

A G E N D A

SAGINAW VALLEY COLLEGE

BOARD OF CONTROL

REGULAR MONTHLY MEETING
Board Room - Wickes Hall
Monday, January 13, 1975

8:00 p.m.

- I. Call to Order by Chairman.
- II. Approval of Minutes of Regular Monthly Meeting held December 9, 1974.
- III. Ratification of the Unofficial Actions taken at the Board of Control Meeting on December 9, 1974.
- IV. Official Representative of the Faculty Association.
- V. Communications.
- VI. Administrative Reports.
 - 1) Admissions for Fall 1975.
 - 2) Change of Name to Saginaw Valley State College.
 - 3) Board of Fellows and College Advisory Committees.
 - 4) Establishment of a Goals and Objectives Committee (GO).
 - 5) Inauguration of the President.
 - 6) Transfer of Title VI Funds by the State to support Fine Arts.
- VII. Committee Reports.
 - 1) Academic Committee.
 - 2) Finance Committee.
 - 3) Building Committee.
- VIII. Other Business.
- IX. Adjournment.

MINUTES

BOARD OF CONTROL
SAGINAW VALLEY COLLEGE

REGULAR MONTHLY MEETING
SVC Board Room--Wickes Hall
January 13, 1975

Present: Curtiss
Gilmore
Kendall
Runkel
Vaupre
Zahnaw

Members
Present: Bernier
Colvin
Dickey
Driver
Gross
Guimond
James
Ryder
Yien
Press
Students
Visitors

Absent: Arbury, excused
Saltzman, excused

1. CALL TO ORDER

The Chairman called the meeting to order at 8:00 p.m. and declared a quorum present.

2. MINUTES OF PREVIOUS MEETING

BM-420 Mr. Kendall moved approval of the Minutes of the Regular Monthly Meeting held on December 9, 1974 as mailed.
Rev. Runkel supported.

Ayes: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnaw
Absent: Arbury, Saltzman

Motion carried.

III. RATIFICATION OF THE UNOFFICIAL ACTIONS TAKEN AT THE BOARD OF CONTROL MEETING ON DECEMBER 9, 1974

3M-421 Rev. Runkel moved ratification of the unofficial actions taken at the Board of Control Meeting on December 9, 1974.
Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Arbury, Saltzman

Motion carried.

IV. OFFICIAL REPRESENTATIVE OF THE FACULTY ASSOCIATION

Dr. Robert Yien, representing the Faculty Association, relayed the concerns of some of the faculty that the College's only flag pole in front of Wickes Hall had not had a flag flying for three months.

Dr. Driver explained the reason for this being that someone had pulled the cord down from the flag staff and that it was a matter of funding a \$75 replacement and getting someone to climb the pole and attach.

Mr. Curtiss concluded that it would be desirable to purchase the cord and get the job done.

V. COMMUNICATIONS

Dr. Ryder read a letter he received today from Governor Milliken announcing the appointment of Mrs. Florence (Jo) Saltzman of Franklin to the Board of Control for the unexpired term of John F. Cartwright of Orchard Lake who resigned. He was to have served until 1981. Senate confirmation is required for Mrs. Saltzman's appointment. It was pointed out by Dr. Ryder that he had only learned of this resignation and new appointment the night before through a news release in The Bay

City Times--that he had talked with Mr. Cartwright this morning by phone who had informed him he had forwarded the Board agenda and materials for tonight's meeting to Mrs. Saltzman. Attempts were made to reach Mrs. Saltzman by phone during the day but no contact was made.

VI. ADMINISTRATIVE REPORTS

1. Admissions for Fall 1975

Dr. Francis Bernier called attention to the Admissions Report for December which had been mailed out with Board members' agendas and then reported a spectacular increase at this time at SVC of 131% over last year for Fall semester 75. Through a phone survey of public and private institutions in the state, he learned that the closest private one to SVC was Calvin College which showed an increase of 20% and the nearest public was Central Michigan which was up 19%, with a considerable number of schools being down going into Fall. The majority of applications, he added, come in from March through June. He gave as reasons for the increase:

- 1 Depressed economy
- 2 Public awareness of the benefits offered at SVC such as low cost and closeness to home, excellent faculty and programs, and the ability of SVC graduates to find jobs

Dr. Curtiss noted the increase of applications for first-time college students outside the tri-county area--something he was happy to see, indicating, however, he still wanted to continue serving area students. He added that the largest single category of increase is outside the Tri-county area.

Referring to the significant increase of applications from counties to the north--ones he would consider "bonus" counties--Mr. Curtiss stated he had not expected this. He called particular attention to the 38 athletic designated applications and that practically all were from outside, stressing that the College has not yet offered its athletic scholarships.

Dr. Ryder reported up-to-date enrollment figures for Winter semester given him by Dean Dickey showing a head count of 2,443 compared to a projected estimate of 2,464 with two days late registration yet to go, plus two or three off-campus courses where it is felt substantial numbers of enrollment will materialize, appearing that SVC will be over the projected head count for this Winter term. The same thing is true with regard to credit hours which show 24,657 compared to a projected estimate of 24,664. He stated that he hoped this was a trend for the future. Additional figures were given related to residence hall occupancy--242 Winter term 74-75 compared to 212 Winter term 73-74, showing that residence hall occupancy is increasing.

2. Change of Name to Saginaw Valley State College

Dr. Ryder stated that he had communicated with legislators, asking Representatives O'Neill and Cramton and Senators Hart and Young to assume responsibility in their respective areas to change the name of Saginaw Valley College to Saginaw Valley State College. Other legislators as well have been asked to give their support and some have responded already pledging support for the name change and that there had been no negative response. He added that the change would be done soon so that the name Saginaw Valley State College would appear on the diplomas and College signage.

3. Board of Fellows and College Advisory Committees

Speaking again to the subject of adding "State" to the College name, Dr. Ryder indicated he didn't think this was reported at the last meeting but that the Board of Fellows had endorsed the change in the name of Saginaw Valley College to Saginaw Valley State College--this is a segment of our community which is also saying that this is a good move.

With regard to Advisory Committees for each academic unit, Dr. Ryder stated that he had talked very briefly with the Board of Fellows about the establishment of such committees for many reasons, including the need to improve the College's relationship with the community, maintain contact with the community so that the program developments, ideas, etc. we have in the College will be thoroughly aired with people who would make use of graduates--people who are in touch with needs on the outside. He added that, of course, we would expect to do manpower studies ourselves, but it

was that an Advisory Committee for each academic unit could concern itself with program needs, program development and evaluation, community relations, cooperative and placement activities, library and audio-visual resources, continuing education, alumni relations and such other matters as the Dean, who would be chairing the Committee, requests.

Further, he said, in addition to the Dean as Chairman, there would be nine members appointed by the Board of Control. Each member would be limited to one three-year term except in the beginning stage when three members would be appointed to three-year terms, three members to two-year terms and three members to one-year terms. Those members appointed to one and two-year terms could be appointed to additional three-year terms.

In making appointments to each Committee, Dr. Ryder stressed that consideration would be given to appointment of representatives of minority groups, women and alumni, among those individuals who are best qualified to advise the Dean and the College--also, special consideration would be given to selection of one member from the Board of Fellows and from the Triskelions. Nominations for membership should be sent to his office.

In conclusion, Dr. Ryder asked for the adoption of a resolution to authorize administration to move ahead and that by the next meeting this Board could actually establish these Committees.

RES-222 Mr. Kendall offered the following resolution for adoption:

WHEREAS, It is important that the general community be involved in the planning and academic functions of Saginaw Valley College;

BE IT RESOLVED, That the Board of Control authorize appointment by the president of Advisory Committees to the various academic areas of the College.

Rev. Kunkel supported.

Ayes: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Arbury, Saltzman

Resolution adopted.

4. Goals and Objectives Committee

Dr. Ryder advised that he would be establishing a new committee soon. It would be a presidential committee called the Goals and Objectives Committee (GO), the purpose of which would be to study and propose long-range and short-range goals and objectives for Saginaw Valley State College for the ten-year period 1975-85. A preliminary report, including recommendations, would be made by the committee to the President by September 15, 1975. A final report to be completed and submitted to the President by January 1, 1976.

Nine members, representing faculty, administration and student body would constitute the Committee, and for the purposes of this study, each of the Advisory Committees to the Colleges, the Board of Fellows, the Triskelions, the Student Senate and the Institutional Development Committee would serve as sub-committees to the GO Committee.

The GO Committee would make recommendations in connection with the following areas--academic program development and order of priority; support services, including counseling, library and audio-visual, archival, computing and graphical; research, scholarship and sponsored programs; student services; inter-scholastic and intra-mural athletics; alumni relations, business services; fiscal requirements and sources of funds; and physical facilities.

Dr. Ryder emphasized that there have been many changes in our society--changes in terms of state-wide thinking as to where higher education is going--new issues under deliberation at this time...that this College needed to evaluate where it is going. He defined a goal as a long-range direction in which we want to go, and an objective as that specific decision or specific project which must be accomplished to achieve the goal. He indicated that administration would not be standing still waiting for the Committee to make a report, but rather would be using a basic format and moving ahead. There is a need to move ahead in the area of technology, as well as in business--and for the College to chart a course to change that direction would be highly unlikely. The best evaluation possible would have to be made as the study progresses and recommendations might be acted upon before the report is completed. Board members were asked for their comments and support.

Reaction to the establishment of the GO Committee by Board members was positive with Mr. Curtiss concluding that the committee and its work were going to be extremely important for setting the sights of this institution in the next few years and that he strongly supported moving ahead--this was going to be very beneficial.

Dr. Ryder responded that he appreciated this very much and that he foresaw this "coming out of the hides" of the administrators, faculty and student body--there are no funds for release time currently. Perhaps in 1975-76 there could be some time, but that now all were going to have to work a little bit harder to accomplish the work without time support. In larger institutions, he pointed out, people do have released time for this type of work, but this institution is small, with everyone being involved in many tasks. He pledged to the Board that the GO Committee would commit itself to this study and seek to achieve the objectives with at least as little direct cost as possible, concluding that when time is given to this function, it takes time from something else.

5. Inauguration of President

Dr. Ryder stated that the Chairman of the Board had asked him to consider this event and that he would like to suggest that a resolution be adopted that the inauguration of the president will take place sometime during the month of September or early October.

RES-223 Mr. Kendall offered the following resolution for adoption:

WHEREAS, Saginaw Valley College has appointed a new president;

THEREFORE, BE IT RESOLVED, That the Board of Control determine that the inauguration ceremony of the new president take place at a date to be fixed between September 15 and October 15, 1975.

Mr. Zahnow supported:

Ayes: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Arbury, Saltzman

Resolution adopted.

6. Transfer of Title VI Funds by the State to support Fine Arts

The application for transfer of Title VI funds in the amount of \$14,800 to be utilized in the Fine Arts Program was reported approved and transfer made, reported Dr. Ryder, who also noted this was in addition to those funds authorized for the Fine Arts Program from the sale of the radio station.

VII. COMMITTEE REPORTS

1. Academic Committee

Mr. Curtiss asked if there were any items other than the two discussed and acted upon--Resolutions pertaining to Advisory Committees and Inauguration of President. There were none.

2. Finance Committee

Mr. Zahnow reported he had two items to bring before the Board.

1. Restricted Gifts and Grants

RES-224 Mr. Zahnow offered the following resolution for adoption:

WHEREAS, From time to time gifts and grants are received from donors and grantors who impose restrictions on how the funds or other property can be used;

NOW, THEREFORE, BE IT RESOLVED, That the administration is hereby authorized to determine in each such case whether the contribution or grant should be received and to expend or use the funds or other property in accordance with the restrictions imposed by the donor or grantor without further action by the Board of Control, and

BE IT FURTHER RESOLVED, That it is requested that the Board of Control be notified of each such gift or grant if the amount or valuation is equal to \$1,000 or more.
Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Arbury, Saltzman

Resolution adopted.

2. Golf Team

RES-225 Mr. Zahnow offered the following resolution for adoption:

WHEREAS, The Saginaw Valley College golf team has built an outstanding record and it is desired to provide a spring training trip to Park Mammoth, Kentucky;

NOW, THEREFORE, BE IT RESOLVED, That an expenditure not to exceed \$1,000 is hereby authorized for this purpose from the account for Unclassified Designated Gifts held in the Designated Fund, and

BE IT FURTHER RESOLVED, That the amount of money used for this purpose is to be repaid from the net income expected to be derived from the Third Annual Board of Fellows Golf Day to be held during the summer of 1975.

Mr. Runkel supported.

Ayes: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Arbury, Saltzman

Resolution adopted.

3. Building Committee

Mr. Gilmore reported he had three items to present to the Board.

1. Athletic Field

RES-226 Mr. Gilmore offered the following resolution for adoption:

WHEREAS, The Board of Control on October 14, 1974, recognized an urgent need for the development of an athletic field and related facilities and authorized the expenditure of a sum not to exceed \$150,000 for this purpose, and

WHEREAS, The Legislature of the State of Michigan has, by joint concurrent resolution, authorized construction of this project, and

WHEREAS, In order to assure completion of the field in time to be used in the fall of 1975 it is necessary to proceed rapidly with additional contracts and construction;

NOW, THEREFORE, BE IT RESOLVED, That an additional sum not to exceed \$230,000 is hereby authorized to be expended from the Designated Fund to continue construction as directed by the Building Committee.

Mr. Kendall supported.

Dr. Driver explained that this resolution was acted upon by the Board of Directors of the SVC Development Fund at its Special Meeting just prior to the Board of Control Regular Meeting, but action was required by this Board, stating that the money would come from the Development Fund.

Ayes: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Arbury, Saltzman

Resolution adopted.

2. Appraisal of Property owned by the College

RES-227 Mr. Gilmore offered the following resolution for adoption:

WHEREAS, Mr. Burt C. Baum has been requested to make a formal appraisal of property owned by the College and located at 359 Stoneham Street, Saginaw, Michigan, and

WHEREAS, The appraisal has been completed and submitted and a statement rendered in the amount of \$125 for the professional fee;

NOW, THEREFORE, BE IT RESOLVED, That a payment to Mr. Baum in the amount of \$125 is hereby authorized to be made from the Plant Fund.

Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Arbury, Saltzman

Resolution adopted.

3. Presidential Housing

RES-228 Mr. Gilmore offered the following resolution for adoption:

WHEREAS, Saginaw Valley College provides housing for use of the President, and

WHEREAS, This housing will be utilized by the President and his wife for official entertaining of College personnel, students and friends of the College;

NOW, THEREFORE, BE IT RESOLVED, That the President is required and will be required to live in housing provided by the College and it has been so from the time of his appointment on November 1, 1974.

Mr. Vaupre supported.

Ayes: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Arbury, Saltzman

Resolution adopted.

4. Noise in Theatre

Mr. Curtiss called Mr. Gilmore's attention to the fact that the noise in the theatre ventilating system had not been resolved, to the best of his knowledge, and that this was something that deserved attention--not necessarily his, however. Dr. Ryder indicated he knew of the situation and would check on it.

5. Doan Center

Mr. Curtiss questioned whether the College were still "on center" with the Doan Center. Dr. Driver gave the date as the last of April.

6. Applications for Library

Mr. Curtiss questioned status of this project, with Dr. Ryder responding that he was establishing a committee to prepare the proposal which would go in to request the funds, however he had not yet sent out the memorandum to this effect. The importance of this project was stressed by Mr. Curtiss.

VIII. OTHER BUSINESS

Dr. Ryder relayed a telephone message given him by Mr. Gross relative to Mrs. Saltzman, newly appointed member of the Board of Control. She had called his office late in the day indicating she had not received the agenda and materials from Mr. Cartwright, and thus, did not know about the meeting in time to clear her schedule so that she could attend. She had intended to be present but was unable to do so once she did learn of the time.

BA-422 Rev. Runkel moved that administration write a letter to Mr. John F. Cartwright expressing thanks for his service on the Board of Control, and a second letter to Mrs. Florence Saltzman welcoming her as a new member of the Board of Control.
Mr. Gilmore supported.

Aye: Curtiss, Gilmore, Kendall, Runkel, Vaupre, Zahnow
Absent: Arbury, Saltzman

Motion carried.

Mr. Zahnow asked that it be noted in the Minutes, not necessarily a resolution, that as soon as possible there be replacement of those trees on the campus which were not thriving. Mr. Vaupre suggested that the present trees be fertilized and that new green trees be interspersed.

Mr. Curtiss announced there was a basketball game over in the gym tonight if anyone wanted to attend.

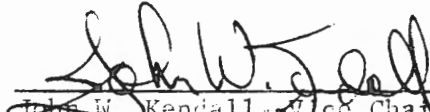
X. ADJOURNMENT

There being no further business to transact, the meeting adjourned at 8:40 p.m.

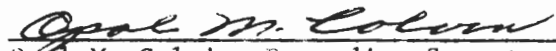
Respectfully submitted,



Charles B. Curtiss--Chairman



John W. Kendall--Vice Chairman
(In absence of Secretary,



Opal M. Colvin- Recording Secretary

JMR
mc