

BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGE

REGULAR MONTHLY MEETING
Pioneer Room--Pioneer Hall of Engineering and Technology
October 8, 1979

Present: Curtiss
Darin
Gilmore
Kendall
Majewski
Saltzman
Zahnow

Others

Present: Colvin
Dickey
Gilbert
R. Gill
Hanes
Lange
Lee
Sharp
Smith
Snider
Rummel
Ryder
Thompson
Woodcock
Yien
Press (4)

Absent: Arbury, excused

I. CALL TO ORDER

Chairman Curtiss called the meeting to order at 9:55 a.m., apologized for being tardy, and indicated if people couldn't hear him, he couldn't shout much louder. He noted that a quorum was present. Dr. Ryder advised that Mrs. Arbury had called him earlier and had indicated she would not be attending the morning meeting because she wasn't feeling well...if she felt better, she would try to attend the afternoon meeting.

II. PROCEDURAL ITEMS

1. Approval of Minutes of Regular Monthly Meeting held on September 10, 1979

Chairman Curtiss stated that the Minutes of the Regular Monthly Meeting held on September 10, 1979 were mailed. He asked if there were any additions or corrections. Hearing none, he declared the Minutes approved as mailed.

2. Official Representative of Faculty Association

Chairman Curtiss asked if there were an official representative of the Faculty Association present. Dr. Joseph Snider, Vice President of the SVSCFA, and Associate Professor in the School of Education, stood and identified himself. Mr. Curtiss thanked him and told him the Board was glad to have him in attendance.

3. Communications and Requests to Appear before the Board

Mr. Curtiss asked if there were any communications and Dr. Ryder advised he had none.

Mr. Curtiss then asked if there had been any requests to appear before the Board and Dr. Ryder stated that none had been received.

4. Remarks by the President

A. Heat in Pioneer Hall of Engineering and Technology

Noting the lack of heat, Dr. Ryder indicated he had been advised that there was a problem with a pump which was now being repaired. For the benefit of the press, Dr. Ryder observed that it looked as though SVSC was probably pushing its energy conservation a little bit too far, but assured them that he expected heat to be coming on soon.

B. Future of the Institution

This past year, Dr. Ryder said, progress had been made in terms of the

operational funding of the institution...while they were not completely satisfied with it, as he had mentioned before, they did make progress...they were optimistic about the future in that respect, obviously, in terms of being able to provide an increasing number of full-time faculty to maintain and enhance the quality of SVSC's educational programming.

Dr. Ryder stressed he thought the institution had been brought to the attention of people in Lansing and throughout this area to an even greater extent, and that the faculty, staff and student body generally felt positive about the institution and where it was going.

One thing though, he said, still stood in the way of SVSC's progress that was extremely important, and while they would talk about it in detail later on, he felt he should say something at this point...for the size of the institution, SVSC was lacking, more than other institutions, in terms of physical facilities. . physical facilities which were very important to the quality of the program, because they housed those things that were so important...#1, the Library. He stated he didn't know how he could overemphasize the importance of moving ahead with the Library, the Science building and the Classroom/Office space.

Again, he said, SVSC was finding it difficult to schedule classes, particularly at night...the daytime scheduling was not as difficult because there were more hours in which to spread the classes...that is, from 8:30 a.m. or possibly even earlier, until about 5:00 p.m....but during the evening period, when so many students were coming to the campus, and for short periods, perhaps only going until about 10:30 p.m., lack of space was making it most difficult. So, SVSC needed classroom space in addition to the specialized space of the Library and Science laboratories, Dr. Ryder stressed.

Continuing, Dr. Ryder said that the Capital Outlay Bill, which ordinarily was passed during the Regular Session, which would have been the 1978-79 Session, had not been passed. There was no Capital Outlay Bill and it has been carried over into this fiscal year...the state's fiscal year, starting October 1. It is assumed that there will be a Bill some time this fall, but Dr. Ryder stated he wanted to emphasize the extreme importance of support by the State to move ahead on that particular physical facility, and to again point out to the Board, and to everyone else, that 50% of all the facilities on this campus, including all the land, had been provided through private contributions, which was very unusual in the state...he didn't think another institution was in that position and most other institutions had had considerably more state support than SVSC had received over the years.

In the last year to two years, Dr. Ryder noted, a great deal of planning had gone on and this morning the Board was going to be asked to approve the new Campus Master Plan, which was a great step forward. This was supported by the State and the State had supported the planning money for the new Instructional Facility No. 1, Library, Classroom/Office Space and Science. The State also supported the planning of the new Heating and Cooling Plant...a very important facility for this campus, a facility which was even more important today than it ever was when it was started...the reason being the increasing cost of fuel, particularly oil and gas. Every additional dollar that is higher than the normal inflationary cost, he said, eats into SVSC's operating budget...it meant they couldn't hire additional faculty members if they were spending more for fuel than the normal increase, unless that was something that was taken care of by the State, and ordinarily that had not been done. In fact, at the state level, he noted, he didn't think they had

been keeping up with the inflationary increases...so again...he wanted to emphasize that SVSC needed to move ahead on the Heating and Cooling Plant so that it could provide more economical heating and cooling on this campus.

Dr. Ryder indicated he was talking about substantial dollars...the first one, Instructional Facility No. 2 is \$15 million, \$1 million of which had come from the Wickes Foundation, which SVSC really appreciated...it had been a tremendous stimulus. He pointed out that if SVSC could move ahead on this project, it could begin to purchase the books and materials for the Library well ahead of the final opening of the library building, so they could have the use of the books and also so they could be purchasing those books at less cost.

Continuing, Dr. Ryder indicated they could probably increase their holdings by 20%, maybe 30%, if they could start purchasing now, as opposed to waiting two or three years. He stressed SVSC needed that commitment on the part of the State to move ahead.

Again, he said, the Heating and Cooling Plant cost was about \$14 million now...also this facility would conform to the move toward coal-fired heating and cooling plants, and that plant would make it possible for SVSC to burn coal, oil, gas, solid waste and wood chips...so SVSC would have tremendous flexibility...but the college needs to move ahead. Not only would it save on fuel costs, but if they could move now on that plant, it would save in the cost of construction of other buildings, because SVSC wouldn't have to build in the independent heating and cooling facilities to each building.

Dr. Ryder stated that he was not certain, but it was his information as of last year that the Capital Outlay Bill, which includes a planning portion, would include a Physical Education facility for this institution. Again, he said,

if they were to compare SVSC with other institutions...he wasn't sure about Dearborn...he thought SVSC was the only institution that didn't have a Physical Education facility, including Lake Superior. He indicated he didn't mean SVSC should have it for that reason...the reason SVSC should have it was because it was needed so badly to provide an opportunity on this campus for the students to participate in the areas of Physical Education and Recreation...also important to SVSC's programming and campus life as well. So, again, he said, he was certainly hopeful that this project would be in the Bill.

Dr. Ryder concluded that since all these facilities were so important to the future growth and development of this institution, he felt that he needed to highlight them and make the point that this was a critical time in the life of the institution and they were approaching the final decision-making with respect to Capital Outlay...and, all he could say was that they were doing everything they could to convince people in Lansing, the legislators and the Governor's office, that SVSC should be moving ahead with these projects.

Chairman Curtiss thanked Dr. Ryder for the report and asked if there were any questions from Board members. There were none.

C. Introduction of Rich Gill, President of Student Government

President Ryder noted that he had introduced Rich Gill, new President of the Student Government, at the last meeting...he was sitting in the back and Ann Kozak was at the table. Rich Gill was now officially seated at the table, Dr. Ryder concluded, and stated the Board should take note of that. He welcomed Rich and told him they were glad to have him there representing the students. Chairman Curtiss added his welcome too.

III. ACTION ITEMS

5. Recommend Approval of Revised Board of Fellows By-Laws

Dr. Ryder stated that the Board members had received copies of the Proposed By-Laws of the Board of Fellows of SVSC, revised as of 9/20/79. He distributed copies (see Attachment) to others present who had not received previously

Dr. Ryder explained that the previous By-Laws of the Board of Fellows had been adopted in 1967 and had not been revised since...some of the objectives then... related to getting this institution started and were no longer appropriate now. He indicated he had mentioned in his memo to the members of the Board that Ellis Ivey, the current Chairman of the Board of Fellows, several past chairmen, Mr. Curtiss, Cy Smith, Executive Secretary of the Board of Fellows, and himself had met and reviewed the proposed changes in the By-Laws. He suggested they review Section 1.11 General Functions of the Board, starting on Page 3 and continuing on Page 4. This section was discussed in depth and then Mr. Curtiss referred to 3.1 General and reviewed. He then called for a motion to approve the Revised By-Laws of the Board of Fellows as of 9/20/79.

BM-548 Mr. Kendall moved the Board of Control approve the Revised By-Laws of the Board of Fellows of Saginaw Valley State College as distributed 9/20/79 (see Attachment).
Mrs. Saltzman supported.

Ayes: Curtiss, Darin, Gilmore, Kendall, Majewski, Saltzman, Zahnow
Absent: Arbury

Motion unanimously carried.

6. Recommend Leave of Absence without Pay for Fiscal Year 1980-81 for David L. DeSautel, Instructor of Mathematics.

President Ryder called upon Dr. Yien to present.

Dr. Yien explained that there were two kinds of leave available to the faculty

ATTACHMENT

III. 5. Recommend Approval of Revised Board of Fellows By-Laws

BM-548

Adopted 6/12/67

Retyped 9/12/77

Revised 9/20/79

P R O P O S E D

B Y L A W S

BOARD OF FELLOWS
SAGINAW VALLEY STATE COLLEGE
UNIVERSITY CENTER, MICHIGAN

SECTION 1. BOARD OF FELLOWS

1.1 PURPOSE. The Board of Fellows believes that Saginaw Valley State College should be developed as a major institution of higher learning serving the needs of the people of the Saginaw Valley, the State and the nation. The Board recognizes that the task of building an institution of increasing stature requires sustained determination, good will, and encouragement. It is the purpose of this Board to uphold to Saginaw Valley State College the highest standard of scholarship, research, and service, and to assist the college in achieving these goals.

1.2 NUMBER. The Board of Fellows shall consist of a minimum of twelve and a maximum of thirty-six active members. Emeritus status may be granted by the Board of Control upon the recommendation of the President and the Board of Fellows. Members who have actively served for a minimum of two years will be eligible for consideration. The President of Saginaw Valley State College shall be an ex-officio, non-voting member of the Board.

1.3 TERM OF OFFICE. The members of the Board of Fellows shall serve for four year terms. Terms for all members shall expire at midnight on June 30th of the year in which their term expires.

1.4 APPOINTMENT. The Board of Fellows shall nominate new members and appointments shall be made by the President of Saginaw Valley State College with the approval of the Board of Control. Whenever a vacancy shall occur in the Board of Fellows, the new appointee shall hold office for the unexpired portion of the term for which he is appointed.

1.5 ANNUAL ORGANIZATIONAL MEETING. The Annual Organizational Meeting of the Board of Fellows shall be held on or after the 30th day of April and before the 31st day of May in each year commencing in 1980, the same to be at the call of the Chairman of the Board if he is still a member of the Board; otherwise by the Vice Chairman of the Board of Fellows, Secretary of the Board of Fellows or President of Saginaw Valley State College, in succession, for the purpose of electing officers of the Board.

1.6 REGULAR MEETINGS. The Board of Fellows shall meet from time to time and shall designate by resolution the day and hour of regular meetings of the Board of Fellows.

1.7 SPECIAL MEETINGS. Special meetings of the Board of Fellows shall be called by the Executive Secretary at the request of the Chairman of the Board, the President of Saginaw Valley State College, or at the request in writing of any three members of the Board. Such request shall specify the time and purpose of the meeting.

1.8 NOTICE. No notice of Regular Meetings of the Board of Fellows shall be required unless an appointment is to be made to fill a vacancy in an office of the Board. Notice of the time, place and purpose of each Special Meeting or of a Regular Meeting held for purposes as aforesaid shall be mailed to each member at least forty-eight (48) hours before the meeting. Notwithstanding the foregoing requirements, any meeting of the Board for which all members shall have waived in writing the requirements of notice for the holding of such meeting, and at which a quorum of the Board of Fellows is present, shall be a bonifide meeting.

1.9 PLACE OF MEETINGS. Unless otherwise designated by resolution of the Board of Fellows, all meetings of the Board of Fellows shall be held in the Tri-County area consisting of Saginaw, Bay, and Midland Counties. By resolution of the Board of Fellows duly adopted at a prior meeting, any given meeting may be held at such appropriate place within the State of Michigan as the Board of Fellows may designate. Notice of such resolution and the contents thereof shall be mailed or delivered promptly after its adoption to each member who was absent at the time of its adoption.

1.10 Quorum. A majority of the active members of the Board shall form a quorum for the transaction of business.

1.11 GENERAL FUNCTIONS OF THE BOARD. The Board shall function as a communication channel between the College and the

public it serves, and shall be prepared to give assistance to the President and Board of Control on matters which may, from time to time, be assigned to it by the President.

Specifically the Board of Fellows shall:

- A. Advise the President on long range planning regarding:
 - 1. New academic programs
 - 2. New public service functions
 - 3. Facility development
 - 4. New athletic programs
 - 5. Public perception of ongoing programs
 - 6. Research and other sponsored programs
- B. Review, make recommendations and give assistance to the President on the development of an enriched cultural program for the College community.
- C. Advise the President on planning for effective legislative and other governmental relations.
- D. Assist in the implementation of plans for enhancing college relations with the legislative and governmental bodies.
- E. Assist the President with interpreting the College, its programs and services to the community.
- F. Serve the College through individual participation as classroom lecturers, seminar leaders or participants, and as consultants on individual projects, at the request of the President.

The advice given to the President may take the form of individual contributions by members or collective resolutions as determined by the Board of Fellows.

1.12 DEPOSIT OF FUNDS. If at any time it is deemed desirable for the Board of Fellows to request contributions from the membership, funds received shall be deposited with the Saginaw Valley State College Foundation and may be earmarked and expended for purposes recommended by the Board of Fellows, provided, however, no expenditure shall be made which is either inconsistent with the purposes of the Saginaw Valley State College Foundation or is not a permissible expenditure of a charitable organization under Section 501 (c)(3) of the Internal Revenue Code.

SECTION 2. OFFICERS OF THE BOARD OF FELLOWS

2.1 DESIGNATION. The officers of the Board of Fellows shall be a Chairman of the Board, a Vice Chairman of the Board, and Secretary of the Board.

2.2 ELECTION AND TERM. The officers of the Board shall be elected at the Annual Organizational Meeting and shall serve terms of one (1) year and until their successors shall have been elected and qualified.

2.3 EXECUTIVE SECRETARY. The President of the College shall appoint an executive secretary from the administrative staff. This officer shall be an ex-officio, non-voting member of the Board. The executive secretary shall keep the minutes of all meetings of the Board of Fellows. He shall attend to the giving of all notices of meetings as directed. He shall have charge of the minute books and such other books and papers as the Board of Fellows may require. The books and records shall at all times

during the usual hours for business be open to the members of the Board of Fellows. He shall perform all acts incident to the office of the Executive Secretary, subject to the control of the Board of Fellows. In absence of the Executive Secretary from any meeting of the Board, the Chairman or other person presiding at the meeting shall appoint a Temporary Executive Secretary for such meeting.

2.4 VACANCIES. A vacancy in any office shall be filled by the Board of Fellows for the unexpired portion of the term.

2.5 CHAIRMAN AND VICE CHAIRMAN. The Chairman shall preside at all meetings of the Board of Fellows and the Vice Chairman and Secretary respectively shall preside in his absence, provided, however, the Board may designate the President of the College to preside at any Board meetings.

SECTION 3. COMMITTEES OF THE BOARD

3.1 GENERAL. The Board of Fellows shall have the power to appoint committees consisting of members, persons not members, or such combination thereof, as the Board of Fellows shall determine is necessary for the purposes of studying, investigating and giving advice to the college upon any matter within the scope of the business and activities of the Board. Such committees may be temporary or standing, as the Board may determine. The Board of Fellows may not, however, delegate to any such committee any of the powers, duties or responsibilities conferred by the Board of Control upon the Board of Fellows as a whole and may not delegate

to any committee member not a Board member of the Board of Fellows any of the powers, duties or responsibilities of a member of the Board of Fellows. The foregoing powers shall in no event exceed those powers expressly or impliedly permitted the Saginaw Valley State College Foundation as a charitable organization under Section 501 (c)(3) of the Internal Revenue Code.

SECTION 4. ADMINISTRATION

4.1 All actions of the Board of Fellows will be communicated to the Board of Control through copies of the minutes transmitted after every meeting.

4.2 Members of the Saginaw Valley State College Board of Control are encouraged to attend each meeting of the Board of Fellows in order to enhance information flow.

4.3 The president of the SVSC Alumni Association is encouraged to attend the meetings of the Board of Fellows in order to enhance communication between the two organizations and their memberships.

SECTION 5. AMENDMENT

These Bylaws may be amended by a majority vote of the members of the Board of Fellows at any Regular Meeting or any Special Meeting called for such purpose, provided, however, no amendment which enlarges any of the powers expressly conferred on the Board, may be made without the consent of the Board of Control.

at SVSC...sabbatical with pay, and a leave of absence without pay, according to the SVSCFA contract. Sabbatical leave was limited to Assistant Professor or above...Mr. Desautel, as an Instructor of Mathematical Science, requested a leave without pay so that he could study in the area of computer science and applied mathematics. He referred to a copy of the resolution regarding this leave request provided earlier to the Board members and additional copies were distributed to those who did not have. He then read the resolution and Dr. Ryder recommended it for adoption.

RES-430 Mrs. Darin offered the following resolution for adoption:
WHEREAS, Mr. David DeSautel, Instructor of Mathematics,
requested a leave of absence without pay for fiscal year
1980-81, and
WHEREAS, The Administration has reviewed and recommended
the request;
NOW, THEREFORE, BE IT RESOLVED, That Mr. DeSautel's
request be approved commencing July 1, 1980.
Mr. Kendall supported.

Chairman Curtiss asked if Mr. DeSautel would be replaced by a part-time person, or what would happen to that position.

Dr. Yien responded that he would be replaced by a one-year temporary full-time person.

Ayes: Curtiss, Darin, Gilmore, Kendall, Majewski, Saltzman, Zahnow
Absent: Arbury

Resolution unanimously adopted.

7. Recommend Rewrite of the SVSC Continuing Education Services Policy

Dr. Ryder distributed copies of the material relating to this item to those present who did not already have. He noted that in his memo to the members of the Board he had pointed out the rationale for the change.

Lengthy discussion did not resolve the difference in thinking between the

III. 7, Recommend Rewrite of the SVSC Continuing Education Services Policy
BM-549

Saginaw Valley State College

BOARD OF CONTROL RESOLUTION

October 8, 1979

CONTINUING EDUCATION SERVICES

NOW, THEREFORE, BE IT RESOLVED, that the mission of continuing education is to bring the expertise of the College to those who wish to gain additional education in their career fields, acquire new knowledge and skills in preparation for career change, or advance their intellectual and personal development.

The office so entrusted will be responsible for facilitating and coordinating all non-credit education activities sponsored by the College, and credit courses offered off the SVSC campus. Serious consideration will be given to the fiscal and human resource requirements of continuing education activities so that the quality standards of all college courses, programs, and activities are maintained. Approval of program and staffing will be a responsibility of the Vice President for Academic Affairs or his/her designee.

INSTITUTIONAL POLICY

SAGINAW VALLEY STATE COLLEGE
CONTINUING EDUCATION SERVICES

The goal of continuing education is to bring the expertise of the College to those who wish to gain additional knowledge in their career fields, to acquire new knowledge and skills for a change in career, or to enhance their cultural background or personal development through participation in credit and non-credit courses and programs at off-campus sites in ^{primarily eastern and} central Michigan, and furthermore, to provide non-credit courses and programs on the SVSC campus.

The off-campus programs and supporting services provided or coordinated by the office assigned continuing education responsibilities are to be of equivalent quality to those offered on campus. Serious consideration will be given to the fiscal and human resource requirements of achieving this goal so as not to diminish the quality of education on the SVSC campus.

The office assigned responsibility for continuing education services is a facilitating office; final approval of program and staffing will rest with the responsible Dean or Director and the Vice President for Academic Affairs.

JMR:omc
2/2/79

Board members and administration with regard to keeping the previous policy adopted by the Board on March 12, 1979, with an addition of two words "primarily eastern" suggested by Chairman Curtiss...the sixth line to read "credit courses and programs at off-campus sites in primarily eastern and central Michigan"... or to rewrite the proposed new policy submitted under Agenda Item No. 7.

Rather than attempt to rewrite the policy during the Regular Meeting time, Mrs. Saltzman suggested the matter be postponed and administration come back to the Board with a rewrite at the next meeting.

BM-549 Mrs. Saltzman moved that action be postponed on the proposed rewrite of the SVSC Continuing Education Services Policy and that the administration come back to the Board in November with another rewrite for consideration (see Attachment).
Mrs. Darin supported.

Ayes: Curtiss, Darin, Gilmore, Kendall, Majewski, Saltzman, Zahnow
Absent: Arbury

Motion unanimously carried.

Mr. Curtiss reported there had been a request from a Board member to have some idea of where SVSC was currently giving off-campus courses...and it would be helpful to him if he had some indication as to what proportion of those were credit and non-credit. He indicated he didn't need a great big study on it. Dr. Ryder stated administration would be happy to provide an analysis.

8. Recommend Approval of the 1979 Revised Campus Master Plan

Dr. Ryder called upon Dr. Gilbert to present. Dr. Gilbert distributed copies of the proposed resolution pertaining to this topic to those present who did not already have. He explained that this was to formalize acceptance of the Campus Master Plan which was developed some time ago by Rossetti Associates. He recalled Rossetti presented the entire plan to the Board at which time there was tentative

approval by the Board to accept it, but the Board wanted to take final action after the plan was approved by the Joint Capital Outlay Subcommittee...the people the plan had to go through for approval to make it an official plan for Saginaw Valley State College. This resolution, Dr. Gilbert said, simply would make this a formal action.

Dr. Gilbert noted that he had thought each of the Board members had a copy of the bound Campus Master Plan as revised 4/19/79, but had brought additional copies along in the event someone else was interested in having a copy.

He called attention to the resolution distributed earlier and indicated that administration recommended its adoption...the State Capital Outlay Subcommittee had approved it and it was now appropriate for the Board to approve.

RES-431 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, The Campus Master Plan developed by Johnson,
Johnson & Roy in 1968 had become outdated, and
WHEREAS, A revised plan has been developed by Rossetti
Associates in consultation with the College staff, and
WHEREAS, The Board of Control endorses the conceptual
framework which this plan provides for further facility and
grounds development;
NOW, THEREFORE, BE IT RESOLVED, That the Campus Master
Plan developed by Rossetti Associates and approved by the
Michigan legislative Joint Capital Outlay Subcommittee on
September 20, 1979 is the master plan for future campus
facility and grounds development.
Mr. Kendall supported.

Chairman Curtiss recalled the Board had discussed and approved this revised Campus Master Plan, and he thought approved it subject to acceptance by the state. and that this action then was really a ratification of their earlier action.

Dr. Gilbert indicated he was not sure whether there had actually been formal approval or whether it was discussion only...formal approval was to come after the state's approval.

Ayes: Curtiss, Darin, Gilmore, Kendall, Majewski, Saltzman, Zahnow
Absent: Arbury

Resolution unanimously adopted.

9. Recommend Approval of the 1980-81 Capital Outlay Request

Dr. Ryder requested Board members to change this item on the Agenda to read "Recommend Approval of the 1980-81 Capital Outlay Request" instead of 1979-80 which was incorrect. He then called upon Dr. Gilbert to present.

Dr. Gilbert distributed copies of the SVSC Construction Program Summary for 1980-81 (see Attachment) and reviewed in detail.

He noted that a resolution pertaining to this topic had already been distributed, but he wanted to modify it because the Capital Outlay Bill had not been passed and SVSC would probably need to modify its Capital Outlay Request once the Bill was passed. He then read the modified resolution and recommended its adoption.

RES-432 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, It is essential that new physical facilities be constructed to meet the needs of existing and future programs on the SVSC campus, and
WHEREAS, The administration has prepared a Construction Program Summary Request in accord with the Department of Management and Budget requirements;
NOW, THEREFORE, BE IT RESOLVED, That the Board of Control endorses the 1980-81 Capital Outlay Budget Request dated October 8, 1979 for submission to the State of Michigan Department of Management and Budget, and
BE IT FURTHER RESOLVED, That the administration may modify the request, if necessary, when the 1979-80 Capital Outlay Bill is passed by the Legislature.
Mr. Kendall supported.

Ayes: Curtiss, Darin, Gilmore, Kendall, Majewski, Saltzman, Zahnow
Absent: Arbury

Resolution unanimously adopted.

10. Recommend Approval of License for Use of Consumers Power Company Property

Dr. Gilbert displayed a map and showed the 66 foot wide strip of property,

ATTACHMENT

III. 9. Recommend Approval of the 1980-81 Capital Outlay Request
RES-432

MICHIGAN

DMB FORM A: CONSTRUCTION PROGRAM SUMMARY

CODE

LEGEND

FISCAL YEAR 1980-81

PAGE 1 OF

A = Not Yet Authorized in Act
B = Programming
C = Schematic/Prelim. Plans
D = Working Drawings
E = Construction

DEPARTMENT OR INSTITUTION: SAGINAW VALLEY STATE COLLEGE

| No. | Classification & Project Title | Gross Sq.Ft. | Total Project Cost | Total State Funds | State Funds To Date | PROJECT CASH FLOW & SCHEDULE | | | | Status |
|--|---|-----------------|--------------------------|-------------------------|---------------------------|------------------------------|----------|-------------------------|----------------------------|--------|
| | | | | | | Cash Flow | | Date Const. Start | Date Const. Complete | |
| | | | | | | FY 1 | Balance | | | |
| | | | | | | | | | | |
| 1 | PROGRAMMING & PLANNING Physical Education Building & Outdoor Facility | 180.0 | 13,880.0 | 13,880.0 | 0 | 694.4 | 13,185.6 | 4-81 | 6-83 | A |
| COMPLETE PLANS & BEGIN CONSTRUCTION | | | | | | | | | | |
| 1 | Instructional Facility No. 2 & Remodeling of Wickes Hall | 168.9 | 16,912.0 | 15,912.0 | | 4,000.0 | 11,912.0 | 5-81 | 8-83 | C |
| 2 | Central Heating & Cooling Plant & Tunnel Distribution System | - | 16,730.6 | 16,730.6 | | 4,278.4 | 12,452.2 | 4-81 | 7-83 | C |
| MAJOR DEVELOPMENT | | | | | | | | | | |
| 1 | Site Improvement & Landscaping | - | 875.0 | 875.0 | 0 | 175.0 | 700.0 | 4-81 | 8-86 | A |
| 2 | Completion of Road System | - | 270.0 | 270.0 | 0 | 270.0 | - | 4-81 | 8-81 | A |
| * New Construction | | | | | | | | | | |
| TOTAL | | | | | | 9,417.8 | 38,249.8 | | | |

NOTE:An inflationary rate of 12% has been added to estimates made

NOTE: An inflationary rate of 12% has been added to estimates made for 1979-80.

belonging to Consumers Power Company which ran east and west and north of where SVSC's track would be located and north of the football field. He indicated SVSC was using this land currently for parking in relation to the football field, and that there had been discussions with Consumers Power Company concerning the purchase, or lease, or a license for the use of their land. Following these discussions with Consumers Power and with the Board's subcommittee, administration was recommending that SVSC obtain a license to use their property.

He indicated he had asked Bob Hanes, who had been working with Consumers Power over the years, to attend today's meeting and give some background and then a resolution he was distributing would be offered adoption.

Mr. Hanes reported that when SVSC started to build its football complex five years ago, the college owned the property on both sides of Consumers Power right of way through which it had a power line and in portions of it, had a high pressure gas main buried. SVSC talked with Consumers Power then about the possibility of purchasing the property. It took two to three years to get a purchase price which SVSC thought was too high in relation to the easements it would have had to give Consumers Power in return.

So, Mr. Hanes continued, the college worked out an arrangement with Consumers Power which had been verbal over the past five years, whereby SVSC could utilize their property. He pointed out that SVSC used that land for parking, had put up a net by the goal post to keep footballs from hitting Consumers Power lines, had put up gates with locks, for which Consumers Power personnel had keys for ready access, and SVSC people walked on it. As a matter of fact, he said, SVSC people actually couldn't have access to its football field without going across their property.

As SVSC went into the track development, Mr. Hanes pointed out, the college started to use more and more of Consumers Power Company land, and in discussion with their home office in Jackson, it was felt that SVSC should no longer work on just a verbal agreement...there ought to be something in writing. Once again, SVSC offered to purchase the property from Consumers Power Company, but SVSC felt they wanted too much money.

So, SVSC made Consumers Power Company three proposals:

1. SVSC would buy the property at SVSC's price, which they didn't like.
2. SVSC would buy it at Consumers Power price when they were ready to move their equipment...it is not known when that would be.
3. SVSC would enter into a Licensing Agreement with Consumers Power Company.

Consumers Power Company had come back and given SVSC a Licensing Agreement to consider, which called for insurance coverage for them. He had talked with the insurance people and SVSC does have adequate coverage...the only thing needed to be done was to put Consumers Power on the insurance policy as a joint insuree for that piece of property. Also, he had talked with the SVSC attorney, Jim Kendall, and he looked at the Licensing Agreement and said it was perfectly all right to go ahead, as far as he could see.

SVSC is now asking Consumers Power Company to draw up a Licensing Agreement which would let SVSC use their property for \$1.00 a year, plus paying the taxes assessed on their property, which amounted to about \$134 a year...it was indicated that amount would be going down.

Mr. Hanes noted that the Licensing Agreement would go year by year, unless one of them asked to have it cancelled...otherwise it would be automatically

renewed.

Dr. Ryder observed that if at any time Consumers Power Company cancelled their agreement and sold off their right of way outside of SVSC's property, it would not be worth too much to anyone else. On the other hand, he wondered if SVSC shouldn't have an option on it, because it had some of its facilities sitting on it...and if someone else bought it and said "I'm sorry, take them down"...SVSC wouldn't want to be in that position.

Mr. Hanes responded that his files from over the years would support the fact that SVSC had offered to purchase on several occasions...there were offers and counter offers...the Consumers Power property was not buildable because of the underground high pressure gas mains buried there. He concluded that Dr. Ryder's point was a good one, and SVSC might mention, when signing the Licensing Agreement, that it would like some kind of an option.

Considerable discussion ensued and it was the consensus that in negotiating the License Agreement, SVSC should also, on a separate basis, obtain a clear-cut option to buy with the right of first refusal.

Dr. Ryder noted a resolution had been distributed with regard the Licensing Agreement and recommended its adoption.

RES-433 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, Saginaw Valley State College has been utilizing property in Section 24 of Kochville Township, which is owned by Consumers Power Company, as a part of the outdoor athletic facilities, and
WHEREAS, Saginaw Valley State College will be utilizing additional areas of Consumers property in conjunction with the new track and field events facility;
NOW, THEREFORE, BE IT RESOLVED, That the Board of Control authorizes the administration to enter into the attached license agreement with Consumers Power Company to permit the College to use the property in Section 24 which is owned by Consumers Power Company.
Mr. Kendall supported.

LICENSE

IT IS HEREBY AGREED Between

CONSUMERS POWER COMPANY, a Michigan corporation,
212 West Michigan Avenue, Jackson, Michigan 49201, Licensors, and

BOARD OF CONTROL OF SAGINAW VALLEY STATE COLLEGE, a body corporate
2550 Pierce Road, University Center, Michigan 48710,

Licensee,

as follows:

The said Licensors, in consideration of the covenants herein specified, does hereby GRANT to Licensee the LICENSE and PERMIT to use the following described premises situated and being in the Township of Kochville, County of Saginaw and State of Michigan, to wit:

The South 1 chain of the South 41.67 acres of Lot 1 and the South 8.6 acres of Lot 2 inside of Indian Reserve, so-called, in the SW 1/4 of Section 24, T13N, R4E and more particularly described as follows:

Beginning at the Southwest corner of Lot 1 inside Indian Reserve, so-called, in said Section 24, running thence S 87° 29' E, 41.70 chains along the South line of said Indian Reserve to the Southeast corner of Lot 2 inside Reserve, thence North 1 chain, thence N 87° 29' W, 41.70 chains, thence South 1 chain to the place of beginning.

on the terms and conditions hereinafter mentioned, to be occupied and used for landscaping purposes and the maintenance of existing fence encroachment containing two gates, one on the East line and one on the West line of said above-described land, said usage by Licensee being in connection with physical education activities and sporting events at the adjacent track and football field areas and in no case to be used for any purpose deemed extra hazardous on account of fire. It is expressly understood that the license hereby granted may be terminated at any time after the date hereof by Licensors or Licensee on written notice to the other party, and, upon termination of this license, Licensee shall promptly quit said premises, and Licensors, its certain attorneys, successors and assigns may put out Licensee and each and every other occupant, and Licensee hereby waives any claim for damages as a result of such removal; provided, however, that, in event of termination by Licensors, Licensee shall be permitted to enter upon the land as may be necessary for the purpose of removing personal property thereon at the time of termination; and provided further that, if such removal has not been completed within three (3) months after the termination hereof, such personal property shall be deemed to have been abandoned and shall become the property of Licensors. Licensee shall be refunded pro rata thereafter any unearned consideration paid in advance.

Said Licensee does hereby agree to perform the conditions and covenants herein contained and pay Licensors the sum of One and No/100 Dollars (\$1.00), payable annually in advance and an additional sum each year this license is in effect, equivalent to the amount of the ad valorem tax paid by Licensors on said above-described land, beginning with the payment for the 1979 tax year, it being understood that Licensee will make such equivalent payments annually to Licensors upon presentation by Licensors to Licensee of copy of paid tax receipt.

1979

Licensee shall be entitled to the use and possession of the premises as herein permitted as against all persons except Licensor. Licensor expressly retains the right to the use and possession of the premises for its purposes, including, without limitation electric transmission and distribution lines and pipelines and communication lines and all appurtenances used or usable in connection therewith, and the right to enter upon said premises at all times for the purpose of maintaining, operating and patrolling said lines and constructing and maintaining roadways for the purpose of carrying on such maintenance operations and patrols.

This license is granted by Licensor and accepted by Licensee subject to the following conditions:

1. Licensee agrees that it will, without expense to Licensor, cut and remove from said premises all thistles and noxious weeds such as are now required or may hereafter be required to be cut by law.

2. Licensee acknowledges that this instrument is a license and as such is not assignable.

3. Licensee agrees to, at its own expense, supply locks on both existing gates on said licensed premises which said locks are to be installed in tandem with Licensor's locks on said gates.

4. It is expressly understood that Licensee will at all times keep and maintain said premises in a clean and sanitary condition and shall comply with all laws, rules and regulations of the United States or its agencies or the laws, rules and regulations of this state, or any regulatory body of the United States or of the State of Michigan, or of any other governmental or governing body which may now or hereafter have jurisdiction over the subject matter which are now or may hereafter be made effective while this license remains in effect.

5. It is understood and agreed that Licensor, its successors and assigns, agrees to pay any increased personal property taxes resulting from improvements placed on said land by Licensor, and Licensee agrees to pay any increased real or personal property taxes resulting from improvements placed on said land by Licensee.

6. Licensee agrees that the commencement of construction of any kind on the licensed premises is conditioned upon Licensee giving Licensor at least five (5) days' notice in advance of the beginning of said construction and such notice shall be directed to Electric Energy Distribution Superintendent, Central Region, Consumers Power Company, 2400 Weiss Street, Saginaw, Michigan, and to Gas Energy Distribution Superintendent, Central Region, Consumers Power Company at the same address.

7. Licensee further agrees to contact the utility communications system (Miss Dig), phone number 1-800-482-7171, forty-eight (48) hours prior to any construction to be performed hereunder.

8. Licensee agrees that in connection with any work done in connection with its use of said premises, either with its original construction or the maintenance thereof, which necessitates working underneath or adjacent to Licensor's electric or telephone lines with machinery, such machinery shall be so restricted that no portion of same shall be closer to Licensor's lines than twelve (12) feet; and no work shall be done in connection with its use of said premises, either with its original construction or the maintenance thereof, which shall in any way affect or interrupt the continuity of service of Licensor as provided by its electric transmission and telephone lines.

9. Licensee hereby agrees to protect the towers, pole structures, poles, anchors, supports and other structures as now or hereafter located upon said premises by the erection and maintenance of barricades or such other suitable means of protection as may be deemed to be required by the engineers of Licensor, and Licensee agrees that the erection and maintenance thereof shall be at its sole cost and expense.

10. In case Licensor shall find it necessary to change any towers, pole structures, poles, supports or other structures of Licensor now or hereafter located on said premises in order to facilitate any work to be done in connection with the use of said premises by Licensee, Licensor shall be reimbursed by Licensee for its actual cost and expense incurred thereby. Any of said work shall be done at a time to least inconvenience Licensor, and at least five (5) days' notice shall be given in advance to Licensor for any temporary removal or relocation of any of Licensor's lines or structures which may be required in connection with the use by Licensee of said premises. Said notice shall be directed to Electric Energy Distribution Superintendent, Central Region, Consumers Power Company, 2400 Weiss Street, Saginaw, Michigan 48605 and to Gas Energy Distribution Superintendent, Central Region, Consumers Power Company at the same address.

11. Licensee agrees that it will insert, in all contracts which may from time to time be let for any work in connection with the uses for which this license is granted and will require to be inserted in all subcontracts in connection with the uses for which this license is granted, the provision that the contractor or

subcontractor, as the case may be, will at all times assume all liability for and protect, indemnify and save Consumers Power Company, its successors and assigns, harmless from and against all actions, claims, demands, judgments, losses, expenses of suits or actions and attorney fees, for injury to or death of any person or persons and loss or damage to the property of any person or persons whomsoever, including the parties hereto and their agents, contractors, subcontractors and employees, arising in connection with or as a direct or indirect result of the rights and privileges hereby granted. The provisions of this paragraph shall apply to each and every such injury, death, loss and damage, however caused, whether due, or claimed to be due, to the negligence of Licensee, the negligence of Consumers Power Company, the negligence of any such contractor or subcontractor; the negligence of any two or more of said parties, the negligence of any other person, or otherwise; provided, however, said contractor or subcontractor shall not be required to indemnify Consumers Power Company for such injury, death, loss or damage caused by Consumers Power Company's sole negligence.

As a further consideration for the grant of this license, Licensee covenants and agrees that it shall obtain and keep in force at all times while this license remains in force and effect, liability insurance of such type and with such limit(s) as hereinafter mentioned suitable to protect Consumers Power Company, its successors and assigns, harmless from and against all actions, claims, demands, judgments, recoveries, settlements, liabilities, losses, expenses of legal actions or proceedings, and attorney fees, for property damage or for injury to or death of any person or persons, including the parties hereto, and their agents, contractors, subcontractors, employees, and members of the public arising in connection with or as a direct or indirect result of the exercise of the within rights and privileges, excepting, however, all acts, claims, demands, judgments, losses, expenses of suits or actions and attorney fees for property damage or injury to or death of any person or persons resulting directly from the sole negli-

gence of Consumers Power Company. Such policy or policies of insurance shall be Comprehensive General Liability Insurance with a minimum combined bodily injury and property damage single limit of \$1,000,000, written so as to provide coverage for underground hazards and also written so as to provide coverage for underground explosion, which insurance shall be written by a company or companies authorized to do business in the State of Michigan, and shall name Consumers Power Company as an additional insured and shall contain a Cross Liability Endorsement.

Nothing herein shall be so construed as to prohibit Licensee from providing said insurance by endorsement to any blanket policy now or hereafter in force.

12. Any notice required or permitted to be given hereunder, shall be in writing and mailed, postage prepaid, by certified or registered U.S. mail, return receipt requested to the address set forth herein for each such notice. In the event no address is set forth for a given notice, it shall be mailed to the address of the party as set forth in the first paragraph of this license, or such other address as the party to whom such notice is to be given may specify from time to time by notice to the other party. Notices shall be deemed to have been given when mailed, as evidenced by receipt for said mailing.

When applicable, pronouns and relative words shall be read as plural, feminine or neuter.

IN WITNESS WHEREOF, said parties have caused this license to be executed in duplicate as of the _____ day of _____, 1979.

LICENSOR:

CONSUMERS POWER COMPANY

By _____

Manager of Land and Right of Way

LICENSEE:

BOARD OF CONTROL OF SAGINAW
VALLEY STATE COLLEGE

By _____

Member

By _____

Member

By _____

Member

By _____

Member

By _____

Ayes: Curtiss, Darin, Gilmore, Kendall, Majewski, Saltzman, Zahnow
Absent: Arbury

Resolution unanimously adopted.

Chairman Curtiss called a recess at 11:25 a.m. The meeting reconvened at 11:42.

11. Recommend Change in November Board Meeting Date from November 12 to either November 1 or November 5

President Ryder distributed copies of the "SVSC Football in Mexico Tour Package" (see attachment) and indicated at the time he wrote his memorandum to the Board of Control with the suggested change in the November 12 meeting date to either November 1 or November 5, he did not have firm dates for the tour. He noted that if any of the Board members wanted to take the trip, they would be away on November 1 and November 5...thus, an alternative date should be considered.

After a brief discussion, it was felt that it would be desirable for the members of the Board to be on campus on the day of the Exit Interview by the North Central Association accrediting team, Wednesday, October 31, 1979, and that the Regular Board meeting and the Sub-committee meetings could be scheduled around a mid-afternoon meeting with NCA. Chairman Curtiss called for a motion to change the date of the meeting.

BM-550 Mrs. Darin moved that Regular Monthly Meeting of the Board of Control scheduled for Monday, November 12, 1979, be changed to Wednesday, October 31, 1979, 9:30 a.m.
Mr. Kendall supported.

Mr. Curtiss indicated he thought it would be a good idea for the Board members to meet and hear the NCA accrediting team.

Mrs. Saltzman asked if she were to fly in to the Try-City Airport, if someone could pick her up. Dr. Ryder responded that they could.

ATTACHMENT

III. 11. Recommend Change in November Board Meeting Date from November 12 to either November 1 or November 5

SVSC FOOTBALL IN MEXICO

RECEIVED

SEP 23 1979

SAGINAW VALLEY STATE COLLEGE

OFFICE OF THE PRESIDENT

vs

MINISTRY OF EDUCATION, MEXICO CITY

Saturday, November 3, 1979 3:00 p.m.
City of Sports Stadium, Mexico City, Mexico

SVSC TOUR PACKAGE

Saginaw, MI to Mexico City

4/nights/5 days

November 1-5, 1979

| | | | |
|-------------|-------------------------------|--------------|---------------|
| NOVEMBER 1: | Lv Saginaw (Tri-City Airport) | 7:50 am EST | United #465 |
| | Arr. Chicago (O'Hare) | 7:40 am CST | |
| | Lv. Chicago | 9:35 am CST | American #57 |
| | Arr. Mexico City | 1:22 pm CST | |
| NOVEMBER 5: | Lv. Mexico City | 10:55 am CST | American #104 |
| | Arr. Chicago | 2:41 pm CST | |
| | Lv. Chicago | 6:50 pm CST | United #586 |
| | Arr. Saginaw | 8:42 pm EST | |

HOTEL:- Accommodations will be at the ALAMEDA HOTEL...

- A centrally situated high-rise hotel overlooking Alameda Park and Palace of Fine Arts
- Close to theatres and shopping
- Approximately 12 miles from the City of Sports Stadium
- Hotel rate includes round trip transfer between the hotel and the airport in Mexico City. Tips and taxes are paid directly to the hotel

SIDE TRIPS:- Day sightseeing trips to the Pyramids and of Mexico City will be planned for Friday, November 2 and Sunday, November 4, at additional cost. Reservations for those individuals interested in these tours can be made now or given to Ingrid Kupprat, November 1 at the hotel at 3:00 pm in the Lobby.

Payment for special tours should be made individually to the tour company on the day of the tour.

CUSTOMS:- All tour passengers will go through U.S. Customs in Chicago.

COSTS:-

| | | | |
|---------------------------|--|-----------|-----------|
| Air Fare* (per person) | From Saginaw to Mexico City & Return | \$ 285.30 | \$ 285.30 |
|---------------------------|--|-----------|-----------|

| | | | |
|----------------------------|--------------------------------------|----------|--------------------------------|
| Hotel (4 nights/5 days) | Double Occupancy..... (twin beds) | \$ 94.52 | Single Occupancy.... \$ 156.68 |
|----------------------------|--------------------------------------|----------|--------------------------------|

| | | |
|---------------|-----------|-----------|
| <u>TOTALS</u> | \$ 379.82 | \$ 441.98 |
|---------------|-----------|-----------|

*Air Fare: From Chicago
& Return.....\$ 189.00

TOURIST CARDS:- Each person must secure a tourist card to enter Mexico City and to enter the United States on return.

You secure a tourist card by presenting a birth certificate or a valid passport to a travel agent or airline counter. There is no charge for a tourist card, but this item should be taken care of well in advance.

RESERVATIONS & PAYMENTS:- Reservations have been made to accommodate 30 people with stand-by reservations for an additional 10. They will be accepted on a first-come-first-serve basis upon receipt of payment. Full payment must be received by October 10, 1979.

Make checks payable to: Saginaw Valley State College.

Mail to: Mr. Robert T. Becker
Business Office
Saginaw Valley State College
2250 Pierce Road
University Center, MI 48710

RESERVATION FORM

Robert T. Becker
Business Office
Saginaw Valley State College
2250 Pierce Road
University Center, MI 48710

PLEASE MAKE RESERVATIONS FOR ME TO MEXICO:

NAME _____

ADDRESS _____

TELEPHONE _____
 (Area)

FULL NAMES OF PERSONS IN PARTY:

| <u>AIR FARE</u> | <u>No.</u> <u>Persons</u> | |
|--------------------------|------------------------------|----------------------------|
| From Saginaw & Return | _____ | @ \$285.30/person \$ _____ |
| From Chicago & Return | _____ | @ \$189.00/person \$ _____ |

HOTEL

| | | |
|------------------|-------|----------------------------|
| Double Occupancy | _____ | @ \$ 94.52/person \$ _____ |
| Single Occupancy | _____ | @ \$156.68/person \$ _____ |

TOTAL \$ _____

I am interested in the following side trips:

Tour of Pyramids:

Cost: Approx. \$10.00/person

No. interested _____

Tour of Mexico City:

Cost: Approx. \$7.00/person

No. interested _____

Ayes: Curtiss, Darin, Kendall, Majewski, Saltzman, Zahnow
Nay: Gilmore
Absent: Arbury

Motion carried.

IV. INFORMATION ITEMS

12. Review Progress Report related to Presidential Evaluation

President Ryder distributed copies of his "SVSC Presidential Evaluation Progress Report" dated 10/8/79 (see Attachment), along with copies of the Munitz "Presidential Evaluation Annotated Outline for Board Presentation" dated 12/78 (not attached).

He asked the Board members to turn to Page 6, Item V. "Recommendations to the President" and suggested they review with him, using first his report and then the Munitz report.

He reviewed paragraphs "A" through "C" 3 in detail.

Chairman Curtiss called attention to the fact that time was passing and the Board had a luncheon commitment at 12:30 p.m. with the members of the Board of Fellows. He suggested that Dr. Ryder not continue into "D" under Item V. and that members of the Board review their material prior to the October 31st meeting when the review could be resumed. He asked Dr. Ryder also if he could move quickly through the remainder of the Agenda.

Mrs. Saltzman suggested that Dr. Ryder pull the two resolutions that the Board passed in December or January and respond to them too.

Chairman Curtiss indicated he had read in the The Valley Vanguard about Dr. Ryder's presentation at the Faculty and Staff Orientation early in September and his list of three priorities, which he was not aware of until then...it might

SAGINAW VALLEY STATE COLLEGE

PRESIDENTIAL EVALUATION PROGRESS REPORT

This is a brief progress report on the implementation of recommendations specifically addressed to the President of SVSC in the Presidential Evaluation conducted by Dr. Barry Munitz and submitted to the Board of Control in December 1978. Progress in relation to those recommendations specifically addressed to the Board of Control will be reviewed at the next meeting of the Board.

Reference will be made to each recommendation statement by the designated pages and letters of the original report.

Page 6 V. Recommendations to the President

- A. More attention has been given by the President, along with the Board Chairman, to the organization and education of the Board. Experimentation with a new committee structure has been in effect since May and several Board members have attended either state or national meetings of The Association of Governing Boards.
- B. The new budgeting procedures and reporting mechanisms, which are in the process of implementation, will provide greater input at the account manager level and meaningful control of expenditures.

Considerable progress has been made regarding the service orientation of the Business Office. More modern and more efficient equipment has contributed to decreasing lines in registration and payment of fees and a number of other steps are being planned.

The vacancy in the Budget Director position will be filled in the next few months contributing to the offices' ability to provide adequate support in budget planning and implementation. The Vice President for Business Affairs has personally contributed very substantially in the resource allocation and priority setting process, aided by many other inputs from the appropriate administrators.

- C.1. The Executive Committee, composed of the President, four Vice Presidents, the Administrative Assistant for Affirmative Action and the Director of Institutional Research and Planning Functions, is the highest level committee in the decision-making process. Over the last eighteen months there has been increased input from the Deans and Directors relating to budgetary planning. Moreover, they have been delegated more authority and responsibility in budget management.

Given the computing limitations of our equipment, it has been a difficult job to make the necessary changes, but through cooperative effort, much has been achieved.

- C.2. I believe considerable progress has been made in the decision-making process. The employment and upgrading of capable administrators has contributed immensely. However, I feel more can be achieved as we refine our policies and procedures and the new Deans and Directors become familiar with their new tasks.
- C.3. The delegation of authority is constantly a matter for review. At this time, and with current staffing, it appears that more and more authority can be delegated to the Vice Presidents and respectively to the Deans and Directors. This development leaves more time to be devoted to the planning process and the development of policy and procedure.

D. The Administrative Team

1. I believe the Executive Committee, composed as indicated above, satisfies the concern expressed in this item. In addition, the Vice Presidents meet on a timely and periodic basis with their subordinate administrators. Once each month the President meets with each of the groups.
 2. I believe this has been accomplished to a very high degree. This statement could only be adequately evaluated by an outside consultant, and even there, it is a matter of judgment.
 3. As our administrative team has developed proficiency and experience in the institution, the President's involvement in detail has become less and less. However, because our total institution is so small, not affording the specialization of large administrative staffs, the President will be required to become involved in detail in his area of expertise or experience, where that is found lacking in others.
 4. The current Organizational Chart has been delayed because of the press of other matters and the administrative changes made in recent months. The Chart will be ready for the next meeting of the Board of Control.
- E. I believe this proposal has been implemented.
- F. I believe this proposal has been substantially implemented through various means, including regular meetings of the Faculty Association Board with the President and the Executive Committee, and the Presidential Coffees with the faculty.
- Of course, there are many other formal and informal gatherings on campus where the President is in contact with faculty and staff.
- G. I believe this proposal is understood and to a substantial degree accomplished. Considerably more can be done and I consider this administrative function as one of high priority.

The SVSC Board of Fellows, the SVSC Foundation and the Triskelion organization assist the President and the College in building the political, financial and moral support in the community and state, so critical to the future of the College.

- H. The academic reorganization has been accomplished and four permanent Deans and one Interim Dean have been appointed. The organization appears to be functioning effectively.
- I. A rigorous and systematic appraisal system has been established for all personnel, although it will take about one more year to implement so that meaningful impacts will be measurable.
- J. I believe that the several steps taken to reduce turnover among the secretarial personnel will be productive. They include:
 - 1. Substantial wage adjustments to be competitive with other colleges, public schools and governmental agencies. (We cannot expect to compete in wages with the auto industries.)
 - 2. The reactivation of a Secretarial/Clerical Committee, composed of elected representatives from the several buildings on campus, with the purpose of making recommendations to improve the effectiveness of their services.

Still not accomplished, but as an important objective, is a training program which will meet the needs of our secretarial personnel, enhance their human relations and technical skills and encourage their continued development.

- K. I believe the basic concern represented by this recommendation has been substantially accomplished by the appointment of the new Dean of Students, who will be housed on the third floor of Wickes Hall near the center of student activity.

Dr. Gilbert's title has been changed to Vice President for Administration and Student Services. Thus, both a symbolic and substantive commitment has been made to provide special attention to student affairs.

- L. It is planned that an Executive Assistant to the President will be employed over the next several months. The Board took special action authorizing this position shortly after the Presidential Evaluation and the appropriate time to act is here.

JMR:omc
10/8/79
Attachment

have also been in one of the local papers...but other than that, he didn't think Dr. Ryder had ever shared that information with the Board. He indicated it would be helpful if the Board members could just get the feedback by way of a summary of his comments.

Dr. Ryder advised it was in The Interior, and Mr. Rummel concurred.

The Board members were asked to hold onto their Presidential Evaluation material, review and bring it back with them to the next Board meeting.

13. Final Registration and Housing Report for Fall 1979

Dr. Ryder called upon Dick Thompson, Director of Admissions, for this report. Mr. Thompson distributed copies of "SVSC Residence Hall Contract and Occupancy Report Fall '79 Final Report"...and Fall '79 Admissions and Registration Final Report"...and Dr. Dickey's "Profile of SVSC Students Fall 1979" (see Attachments) and reviewed the highlights of each.

14. Progress on Facility Development Projects

Dr. Ryder called upon Dr. Emerson Gilbert to report.

Dr. Gilbert advised that the current Capital Outlay Bill had the Physical Education facility in for planning money, as he had indicated earlier. The schematics for the Central Heating and Cooling Plant have been approved by the Joint Capital Outlay Subcommittee. Currently there were no funds to proceed on that project and the only way SVSC could proceed would be for the legislature to include funds to complete planning and to begin construction in the current Capital Outlay Bill. Otherwise, SVSC would be held up for another year until the next Capital Outlay Bill would be passed for 1980.

Instructional Facility No. 2 is in design currently. SVSC has been assured sufficient funds to complete the schematic drawings. Beyond that...there is a

FALL '79 FINAL REPORT

RESIDENCE HALLS CONTRACTS

+ 22%

* STARTED HOUSING WAITING LIST ON AUGUST 24TH. NINETEEN ADDITIONAL NEW STUDENTS AND ONE RETURNING STUDENT WERE PLACED ON THE LIST.

RESIDENCE HALLS OCCUPANCY

+ 17%

** INCLUDES FOUR SINGLE ROOMS FOR HANDICAPPED STUDENTS AND RENTAL OF SVSC HOUSE TO FIVE RETURNING RESIDENTIAL HALL STUDENTS.

STUDENTS

RESIDENTIAL HALLS STUDENTS

49%

51%

*** RETURNING STUDENT RATE FOR FALL '79 REPRESENTS A 42% INCREASE
OVER FALL '78.

IV. BREAKDOWN OF FALL '79 RESIDENCE HALLS STUDENTS BY SEX

| <u>RESIDENCE HALLS STUDENTS BY SEX</u> | | <u>PERCENT OF TOTAL</u> |
|--|-----|-------------------------|
| MEN = | 286 | 58% |
| WOMEN | 203 | 42% |

NOTE: ALLOWED 38 CONTRACT RELEASES TO STUDENTS WHO EITHER LEFT
SVSC OR MOVED OFF CAMPUS.

COMPILED BY RICHARD P. THOMPSON, DIRECTOR OF ADMISSIONS - 10/5/79
SOURCE DOCUMENT: RESIDENCE HALLS CONTRACT FILE

SAGINAW VALLEY STATE COLLEGE

FALL '79 ADMISSIONS & REGISTRATION REPORT

FINAL REPORT

I. COMPARISON OF FALL '79 TO FALL '78 ON AND OFF CAMPUS ENROLLMENT

(A) TOTAL STUDENT ENROLLMENT PERCENT INCREASE

| | | |
|------------|-------|--------|
| FALL '78 = | 3,706 | |
| FALL '79 = | 3,855 | + 4.0% |

(B) TOTAL STUDENT CREDIT HOURS GENERATED

| | | |
|------------|--------|--------|
| FALL '78 = | 33,799 | |
| FALL '79 = | 35,302 | + 4.5% |

II. BREAKDOWN OF FALL '79 ENROLLMENT BY NEW, READMITTED, AND RETURNING STUDENT CATEGORIES

STUDENT ENROLLMENT BY CATEGORY PERCENT OF TOTAL

| | | |
|-------------------------|-------|-------|
| NEW ENROLLMENT = | 1,327 | 35.0% |
| READMITTED ENROLLMENT = | 208 | 5.0% |
| RETURNING ENROLLMENT = | 2,320 | 60.0% |

III. BREAKDOWN OF FALL '79 ENROLLMENT BY NEW, READMITTED, AND RETURNING STUDENTS CREDIT HOURS GENERATED

STUDENT CREDIT HOURS GENERATED BY CATEGORY PERCENT OF TOTAL CR.HRS.

| | | |
|---|--------|-------|
| NEW STUDENT CREDIT HOURS GENERATED = | 12,712 | 36.0% |
| READMITTED STUDENT CREDIT HOURS GENERATED = | 1,260 | 4.0% |
| RETURNING STUDENT CREDIT HOURS GENERATED = | 21,330 | 60.0% |

IV. BREAKDOWN OF STUDENT ENROLLMENT BY CLASS STANDING

| <u>CLASS STANDING</u> | | <u>PERCENT OF TOTAL ENROLLMENT</u> |
|-----------------------|-------|------------------------------------|
| FRESHMEN = | 1,185 | 31.0% |
| SOPHOMORE = | 634 | 16.0% |
| JUNIOR = | 682 | 18.0% |
| SENIOR = | 565 | 15.0% |
| GRADUATE = | 789 | 20.0% |

COMPILED BY RICHARD P. THOMPSON, DIRECTOR OF ADMISSIONS - 10/5/79

SOURCE INFORMATION: RP596 REPORT
APO30 REPORT

PROFILE OF SVSC STUDENTS
FALL 1979

| | <u>Men</u> | <u>Women</u> | <u>Total</u> |
|---------------------|------------|--------------|--------------|
| Dormitory Residents | 285 | 194 | 479(12%) |
| Day Commuters | 776 | 954 | 1,730(45%) |
| Evening Commuters | 637 | 714 | 1,351(35%) |
| Off-Campus Students | 111 | 184 | 295(8%) |
| Total Enrolled | 1,809 | 2,046 | 3,855(100%) |
| | | | |
| Under 25 Years | 1,044 | 995 | 2,039(53%) |
| Age 25 and Older | 765 | 1,051 | 1,816(47%) |
| | | | |
| Full-Time | 873 | 834 | 1,707(44%) |
| Part-Time | 936 | 1,212 | 2,148(56%) |

Enrollment by Schools

| | |
|-------------------------------------|--------------|
| Arts and Behavioral Sciences | 512 (13%) |
| Business and Management | 897 (23%) |
| Education | 695 (18%) |
| Science, Engineering and Technology | 379 (10%) |
| Nursing and Allied Health | 325 (8%) |
| Undecided | 1,047 (27%) |

On Campus Enrollment by Class Standing

| | |
|-------------------|--------------|
| Freshmen | 1,107 (31%) |
| Sophomores | 608 (17%) |
| Juniors | 656 (18%) |
| Seniors | 526 (15%) |
| Master's Students | 376 (11%) |
| Special Students | 287 (8%) |
| Total Enrolled | 3,560 (100%) |

Note: Percentage sums may vary from 100 due to rounding.

TOTAL NUMBER: 3855

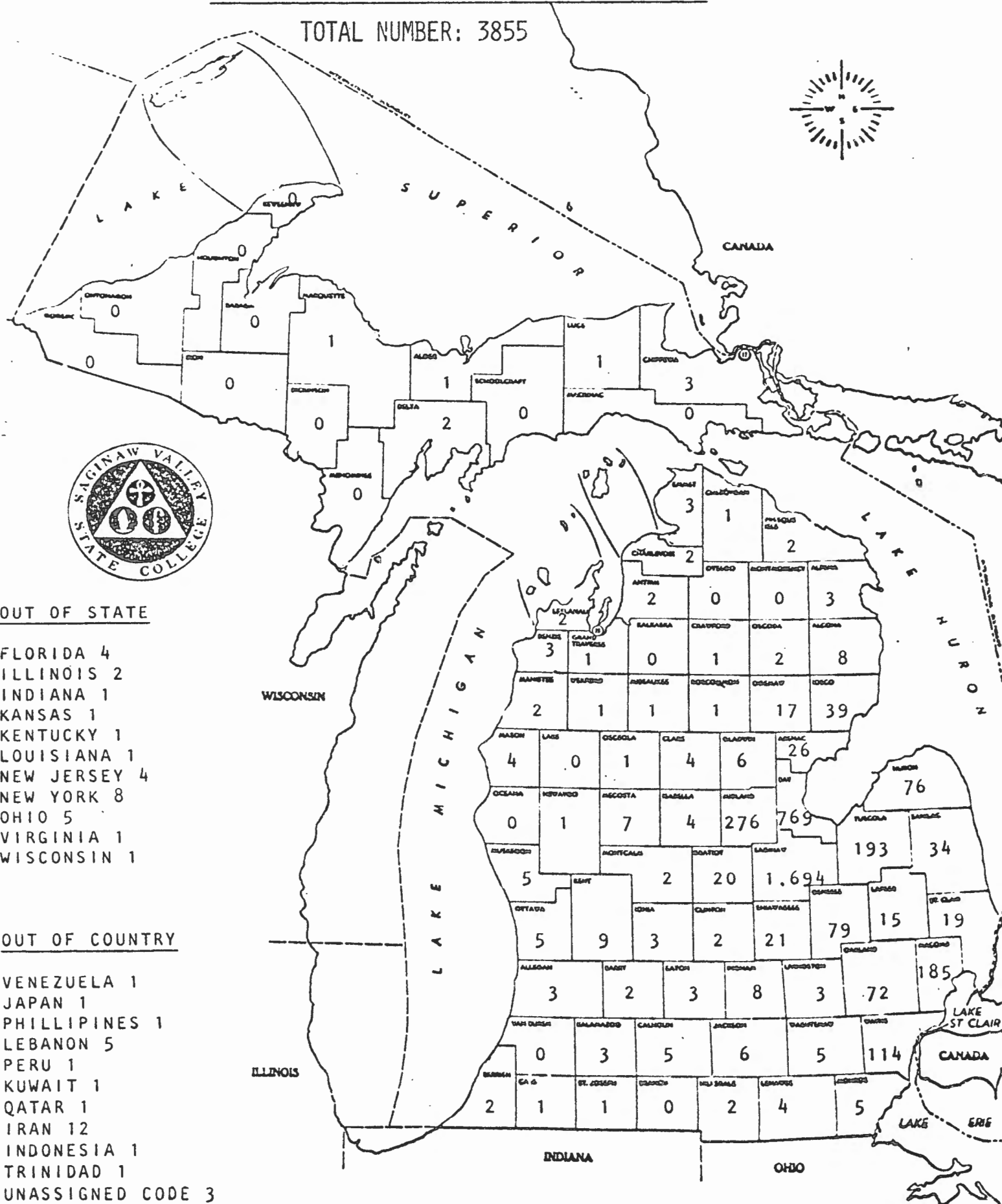


OUT OF STATE

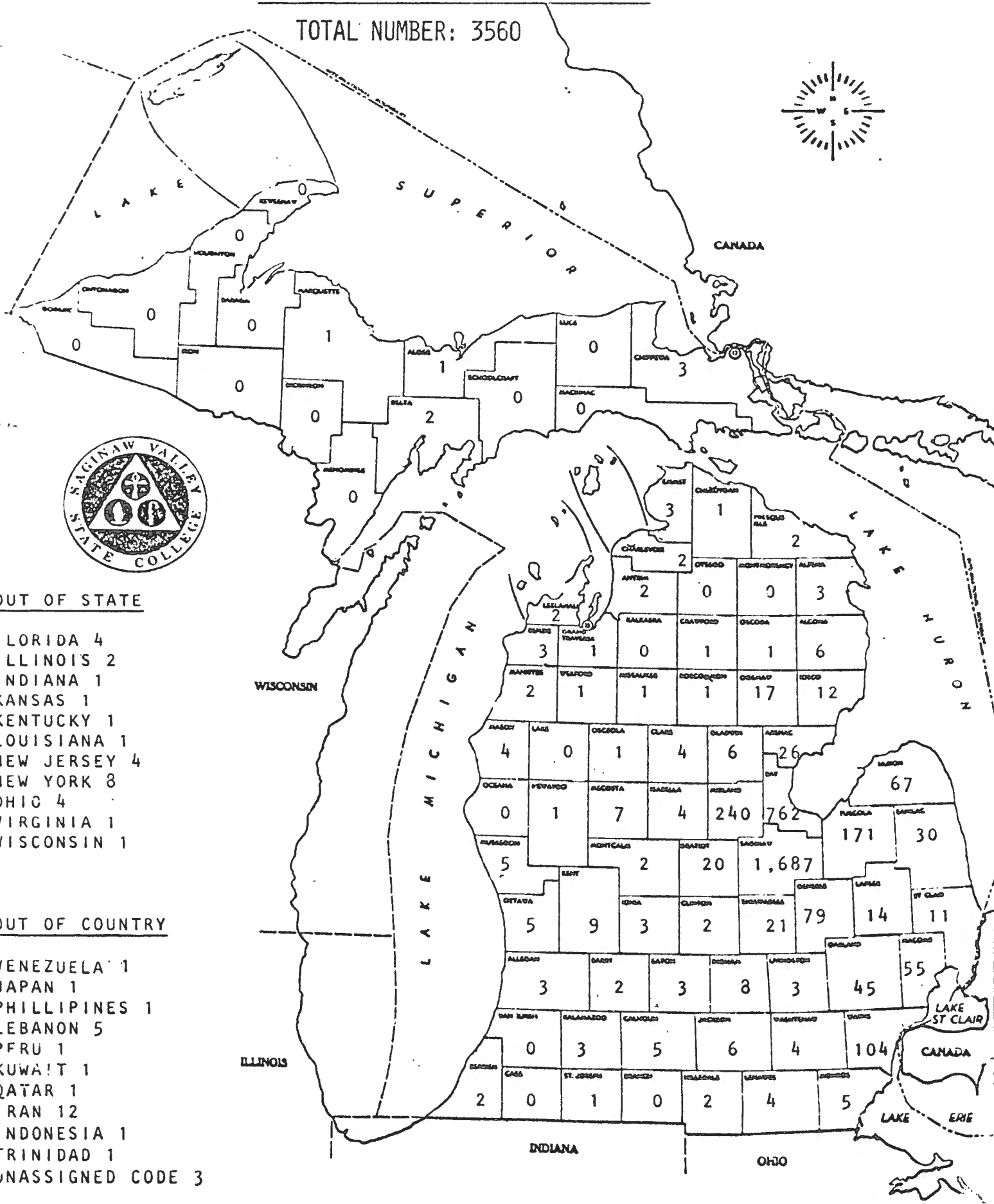
FLORIDA 4
ILLINOIS 2
INDIANA 1
KANSAS 1
KENTUCKY 1
LOUISIANA 1
NEW JERSEY 4
NEW YORK 8
OHIO 5
VIRGINIA 1
WISCONSIN 1

OUT OF COUNTRY

VENEZUELA 1
JAPAN 1
PHILLIPINES 1
LEBANON 5
PERU 1
KUWAIT 1
QATAR 1
IRAN 12
INDONESIA 1
TRINIDAD 1
UNASSIGNED CODE 3



TOTAL NUMBER: 3560



FLORIDA 4
ILLINOIS 2
INDIANA 1
KANSAS 1
KENTUCKY 1
LOUISIANA 1
NEW JERSEY 4
NEW YORK 8
OHIO 4
VIRGINIA 1
WISCONSIN 1

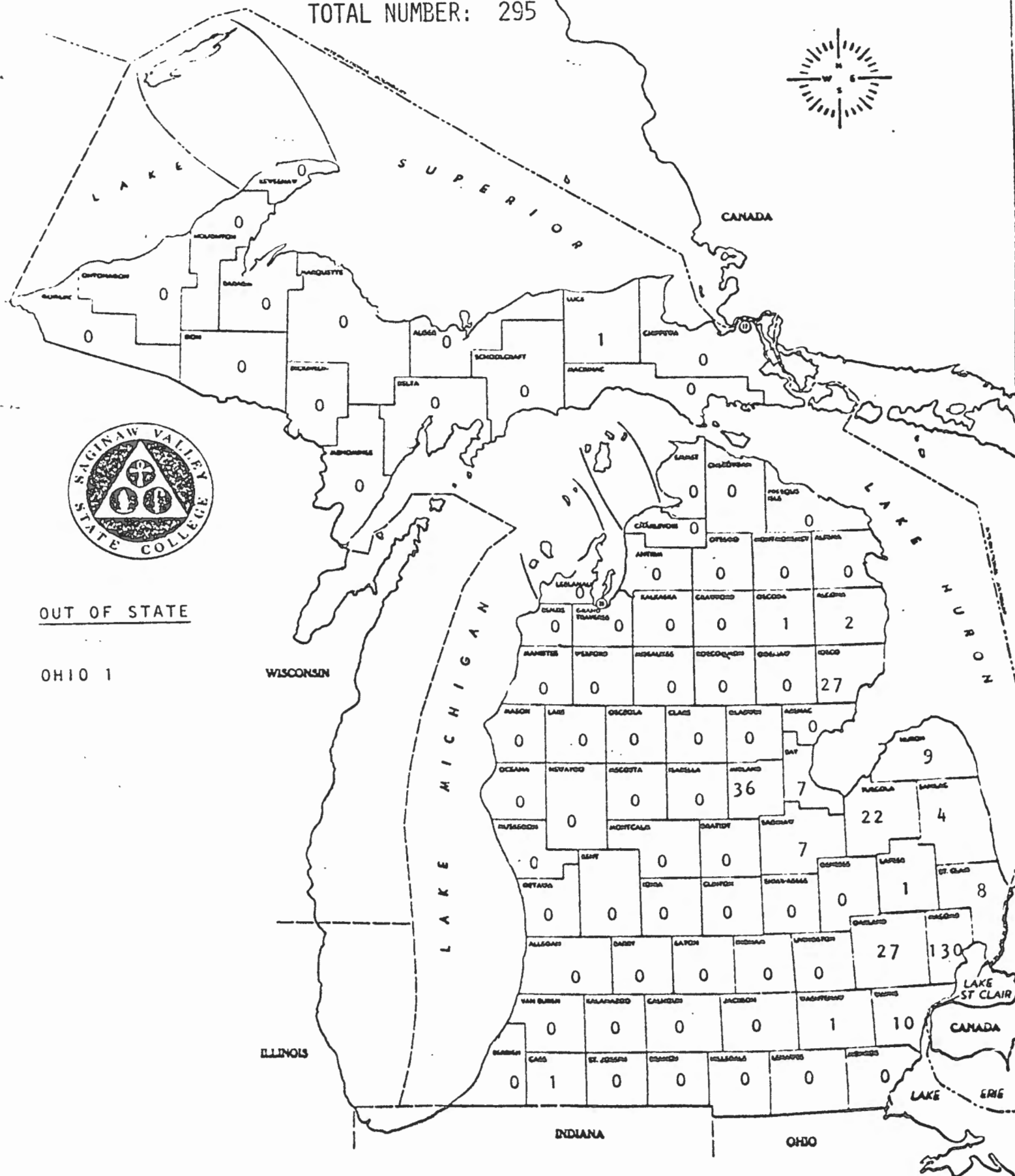
VENEZUELA 1
JAPAN 1
PHILLIPINES 1
LEBANON 5
PERU 1
KUWAIT 1
QATAR 1
IRAN 12
INDONESIA 1
TRINIDAD 1
UNASSIGNED CODE 3

TOTAL NUMBER: 295



OUT OF STATE

OHIO 1



question whether it is going to be funded in the bonding program...that's where he understood it was...and as far as he knew, it would be included in the bonding program. He indicated they anticipated to be able to complete the design of this facility in roughly four to six months.

The track, he said, was moving very well, The surface was on, and he thought, finished. He indicated he didn't have a completion date but it was on schedule at this point.

15. Sponsored Programs Report

Dr. Ryder distributed copies of this report and noted SVSC had had a number of grants approved. Both the Bi-lingual and Nursing grants had come through. He noted that there was one grant that was not listed and would be next month, and that was the Nursing Capitation Grant, which runs over \$11,000 now and related to the increasing number of nurses.

16. Personnel Report

Dr. Ryder distributed copies of this report, indicated he didn't have any comments and suggested the Board members review when time permitted.

17. Announcement of October 23-26 Visit of Polish Dignitaries from the University of Poznan

Dr. Ryder informed the members of the Board of this visit of Rector Benon Miskiewicz, Vice Rector Stefan Kozarski and Prof. Jacek Fisiak, Chairman of the English Department, Poznan University. He recalled that Prof. Fisiak had been here about two years ago. SVSC was hopeful, Dr. Ryder stated, that this visit would result in more extensive contacts between the two institutions, and particularly some exchange program development.

He invited any of the Board members who wished to attend a farewell dinner

for the Polish visitors on Friday, October 26, at 6:00 p.m. in the large private dining room in Doan Center and for the two lectures to follow on the topics of "The University of Poznan's Role in the Nazi Occupation of Poland" and "American Students in Poland" given by Vice Rector Kozarski and Prof. Fisial. He asked the Board members who could attend to let him know by the 25th.

18. Report on State Board of Nursing Examinations given SVSC Nursing Graduates

Dr. Ryder called upon Dr. Yien to introduce Dr. Crystal Lange. Before doing so, Dr. Yien referred to Mr. Zahnow's earlier comment about professional programs SVSC didn't have four or five years ago...one of those programs was Nursing. He indicated that Dr. Lange had started the Nursing program with careful planning in 1976. Since then, Dr. Lange and her staff had been working very diligently, and last spring, SVSC had its first Nursing graduating class. He said he would stop right there and call upon Dr. Lange.

Dr. Lange reported she had received the results of the graduates' exams last week and was delighted to share with the Board the fact that 99% of SVSC's graduates passed...not only did they pass...they achieved exceedingly well. The mean score was 350 on each of the exams and the SVSC graduates mean scores were above 500. She indicated she was very pleased and thought there would be some news coming out of the Information Services Office about this.

In addition, she reported that out of the 21 graduates, 19 were employed in this immediate area...one went to Colorado and the other to Detroit. She concluded they were going to make an impact on the health care in this community, and she was really very pleased about that. Notifications will be going out to each of the graduates, she said, but she wanted to share this good news with the Board.

Chairman Curtiss questioned the 99% of 21 graduates. Dr. Lange explained that each graduate wrote five exams...one graduate failed one exam, which she can repeat in February. She indicated she anticipated she would do well then, as she did with the other four exams. The exam she failed happened to be the first exam she wrote...the environment was absolutely dreadful, she was told...so there were a lot of factors going on.

19. Discuss Proposed Board of Control By-Laws

Chairman Curtiss suggested, that because of the lateness of the hour, that it would be appropriate to recess and reconvene after lunch for the express purpose of reviewing the Proposed By-Laws.

BM-551 Mr. Kendall moved that this Regular Meeting of the Board recess for lunch with the Board of Fellows and reconvene after lunch for the express purpose of reviewing the Proposed By-Laws.
Dr. Gilmore supported.

Ayes: Curtiss, Darin, Gilmore, Kendall, Majewski, Saltzman, Zahnow
Absent: Arbury.

Motion unanimously carried.

The meeting reconvened at 2:30 p.m.

19. Discuss Proposed Board of Control By-Laws

The Proposed Board of Control By-Laws were reviewed in detail. With minor modifications they will be submitted to the college attorney, James A. Kendall, for final review, and will be on the Agenda for adoption at the October 31, 1979 meeting.

V. OTHER ITEMS FOR DISCUSSION

There were none.

VI. ADJOURNMENT

There being no further business to conduct, Chairman Curtiss adjourned the meeting at 3:45 p.m.

Respectfully submitted,

Charles B. Curtiss--Chairman

John W. Kendall--Vice Chairman
(In absence of Secretary)

JMR
omc

Opal M. Colvin
Opal M. Colvin--Recording Secretary