

A G E N D A  
SAGINAW VALLEY STATE COLLEGE  
BOARD OF CONTROL

REGULAR MONTHLY MEETING  
Board Room--Wickes Hall  
Monday, April 11, 1977  
2:00 P.M.

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES OF REGULAR MONTHLY MEETING HELD ON MARCH 14, 1977
- III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION
- IV. COMMUNICATIONS
- V. ADMINISTRATIVE REPORTS
  - 1) ADMISSIONS REPORT
  - 2) REVIEW OF ENROLLMENT TRENDS
  - 3) REVIEW OF FACULTY PROMOTION PROCEDURES
  - 4) REVIEW OF LEGISLATIVE ACTION ON 1977-78 APPROPRIATIONS
  - 5) COMMENCEMENT 1977
- VI. COMMITTEE REPORTS
  - 1) EXECUTIVE COMMITTEE
  - 2) ACADEMIC COMMITTEE
  - 3) FINANCE COMMITTEE
  - 4) BUILDING COMMITTEE
- VII. OTHER BUSINESS
- VIII. ADJOURNMENT

JMR:omc  
4/6/77

BOARD OF CONTROL  
SAGINAW VALLY STATE COLLEGE

REGULAR MONTHLY MEETING  
SVSC Board Room--Wickes Hall  
April 11, 1977

Present: Curtiss  
Gilmore  
Kendall  
Saltzman  
Zahnow

Others

Present: Colvin  
Dickey  
Ferris  
Gilbert  
Gross  
Hansen  
Harbin  
Lee  
McCray  
Rummel  
Ryder  
Sharp  
Thompson  
Press (2)

Absent: Arbury, excused  
Serotkin, "  
Suchara, "

I. CALL TO ORDER

Chairman Curtiss called the meeting to order at 2:20 p.m. and announced that there was not a quorum present. He suggested that since the Board would not be able to take any specific action until another expected member of the Board arrived to make the quorum, non-action reports could be made at this time. He called upon President Ryder to skip ahead on the Agenda to ITEM V. ADMINISTRATIVE REPORTS.

V. ADMINISTRATIVE REPORTS

1. Admissions Report

President Ryder asked Dick Thompson, Director of Admissions, to report on this topic. Mr. Thompson distributed copies of a combined "Spring '77 Admissions and Spring '77 Registration" report, an "Admissions for Fall Semester 1977-- Summary of Information" report as of March 31, 1977, and the March report for "Admissions for Fall Semester 1977." Copies of the first two reports are a part of these Minutes as "Attachments." All three reports were briefly reviewed and discussed.

I. CALL TO ORDER

At 2:50 p.m. Chairman Curtiss noted that there had been a quorum present for the last twenty-three minutes with the arrival of Board member, John W. Kendall, so he would once again call the meeting to order with a quorum in attendance. He requested Dr. Ryder to return to coverage of the Agenda as printed.

II. APPROVAL OF MINUTES OF REGULAR MONTHLY MEETING HELD ON MARCH 14, 1977

Chairman Curtiss stated that the Minutes of this meeting had been mailed, and if there were no corrections or additions, he would entertain a motion for their approval. No corrections or additions were requested.

BM-474     Dr. Gilmore moved approval of the Minutes of the Regular Meeting held on March 14, 1977 as mailed.  
Mrs. Saltzman supported.

Ayes:     Curtiss, Gilmore, Kendall, Saltzman, Zahnow  
Absent:    Arbury, Serotkin, Suchara

Motion unanimously adopted.



Saginaw Valley State College

2250 PIERCE ROAD  
UNIVERSITY CENTER, MICHIGAN 48710  
(517) 793-9800

A D M I S S I O N S   F O R   F A L L   S E M E S T E R   1 9 7 7

- A S   O F   M A R C H   3 1 ,   1 9 7 7 -

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S U M M A R Y   O F   I N F O R M A T I O N

I. APPLICATIONS FOR MONTH OF MARCH

APPLICATIONS

PER CENT INCREASE OVER FALL '76

FALL '76 = 181

+ 29.2%

FALL '77 = 234

II. APPLICATIONS FOR TRI-COUNTIES  
(F.T.I.C. ONLY)

PER CENT DECREASE OVER FALL '76

FALL '76 = 364

- 13.1%

FALL '77 = 316

III. APPLICATIONS FOR OTHER MICHIGAN  
COUNTIES (F.T.I.C. ONLY)

PER CENT INCREASE OVER FALL '76

FALL '76 = 387

+ 17.8%

FALL '77 = 456

IV. ALL APPLICATIONS AS OF MARCH 31

PER CENT INCREASE OVER FALL '76

FALL '76 = 916

+ 8.41

FALL '77 = 993



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S P R I N G ' 7 7    A D M I S S I O N S

ALL APPLICATIONS AS OF APRIL 11, 1977

	<u>PER CENT INCREASE OVER LAST SPRING</u>
SPRING '76 = 360	
SPRING '77 = 375	+ 4.1%

S P R I N G ' 7 7    R E G I S T R A T I O N

AS OF APRIL 11, 1977

<u>HEAD COUNT</u>	<u>PER CENT DECREASE OVER LAST SPRING</u>
SPRING '76 = 1,320	
SPRING '77 = 1,154	- 12.5%

<u>CREDIT HOURS</u>	<u>PER CENT DECREASE OVER LAST SPRING</u>
SPRING '76 = 6,525	
SPRING '77 = 5,586	- 14.3%

III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION

There was no official representative of the SVSC Faculty Association present.

IV. COMMUNICATIONS

Dr. Ryder indicated he had none.

Chairman Curtiss called attention to the fact that this was the first Regular Monthly Meeting of the Board of Control under the "Open Meetings Act" and stated he believed SVSC had published the procedure for participation on the part of the public. He asked if he was to assume that no one applied.

Dr. Ryder reported that SVSC's actual procedure had not been published...by the time the condensation was ready, the "two-week" notification period had elapsed. The condensation was included in the Minutes of the March 14, 1977 meeting and it will be published tomorrow for everyone.

The Saginaw News did publish the Act in full and SVSC had no request on the part of anyone to be included on the Agenda, Dr. Ryder added, and he didn't really think SVSC has had any problem or has had anyone concerned about it.

V. ADMINISTRATIVE REPORTS

2. Personnel Report

Copies of the April 11, 1977 Personnel Report were distributed. Dr. Ryder emphasized that only the "Replacements" were being filled now, and although recruiting was being done for the "New" faculty positions, they would only be authorized and filled if funds were available.

3. Review of Enrollment Trends

Dr. Ryder called upon Dr. Curtis L. McCray, Vice President for Academic Affairs.

Dr. McCray reminded the members of the Board of Control that on February 14, 1977 he had distributed copies of a lengthy report on "Enrollment Trends of SVSC Academic Programs" and that he had provided this information in anticipation of a future Retreat which would include members of the Board, administration and faculty. Subsequent to his distribution, he said, Chairman Curtiss had done a bar graph of the report which he was kind enough to share with members of the Board and administration. At some point in time, he suggested, it would be appropriate to have a lengthy review, but he would point out now that the report reveals the impact the shifting trends of enrollment would have on the college and changes which will shape the character of the college. Dr. McCray concluded that additional copies of the report would be provided if needed.

Dr. Ryder pointed out that the relative percentage of full to part-time faculty is far lower at this institution than it should be. If SVSC had a better proportion, the analysis would be clearly different. Right now, he said, even in the Arts and Sciences, SVSC doesn't have as many full-time faculty as it should...Philosophy only has one, and when an institution has limited resources, it has to look at the demand and respond as best it can. In his experience, he concluded, he had found that the addition of full-time faculty typically leads to more students, assuming you have good people.

#### 4. Review of Promotion Procedures

Once again, Dr. Ryder called upon Dr. Curtis L. McCray to report. Dr. McCray reminded the members of the Board of Control that he had given an in-depth review of promotion procedures at the February 14, 1977 meeting, and redistributed copies of his "Summary of Distribution of Faculty by Rank by School/Division, 1976-77" of

that date (see Attachment). He advised that the question of promotion is being reviewed by the Professional Practices Committee (PPC) and that by the May meeting of the Board of Control there will be specific recommendations from the administration for approval of promotions. He briefly reviewed his Summary and the criteria, eligibility, and entitlement relating to promotion. He pointed out that in the future, promotion at SVSC will not be as automatic as it has been in the past. This is the twelfth year of SVSC, the faculty is maturing and becoming eligible for promotion, Dr. McCray concluded, and he made this report today so that when administration submits its recommended list of faculty to be promoted, the members of the Board would be fully familiar with the process.

Chairman Curtiss questioned the policy on "firing" of the faculty should it become necessary economically. Dr. McCray advised that the last faculty member hired would be the first one fired, regardless of rank.

Mrs. Saltzman questioned the flexibility of SVSC faculty and Dr. McCray explained there were a number of faculty who could teach in different areas than those for which they were hired.

##### 5. Review of Legislative Action on 1977-78 Appropriations

Dr. Ryder reported that SVSC did have its hearing on March 28, 1977 with the Joint Subcommittees of the House and Senate on Higher Education and that he had already sent members of the Board material having to do with the basic appropriation which the Senate Appropriations Subcommittee has recommended to the Senate floor on which action will probably be taken next week.

He reviewed the appropriation process and the Higher Education Investment Needs Model used by the Fiscal Agencies in arriving at support levels for 1977-78.





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SUMMARY OF DISTRIBUTION OF FACULTY  
BY RANK BY SCHOOL/DIVISION, 1976-77

1976-77

<u>All College</u>	<u>Instructor</u>	<u>Assistant</u>	<u>Associate</u>	<u>Professor</u>
87 FTF	8 (-1=7)*	30 (-11+1=20)	37 (-7+11=41)	12 (+7=19)
<u>Arts &amp; Sciences</u>				
60 FTF	7 (-1=6)	20 (-8+1=13)	27 (-6+8=29)	6 (+6=12)
<u>Business &amp; Management</u>				
12 FTF	1	4	5 (-1=4)	2 (+1=3)
<u>Education</u>				
8 FTF	--	3 (-3=0)	3 (+3=6)	2
<u>Engineering &amp; Technology</u>				
2 FTF	--	--	--	2
<u>Nursing &amp; Allied Health Sciences</u>				
3 FTF	--	3	--	--
<u>Public Services</u>				
2 FTF	--	--	2	--

\* Parenthetic figures indicate impact on current rank if all faculty who are eligible were granted promotion - 7/1/77.

In summary, he indicated the state is funding only 7% of the recognized need of the institutions. If SVSC were supported according to need, an additional \$1,000,000 would have to be provided in addition to the proposed \$494,100 increase.

Dr. Ryder expressed the view that the nature of SVSC as a developing institution was not being adequately considered. He will be meeting with key legislators next week in an effort to get more appropriate recognition of this factor and enhance the appropriation.

6. Commencement 1977

Dr. Ryder called upon Dr. Sharp to report. Dr. Sharp advised that on Saturday, April 30, 1977, at 1:30 p.m. about 40% of the 494 eligible graduates, including 52 at the Master's level, along with faculty and staff, will be in the Commencement procession...270 total. He and Mr. Harbin displayed a revised layout of the Cardinal Gymnasium for this year's commencement. He concluded that because of numbers and the outgrowing of campus facilities, this year's Commencement will be reviewed to determine what should be done next year.

The Board members were advised by Dr. Ryder that they would be receiving some material on Commencement. He inquired who would be attending. Mr. Curtiss, Dr. Gilmore, Mr. Kendall and Mr. Zahnow indicated they would be present. Mrs. Saltzman advised she could not attend, and Dr. Ryder noted that he had already had word from Dr. Suchara that she could not attend either.

VI. COMMITTEE REPORTS

1. Building Committee

Chairman Gilmore advised he had one resolution to offer for adoption.

A. Design and Construction of Track Facilities

RES-340 Dr. Gilmore offered the following resolution for adoption:  
WHEREAS, The track and field program has made significant progress during its first year, and  
WHEREAS, Continued growth and quality of the program will be limited without track facilities, and  
WHEREAS, The Master Site Plan for Physical Education and Athletic Fields specifies an area for track and field events, and  
WHEREAS, State funding is not expected for the construction of track facilities;  
NOW, THEREFORE, BE IT RESOLVED, That \$10,000 be made available from contributed funds to design these facilities, and  
BE IT FURTHER RESOLVED, That Grable, Mills & Young, Inc., Landscape Architects, be named to design and monitor construction of the track facilities for Saginaw Valley State College, and  
BE IT FURTHER RESOLVED, That private contributions will be sought to cover the cost of construction and related fees for these facilities.  
Mr. Kendall supported.

Dr. Ryder noted this resolution spoke for itself. Dr. Gilbert and he displayed the Master Site Plan and pointed out location of proposed facilities. Dr. Hansen was present and Dr. Ryder called upon him for comments. Dr. Hansen emphasized that the development of the track and field facilities would provide for continued growth, particularly in women's track and field, although they will be for both men and women. By having a 400-meter track...a first in this area...it will not only benefit SVSC but the community as well.

Ayes: Curtiss, Gilmore, Kendall, Saltzman, Zahnow  
Absent: Arbury, Serotkin, Suchara

Resolution unanimously adopted.

B. Pioneer Hall of Engineering and Technology

Dr. Ryder advised that construction of this facility was moving along very well indeed until the period of the national gas shortage. The supplier of

the brick had to close down its kilns and during this period, apparently built some new kilns. The company had shipped the wrong brick initially, a panel had not been laid by the contractor, and the difference in color was not noticed until it was laid on the outside of Pioneer Hall. SVSC asked for the correct replacement, but, because of the new kilns, the designated brick cannot be produced. A new batch has been received and a panel laid. Dr. Ryder said that Dr. Gilmore, Dr. Gilbert, Bob Hanes and he had looked at it, and since the colors are close to those of bricks used on other campus buildings, he was prepared to recommend that SVSC move ahead with the new batch and remove the brick from Pioneer Hall which has already been laid.

Dr. Gilbert pointed out that the brick company has a lot of people waiting on bricks because of it being closed down, and for SVSC to ask that another attempt be made to match the bricks on the existing buildings, it would mean another month's delay, and there would be no assurance that another batch would match any better. The company can, however, ship the first part of the current bricks tomorrow.

Unless there were any serious objections on the part of members of the Board, Dr. Ryder concluded, SVSC would move ahead immediately. No objections were expressed.

C. Review on Energy Savings

Mr. Zahnow advised that he understood there have been some fantastic studies on energy savings, and if administration had not done so already, he would recommend that Bob Hanes arrange for a review by a specialist on energy savings... not for the purpose of making any changes, but to assess the present system in

light of conservation of energy. Dr. Ryder noted that energy usage was one of the issues raised at the appropriations level, and that he would pursue with Bob Hanes.

2. Executive Committee

A. Fund Raising Guidelines

Copies of the March 1977 "Fund Raising Guidelines" were redistributed and reviewed in depth. Consensus was that the Guidelines should be rewritten in more positive language and that there should be a commitment on the part of the administrative staff to provide timely responses to requests for permission to seek private funds. Dr. Ryder requested Dr. Sharp, who had prepared the original draft, to rewrite and have ready for review at the May meeting.

B. Association of Governing Boards of Universities and Colleges Self-Study

Mr. Curtiss reminded members of the Board that some months ago copies of this Self-Study were provided them and they were asked to respond and return to Dr. Ryder so that the individual responses could be consolidated into one response. Mr. Curtiss and Mrs. Saltzman turned in their Self Study at this time. Others were requested to mail their Self Studies to Dr. Ryder promptly. Mr. Zahnow and Mr. Kendall asked for additional copies.

3. Academic Committee

Mrs. Saltzman advised she had nothing to report.

4. Finance Committee

Mr. Zahnow stated he had one resolution to bring before the Board of Control.

A. Nelson Davis Property

RES-341 Mr. Zahnow offered the following resolution for adoption:  
WHEREAS, On December 28, 1971, the College purchased from  
Mr. and Mrs. Nelson R. Davis a parcel of land with improve-  
ments located in Section 24 of Kochville Township, and  
WHEREAS, The agreement entered into at that time permitted  
Mr. and Mrs. Davis to continue living on the property for a  
period of five years, which time has now passed, and  
WHEREAS, The college has now obtained full possession of  
the property and the administration has determined that the  
old house has no value for use by the College, no rental  
value and no salvage value and that while standing it repre-  
sents a hazard to health and safety;  
NOW, THEREFORE, BE IT RESOLVED, That an expenditure not to  
exceed \$1,000 is hereby authorized to be made from rental in-  
come held in the Plant Fund for the purpose of removing the  
house and grading and clearing the area.  
Mr. Kendall supported.

Mr. Curtiss questioned if Bob Hanes had checked with the Fire Department... it might be interested in the building. Dr. Ryder indicated this would be pursued. Also, he suggested that if anyone would like to do the job expeditiously for the cost of the building, SVSC would welcome an "even trade." He concluded that if the house could be disposed of without the use of the allocated money, it would be handled in this way.

Ayes: Curtiss, Gilmore, Kendall, Saltzman, Zahnow  
Absent: Arbury, Serotkin, Suchara

Resolution unanimously adopted.

## VII. OTHER BUSINESS

### 1. Spring Seminar

Mrs. Saltzman questioned if there were to be a May Seminar as had been discussed. Dr. Ryder noted that this was a Seminar considered to bring together the members of the Board and members of his Executive Committee and that it would not be held as planned. He pointed out that any future Seminar or Retreat, where a

quorum of the Board of Control would be present, under the Open Meetings Act, would have to be viewed as a public Meeting, and that he planned to meet with Mr. Curtiss to discuss the format for such a meeting with the public welcome. In addition, a Fall Retreat of faculty, administration and Board members is also being considered.

2. Michigan Association of Governing Boards

Mr. Curtiss reported that as SVSC's representative he attended a meeting of this Association last week and there were two resolutions adopted at that time which he wanted to share with members of the Board.

1. The Executive Committee (three officers and past president) were asked to review and make a recommendation at the July meeting with regard to the hiring of a staff.

2. Attendance at Kent State Conference on Regionalization to be held in Detroit in November for Ohio, Indiana, Illinois and Michigan.

Reaction to Resolution #1 was that while there might be merit in hiring a staff, it would be desirable for the Association to define its role more carefully before consideration is given to such action.

Reaction to Resolution #2 was that it would be interesting to see what would come out of such a Conference...Wisconsin and Minnesota have some kind of an arrangement, as does the Big Ten and the University of Chicago.

Mr. Curtiss requested members of the Board to digest and let him know next month of any other reactions.

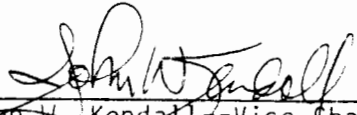
VIII. ADJOURNMENT

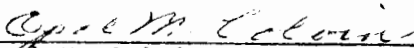
There being no further business to transact, upon motion of Dr. Gilmore,

the meeting adjourned at 5:25 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Charles B. Curtiss--Chairman

  
\_\_\_\_\_  
John W. Kendall--Vice Chairman  
(in absence of Secretary)

  
\_\_\_\_\_  
Opal M. Colvin--Recording Secretary

JMR  
omc