

BOARD OF CONTROL  
SAGINAW VALLEY STATE COLLEGE

REGULAR MONTHLY MEETING  
Pioneer Room--Pioneer Hall of Engineering and Technology  
June 12, 1978

Present: Arbury  
Curtiss  
Darin  
Gilmore  
Kendall  
Saltzman  
Suchara  
Zahnow

Others

Present: Auernhammer  
Bowns  
Chaffin  
Colvin  
Dickey  
Donovan  
Dutcher  
Ferris  
Finney  
Fuller  
Gilbert  
Gross  
Hanson  
Harmon  
Hearn  
Lee  
Munitz  
Robinson  
Rummel  
Ryder  
Schlichting  
Sharp  
Smith  
Woodcock  
Yien  
Press (2)

I. CALL TO ORDER

Chairman Curtiss called the meeting to order at 2:20 p.m., stated that all eight members of the Board were in attendance, and thus, a quorum was present.

II. APPROVAL OF MINUTES OF REGULAR MONTHLY MEETING HELD ON MAY 8, 1978

Mr. Curtiss noted that the Minutes had been mailed and asked if there were any corrections or additions.

Mrs. Arbury reported that there were three pages missing from her set of Minutes...page 8, page 16, and page 4 of the "Proposals Recommended by P.P.C. for Faculty Research Grants, 1978-79." She indicated that since she was absent from the May 8 meeting, she was especially interested in reading the Minutes and was disappointed, when reading the "Energy Conservation on SVSC Campus" report given by Bob Hanes, starting on page 7, to find page 8 missing...she was really interested in learning what "Retro-fix" was!

Mr. Curtiss asked if any of the other Board members had received incomplete sets of Minutes and Dr. Gilmore and Mrs. Saltzman each indicated they had page 8 missing.

Dr. Ryder apologized for the omission of pages, advised the collating of the Minutes was done in the Copy Center, and that replacement sets of Minutes would be sent to Mrs. Arbury, Dr. Gilmore and Mrs. Saltzman. Mrs. Arbury stated she would appreciate receiving but Dr. Gilmore and Mrs. Saltzman indicated they did not need replacements.

Mrs. Arbury suggested that in the event members of the Board were absent from a meeting, copies of material distributed at the meeting be sent to the absentees. Dr. Ryder noted that generally this material is made a part of the Minutes, but if not, copies would be provided.

At the conclusion of this discussion, Chairman Curtiss asked for approval of the Minutes whether or not they were distributed in full.

BM-509     Dr. Suchara moved approval of the Minutes of the Regular Meeting held on May 8, 1978 as mailed.  
Dr. Gilmore supported.

Ayes:     Arbury, Curtiss, Darin, Gilmore, Kendall, Saltzman, Suchara, Zahnow

Motion unanimously carried.

### III.    OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION

Mr. Curtiss welcomed Dr. Janet K. Robinson, President of the SVSCFA, and asked her if she had any comments to make. She responded that she had none at the moment, but might have later.

### IV.    REQUESTS TO APPEAR BEFORE THE BOARD

In response to Mr. Curtiss' question if there were any requests to appear before the Board, Dr. Ryder advised there were none.

### V.    COMMUNICATIONS

Mr. Curtiss asked if there were any communications and Dr. Ryder indicated there were none.

### VI.    ADMINISTRATIVE REPORTS

#### 1.    Legislative Appropriation Actions

Dr. Ryder recalled that the Senate had recommended an increase in appropriations for SVSC from the 8.5% the Governor had recommended, to 18.0%. He advised that the House Sub-committee on Higher Education has now reported to the Floor of the House a Bill which would increase SVSC's appropriations by \$146,000 or 2.73% which is the exact amount of the Dimension telephone system which SVSC has currently installed. He indicated he was hopeful the House addition would be maintained in the Conference Committee. Discussion, he said, among people close to the scene and the newspapers would have it that the Higher Education Bill currently is

\$10 million or so over what the Governor might be expected to support. Assuming the House supports the House Appropriations Committee recommendation, when it gets into the Conference Committee, there is a very good chance some \$10 million might be pared from the total Higher Education Bill. In that case, SVSC would be just as much subject to cuts as every other institution in the state.

It's not known, Dr. Ryder said, what is going to take place. He asked that the members of the Board keep in mind that the total increase requested by SVSC was 28.0%...which sounds like a tremendous increase...and it is if one looked at percentages only. However, he emphasized, SVSC is a small institution with a small budget and an increasing number of students and costs associated with inflation and utilities.

He concluded that he thought this year currently the recommendations out of committees were substantially larger than they have been in the last five years for each institution. The fact, however, is that even with what SVSC might have expected to get, it will not meet its requirements as administration sees them... and even with a tuition increase, which is being recommended to this Board today, it appears that there will have to be some limitations on some of the expectations this institution might have had.

## 2. Personnel Report

Copies of the June 12, 1978 Personnel Report were distributed by Dr. Ryder. He called attention to the two positions--Director of Engineering and Technology and Director of the Library and Learning Resources listed under "Administration and Staff" which are replacements. Both Search and Screen Committees have been active, he reported. The applications for the positions are pretty much in now and the committees will begin their review of credentials and pursue the Search

and Screen process. June 30, 1978 is the final date, so there are still two weeks remaining for candidates to apply. Other positions listed under "Administration and Staff" are replacements, Dr. Ryder said, which needed no discussion.

Referring to "Anticipated Faculty Positions" Dr. Ryder indicated he thought they were self-explanatory.

Mr. Curtiss questioned whether the Social Work position is "New" or a "Replacement" and Dr. Ryder advised that basically it is "New" from the point of view of a new line in that area...but it is replacing Dr. Yien's line since he is continuing to serve as Acting Director of the Division of Public Services. The same thing is true with the "New" position in Criminal Justice. In other words, rather than employing a new Director, it has been decided to employ two faculty members and ask Dr. Yien to continue to serve as Acting Director for the 1978-79 fiscal year.

Mr. Curtiss then questioned the status of the first three positions on page 2. Dr. Yien advised that the position in Nursing is a "Replacement" for one of the six faculty members in Nursing who had resigned because of pregnancy. The second, in Reading, is "New." The third, in Accounting, is a "Replacement."

Mrs. Saltzman asked if when an opening comes, making an opportunity for replacement, if administration asks itself if the position is needed. Dr. Ryder responded in the affirmative, indicating that administration shifted positions around too. In other words, if an area is not producing enough credit hours, and not enough students going to a particular area, the position is shifted to another area. Two or three such shifts have been made this year.

Mrs. Saltzman concluded that when a person is not needed in a particular slot as a replacement, administration apparently opened up a new slot some place else.

Dr. Ryder stated that this was not necessarily so...the position might be eliminated altogether and funds turned back into the General Fund to be used in other ways.

3. Sponsored Programs Report

Dr. Ryder distributed copies of the May 1978 Activity Report for the Office of Sponsored Programs, referred to Item I "Grants Approved" and stated he was pleased to see that the Student Financial Aid grant in the amount of \$252,270 was approved. He then called upon Cy Smith, Director of Sponsored Programs, for comments.

Mr. Smith stated that in addition to the grant just mentioned by Dr. Ryder there was nothing too unusual in his report. He indicated that the cutoff date for this report was the end of May and subsequent to that time, SVSC has received notification on two pending grants. Item #8--Cooperative Education Proposal--unofficial notification for the full amount of \$32,125...Item #12--Bilingual-Bicultural Teacher Training Renewal (3rd year)--official notification for almost the total amount of \$125,153.

Mr. Curtiss questioned the status of #10--Development of a BSN Degree Program. Mr. Smith responded that the indication is that SVSC should know one way or the other by the end of August or September...his estimate on receiving is 50/50.

4. Appointment of School of Business and Management Advisory Committee

After distributing copies of the list of appointees to the Business and Management Advisory Committee, Dr. Ryder noted that this was the third committee to be appointed...the first two being for the Division of Public Services and the School of Arts and Sciences. One more individual is expected to be appointed to the Business and Management Advisory Committee to make a total of twelve members, he said, and this is coming in the not too distant future after arrangements are

concluded. He indicated he felt it was clear that the people listed were individuals of considerable success in the community who relate to the business and industrial functions of the Tri-county area...and, as a result of their commitment to this institution, SVSC can be very pleased and can feel that they have enough confidence in the college to lend their advice and support to the School of Business and Management.

Dr. Ryder pointed out that Mark M. Jaffe is a member of the SVSC Board of Fellows...the others will be new to SVSC in terms of existing advisory boards. He indicated he felt it was appropriate for the college to broaden the base of support and advice in the business and industrial community...however, so there would be a tie-in, it was desirable to have one member of the Board of Fellows on each Advisory Committee. He called upon Dean Harmon for his comments.

Dr. Harmon stated he was not sure he could add to Dr. Ryder's comments other than he did meet with each of the appointees prior to their appointments, each did agree to serve, and a good deal of enthusiasm was displayed on the part of each person.

Dr. Suchara indicated she was glad Dean Harmon was present...she wanted to make sure she was understood correctly. She pointed out that in her concern for assisting women to go into fields which are not normally fields they enter, she was discovering there is a tremendous amount of adjustment they must make in terms of behavior and their expectations as to what happens when they enter the field. Because of her concern and realization that it is much easier for them, even after they make it in, to withdraw rather than to deal with what is uncomfortable, she said, she would recommend that this group of individuals keep their eyes open to see whether in the community there might not be a woman or two who might eventually be invited to become a member. At the present time, she added,

they are not as strong or can't bring as much to this organization, however, she indicated she firmly believed that in order to model for, and help women in terms of advising and counseling, it would be helpful to see a woman or two on this kind of a committee. She concluded that she offered this suggestion very humbly in terms of knowing what it takes...it is very easy for women to back off.

Dr. Gilmore questioned Dr. Harmon about how he intended to use the members of his committee and how frequently he planned to meet.

Dr. Harmon responded that he anticipated having two formal meetings a year each of which would probably last most of an afternoon...then the group would probably form a few sub-committees and work in between major meetings. The extent of time they will be able to devote, he said, would depend largely on his ability to involve them in the affairs of the college and find ways to utilize them in a productive way so as to not waste their time.

Dr. Ryder concluded the discussion by advising he expected to announce the appointments to additional Advisory Committees over the next month or two.

5. Dow Chemical Company Sponsored Free Enterprise System Program

Dr. Harmon reported that this is the second year for such a program. SVSC did not participate the first year, but did this second year. The purpose of the program is to involve students in the private enterprise system. This is regional competition which brings in teams of students from a number of schools and from other states as well as Michigan. The competition is to devise plans to better inform the public about the private enterprise system.

Students participating in the program from SVSC this year were: Dwayne Jones, Melinda Klopfenstein, John Oeming, Janeen Sullivan and Jeanie Swanson. In fairly rigorous competition, SVSC's team of five students took second place in the entire



program this year, winning \$750 on an investment from his budget of about \$160 showing a good return.

He concluded that he was very proud of Dr. Shiv Arora for his leadership in the program and the five students. He displayed the award plaque which read "For meritorious student support of free enterprise...Saginaw Valley State College...presented by Dow Chemical Company, USA...Michigan Division...Spring 1978."

Chairman Curtiss congratulated him on this award.

## VII. COMMITTEE REPORTS

### 1. Executive Committee

Mr. Curtiss advised that the Executive Committee had not met, however there were two housekeeping items which needed to be taken care of.

#### A. Change in Paragraph 1.7 of Section 1 of Bylaws of SVSC

The need for this change, Mr. Curtiss pointed out, was because the Board had changed its meeting place from the Board of Control Room, 3rd Floor, Wickes Hall, to the Pioneer Room of Pioneer Hall of Engineering and Technology.

RES-385    Mrs. Saltzman offered the following resolution for adoption:  
WHEREAS, Paragraph 1.8 of Section 1 of the Bylaws of Saginaw Valley State College, adopted by the SVSC Board of Control on February 13, 1978 was amended at its Regular Meeting on May 8, 1978 to show that "all meetings of the Board of Control shall be held in Pioneer Room of Pioneer Hall of Engineering and Technology, Saginaw Valley State College, University Center, Michigan 48710" instead of the Board of Control Room, 3rd Floor, Wickes Hall, Saginaw Valley State College, University Center, Michigan 48710, and  
WHEREAS, Paragraph 1.7 of Section 1 of the same Bylaws of the SVSC Board of Control Regular Meetings Notice states "This notice shall indicate that the meetings are to be of the Board of Control of Saginaw Valley State College and shall state the address (the Board of Control Room, 3rd Floor, Wickes Hall, Saginaw Valley State College, University Center, Michigan 48710);

NOW, THEREFORE, BE IT RESOLVED, That Paragraph 1.7 of Section 1 of the Bylaws of Saginaw Valley State College, adopted by the SVSC Board of Control on February 13, 1978, be amended to show that the address be changed to "Pioneer Room of Pioneer Hall of Engineering and Technology, Saginaw Valley State College, University Center, Michigan 48710" Instead of the Board of Control Room, 3rd Floor, Wickes Hall, Saginaw Valley State College, University Center, Michigan 48710.  
Dr. Gilmore supported.

Ayes: Arbury, Curtiss, Darin, Gilmore, Kendall, Saltzman, Suchara, Zahnow

Resolution unanimously adopted.

Mrs. Arbury requested another set of Bylaws because she had misplaced her original set.

B. Schedule of 1978-1979 Regular Meetings of the SVSC Board of Control

Mr. Curtiss noted that copies of the proposed Schedule had been mailed to members of the Board. He asked if this proposed Schedule were acceptable to the Board members. Discussion revealed the need to change two dates: July 10, 1978 to July 17, 1978...and May 14, 1979 to May 4, 1979.

BM-510 Mrs. Arbury moved that the Schedule of 1978-1979 Regular Meetings of the Board of Control be adopted as amended (See Attachment).  
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Darin, Gilmore, Kendall, Saltzman, Suchara, Zahnow  
Motion unanimously carried.

2. Academic and Personnel Committee

Mr. Kendall reported that the Academic and Personnel Committee had two matters to bring before the Board.

A. Faculty Promotions for 1978-1979

Dr. Ryder distributed copies of a proposed resolution covering the promotion of ten faculty members. He stressed that promotion of faculty is an extremely important function of any institution. It recognizes the contributions

ATTACHMENT

VII. 1B. Schedule of 1978-1979 Regular Meetings of the SVSC Board of Control



**Saginaw Valley State College**

2250 PIERCE ROAD  
UNIVERSITY CENTER, MICHIGAN 48710  
(517) 793-9800

1978-1979  
REGULAR MEETINGS  
OF THE  
BOARD OF CONTROL  
PIONEER ROOM  
PIONEER HALL OF ENGINEERING AND TECHNOLOGY

MONDAY	JULY 17, 1978	2:00 P.M.
MONDAY	AUGUST 14, 1978	2:00 P.M.
MONDAY	SEPTEMBER 11, 1978	2:00 P.M.
MONDAY	OCTOBER 9, 1978	2:00 P.M.
MONDAY	NOVEMBER 13, 1978	2:00 P.M.
MONDAY	DECEMBER 11, 1978	2:00 P.M.
MONDAY	JANUARY 8, 1979	2:00 P.M.
MONDAY	FEBRUARY 12, 1979	2:00 P.M.
MONDAY	MARCH 12, 1979	2:00 P.M.
MONDAY	APRIL 9, 1979	2:00 P.M.
MONDAY	MAY 4, 1979	2:00 P.M.
MONDAY	JUNE 11, 1979	2:00 P.M.

JMR:omc  
5/9/78  
6/12/78

of the faculty as they develop at the institution in terms of excellence in teaching, scholarly and research activity and in service--either in college service--public service--or service through professional activity in their field.

Referring to the seven faculty being recommended for promotion to full professor, which is the highest possible rank they can achieve, Dr. Ryder noted that one of the reasons for the seven at this time is that a large group of faculty was hired some five to six years ago. These people have stayed on, developed, grown and contributed to SVSC warranting their promotion to full professor.

At SVSC the rank of associate professor is a very high rank...it is conceivable that individuals would become associate professors and retire as associate professors. It is hoped at SVSC that they will continue to progress and be recognized for continuing contributions which would warrant the promotion to full professors, but this is not necessarily true. Many institutions would have people serving their entire careers there, not having reached the appointment of full professors.

Dr. Ryder concluded he felt very confident in recommending these ten faculty to the Board of Control for promotion to the academic rank proposed.

RES-386    Mr. Kendall offered the following resolution for adoption:  
WHEREAS, The Saginaw Valley State College Professional  
Practices Committee has recommended the following faculty  
for promotion, and  
WHEREAS, The Saginaw Valley State College Administration  
recommends the following faculty for promotion;  
NOW, THEREFORE, BE IT RESOLVED, That the following faculty  
are promoted, effective July 1, 1978, as specified:

Joy Hargrove	Associate Professor of Psychology
Thomas Hearn	Associate Professor of English
Janet Robinson	Associate Professor of Psychology

Brian Chow	Professor of Physics
George Eastland	Professor of Chemistry
William Elliott	Professor of Business Law
Robert Meadows	Professor of Education
Eric Petersen	Professor of History
Sam Sarkar	Professor of Economics
Suk-koo Yun	Professor of Physics

Dr. Suchara supported.

Chairman Curtiss called attention to a resolution adopted earlier this year granting Brian Chow a leave of absence without pay...by this Board's official action, he said, it was stipulated that upon Dr. Chow's return, his salary would be no more than it was when he left. He questioned if this meant that because of a promotion he is not eligible for any higher pay.

Dr. Yien responded that promotion money is separate from salary increase money...if Dr. Chow decided to return next year, it is still possible to negotiate the salary for 1979-80.

Chairman Curtiss then asked for a reading of the resolution. Mrs. Colvin read RES-363 of January 9, 1978 regarding Leave of Absence without Pay for Dr. Brian Chow, as follows:

"Mr. Kendall offered the following resolution for adoption:  
WHEREAS, Dr. Brian Chow has requested a leave of absence without pay during the fiscal year of 1978-1979, and  
WHEREAS, The SVSC/SVSCFA Contract calls for granting of such a leave at the discretion of the Board of Control, and  
WHEREAS, Because of the circumstances of this request, Dr. Chow agrees that he will receive no salary increase upon his return and will not be eligible to receive \$1,000 for his completion of Ph.D. in Finance;  
NOW, THEREFORE, BE IT RESOLVED, That Dr. Chow's request for a leave of absence without pay during the fiscal year of 1978-1979 be granted.  
Mrs. Arbury supported."

Dr. Ryder concluded that the salary increase would be the normal negotiated salary adjustment according to the contract. Promotion is a separate thing...remuneration tied to promotion is on top of normal salary increases.

Whatever is negotiated as a salary increase...the promotion increase is added. So, anyone being promoted, he said, gets a substantial jump, assuming there is even a modest increase in salary adjustments.

Ayes: Arbury, Curtiss, Darin, Gilmore, Kendall, Saltzman, Suchara, Zahnow

Resolution unanimously adopted.

B. Leave of Absence without Pay for Ann K. Dickey

Dr. Ryder advised that Mrs. Dickey had requested this leave of absence and indicated he felt she is at a point now where within a couple of months she should get a good bit of her dissertation out of the way. He concluded he thought it appropriate at this time to grant her the leave.

BM-511 Dr. Suchara moved that Mrs. Ann K. Dickey, Director of Institutional Research, be granted a Leave of Absence without Pay for the period June 15, 1978 through August 29, 1978 in order for her to continue her studies toward the doctoral degree at the University of Michigan.  
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Darin, Gilmore, Kendall, Saltzman, Suchara, Zahnow

Motion unanimously carried.

3. Budget, Finance and Investments Committee

Mr. Zahnow stated the Budget, Finance and Investments Committee had three resolutions to bring before the Board.

A. 1977-1978 Fiscal Year Operating Budget

RES-387 Mrs. Saltzman offered the following resolution for adoption:  
WHEREAS, The current fiscal year and its operating budget will expire on June 30, and  
WHEREAS, The operating appropriations bill for the state colleges and universities for the fiscal year beginning July 1 has not yet been enacted;  
NOW, THEREFORE, BE IT RESOLVED, That the administration of the College is hereby authorized to continue General Fund expenditures for salaries and wages and for such other services, supplies and equipment as may reasonably be required to permit continued operation of the College at a level consistent with the operating budget for the 1977-78 fiscal year or as changed by the President, and

BE IT FURTHER RESOLVED, That this resolution shall continue in effect until August 14, 1978 when an operating budget is adopted by this Board for the 1978-79 fiscal year.

Mrs. Darin supported.

Ayes: Arbury, Curtiss, Darin, Gilmore, Kendall, Saltzman, Suchara, Zahnow

Resolution unanimously adopted.

Mr. Curtiss stated he felt it was very important for this institution to have an operating budget established early in the fiscal year. Admittedly, he said, they might not have all the information they would like to have to be as precise as they would like. He indicated he thought they had a tendency to put off those discussions and decisions and it makes it more difficult, if need be, when they are made. If it is a reduction in expenditure...or if it an increase in expenditure...it is necessary to be aware that an expenditure will be allowed early enough to hire people. He concluded he would like to encourage the administration to step up rapidly so that a discussion with regard to the budget would be held at the July meeting of the Board prior to finalizing it.

Dr. Ryder noted there was a reasonably good chance that the legislature will have finished by that point...if not close to that point. If so, it would give SVSC one parameter, and of course, the only major factor left is the fall enrollment. This won't be known ahead anyway, so they will have to move ahead with the budget before knowing that.

B. 1978-1979 Charges for Tuition and Fees

RES-388 Mr. Zahnow offered the following resolution for adoption:  
WHEREAS, The cost of operation of the College is increasing beyond the current level of income from student fees and State assistance;  
NOW, THEREFORE, BE IT RESOLVED, That the attached schedule of charges for tuition and fees be approved effective beginning with the fall semester, 1978.  
Dr. Suchara supported.

ATTACHMENT  
RES-388 1978-1979 Charges for Tuition and Fees

P R O P O S E D

TUITION AND FEES -- 1977-78 vs. 1978-79

	<u>1977-78</u>	<u>Proposed for 1978-79</u>
<u>Tuition (On and Off-Campus Courses)</u>		
Michigan Residents:		
Undergraduate courses	\$23.00/cr. hr. <sup>a</sup>	\$25.00/cr. hr. <sup>a</sup>
Graduate courses	\$33.00/cr. hr. <sup>a</sup>	\$35.00/cr. hr. <sup>a</sup>
Non-Residents:		
Undergraduate courses	\$59.00/cr. hr. <sup>a</sup>	\$59.00/cr. hr. <sup>a</sup>
Graduate courses	\$68.00/cr. hr. <sup>a</sup>	\$70.00/cr. hr. <sup>a</sup>
Auditor:	Tuition plus \$15 per cr. hr.	Tuition Rate
Credit by Examination	Tuition plus \$15 per cr. hr.	Tuition Rate
<u>Fees</u>		
Facilities (On-Campus Courses)	\$ 1.00/cr. hr.	\$ 2.00/cr. hr. <sup>b</sup>
Student Government - Undergraduate Students	\$ .65/cr. hr. up to \$7.80	\$ .55/cr. hr. up to \$6.60
Student Government - Graduate Students	- 0 -	\$ .55/cr. hr. up to \$4.45
Publications	\$ 1.50/semester	\$ 1.50/semester
Residence Halls Association	\$ 2.00/semester	\$ 2.00/semester
Athletic Season Pass (per semester)	\$ 7.50/optional	\$ 7.50/optional



	<u>1977-78</u>	<u>Proposed for 1978-79</u>
<u>Fees</u>		
Listener's Permit	\$15.00/course	\$15.00/course
Audit	\$15.00/cr. hr.	- 0 -
Credit by Examination	\$15.00/cr. hr.	- 0 -
Off-campus Service Fee	- 0 -	To be determined on the basis of location and services provided.
Laboratory	\$10.00/course	\$10.00/course
Applied Music	\$12.00/course <sup>c</sup>	\$12.00/cr. hr. <sup>c</sup>
Matriculation (On & Off Campus)	\$25.00/first registration at SVSC	\$25.00/first registration at SVSC
Late Registration	\$10.00	\$10.00
Hand Registration	\$15.00/cr. hr.	\$25.00/transaction
Parking	\$42.00/year (\$28.00/two semesters)	- 0 - <sup>d</sup>
I.D. Replacement	\$ 5.00	\$ 5.00
Graduation	\$10.00	\$15.00
Transcript	\$ 1.50/official copy <sup>e</sup> \$ .50/student copy	\$ 1.50/official copy <sup>e</sup> \$ .50/student copy

Special Tuition Rate

Senior Citizens (60 & Over), employees & employee dependents	$\frac{1}{2}$ tuition & $\frac{1}{2}$ facility fee plus other fees; $\frac{1}{2}$ listener's fee	$\frac{1}{2}$ tuition & $\frac{1}{2}$ facility fee plus other fees; full listener's fee
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a

Off-campus rates for 1977-78:	<u>Undergraduate</u>	<u>Graduate</u>
In-State	\$43.00	\$60.00
Out-State	\$43.00	\$69.00

b  
Comprised of:  
\$1.00 per athletic facility fee and  
\$1.00 per hour transportation use fee  
(maximum of \$15.00 per semester and  
maximum of \$6.00 per spring and summer  
session).  
*\* amended to 12.*

c  
Plus tuition; subject to variance by instrument upon  
administrative approval.

d  
See: Facilities Fee.

e  
First transcript is provided at no cost.

EDG:sr  
5/18/78  
6/5/78  
6/12/78

COMPARISON OF BOARD APPROVED  
REQUIRED RESIDENT UNDERGRADUATE TUITION & FEES\* B  
MICHIGAN FOUR YEAR PUBLIC INSTITUTIONS

	<u>Rank</u>	<u>1977-78</u>	<u>Increase</u>	<u>1978-79</u>	<u>% Increase</u>
LSSC	1	\$ 684.00	\$60.00	\$744.00	8.77%
FSC	2	696.00			
U of M - Flint	3	751.00	22.00	773.00	2.93%
SVSC	4	762.60			
U of M - Dearborn	5	770.00	62.00	832.00	8.05%
CMU	6	784.00	62.00	846.00	7.91%
NMU	7	785.00	67.00	852.00	8.54%
MTU	8	798.00	63.00	861.00	7.89%
OU	9	817.75			
EMU	10	821.50			
GVSC	11	837.00	41.25	878.25	4.93%
WMU	12 A	883.50			
WSU	13	978.00			
U of M - Ann Arbor	14 A	1029.00			
MSU	15 A	1040.25			

\*Excludes parking unless required of everyone

A Lower level undergrad

B Of other schools contacted who have staff projections  
at this time, they ranged from 6% - 11.8%

JAW:cjk  
6/2/78

ADJUSTED 1977-78 RESIDENT UNDERGRADUATE TUITION & FEES  
(Including Parking Fees)

MICHIGAN FOUR YEAR PUBLIC INSTITUTIONS

	<u>Rank</u>	<u>Amount</u>	Separate Parking Fee (Where known)	<u>Rank</u>	<u>Combined Amount</u>
LSSC	1	\$ 684.00	\$12.00	1	\$ 696.00
FSC	2	696.00	24.00	2	720.00
U of M - Flint	3	751.00	---	3	751.00
SVSC	4	762.60	28.00 D	4	790.60
U of M - Dearborn	5	770.00	54.00 C	10	824.00
CMU	6	784.00	20.00 B,D	7	804.00
NMU	7	785.00	8.00	5	793.00
MTU	8	798.00	---	6	798.00
OU	9	817.75	---	8	817.75
EMU	10	821.50	--- D	9	821.50
GVSC	11	837.00	---	11	837.00
WMU	12 A	883.50	17.00 D	12	900.50
WSU	13	978.00	--- D	13	978.00
U of M - Ann Arbor	14 A	1029.00	---	14	1029.00
MSU	15 A	1040.25	6.00 D	15	1046.25

A Lower level undergrad

B Off-campus student rate

C Full-time students

D Also parking lot entry or meters available

JAW:cjk  
6/2/78

COMPARISON OF PROPOSED SVSC 1978-79 UNDERGRADUATE  
RESIDENT TUITION & FEES WITH THOSE OF SELECTED  
MICHIGAN INSTITUTIONS  
SVSC

	Prior Rank <sup>D</sup>	Required Tuition & Fees	Separate Parking Fee	Total	Adjusted Rank
U of M - Flint	3	\$773.00 A	\$ ---	\$773.00	3
SVSC	4	852.00 B	--- C	852.20	4
U of M - Dearborn	5	832.00 A	54.00	886.00	8
CMU	6	846.00 A	20.00	866.00	7
NMU	7	852.00 A	8.00	860.00	5
MTU	8	861.00 A	---	861.00	6

A Board approved.

B Tentative staff recommendation.

C The recommendation eliminates a separate parking fee. Maintenance, operation and construction of parking facilities to be funded from assessed facility fee on a credit hour basis.

D From Attachment 1.

COMPARISON OF CURRENT AND PROPOSED TUITION & FEESFULL TIME MICHIGAN RESIDENT UNDERGRADUATESVSCProposed 1978-79 Rates%

31 Hrs. X \$25 <sup>(A)</sup>	\$775.00	
Facility Fee <sup>(B)</sup>	61.00	
Publications Fee	3.00	
Student Gov't. Fee	<u>13.20</u>	
	852.20	

Current 1977-78 Rates

31 Hrs. X \$24	\$744.00	
Publications Fee	3.00	
Student Gov't. Fee	15.60	
Parking - 2 semesters	<u>28.00</u>	<u>790.60</u>

Amount of increase for individuals  
purchasing parking permits

\$61.607.79%

Amount of increase for  
other students

\$89.6011.75%

(A) Based upon 8 semesters to graduate.

(B) Comprised of: \$1.00 per hour athletic facility fee and  
\$1.00 per hour transportation use fee  
(maximum of \$15.00 per semester and  
maximum of \$6.00 per spring & summer  
session).

JAW:cjk

6/2/78

Mr. Zahnow noted that the members of the Board had received advanced copies of the Proposed Tuition and Fees material and that subsequent to that, Page 3 had been replaced. He called attention to Section (b) in which the \$12 maximum per semester was changed to \$15 maximum per semester.

Chairman Curtiss, recalling there seemed to have been some question last month whether the students had had ample opportunity to review the proposed changes, asked Mr. Donovan, Student Government President, if they had now had input into the process.

Mr. Donovan responded that the students had had input into the process... there were several points they were not happy with...this morning wrapped up the latest figures that the students saw pertaining to the change from \$12 to \$15. He indicated he would like to express the concerns of the students when the subject was open for discussion.

Chairman Curtiss noted that the resolution had been offered and supported and discussion was now in order.

Mr. Donovan stated that as far as the \$2 increase in tuition, as it was presented to the student body, was concerned, the students could see that it was necessary because of inflation. Although they didn't naturally support any increase in tuition, he added, they understood that it was necessary for the operation of the college. Where they have a problem is the transfer of the parking fee from the gates to a facilities fee. In spirit, it is a welcome move, but there are some problems with it. The students would like to get away from the gates, but the serious problem he had was in calling it a facility fee as he understood a facility fee.

When the resolution was being read, and they were trying to change the maximum from \$12 to \$15 it was even called an athletic facility fee. In effect,

Mr. Donovan said, what it is is a transportation use fee. So, if it can be misunderstood here it will be easily misunderstood by students who read it on tuition read-outs as a facility fee and not as a parking fee or transportation fee. He indicated he thought it would be hard to justify to the students that a transportation fee or the parking fee can be called a facility fee because when the gym was built, a facility fee was charged...the students wanted the gym and they agreed to pay the facility fee for it. They didn't agree to pay the facility fee for parking. He stressed that he didn't have any problem with a parking fee that is called a parking fee on a student read-out. Students can see what it is for.

Continuing, Mr. Donovan said he also had a problem with the ceiling which is set at \$15. He indicated he knew that SVSC needed to generate a surplus in order to repair and grow, but he felt that the surplus should be spread over more years and that it shouldn't be a hunk at this point...in other words, they shouldn't aim for so much money in such a short time.

Mr. Donovan directed a question to Mr. Kendall: "Do you know how much student fees would be generated to transportation if this proposal were adopted?" Mr. Kendall responded that he probably didn't right at this minute.

Mr. Donovan directed a question to Mrs. Arbury: "Do you know how much funding from public safety would come from the general fund and how much would come from student fees if this proposal were adopted?" Mrs. Arbury answered that she didn't know.

Mr. Donovan suggested they should consider these questions and discuss before the Board voted on the proposal.

Chairman Curtiss asked Mr. Donovan: "What is the purpose of those questions?" Mr. Donovan responded that the purpose is that if this is going to be taken into consideration and voted on, he would like the Board members to be



aware of it before they voted.

Mr. Curtiss called upon Mr. Woodcock to respond and inform the Board. Mr. Woodcock suggested that Dr. Gilbert do so.

Dr. Gilbert advised that currently SVSC has split the budget between the general fund, auxiliary fund and parking. Two police officers are charged to parking...two are charged to the general fund. Other costs have been split this way. However, he said, this has been re-examined, and he had discussed with Mr. Donovan the possibility of putting the items in the parking or auxiliary fund as the percent of time actually spent related to parking lots versus an arbitrary figure.

In the proposed system, Dr. Gilbert pointed out, SVSC would like to open up the lots and not have gates on any of the lots except the reserve area for faculty and staff. If the amount in the auxiliary fund currently is shifted to the general fund, it will take about \$18 to \$19 thousand additional from the general fund account to cover the cost. It has not been discussed internally, he said, whether the general fund would be able to absorb that. It is hoped so, and this is what he will be proposing in SVSC's budget discussions. Currently, at the \$15 maximum, the projected income would be about \$56 thousand from the facility fee. The estimated cost, without counting reserves, but just the operation of the lots as directly related to parking, he concluded, would be around \$31 thousand.

Mr. Curtiss questioned if this would include the two security people. Dr. Gilbert stated that it only includes the portion of their time they would be assigned to parking. In the old system, he said, a lot of checking was needed because of parking permits. A lot of tickets had to be issued, which is what SVSC is trying to get away from. The estimate of the security people's time has been reduced from about 40% to about 10%. Lots will continue to be checked for security. There is

a difference of about \$25 thousand that SVSC would hope to have to go to reserves to cover major repair needs on the lots, new lot construction...for instance, the unpaved lot next to the gym will have to be paved one of these days...they do not know if it will be next year or later...and that will cost \$220 thousand if it is surfaced and lighted.

Considerable discussion followed concerning the proposed facility fee and its use. Mr. Donovan continued to stress his view that the fee should be capped at \$12 per term instead of \$15 and that it should be called a parking fee or transportation use fee.

Finally after students, Board members and administrators had an opportunity for input, Dr. Suchara offered the following amendment:

BM-512     Dr. Suchara moved that the following amendment be made to Section b, on Page 3 to change the maximum fee per semester from \$15 to \$12 with the provision that the action will again be reviewed next spring as to its efficacy.  
Mr. Kendall supported.

Ayes:     Arbury, Curtiss, Darin, Gilmore, Kendall, Saltzman, Suchara, Zahnow

Motion unanimously carried.

Chairman Curtiss then called for a vote on RES-388 as offered and amended.

Ayes:     Arbury, Curtiss, Darin, Gilmore, Kendall, Saltzman, Suchara, Zahnow

Resolution unanimously adopted.

Dr. Robinson called attention to Page 2 "Special Tuition Rate" wherein the proposed fee for 1978-79 for the Listener's Program for employees and dependents, which includes faculty, is increased from a one-half fee to a full fee. She noted she had not seen this before and would have appreciated seeing it earlier...she was raising a potential objection, as it were, because the faculty had not had a chance to discuss it.

C. New Outdoor Athletic Facilities

RES-389 Mr. Zahnow offered the following resolution for adoption:  
WHEREAS, The College is desirous of constructing an outdoor all-weather track, a baseball diamond, and softball diamonds to encourage both men's and women's participation in interschool, intramural and personal sports activities, and  
WHEREAS, The Saginaw Valley State College Foundation has received pledges of cash and gifts in kind from private sources specifically for this purpose, and  
WHEREAS, These pledges are sufficient to initiate the project which has been authorized for support by the Foundation, and  
WHEREAS, It is appropriate and desirable that the principal donor, the Morley Brothers Foundation of Saginaw, be recognized for this important contribution to the development of campus life for SVSC students;  
NOW, THEREFORE, BE IT RESOLVED, That the Administration of the College, subject to authorization by the legislature, is authorized to proceed with the construction of the project within the limits of the pledge commitments including the track, baseball diamond and softball diamonds at an estimated cost of \$310,000, and  
BE IT FURTHER RESOLVED, That the track be named Morley Field in honor of the Morley Family of Saginaw.  
Mr. Kendall supported.

Dr. Ryder called attention to the fact that once again SVSC has received solid support from the people of this area with contributions to develop these facilities. SVSC's athletic facilities, including the football and practice fields, were as a result of private contributions. In fact, he said, 48% of all facilities and land of this institution has come from private contributions...this is remarkable when compared with many other institutions where this would not be the case.

This development, Dr. Ryder noted, will provide future participation in interschool baseball and softball, assuming SVSC can support these activities. The facilities, of course, are needed first. When completed, it will provide an all-weather surface for individuals to work out. SVSC has had track now for about one and a half years and the participants have done exceptionally well.

Mr. Zahnow questioned if these facilities would allow SVSC to be aggressive even though there is lots of competition in this area for invitational meets.

Dr. Ryder emphasized that this would be the first metric track in the area. It will provide the opportunity for SVSC to host high school as well as college meets...he felt it would attract a lot of students to this campus from the surrounding area and from across the state, for that matter.

He displayed a plan, noting that most of the people present had seen before, drawn originally for the track to be located east of the football field. He pointed out that there is an advantage of having it at this location because the football bleachers can be moved around and used for the track, and new ones would not have to be purchased at this point. Also, since this is a metric track and separate from the football field, as opposed to having it around the football field as people used to do, all but two of the field events can be held in the center area so that they can be seen from the bleachers. Otherwise, people would have to get out of the bleachers and go over and look at all the field events, which creates a problem. The two that wouldn't be held there would be the hammer and the discus...you wouldn't want to be hit in the head with a hammer or discus in the stands...there is too much density of population there. The javelin will be in center field. All of this makes it an ideal situation for the track program.

As designed initially, the baseball field will be in the current football practice field, with a somewhat shorter right field than might be expected. The softball diamond will be built in close proximity to the gym on the west side of Davis Road.

Ayes: Arbury, Curtiss, Darin, Gilmore, Kendall, Saltzman, Suchara, Zahnow

Resolution unanimously adopted.

Dr. Ryder reported, as a result of action of the Foundation, it is possible that SVSC could participate in both baseball and girls' softball on a varsity basis next year. The Foundation has authorized \$2,000 for each of these sports for a period of three years...\$6,000 for baseball and \$6,000 for girls' softball. The budget, he said, for a fairly minimum level, would be in the order of \$4,000 each in carrying out the schedule and transportation costs. This means that if SVSC were to have varsity sports in these areas next year, it would have to raise additional private money.

Dr. Ryder recalled that he had taken the position with this Board and others that he didn't feel the general fund is sufficient to support these particular varsity sports and any movement of that kind should come from private contributions. Now, he concluded, SVSC has in effect roughly half of the amount of private contributions necessary for a three-year period. After that, he would see the general fund budget, in addition to contributions, of being able to support the sports as varsity sports.

Mr. Zahnow questioned how much was needed for equipment. Dr. Ryder answered that this included equipment...relatively minimal equipment. Mr. Zahnow then observed they wouldn't have uniforms...uniforms alone could come to that figure. Dr. Ryder advised SVSC already had some uniforms...this would be part of the problem...being able to carry on the program as he said, on a minimal basis. They wouldn't be able to have the kind of uniforms they would like. Mr. Zahnow suggested the situation was just like that of the band. Dr. Ryder indicated it was like the band, but a little better starting out...by constructing the baseball field and softball diamond, SVSC will have excellent facilities. The question is, then, how much money can be raised from the private sector to match the \$2,000 which will be available each year for each sport from the Foundation.

Mr. Zahnow pointed out that SVSC's hands were tied until matching funds could be raised unless the Board were to approve the program subject to the raising of additional funds.

Dr. Ryder indicated he felt this would be in order...it wasn't essential, however, that it be done right now, but it could be done.

Mr. Curtiss suggested it might be a wise idea for administration to present a proposed budget at the next meeting before any action were considered.

Dr. Ryder indicated this would be done...he was pleased to have been able to make this announcement today so that the public could see the program is within reach now.

4. Facilities Planning Committee

Dr. Gilmore stated that the Facilities Planning Committee had no report to make.

A recess was called at 4:00 p.m. and the meeting reconvened at 4:20 p.m.

VIII. OTHER BUSINESS

Chairman Curtiss advised there were two items to be discussed under this agenda item.

1. Presidential Evaluation

Mr. Curtiss noted that almost everyone present received a memorandum from him in mid-May which pointed out that the President, in his original agreement with this Board, requested a thorough-going evaluation during the 1977-78 fiscal year. This, Mr. Curtiss said, he thought was quite standard practice at many institutions throughout the country. In that memorandum, it was indicated the Board of Control would be utilizing the assistance and consultation of Dr. Barry Munitz, who is present today.

Dr. Munitz is currently Chancellor of the University of Houston, having served previously as Academic Vice President of the University of Illinois and later as Vice President and Dean of the Faculty at the University of Houston. He is recognized throughout the country as being one of the most knowledgeable individuals in the country with regard to presidential evaluations. This, by the way, Mr. Curtiss stated, is an evaluation of the Office of the President rather than the man, the President. In developing his approach to this type of evaluation, Dr. Munitz has worked with about twenty different institutions in the last five years. He concluded that Dr. Munitz would be found to be very experienced and helpful.

Mr. Curtiss then introduced Dr. Barry Munitz and asked him to describe the evaluation process as he would see it evolving.

Dr. Munitz suggested that he talk briefly and then take questions to make sure that all were of one mind as they proceeded. He pointed out that the basic objectives of institutions, as more and more of them have been trying to establish some formal, periodic and public review of the institutional leadership, are not only to provide some in-service improvement of performance for the chief executive officer, but also to strengthen the Board's understanding of its role and responsibilities, and to strengthen the link between the Board and the chief executive officer. It is then important to keep these three objectives in mind: 1. Board--2. President--3. Interaction between the Board and the President.

Dr. Munitz indicated he would begin the process by having the members of the Board focus their attention on what they see to be the crucial issues confronting SVSC for the purpose of establishing priority criteria, such as: 1. Academic Planning--2. Selection of Personnel--3. Resource Allocation--4. External Relations, etc. At the same time, the President drafts an outline which includes his original

goals...his understanding of his initial charge from the Board...what he would have done differently if he knew what he knows now...major priorities of the Office now. These, Dr. Munitz concluded, are some general strategies he hoped to pursue during the process. This information should be completed by the end of June...conversations today and tomorrow will move the process in that direction.

Additional criteria suggested by the Board members were: Sound Fiscal Management--Delegation of Authority--Good Relations with the Community and Legislators (relates to financial matters)--Academic Planning--Budget Planning--Administrative Style--Personnel Relations--Atmosphere of Trust.

Dr. Munitz provided the following Timetable for the process:

Early July--making sure criteria are clear--identifying highest priority people to be interviewed by Dr. Munitz.

End of July--Dr. Munitz will spend two to three days at SVSC interviewing, probably from a 7:30 a.m. breakfast through a late dinner. There will be a "walk-in" office schedule.

End of August/Beginning of September--Dr. Munitz will have second round of interviews at SVSC. There will be a "walk-in" office schedule. Draft will be provided the Board.

Mid-September--Dr. Munitz will return to SVSC for review with key people.

End of September--Dr. Munitz will discuss with the Board members their desires, either in the way of clarification or implementation of a specific agenda item. He should have issues identified, rounds of interviews completed, criteria established, and have in the President's and Board members' hands a Summary of what he has heard and what is on people's minds.

Dr. Munitz requested prompt return by members of the Board a list of critical people he should interview. He indicated by the time he was finished, he might



easily have interviewed forty to fifty people, plus written or phone interviews. He will provide his address and phone numbers for off-campus contact.

Mr. Curtiss concluded that it was his understanding the Board members would have an opportunity to discuss with Dr. Munitz the results of his findings...but that alone is not a consequence at all...the consequence will have to be the proper way this Board establishes for itself an Agenda to see to it that the appropriate things happen...not to the President...but with the President. That is what the Board is aiming for...and unless the process brings to the Board's attention areas of excellence, as well as areas that need additional attention, nothing will be accomplished. It is up to the Board to take those steps that will be necessary to improve the whole institution. The Board has to decide to take the direction...Dr. Munitz doesn't tell it what to do. It will be up to the Board to interact with him and the President and then decide what steps are appropriate. This institution is going to benefit from all of it.

2. Minor Change in Student Government Constitution

Mr. Curtiss noted that Mr. Donovan had a resolution dealing with a minor change in the Student Government Constitution which he had hoped the Board could act on today. The students have already adopted it but it will have to be ratified by the Board. He asked Mr. Donovan if he still wanted to pursue this today or postpone. Mr. Donovan responded that it would be just as easy at the next meeting, and suggested it be brought up next month.

During the recess, Mr. Curtiss said, he was asked if it really made any difference whether or not students came to Board meetings. He indicated he very much appreciated the comments that Jim Donovan and his predecessors had made...he could not assure the students that the Board would agree with them...however, the input and exchange, he felt, was extremely important. It does make a difference, he

concluded, as was illustrated in at least one of the Board actions today.

IX. ADJOURNMENT

Mr. Curtiss advised he was going to have to leave to attend his daughter's commencement and turned the gavel over to Vice Chairman Kendall.

Mr. Kendall asked if there were any other business to come before the Board. There being none, and upon motion of Dr. Gilmore, the meeting adjourned at 5:20 p.m.

Respectfully submitted,

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Charles B. Curtiss--Chairman

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Dorothy D. Arbury--Secretary

JMR  
omc

*Opal M. Colvin*  

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Opal M. Colvin--Recording Secretary