Bible	253	225	36	18	532
Great Lakes Bible College	95	77	5	5	182
*Hillsdale College	549	466	9	11	1,035
Hope College	1,060	1,074	153	177	2,464
Jordan College	253	296	59	75	683
Kalamazoo College	765	687	-0-	-0-	1,452
Kendall School of Design	167	240	21	54	482
Lawrence Institute of Technology	2,672	473	1,695	420	5,260
Lewis College of Business	77	298	18	94	487
Madonna College	255	972	552	1,434	3,213
Marygrove College	123	566	71	265	1,025
Mercy College	240	1,163	234	847	2,484
Michigan Christian College	138	166	21	13	338
Muskegon Business College	213	708	49	155	1,125
Nazareth College	57	301	38	135	531
Northwood Institute	1,291	630	7	17	1,945
Olivet College	417	215	12	24	668
Reformed Bible College	101	83	15	10	209
Sacred Heart Seminary College	34	-0-	78	30	142

*1979 Data, 1980 Data Not Available

<u>INSTITUTION</u>	<u>FULL TIME</u>		<u>PART TIME</u>		<u>TOTAL</u>
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	
Saint John's Seminary	81	23	16	29	149
Saint Mary's College	75	49	22	39	185
Shaw College at Detroit	230	320	27	55	632
Siena Heights College	282	511	258	369	1,420
Spring Arbor College	470	391	139	86	1,086
Suomi College	245	322	5	6	578
University of Detroit	2,347	1,318	1,467	1,265	6,397
*Walsh College	129	66	866	522	1,583
Western Theological Seminary	64	8	16	16	104
TOTAL	24,264	23,148	8,828	9,976	66,216

Source: Higher Education General Information
Survey (OE Form 2300-2.3A)
December, 1980

*1979 Data, 1980 Data Not Available

10. Bookstore Opening

Mr. Woodcock recalled that for several years it had been the desire of SVSC to provide a higher quality of bookstore services. One of the biggest problems, however, was inadequate space, and particularly it became more acute as the enrollment continued to grow.

He explained that the clerking system that was used was not adequate but limited space would not accommodate any other system. Now, he said, with SVSC being able to obtain the mobile units from Dearborn, Dearborn also had six mobile units, which when put together measured approximately 30' x 102', which SVSC now had set up just south and east of the Doan Center. He noted that the cost of this project, basically, because the bookstore was a self-supporting activity, would be borne over time by the bookstore...the sale of texts and materials.

This unit, Mr. Woodcock noted, was now being gutted inside because it was used formerly for several little, smaller offices. Obviously, he said, a bookstore was a wide open activity, and SVSC was in the process of remodeling the unit on the inside. In the process of doing this, SVSC was also closing off one or two external windows...boarding them up...putting in insulation. SVSC was able to utilize all existing fixtures in the current bookstore as well as those in the storage area, and some of those used on the outside. A contract had already been let to purchase fixtures that will be used in the bookstore area where students would be. There would be an open type of an atmosphere, much like bookstores that everyone in the room was familiar with at other campuses. With the renovation, including a new ceiling and

carpeting, Mr. Woodcock said, the unit should look and operate like a bookstore. This meant also that students would be able to browse and so on.

Administration plans, when the book sales are over for the winter semester, around February 1, to close activity in the current bookstore in Wickes Hall... the small sales area in the Doan Center would be maintained during that interim period. Depending upon when everything was done, probably around the middle of February, the plan would be to reopen in the new facility, and at that point in time, the small sales area in Doan Center would be consolidated into the new bookstore area, which would provide between 50% and 70% more space than currently available for the bookstore in Wickes Hall.

Dr. Ryder advised that the current bookstore space in Wickes Hall would be opened up and the new library computer would be housed in that area and the additional space would be used for audio-visual, freeing up space in the library where audio-visual now was. It would add to the library space itself substantially, which was very important because of the fact that SVSC had no library stack space to expand into, and more volumes were being acquired each year.

Obviously, Dr. Ryder said, the new SVSC bookstore would be more accessible to not only the people who knew about it tucked away over there in Wickes Hall, but all people who came on campus, and also SVSC expected to expand the kinds of things it would have available to students and others who came to campus. He concluded the SVSC community was looking forward to the opening of that unit.

Mr. Zahnow questioned if there were any kind of inspection by any state, county or township people on these temporary units. Dr. Ryder indicated that the Fire Marshall did so.

11. Personnel Report

Dr. Ryder distributed copies of the January 12, 1982 Personnel Report and indicated he didn't really have any comments to make, but would answer questions if there were any.

Mrs. Arbury, referring to the position of Assistant to the President and Secretary to the Board of Control, asked if it had fallen by the wayside for the time being. Dr. Ryder indicated not, that it was simply shoved off...it was in the budget, and it represented a savings in the budget this year, until July 1, 1981.

V. OTHER ITEMS FOR CONSIDERATION

Chairman Curtiss asked if there were any other items for consideration.

Dr. Ryder indicated there was...administration would request that the Board take action to move into an Executive Session for the purpose of discussing clerical contract negotiations and nothing else.

Chairman Curtiss called for a motion.

BM-584 It was moved and supported that the Regular Meeting of the Board of Control recess for 10 minutes and then move into Executive Session for the sole purpose of discussing clerical contract negotiations and nothing else.

Chairman Curtiss called for a vote.

Motion unanimously carried to recess for 10 minutes and then move into Executive Session.

Chairman Curtiss stated that the Regular Meeting of the Board of Control would reconvene in public session after the Executive Session for the sole purpose of adjourning.

Dr. Ryder pointed out that Mr. Curtiss' announcement was made so that the press understood that the Board of Control would not take up any other items at all when the Regular meeting reconvened.

The Regular Meeting of the Board of Control recessed at 11:00 a.m.

The Executive Session of the Board of Control convened at 11:22 a.m.

The Executive Session of the Board of Control recessed at 12:15 p.m. for lunch.

The Executive Session of the Board of Control reconvened at 1:30 p.m.

The Executive Session of the Board of Control concluded at 1:59 p.m.

The Regular meeting of the Board of Control reconvened at 1:59 p.m.

VI. ADJOURNMENT

There being no further business to transact, Chairman Curtiss adjourned the meeting at 2:00 p.m.

Respectfully submitted,

Charles B. Curtiss--Chairman

Dorothy D. Arbury--Secretary

JMR
omc

Opal M. Colvin

Opal M. Colvin--Recording Secretary