

BOARD OF CONTROL  
SAGINAW VALLEY STATE COLLEGE

REGULAR MONTHLY MEETING  
Pioneer Room--Pioneer Hall of Engineering and Technology  
August 13, 1979

Present: Arbury  
Curtiss  
Gilmore  
Majewski  
Saltzman  
Zahnow

Others

Present: Allen  
Colvin  
Francke  
Gilbert  
Kozak  
Lee  
Place  
Rummel  
Rybkowski  
Ryder  
Sharp  
Smith  
Thompson  
Wahl  
Woodcock  
Yien  
Press (4)

Absent: Darin, excused  
Kendall, "

I. CALL TO ORDER

Chairman Curtiss gaveled the meeting to order at 9:40 a.m., observing it was a good half-hour ahead of the starting time at the June meeting. He noted that Mrs. Darin and Mr. Kendall had advised they could not be present today, but with six Board members in attendance, there was a quorum.

II. PROCEDURAL ITEMS

1. Approval of Minutes of Regular Meeting held on June 11, 1979

Chairman Curtiss stated that the Minutes of the last Regular Meeting held on June 11, 1979 were mailed and asked if there were any additions or corrections. There being none, he declared the Minutes approved as mailed.

2. Official Representative of Faculty Association

Mr. Curtiss asked if there were a representative of the Faculty Association present and there was no faculty member there to respond.

3. Communications and Requests to Appear before the Board

Chairman Curtiss asked if there were any communications or requests to appear before the Board. Dr. Ryder indicated there had been no requests to appear before the Board but he did have one communication.

He reported that he had received a letter and itinerary from Edward C. H. Yang, Director of the Cultural Division of the Coordination Council for North American Affairs Office in USA for the Youth Goodwill Mission of the Republic of China (Taiwan) USA tour. He read the letter in its entirety into the record (see Attachment) and indicated SVSC would be sponsoring the group's appearance on campus on Saturday, October 13, 1979. He concluded he felt this would be a very nice addition to the fall cultural activities at SVSC.

Mr. Curtiss noted that Board members had individually received communications with regard to the Chrysallis Center and this would be discussed under Section IV., Item 18.

4. Remarks by the President

Chairman Curtiss called for remarks by the President and Dr. Ryder advised he had none to make at this time but would have later on under Action Items on the Agenda.

JUL 23 1979

*Cultural Division*  
COORDINATION COUNCIL FOR NORTH AMERICAN AFFAIRS  
OFFICE IN U. S. A.

#131, VAN NESS CENTER  
4301 CONNECTICUT AVE., N.W.  
WASHINGTON, D.C. 20008

(202) 686-1638, 1639, 1640

July 16, 1979

Dr. Jack M. Ryder  
President  
Saginaw Valley State College  
University Center, Michigan 48710

Dear Dr. Ryder:

We take pleasure in informing you that a Youth Goodwill Mission of the Republic of China (Taiwan), composed of 16 college students, will come to visit your institution as part of their fifty-day tour of the United States starting September 9, 1979 with a view to promoting cultural interflow and mutual understanding through a performance of Chinese folk songs and dances, and free conversation with the audience.

We are enclosing herewith a tentative schedule of the Cultural Show, which lasts approximately ninety minutes. We should deeply appreciate it if you would kindly grant your assistance in getting an appropriate department of your institution, with the help of our students on the campus, to sponsor the presentation followed by a tea party thereby the members of the visiting group could meet both international and American students.

Shortly, we shall send you posters and programs so that their visit may be publicized in advance through the campus newspaper or local news media. We would be most grateful if you could give your favorable response to our request.

With high regards, we remain,

Sincerely yours,

*Edward C. H. Yang*  
Edward C. H. Yang  
Director

Encl:  
cc: Foreign Student Adviser

Tue.	Oct.	9	From Bangor to Boston by air (resting)
Wed.	Oct.	10	(National Day) Double Tenth Day Program, Cultural Show sponsored by Chinese Youth Service Center of Boston
Thur.	Oct.	11	From Boston to Ann Arbor, Michigan by air (resting)
Fri.	Oct.	12	Cultural Show at University of Michigan
Sat.	Oct.	13	From Ann Arbor to Saginaw, Michigan 60 miles by bus, Cultural Show at S. Vallev State College
Sun.	Oct.	14	From Saginaw to East Lansing, Michigan 56 miles by bus, visit Auto Factory
Mon.	Oct.	15	From East Lansing to South Bend, Indiana 100 miles by bus, Cultural Show at Notre Dame University
Tue.	Oct.	16	From South Bend, Indiana to Chicago, Ill. 74 miles by bus (resting)
Wed.	Oct.	17	Cultural Show in Chicago
Thur.	Oct.	18	Sightseeing in Chicago
Fri.	Oct.	19	Cultural Show at University of Chicago
Sat.	Oct.	20	From Chicago, Ill. to St. Paul, Minnesota-- by air Cultural Show at University of Minnesota
Sun.	Oct.	21	From St. Paul, Minn. to Menomonie, Wisconsin 50 miles by bus, Cultural Show at University of Wisconsin at Stout
Mon.	Oct.	22	From Menomonie, Wisconsin to St. Paul, Minn by bus (sightseeing)
Tue.	Oct.	23	From St. Paul, Minn. to Des Moines, Iowa by air (resting)
Wed.	Oct.	24	Cultural Show at Iowa State University in Ames
Thur.	Oct.	25	From Des Moines, Iowa to Kansas City, -- by air Missouri (resting)

III. ACTION ITEMS

5. Recommendations of Faculty Tenure Appointments

President Ryder distributed copies of a proposed resolution regarding tenure and indicated that after he had made comments about both tenure and promotions, he would call upon Dr. Yien for additional comments and presentation of the resolution.

In academic life, Dr. Ryder stressed, the attainment of tenure status and promotion were two key elements in the recognition of outstanding faculty. Promotion at SVSC, and at most institutions throughout the country, takes the form of identification by rank...starting with Instructor...to Assistant Professor... Associate Professor...and Full Professor. With the first rank being that of Instructor, promotion would be to Assistant Professor...from Assistant Professor to Associate Professor...and from Associate Professor to Full Professor. The rank of Full Professor in Higher Education is the top rank, which recognizes a very substantial period of contribution in teaching, or research or scholarly activities, or community or college service, or service to professional organizations. And so, he said, it was a very pleasant task, in a sense, to be able to recommend people for promotion in rank because it indicates outstanding achievement, and recognition not only by faculty peers, but by administration as well.

The appointment to tenure, Dr. Ryder stated, came after a period of time... five years at SVSC...some institutions vary on this. SVSC's Tenure Committee, which is called the Professional Practices Committee, and is composed of faculty and administration, with the faculty in predominance, recommends appointment of tenure in recognition of the faculty members' contributions and potential for the future. In other words, in recommending tenure, the Committee is indicating

that those being recommended were being recognized as having demonstrated sufficiently well that they had the potential for continuing contributions to SVSC and that it was expected they would maintain the same or an increased level of professional attainment. So, Dr. Ryder noted, it was important to a faculty member to attain tenure, which also meant there could be no arbitrary decisions about the individual's contributions, but that a more extensive process would be involved in the evaluation of the person's contributions as to future employment...thus, it did have a bearing, to some extent, on future employment. This would not be the case in relationship to probationary faculty who came in for the first one or two years where they could be dismissed without extensive hearings. In other words, SVSC does have an evaluation procedure where faculty peers evaluate the individual on probationary status. Dr. Ryder pointed out that there was now more extensive evaluation of the probationary faculty members than perhaps ten or fifteen years ago. By the time a person reaches the fifth year, they have been evaluated in a very thorough-going way and the question of tenure becomes important in their recognition. Dr. Ryder indicated he was very pleased to recommend for tenure appointments and promotions the lists of faculty members to be presented by Dr. Yien.

Dr. Ryder noted that a fairly large number of faculty members was being recommended primarily because they joined the institution all at once some years back, and because they had demonstrated outstanding ability...he felt the strength of the faculty was one of SVSC's very important strengths and this institution's situation was somewhat unique...he doubted, and he included all of the institutions in the state, whether there was another that had a higher percentage of Ph.D's and people with terminal degrees. Many institutions, he pointed out, depend upon Graduate Assistants to teach the first and second years. SVSC didn't have that

luxury, if it could be called that, so at SVSC, truly professional teachers, with terminal degrees, were in contact with the students from the freshman level through the graduate level. This is felt to be one of Saginaw Valley State College's strong points...and something the college administration hears about rather consistently from its students.

Dr. Ryder then called upon Dr. Yien to present the tenure resolution to the Board for consideration.

Dr. Yien prefaced his reading of the resolution by indicating that tenure appointments could be awarded to faculty independent of ranks...in other words... tenure could be awarded to an Instructor, to an Assistant Professor, to an Associate Professor or to a Full Professor. At SVSC, and at about 50% of the public institutions in the state of Michigan, he said, tenure and promotions were treated independent of each other. He then read the resolution.

RES-423    Mrs. Arbury offered the following resolution for adoption:  
WHEREAS, The Saginaw Valley State College Professional  
Practices Committee has recommended that the following  
faculty members be granted tenure, and  
WHEREAS, The Saginaw Valley State College Administration  
recommends the following faculty be granted tenure;  
NOW, THEREFORE, BE IT RESOLVED, That the following faculty  
be granted tenure, effective July 1, 1979:

Dr. Arthur Andrewes	Chemistry
Dr. James Ford	Sociology
Dr. Russell Gingras	Accounting
Mr. Larry Kickham	Accounting
Dr. Robert Pratt	Physical Education
Dr. Bernyce Smith	English/Education
Dr. Joseph Snider	Education
Dr. Norman Sterchele	Education
Mr. Robert Thaler	Sociology
Dr. Kenneth Wahl	Education
Mr. Matthew Zivich	Art

Mr. Zahnow supported.

Chairman Curtiss asked if there were any discussion about tenure.

Mrs. Saltzman questioned if the tenure proposal had gone through the Personnel Committee of the Board of Control and requested a listing of the criteria used as a basis for recommending tenure.

Dr. Yien indicated he had briefed the Personnel Committee of the Board on a number of recommendations insofar as tenure was concerned. He listed the four criteria, as covered in the contract, as being Teaching Performance...Research and Scholarly Work...College Service and Community Service.

Mrs. Saltzman suggested Dr. Ryder should have included the criteria when discussing the merit of receiving tenure and what it meant to the college.

Dr. Ryder stressed that in having the four criteria, it did not mean that every individual had to be strong in all...teaching performance was considered the #1 criteria at SVSC, and then the other criteria would be supplements to that.

Mrs. Saltzman noted that the material the Board members received in their packets gave no indication as to how the faculty recommended for tenure had individually met the criteria. She questioned if the Personnel Committee had received this.

She was assured by Dr. Ryder and Dr. Yien that the Personnel Committee had been informed about tenure deliberations by the Professional Practices Committee and there had been discussion with the Personnel Committee about tenure.

Mrs. Saltzman concluded that she had to accept the recommendations coming from the administration through the Professional Practices Committee, but called attention to the fact that SVSC was in a very critical period and that it was very important that they all keep in mind the number of people tenured, and particularly tenured by departments...if they were filled with tenured people, it meant they could not hire any new people because of budgetary economies. She stressed that this aspect had



to be a criteria at SVSC for measurement for the granting of tenure. She stated that she would like the Personnel Committee of the Board to examine all those things before they got to the total Board. She explained that this had nothing to do with the quality of the faculty currently being recommended for tenure... she was not acquainted with them but she was sure they had met the standards. Her concern, she emphasized, was with the number of tenured faculty SVSC had.

She referred to the joint meeting of the Michigan Association of Governing Boards and the Michigan Council of Presidents last April and the discussion there of how important the tenure practice was, especially in light of decreased enrollments not only in Michigan but nationally.

She also referred to the Central Michigan University Tenure Parameter Data distributed at that meeting and noted she had her copy with her and would be happy to turn it over to anyone who could use it...she wondered if something of this type had been reviewed by the Professional Practices Committee. She briefly reviewed its contents...the number of people not on the tenure track...the number of one-year appointments (maximum listed)...the number of part-time people...and a mandated system for each department to have a plan for reduction of faculty because they were anticipating a drop in enrollment. She concluded she felt this was a very serious matter for SVSC's future.

Dr. Ryder indicated he didn't know whether the Professional Practices Committee had seen it or not...up until now, the percentage of tenured faculty at SVSC had been relatively low.

Dr. Yien concurred and reported that when he did his tenure survey, the average percentage of tenured faculty in the state's public institutions was 58% or 59%. Last year SVSC's percentage of tenured faculty was 47%.

Commenting on Mrs. Saltzman's referral to the Central Michigan data, Dr. Yien advised that that document had been incorporated in that University's faculty negotiation processes. SVSC, as they knew, had a contract that was agreed upon last summer for three years. He stressed that it was his personal belief that within the lifetime of the contract, to introduce anything deviating from the language or clauses in it, would amount to opening up the contract negotiations. Mrs. Saltzman indicated she agreed with that view.

Dr. Ryder stated that he thought the points Mrs. Saltzman had raised were good ones. He pointed out that they had, at the administrative level at least, if not at the PPC level, kept those things in mind. There was a difference, he said, between the two institutions. At Central Michigan, he thought about 85% of its students were in dormitories compared to SVSC's 11%. In other words, CMU depended heavily upon 18 year-olds and that University had clearly stated it did not want to increase its dormitories because of an expected slide in enrollment there over the next ten years. Also, CMU had appointed a fairly large number of temporary faculty, and these people were not on the tenure track...he was not sure, in relation to the Central Michigan contract what kind of status they had... but the point was that they were looking to scaling down the number of people.

Mrs. Saltzman noted that her referral to the CMU document was just incidental to her other remarks...they were about the national trend and her concern that SVSC not completely fill all of its department with tenured people...there were merits in having new faculty. She concluded she was not suggesting that SVSC not keep the terms of its contract.

Chairman Curtiss requested information pertaining to Accounting and Education... if the Board took this action today, what proportion of each of their full-time

faculty would be tenured? Dr. Yien responded that if those recommended today were approved, there would be four faculty out of six tenured in Accounting, and nine faculty out of eleven tenured in Education. He noted that with approval today, there would be 58 tenured faculty at SVSC...about 53%...that he had checked with his counterparts throughout the state and found that 53% or 54% would be the lowest...the highest in the state being 84%.

Dr. Ryder pointed out that one of the areas of concern of this Board was Board Operating Policies. After the By-laws were finished, he said, that would be the Board's next challenge...in a sense, it related to SVSC's posture for the future with respect to the question of tenure and the number of tenured people, etc.

Dr. Majewski expressed concern regarding faculty who had served five years, were not given tenure, and had difficulty in obtaining positions elsewhere in today's market. He suggested the the Board should be entitled to know why tenure was not granted to certain individuals as well as why tenure was granted to other individuals.

Chairman Curtiss reminded the Board that the matter of tenure had gone through the Professional Practices Committee under the contract, so that the faculty themselves had substantial input in terms of recommending who would or would not get tenure, and then this was reviewed by the administrative staff and accepted or altered. He noted that there was a major thrust nationally to keep or get Boards out of specific faculty evaluation. If they wanted to look at individual cases and be satisfied that the reasons for granting tenure or not granting tenure were adequate, quite frankly, he said, that enhanced the Board member's liability personally...significantly.

Beyond that, Chairman Curtiss continued, he thought SVSC would be on dangerous ice if it had a number of departments 100% tenured...the institution did have some room to move, in that there were many departments where a fairly high percentage of courses were taught by part-time faculty. If they looked at the percentage of full-time faculty tenured, it didn't really tell them the percentage of courses taught by tenured faculty...which was a little different.

Nevertheless, Chairman Curtiss stressed, he thought Dr. Ryder's point that they should, as a Board, address this issue and try to define a policy was an important one. Lacking a firm policy, however, he thought the Board was in a position of accepting pretty much the PPC's and administration's recommendations or getting in perhaps farther than they wanted to. He concluded that he thought they ought to have some fairly good discussion on the philosophy of tenure some time in the coming months...he didn't know whether Mrs. Saltzman was suggesting they should do that just then, or not.

Mrs. Saltzman indicated not...she did think the Personnel Committee should be very much involved...also they were still waiting for segments of the policy book.

Hearing no other comments on tenure, Chairman Curtiss asked for a vote on the resolution which had been offered and supported.

Ayes: Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent: Darin, Kendall

Resolution unanimously adopted.

6. Recommendations of Faculty Promotions

Dr. Ryder distributed copies of the proposed resolution dealing with promotions and asked Dr. Yien to present.

Dr. Yien noted that last year, altogether, about 30 faculty members were

eligible for promotion requests and that eighteen faculty had been recommended by the Professional Practices Committee for promotion. He then read the resolution.

RES-424     Mrs. Arbury offered the following resolution for adoption:  
WHEREAS, The Saginaw Valley State College Professional  
Practices Committee has recommended the following faculty  
for promotion, and  
WHEREAS, The Saginaw Valley State College Administration  
recommends the following faculty for promotion;  
NOW, THEREFORE, BE IT RESOLVED, That the following faculty  
are promoted, effective July 1, 1979, as specified:

Dr. Hsuan S. Chen	Professor of Physics
Dr. Charles Pelzer	Professor of Biology
Dr. Thomas Renna	Professor of History
Dr. O. Zeller Robertson	Professor of Political Science
Dr. Joseph Snider	Professor of Education
Dr. Kenneth Wahl	Professor of Education
Dr. John Willertz	Professor of History
Dr. Arthur Andrewes	Associate Professor of Chemistry
Dr. David Barker	Associate Professor of Modern Foreign Languages
Dr. Basil Clark	Associate Professor of English
Dr. James Ford	Associate Professor of Sociology
Dr. Lynn Herkstroeter	Associate Professor of Modern Foreign Languages
Mr. Larry Kickham	Associate Professor of Accounting
Dr. Merlyn Mondol	Associate Professor of Psychology
Dr. Hong. Y. Park	Associate Professor of Economics
Dr. Robert Pratt	Associate Professor of Physical Education
Dr. Norman Sterchele	Associate Professor of Education
Mr. Matthew Zivich	Associate Professor of Art

Dr. Gilmore supported.

Chairman Curtiss asked for the criteria for promotion. Dr. Yien indicated the criteria was the same as for tenure...Teaching Performance...Research and Scholarly Work...College Service and Community Service and explained that there were no expressed details in the contract except for the four criteria listed.

Dr. Ryder observed that he thought it was obvious, it seemed to him, that the Committee had to define that for itself...the administration, since it was not a part of the contract, defined it for itself. He indicated he thought they were very close together in terms of what the meaning was. He pointed out also that there were time periods that an individual would normally serve before being considered for promotion...four years for Instructor to Assistant Professor...four years for Assistant Professor to Associate Professor...five years for Associate Professor to Full Professor.

When he said "normally" Dr. Ryder pointed out, it was possible to promote someone in less than the time specified. This could be initiated by the administration, by the individual, the Professional Practices Committee, the Dean, or Department Chairman. He stressed he felt that flexibility should be there...really superior, outstanding contributions should be recognized, whether it would be after one year, three years, or whatever. Typically, he said, it didn't happen in less than the periods indicated...there had been very few if any...in his history at SVSC, he didn't think there had been any early promotions.

Dr. Ryder noted that there were cases when a faculty member might be hired in with experience ranking, and if that were the case, he would not have to serve the time specified previously.

Hearing no further comments on promotion, Chairman Curtiss called for a vote.

Ayes: Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent: Darin, Kendall

Resolution unanimously adopted.

Mr. Zahnow stated that he would like to direct a little suggestion to the press, if he might, while they were present. He said that the quality of the faculty

was a hard thing to get to SVSC's prospective students...he was convinced that this institution did have a quality faculty...he thought it was unusual for such a young school to have the highly qualified faculty that SVSC has. So...he'd like to suggest to the press that they perhaps investigate this circumstance to make sure they were on good solid ground, and then if they were, perhaps do something about telling the people around the Valley, at least, if they couldn't do it on a statewide basis, about the faculty...perhaps a series of articles on departments, telling about the faculty who are in them, etc...to better acquaint people in the Valley about the SVSC faculty.

7. 1979-80 General Fund Operating Budget

President Ryder stated that he wanted to make a number of comments in prefacing the budget consideration. Obviously, he said, the available resources for operating an institution were extremely important...those resources were difficult to come by nowadays because of the extreme pressure on the society and the legislature in relationship to all services the legislature and the government currently provides. This was not just true in Michigan, but it was true throughout the country.

And so, Dr. Ryder continued, there is intense competition at the state level, and even at the federal level, to support those functions...whether it be defense, education, social service, welfare, home heating costs, or any other services of government. There is tremendous competition for those dollars, and it is up to the American people ultimately to decide what is most important and where the priorities lie.

He, of course, being in education, felt that education was one of the most important priorities this country or any country had...because it was an investment

in the human resources of this nation and throughout the world...and only educated people were going to be able to solve the problems of this world...not that they would be solving them ultimately, because there were always going to be other problems...but they were going to be able to solve them in a process...an ongoing process, so that so they could have peace in the world and all enjoy a better standard of living for a rich and respectable life. Others might feel differently about it, he concluded, but he thought it was an extremely important function.

Dr. Ryder distributed copies of the proposed resolution pertaining to the adoption of the 1979-80 General Fund Operating Budget and the General Fund Budget Summary.

He noted that the legislative appropriation increase this year for SVSC was \$635,000 or 10.5% which brought the total state appropriations up to \$6,687,400 for the state's 1979-80 fiscal year. Only SVSC and Lake Superior, he said, received that percentage of increase...the average for the state was 9.27%. He stressed that he spoke in these percentages because that was the way he was treated all the time in Lansing and other places...there was this tendency. He observed that while SVSC's percentage of increase was higher than almost all other institutions, Lake Superior being an exception, he thought Lake Superior was a developing institution as well, he wanted to again call the Board's attention to the fact that SVSC had a relatively low base...so a 9.27% increase on the average for very large institutions...in a sense...was more meaningful to them than the 10.5% was to SVSC.

Dr. Ryder indicated it was clear to him...having followed the appropriation process during the course of this legislative year, that Governor Millikin, Senator Jerry Hart of Saginaw, Billy Huffman, Chairman of the Senate Higher Edu-



cation Subcommittee, and from Madison Heights, and Representative James O'Neill of Saginaw, and Representative Gary Owen, Chairman of the House Higher Education Subcommittee, and from Ypsilanti, all had made a special effort in recognizing the needs of SVSC...and he would have to say that progress had been made this year. Obviously, he said, they would like to see more progress, but he felt they could all honestly say that progress had been made.

While continuing to maintain a tight budget, three additional full-time faculty positions had been added for this year, a Dean had been employed for the School of Arts and Behavioral Sciences...one of the positions that was a layoff a year ago...and they did expect to replace position vacancies, that is, if someone resigned, in accord with the budget being presented today, the vacancy would be filled. This didn't mean that they might not shift around, either in administration or in the faculty, from one area to another, but they did expect to replace faculty positions as they might become vacant...unfortunately, they would not be able to replace most of the positions eliminated in the layoffs in the summer of 1978...they were not proposing a budget which would incorporate that opportunity.

To meet the needs of SVSC, Dr. Ryder stressed, they were still going to have to operate in a very lean way...they were not going to be able to carry out some of the services they thought were really important to the institution...they were going to have to wait for those for another year...hopefully it would be just for another year. They had hoped also, Dr. Ryder said, to reduce the accumulative deficit by \$125,000 this year, but that is now very unlikely and that would not be included in the budget proposal. The budget for SVSC for 1979-80 was fine-tuned, and it was the administration's plan to end the year with expenditures not exceeding revenues.

This, Dr. Ryder predicted, would require extremely careful management.

With respect to being able to reduce the current accumulated deficit of \$188,000...going into 1979-80, Dr. Ryder announced that while the books had not yet been closed for 1978-79, and the precise figure wasn't known, they expected to reduce the deficit by approximately \$50,000. Because of insufficient revenue for 1979-80, however, SVSC's proposed budget did not include any further planned deficit reduction. The deficit, he said, was now a manageable one, and although it was manageable, they expected to make every effort to reduce it. He stressed that he could not predict that SVSC could have \$50,000 at the end of the coming year in order to reduce it again, but the administration would make every effort, through careful management, to husband their funds...and hopefully, they might have another reduction.

The Institutional Contingency Funds, Dr. Ryder reported, which in the most recent years past had been very slim, would indeed again be severely limited. They hoped it would be adequate...they were assuming no major emergencies would develop. If they should develop, they would have to cut back on purchasing of equipment, minor remodeling, and consider other appropriate measures that might have to be taken. In other words, they would be holding back in the area of equipment and minor remodeling, and only as they got a better picture of how the year was going, would they be allocating those funds. Fortunately, it appeared to him, Dr. Ryder added, that SVSC had the Nursing and the Bilingual/Bicultural grants from the Federal government for another year and that would relieve the General Fund of certain requirements that would help the budget position.

Progress was made at SVSC this year, Dr. Ryder noted, with many people contrib-

uting to the effort. He expressed appreciation to each member of the Board of Control, who individually and collectively had made important contributions in meeting with the Governor or meeting with legislators and others to gain support in this legislative session.

Dr. Ryder pointed out that in addition to SVSC's 10.5% increase, the legislature, through a supplemental appropriation, provided \$146,000 so that SVSC could pay for its Dimension telephone system. Again, he said, in his judgment, this was really up and down in the legislature and he felt the people at this table, his Executive Committee consisting of the Vice Presidents, Ann Dickey and Guy Lee, and Joe Slater, President of Student Government, had all helped with their appearances at the SVSC hearing in Lansing.

Dr. Ryder took this opportunity to announce that Joe Slater had obtained a position with the Saginaw Chamber of Commerce as Administrative Assistant to its Director, and that he had resigned his position as President of Student Government... he assumed Rich Gill, the Vice President, would be moving into the Presidency in the fall...he was not on campus this summer.

The efforts of Professor Janet Robinson and Professor Don Novey, of the Faculty Association were also recognized by Dr. Ryder. He noted they had met with administrators at different times and also with different people.

In addition, many community citizens had been in contact with the legislators, and various friends of the college had been very positive in terms of making clear the needs of this institution.

Dr. Ryder concluded his remarks by indicating if SVSC could continue this united effort in articulating the needs of SVSC, they could, he thought, be proud of its

service to the youth and adults of this region of the state. He added he was convinced that in the immediate years ahead, they could and must count even more upon the private sector for support if they were to maintain and enhance the quality of SVSC...and they had been fortunate indeed to have had the kind of support from the private sector they had experienced...in terms of the Annual Fund, Special Grants, and support for buildings and facilities, and faculty growth and development, along with many, many other things. He expressed appreciation to all of the people who had continued to support the institution. In SVSC's efforts to inform and convince, he said, they must now, he felt, give equal attention to the private sector along with the state and federal agencies.

Tuition and fees would be the balancing factors. Above all, he stressed, SVSC must be able to attract and maintain its outstanding faculty, administrators and staff. All of this was going to take special efforts. Dr. Ryder concluded they were all ready to face that challenge...they had had considerable success, and looked forward to even more success in the future.

The presentation of the proposed budget was turned over to Mr. Woodcock, Vice President for Business Affairs.

Mr. Woodcock reviewed in detail the General Fund Budget Summary distributed earlier and then recommended this 1979-80 General Fund Operating Budget be adopted.

RES-425    Mr. Zahnow offered the following resolution for adoption:  
WHEREAS, The State of Michigan appropriation for the  
1979-80 fiscal year is known, and it is thus possible to  
prepare an operating budget;  
NOW, THEREFORE, BE IT RESOLVED, That the attached General  
Fund Budget Summary be adopted as the General Fund Operating  
Budget for the Saginaw Valley State College 1979-80 fiscal  
year.  
Mrs. Saltzman supported.

GENERAL FUND BUDGET SUMMARY  
SAGINAW VALLEY STATE COLLEGE  
1979-80

Revenues, unfilled position savings and salaries paid by grants

Revenues:

State appropriation -		
7/1/79 - 9/30/79 (25% x \$6,052,200)	\$1,513,050	
10/1/79 - 6/30/80 (75% x \$6,687,400)	<u>5,015,550</u>	\$6,528,600

Tuition and fees:

Tuition	2,227,300	
Fees	<u>126,000</u>	2,353,300

Other:

Athletics	20,300	
Departmental activities	38,000	
Indirect cost recovery	50,000	
Investment income	45,000	
Rentals	10,000	
Transfers	<u>5,800</u>	169,100
		<u>9,051,000</u>

Unfilled position savings	131,944
Salaries paid by grants	<u>82,983</u>

TOTAL	<u>\$9,265,927</u>
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Expenditure Allocations

Personal services	\$6,896,109
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Supplies, materials and contractual services	2,266,318
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Equipment	<u>103,500</u>
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TOTAL	<u>\$9,265,927</u>
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Mr. Woodcock noted that there were some areas of this budget which did not have detailed information and administration expected to have this information, as much as possible, ready and distributed to Board members early in September.

Mr. Zahnow questioned where they stood with respect to the Auxiliary Services Budget...was there going to be a separate budget for that and would this Board be asked to adopt it?

Mr. Woodcock responded "yes" to the questions and indicated he expected the Auxiliary Services Budget to come through probably in October.

Hearing no further comments, Chairman Curtiss called for a vote.

Ayes: Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent: Darin, Kendall

Resolution unanimously adopted.

Mr. Zahnow, recalling that at last year's meeting when the budget was presented, after facing deficits for a good, long time, the Board gave a challenge to the college to try and reduce the deficit, he believed, by \$30,000. With the report that had been made today, he said, certainly congratulations were in order to the entire college for the fact that they had finally turned this deficit around. In conclusion, he indicated all he could say was he hoped they could scratch a little bit more and get a little bit of reduction this year.

Mrs. Saltzman commented on the timely presentation of the budget. She said she couldn't believe it when she came across some old files that sometimes the budget used to appear at this Board in January and February. She thanked all involved.

Mr. Curtiss observed that SVSC had made great strides in getting its house

in order and he thought the Board members appreciated that.

Dr. Ryder concluded if the legislature would make its appropriation in April, they could be ready by July.

Chairman Curtiss called a recess at 10:50 a.m. and the meeting reconvened at 11:05 a.m.

8. Recommendation of the Establishment of a SVSC Children's Center

Dr. Ryder noted that ever since his arrival on campus there had been an interest expressed by students, both on an informal and formal basis, in the development of a Children's Center where married students could bring their children and leave them so they could participate in an educational experience while their parents were attending class and studying. This, he said, was not a unique situation...these types of Centers had developed throughout the country in many, many institutions. At SVSC there had been a considerable study of this, Dr. Ryder reported, and called upon Ann Kozak to present to the Board a review of the study and the results.

Ms. Kozak advised that last fall Student Government did a survey by mailing about 4,000 questionnaires concerning Day Care to past and present students, faculty and staff members. Sixty-seven responses were received, which was tremendous compared to other responses where just a small number were returned. Out of these 67, 30 people said they could actually utilize Day Care service. Besides those 30, supporting letters were received from people who could not use the service at this time, but might in the future. She said Dr. Wahl and she had been working on this and that people in the departments of Psychology, Education and Social Work all saw the need for a Center.

Additional credit hours, she said, from those 30 students who indicated they

could use the service, would amount to about 27, and if a spouse would be attending SVSC also, 14 additional credit hours would be generated. She concluded that in Student Government, as well in Admissions, where she worked, numerous calls had been received all summer about the status of the Center, and she invited anyone interested to review the computer report on this project and also indicated she would answer any questions.

Mrs. Arbury asked if the Center was in operation at this time, and Ms. Kozak indicated it was not.

Dr. Majewski asked if she had any idea what the cost would be and who would pay for it. Dr. Ryder responded that the budget would be presented to the Board.

Dr. Ryder then called upon Dr. Kenneth Wahl, faculty member in Education, and an expert in Child Care and Parenting, to present to the Board his concept and where he felt the Center might go.

Dr. Wahl indicated he would make a few comments and then be happy to answer any questions. In working with the students on this project, he said that the students were, and justifiably so, interested in a place to put their child while they attended class. He was interested from a two-prong approach, to cover that, but to also have a facility that they might use for laboratory experience for some of their courses. He noted he had students out around three counties, and he would like to have some of them at a Center at Saginaw Valley State College, if it could be obtained.

Continuing, Dr. Wahl said, he was recommending that they start at age two and a half through six years. There was a licensing procedure to go through, and just in case, hopefully, the Board approved the Children's Center, he had already sub-



mitted the paperwork for licensing for a Nursery School through Social Services. Also, tentatively they had written a philosophy and prepared a curriculum... he had worked with the student body and felt they were in agreement.

Dr. Wahl observed that he thought at times some of the students were looking for a place where today they might drop off a child and another day they wouldn't. He stressed what he felt was needed was a set schedule for each semester, with booking of slots of time, for example, on Tuesday and Thursday mornings; Monday, Wednesday and Friday mornings; Monday, Tuesday, Wednesday, Thursday afternoons, and there should be a rescheduling each semester to fit the needs of the college students. He concluded they could go on with this and then perhaps offer some things for college credit...if moms and dads wanted to come back one night a week or two nights a week and talk about parenting skills. In this way, the Center would be encompassing more than just children.

Mr. Curtiss asked if the Board members had gotten the Statement of Philosophy. Dr. Ryder indicated it wasn't ready for today's meeting...it was in the process of being typed and refined...the budget materials (see Attachment) were available today. He noted, however, that he thought Dr. Wahl had reviewed the basic function...perhaps they would like to have a little more detail about the two professionals and how the Center would actually be operated.

Dr. Wahl advised he was recommending they have one degreed, certified person with a strong background in child development as a lead teacher in the Center, and then one assistant...those would be the two paid employees...then, depending upon number, and that was somewhat determined by the state, and the age of the child, how many care givers you would need. He indicated he had checked and learned that

ATTACHMENT

III. 8. Recommendation of the Establishment a SVSC Children's Center

SVSC CHILDREN'S CENTER

February 1, 1979

SVSC CHILDREN'S CENTER

Revenues:

20 Children @ \$10.00 per day for 45 weeks or 225 days = \$45,000. Planning on operating at 90% of capacity.	\$40,500	
Student Government Grant	5,000	
TOTAL REVENUES		<u>\$45,500</u>

Expenses:

Salaries	\$20,000	
Fringe Benefits	6,000	
Equipment (Regular Budget)	1,500	
Equipment (Start Up Budget)	4,000	
Renovations	5,000	
Supplies & Expenses	5,500	
Distributed Expenses	1,500	
Contingency	<u>2,000</u>	
TOTAL EXPENSES		<u>\$45,500</u>

## SVSC CHILDREN'S CENTER

OPERATING BUDGET

Head Teacher (10 months)	\$10,500	
Assistant Teacher (10 months)	<u>9,500</u>	
		\$20,000
Fringe Benefits	6,000	
		6,000
Equipment	1,500	
		1,500
Supplies & Expenses:		
Snacks	1,500	
Film Rental	200	
Teaching Supplies	3,000	
Insurance	300	
Printing	300	
Miscellaneous Expense	<u>200</u>	
		5,500
Distributed Expenses:		
Telephone	500	
Postage	150	
Equipment Repair	500	
Miscellaneous Expense	<u>350</u>	
		1,500
Contingency	2,000	
		<u>2,000</u>
TOTAL OPERATING BUDGET		<u>\$36,500</u>

SVSC CHILDREN'S CENTER

START UP COSTS

Renovation (estimated)                      \$ 5,000

Equipment                                      4,000

TOTAL START UP COSTS

\$ 9,000

if they had a college student there observing at certain times, that could count in the number. Philosophically, he said, he thought they would want to work very closely with the staff in terms of development of the children. The one thing he wanted to get across was that he was definitely hoping that the Center would serve as a model to other centers in the area.

Mrs. Arbury indicated she was glad to hear that this was not just being considered as a babysitting situation, but as a teaching situation, both for the child and the college student.

Dr. Wahl concurred...that was really what he had in mind...and then, as they got the Center started, they had all kinds of other ideas. He said he had talked with Ann about taking some of the SVSC Master candidates in Early Childhood and developing a program where perhaps they could go out and talk to Service Clubs and get them to adopt the Center by giving "X" amount of dollars for a number of years. Also, he said, he had checked with Social Services, and should the Center come about, anyone on A.I.D. would receive funds to pay for their child to be in the Center while they were attending SVSC...so he thought they were really getting excellent results.

Dr. Wahl said that his friends at Michigan State had advised him to have the proposed facility inspected for fire regulations, etc. before going to the Board... this had been done and the facility was much better than he had anticipated. There were some things that they had to do, but it really worked out...and some of the things written up in the curriculum, with weather permitting, would allow the kids to get back to nature...having some petting farm animals and that kind of thing. He said he had worked in that type of facility before and it worked out very well.

Dr. Ryder explained that the facility Dr. Wahl was talking about was a ranch house, which was situated back off the right side of Davis Road about 50 to 100 yards north of the SVSC campus...owned by the college and previously used for rental purposes.

Dr. Gilmore noted that Dr. Wahl had touched briefly on licensing...he asked what SVSC would be licensing...a Care Center or a School.

Dr. Wahl indicated they were getting licensing as a Nursery School...not overnight...but a Nursery School for two and a half through six year-olds. If they were to go below two and a half years, the licensing would really change. In terms of the degree SVSC offered, they really started much more with the child between two and a half and seven or eight years of age. The licensing, as he had said before, would come through Social Services...not through the Department of Education.

Dr. Gilmore observed he had seen centers around which he thought were franchised affairs, such as Kinder-Kare, which he thought might just be babysitting...or was it a school...or what did children do when they went to that kind of a place? Was that the same kind of thing being proposed for SVSC?

Dr. Wahl explained that there were Centers, and then there were Centers...he thought within the Tri-County area, there were some very adequate Centers and others left a lot to be desired.

Dr. Gilmore asked if they taught, or trained, or sat.

Dr. Wahl stated that in order to get licensing, they had to show they had so many stations where a child could do certain things, according to the number of children. They also had to have so many adults over age 18 according to the age child they had, for the number of children there. They did have to have one person

with a certain amount of college and so many hours intern work in the field of Child Growth and Development. Yes, there were certain standards they had to meet in order to get licensed.

Mrs. Arbury told about her experience as an assistant teacher in a Nursery School...she never worked so hard in all her life...she would go home at 5:00 o'clock emotionally and physically very tired out. The one thing she liked about the school was that it was a Parent's and Children's School. In other words, the parents had to be involved in what the child was doing. If the parents would not involve themselves, show interest in counseling sessions, report sessions, or have an appointment once a month to review how their child was getting along, then the child could not continue at the school. She asked Dr. Wahl if he was planning to bring the parents into this in some way so that they were clued into what the Center was doing and could reinforce what it was trying to do.

Dr. Wahl indicated they hoped to get a great deal of parent involvement... that was really where the big payoff was. He was hoping that perhaps they might offer some college credit...workshops could be optional if they wanted to take them for college credit.

Ms. Kozak observed that the parents she had talked with wanted involvement in the educational and learning process of their children...they didn't want just a babysitter service.

Dr. Wahl told of his visits to Oakland University and Grand Valley State College with regard to their Nursery Schools, he learned that they encouraged the students who put their children in the Nursery Schools, if they had two hours left over from classes, to go to the library and study...the result being that



those parents found the ease of going to college much better.

Dr. Wahl said he would just like to conclude his comments by saying that he just sort of took this project up because he was interested in it, but the cooperation with everyone he had worked with had been just super...the student body and he had just had a really great time putting it together up to this point.

Mr. Curtiss questioned if the two ten-month appointments contemplated would be faculty positions on tenure track, or on the staff of the institution.

Dr. Ryder responded they would really be administrative...not faculty... administrative/professional would be their designation.

Mr. Zahnow questioned how much it would cost per semester for one year if somebody were carrying 15 credit hours for two terms...what it would really cost for one child...he couldn't make it out from the budget information.

Dr. Gilbert responded that it would be \$1.25 per hour for each child left in the Center, and the number of hours they would leave the child would depend upon the number of days a week the parents were in class.

Dr. Ryder stressed that they were looking at four-hour blocks...not just to have a child brought in for an hour, which wouldn't provide an educational opportunity for the child. By having four-hour periods, there would not be lunch problems.

Mr. Zahnow then asked if they would take a child where the parent wasn't going to Saginaw Valley State College.

Dr. Wahl indicated that was one of the things the student body was asking. The student body felt that they should get the majority of the slots, or at least a large number of them since they were kicking in money to get the Center started.

Dr. Wahl said that he personally thought it would be fine if they had a mixture of children...it would be good for the campus, etc...and really when they looked at the way they were scheduling...all the possibilities...taking 20 children at a time...there were going to be a tremendous number of slots there.

Dr. Ryder indicated he felt that their first priority would have to be to SVSC students, then the faculty and staff, and then outside. He said Dr. Wahl had just made a point...they were not just talking about 20 children...they were talking about 20 children at a time...so with five days a week, they could have 20 different children every morning and afternoon. This was unlikely, because most students had schedules of Tuesday/Thursday...Monday/Wednesday/Friday, etc. Dr. Wahl concurred and said that was why he was recommending six different possible combinations.

Mrs. Saltzman recalled that when the Child Care Center came up before the Board a few months ago as a resolution, she believed it was changed to "concept" because she had asked then what the costs...what the expenses...what the implications of the budget would be, and she was told that the Center would be self-supporting. The resolution that was adopted at that time said it was simply a "concept." Now, she said, more has come back, and she wanted it to be in the Minutes that she was very conscious of Dr. Munitz's evaluation where it was said they needed a planning...well, she had put some dots in her material...it wasn't a direct quote...planning and priority setting process to reduce crisis budget decisions. She stressed they had gone through such a crisis last year...she liked the concept...she had had children in Nursery School...she would like to see it continue, but she knew that SVSC had so many needs on its campus that when they

came to a point of "shall we support this and at what rate" she wanted to know its place in their other priorities...she wanted to make that point right now. She concluded that she would support, but with that understanding.

Mr. Curtiss observed that there had been a lot of discussion about the SVSC Children's Center, but that no Board member had offered the resolution for adoption.

RES-426    Mr. Zahnow offered the following resolution for adoption:  
WHEREAS, Representatives of the School of Education,  
Student Government and the administration have developed  
a Nursery School program for the children of SVSC students,  
faculty and staff, and  
WHEREAS, The Board of Control recognizes the advantages  
of child-care service assisting parents to attend SVSC, and  
WHEREAS, The Student Government has allocated \$5,000  
toward the first year's start-up and operational costs, and  
WHEREAS, The direct cost of such an operation is expected  
to be self-supporting;  
NOW, THEREFORE, BE IT RESOLVED, That the Board of Control  
endorses the establishment of the SVSC Children's Center, and  
authorizes the administration to provide utilities, property  
maintenance and the facility without rental or service charge.  
Mrs. Arbury supported.

Dr. Ryder stated he wanted to make it clear that the resolution the Board adopted in relationship to the International Year of the Child simply said "concept" which meant that the Board had no obligation whatsoever to adopt this resolution because it adopted the other.

Mrs. Saltzman indicated that they had adopted that one...but cost was brought up at that time. Dr. Ryder concurred, but recalled that he had told the Board that he would be coming back to it with a specific proposal, and that there would be no obligation on the Board's part to support the proposal.

Mrs. Saltzman said there the proposal was...they would have to have some start up cost, obviously, and they would be contributing utilities, property maintenance,

no rent or service charge...so she guessed what it was going to depend on was the production of revenues...and she presumed they had done their testing...they had some reason to believe they were going to fill the Center and make \$40,500.

Hearing no further comments, Chairman Curtiss called for a vote.

Ayes: Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent: Darin, Kendall

Resolution unanimously adopted.

9. Recommendation on Assessment of Residence Hall Late Charges

Chairman Curtiss noted that Board members had gotten a proposed resolution pertaining to this item. Dr. Ryder distributed copies to others present and called upon Vice President Woodcock to present.

Mr. Woodcock explained that one of the problems which had been increasing, not only on this particular campus, but on other campuses as well, had to do with the collection of amounts owed to the college...at SVSC it was in the payment of Board and Room obligations. SVSC, he said had and is taking and applying financial aid to obligations before refunds to students, which was a positive factor. Going into last fall...for the year just completed...there were changes made in the notifications that went out to the students of the amounts that were due, both as far as clarification and timing of the statement. That helped in the speed-up of collections, but traditionally, the problem exemplified itself during the second semester...part of this being due to past college practices when there was no enforcement.

The students knew, however, when they came back in the fall they would go through a process which the college called "Obligation List" which meant they could

not be registered for fall semester unless they paid their past obligations. The problem though, Mr. Woodcock emphasized, was two-fold...obviously, the student who did not return, and had not paid, still owed the college, and the longer it remained unpaid, the less likely it could be collected. Also, there was the problem of being able to pay college obligations...such as for salaries, food, various expenses, and also the debt obligation. This institution, through just good business sense, needed to be able to pay its bills...this applied to residence halls as well...also there were special trust indentures where SVSC had a special responsibility to the individuals who lent the money to the college for the building of the dorms, to make those debt obligations.

The net effect on the student body was that if SVSC were not able to collect monies owed for services rendered, the students would suffer, because those students who paid were going to have to pay more because the amount not collected had to be spread over those who did pay so that the college would get enough to operate and make its debt service payments.

This past semester, Mr. Woodcock pointed out, through the efforts of many people on campus, particularly through the Business division and Student Affairs, various types of activities were undertaken, which included contacting the students if they did not pay. They were not allowed to eat...they signed notes...all kinds of things which took hours and hours and was not the type of practice that could be continued in the future. Consequently, he said, the resolution the Board had before it was intended as a deterrent. No student needed to pay it as long as they fulfilled the contractual obligations agreed to when they signed a Board and Room contract for the next year...SVSC was not trying to penalize anybody, but was

assuming that nobody would ever have to pay this. He stressed that it was a deterrent and the primary purpose was to fulfill SVSC's obligations, and maintain the charges to the students so they didn't get unreasonable in the future, when SVSC rates would have to be increased to fulfill its obligations.

RES-427    Mrs. Saltzman offered the following resolution for adoption:  
WHEREAS, The College has been experiencing difficulty in  
collecting Board and Room payments, and  
WHEREAS, In order to pay salaries and other operating  
expenditures, and  
WHEREAS, There are contractual obligations to make pay-  
ments of principal and interest on the bonds outstanding;  
NOW, THEREFORE, BE IT RESOLVED, That effective Septem-  
ber 1, 1979, or as soon thereafter as possible, the Admin-  
istration is authorized to assess late charges to all  
delinquent Board & Room receivables. The charge is to be  
assessed at \$15.00 per month of delinquency, with a max-  
imum charge of the lesser of 50% of the amount outstanding  
or \$75.00.  
Mrs. Arbury supported.

Chairman Curtiss asked if there was any discussion.

Dr. Majewski suggested they were sort of compounding the problem...students already were having trouble making their payments and to cure this, they were adding more of a burden on them.

Mr. Woodcock noted that there were several institutions,. some within the state of Michigan, which required complete 100% payment before registering...SVSC had a deferred payment system to make it easier. From conversations with some of the students, he said, they learned that some were saying "why should I pay SVSC... I can take that money and put it in the bank...I'll pay it six months later, or I'll pay somebody who does have an interest charge." He stressed that part of the educational process was to help that 18 year-old or younger adult learn how to plan and handle their financial resources too.

Mr. Curtiss asked why they had opted for a fixed fee instead of  $1\frac{1}{2}\%$  a month or something like that.

Mr. Woodcock explained there were a couple of different problems. If they were to go  $1\frac{1}{2}\%$  on the unpaid balance, they would fall into having to comply with Truth in Lending and they would have to sit down with every student to fulfill their obligations under that. Secondly, in order to assess interest, they would have to have a complicated computer program that they did not have. The type charge recommended could be assessed as an obligation without having to have a computer to compute it.

Dr. Ryder noted that this type of a charge had been reviewed with the college attorneys.

Dr. Gilmore observed that people ought to pay for what they purchased...he really didn't understand why the college should be running a credit card service... they said it was an educational process and that people should be disciplined and pay their bills. Apparently they had had some bad experience about people not paying their bills and were talking about turning them over for collection. He said they all knew that if you got half of your collection you were doing very well. He indicated he couldn't really understand how they thought that somebody who didn't pay, and they put a charge on the bill for it not being paid, that they were going to collect from them...he felt that was unrealistic. Instead, he said, he thought the attitude they should take was that students paid before they received. If they had had a bad experience, then he thought they should charge in advance. Frankly, he concluded, he thought they were running a welfare system...he was going to vote against the resolution because he thought it was a waste of time.

Mr. Woodcock observed that the best of all world would be to have the students pay in advance, but there was the question of whether it was completely feasible or not...partly because of financial aid. Also, because many parents were still paying or helping to pay the cost for that age student, they requested a deferral pay system. SVSC, he said, was one of the last institutions to implement something like this...but those institutions having some kind of a system that would not allow a student to use the money free, so to speak, had found that they did receive the payments from the students, once it was out in the open and the students knew about it.

Last year, Mr. Woodcock reported, SVSC had to write off \$30,000 of accumulative uncollected receivables, and it could not continue to do that because it was unfair to the students who did pay.

Dr. Ryder pointed out to Dr. Gilmore that they were really talking about term by term...in other words, if the student didn't pay in the first term and came to the second term, he could be stopped right there. It was during the course of the term, however, if he didn't pay on the basis agreed to, then he would face the late charge. In the past, he wouldn't pay during the term and would just wait...he would make his first deposit and then wait until the end of the term...in fact, he would come in at the time of registering for the winter term and then he would pay for the preceding fall term.

Mr. Curtiss suggested to Dr. Gilmore that the interest-free loan at SVSC was just as much a welfare system as the one that he referred to...and that what Mr. Woodcock was saying was "why should SVSC have an interest-free loan, in effect, which encouraged the students to pay off first whatever they had to pay



interest on." Dr. Gilmore indicated he didn't think they were going to collect any interest...if they couldn't collect the bill in the first place, how could they expect to collect it with added on interest?

Dr. Ryder pointed out that they were going to collect...otherwise the student couldn't register for the next term...so that was the major pull. If they wanted to pay the penalty, then they could do that obviously, but they wouldn't be allowed to register the next term until they did.

Dr. Gilmore asked if the \$30,000 they had to write off was from last year. Mr. Woodcock indicated it was not from one year's experience and was accumulative. He stressed that it had been going up, and so they were now attempting to bring it back in line.

Ms. Kozak indicated she did not agree with this at all...the majority of the problems started in the past when the administration did not enforce the payment dates. She pointed out that last fall, when administration cut out some of the services because of non-payment, students did pay up, and she didn't think this late charge was needed.

Dr. Ryder pointed out that if the students paid in accord with their contract there would be no penalty and indicated he saw no harm in having it if it was not going to be necessary.

Mr. Woodcock explained that in order to do what they did and remove students so they could not eat, it required eight people, most of them being professionals. Sometimes they would have to work from about 11:00 a.m. until 1:30 or 2:00 p.m. and then the same people would have to work from 5:00 p.m. until food service was done. That had to be done for several different days. In addition, it required several

people going from door to door in the dorms where the students were not cooperating. The point was...the administration did tighten down...they told the students that this was for the future...so they know already if they come back in the fall, that the administration is going to enforce payment. The problem, Mr. Woodcock stressed, was that SVSC did not have the staff to use continually in that way as a deterrent.

The laws of the land, Mr. Woodcock said, were that if you wanted to move a student out of the dorms for non-payment, the only way you could do it would be to start action the first day of the semester, because of the legalities they would have to go through...unless there were life or limb involved...criminal action almost...it was impossible to move a student from the dorms for non-payment during the course of the semester.

So, in light of Board and Room...and the charge which had been given by this Board to improve collections, the only thing they could do was to stop future services to the student in the line of food service. It was the staffing basically, he said, that prohibited them from continuing what was done before. As they got into it, there was a requirement that they help counsel...sometimes they would have somebody there to do psychological counseling...they would have to have somebody there from Public Safety to make sure things didn't get out of hand, and by the time they did that, they had a full complement of eight people. This could not be continued, Mr. Woodcock concluded. He indicated he didn't mention it before, but because of the volume of paperwork involved in the process, it was necessary to re-employ an Accounts Receivable clerk who was laid off last year,

Mr. Curtiss noted that they were proposing \$15.00 a month, up to a maximum of \$75.00...for, in effect, a maximum of five months, and if the maximum was the lesser of \$75.00 or 50% of the bill, 50% for five months would be a 120% annual rate of interest. A late fee, he said, was a late fee, but not at a 120% annual rate. He indicated he really thought that the 50% ought to be reviewed...he didn't know how Mr. Woodcock saw it, but if he wanted to assume that he was going to collect the money sooner or later by either turning it over to a collection agency in five months or denying services at the beginning of the next term, then he thought the 50% was out of line. He asked how they came up with 50%...why not 25%?

Mr. Woodcock responded that that could be the Board's decision...they, particularly were looking at the small item so that with the late charges, it did not get to be more than the original amount owed. Obviously, he said, 75 times 4 would be 300...if that was the Board's pleasure. The problem was that if they waited to go to collection, they would lose 30% or 50% of that.

Continuing, Mr. Woodcock noted that insofar as the charge was concerned, although it was not interest, they did take into consideration what would be the alternative options for the student, which included going out and borrowing money. Many students ended up by owing SVSC \$400 to \$800 during the course of a semester, and if they viewed the \$15.00 in light of that, they would get a little different feeling. He indicated the Board could adjust it any way it wanted to.

Mr. Curtiss said he was thinking of the poor guy who missed by one day paying a \$30.00 bill, ending up owing \$45.00.

Mr. Woodcock indicated that guidelines had been established that would take

such a situation as that into consideration...if there were a due date of, say, November 1st, they would not assess the late fee until a reasonable time thereafter, to consider the mails and so on.

Mr. Curtiss asked if this had been reviewed by the Budget and Finance Committee and Mrs. Saltzman responded that it had.

Dr. Ryder reiterated that administration's objective was not to put a penalty on anybody...the objective was to have the students pay.

Hearing no other comments, Chairman Curtiss called for a vote.

Ayes: Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent: Darin, Kendall

Resolution unanimously adopted.

10. Recommendation for Change in Traffic, Parking and Pedestrian Ordinance  
in Accord with New State Law

President Ryder called upon Vice President Emerson Gilbert to explain.

Dr. Gilbert observed that the present Ordinance was adopted in 1973 and had had no update since that time...it also had some changes in administration as listed in the original Code, and that had been updated in the Motor Vehicle Code. He advised that Zane Rybkowski, Director of Public Safety, was there to discuss the details of the proposed Ordinance...he had worked this through (see Attachment) and it was reviewed by the college attorneys. He indicated administration recommended it for adoption and then called upon Mr. Rybkowski.

Mr. Rybkowski recalled that approximately two years ago they began to revise the Ordinance of 1973. During that period of time, the State had revised the whole Michigan Vehicle Code, which was fortunate for SVSC because it would only have to ask for this revision once this year. The revision by the state, he said, only

ATTACHMENT

III. 10. Recommendation for Change in Traffic, Parking and Pedestrian Ordinance  
in Accord with New State Law

Change In Michigan Vehicle Code

Effective August 1, 1979, most motor vehicle violations will be classified as civil infractions rather than criminal offenses. This change also applies to local traffic and parking ordinances that substantially correspond to the Motor Vehicle Code. A brief outline of what changes will take place has been prepared by the Saginaw Valley State College Department of Public Safety.

Decriminalization of Minor Traffic Offenses. Public Act 510

1. Minor offenses are treated as a civil matter rather than a criminal offense.
2. Violator has several ways in which to settle a violation.
3. Court hearings can be either informal or formal.
4. The penalties are no less than they are now.

Purposes for decriminalization.

1. Allows citizens to appear in court without the expense of an attorney.
2. Citizen is not overwhelmed by the legal formalities.
3. Gives the citizen a chance to admit to a charge and offer an explanation without being required to lose a day's pay to appear in court.
4. Simplified court procedures will free the judges for more serious matters.

Procedural Changes

1. A citizen will no longer plead guilty or not guilty to a traffic or parking violation, but will either accept or deny responsibility for a civil infraction.
2. Admit responsibility by mail, in person or by representation.
3. Admit responsibility with explanation by mail, in person or by representation.
4. Deny responsibility and appear in person in court for an informal or formal hearing.

## Penalties

1. Fines may not exceed \$100 and all costs incurred, not to exceed \$100. Defendant may also be required to complete a program of treatment, education, or rehabilitation.
2. A person who fails to answer a citation or notice for a traffic or parking violation, or fails to comply with an order of judgement will be guilty of a misdemeanor and the courts will have the secretary of state suspend the person's license. The suspension will stay in effect until the person resolves the judgement with the court. The suspension may be removed by the secretary of state after 7 years.

## Effect on SVSC Ordinance

1. Persons who admit responsibility for a parking violation can pay the ticket at the Department of Public Safety.
2. Persons who admit responsibility with explanation or deny responsibility will have to contact the 70th District Court of Saginaw.
3. The Director of Public Safety will no longer be allowed to void tickets.
4. Persons who receive traffic violations will still contact the 70th District Court.

affected primarily two areas in the College Ordinance...one area being the Parking Violations Bureau where the terminology of the Bureau was changed so that it would accept responsibility for parking violations that occurred on campus...the other being the incorporation of the state statutes into the campus Ordinance so that SVSC would designate which would be a misdemeanor infraction and which would be a civil infraction. The primary area it affected in the SVSC Ordinance was the Parking Section, which he thought was #9 and #10. Other than parking, the campus police enforced traffic under the state Ordinance and not under the campus Ordinance. The effect that it would have on the campus, he pointed out, was minimal in the sense that if a person were issued a parking ticket, and for some reason wanted to appeal that ticket, he or she in the past would come to the Public Safety office and write out an appeal which he would review...if he felt it wasn't an adequate appeal, then the person's next alternative would be to take it to the state court. With this new revision by the state, the state courts would handle all appeals under civil infractions. So, if someone received a parking ticket on campus and they felt there were some extenuating circumstances, they would have the option to write a justification for consideration by the courts, which would be sent to the court and not to him. He concluded those were the only major changes that he saw which would affect SVSC's Ordinance.

Mr. Curtiss noted the Board members had a resolution before them and asked if anyone wanted to move its adoption.

RES-428    Mrs. Saltzman offered the following resolution for adoption:  
WHEREAS, Modifications in College policy and the Michigan  
Vehicle Code require certain changes in the existing traffic,  
parking and pedestrian ordinance;

NOW, THEREFORE, BE IT RESOLVED, That the revised SVSC  
Traffic, Parking & Pedestrian ordinance of August 13, 1979  
shall supersede the ordinance of November 1973.

Mr. Zahnow supported.

Chairman Curtiss asked Mr. Rybkowski for clarification of the effective date.

Mr. Rybkowski stated he believed it had to be published in the Township Times 30 days before it could become effective...he would check with the college attorney to see if they had to publish the entire Ordinance as it was done originally, or if they only had to publish the new section. He concluded that the Ordinance could not take effect until after it had been published for 30 days in a local newspaper, which would be the Township Times in this area.

Mr. Curtiss then noted that at least the changes would have to be published and then a 30 day wait would be necessary before it became effective.

Mr. Rybkowski indicated this was correct.

Mr. Curtiss concluded that it could then not become effective before September 13, and probably later due to publishing.

No other comments were voiced, so Chairman Curtiss called for a vote.

Ayes: Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent: Darin, Kendall

Resolution unanimously adopted.

11. Recommendation of an Appointment to the Board of Fellows

Dr. Ryder indicated, as he had advised in his memo to the Board, that he was recommending the appointment of Foster Gibbs, currently Superintendent of Schools in Saginaw, to the Board of Fellows. He noted that the present By-laws of the Board of Fellows called for "consent" of the Board...they really didn't say



"approval" but they were revising the By-laws, he said, and he was going to recommend that they say "approval" because he personally didn't understand the difference between "consent" and "approval." So, he concluded, he was recommending that the Board approve the appointment of Dr. Gibbs to the Board of Fellows.

BM-541     Dr. Gilmore moved that the Board of Control approve the appointment of Dr. Foster Gibbs, Superintendent of Schools in Saginaw, to the Saginaw Valley State College Board of Fellows.  
Mrs. Saltzman supported.

Ayes:     Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent:     Darin, Kendall

Motion unanimously carried.

12.     1979-80 Schedule of Regular Meetings of Board of Control

Chairman Curtiss noted that the Schedule was contained in the Minutes of the last meeting, and asked if there had been any changes since.

Dr. Ryder indicated there were no changes but they would have to make some decisions in the area of April...there was something that might be coming up around the November meeting that would influence his ability to be there, but he thought they ought to wait and he would deal with that later on, in September or October.

From his point of view, Dr. Ryder continued, the Schedule would be in effect as printed, down to the April and May meetings...they could do as they had done last year and skip the April meeting and schedule the meeting for Friday, May 2, 1980, the day before Commencement, or they could move the April meeting up a week and then set the May meeting date for May 2 instead of May 12, 1980.

Mrs. Saltzman suggested they wait until after the first of the year before

## ATTACHMENT

## III. 12. 1979-80 Schedule of Regular Meetings of Board of Control

1979-1980  
REGULAR MEETINGS  
OF THE  
SAGINAW VALLEY STATE COLLEGE  
BOARD OF CONTROL  
PIONEER ROOM  
PIONEER HALL OF ENGINEERING AND TECHNOLOGY

MONDAY	<del>JULY 9, 1979</del> (Cancelled)	9:30 A.M.
MONDAY	AUGUST 13, 1979	9:30 A.M.
MONDAY	SEPTEMBER 10, 1979	9:30 A.M.
MONDAY	OCTOBER 8, 1979	9:30 A.M.
MONDAY	NOVEMBER 12, 1979	9:30 A.M.
MONDAY	DECEMBER 10, 1979	9:30 A.M.
MONDAY	JANUARY 14, 1980	9:30 A.M.
MONDAY	FEBRUARY 11, 1980	9:30 A.M.
MONDAY	MARCH 10, 1980	9:30 A.M.
MONDAY	(APRIL 14, 1980)	9:30 A.M.
	( OR )	
	( NO MEETING )	
FRIDAY	( MAY 2, 1980 )	9:30 A.M.
	( OR )	
MONDAY	( MAY 12, 1980 )	9:30 A.M.
MONDAY	JUNE 9, 1980	9:30 A.M.

JMR:omc

6/6/69

Adopted by Board of Control 8/13/79

making any decision about those dates...they needed to see what their business was.

Chairman Curtiss noted he was under the impression that the Open Meetings Act required them to publish a list of the meetings for the forthcoming year.

Dr. Ryder concurred, but indicated that didn't mean they couldn't change it.

Mrs. Saltzman reiterated her feeling that they not change the April and/or May dates at this time, and that they adopt the Schedule as published in the Minutes of the June meeting.

BM-542     Mrs. Saltzman moved that the Board of Control adopt the 1979-80 Schedule of Regular Meetings of the SVSC Board of Control, as published in the June 1979 Minutes.  
Mr. Zahnow supported.

Chairman Curtiss indicated he didn't know whether the adoption of such a Schedule were prohibited by law or not. Dr. Ryder suggested that if someone were to raise a question about it to the Attorney General, they would find out...but he didn't know why they couldn't do it this way.

Mr. Curtiss suggested one change...that the July meeting date be deleted because there was no July meeting. Hearing no other comments, he called for a vote.

Ayes:     Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent:     Darin, Kendall

Motion unanimously carried.

13.     Board of Control Organizational Meeting

Chairman Curtiss asked to see a copy of the By-laws and read, "The Annual Organizational Meeting of the Board of Control shall be held on or after the 22nd of July and before the 22nd day of August in each year commencing in 1966, the

same to be at the call of the Chairman of the Board if he is still a member of the Board, otherwise by the President, for the purpose of electing officers of the Board of Control."

He asked what the wishes of the Board were. Mrs. Arbury questioned if nominations were in order, and Mr. Curtiss responded he supposed so...there had not been a nominating committee as such, and there were some interesting questions as who was a member of the Board and who wasn't.

Mrs. Arbury indicated that if nominations were in order, and if Mr. Curtiss were still a member of the Board...she was assuming that the Governor would re-appoint him...she would like to nominate Charles Curtiss to continue as Chairman of the Board.

Mrs. Saltzman reported that Joyce Braithwaite was asked the question about people continuing to serve on a Board past their appointment dates, and she indicated they continued to serve, according to her.

Mr. Curtiss noted also that the college attorney had reviewed the situation too and advised that unless there were something in the law that stipulated that the term expired on a specific date, other than the certificate appointment, which didn't affect the law, then a Board member could continue to serve until a successor were appointed. He concluded he thought it was important for them to keep in mind that if he were renominated and elected, it could be a very short term in office.

Chairman Curtiss asked if there were any other nominations for Chairman. Hearing none, he declared the nominations closed and called for a motion.

BM-543     Mrs. Arbury moved that Charles B. Curtiss be elected to  
serve for another year as Chairman of the SVSC Board of  
Control.  
Mrs. Saltzman supported.

Chairman Curtiss turned the gavel over to Mrs. Arbury, Secretary, for the  
vote.

Ayes:     Arbury, Gilmore, Majewski, Saltzman, Zahnow  
Abstain:   Curtiss  
Absent:    Darin, Kendall

Motion unanimously carried.

Mrs. Arbury announced that Mr. Curtiss had been elected as Chairman of  
the Board of Control for another year and returned the gavel to him.

Mr. Curtiss thanked the Board and asked for nominations for Vice Chairman.  
Dr. Gilmore nominated John W. Kendall for Vice Chairman. Mr. Curtiss asked if  
there were any other nominations for Vice Chairman. Hearing none, he declared  
the nominations closed and called for a motion.

BM-544     Dr. Gilmore moved that John W. Kendall be elected to  
serve for another year as Vice Chairman of the SVSC  
Board of Control.  
Mrs. Arbury supported.

Ayes:     Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent:    Darin, Kendall

Motion unanimously carried.

Chairman Curtiss announced that Mr. Kendall had been elected as Vice Chairman  
of the Board of Control for another year.

Mr. Curtiss called for nominations for Secretary. Mrs. Saltzman nominated  
Mrs. Dorothy D. Arbury for Secretary. Mr. Curtiss asked if there were any other  
nominations. Hearing none, he declared the nominations closed and called for a

motion.

BM-545     Mrs. Saltzman moved that Dorothy D. Arbury be elected to serve for another year as Secretary of the SVSC Board of Control.  
Mr. Zahnow supported.

Ayes:     Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent:    Darin, Kendall

Motion unanimously carried.

Chairman Curtiss announced that Mrs. Arbury had been elected as Secretary of the Board of Control for another year.

Mr. Curtiss called for nominations for Treasurer. Mrs. Saltzman nominated Melvin J. Zahnow for Treasurer. Mr. Curtiss asked if there were any other nominations. Hearing none, he declared the nominations closed and called for a motion.

BM-546     Mrs. Saltzman moved that Melvin J. Zahnow be elected to serve for another year as Treasurer of the SVSC Board of Control.  
Dr. Gilmore supported.

Ayes:     Arbury, Curtiss, Gilmore, Majewski, Saltzman, Zahnow  
Absent:    Darin, Kendall

Motion unanimously carried.

Mr. Curtiss announced that Mr. Zahnow had been elected as Treasurer of the Board of Control for another year.

Chairman Curtiss asked if there were any other offices that should be filled and Dr. Ryder indicated not. Mr. Curtiss then asked if there were any other matters to be attended to under the Organizational Meeting and Dr. Ryder indicated not. Mr. Curtiss stated he didn't know whether it was intended that the Organizational Meeting be separate or part of the Regular Meeting. Dr. Ryder advised it had

been a part of the Regular Meetings in previous years. Mrs. Saltzman indicated she had attended the Organizational Meetings at Wayne State and Michigan State and their's had been a part of their Regular Meetings...if he wanted to use what they did as a criteria. Mr. Curtiss stated that it was fine with him.

Mr. Curtiss noted the Board had already selected the auditors for the year which used to be a regular organizational matter.

Noting there were no other Action Items, and it was then 12:05 p.m., he asked if Dr. Ryder could move quickly through the Information Items.

#### IV. INFORMATION ITEMS

##### 14. Introduction of New Deans

Dr. Ryder indicated, as they all knew, SVSC had appointed some new Deans of its Academic Units, and called upon Vice President Yien to introduce those present.

Dr. Yien pointed out that at one time at SVSC there were four out of seven positions of Academic Deans and Directors vacant...he considered that his personal crisis and moved very rapidly to fill those positions.

He proudly presented Dr. William Barnett, Dean of Arts and Behavioral Sciences and indicated he would very nicely persuade Dr. Barnett, who was wearing a blazer with a Lincoln University patch on it, not to wear it in the future. He noted that Dr. Barnett was formerly the Director of the Division of Social Sciences at Lincoln University of Missouri, who was unanimously recommended by the Search Committee and also by the faculty members in the School of Arts and Behavioral Sciences.

Dr. Ryder asked Mr. Rummel if he might have in his office an SVSC patch that could be stuck over the one Dr. Barnett had, and Mr. Rummel said he did.

Dr. Yien advised that the Dean of the School of Business and Management, Dr. James Mitchell, was in Alaska, and Dr. Michael Lee, Director of Library and Learning Resources, was not on campus, so those two would be introduced at the September meeting.

Dr. Earl Warrick, Interim Dean of the School of Science, Engineering and Technology, was then introduced by Dr. Yien, who noted that Dr. Warrick was a graduate of Carnegie Tech Institute, now called Carnegie Mellon, and served at Dow Corning Corporation for 40 years. He indicated he was very happy that Dr. Warrick was available to assist SVSC for as long as they searched for a permanent Dean.

15. Progress Report on the SVSC Comprehensive Planning Process

Dr. Ryder advised that the Ad Hoc Committee on the SVSC Comprehensive Planning Process did meet last Thursday, and he thought considerable progress had been made. He said it was anticipated they would establish this process early this fall, involving faculty, staff, administration and students.

Three consultants were on campus and reviewed different approaches to the planning process, and to planning as well.

Out of the most recent meeting, Dr. Ryder noted, came several conclusions. One was that there was clearly a need for SVSC to move forward with a planning process, but they should take some care in how much they bit off at one time... the first major focus should be on the academic area since it was central to the development of the institution...the planning process should be institutionalized.

In other words, he stressed, they were not talking about a Task Force that



studied something for six months or a year, made recommendations, and then it was all forgotten. It should be something that becomes part of the institutional process. It should become the basic function which leads to budgetary implementation in the future. The key element, then, was how this would be put together.

There was discussion as to immediate results, or at least results within a relatively short time frame...some consideration would be given to the possibility of relative short term planning and yet some even longer term...maybe ten years or so in the future...perhaps even functioning on a parallel basis. Nothing was firm, he said, but it was something that should be considered.

The feeling was that the short-range planning group should be a relatively small steering group, and then broadened out to a larger group as a sounding board, and then, of course, the whole faculty and staff would become involved. There was a feeling that there had to be in this process opportunity for grass roots input... at some point in time along the way, any individual in the institution ought to have the opportunity to have input, which meant...and this hadn't been worked out... hearings of various sorts to provide for this kind of opportunity.

This would involve, of course, planning within a department, within a school in terms of budget review, committees, etc. Then, ultimately this planning process should result in recommendations to this Board of Control for priority setting for the institution and its future...he thought this was basically what the Board was interested in and what came as a result of the Presidential Evaluation completed last December. Dr. Ryder concluded there was a great deal of enthusiasm on the part of the committee and he thought they were all looking forward to moving ahead with this process in the fall.

16. Course Loads of Dorm and Commuter Students Fall 1978

Dr. Ryder indicated he had sent copies of Dr. Dickey's report (see Attachment) to Board members and distributed copies to others present.

He noted it was Mr. Zahnow who had raised the question about dorm occupancy... and he wanted to call attention to several things. One was that 95.6% of the dorm students took 12 or more credit hours...which might be surprising to Mr. Zahnow.

Mr. Zahnow indicated the report was very informative but he didn't think very much of the student that was taking five, six, seven or eight hours and was staying in SVSC's dormitories...he thought it was costing SVSC too much money and that the students didn't have enough to do...there were 18 students...quite a number...living in the dorms and carrying under 12 hours.

Dr. Ryder explained that sometimes what happened was that an individual would start out, find he was in real trouble, and drop some courses...the eventual result being that the number of credit hour taken would drop down...but the next term he might be up to full load. He pointed out that they couldn't necessarily go out and get somebody else to come in and take the dorm space for that term.

Mr. Zahnow indicated he would ask it another way...what were SVSC's guidelines insofar as admitting students into the dormitory...how many hours did they have to take.

Mr. Thompson responded they had to enroll as a full-time student now to be admitted into the dormitories...the thing he would need to research for Mr. Zahnow would be the relationship of the student and maybe the residential hall coordinator when it came to reducing a load by six or nine hours...was there a sign-off? He said he couldn't say absolutely for sure that there was. If it was a financial aid

## ATTACHMENT

## IV. 16. Course Loads of Dorm and Commuter Students Fall 1978

COURSE LOADS OF DORM AND COMMUTER STUDENTS BY DEGREE LEVEL AND ON/OFF CAMPUS STATUS:  
FALL 1978

Number of Credits Carried	On Campus Students						Off Campus <sup>1</sup>	All Students
	Undergraduates			Graduate Students				
	Dorm	Commuter	Both	Dorm	Commuter	Both		
1	0	16	16	0	2	2	0	18
2	0	35	35	0	10	10	0	45
3	0	283	283	1	303	304	134	721
4	0	270	270	1	28	29	0	299
5	1	53	54	1	21	22	0	76
6	3	175	178	0	119	119	73	370
7	1	188	189	0	8	8	1	198
8	1	98	99	0	5	5	1	105
9	3	71	74	0	22	22	15	111
10	4	102	106	0	2	2	0	108
11	5	79	84	0	0	0	0	84
12	41	270	311	0	8	8	3	322
13	61	219	280	0	0	0	1	281
14	86	204	290	0	0	0	0	290
15	91	175	266	0	4	4	0	270
16	71	147	218	0	1	1	0	219
17	34	69	103	0	2	2	0	105
18	9	41	50	0	1	1	0	51
19	2	17	19	0	1	1	0	20
20	0	5	5	0	0	0	0	5
21	0	2	2	0	0	0	0	2
22	0	2	2	0	0	0	0	2
23	0	2	2	0	0	0	0	2
24	0	0	0	0	0	0	0	0
25	0	1	1	0	0	0	0	1
26	0	0	0	0	0	0	0	0
27	0	0	0	0	0	0	0	0
28	0	0	0	0	0	0	0	0
29	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0
31	0	0	0	0	0	0	0	0
32	0	1	1	0	0	0	0	1
==	==	==	==	==	==	==	==	==
Students	413	2,525	2,938	3	537	540	228	3,706
Full-Time <sup>2</sup>	395	1,155	1,550 (53%)	0	41	44 (8%)	19 (8%)	1,613 (44%)
Part-Time <sup>3</sup>	18	1,370	1,388 (47%)	3	496	496 (92%)	209 (92%)	2,093 (56%)
Credits	5,928	24,401	30,329	12	2,419	2,431	1,039	33,799
F.T.E. <sup>4</sup>	382.5	1,574.3	1,956.7	1.0	201.6	202.6	86.6	2,245.9
Avg. Cred.	14.35	9.66	10.32	4.0	4.50	4.50	4.56	9.12

<sup>1</sup>All off-campus students in Fall 1978 were graduate students and commuters.<sup>2</sup>Full-time undergraduates carry 12 or more credits. Full-time graduate students carry 9 or more credits.<sup>3</sup>Part-time undergraduates carry fewer than 12 credits. Part-time graduate students carry fewer than 9 credits.<sup>4</sup>A full-time equivalent undergraduate represents 15.5 credits. An F.T.E. graduate student represents 12 credits.

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6-10-78

student in the dorm, there was supposed to be a sign-off. In other words, there would be a counseling process. He noted there were various reasons...some good...some not so good...why students found themselves in trouble after four or six weeks into a semester. It might be directly related to the dorm living experience, and again it might not. It might be back to the home situation...it might be something to do with environment other than the dorms. This could be researched if Mr. Zahnow would like.

Mr. Zahnow indicated he had enough here, and he would leave it up to Mr. Thompson's good judgment whether he wanted to go further with it or not. He referred to the one student who was taking 25 hours...and another student who was taking 32 hours...he thought they should give them a trophy or 10% discount, or something.

Dr. Ryder observed they would have to check them out. There were occasions where people had not finished, in effect...it was like a deferred course. They would build up a number of those and they finished special papers all at once.

Dr. Ryder pointed out that 38% of the commuting students were actually taking 12 credit hours or more, which was kind of unique. A lot of places, where they had a large commuting student population, he said, wouldn't have that high a credit hour total...so in a sense, many of SVSC's commuting students, while they were commuting, were not necessarily part-time. In some colleges almost all of the people commuting were part-time. He noted that this made a difference in terms of the kinds of services SVSC provided on campus. A lot of these students were young people living at home, but were virtually spending three or more days at SVSC most of the time.

Ms. Kozak concurred. Dr. Ryder noted that she was one of the commuting students who spent a lot of time on campus.

Dr. Ryder called upon Dick Thompson, Director of Admissions, to comment on dorm occupancy for fall.

Mr. Thompson reported that as of last Friday, they had received 472 contracts, both new and returning, versus 379 a year ago, which represented a 24% increase in collected contracts. Breaking this down a little further, they had 238 new student contracts versus 227 last year...about a 5% increase; they had 234 returning student contracts versus 152 last year...a 53% increase.

He said that Catherine Maziarz, responsible for residential halls, and he had projected a 5% increase for new students, and they were on target for that, but they had projected about an 8% increase for the returning students and the 53% increase was a surprise.

They were approaching, if not almost there, full occupancy in the dorms for fall 1979. There were some variables they still had to work through, with students asking for contract releases. On the other hand, he said, they had the dilemma that as of today, they had less than a month before the first day of classes, and if they were to follow the same trends as last year, they would be collecting another 60 or so contracts for the dorms...thus, they had many different alternatives to look at this week. They had already adopted a few...one being that there was absolutely no way he could see at this time that the 113 students who asked for single rooms could be recognized. Also, it would be questionable at this time if SVSC's RA's, who enjoyed the single room concept last year, could have them again this year. Another problem, SVSC had to accommodate the handicapped students in

the dorms by allowing single room occupancy...an increase is expected...yet, Mr. Thompson stressed, he was not sure with the situation as it was today, that they could actually say to handicapped students who would come in tomorrow that they could have a single room. So, he said, they were looking at the options they had before them, and they hoped by next Friday they could make their decisions.

Mr. Curtiss asked if he was right in thinking they had not yet cut off applications for dormitory rooms.

Mr. Thompson indicated he was...this week they were still collecting them because of another option. This year they went with 472 available spaces...single spaces in the dorms...and they could work some other options out within the dorms whereby they could possibly get about 496. This meant disturbing some other areas in the dorms within the residential halls programs...and they needed to weigh that against the number of applications they had and see what they came up with. Next Friday the decision should be made. Mailings have not gone out to the students who deposited \$200 to assign them their room or their roommate. They will go out next Monday.

Mr. Thompson concluded by saying they knew...they hoped, that this day would come, and yet, on the other hand, it had caused some other problems, too. It allowed SVSC absolutely no flexibility with the concept they had of eight students to an apartment...that's another problem they had to deal with.

Dr. Ryder noted that just as space was a problem on this campus in terms of their new library, classroom, office space and science building, and so on, so it was in the dormitories as well...they were going to have to face it...see what it

meant in the total context of what appeared to be decreasing enrollment around the state. It was a happy problem to have in that sense, he concluded, and suggested that if they looked at this and saw the high percentage of people taking 12 credit hours or more...and add that many more, it did bode well in terms of credit hour production.

17. Progress Report on Facility Development

Dr. Ryder called upon Vice President Gilbert to present.

Dr. Gilbert noted it had been some time since they had had a fairly complete update. They had two projects in the design phase right now...IF No. 2 and Fine Arts. Architects would be on campus tomorrow...four times next week, on IF No. 2, so they saw that as moving very rapidly. The architects were still working out the details of their contract with the State, and hopefully in the meeting tomorrow, when State people were going to be on campus, those details would be worked out. SVSC has a draft of the schematics for the Fine Arts Center which was to be approved by the staff, and then the architects would proceed on the final preliminary drawings.

Major maintenance and repair projects include:

Wickes Hall would have to be almost totally reroofed...the State was paying for this project at a total cost of \$110,000. The bids had been let...no confirmation had been received about the contractor at this point...but it was understood it was a company from the local area. Work should begin on that within the next two or three weeks.

The resodding of the football had been completed and the field should be in good shape for the first game...the turf looks very good right now.

The football scoreboard, damaged during a windstorm, should be erected by

Coca Cola by the time of the first game.

Currently a number of curb cuts were being constructed in three different locations for handicapped students...this had been a high priority item for the committee that had been working on handicapped improvements. They should be completed this week.

Parking Lots "B" and "C" would be sealed and striped...they had never been sealed since they were put in a number of years ago. A reorganization of Lot "C" was planned when the new striping had been completed, for a change in the direction of parking.

The tennis courts were scheduled to be resurfaced...this had been a major problem...they had not been resurfaced since they were installed, had large cracks in them, and it was a project SVSC had wanted to do for some time...hopefully, it would be completed before school started.

The Theatre roof repair had been completed.

In terms of new construction, the sign on Bay Road should be installed by August 20 and within a week or so after that, the landscaping would be in place, and it should be lighted right after that.

Dr. Ryder called attention to the fact that the basic sign was provided through contributions of the SVSC Foundation, and the landscaping was supported by Student Government. SVSC appreciated that kind of support from Student Government as well as the Foundation.

Dr. Gilbert added that SVSC had several projects like that where SVSC and Student Government had been able to work together in terms of funding, and he thought it was an excellent approach and hoped it continued.



Morley Field was scheduled for completion by the end of August...surfacing should begin on August 20...erection of the fencing was started today.

Another project on which SVSC cooperated with Student Government was the installation of the Bus Booth, which they might have seen coming in, and which the students needed badly due to the cold weather and winds.

18. Report on Relocation of the Offices of Academic Advisement, Placement and Continuing Education Services, the Chrysallis Center and Public Safety

Dr. Ryder called upon Dr. Yien to review these changes.

Dr. Yien reported that in about January of 1979, the Office of Academic Advisement was transferred back from Student Services to Academic Affairs, Since then, he had had meetings with the Advisement staff and about five faculty members, talking about how they could collectively improve SVSC's Academic Advisement.

One of the thoughts in the process, and coming from himself, was to put Academic Advisement in Wickes Hall on the third floor. He noted that space there had been a premium on the campus, and if they put Academic Advisement there, some office would have to move out.

So, in the process, he said, he recommended to Dr. Ryder that they move the Continuing Education office and operations from Wickes Hall to 68 Building and move Academic Advisement from the 68 Building to third floor Wickes Hall. The area in 68 Building was much more spacious, so he also recommended to Dr. Ryder that for better coordination and better utilization of manpower, that they put Continuing Education and the Chrysallis Center together in the 68 Building. Insofar as Public Safety was concerned, he stated it was not incorporated in his recommendation to Dr. Ryder and was something independent of his recommendation.

Dr. Ryder observed that the Public Safety operation, which was currently housed in the Doan Center, would be moved to the building where the Chrysallis Center had been housed. This would then open up additional space, which had been a real problem, in the Doan Center. There were a number of things of concern in the Doan Center...office space for one, and although this space being vacated was not very large, they would be able to utilize it very effectively.

In commenting about the moves, he said, in bringing the Academic Advisement Center to Wickes Hall, in effect, they would be reducing the tremendous amount of student flow between the two sides of the campus...and while one might say, that for the benefit of exercise on the part of their students, they were losing something...on the other hand, for convenience and for ready contact with Advisement, they thought this was a very good move. It was not that they hadn't wanted to do this before...they would also like to have even Financial Aid very close to the students...it was simply a matter of space. SVSC does need more space in the central part of the campus where most of the students are.

In the area of Continuing Education, in his judgment, Dr. Ryder said, it was going to be one of the growing areas on this campus in the next five years... it was a growing function. Basically it is an administrative facilitative service to provide opportunities for people both on campus and off campus to participate in non-credit courses, activities, conferences, and that sort of thing. That office also coordinates the off-campus credit programs such as those initiated at Caro and Wurtsmith Air Force Base.

The Chrysallis Center, Dr. Ryder pointed out, had worked a great deal in

the area of human development...in the areas of assertiveness training... working with women and men who came to it, advising them on their future development, their future potential, and working with them in terms of what educational opportunities might be available to them. Some of those people had become college students and had even graduated from SVSC as a result of those contacts. Dr. Ryder said they expected to expand the function of the Chrysallis Center, and they wanted to expand it in terms of additional activities and additional General Fund support. He noted that when he came to SVSC, there was no General Fund support for the Chrysallis Center other than providing the house. Now, as he saw it, they were bringing the function within the mainstream of the institution. They had allocated one half-time person, who was Rose Collamer, to the General Fund in support of the Chrysallis Center, plus one full-time secretary, and the reasonable modest supplies and expenses which went with that. Frankly, he said, over a period of time, he would see this operation...the Chrysallis Center itself, in its particular unique functions, growing to the point where it would have at least the equivalent of one, or even more, full-time people. They really saw Continuing Education as the overarching unit, which included the Chrysallis Center as a specific area of thrust within Continuing Education, and they thought it was going to benefit the institution and all they served in the long term.

Mr. Curtiss asked if there were any questions or comments. There were none.

19. Sponsored Programs Report

Dr. Ryder noted that Board members had received copies of the Sponsored Programs Report and distributed copies to others present. He called upon Cy Smith to review.

Mr. Smith stated there was nothing really unusual in the report...it was prepared as of July 15 in time to mail out to the Board. Since then, he said, they had had several other grants awarded. Two major grants were still pending... the Nursing grant and the three-year renewal of their Bilingual/Teacher Education grant. Other than that, he indicated he had no comments, but would be happy to answer questions, if there were any.

Dr. Ryder asked if the indications were that the two major grants were likely to be coming, and Mr. Smith responded "yes" on both of them.

It was pointed out by Dr. Ryder that SVSC had a person on its campus working in Cancer Research supported by the Pardee Foundation of Midland. This was important to SVSC, he said, because it was a kind of breakthrough in terms of that kind of research, and they were pleased to see that done.

He noted that SVSC had a number of people doing very important research in different areas...Dr. Yun being one of them. He asked Mr. Smith to tell about him.

Mr. Smith said that Dr. Yun was now at the Fermi Lab where he was involved in presentations in connections with his theories regarding Small Particles Interaction.

20. Personnel Report

Dr. Ryder distributed copies of the report received today and indicated he didn't have anything particularly to draw the Board's attention to...they had already heard about the appointments of the Deans and the current positions that had been filled.

V. OTHER ITEMS FOR CONSIDERATION

Chairman Curtiss asked if there were any other items for consideration?

Dr. Ryder indicated he had none.

Mr. Zahnow asked if there were any kind of statistics on registration. Dr. Ryder answered that they were still on target and had no reason to change their projection.

Chairman Curtiss suggested they reschedule the Committee Meetings for the afternoon. It was decided that they should begin at 2:15 p.m.

VI. ADJOURNMENT

There being no other matters to come before the Board, Chairman Curtiss adjourned the meeting at 12:45 p.m.

Respectfully submitted,

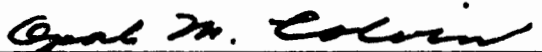
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Charles B. Curtiss--Chairman

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Dorothy D. Arbury--Secretary

JMR  
omc

  
Opal M. Colvin--Recording Secretary