AGENDA

SAGINAW VALLEY STATE COLLEGE

BOARD OF CONTROL

REGULAR MONTHLY MEETING

Board Room--Wickes Hall

August 8, 1977

2:00 P.M.

I. CALL TO ORDER

II. APPROVAL OF MINUTES OF REGULAR MONTHLY MEETING HELD ON JULY 7, 1977

III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION

IV. COMMUNICATIONS

V. ADMINISTRATIVE REPORTS

1) ADMISSIONS

2) SPONSORED PROGRAMS

3) PERSONNEL REPORT

4) STATUS OF ACADEMIC AFFAIRS

5) RETREAT ON MISSION AND ACCREDITATION

VI. COMMITTEE REPORTS

1) EXECUTIVE COMMITTEE

2) ACADEMIC COMMITTEE

3) FINANCE COMMITTEE

4) BUILDING COMMITTEE

VII. OTHER BUSINESS

VIII. ADJOURNMENT

JMR:omc

8/2/77
MINUTES
BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGE
REGULAR MONTHLY MEETING
SVSC Board Room--Wickes Hall
August 8, 1977

Present: Arbury
Curtiss
Gilmore
Kendall
Saltzman
Suchara
Zahnow

Others
Present: Collins
Colvin
Franz
Harmon
Gilbert
Gross
Lee
Robinson
Rummel
Ryder
Sharp
Smith
Thompson
Yien
Press (3)

Absent: Serotkin, excused

I. CALL TO ORDER

Chairman Curtiss gavled the meeting to order at 2:15 p.m. and declared a
quorum present.

II. APPROVAL OF MINUTES OF REGULAR MONTHLY MEETING HELD ON JULY 7, 1977

Noting that the Minutes were mailed, Mr. Curtiss asked if there were any
corrections or additions. There being none, Mr. Curtiss called for a motion
for their approval.
Dr. Gilmore moved approval of the Minutes of the Regular Meeting held on July 7, 1977 as mailed. Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Suchara, Zahnow
Absent: Serotkin

Motion unanimously carried.

III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION

Professor Janet Robinson, official representative of the SVSCFA, was present. She stated that she had no comments to make at the moment but might have later.

IV. COMMUNICATIONS

Dr. Ryder indicated he had received one communication which he would discuss as a part of Administrative Reports. Chairman Curtiss asked if there had been any requests to appear before the Board and he was advised there were none.

V. ADMINISTRATIVE REPORTS

Before moving into these reports, Dr. Ryder welcomed back Dr. Larry L. Collins Dean of the School of Arts and Sciences, who had just returned from attending the Institute of Educational Management at Harvard.

1. Admissions

Dr. Ryder called upon Dick Thompson, Director of Admissions, for this report. Mr. Thompson distributed copies of the "Admissions for Fall Semester 1977 as of July 31, 1977" report (see Attachment) which he indicated speaks for itself. The 23% increase in all applications, he pointed out, shows that SVSC has done better this month than in previous months, as well as compared to this same time last year. Although there has been some improvement on applications from the Tri-Counties, Mr. Thompson again expressed concern about the decrease shown.

- 2 -
V. 1. Admissions

Saginaw Valley State College
2250 Pierce Road
University Center, Michigan 48710
(917) 733-2800

ADMISSIONS FOR FALL SEMESTER 1977
AS OF JULY 31, 1977

SUMMARY OF INFORMATION  % INCREASE/DECREASE OVER FALL '76

I. APPLICATIONS FOR MONTH OF JULY
   FALL '77 = 307
   FALL '76 = 207
   + 50%

II. APPLICATIONS FOR TRI-COUNTIES
    (F.T.I.C. ONLY)
       FALL '76 = 593
       FALL '77 = 523
       - 11.8%

III. APPLICATIONS FOR OTHER MICHIGAN COUNTIES
     (F.T.I.C. ONLY)
       FALL '76 = 531
       FALL '77 = 607
       + 14.5%

IV. APPLICATIONS (TOTAL NUMBER)
    FALL '76 = 1898
    FALL '77 = 2081
    + 9.6%
Referring to his July report "Admissions for Fall Semester, 1977" he noted that the highlight of this report was the number of applications and admissions to the Graduate programs. Of the 254 applications received, 143 are for the MBA program. Out of the 98 admitted, 70 are in the MBA program. Surprising to him, Mr. Thompson continued, applications are increasing in the MAT program and he thought SVSC had leveled off in this area. Dean Harmon advised that he had 40 more folders to be processed for the MBA program.

Turning to the status of residence hall occupancy, Mr. Thompson reported that 276 contracts have been received. More new students have contracted for dorm space than last year and 130 returning students have signed contracts. It is hoped that the number of returning students will increase to 170.

He added that a number of projections had been made about dorm occupancy and that John Burkhardt had looked at three or four different ways of determining dorm occupancy which show there could be as many as 412 students and as few as 337. With three and a half weeks to go, Mr. Thompson concluded, the conservative projection for fall occupancy is 335.

In terms of registration, Mr. Thompson said, SVSC is at about the same figure as last year...he will be looking very closely this week and next week at pre-registration. With a 9.6% increase in total applications at this date, he indicated he was looking for an increase in applications of somewhere over 8.0% above last year.

2. Sponsored Programs

Dr. Ryder distributed copies of the Office of Sponsored Programs Activity Report for July 1977 and called upon Cy Smith, the Director, to comment. Mr. Smith noted that since preparing this report SVSC has received notification, either
verbally or written on three more grants...he was pleased to report that for the first time in the history of SVSC, the total of grants received is up over the $1,000,000 mark. The three new grants are: Cooperative Education Program--$30,000...Bilingual Training Program--$76,700...LEEP Institutional--$26,750.

Mr. Smith concluded he was pretty sure the Nursing Capitation Grant of $17,600 would be received...it was funded out of Congress. With regard to the application for the grant for the Development of a B.S.N. Program in Nursing, he indicated he felt SVSC would get funded if there is any money at all for Nursing.

3. Personnel Report

Dr. Ryder distributed copies of the August Personnel Report and indicated that most of the openings listed were self-explanatory. SVSC is still searching for the Vice President for Business Affairs...has interviewed three candidates and probably will interview one or two more. Hopefully, that's all SVSC will need to interview for this appointment to be made.

The Search Committee has been appointed for the Vice President for Academic Affairs. The appointment could come sooner, Dr. Ryder said, but the likelihood of the appointment much before December would not be very great, with the possibility of the person coming aboard on January 1.

Chairman Curtiss raised a question concerning the institutional priorities in terms of personnel acquisitions. President Ryder indicated that his decisions were, in his judgment, calculated to serve the best interests of the institution. After a brief discussion, Chairman Curtiss moved to the next item on the agenda.

4. Status of Academic Affairs

Dr. Ryder called upon Dr. Robert S.P. Yien, Acting Vice President for Academic
Affairs, to report on this topic. Dr. Yien distributed a nine-page comprehensive academic review (see Attachment) which included a listing of full-time faculty for the years 1975-76, 1976-77 and 1977-78; full-time faculty by Schools or Divisions from 1973-74 through 1977-78; percentages of student credit hour generation (on campus) by Schools or Divisions 1972-1977; head count 1972-1977; student credit hours (off-campus) 1974-78; and head count (off-campus) 1974-1978.

By means of three display charts (copies of which were included in his distribution) Dr. Yien elaborated on his report and answered questions raised by members of the Board and others in attendance.

5. Retreat on Mission and Accreditation

As had been discussed previously, Dr. Ryder recalled, a Retreat which would deal with the mission of SVSC related to the accreditation process coming up soon, and which would involve the Board of Control, needed to be finalized by September. He asked for input from members of the Board, pointing out that Orientation for the faculty is scheduled for August 31 at which time efforts would be initiated to be getting ready procedurally for the 1979 accreditation visit. He noted that Dr. Lawson Crowe, who has been a consultant for SVSC, would be assisting as well and will be available in the fall.

Discussion revealed that a weekend when there is a home football game would be desirable. Dr. Ryder concluded that he would explore and get back with the Board on any details...in the meantime, for the members of the Board to provide him with any specific topics that should be included in the deliberations.


Dr. Ryder noted that he had distributed copies of Dr. John W. Porter's letter to him of August 1, 1977 along with his May 2, 1977 list of 14 "Critical Issues"
facing Michigan Higher Education. He indicated it would be difficult to respond
to Dr. Porter by August 15 as requested, but he would respond after he had re-
ceived input from members of the Board. He suggested they give him their priority
ranking sometime next week so that he could review and reply to Dr. Porter without
too much delay.

7. **House Joint Resolution V**

Dr. Ryder called attention to House Joint Resolution V (see Attachment),
copies of which had been provided members of the Board of Control. He indicated
he thought there is a similar Resolution that has been introduced in the Senate,
but he didn't have a copy of it.

Chairman Curtiss noted that the Association of State Colleges Governing Boards
had adopted the position of the Council of State College Presidents and asked if
this Bill was in conformity with the position of the Presidents.

Dr. Ryder responded "he would say 'yes'."

VI. COMMITTEE REPORTS

1. **Executive Committee**

   A. **Board Organization**

   Chairman Curtiss recalled that last month he had mentioned that the SVSC
   By-Laws called for an Organizational Meeting in August...in the past, the Board had
   waited for appointments or reappointments, but he didn't think this was a good policy.
   He concluded that if appointments have not been made, he felt the Board should go
   ahead. Reaction of the other members of the Board was requested.

   Mrs. Saltzman suggested he announce the status of the existing Board...
it was just a seven-member Board. Mr. Curtiss indicated he understood Mr. Serotkin
had submitted his resignation. Dr. Ryder indicated he didn't know whether the Governor had accepted Mr. Serotkin's resignation, but for all practical purposes he had resigned. Also, he pointed out, the Board of Control has two members--Mrs. Arbury and Mr. Kendall, whose terms ended in July, but the position is that they may continue to serve until the Governor appoints them or others.

Chairman Curtiss concluded that the Board should proceed on the basis of it being a seven-member Board. In the past, he said, there have been four officers elected by the Board...Chairman...Vice Chairman...Secretary...Treasurer. The committee structure (committees and appointments thereto) which the Board has used in the past, is not spelled out in the By-Laws but has been left to the discretion of the Chairman. Nominations for the four officers were now declared in order by Chairman Curtiss.

Mrs. Saltzman nominated Charles B. Curtiss as Chairman. Dr. Suchara seconded. Nominations were then closed.

BM-485 Mrs. Saltzman moved that Charles B. Curtiss be elected as Chairman of the Board of Control for 1977-78. Dr. Suchara supported.

Ayes: Arbury, Gilmore, Kendall, Saltzman, Suchara, Zahnow
Abstain: Curtiss
Absent: Serotkin

Motion carried.

Mrs. Arbury nominated John W. Kendall as Vice Chairman. Mrs. Saltzman seconded. Nominations were then closed.

BM-486 Mrs. Arbury moved that John W. Kendall be elected as Vice Chairman of the Board of Control for 1977-78. Mrs. Saltzman supported.

Ayes: Arbury, Curtiss, Gilmore, Saltzman, Suchara, Zahnow
Abstain: Kendall
Absent: Serotkin

Motion carried.
Dr. Gilmore nominated Dorothy D. Arbury as Secretary. Mrs. Saltzman seconded. Nominations were then closed.

BM-487 Dr. Gilmore moved that Dorothy D. Arbury be elected as Secretary of the Board of Control for 1977-78. Mrs. Saltzman supported.

Ayes: Curtiss, Gilmore, Kendall, Saltzman, Suchara, Zahnow
Abstain: Arbury
Absent: Serotkin

Motion carried.

Mrs. Saltzman nominated Melvin J. Zahnow as Treasurer. Mr. Kendall seconded. Nominations were then closed.

BM-488 Mrs. Saltzman moved that Melvin J. Zahnow be elected as Treasurer of the Board of Control for 1977-78. Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Suchara
Abstain: Zahnow
Absent: Serotkin

Motion carried.

Chairman Curtiss announced the officers of the Board of Control for 1977-78 as follows:

Charles B. Curtiss  Chairman
John W. Kendall  Vice Chairman
Dorothy D. Arbury  Secretary
Melvin J. Zahnow  Treasurer

Not having expected to be re-elected as Chairman of the Board of Control, Mr. Curtiss noted he was not prepared to discuss committees at this time.

2. Academic Committee

A. Academic Reports to the Board of Control

Mr. Curtiss, noting that SVSC in the last year or two has committed substantial increases in resources to three program areas...Business and Management...
Nursing...Engineering and Technology, requested that on a trial basis at least, the Dean and Directors of each of these programs...one at a time...appear before the Board during the course of the next three regular meetings to discuss the progress they have made to date of their programs, the problems they have encountered, their needs as they view them, and the objectives they have set up for the next several years...it would help the Board to have a clear understanding.

Dr. Ryder stated that he would like to endorse this and include all the academic units and that he would follow through on Mr. Curtiss' request.

3. Finance Committee

Chairman Zahnow advised he had four matters to be brought before the Board.

A. Signature Authority

Mr. Zahnow explained that apparently in former resolutions that have been adopted from time to time with regard to signature authority, President Ryder was not included in some of them for authority to sign checks and other withdrawal transactions. Thus, he would like to offer a resolution which would designate President Ryder as having this authority.

RES-359 Mr. Zahnow offered the following resolution for adoption:

WHEREAS, There is a need for the President to have signature authority for Saginaw Valley State College banking transactions;

NOW, THEREFORE, BE IT RESOLVED, That Jack M. Ryder, President, is hereby authorized to sign on behalf of the College any check or request for withdrawal from each and every checking account or savings account which the College may have now or in the future in any bank or savings and loan association, and

BE IT FURTHER RESOLVED, That no additional signature is required on any such withdrawal, and

BE IT FURTHER RESOLVED, That to accomplish this purpose the secretary is hereby authorized to spread upon the minutes of this meeting any necessary resolutions in the form requested by any of the banks and savings and loan associations.

Dr. Suchara supported.
Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Suchara, Zahnow
Absent: Serotkin

Resolution unanimously adopted.

Chairman Curtiss asked if President Ryder were bonded. Dr. Ryder responded that he would have to check...the Charter of the institution specifically says that the Treasurer of the Board should be bonded. Mr. Zahnow noted that such bonding is for the position rather than any one person.

B. Band Uniforms

RES-360  Mr. Zahnow offered the following resolution for adoption:

WHEREAS, There is a need to purchase uniforms for the marching and concert bands at a total cost of $34,302.30, and
WHEREAS, A fund-raising campaign is under way for this purpose, and
WHEREAS, An unrestricted gift of securities has been received which produced $18,343.75 on sale and which is held in the Designated Fund;
NOW, THEREFORE, BE IT RESOLVED, That to the extent needed the expenditure of part or all of this gift of $18,343.75 is hereby authorized to be applied toward the purchase of the band uniforms.
Dr. Suchara supported.

Dr. Sharp was asked for a report on the status of the fund-raising campaign. He advised that SVSC has $26,000 including this gift...still $8,000 short. Efforts are still underway to gain additional support for the purchase of these uniforms.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Suchara, Zahnow
Absent: Serotkin

C. Appointment of Auditors for Fiscal Year ending June 30, 1977

Mr. Zahnow pointed out that there had not been an appointment of auditors for the fiscal year just ended and this needed to be done at this time.
BM-489 Mr. Zahnow moved that the accounting firm of Yeo & Yeo be appointed to audit the financial records of Saginaw Valley State College for fiscal year ending June 30, 1977. Dr. Suchara supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Suchara, Zahnow
Absent: Serotkin

Motion unanimously carried.

D. Appointment of Auditors for Fiscal Year ending June 30, 1978

Mr. Zahnow noted that it would be desirable to make this appointment at this time.

BM-490 Mr. Zahnow moved that the accounting firm of Yeo & Yeo be appointed to audit the financial records of Saginaw Valley State College for fiscal year ending June 30, 1978. Mr. Kendall supported.

Mrs. Saltzman suggested there be a change or rotation of the Chairman if not the members of the auditing team.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Suchara, Zahnow
Absent: Serotkin

Motion unanimously carried.

4. Building Committee

Chairman Gilmore called upon Dr. Gilbert for a report on construction.

A. Pioneer Hall of Engineering and Technology

Dr. Gilbert reported that Pioneer Hall is now completely under roof and is waterproof...window installation was begun today. The interior partitions, floor tile, plaster walls, heating units and ceilings are being placed on the first floor now. This work and the exterior walls should be completed by August 10. There is still a lot of interior work to do. The general building clean-up is in progress. The sidewalk work and grading will commence next week. Mr. Curtiss asked if the building would be ready for occupancy by fall. Dr. Gilbert indicated the contractor
is still saying so, but he didn't have a completion date...the expections are that everything will be completed by the second semester. Dr. Ryder indicated he didn't feel the building would be ready by September. He noted that much of the equipment is on order.

B. Entrance Sign on Bay Road

Chairman Curtiss asked for a report on this sign. Dr. Ryder indicated administration wasn't prepared to report today but should be able to do so at the next meeting. Dr. Gilbert indicated he could make a report but it would shock the members of the board.

C. Farm Crop in Front Acreage

Dr. Ryder stated he wanted to call the Board members' attention to the corn crop out front. Chairman Curtiss suggested next month there should be a discussion about crops that were planted on the campus...beans might be more appropriate...at least they would be lower.

VII. OTHER BUSINESS

1. List of President's Objectives for SVSC for 1977-78

Chairman Curtiss reminded President Ryder that the Board had requested him last May to provide the Board a list of his objectives for the institution this year...and that it was still waiting.

VIII. ADJOURNMENT

There being no further business to transact, upon motion of Dr. Gilmore, the meeting adjourned at 3:55 p.m.
Respectfully submitted,

Charles B. Curliss--Chairman

Dorothy D. Arbury--Secretary

Ophel M. Colvin--Recording Secretary
V. 4. Status of Academic Affairs

I. Full-time Faculty for 1977-1978

95 Full-time faculty, including 11 new members and 6 replacements.

II. Full-time Faculty for 1976-1977

87 Full-time faculty, including 14 new members and 5 replacements.

III. Full-time Faculty for 1975-1976

73 Full-time faculty, including 5 new members and 1 replacement.

IV. 57 members of the current Full-time faculty were hired prior to 1975-1976.

V. 8 Full-time faculty members hired between 1975-1976 and 1977-1978 are no longer with the college.

VI. 38 Full-time faculty members have been hired since 1975-1976.

RY:ym
8-5-77
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<tr>
<td>Arts &amp; Sciences</td>
<td>53</td>
<td>51</td>
<td>52</td>
<td>60</td>
<td>58</td>
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<tr>
<td></td>
<td>(79.10%)</td>
<td>(71.83%)</td>
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<td></td>
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<td>(7.04%)</td>
<td>(6.84%)</td>
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<td></td>
<td>(2.98%)</td>
<td>(5.63%)</td>
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<td></td>
<td>(1.49%)</td>
<td>(1.41%)</td>
<td>(1.37%)</td>
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FY:ym 8-3-77
FULL TIME FACULTY
BY SCHOOLS / DIVISIONS
### PERCENTAGES OF STUDENT CREDIT HOUR GENERATION
BY SCHOOLS/DIVISIONS*
1972-1977

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<td>Arts &amp; Sciences</td>
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<td>Eng &amp; Tech</td>
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<td>(.88%)</td>
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<td>Nursing</td>
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<td>Public Services</td>
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<td>Total</td>
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<td>60,795</td>
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*On-campus student credit hours
PERCENTAGES OF CREDIT HOUR GENERATION

BY SCHOOLS/DIVISIONS

1972–1977

75
70
65
60
55
50
45
40
35
30
25
20
15
10
5

A&S
B&M
Ed
Nurs
PS
E&T

72–73
73–74
74–75
75–76
76–77

ACADEMIC YEAR

PERCENTAGE
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<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
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<td>666</td>
<td>2,314</td>
<td>2,073</td>
<td>924</td>
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<tr>
<td>1973-74</td>
<td>741</td>
<td>2,254</td>
<td>2,191</td>
<td>1,017</td>
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<td>816</td>
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<td>2,429</td>
<td>1,233</td>
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<td>994</td>
<td>3,015</td>
<td>2,827</td>
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<td>828</td>
<td>3,125</td>
<td>2,858</td>
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<tr>
<td>1977-78</td>
<td>855</td>
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RY:ym
8-5-77
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<th>Fiscal Year</th>
<th>Summer</th>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
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<td></td>
<td><strong>540</strong></td>
<td><strong>377</strong></td>
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<td><strong>938</strong></td>
<td><strong>624</strong></td>
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<td><strong>644</strong></td>
<td><strong>820</strong></td>
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** Off-campus

RY:ym
8-5-77
HOUSE JOINT RESOLUTION V

July 1, 1977,Introduced by Reps. Mowat, McNamee, Richard A. Young and Gilmer and referred to the Committee on Constitutional Revision and Women's Rights.

A joint resolution proposing amendments to sections 3 and 7 of article 8 of the state constitution of 1963 to create a state board of post-secondary education and to abolish the state board for public community and junior colleges.

Resolved by the Senate and House of Representatives of the state of Michigan, That the following amendments to sections 3 and 7 of article 8 of the state constitution of 1963, to create a state board of post-secondary education and to abolish the state board for public community and junior colleges, are proposed, agreed to and submitted to the people of the state:

ARTICLE 8

Sec. 3. Leadership and general supervision over all public ELEMENTARY AND SECONDARY education, including adult education and instructional programs in state institutions, except as to institutions of higher education granting baccalaureate degrees as defined by law, is vested in a state board of education. It shall serve as the general planning and coordinating body for all public ELEMENTARY AND
SECONDARY education, including higher education, and shall advise THE GOVERNOR AND the legislature as to the financial requirements in connection therewith.


The state board of education shall appoint a superintendent of public instruction whose term of office shall be determined by the board. He shall be the chairman of the board without the right to vote, and shall be responsible for the execution of its policies. He shall be the principal executive officer of a state department of education which shall have powers and duties provided by law.

The state board of education shall consist of eight members, who shall be nominated by party conventions and elected at large for terms of eight years as prescribed by law. The governor shall fill any vacancy by appointment for the unexpired term. The governor shall be ex-officio a member of the state board of education without the right to vote.

The power of the boards of institutions of higher education provided in this constitution to supervise their respective institutions and control and direct the expenditure of the institutions' funds shall not be limited by this section.

Sec. 7. The legislature shall provide by law for the establishment and financial support of public community and junior colleges which shall be supervised and controlled by locally elected boards. The legislature shall provide by law for a state board for public community and junior colleges which—
shall advise the state board of education concerning general supervision and
planning for such colleges and requests for annual appropriations for their
support. The board shall consist of eight members who shall hold office for
terms of eight years, not more than two of which shall expire in the same year,
and who shall be appointed by the state board of education. Vacancies shall be
filled in like manner. The superintendent of public instruction shall be
ex officio a member of this board without the right to vote.

Resolved further, That the foregoing amendments shall be submitted to
the people of the state at the next general election in the manner provided
by law.

2381 '77
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**Off-campus**

RY:ym
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